

# GIVE A HAND

England & Wales · Charity number 1170329

## Details

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**Other names** SALAAM BLESSING

**Status** Registered

**Legal form** Charitable company

**Company number** [09833044](#)

**Registered** 2016-11-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Salaam Community Association  
42 Raby Street  
Manchester  
M167DJ

**Phone** 01612489898

## Activities

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**Objects:** THE PREVENTION OR RELIEF OF POVERTY IN PARTICULAR BUT NOT EXCLUSIVELY BY FEEDING THE POOR AND ORPHANS AND BY PAYING FOR THEIR MEDICAL AND EDUCATIONAL NEEDS IN GAMBIA AND SENEGAL.

**Activities:** Provide food to the hungry, medicine to the sick and school fees to children who cannot afford it.

## Classification

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- **How:** Makes Grants To Individuals
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** OVERSEAS
- Senegal
- The Gambia
- Manchester City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£65,653	£59,504	-	-
2023-10-31	£62,732	£60,961	-	-
2022-10-31	£58,297	£58,396	-	-
2021-10-31	£37,188	£37,494	-	-
2020-10-31	£37,952	£37,714	-	-

## Trustees

Name	Role	Appointed
<b>ABDULLAH MUHSIN NORRIS MARONG</b>	Chair	2016-08-31
Baboucar Bala Gai		2021-12-09
Cheron Adama Bah		2019-11-01

**GIVE A HAND**

England & Wales - Charity number 1170329

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# Accounts

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**GIVE A HAND**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 31ST OCTOBER 2024**

**COMPANY REGISTRATION NO: 09833044**

**CHARITY REGISTRATION NO: 1170329**

# GIVE A HAND

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**GIVE A HAND**

**DIRECTORS / TRUSTEES AND PROFESSIONAL ADVISORS**

**DIRECTORS / TRUSTEES:** ABDULLAH MUHSIN MAHMUD NORRIS  
CHERON ADAMA BAH  
BABOUCAR BALA GAI

**SECRETARY:** CHERON ADAMA BAH

**BUSINESS ADDRESS:** 42 Raby Street  
MANCHESTER  
M16 7DJ

**BANKERS:** NATWEST BANK  
11 SPRING GARDENS  
MANCHESTER  
M2 1FB

AL RAYAN BANK  
MANCHESTER  
M13 0RX

**ACCOUNTANTS:** ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF GIVE A HAND**

I report on the accounts of **Give A Hand**, registered charity number 1170329 for the accounts year ended 31st October 2024 set out on pages 4 to 8.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT:**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **INDEPENDENT EXAMINER'S STATEMENT:**

In connection with our examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 41 of the Act; and
  - . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**

**Zaheer and Company**

Chartered Certified Accountants and Registered Auditors

63 Kingsway

Burnage

Manchester

M19 2LL

Date:

**GIVE A HAND**

**RECEIPTS AND EXPENDITURES ACCOUNT**

**FOR THE YEAR ENDED 31ST OCTOBER 2024**

	Notes	2023-24				2022-23
		£	£	£	£	£
		Un-restricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>INCOME AND ENDOWMENTS</b>						
DONATIONS AND LEGACIES	1	65,653	-	-	65,653	62,732
<b>TOTAL INCOME</b>		<b>65,653</b>	<b>-</b>	<b>-</b>	<b>65,653</b>	<b>62,732</b>
<b>LESS: EXPENDITURE</b>						
EXPENDITURE ON RAISING FUNDS	4	1,407	-	-	1,407	1,666
EXPENDITURE ON CHARITABLE ACTIVITIES	4.1	58,097	-	-	58,097	59,295
<b>TOTAL EXPENDITURE</b>		<b>59,504</b>	<b>-</b>	<b>-</b>	<b>59,504</b>	<b>60,961</b>
<b>NET INCOME / EXPENDITURE</b>	7	6,149	-	-	6,149	1,771
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7	1,765	-	-	1,765	(6)
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>7,914</b>	<b>-</b>	<b>-</b>	<b>7,914</b>	<b>1,765</b>

**GIVE A HAND  
BALANCE SHEET  
FOR THE YEAR ENDED 31ST OCTOBER 2024**

	Notes	2023-24		2022-23	
		£	£	£	£
<b><u>CURRENT ASSETS</u></b>					
Cash at bank and in hand	5	8,494		2,425	
		8,494		2,425	
<b><u>CURRENT LIABILITIES</u></b>					
Creditors: amount falling due within one year	6	580		660	
		580		660	
NET CURRENT ASSETS			7,914		1,765
TOTAL NET ASSETS			7,914		1,765
<b><u>THE FUNDS OF THE CHARITY:</u></b>					
Un-restricted Funds:			7,914		1,765
Restricted Funds:					
TOTAL CHARITY FUNDS			7,914		1,765

For the year ending 31st October 24 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and under charities Act 2011.

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and FRS 102 SORP.

The Charity is subject to Independent Examination under charity legislation, and the report is on page '6'.

Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

**Trustees:**

ABDULLAH MUHSIN MAHMUD NORRIS

Date : 17/07/2024

## GIVE A HAND

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST OCTOBER 2024

	<u>2023-24</u>			<u>2022-23</u>	
<u>Note: 1</u>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
INCOME AND ENDOWMENTS	£	£	£	£	£
Donations and Legacies	65,653	-	-	65,653	62,732
	<u>65,653</u>	<u>-</u>	<u>-</u>	<u>65,653</u>	<u>62,732</u>

#### Note: 2

##### ACCOUNTING POLICIES

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with Recommended Accounting Practice 2015', (FRS 102 SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

##### Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is mainly dependent on continuing donations and as a consequence the going concern basis is also dependent on the continuing of donations.

##### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

##### Recognition of liabilities and expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of Statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, and others are apportioned on an appropriate basis.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. It is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **Note: 2.1**

##### **LIABILITY TO TAXATION**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

#### **Note: 3**

##### **TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration

**Note: 4****EXPENDITURE ON RAISING FUNDS**

	<u>Basis of allocation</u>	<u>Un-restricted</u> £	<u>Restricted</u> £	<u>Endowment</u> £	<u>Total</u> £	<u>Total</u> £
Travelling	Usage	1,407	-	-	1,407	1,666
		<b>1,407</b>	<b>-</b>	<b>-</b>	<b>1,407</b>	<b>1,666</b>

**Note: 4.1****EXPENDITURE ON CHARITABLE ACTIVITIES**

Charitable Activities	Usage	47,283	-	-	47,283	53,292
Accountancy Charges	Usage	720	-	-	720	690
Bank Charges	Usage	246	-	-	246	12

**SUPPORT COSTS:**

Advertising	Usage	74	-	-	74	180
Printing, Postage & Stationery	Usage	1,565	-	-	1,565	1,306
Telephone & Internet	Usage	2,159	-	-	2,159	1,018
Repairs and Maintenance	Usage	2,111	-	-	2,111	561
General Expenses	Usage	3,939	-	-	3,939	2,236
		<b>58,097</b>	<b>-</b>	<b>-</b>	<b>58,097</b>	<b>59,295</b>

**Note: 5****CASH AT BANK AND IN HAND**

	<u>2023-24</u>	<u>2022-23</u>
Cash at Bank Al Rayan	8,130	2,061
Cash in Hand	364	364
	<b>8,494</b>	<b>2,425</b>

**Note: 6****CREDITORS: Amount falling due within one year**

Accruals and other Creditors	580	660
	<b>580</b>	<b>660</b>

**Note: 7**

	<u>2022-23</u>				<u>2021-22</u>
<b>ACCUMULATED FUNDS</b>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
Opening Funds as at 01/11/2022	1,765	-	-	1,765	(6)
Net income/expenditure	6,149	-	-	6,149	1,771
Closing funds as at 31/10/2023	<b>7,914</b>	<b>-</b>	<b>-</b>	<b>7,914</b>	<b>1,765</b>

**GIVE A HAND**

England & Wales - Charity number 1170329

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# Accounts

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**GIVE A HAND**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 31ST OCTOBER 2023**

**COMPANY REGISTRATION NO: 09833044**

**CHARITY REGISTRATION NO: 1170329**

# GIVE A HAND

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**GIVE A HAND**

**DIRECTORS / TRUSTEES AND PROFESSIONAL ADVISORS**

**DIRECTORS / TRUSTEES:** ABDULLAH MUHSIN MAHMUD NORRIS  
CHERON ADAMA BAH  
BABOUCAR BALA GAI

**SECRETARY:** CHERON ADAMA BAH

**BUSINESS ADDRESS:** 42 Raby Street  
MANCHESTER  
M16 7DJ

**BANKERS:** NATWEST BANK  
11 SPRING GARDENS  
MANCHESTER  
M2 1FB

AL RAYAN BANK  
MANCHESTER  
M13 0RX

**ACCOUNTANTS:** ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF GIVE A HAND**

I report on the accounts of **Give A Hand**, registered charity number 1170329 for the accounts year ended 31st October 2023 set out on pages 4 to 8.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT:**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **INDEPENDENT EXAMINER'S STATEMENT:**

In connection with our examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 41 of the Act; and
  - . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**

**Zaheer and Company**

Chartered Certified Accountants and Registered Auditors

63 Kingsway

Burnage

Manchester

M19 2LL

Date:

**GIVE A HAND**

**RECEIPTS AND EXPENDITURES ACCOUNT**

**FOR THE YEAR ENDED 31ST OCTOBER 2023**

	Notes	2022-23				2021-22
		£	£	£	£	
		Un-restricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>INCOME AND ENDOWMENTS</b>						
DONATIONS AND LEGACIES	1	62,732	-	-	62,732	58,297
<b>TOTAL INCOME</b>		<b>62,732</b>	<b>-</b>	<b>-</b>	<b>62,732</b>	<b>58,297</b>
<b>LESS: EXPENDITURE</b>						
EXPENDITURE ON RAISING FUNDS	4	1,666	-	-	1,666	109
EXPENDITURE ON CHARITABLE ACTIVITIES	4.1	59,294	-	-	59,294	58,287
<b>TOTAL EXPENDITURE</b>		<b>60,961</b>	<b>-</b>	<b>-</b>	<b>60,961</b>	<b>58,396</b>
<b>NET INCOME / EXPENDITURE</b>	7	1,771	-	-	1,771	(98)
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7	(6)	-	-	(6)	92
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,765</b>	<b>-</b>	<b>-</b>	<b>1,765</b>	<b>(6)</b>

**GIVE A HAND  
BALANCE SHEET  
FOR THE YEAR ENDED 31ST OCTOBER 2023**

	Notes	2022-23		2021-22	
		£	£	£	£
<b><u>CURRENT ASSETS</u></b>					
Cash at bank and in hand	5	2,425		594	
		2,425		594	
<b><u>CURRENT LIABILITIES</u></b>					
Creditors: amount falling due within one year	6	660		600	
		660		600	
NET CURRENT ASSETS			1,765		(6)
TOTAL NET ASSETS			1,765		(6)
<b><u>THE FUNDS OF THE CHARITY:</u></b>					
<b>Un-restricted Funds:</b>			1,765		(6)
<b>Restricted Funds:</b>					
<b>TOTAL CHARITY FUNDS</b>			1,765		(6)

For the year ending 31st October 23 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and under charities Act 2011.

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and FRS 102 SORP.

The Charity is subject to Independent Examination under charity legislation, and the report is on page '6'.

Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

**Trustees:**

ABDULLAH MUHSIN MAHMUD NORRIS

Date : 17/07/2024

## GIVE A HAND

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST OCTOBER 2023

	<u>2022-23</u>			<u>2021-22</u>	
<u>Note: 1</u>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
INCOME AND ENDOWMENTS	£	£	£	£	£
Donations and Legacies	62,732	-	-	62,732	58,297
	<u>62,732</u>	<u>-</u>	<u>-</u>	<u>62,732</u>	<u>58,297</u>

#### Note: 2

##### ACCOUNTING POLICIES

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with Recommended Accounting Practice 2015', (FRS 102 SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

##### Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is mainly dependent on continuing donations and as a consequence the going concern basis is also dependent on the continuing of donations.

##### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

##### Recognition of liabilities and expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of Statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, and others are apportioned on an appropriate basis.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. It is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **Note: 2.1**

##### **LIABILITY TO TAXATION**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

#### **Note: 3**

##### **TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration

**Note: 4****EXPENDITURE ON RAISING FUNDS**

	<u>Basis of allocation</u>	<u>Un-restricted</u> £	<u>Restricted</u> £	<u>Endowment</u> £	<u>Total</u> £	<u>Total</u> £
Travelling	Usage	1,666	-	-	1,666	109
		<b>1,666</b>	<b>-</b>	<b>-</b>	<b>1,666</b>	<b>109</b>

**Note: 4.1****EXPENDITURE ON CHARITABLE ACTIVITIES**

Charitable Activities	Usage	53,292	-	-	53,292	50,520
Accountancy Charges	Usage	690	-	-	690	1,050
Bank Charges	Usage	12	-	-	12	699

**SUPPORT COSTS:**

Advertising	Usage	180	-	-	180	84
Printing, Postage & Stationery	Usage	1,306	-	-	1,306	795
Telephone & Internet	Usage	1,018	-	-	1,018	2,147
Repairs and Maintenance	Usage	561	-	-	561	1,444
General Expenses	Usage	2,236	-	-	2,236	1,548
		<b>59,294</b>	<b>-</b>	<b>-</b>	<b>59,294</b>	<b>58,287</b>

**Note: 5****CASH AT BANK AND IN HAND**

	<u>2022-23</u>	<u>2021-22</u>
Cash at Bank Al Rayan	2,061	230
Cash in Hand	364	364
	<b>2,425</b>	<b>594</b>

**Note: 6****CREDITORS: Amount falling due within one year**

Accruals and other Creditors	660	600
	<b>660</b>	<b>600</b>

**Note: 7****ACCUMULATED FUNDS**

	<u>2022-23</u>				<u>2021-22</u>
	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
Opening Funds as at 01/11/2022	(6)	-	-	-	92
Net income/expenditure	1,771	-	-	1,771	(98)
Closing funds as at 31/10/2023	<b>1,765</b>	<b>-</b>	<b>-</b>	<b>1,765</b>	<b>(6)</b>

**GIVE A HAND**

England & Wales - Charity number 1170329

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# Accounts

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**GIVE A HAND**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 31ST OCTOBER 2022**

**COMPANY REGISTRATION NO: 09833044**

**CHARITY REGISTRATION NO: 1170329**

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**GIVE A HAND**

**DIRECTORS / TRUSTEES AND PROFESSIONAL ADVISORS**

**DIRECTORS / TRUSTEES:** ABDULLAH MUHSIN MAHMUD NORRIS  
CHERON ADAMA BAH  
BABOUCAR BALA GAI (Appointed on 09.12.2021)

**SECRETARY:** CHERON ADAMA BAH

**BUSINESS ADDRESS:** 6 ESCOTT STREET  
MOSS-SIDE  
MANCHESTER  
M16 7NZ

**BANKERS:** NATWEST BANK  
11 SPRING GARDENS  
MANCHESTER  
M2 1FB

AL RAYAN BANK  
MANCHESTER  
M13 0RX

**ACCOUNTANTS:** ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF GIVE A HAND**

I report on the accounts of **Give A Hand**, registered charity number 1170329 for the accounts year ended 31st October 2022 set out on pages 4 to 8.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT:**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **INDEPENDENT EXAMINER'S STATEMENT:**

In connection with our examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 41 of the Act; and
  - . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**

**Zaheer and Company**

Chartered Certified Accountants and Registered Auditors

63 Kingsway

Burnage

Manchester

M19 2LL

Date:

**GIVE A HAND**

**RECEIPTS AND EXPENDITURES ACCOUNT**

**FOR THE YEAR ENDED 31ST OCTOBER 2022**

	Notes	2021-22				2020-21
		£	£	£	£	£
		Un-restricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>INCOME AND ENDOWMENTS</b>						
DONATIONS AND LEGACIES	1	58,297	-	-	58,297	37,188
<b>TOTAL INCOME</b>		<b>58,297</b>	<b>-</b>	<b>-</b>	<b>58,297</b>	<b>37,188</b>
<b>LESS: EXPENDITURE</b>						
EXPENDITURE ON RAISING FUNDS	4	109	-	-	109	350
EXPENDITURE ON CHARITABLE ACTIVITIES	4.1	58,287	-	-	58,287	37,144
<b>TOTAL EXPENDITURE</b>		<b>58,396</b>	<b>-</b>	<b>-</b>	<b>58,396</b>	<b>37,494</b>
<b>NET INCOME / EXPENDITURE</b>	7	(98)	-	-	(98)	(306)
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7	92	-	-	92	398
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>(6)</b>	<b>-</b>	<b>-</b>	<b>(6)</b>	<b>92</b>

**GIVE A HAND  
BALANCE SHEET  
FOR THE YEAR ENDED 31ST OCTOBER 2022**

	Notes	2021-22		2020-21	
		£	£	£	£
<b><u>CURRENT ASSETS</u></b>					
Cash at bank and in hand	5	594		542	
		594		542	
<b><u>CURRENT LIABILITIES</u></b>					
Creditors: amount falling due within one year	6	600		450	
		600		450	
NET CURRENT ASSETS			(6)		92
TOTAL NET ASSETS			(6)		92
<b><u>THE FUNDS OF THE CHARITY:</u></b>					
Un-restricted Funds:			(6)		92
Restricted Funds:					
TOTAL CHARITY FUNDS			(6)		92

For the year ending 31st October 22 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and under charities Act 2011.

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and FRS 102 SORP.

The Charity is subject to Independent Examination under charity legislation, and the report is on page '6'.

Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

**Trustees:**

ABDULLAH MUHSIN MAHMUD NORRIS

Date : 26/07/2023

**GIVE A HAND**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2022**

	<u>2020-21</u>			<u>2019-20</u>	
<u>Note: 1</u>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
<b>INCOME AND ENDOWMENTS</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and Legacies	58,297	-	-	58,297	37,188
	<b>58,297</b>	<b>-</b>	<b>-</b>	<b>58,297</b>	<b>37,188</b>

**Note: 2**

**ACCOUNTING POLICIES**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with Recommended Accounting Practice 2015', (FRS 102 SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

**Accounting convention**

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is mainly dependent on continuing donations and as a consequence the going concern basis is also dependent on the continuing of donations.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

**Recognition of liabilities and expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of Statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, and others are apportioned on an appropriate basis.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. It is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **Note: 2.1**

##### **LIABILITY TO TAXATION**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

#### **Note: 3**

##### **TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration

**Note: 4****EXPENDITURE ON RAISING FUNDS**

	<u>Basis of allocation</u>	<u>Un-restricted</u> £	<u>Restricted</u> £	<u>Endowment</u> £	<u>Total</u> £	<u>Total</u> £
Travelling	Usage	109	-	-	109	350
		<b>109</b>	<b>-</b>	<b>-</b>	<b>109</b>	<b>350</b>

**Note: 4.1****EXPENDITURE ON CHARITABLE ACTIVITIES**

Charitable Activities	Usage	50,520	-	-	50,520	33,114
Accountancy Charges	Usage	1,050	-	-	1,050	580
Bank Charges	Usage	699	-	-	699	358

**SUPPORT COSTS:**

Advertising	Usage	84	-	-	84	184
Printing, Postage & Stationery	Usage	795	-	-	795	520
Telephone & Internet	Usage	2,147	-	-	2,147	1,109
Repairs and Maintenance	Usage	1,444	-	-	1,444	728
General Expenses	Usage	1,548	-	-	1,548	550
		<b>58,287</b>	<b>-</b>	<b>-</b>	<b>58,287</b>	<b>37,144</b>

**Note: 5****CASH AT BANK AND IN HAND**

	<u>2021-22</u>	<u>2020-21</u>
Cash at Bank Al Rayan	230	178
Cash in Hand	364	364
	<b>594</b>	<b>542</b>

**Note: 6****CREDITORS: Amount falling due within one year**

Accruals and other Creditors	600	450
	<b>600</b>	<b>450</b>

**Note: 7****ACCUMULATED FUNDS**

	<u>2021-22</u>			<u>2020-21</u>
	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>
Opening Funds as at 01/11/2020	92	-	-	398
Net income/expenditure	(98)	-	-	(306)
Closing funds as at 31/10/2021	<b>(6)</b>	<b>-</b>	<b>-</b>	<b>92</b>

**GIVE A HAND**

England & Wales - Charity number 1170329

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# Accounts

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# **ZAHEER & COMPANY**

**CHARTERED CERTIFIED ACCOUNTANTS  
AND REGISTERED AUDITORS**

**GIVE A HAND**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 31ST OCTOBER 2021**

**COMPANY REGISTRATION NO: 09833044**

**CHARITY REGISTRATION NO: 1170329**

**ACCA**

# GIVE A HAND

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**GIVE A HAND**

**DIRECTORS / TRUSTEES AND PROFESSIONAL ADVISORS**

**DIRECTORS / TRUSTEES:** ABDULLAH MUHSIN MAHMUD NORRIS  
ALHASSANE BARRY (Resigned on 10.12.2021)  
CHERON ADAMA BAH  
SULAYMAN LB BOJANG (Resigned on 10.12.2021)  
BABOUCAR BALA GAI (Appointed on 09.12.2021)

**SECRETARY:** ALHASSANE BARRY (Resigned on 10.12.2021)

**BUSINESS ADDRESS:** 6 ESCOTT STREET  
MOSS-SIDE  
MANCHESTER  
M16 7NZ

**BANKERS:** NATWEST BANK  
11 SPRING GARDENS  
MANCHESTER  
M2 1FB

AL RAYAN BANK  
MANCHESTER  
M13 0RX

**ACCOUNTANTS:** ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

## **GIVE A HAND TRUSTEES REPORT (NOV 2020 – OCT 2021)**

The trustees present their annual report and financial statements for the year ended 31<sup>st</sup> October 2021 and confirm they comply with the Charities Act 2011, the trust deed and the Charities SORP requirements.

GIVE A HAND is a registered charity and provides following services to poor, needy and homeless people.

- We sponsor 100 orphans in Senegal and 40 orphans in the Gambia.
- We sponsor 14 widows in Senegal and 7 widows in the Gambia into small businesses to help sustain themselves and their families.
- We help 20 families in Senegal and 10 families in The Gambia with Qurbai during the Islamic feast of Eid ul Adha.
- We run a food bank once a week to provide for refugees, homeless, low-income families

Outside United Kingdom we provide food and shelter in the Gambia and Senegal, we have fed over 400 (four hundred) families.

- We have dogged two Boreholes to provide clean running water for communities. The boreholes are powered by solar panels
- We have built two schools to provide places for 800 children. Both are completed and operating.
- We proposed to build two mosques and one is under construction at the finishing level.
- We provide education for the young and elderly in both Arabic and Western Education.
- Activities we provide for children includes games such as football, basketball and tennis.
- We are hoping to run mentoring sessions in the future to prevent drug abuse and gun crime
- We aim to encourage community cohesion by running open days that promote Islamic awareness

### Ensuring that our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we have achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits that they have brought to the community. We have referred to the guidance contained in the Charity Commission's general guidance to help review and plan our future activities.

- Working in partnership with the community to understand the services need

#### Who used and benefited from our services

We provide opportunities for everyone in the community especially our target group, women, children and the elderly

We currently provide many activities for the women in the community and women from all backgrounds attend our classes. These activities have greatly improved the confidence of all attending, providing not only a chance to socialize but also the means to learn new skills.

The youth have also attended our classes that take place during holidays and term-time. These activities have provided an opportunity for learning new skills that have improved our community as a whole by keeping the youth busy and improving our streets.

### **Structure, Governance and Management**

#### Governing Document

The organization is a charitable company limited by guarantee, incorporated on 20<sup>th</sup> October 2015 and registered as a charity on 23<sup>rd</sup> November 2016. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

#### Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law, and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, the members of the management committee are elected to serve for a period of three years after which they must be re-elected at the next annual general meeting.

All members of the management committee give their time voluntarily and receive no benefits from the charity.

#### Trustee Induction and Training

Most trustees are already familiar with the practical work of the charity having volunteered

### Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Procedures are in place to ensure compliance with the health and safety of staff, volunteers and visitors to the Centre. The procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

### Organizational structure

Give A Hand has a management of up to 3 members who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Committee has members from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the Committee but has no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chairman along with the Services and Finance and Administration Managers. The Chairman is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

### Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and;

- Select suitable accounting policies and apply them consistently
- Make judgments and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report and are set out.

In accordance with company law, as the company's directors, we certify that;

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

### **Financial Review**

Against the backdrop of limited resources and insecurities over funding, it has continued to be difficult to plan or develop services. Nevertheless, the charity, with the aid of sound financial management and the support of both its staff and volunteers generated a very positive financial outcome for the period with a net increase in funds. Its success in obtaining new funding will provide much needed additional resources.

### **Principal Funding Sources**

The principal funding sources for the charity are currently by way of donations and possible grants.

### **Investment policy**

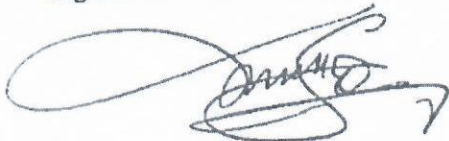
Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the long term so policies are there are few funds for long term investment. A review of investment planned early in the new financial year.

### **Reserves Policy**

The management committee has examined the charity's requirements for reserves in light of the main risks to the organization. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of expenditure. The reserves are needed to meet the working capital requirements of the charity and the Management Committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. **Plans for future Periods**

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Plans are also being developed to work on a number of schemes with local people and the local authorities.

**Signed on Behalf of the Trustees:**



**Cherno Adama Bah  
Secretary GAH**

Date: 30<sup>th</sup> October 2022

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF GIVE A HAND

I report on the accounts of **Give A Hand**, registered charity number 1170329 for the accounts year ended 31st October 2021 set out on pages 4 to 8.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### INDEPENDENT EXAMINER'S STATEMENT:

In connection with our examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 41 of the Act; and
  - . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**  
**Zaheer and Company**  
Chartered Certified Accountants and Registered Auditors  
63 Kingsway  
Burnage  
Manchester  
M19 2LL  
Date:

**GIVE A HAND**

**RECEIPTS AND EXPENDITURES ACCOUNT**

**FOR THE YEAR ENDED 31ST OCTOBER 2021**

	Notes	2020-21				2019-20
		£	£	£	£	£
		Un-restricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>INCOME AND ENDOWMENTS</b>						
DONATIONS AND LEGACIES	1	37,188	-	-	37,188	37,952
<b>TOTAL INCOME</b>		<b>37,188</b>	<b>-</b>	<b>-</b>	<b>37,188</b>	<b>37,952</b>
<b>LESS: EXPENDITURE</b>						
EXPENDITURE ON RAISING FUNDS	4	350	-	-	350	1,107
EXPENDITURE ON CHARITABLE ACTIVITIES	4.1	37,144	-	-	37,144	36,607
<b>TOTAL EXPENDITURE</b>		<b>37,494</b>	<b>-</b>	<b>-</b>	<b>37,494</b>	<b>37,714</b>
<b>NET INCOME / EXPENDITURE</b>	7	- 306	-	-	- 306	238
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7	398	-	-	398	160
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>92</b>	<b>-</b>	<b>-</b>	<b>92</b>	<b>398</b>

**GIVE A HAND  
BALANCE SHEET  
FOR THE YEAR ENDED 31ST OCTOBER 2021**

	Notes	2020-21		2019-20	
		£	£	£	£
<b><u>CURRENT ASSETS</u></b>					
Cash at bank and in hand	5	542		818	
		542		818	
<b><u>CURRENT LIABILITIES</u></b>					
Creditors: amount falling due within one year	6	450		420	
		450		420	
NET CURRENT ASSETS			92		398
TOTAL NET ASSETS			<u>92</u>		<u>398</u>
<b><u>THE FUNDS OF THE CHARITY:</u></b>					
Un-restricted Funds:			92		160
Restricted Funds:			-		238
TOTAL CHARITY FUNDS			<u>92</u>		<u>398</u>

For the year ending 31st October 21 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and under charities Act 2011.

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and FRS 102 SORP.

The Charity is subject to Independent Examination under charity legislation, and the report is on page '3'.

Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

Trustees:

CHERON ADAMA BAH

Date : 31.10.2022

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**GIVE A HAND**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2021**

	<u>2020-21</u>			<u>2019-20</u>	
<u>Note: 1</u>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
<b>INCOME AND ENDOWMENTS</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and Legacies	37,188	-	-	37,188	37,952
	<b>37,188</b>	-	-	<b>37,188</b>	<b>37,952</b>

**Note: 2**

**ACCOUNTING POLICIES**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with Recommended Accounting Practice 2015', (FRS 102 SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

**Accounting convention**

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is mainly dependent on continuing donations and as a consequence the going concern basis is also dependent on the continuing of donations.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

**Recognition of liabilities and expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of Statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, and others are apportioned on an appropriate basis.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. It is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **Note: 2.1**

##### **LIABILITY TO TAXATION**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

#### **Note: 3**

##### **TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration

**Note: 4****EXPENDITURE ON RAISING FUNDS**

	<b>Basis of allocation</b>	<b>Un-restricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Travelling	Usage	350	-	-	350	1,107
		<b>350</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>1,107</b>

**Note: 4.1****EXPENDITURE ON CHARITABLE ACTIVITIES**

Charitable Activities	Usage	33,114	-	-	33,114	29,011
Accountancy Charges	Usage	580	-	-	580	580
Bank Charges	Usage	358	-	-	358	187

**SUPPORT COSTS:**

Advertising	Usage	184	-	-	184	-
Printing, Postage & Stationery	Usage	520	-	-	520	276
Telephone & Internet	Usage	1,109	-	-	1,109	623
Repairs and Maintenance	Usage	728	-	-	728	5,563
General Expenses	Usage	550	-	-	550	368
		<b>37,144</b>	<b>-</b>	<b>-</b>	<b>37,144</b>	<b>36,607</b>

**Note: 5****CASH AT BANK AND IN HAND**

	<b>2020-21</b>	<b>2019-20</b>
Cash at Bank Al Rayan	178	364
Cash in Hand	364	454
	<b>542</b>	<b>818</b>

**Note: 6****CREDITORS: Amount falling due within one year**

Accruals and other Creditors	450	420
	<b>450</b>	<b>420</b>

**Note: 7****ACCUMULATED FUNDS**

	<b>2020-21</b>			<b>2019-20</b>
	<b>Un-restricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>
Opening Funds as at 01/11/2020	398	-	-	160
Net income/expenditure	(306)	-	-	238
Closing funds as at 31/10/2021	<b>92</b>	<b>-</b>	<b>-</b>	<b>398</b>

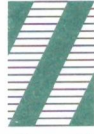
**GIVE A HAND**

England & Wales - Charity number 1170329

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# Accounts

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# **Z A H E E R & C O M P A N Y**

**CHARTERED CERTIFIED ACCOUNTANTS  
AND REGISTERED AUDITORS**

**GIVE A HAND**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 31ST OCTOBER 2020**

**COMPANY REGISTRATION NO: 09833044**

**CHARITY REGISTRATION NO: 1170329**



## GIVE A HAND

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**GIVE A HAND**

**DIRECTORS / TRUSTEES AND PROFESSIONAL ADVISORS**

**DIRECTORS / TRUSTEES:** ABDULLAH MUHSIN MAHMUD NORRIS  
ALHASSANE BARRY  
CHERON ADAMA BAH  
SULAYMAN LB BOJANG

**SECRETARY:** ALHASSANE BARRY

**BUSINESS ADDRESS:** 6 ESCOTT STREET  
MOSS-SIDE  
MANCHESTER  
M16 7NZ

**BANKERS:** NATWEST BANK  
11 SPRING GARDENS  
MANCHESTER  
M2 1FB

AL RAYAN BANK  
MANCHESTER  
M13 0RX

**ACCOUNTANTS:** ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

42 Raby Street Moss Side +44 (0) 161 711 1129 admin@giveahand.org.uk  
Manchester M16 7DJ +44 (0) 7526324914 giveahanduk@gmail.com  
United Kingdom +44 (0) 7935265622 www.giveahand.org.uk



**GIVE A HAND**

#### **GIVE-A-HAND TRUSTEES REPORT (NOV 2019 TO OCT 2020)**

The trustees present their annual report and financial statements for the year ended 31st October 2020 and confirmed with the Charities Act 2011, the trust deed and the Charities SORP requirements.

Give-A Hand is a registered charity in the United Kingdom, charity number 1170329. We operate in the UK and in The Gambia and Senegal in West Africa.

In the UK we run a food bank once a week., providing food parcels to the poor and needy people of Moss Side, Whalley range and Hulme in Manchester.

In Africa our work for the passed 6 years includes providing basic living standard to the poor:

- We sponsor 140 orphans children with cash money every month to buy food, clothing and medicare in the Gambia and Senegal.
- In the Gambia we built two classroom blocks:  
A four classroom block for 120 children  
A six classroom block for 180 children.
- We provided tables and chairs for children in the school.
- We provide learning materials to the children in the school.
- We provide water by drilling borehole for the communities of Younna and Karantaba Villages in the Gambia
- We help 14 widows and their orphan children to sustain themselves by providing them with £300.00 cash to start a small business.
- We provide second hand clothes and shoes to poor and the needy in Gambia.
- We sponsored a COVID-19 programme in Brikama in the Gambia. Providing food parcels, facemasks, Sanitizers and also run an awareness campaign to sensitise the local people of these communities.
- We provide Qurbani (Meat) during Eid-al-Adha to the families to enjoy the Eid celebration.
- We sponsored the operation and treatment of a lady with Gout, she had a very successful treatment.
- We have raised funds for a patient with heart and kidney problem to have treatment.

Ensuring that our work delivers our aims:

We review our aims, objective and activities each year. This review looks at what we have achieved and the outcome of our work the previous 12 months. The review looks at the successes of each key activity and the benefit they have brought to the community. We have referred to the guidance contained in the Charity Commission's general guidance to help review and plan our future activities.

**Give a Hand 42 Raby Street Moss Side, Manchester, M16 7DJ, UK**

**Tel: +44 (0) 0161 711 1129**

**Mobile: +44 (0) 7526324914, +44 (0) 7935265622**

**Charity Number: 1170329**

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF GIVE A HAND

I report on the accounts of **Give A Hand**, registered charity number 1170329 for the accounts year ended 31st October 2020 set out on pages 4 to 8.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### INDEPENDENT EXAMINER'S STATEMENT:

In connection with our examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 41 of the Act; and
  - . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**

**Zaheer and Company**

Chartered Certified Accountants and Registered Auditors

63 Kingsway

Burnage

Manchester

M19 2LL

Date:

**GIVE A HAND**

**RECEIPTS AND EXPENDITURES ACCOUNT**

**FOR THE YEAR ENDED 31ST OCTOBER 2020**

	Notes	2019-20				2018-19
		£	£	£	£	£
		Un-restricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>INCOME AND ENDOWMENTS</b>						
DONATIONS AND LEGACIES	1	37,952	-	-	37,952	30,836
<b>TOTAL INCOME</b>		<b>37,952</b>	<b>-</b>	<b>-</b>	<b>37,952</b>	<b>30,836</b>
<b>LESS: EXPENDITURE</b>						
EXPENDITURE ON RAISING FUNDS	4	1,107	-	-	1,107	244
EXPENDITURE ON CHARITABLE ACTIVITIES	4.1	36,607	-	-	36,607	30,503
<b>TOTAL EXPENDITURE</b>		<b>37,714</b>	<b>-</b>	<b>-</b>	<b>37,714</b>	<b>30,747</b>
<b>NET INCOME / EXPENDITURE</b>	7	238	-	-	238	89
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7	160	-	-	160	71
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>398</b>	<b>-</b>	<b>-</b>	<b>398</b>	<b>160</b>

**GIVE A HAND  
BALANCE SHEET  
FOR THE YEAR ENDED 31ST OCTOBER 2020**

	Notes	2019-20		2018-19	
		£	£	£	£
<b><u>CURRENT ASSETS</u></b>					
Cash at bank and in hand	5	818		580	
		818		580	
<b><u>CURRENT LIABILITIES</u></b>					
Creditors: amount falling due within one year	6	420		420	
		420		420	
NET CURRENT ASSETS			398		160
TOTAL NET ASSETS			398		160
<b><u>THE FUNDS OF THE CHARITY:</u></b>					
Un-restricted Funds:			398		160
Restricted Funds:			-		-
TOTAL CHARITY FUNDS			398		160

For the year ending 31st October 20 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and under charities Act 2011.

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and FRS 102 SORP.

The Charity is subject to Independent Examination under charity legislation, and the report is on page '6'.

Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

Trustees:



ABDULLAH MUHSIN MAHMUD NORRIS

Date: 22/07/2021

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**GIVE A HAND**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2020**

	<u>2019-20</u>			<u>2018-19</u>	
<u>Note: 1</u>	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
<b>INCOME AND ENDOWMENTS</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and Legacies	37,952	-	-	37,952	30,836
	37,952	-	-	37,952	30,836

**Note: 2**

**ACCOUNTING POLICIES**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with Recommended Accounting Practice 2015', (FRS 102 SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

**Accounting convention**

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is mainly dependent on continuing donations and as a consequence the going concern basis is also dependent on the continuing of donations.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

**Recognition of liabilities and expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of Statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, and others are apportioned on an appropriate basis.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. It is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **Note: 2.1**

#### **LIABILITY TO TAXATION**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

#### **Note: 3**

	<u>2019-20</u>			<u>2018-19</u>
<b>STAFF COSTS</b>			<u>Total</u>	<u>Total</u>
	£	£	£	£
Gross Salaries	-	-	-	800
	-	-	-	<u>800</u>

The average numbers of employees

during the year were;	<u>Number</u>	<u>Total</u>	<u>Number</u>
Administration	-	-	1
Volunteers	-	-	2

#### **Note: 3.1**

#### **TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration

**Note: 4****EXPENDITURE ON RAISING FUNDS**

	<u>Basis of allocation</u>	<u>Un-restricted</u> £	<u>Restricted</u> £	<u>Endowment</u> £	<u>Total</u> £	<u>Total</u> £
Travelling	Usage	1,107	-	-	1,107	244
		<u>1,107</u>	<u>-</u>	<u>-</u>	<u>1,107</u>	<u>244</u>

**Note: 4.1****EXPENDITURE ON CHARITABLE ACTIVITIES**

Wages and Salaries	Time	-	-	-	-	800
Charitable Activities	Usage	29,011	-	-	29,011	24,524
Accountancy Charges	Usage	580	-	-	580	540
Bank Charges	Usage	187	-	-	187	691

**SUPPORT COSTS:**

Rent	Usage	-	-	-	-	300
Printing, Postage & Stationery	Usage	276	-	-	276	2,005
Telephone & Internet	Usage	623	-	-	623	681
Repairs and Maintenance	Usage	5,563	-	-	5,563	518
General Expenses	Usage	368	-	-	368	444
		<u>36,607</u>	<u>-</u>	<u>-</u>	<u>36,607</u>	<u>30,503</u>

**Note: 5****CASH AT BANK AND IN HAND**

	<u>2019-20</u>	<u>2018-19</u>
Cash at Bank Al Rayan	364	60
Cash in Hand	454	520
	<u>818</u>	<u>580</u>

**Note: 6****CREDITORS: Amount falling due within one year**

Accruals and other Creditors	420	420
	<u>420</u>	<u>420</u>

**Note: 7****ACCUMULATED FUNDS**

	<u>Un-restricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	<u>Total</u>
Opening Funds as at 01/11/2019	160	-	-	160	71
Net income/expenditure	238	-	-	238	89
Closing funds as at 31/10/2020	<u>398</u>	<u>-</u>	<u>-</u>	<u>398</u>	<u>160</u>