



BURNHAM ON SEA

BAPTIST CHURCH

TRUSTEE REPORT 2021

Adopted: 10th April 2022

Contents

Trustee Report 2021	2
Governance, Membership, and Leadership Team.....	2
Sunday Gatherings	3
Other Church Activities	3
Looking Ahead - 2022.....	5
Trustees' Annual Report – Charity Commission	6
Independent Examiner's Report	13

Trustee Report 2021

2021 – well what a year! It most certainly has proved to be one of the most challenging years as the COVID-19 pandemic continues to affect all our lives. Learning to live and adapt to all the changes has been very difficult and not without its problems. Yet through prayer and trial and error (perhaps a lot of error!) we have continued to be a growing, worshipping, praying, and loving community; truly blessed by God; meeting at least once a week either on-line or in person; seeking the will of God for our Church and the community of Burnham On Sea and Highbridge. It has been a difficult year for us all and we have faced many challenges, but throughout it all we have been wonderfully reminded of our reliance on our loving Creator God. We praise God for all He is doing in and through our lives and the opportunities that we have to share the love of Jesus with our wider communities.

Governance, Membership, and Leadership Team

We continue to enjoy full membership and the support of the Baptist Union of Great Britain (BUGB) and WEBNET, whose advice, guidance and expertise has been invaluable during the COVID pandemic.

Church membership continues to remain fairly static, welcoming 2 new members during the year. However, Janet Davey and David Phillips were ‘called home’ during 2021 as well as Sandra Nash, a dear friend of the church. Their generosity, wisdom, kindness, tireless service, and sense of humour will be deeply missed by us all. In November 2021, Hilary and Paul Venn moved to Bradford on Avon. Although they currently continue in church membership their influence, teaching, pastoral care, worship, and leadership will be greatly missed and we pray for God’s continued blessing on them both as they start a new season in their lives together.

Following the appointment of Jade Zerk as Minister at Hope Baptist Church and in-line with our commitment to closely work with Hope, Jade and Rob continue to enjoy the opportunity to attend and contribute to both churches’ Leadership and Church Meetings. Both churches also work closely together while sharing a Safeguarding Team led by Sarah Taylor.

Dedicating time to prayer continues to be our priority as we try and lead the church through these challenging times. Yet as a team, we feel God has clearly spoken throughout the year, encouraging us to focus our minds and resources in serving the wider community and we continue to seek ways in which we can honour God and share the love of Jesus with our neighbours. Based upon the early church we discover in Acts 2, we hope to be a praying, sharing, serving, and loving community of disciples.

In March 2021 Brian Beaven, Dennis Davey, Maureen Harmer, and Paul Venn stepped down from the Leadership Team while Sophia Hurley stepped down in November 2021. Their wisdom, passion, and dedication are greatly missed by the team and we thank them for their service to the Church over the many years. We continue to hold them in prayer as they seek God’s will for their new seasons in service to the Kingdom and pray God’s blessing upon them and their families. Yet we also know God has new and exciting plans for the Leadership Team

and the church as we welcome Graham Brown (Treasurer), Jane Silk, and Sarah Taylor to the team. We know their wisdom, giftings, and passion for church will be invaluable over the coming years.

In September 2021 the church called Rob Howlett to be their full-time minister to start in September 2022 after he completes his ministerial formation and degree in Mission and Theology at Bristol Baptist College.

Sunday Gatherings

Hearing God speak through the Bible is paramount to our Sunday gatherings. While aiming to be a 'multi-voice' church, we have welcomed guest speakers from other churches and organisations throughout the year as well as encouraged others to lead the gatherings, and times of prayer. Embracing technology, we were able to gather with the wider church family in March 2021 as the whole UK Baptist family gathered for worship at the BU Assembly via YouTube. It was an amazing time of shared worship, prayer, and praise, and we hope to be able to do it again in 2022.

For a number of reasons, including COVID, it has not been possible to hold our monthly Ignite Family Gatherings during 2021. As we learn from Ecclesiastes 3, 'There is a time for everything, and a season for every activity under the heavens', and we have decided to put on hold our Ignite activities but shall instead continue with a quarterly 'café style' church gathering which will hope to offer an informal time of 'worship and conversation' for all our community.

While the building remained closed for the first half of 2021, we have been blessed to be able to meet in person since July, as well as continue broadcasting our gatherings live on YouTube. A huge thank you to the technical team who have made this possible. Numbers of people attending church in the building continue to grow and it has been wonderful to welcome so many new faces to our church family – including a donkey at our Christmas gathering!

While we continue to take a cautious approach to our response to COVID and recognise that meeting again face-to-face is a challenge for some people, we look forward to welcoming everyone back to the building as soon as possible. However, we trust that God will continue to bless our new 'hybrid' church as we seek His face, and His will for His church.

Other Church Activities

Despite the pandemic, the church has not been quiet – far from it. As we have started again to gather in the church building for worship, so our regular church groups have started again – Wednesday and Thursday home-groups, monthly prayer meetings, church members' meetings, and Lighthouse Club for children.

With our continued commitment to our local community, we have enjoyed opportunities to work with a number of other organisations including Safe Families, Foodbank, and Food

Pantry, as well as offer financial support to InHope (Bristol) and The Leprosy Mission. The success of these projects has been a real blessing to our community, and we must thank all the volunteers who tirelessly support the work, especially Sue Williams, Helen Mitchell, Wendy Westwood, and Terry Came.

Opportunities to serve our community through our new 'Garden Rescue Team' (led by Graham Brown and Jane Silk) has proved very popular, helping several people with their gardening needs as well as setting up a community garden and allotment in conjunction with Hope Baptist Church. And once again we were able to cook and deliver a Christmas dinner this year to 25 people in the Burnham and Highbridge area. We are really encouraged how the church has become more outward looking over the past years and look forward with excitement for more opportunities to share the love of Jesus with our local community.

The church family agreed, at the beginning of 2021, to stop financially supporting Living Waters in Albania by 2022, but instead support Project Ruth in Romania – an educational charity supporting Roma families that Wendy Westwood is a trustee of. We continue to pray for Enea and his family in Albania and pray God's blessing on all their activities, while we look forward to working closely with Project Ruth.

In August we re-launched our Tiny Tots program with a successful family BBQ enjoyed by 50+ people from our community. Tiny Tots continues to grow with up to 45 children, plus their families, gathering every Tuesday for worship, fun, stories, and games. A huge thank you to all the volunteers who make this such a special gathering, especially to Kaye Burton for her vision for the group and Sophia Hurley, Ann Storey, Shirley Schofield, Linda Sadler, Wendy Westwood, and Frances Hawkins who all run the group together. We are also tremendously grateful to Jenny Williams who has overseen the group for many years but has now retired. Thank you so much Jenny for all your hard work over the years and we pray God's blessing and peace upon you.

Also in September, our very popular 'Meeting Place' re-opened its doors to welcome people for tea, coffee, and cake as well as hear from a local speaker, including the very popular Leprosy Mission. As numbers continue to grow, we praise God for the work he is doing to help the lonely and isolated members of our community through the work of the Meeting Place, led by Eileen Wood and Suzanne Davis.

In October we launched our new quarterly church magazine, Outlook, under the supervision of Jane Silk and Leanne Swift. Outlook aims to follow the themes of our preaching plan while considering and exploring the impact Christianity has in our wider community and hopes to reach a wider audience than just the church family by also publishing on the church website as a blog and including content from other local churches and organisations.

Prayer is at the centre of our Christian walk and in December we re-launched our monthly prayer gatherings with a wonderful Advent prayer room, created by Dawn Brown. Dawn and her team continue to provide creative and encouraging ways we can pray together as a church family as well as offering an open door to the wider community.

We would like to thank all of those involved who support all the church activities, especially the unsung heroes from behind the scenes – Fabric Team, Welcome Team, Finance and Administration Team, Counting Team, Catering Team (led by Sarah Taylor), flower rota (June Westlake and Jean Stanley), communion preparers (Rob & Pam Singleton, and Martin & Julie Hawketts), Tech Team, Lighthouse Club leaders, and the Caretakers (Jackie & Chris Elswood, and Mike Loveridge). The Church would not function without all your help and support, and we are eternally grateful.

Looking Ahead - 2022

Throughout all the difficulties we have faced in 2021, we know God has a plan for Burnham On Sea Baptist Church. It is a plan for us to prosper and grow. It is a plan to enable us to share the Gospel and share his love with our community. It is a plan to deepen and strengthen our reliance on him. It is a plan for greater discipleship and a greater knowledge of our Lord and Saviour, Jesus.

With this in mind, we look forward with hope for 2022. Plans include: the continuing and developing of our community projects with Foodbank, Food Pantry, Safe Families, Project Ruth, and others; the expansion of the community garden at Hope Baptist Church; running a joint Alpha course with Hope Baptist Church; to develop a youth program and drop-in service accessible to everyone; to review and start to re-develop the use of our church building to include greater opportunities to share this amazing resource; to celebrate the Queen's Jubilee with our community; family BBQ's and more social events for everyone in our community. But most of all, our plan is to see the Kingdom of God grow in Burnham on Sea and Highbridge.

Trustees' Annual Report – Charity Commission



Trustees' Annual Report for the period

From 1ST JANUARY 2021 Period start date To 31ST DECEMBER 2021 Period end date

Charity name: BURNHAM ON SEA BAPTIST CHURCH

Charity registration number: 1170311

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith in accordance with the principles of the Baptist Union of Great Britain
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Please see 'Trustee Report' (pages 2-4)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the Charity Commission guidance on Public Benefit and plan their activities to ensure that they comply with the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Please see 'Trustee Report' (pages 2-4)

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees consider the financial performance by the charity during the year to have been satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees consider that our reserves should be maintained at a level to meet the normal expenditure of the church for a three month period, adjusted to take account of payments in lieu of notice to paid employees. This sum is held in a deposit account with BUGB.
Amount of reserves held	Para 1.22	£17588
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed / Church Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	C.I.O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The power of appointment and removal of trustees is vested in the members of the church in accordance with the provisions of the church constitution. All trustees must be members of the church.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Burnham On Sea Baptist Church
Other name the charity uses	N/A
Registered charity number	1170311
Charity's principal address	Burnham On Sea Baptist Church College Street Burnham On Sea Somerset TA8 1AR



Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert William Howlett	Minister in Training		
2	Graham Paul Brown	Treasurer	From 22 nd March 2021	
3	Patricia Marion Harris	Deacon		
4	Patricia Jane Silk	Deacon	From 22 nd March 2021	
5	Sarah Elizabeth Taylor	Deacon	From 28 th November 2021	
6	David Williams	Deacon		
7	Sarah Leanne Swift	Deacon (Contact)		
8	Brian Hathaway Beaven	Deacon	To 22 nd March 2021	
9	Maureen Jane Harmer	Deacon	To 22 nd March 2021	
10	Sophia Hurley	Deacon	To 28 th November 2021	
11	Paul Brealey Venn	Deacon	To 22 nd March 2021	
12	Hilary Venn	Deacon	From 22 nd March 2021 To 4 th October 2021	
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
West of England Baptist Trust Company Limited		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure


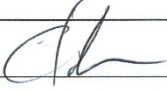
Reason for non-disclosure of key personnel details

Other optional information

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert William Howlett	Graham Paul Brown
Position (eg Secretary, Chair, etc)	Minister	Treasurer

Date 2nd March 2022

Independent Examiner's Report



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
BURNHAM ON SEA BAPTIST CHURCH

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1170311

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Alan Matthews

Date:

1st March 2022

Name:

Alan Matthews *FCMA, FCCA*

**Relevant professional
qualification(s) or body
(if any):**

Chartered Certified Accountant

Address:

Brambles, Marine Drive, Burnham on Sea, Somerset TA8 1NQ



<p align="center">Burnham on Sea Baptist Church Statement of Financial Activities For the period from 01 January 2021 to 31 December 2021</p>						
		Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	✓	56,249 ✓	1,480	? ✓	57,729 ✓	44,219
Activities for generating funds	✓	4,333	?	? ✓	4,333 ✓	4,140
Total income	✓	60,583 ✓	1,480	? ✓	62,063 ✓	48,360
Resources used						
Charitable activities	✓	64,060 ✓	1,219	? ✓	65,279 ✓	53,547
Total expenditure	✓	64,060 ✓	1,219	? ✓	65,279 ✓	53,547
Net income / (expenditure) resources before transfer		(3,477)	260	?	(3,216)	(5,187)
Transfers						
Gross transfers between funds - in		4,970	?	?	4,970	3,056
Gross transfers between funds - out		(4,970)	?	?	(4,970)	(3,056)
Other recognised gains / losses						
Net movement in funds		(3,477)	260	?	(3,216)	(5,187)
Reconciliation of funds						
Total funds brought forward		1,971,824	664	?	1,972,489	1,977,676
Total funds carried forward		1,968,347	925	?	1,969,273	1,972,489
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						



Burnham on Sea Baptist Church																											
Balance Sheet detailed																											
		As at 31/12/2021	As at 31/12/2020																								
Fixed assets																											
	7000: Church Building	1,735,000	1,735,000																								
	7500: Manse	200,000	200,000																								
	Total Fixed assets	1,935,000	1,935,000																								
Current assets																											
	8000: CAF Current Account	?	1,202																								
	8050: CAF Gold Account	?	10,680																								
	8055: Barclays Current Account	?	?																								
	8057: Baptist Union Deposit Account	17,763	17,588																								
	8060: Cash Account - Office	118	118																								
	8061: Cash Account - Church Accountant	?	?																								
	8070: Lloyds Current Account	5,865	7,899																								
	8075: Lloyds BB Inst Online	10,526	?																								
	Total Current assets	34,273	37,489																								
Liabilities																											
	Z04: Accounts Payable	?	?																								
	Total Liabilities	?	?																								
	Net Asset surplus (deficit)	1,969,273	1,972,489																								
Reserves																											
	Excess / (deficit) to date	(3,216)	(5,187)																								
	Z01: Starting balances	1,972,489	1,977,676																								
	Total Reserves	1,969,273	1,972,489																								
<table border="1"> <thead> <tr> <th colspan="4">Represented by Funds</th></tr> </thead> <tbody> <tr> <td>Unrestricted</td><td>11,099</td><td>12,298</td><td></td></tr> <tr> <td>Designated</td><td>1,957,247</td><td>1,959,526</td><td></td></tr> <tr> <td>Restricted</td><td>925</td><td>664</td><td></td></tr> <tr> <td>Endow ment</td><td>?</td><td>?</td><td></td></tr> <tr> <td>Total</td><td>1,969,273</td><td>1,972,489</td><td></td></tr> </tbody> </table>				Represented by Funds				Unrestricted	11,099	12,298		Designated	1,957,247	1,959,526		Restricted	925	664		Endow ment	?	?		Total	1,969,273	1,972,489	
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Burnham on Sea Baptist Church					
Nominal code budget throughput (summary)					
Report to: 31/12/2021					
	Year to date: 01 Jan 2021 - 31 Dec			Totals	
	Budget	Actual	Variance	Budget	Next year
Income					
1005 - Offerings	35,000	36,619	1,619	35,000	38,400
1006 - Tax Reclaim	7,000	8,242	1,242	7,000	7,200
1010 - Bank Interest	300	176	(123)	300	175
1015 - Room Lettings	10,000	4,333	(5,666)	10,000	7,920
1025 - Church - General	150	3,198	3,048	150	0
1035 - Manse	0	44	44	0	0
1050 - Outreach	50	0	(50)	50	0
1075 - Income Other Sources	0	849	849	0	0
1095 - Babies and Toddlers	450	503	53	450	1,200
1096 - The Meeting Place	200	153	(47)	200	240
1100 - Minister's Confidential Fund	0	67	67	0	0
1105 - Missions Direct Giving	0	1,413	1,413	0	0
1115 - Gift Day Fund	0	5,213	5,213	0	0
1135 - Community Fund	0	1,249	1,249	0	0
Income - totals	53,150	62,063	8,913	53,150	55,135
Expenditure					
5000 - Minister's Remuneration	13,250	13,505	(255)	13,250	17,348
5001 - Minister's Pension	1,800	1,780	19	1,800	2,148
5020 - Ministry - Church Expenses	750	453	296	750	650
5021 - Ministry - College Expenses	8,800	7,966	833	8,800	1,400
5025 - Pulpit Supply	100	440	(340)	100	900
5030 - Manse Utilities	2,800	2,897	(97)	2,800	2,892
5035 - Church - General	2,200	5,278	(3,078)	2,200	600
5037 - Finance Costs	500	546	(46)	500	580
5040 - Church Utilities	3,500	2,007	1,492	3,500	2,400
5045 - Telephone	420	303	116	420	0
5050 - Maintenance - The Church	3,500	5,005	(1,505)	3,500	3,620
5051 - Maintenance - The Manse	500	1,269	(769)	500	1,500
5055 - Consumables	1,200	1,880	(680)	1,200	2,400
5060 - Administrator	6,750	6,100	649	6,750	6,676
5061 - Church Cleaner & Caretaker	2,600	3,057	(457)	2,600	3,079
5065 - Resources	0	1,206	(1,206)	0	600
5070 - Missions - Tithe	4,200	3,425	775	4,200	4,600
5075 - Outreach	50	175	(125)	50	0
5120 - Babies and Toddlers	450	632	(182)	450	1,200
5122 - The Meeting Place	212	147	65	212	600
5130 - Missions Direct Giving	0	1,219	(1,219)	0	0
5131 - Albania Fund	0	725	(725)	0	0
5140 - Gift Day	0	5,006	(5,006)	0	0
5155 - Community Fund	0	250	(250)	0	2,400
Expenditure - totals	53,582	65,279	(11,697)	53,582	55,594
Overall totals	(432)	(3,216)	(2,783)	(432)	(459)

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Oct 2018