

ST ANDREW'S FROGNAL UNITED REFORMED CHURCH CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDING 31 DECEMBER 2020

This report includes information required by the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice for Accounting by Charities 2005 as applicable to charities entitled to prepare accounts on a receipts and payments basis.

ADMINISTRATIVE INFORMATION

St Andrew's Frogna1 is a local church of the United Reformed Church (URC) in Great Britain, a member of 'Churches Together in Camden' and a member of the URC's Thames North Synod. It is situated on the junction of Finchley Road and Frogna1 Lane in Hampstead, London, postcode NW3 7DY.

It was separately registered as a charity on 21 November 2016, charity no. 1170281. Its trustees are its elders: Victoria Ferguson, Andrew Glennie, Irene Huang, Revd Donald Macarthur, Jean Marsham, John Meadows, Doreen Morgans, Anne Noble, David Noble, Susan Noble, Christy Sawyer and Sheila Sohan; and its treasurer: Trevitt Steggles.

The church building, the manse at 42 Armitage Rd, London NW11 8RD and the Garden Flat, Orchard Mead House, 733 Finchley Rd, London NW11 8DJ are vested in URC Thames North Trust as trustees and held for the benefit of St Andrew's Frogna1 URC in accordance with the trusts applicable to URC properties.

The church maintains bank accounts with HSBC Bank for general use and holds 4 savings accounts: three with COIF (Charities Official Investment Fund) administered by CCLA (Charity Commission and Local Authority), and the other with the Churches Mutual Credit Union.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The church's activities are overseen by the Elders' Meeting in accordance with the provisions of The Structure of the URC determined by the General Assembly of the URC and supplemented by the rules of St Andrew's Frogna1 URC. The Elders' Meeting, assisted by its Finance and Fabric Committee, is responsible for the financial administration of the church, and the care and maintenance of the church premises together with the manse and flat. Elders' meetings are normally held monthly. The Church Meeting (of all who wish to attend) gives general guidance on the life and work of the church; only church members have voting rights.

New elders are elected by members of the church at a church meeting. Their term of office is not limited. The offices of Secretary and Treasurer are voted on at the AGM.

OBJECTIVES AND ACTIVITIES

As a local congregation of the URC, St Andrew's seeks to advance the Christian religion through its activities and the facilities offered to the community by its building. It provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

Specifically it offers Sunday morning worship and a Thursday morning Bible Study, and other occasional services and events including weddings, funerals and christenings. It also provides the main premises for the Wengelawit Eritrean Lutheran Church in London.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

While the minister's post is currently vacant, services were conducted in some form every Sunday, by visiting ministers or by church elders who are trained lay preachers. During partial lockdown, following Covid risk assessments, some services were held in church and transmitted on Zoom as "hybrid church", and during full church closures, compliant with government guidelines, services have been transmitted via Zoom either from the church or from preachers' homes, with this continuing into 2021. The number of virtual attendees gradually increased so that they matched or exceeded normal congregations. Solo singers sang hymns from their homes, and the professionalism of the broadcasts improved as familiarisation with the technology increased.

The Finance and Fabric Committee were unable to meet in person but were able to correspond by telephone and email, so necessary maintenance of the church was not hindered. While the church was still open elders and others continued to make a wide variety of contributions: in the choir, in the Children's Church, providing ministry, providing pastoral care, catering, flowers, managing hall lettings, property management etc. Thanks are due to all who make the church a welcoming feature of the community and particularly to those who took the necessary actions at relevant times to make the church Covid-safe and to grapple with new technology.

FINANCIAL REVIEW

In 2020 a loss of £21,000 was recorded. This included £10,000 as planned use of legacy funds to refurbish and modernise the toilets.

The reserves at year end stood at £446,000 of which £433,000 was in unrestricted funds. The policy on reserves is that unrestricted funds should exceed 12 months of income from hall lettings (currently about £50,000 in a normal year) this being the largest single source of income, but at risk if the hall were to become unusable for any reason.

The church pays a contribution to the URC's Ministry and Mission fund, this operating like a tax with different rates on different sources of income. In 2020 the contribution was £41,000. Because it works 2 years in arrears (eg 2020 contribution based on 2018 income) it can cause significant fluctuations in annual profit or loss. However, an underlying position close to break-even is expected to be achievable over the next few years. The use of one-off legacy receipts from 2019 to fund various initiatives in line with the church's mission continues to be under consideration by the trustees despite obvious current uncertainties.

Because of the pandemic, special charity collections in church were not possible, but members were encouraged to make their own private contributions directly to the charities that St Andrews normally supports.

This report was approved by the Trustees at a Zoom meeting on 25/04/21 and is signed on its behalf by the Church Secretary.



Financial statements for the year ending 31.12.20

NOTES

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, using the Receipts and Payments basis available to small charities, and the United Reformed Church guidance.

2 FUND ACCOUNTING

Unrestricted Funds may be used by the church for any of its ordinary purposes.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Congregational fund	107,919	68,922	95,554		81,287
Legacy fund	346,005	15,408	10,200		351,213
Totals for unrestricted funds	453,924	84,330	105,754		432,500

Designated Funds represent unrestricted funds set aside by the church for specific designated purposes; they can be transferred back into general funds at the church's decision.

Restricted funds represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Organ and choir fund	10,034	436	0		10,470
B How training fund	2,611	113	463		2,261
Charities fund	30	311	0		341
Totals for restricted funds	12,675	860	463		13,072

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2019 Total £	Last Year Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
Crisis UK			0	560	560
URC Commitment for life			0	67	67
British legion			0	38	38
Christian solidarity worldwide			0	637	637
Marie Curie hospice			0	163	163
Totals raised for outside causes			0	1,465	1,465

4 MONETARY ASSETS

Restricted funds are not held in separate accounts, but for convenience are shown under the CMCU account. In practice interest and investment gains or losses are pro rata'd across all funds.

5 ASSETS USED FOR CHURCH PURPOSES

The Trustees of the church and manse buildings are the URC Thames North Synod Trust who hold them upon trust for purposes connected with St Andrew's Frognal URC. For insurance purposes the church buildings are insured for £14.2m and the contents for £132,000.

The manse house and garden are insured for £700,000, reflecting rebuild not sale price (which was £1.43m).

ST ANDREW'S FROGNAL UNITED REFORMED CHURCH

Page 1

FINANCIAL STATEMENTS FOR THE YEAR ENDING 31.12.20

RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2020 Total £	Last Year 2019 Total £
RECEIPTS						
Ordinary collections		551			551	3,979
Freewill offering		7,322			7,322	9,191
Gift day		0			0	550
Other donations/events		0			0	295
Gift Aid tax repayments		3,180			3,180	3,703
Interest		7,205		200	7,405	897
Lettings		25,694			25,694	48,548
Property rents		27,431			27,431	35,179
Charity special collections		0		311	311	1,495
Other		50			50	0
Legacies		359			359	260,738
Investment growth (unrealised)		12,538		349	12,887	4,131
Total receipts		84,330		860	85,190	368,705
PAYMENTS						
Ministry & Mission Fund		41,304			41,304	38,784
Ministerial expenses		461			461	970
Manse expenses		469			469	2,411
Pulpit supply		2,133			2,133	1,070
Church music		1,523			1,523	3,733
Church water, gas, elec'y, tels		8,812			8,812	1,627
Church insurance		9,865			9,865	9,468
Printing, stationery, photocopier		1,204			1,204	564
Cleaning services and materials		8,676			8,676	8,230
Copyrights		196			196	191
Children's church		0		0	0	0
Charity special collections		0			0	1,465
Subscriptions etc		0			0	0
Fabric		30,589		0	30,589	33,793
Events/catering		64			64	500
Flowers		143			143	39
Other miscellaneous		314			314	617
Training				463	463	1,059
Total payments		105,754		463	106,217	104,521
NET RECEIPTS / (PAYMENTS)		-21,424		397	-21,027	264,184
TRANSFERS between funds						
CASH FUNDS b/fwd 1 January		453,924		12,675	466,599	94,270
CASH FUNDS c/fwd 31 December		432,500		13,072	445,572	202,415

STATEMENT OF ASSETS AND LIABILITIES

Monetary assets						
HSBC current account		91,793			91,793	125,298
HSBC business account		2,149			2,149	2,147
CCLA ethical fund		217,425			217,425	200,000
CCLA deposit fund		100,214			100,214	100,000
Churches Mutual Credit Union		2,106		13,072	15,178	15,103
COIF (URC) investment acct		28,976			28,976	27,234
Total monetary assets	4	442,663		13,072	455,735	469,781
Other assets						
Gift Aid recoverable					0	0
Rental debtors						
Assets used for church purposes						
Buildings	5	Church buildings, manse and flat				
Church contents	5	Furnishings and equipment				
Liabilities						
Cheques not cleared at 31.12		10,163			10,163	3,182

APPROVED by the Church Meeting held on 25/04/21
by *cm smyer* (name)and signed on its behalf
(signature) *[Signature]*

The notes on pages 2 and 3 form part of this financial statement

Financial statements for the year ending 31.12.20

TREASURER'S STATEMENT

I have prepared the financial statements for the year ending 31.12.20

T J Steggles



9.3.21

(date)

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements for St Andrew's Frognal URC for the year ending 31.12.20 as set out on pages 1 and 2.

Respective responsibilities

The church is responsible for the preparation of the financial statements, and considers that the audit requirement of section 144(2) of the Charities Act 2011 does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention which

- (1) gives me reasonable cause to believe that in any material respects the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with those records and comply with the accounting requirements of the Act have not been met; or
- (2) require, in my opinion, attention to be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner:



date: 21/9/21

Name and address of the Independent Examiner: CHRIS FILLER, WOODHURST, MAJOR CLOSE, PCMA, HP10 8HT

Relevant professional qualification or body: FCMA

Financial statements for the year ending 31.12.20

TREASURER'S STATEMENT

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