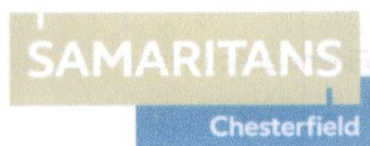


CHARITY COMMISSION No. 1170279

**CHESTERFIELD SAMARITANS**

**ANNUAL REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**



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### **Trustees & Officers**

Trustees	Ms G Vauclair	Director & Chair of Board of Trustees
	Ms KH Dickinson	Secretary (Appointed 01/07/24)
	Ms JA Lynegar	(Appointed 06/07/24)
	Mr D Maddox	Treasurer
	Mrs J Tweedy	(Resigned 01/07/24)
	Ms V Nuttall	(Resigned 01/07/24)
	Mrs S Wood	(Resigned 01/07/24)
Accountants	Dey & Co. 41 Clarence Road Chesterfield S40 1LH	
Bankers	NatWest Bank plc 5 Market Place Chesterfield S40 1TW	
Solicitors	BRM Solicitors Gray Court 99 Saltergate Chesterfield S40 1LD	
Registered Office	121 Saltergate Chesterfield Derbyshire S40 1NH	

## **Trustees Report for the Year ended 31 March 2025**

The Trustees submit their annual report and the financial statements for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 on page 10 and comply with the Charity's constitution and the Charities Act 2011.

### **1. Status & Administration**

The Charity is a Charitable Incorporated Organisation (CIO), registered as charity number 1170279 and operating as an affiliated branch of the national Samaritans charity organisation (charity number 219432). It is registered with the Charity Commission and is regulated by its rules, which were adopted on 1st April 2017.

The Charity's governing body is a Board of Trustees, chaired by the Director of the Charity. The Director is appointed in accordance with the Director Selection Policy, and represents the Charity at the annual national Council of Samaritans meeting and oversees all aspects of Charity work in relation to the service it provides to callers. The remaining Trustees are elected annually at the Annual General Meeting by the members of the Charity. No other body is entitled to appoint any of the Trustees. All Trustees receive continuing training. The Trustees who have served during the year are shown on page 3. There are no corporate trustees.

### **2. Statement of Trustees' Responsibilities in respect of the Financial Statements**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing those financial statements, the Trustees are required to:

- i) select suitable accounting policies and apply them consistently.
- ii) observe the methods and principles in the charities SORP (FRS102).
- iii) make judgements and estimates that are reasonable and prudent.
- iv) state whether applicable accounting standards have been followed; and
- v) prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



### **3. Activities & Objectives**

The objectives of the Charity are:

- To enable persons in Chesterfield and the surrounding area and elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
- To promote a better understanding in society of suicide, suicidal behaviour, and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- To collaborate with and support the Samaritans national charity and its affiliated branches in fulfilling these objectives.

In pursuance of these objectives, the Charity maintains a property in Chesterfield, which is used as a base for its listening services.

### **4. Organisation**

The Charity is governed by a Board of Trustees, chaired by the Branch Director. The day-to-day management is in the hands of an Operations Team, which is comprised entirely of volunteers. The work of the Operations Team is led by the Branch Director and supported by a number of other volunteers.

The Charity has for some years been partly funded by a shop in Chesterfield. This has provided a much needed financial contribution to the charity. However, in the context of difficult trading conditions, the expected contribution has been eroded to the point where the Trustees reluctantly took the decision to cease trading on 27 February 2025 and vacate the shop premises on 31 March 2025.

### **5. Review of the Activities**

This constituted the eighth financial year of activity under the Charity's CIO status. A summary of the financial position and income and expenditure for the year is given on pages 8 to 17.

During the year ended 31 March 2025, the Charity achieved a surplus of income over expenditure of £13,596 (2024: surplus of £14,547). Income excluding shop trading was £31,968 (2024: £26,381) and expenditure was £25,207 (2024: £18,766).

Income from the Charity's shop for the year totalled £41,814 (2024: £44,406), including non-trading donations of £5,100 in 2024/25. The shop posted an overall surplus (contribution to charity funds) of £6,835 (2024: Surplus £6,932).

The Charity's cash balances at the end of the year were £73,101 (2024: £54,148).

## 6. Reserves Policy

The Trustees have established a policy whereby the funds not committed or invested in tangible assets (the "free reserves") held by the Charity should be equivalent to the cost of operating the branch for twelve months in addition to the cost which would be incurred by the immediate replacement of its high cost equipment. In the view of the Trustees, the free reserves are within this limit, which will be reviewed in 2025/26.

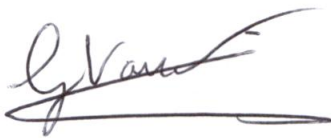
## 7. Risk Review

The Trustees have conducted a review of the major risks to which the Charity is exposed, in particular those relating to its operations and finances, and are satisfied that adequate systems are in place to mitigate those risks.

## 8. Independent Examiners

A resolution proposing that Dey & Co be re-appointed as independent examiner will be proposed at the annual general meeting.

Approved by the Trustees and signed on their behalf by:



**Ms G Vauclair**

**Dated :**

15/07/25

**Director and Chair of the Board of Trustees**

**Independent Examiner's Report to the trustees of Chesterfield Samaritans for the year ended 31 March 2025**

I report to the charity trustees on my examination of the financial statements of the Charity for the year ended 31 March 2025, which are set out on pages 8 to 17.

**Responsibilities and basis of the report**

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Mr T J Dey FCCA ACA**

**Dated:**

2/6/25

Dey & Co  
41 Clarence Road  
Chesterfield  
Derbyshire  
S41 1LH



**Statement of Financial Activities for the Year ended 31 March 2025**

	Note	Unrestricted Funds	Restricted Funds	Total 2024/25	Total 2023/24
		£	£	£	£
<b>Income</b>					
Donations, Gifts & Legacies		14,225	-	14,225	16,299
Grants		13,163	2,500	15,663	9,518
Other trading activities:					
Shop Contribution		6,835	-	6,835	6,932
Bank Interest/Compensation		2,080	-	2,080	564
<b>Total Income</b>		<b>36,303</b>	<b>2,500</b>	<b>38,803</b>	<b>33,313</b>
<b>Expenditure</b>					
Fundraising Costs	4	1,165	-	1,165	1,328
<b>Charitable Expenditure</b>					
Charitable Activities					
Direct Costs	5	12,303		12,303	9,848
Support Costs	6	3,730	2,500	6,230	2,404
Management & Admin Costs	7	5,509		5,509	5,186
Total Charitable Expenditure		21,542	2,500	24,042	17,438
<b>Total Expenditure</b>		<b>22,707</b>	<b>2,500</b>	<b>25,207</b>	<b>18,766</b>
<b>Net (expenditure)/income</b>		<b>13,596</b>	<b>-</b>	<b>13,596</b>	<b>14,547</b>
Net (expenditure)/income: Before other recognised gains/(losses)		13,596	-	13,596	14,547
<b>Net movement in funds</b>		<b>13,596</b>	<b>-</b>	<b>13,596</b>	<b>14,547</b>
Total funds brought forward at 1 April		194,864	-	194,864	180,317
<b>Total funds carried forward at 31 March</b>		<b>208,460</b>	<b>-</b>	<b>208,460</b>	<b>194,864</b>

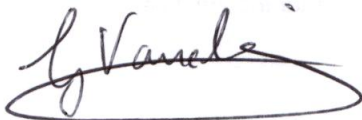


# Balance Sheet as at 31 March 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	8		142,290		146,734
<b>Current Assets</b>					
Debtors	9	798		2,247	
Cash at bank and in hand	10	73,101		54,148	
		73,899		56,395	
<b>Creditors</b>					
Amounts falling due within 1 year	11	7,729		8,265	
<b>Net current assets/(liabilities)</b>			66,170		48,130
<b>Total assets less current liabilities</b>			<b>208,460</b>		<b>194,864</b>
<b>Represented by:</b>					
Shop Funds	12		-		3,052
Branch Funds	12		208,460		191,812
<b>Total Funds</b>			<b>208,460</b>		<b>194,864</b>

The notes on pages 10 to 15 form part of these financial statements.

Approved by the trustees on 10<sup>th</sup> July 2025 and signed on their behalf by:



Ms G Vauclair (Director and Chair of Trustees)



Mr D Maddox (Treasurer and Trustee)

## **Notes to the Financial Statements for the year ended 31 March 2025**

### **1. Accounting Policies**

#### **Basis of Accounting**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019.

The Charity constitutes a public benefit entity as defined by FRS102. The Charity operated under SORP (FRS 102) in the current year, and there were no transitional adjustments.

The financial statements are prepared on a going concern basis, and are presented in Sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **Fund accounting**

Unrestricted charitable funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the Charity.

Restricted funds are subject to restrictions on expenditure imposed by the donor or the Trustees, or through the terms of an appeal.

#### **Income**

Donations and legacies are accounted for when receivable except when donors specify that donations and grants given to the Charity must be used in future accounting periods or when specified conditions are met, in which case the income is not included in incoming resources until those periods or until the conditions have been met. Other income is accounted for on an accruals basis as far as it is prudent to do so.

#### **Donated goods**

The value of goods donated for sale in the Charity's shop has been recognised as income only when sold.

#### **Expenditure**

Expenditure is accounted for on an accruals basis and includes Value Added Tax (VAT) where applicable.

## Taxation

The Charity is registered with the Charity Commissioners under the provisions of the Charities Act 1960. In accordance with the provisions of s505 of the Income and Corporation Taxes Act 1988, the Charity is generally exempt from Income and/or Corporation Tax on any surplus of income over expenditure.

## Overheads

Premises overheads are aggregated and allocated to the various functional activities of the Charity on a basis determined by the Trustees. Any costs which cannot be aggregated and specifically identified to a functional activity of the Charity are included in management and administration costs.

## Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off their cost less estimated residual value over their expected useful lives using the straight line method and the following annual rates:

Freehold Property	2% Straight line basis
Office Equipment	25% Straight line basis
Shop Equipment	20% Straight line basis - all residual asset value at the date of closure has been written off in the year

## 2. Premises Overheads

	2025			2024
	Unrestricted Funds	Restricted Funds	Total	
	£	£	£	£
Insurance	1,291	-	1,291	1,280
Rates	828	-	828	850
Repairs & Renewals	1,519	-	1,519	739
Water	244	-	244	81
Light & Heat	3,284	-	3,284	3,801
Telephone	225	-	225	436
Cleaning	80	-	80	174
Health & Safety	318	-	318	-
Depreciation	3,373	-	3,373	3,373
<b>Total Premises Overheads</b>	<b>11,162</b>	<b>-</b>	<b>11,162</b>	<b>10,734</b>
<b>Allocated to:</b>				
Direct Charitable Expenses (80%)	8,930	-	8,930	8,588
Fundraising & Publicity (10%)	1,116	-	1,116	1,073
Management & Administration (10%)	1,116	-	1,116	1,073
<b>Total Allocation</b>	<b>11,162</b>	<b>-</b>	<b>11,162</b>	<b>10,734</b>



### 3. Staff Costs

	2025	2024
	£	£
Shop Salaries & Wages	18,757	17,514
Branch Cleaning Salaries & Wages	2,013	1657
Employer's Pension Contributions	323	224
<b>Total Staff Costs</b>	<b>21,093</b>	<b>19,395</b>

None of the Trustees or any person connected to the Trustees received any remuneration or other benefits arising from the funds of the Charity in the year (2024: Nil)

During the year the total amount reimbursed to 4 Trustees (2024 : 4 Trustees), members of the Charity's management committee, in respect of travel costs and other expenses, amounted to £579 (2024: £1,682).

The average number of employees during the year was 2 (2024 : 2 employees), reducing to 0 employees as at 31March 2025.

### 4. Fundraising Costs

	2025	2024
	£	£
Advertising & Publicity	-	242
Direct Fundraising Costs	49	13
Share of Premises overheads (Note 2)	1,116	1,073
<b>Total Fundraising Costs</b>	<b>1,165</b>	<b>1,328</b>

### 5. Direct Charitable Expenditure

	2025	2024
	£	£
Vodafone Listener Service	389	523
Outreach Costs	2,120	-
Volunteer Training & Support Costs	545	95
Volunteer Travel Expenses	319	642
Share of premises overheads (Note 2)	8,930	8,588
<b>Total Direct Charitable Expenditure</b>	<b>12,303</b>	<b>9,848</b>



## 6. Support Costs

	2025	2024
	£	£
Contribution to Samaritans Central Office	6,230	2,404
Less:		
Restricted Grant applied	(2,500)	-
<b>Total Support Costs</b>	<b>3,730</b>	<b>2,404</b>

## 7. Management & Administration Costs

	2025	2024
	£	£
Wages & Salaries ( Note 3)	2,013	1,657
Share of Premises Overheads (Note 2)	1,116	1,073
Subscriptions	212	275
Legal & Professional Fees	-	-
Accountancy Fees	460	542
Postage, printing & stationery	474	830
AGM/Branch Meeting costs	555	380
Refreshments	235	46
Sundries	175	114
Depreciation	269	269
<b>Total Management and Administration Costs</b>	<b>5,509</b>	<b>5,186</b>

## 8. Tangible Fixed Assets

	Shop Equipment	Branch Premises	Branch Equipment	Total
	£	£	£	£
<b>Cost:</b>				
At 1 April 2024	9,434	168,653	1,666	179,753
Additions in Year	-	-	-	-
Disposals in Year	(9,434)	-	-	(9,434)
<b>At 31 March 2025</b>	<b>Nil</b>	<b>168,653</b>	<b>1,666</b>	<b>170,319</b>
<b>Depreciation:</b>				
At 1 April 2024	8,632	23,082	1,305	33,019
Charge for Year	351	3,373	269	3,993
Eliminated on Disposal	(8,983)	-	-	(8,983)
<b>At 31 March 2025</b>	<b>Nil</b>	<b>26,455</b>	<b>1,574</b>	<b>28,029</b>
<b>Net Book Value:</b>				
<b>At 31 March 2025</b>	<b>Nil</b>	<b>142,198</b>	<b>92</b>	<b>142,290</b>
<b>At 1 April 2024</b>	<b>802</b>	<b>145,571</b>	<b>361</b>	<b>146,734</b>

The title of the freehold premises is held by the Samaritans as custodian trustee. The Charity is subject to a Trust Deed in respect of these premises.

**9. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade Debtors	95	449
Prepayments	72	1,498
HMRC VAT	295	300
HMRC Gift Aid	336	-
<b>Total Debtors</b>	<b>798</b>	<b>2,247</b>

**10. Cash at Bank and On Hand**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Cash at Bank	73,101	53,149
Cash on Hand	-	999
<b>Total Cash</b>	<b>73,101</b>	<b>54,148</b>

**11. Creditors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade Creditors	1,336	1,319
Accruals	6,317	4,160
Deferred Income – Foundation Derbys Grant	-	2,500
HMRC PAYE/NI	76	222
Pension Fund	-	64
<b>Total Creditors</b>	<b>7,729</b>	<b>8,265</b>

## 12. Analysis of Net Assets Between Funds

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total 2025</b>	<b>Total 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Branch Funds</b>				
Unrestricted	142,290	66,170	208,460	190,312
Restricted	-	-	-	1,500
<b>Total Branch Funds</b>	<b>142,290</b>	<b>66,170</b>	<b>208,460</b>	<b>191,812</b>
<b>Shop Funds</b>				
Unrestricted	-	-	-	2,052
Restricted	-	-	-	1,000
<b>Total Shop Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,052</b>
<b>Total Charity Funds</b>	<b>142,290</b>	<b>66,170</b>	<b>208,460</b>	<b>194,864</b>

## 13. Indemnity Insurance

The national Samaritans Charity has centrally effected professional indemnity insurance to protect employees, trustees and other volunteer members of all Samaritans branches.

## 14. Related Party Disclosures

None of the Trustees made a gift of land or substantial other asset to the charity during the year or seek to influence the Trustees.

**Shop Trading Profit & Loss Account for the year ended 31 March 2025**

	2025		2024	
	£	£	£	£
<b>Income</b>				
Sales	36,714		44,406	
Donations	5,100		-	
		<b>41,814</b>		<b>44,406</b>
<b>Expenditure</b>				
Sales Commission/Purchases	514		714	
Salaries & Wages	18,757		17,514	
Employer's Pension Contributions	323		224	
Rent, Rates & Water	10,718		13,640	
Light & Heat	1,281		1,548	
Repairs & Renewals	240		496	
Travel Expenses	63		110	
Accountancy	396		426	
Printing & Stationery	196		136	
Telephone/Broadband	391		335	
Refreshments	230		47	
Card & Terminal Charges	863		913	
Sundries	185		441	
Advertising	-		376	
Small Equipment	20		117	
Depreciation	351		437	
Loss on disposal of assets	451		-	
<b>Total Expenditure</b>		<b>(34,979)</b>		<b>(37,474)</b>
<b>Profit for Year</b>		<b>6,835</b>		<b>6,932</b>



Shop Balance Sheet as at 31 March 2025

	2025		2024	
	£	£	£	£
<b>Fixed Assets</b>				<b>802</b>
<b>Current Assets</b>				
Cash at Bank	-		2,324	
Cash on Hand	-		999	
Trade Debtors	-		449	
Prepayments	-		15	
HMRC VAT Debtor	-		300	
<b>Total Current Assets</b>	<b>-</b>		<b>4,087</b>	
<b>Current Liabilities</b>				
Trade Creditors	-		1	
Accruals	-		550	
Deferred Income Foundation Derbyshire	-		1000	
PAYE	-		222	
Pension Fund	-		64	
<b>Total Current Liabilities</b>	<b>-</b>		<b>1,837</b>	
<b>Net Current Assets</b>		<b>-</b>		<b>2,250</b>
<b>Total Net Assets/(Liabilities)</b>		<b>Nil</b>		<b>3,052</b>
<b>Represented by:</b>				
Brought Forward		3,052		31,185
Profit for Year		6,835		6,932
Net Transactions with Branch		(9,887)		(35,065)
<b>Total</b>		<b>Nil</b>		<b>3,052</b>