

## **Love Woburn Sands**

### **Annual Report of the Trustees for the year ended 31 December 2023**

On the accounts for the year ended 31 December 2023, set out on Pages 4 and 5.

Love Woburn Sands is a charitable incorporated organisation (CIO) registered by the Charity Commission on 18 November 2016 with Registered Charity Number 1170260 registered at Companies House, reference CE009079.

The objectives of the Charity are:

For the public benefit and in accordance with Christian principles; the promotion of civic responsibility and the promotion of volunteering within Woburn Sands and neighbouring villages and the promotion of such other exclusively charitable purposes as the Trustees may from time to time determine.

This report covers our accounting period for the year ended 31 December 2023. Comparative figures are shown for our previous accounting period, 1 January 2022 to 31 December 2022.

The address for correspondence is

6 Concra Park, Woburn Sands, Milton Keynes MK17 8NS

The Charity has a website, [www.lovewoburnsands.com](http://www.lovewoburnsands.com)

### **Governance**

The Board of Trustees is the decision-making body of the Charity. We also have a Steering Group, which prepares recommendations to be presented to the Trustees. The Steering Group is chaired by Revd Chris Batten and includes leaders of the current and potential activities of the Charity.

The following Trustees served during this period;

Revd Christopher Batten

Keith Temple

Nicholas Parkinson (resigned 22 January 2024)

Heather McBurnie (appointed 31 January 2022)

Anthony Tompkins (appointed 31 January 2022)

During 2023 the Charity continued to promote the objectives of the works of the Community Smiles project begun in 2017 pursuant to the grant of £50,000 from the Big Lottery Fund. The aims of this project were;

- To extend similar work to the seven other villages and communities whose churches form part of Churches Together in Woburn; concentrating initially on Fulbrook Middle School and the five feeder Lower Schools within these communities.
- To involve schools with older residents, for their mutual benefit.
- To fulfil the community transport need.
- To explore possible development of a wider range of health, fitness & leisure facilities using Social Prescribing in conjunction with Social Services and the local GP practice.
- To explore the long-term sustainability of Love Woburn Sands as a project owned and supported by our local communities.

We are grateful for the voluntary donations received from the users of the Community Transport Service.

We are also very grateful for the funds raised at various events all of which have enabled us to continue our work and activities. We have been not yet quantified the Gift Aid tax reclaim for the 2023 financial year (2022 : £3549).

We thank all volunteers for their time and efforts without which the Charity would not function.

The accounts for the period, approved by the Trustees and examined independently, are being submitted to the Charity Commission and will be available on their website.

Total income was £12,997 comprising income of £2,876 for general purposes and £3,396 for restricted purposes, total £6,272. Restricted purposes relates to the running of the Community Taxi.

Expenditure totalled £8,908 and the closing balance was £13,960. Comparatives for the previous period are shown in the Charity's accounts annexed.

The Charity does not have future expenditure commitments and does not keep reserves to cover such commitments. Both the general account and the restricted Community Transport fund are completely reliant upon voluntary donations and fund raising.

We continue to recruit additional volunteers for our ongoing activities, several of which are largely self-funding; but Love Woburn sands will also be submitting funding proposals for one or more new projects.

#### **Public Benefit Statement**

The Trustees have reviewed documents PB1, PB2 and PB3 published by the Charity Commission and available at;

<https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit>

and confirm that the activities of the Charity are all in keeping with the Charity's approved purposes set out above. When considering proposed new activities or changes to existing activities, the Trustees ensure that these activities will be carried out for the public benefit.

Approved by the Trustees on 7 May 2024 and signed.

Chairman

## **Report to the trustees/ members of Love Woburn Sands (Registered Charity Number 1170260)**

On the accounts for the year ended 31 December 2023, set out on Pages 4 and 5.

### **Respective responsibilities of trustees and examiner**

This report covers our accounting period for the year ended 31 December 2023. Comparative figures are shown for our previous accounting period, 1 January 2022 to 31 December 2022.

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the Charities Act,
- ☐ to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- ☐ to state whether particular matters have come to my attention

### **Basis of Independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounts did not accord with the accounting records; or

- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_  
Stephanie Fitzpatrick-Corkin FCCA

Date

7-May-24

2 Station Road  
Linslade  
Leighton Buzzard  
Bedfordshire



## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1/1/2023

To

Period end date  
12/31/2023

This report covers our accounting period for the year ended 31 December 2023.  
Comparative figures are shown for our previous accounting period, 1 January 2022 to 31 December 2022.

	Note	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
		to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>INCOME</b>						
<b>A1 Receipts</b>						
Grants	2	-	400	-	400	600
Gift Aid Tax reclaim	3	-	-	-	-	3,549
Donations	4	240	2,996	-	3,236	8,773
Fundraising events	5	2,636	-	-	2,636	75
		2,876	3,396	-	6,272	12,997
<b>A2 Asset &amp; investment sales</b>						
(none)		-	-	-	-	-
		-	-	-	-	-
<b>Sub total</b>		-	-	-	-	-
<b>Total receipts</b>		2,876	3,396	-	6,272	12,997
<b>A3 Payments</b>						
Expenditure on activities		1,552	7,356	-	8,908	9,022
Fundraising costs		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Sub total</b>		1,552	7,356	-	8,908	9,022
<b>A4 Asset and investment purchases, (see table)</b>						
Purchase and initial cost of Taxi		-	-	-	-	-
Purchase of laptops for schools		-	-	-	-	-
<b>Sub total</b>		-	-	-	-	-
<b>Surplus of Income over Expenditure</b>		1,324	(3,960)	-	(2,636)	3,975
<b>Net of receipts/(payments)</b>		1,324	(3,960)	-	(2,636)	3,975
<b>A5 Transfers between funds</b>		-	-	-	-	-
<b>A6 Cash funds last year end</b>		10,909	5,687	-	16,596	12,621
<b>Cash funds this year end</b>		12,233	1,727	-	13,960	16,596

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balances	12,233	1,727	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	12,233	1,727	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Purchase and initial cost of Taxi	Restricted	10,055	3,563
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Rev'd Christopher Batten	5/7/2024
			Nicholas Parkinson	5/7/2024

**Notes forming part of the accounts**

- 1 This report and accounts are for the sixth accounting period to 31 December 2022. Love Woburn Sands was registered by the Charity Commission on 18 November 2016. The comparative figures are for the year ended 31 December 2021.
- 2 The trustees are very grateful for donations received during this period. Significant donations were received from St Michaels Church, the Christmas Tree Festival, the Co-Op, the Station Tavern, and the WS Festival committee.
- 3 Fundraising events took place during the year, and were relatively successful
- 4 Expenditure on Activities during the period comprised:

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Insurance	366	760	1126
Publicity	0	-	0
Fuel and maintenance of taxi	-	1142	1142
Website costs	504	-	504
Other operating costs	682	5,454	6,136
Total	1,552	7,356	8,908

- 5 There is currently one Restricted Fund, the Community Transport fund.

	Unrestrict	Restrict (Transport)	<u>2020</u>	<u>2021</u>		<u>2022</u>	<u>2023</u>
opening balance	2538	11781	14319		-1698	12621	16596
closing bala	( 3939	8682 )		12621		16596	13960
Reviewed report, accounts			Y			Y	Y
Checked Charity Commission entries			Y			Y	Y
Checked Companies House entries CE009079			Y			Y	Y
Researched I E report			Y			Y	Y
Examined all invoices			Y			Y	Y
invoices don't bear evidence of approval before payment.							
Cheque needs signing by signatories (2) so this covers							
Insurance appears adequate - Public Liab							
Checked Bank recs (one account, 2 funds)			Y			Y	Y

Amanda Mawson has supplied project management website steering meetings etc

Reverend Chris Batten (Woburn Sands Church) is a trustee - checked passport

Nic Parkinson - checked passport

Geoff Cooper is my bro - known since birth & address vouched

Vehicle purchase in 2018 was £9795

5/2/2018 John Lewis 200 tablets £9990

Metrobank Love Woburn Sands 20299015 23-05-80	12621	£13,960
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cast restricted fund records

Balance is fully reconciled through 2 cash books (one restricted, one non restricted)

This is satisfactory

Considered treatment of tax & entered an estimated value at 31/12/2022	12/31/2023
1	

Drafted 2022 accounts and ensured compatible. Also that comparatives agree.	12/31/2023
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Query : no Gift Aid relief this year, why is that? Have received 2022 Gift Aid x 2

NB Must update Charities Commission for new/retiring Trustees	5/7/2024
Date of approval	5/7/2024



				Donations	Fundraising	
Unrestricted Fund				10909.57		
1/23/2023	R T Yeomans	20.00		10929.57	20.00	
2/23/2023	R T Yeomans	20.00		10949.57	20.00	
3/8/2023	Print Cellar		30.00	10919.57		
3/23/2023	R T Yeomans	20.00		10939.57	20.00	
3/24/2023	Donation St M's	141.50		11081.07		141.50
4/17/2023	ThirtyOne Eight DBS checks		145.00	10936.07		
4/24/2023	R T Yeomans	20.00		10956.07	20.00	
5/2/2023	Access Charity Insurance		365.84	10590.23		
5/10/2023	Print Cellar		30.00	10560.23		
5/20/2023	Befriending Sub		75.00	10485.23		
5/23/2023	R T Yeomans	20.00		10505.23	20.00	
6/23/2023	R T Yeomans	20.00		10525.23	20.00	
7/24/2023	R T Yeomans	20.00		10545.23	20.00	
7/19/2023	ThirtyOne Eight DBS checks		12.25	10532.98		
8/4/2023	The Two Storey Partnership webs		398.98	10134.00		
8/4/2023	Print Cellar		15.00	10119.00		
8/4/2023	W S Festival		200.00	9919.00		
8/16/2023	Donation H McBirnie	736.42		10655.42		736.42
8/23/2023	R T Yeomans	20.00		10675.42	20.00	
8/23/2023	Donation Holiday Club	154.00		10829.42		154.00
9/25/2023	Donation Woburn Tref	390.00		11219.42		390.00
9/25/2023	R T Yeomans	20.00		11239.42	20.00	
10/4/2023	Print Cellar		15.00	11224.42		
10/13/2023	Donation H McBurnie	462.78		11687.20		462.78
10/23/2023	R T Yeomans	20.00		11707.20	20.00	
11/6/2023	Acc&Tax Ltd - ind review		250.00	11457.20		
11/24/2023	Print Cellar		15.00	11442.20		
11/23/2023	R T Yeomans	20.00		11462.20	20.00	
12/8/2023	Donation Cake & Coffi	151.53		11613.73		151.53
12/18/2023	Donation St M's	600.00		12213.73		600.00
12/27/2023	R T Yeomans	20.00		<u>12233.73</u>	20.00	
		2876.23	1552.07		240.00	0.00
					2876.23	2636.23

				Donations	Co-op	Fundraising events
Restricted Fund				5687.31		
1/19/2023	Taxi Donation	472.50		6159.81	472.50	
1/19/2023	A Mawson		380.00	5779.81		
1/19/2023	Pikesleys Petrol		250.00	5529.81		
2/14/2023	Donation J Barker	20.00		5549.81	20.00	
2/17/2023	A Mawson		400.00	5149.81		
3/1/2023	Donation J Barker	20.00		5169.81	20.00	
3/15/2023	A Mawson		400.00	4769.81		
3/30/2023	Taxi Donation	285.00		5054.81	285.00	
3/22/2023	MOT Pikesleys		29.93	5024.88		
4/3/2023	Donation J Barker	20.00		5044.88	20.00	
4/17/2023	A Mawson		380.00	4664.88		
4/17/2023	Pikesleys Petrol		300.00	4364.88		
5/2/2023	Donation J Barker	20.00		4384.88	20.00	
5/10/2023	A Mawson		420.00	3964.88		
5/3/2023	Taxi Donation	295.79		4260.67	295.79	
5/4/2023	Vehicle insurance		759.96	3500.71		



6/1/2023	Donation J Barker	20.00		3520.71	20.00		
6/5/2023	Taxi Donation	233.80		3754.51	233.80		
6/6/2023	A Mawson		420.00	3334.51			
6/20/2023	Taxi Donation	73.20		3407.71	73.20		
7/3/2023	Donation J Barker	20.00		3427.71	20.00		
7/3/2023	Road Tax		240.00	3187.71			
7/5/2023	A Mawson		420.00	2767.71			
8/1/2023	Donation J Barker	20.00		2787.71	20.00		
8/4/2023	A Mawson		420.00	2367.71			
8/24/2023	Taxi Donation	615.00		2982.71	615.00		
9/1/2023	A Mawson		333.44	2649.27			
9/1/2023	Pikesleys Petrol		16.37	2632.90			
9/18/2023	Computer		173.99	2458.91			
9/25/2023	A Mawson		395.96	2062.95			
9/1/2023	Donation J Barker	20.00		2082.95	20.00		
10/2/2023	Donation J Barker	20.00		2102.95	20.00		
10/3/2023	Pikesleys Petrol		52.57	2050.38			
10/24/2023	A Mawson		420.00	1630.38			
10/16/2023	Taxi Donation	385.15		2015.53	385.15		
11/6/2023	Pikesleys Petrol		74.09	1941.44			
11/21/2023	A Mawson		420.00	1521.44			
11/24/2023	Pikesleys Petrol		29.72	1491.72			
11/22/2023	Taxi Donation	415.35		1907.07	415.35		
11/1/2023	Donation J Barker	20.00		1927.07	20.00		
12/6/2023	Pikesleys Petrol		149.78	1777.29			
12/19/2023	A Mawson		470.00	1307.29			
12/1/2023	Donation J Barker	20.00		1327.29	20.00		
12/8/2023	Donation MK Council	400.00		1727.29			
					2995.79	0	0
		3395.79	7355.81		3395.79		
Total		6272.02	8907.88		3635.79	0.00	2636.23
					6272.02		
				c/c			

		Insurance	Publicity	Website	Operational
				30.00	
					145.00
		365.84		30.00	75.00
					12.25
				398.98	
				15.00	200.00
				15.00	
				15.00	250.00
0.00	0.00	365.84	0.00	503.98	682.25
1552.07					
Gift Aid					
claim					
relief	Grants	Insurance	Publicity	Fuel & Maint	Other Op costs
					380.00
				250.00	
					400.00
					400.00
				29.93	
					380.00
				300.00	
					420.00
		759.96			

