



Trustees' Annual Report for the period

From

Period start date

01 AUG 2023

To

Period end date

31 July 2024

Section A

Reference and administration details

Charity name

FRIENDS OF GREENBANK PREPARATORY SCHOOL & DAY NURSERY

Other names charity is known by

Registered charity number (if any)

1170237

Charity's principal address

GREENBANK SCHOOL

64 HEATHBANK ROAD

CHEADLE HULME

Postcode

SK8 6HU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Evans	Chair		
2	Nicola Buckley	Secretary		
3	Louise Lingley	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CONSTITUTION ADOPTED 16 JUN 2016
How the charity is constituted	Association
Trustee selection methods	ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As a result of the charity's dedicated efforts throughout the period, children aged 3 to 11 years have significantly benefited from various fundraising activities. In the current year, we continued with a fund-saving campaign aimed at acquiring a new minibus for the school. This endeavour reflects our commitment to improving transportation facilities and ensuring the well-being of the students.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity holds a small reserve in order to meet specific future needs in particular event floats and forthcoming event expenses.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All funds are generated through various fundraising events held at school, such as Summer/Christmas fairs, schools disco, preloved uniform sales and events alike.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature: 

Full name: Lauren Evans

Position (eg Secretary, Chair, etc): Chair

Date: 6/11/25

Signature: 

Full name: Nicola Buckley

Position (eg Secretary, Chair, etc): Secretary

Date: 7/11/25

Signature: 

Full name: Louise Lingley

Position (eg Secretary, Chair, etc): Treasurer

Date: 6/11/25

Greenbank Preparatory School PTA
Receipts and Payments Account
For the year ended 31 July 2024

		£	£
Opening Bank	Current Account		1,067.13
	Reserve Account		16,879.46
	200 Club		<u>4,473.43</u>
			<u>22,420.02</u>
Receipts			
Fundraising Activities			
	200 Club	1,362.00	
	Bingo	2,642.70	
	Donut sale	230.50	
	Y6 Production	528.50	
	Uniform sale	1,129.31	
	Christmas Fair	6,993.20	
	Summer Fair	5,072.87	
	Summer Disco	636.00	
	Family Fundraiser	9,279.34	
	Misc	<u>4,663.33</u>	
Total Receipts			32,537.75
Payments			
Fundraising Activities			
	200 Club	(450.00)	
	Bingo	(1,380.44)	
	Donut sale	(30.80)	
	Y6 Production	(281.98)	
	Uniform	(4.20)	
	Christmas Fair	(4,097.01)	
	Summer Fair	(2,518.77)	
	Summer Disco	(318.94)	
	Family Fundraiser	(3,203.36)	
	Misc inc subscriptions	<u>(374.85)</u>	
			(12,660.35)
General Expenses			
	Small Society Lottery	<u>(20.00)</u>	
			(20.00)
Total Fundraising			<u>19,857.40</u>
Donations to School	Minibus	<u>(38,400.00)</u>	
			(38,400.00)
Surplus/(Deficit)			<u>(18,542.60)</u>
Closing Bank	Current Account		200.00
	Reserve Account		3,177.42
	200 Club		<u>500.00</u>
			<u>3,877.42</u>

FRIENDS OF GREENBANK PREPARATORY SCHOOL & DAY NURSERY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GREENBANK PREPARATORY SCHOOL PTA

I report to the trustees on my examination of the accounts of Friends of Greenbank Preparatory School & Day Nursery for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Merchant Exchange
Waters Green
Macclesfield
Cheshire
SK11 6JX

M J Pace ACA CTA
Josolyne LLP
Chartered Accountants

Dated: 31 October 2025