



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st January 2022 (Period start date)** To **31st December 2022 (Period end date)**

Charity name: Keynsham Music Festival Association Ltd

Charity registration number: 1170185

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	As stated in the company articles, Keynsham Music Festival's charitable purpose is the advancement of the arts for the public benefit, in particular but not exclusively, music, dance, art, film and theatre through the organisation and delivery of an annual music festival in the town of Keynsham.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity was delighted to be able to return to a full music festival this year as it was impossible to stage one in 2020 and a reduced one (albeit a week long) in 2021. A week of events took place in several venues around the town. These covered a wide variety of types of music from opera, orchestral, folk and popular music which, overall, attracted various age groups and sectors of the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Following on from the above paragraph, the trustees believe that we were able to achieve our charitable purpose.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
		The charity relies heavily on volunteers. All trustees act in a voluntary capacity and the

Contribution made by volunteers	Para 1.38	festival could not operate without help from many sections of Keynsham's community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	A full music festival was achieved. This included large open events on Saturday and Sunday where donations were requested, but where those preferring not to donate or unable to do so were still welcomed.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Met
Performance of fundraising activities against objectives set	Para 1.41	Met
Investment performance against objectives	Para 1.41	N/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A significant financial loss was experienced. This has been met from reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has a reserves policy that is reviewed every year and states the reason for holding them. It currently stands at £22,000.
Amount of reserves held	Para 1.22	£13,531
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, Keynsham Town Council, sponsorship, donations, traders, sales from merchandise
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	A Risk Management policy is under review. It will include key personnel, continuity, finance, weather and the size of the festival.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Private company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Keynsham Town Council may nominate up to four councillors to sit as trustees. The majority of trustees are appointed from other parts of the community as per the company articles.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity's officers are chairman, secretary and treasurer. Festival co-ordinator and site manager are the paid key roles.
Relationship with any related parties	Para 1.51	Other charities are welcomed to take part in the festival by promoting what they do and raising their own funds following agreement with Keynsham Music Festival.
Other		

Reference and Administrative details

Charity name	Keynsham Music Festival Association Ltd
Other name the charity uses	N/a
Registered charity number	1170185
Charity's principal address	5-17 Temple Street, Keynsham, BS31 1HF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Fricker			
2	Sheila Whittle			
3	Helen Bancroft			
4	John Aldridge	Secretary		
5	Andy Wait			
6	Michael May	Chairman		
7	Richard Weymouth	Vice Chairman		
8	Judith Cron			
9	Sue Paulley	Treasurer		
10	Patricia Veale			
11	Dave Biddleston			
12	Caitlin Brennan			
13	Tom Youdan			
14	Alex Beaumont		28/4/22 to 31/12/22	
15	Mike Burke		1/1/22 to 28/11/22	
16	Deb Cooper		1/1/22 to 21/3/22	
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

Name of chief executive or names of senior staff members (Optional information)

N/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

The charity has two paid roles for contracted staff but no permanent staff
--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mike May</i>	<i>John Aldridge</i>
Full name(s)	Michael May	John Aldridge
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	9/10/2023	