

REGISTERED CHARITY NO. 1170172

FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2021  
FOR  
COUNDON CARE AT ALLESLEY PARK

Ellicass Accounting Limited  
91 Fareham Avenue  
Hillmorton  
Rugby  
Warwickshire  
CV22 5HT

COUNDON CARE AT ALLESLEY PARK

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For the year ended 31 March 2021

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COUNDON CARE AT ALLESLEY PARK  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2021

The Trustees present their report with the Financial Statement of the Charity for the year ended 31 March 2021.

Registered Charity Number: 1170172

Principal Address: 199 Winsford Avenue  
Allesley Park  
Coventry  
CV5 9NG

Trustees: Mrs L Stanway  
Miss P Halligan  
Mrs N Y Lister  
Mr B A Murray

Independent Examiner: Ellicass Accounting Limited  
91 Fareham Avenue  
Hillmorton  
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Warwickshire  
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COUNDON CARE AT ALLESLEY PARK  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2021

(Continued)

**ACHIEVEMENT AND PERFORMANCE**

**CHARITABLE ACTIVITIES**

The year to March 2021 was a year never to be forgotten as the world came to a standstill due to COVID-19.

As we watched the news awaiting government instruction it became a very difficult time for the centre worrying about how safe our clients were going to be and its long-term future. In line with government guidelines the day centre closed its doors on March 18<sup>th</sup>, 2020.

Day centre management set about contacting all day centre clients and families, not only tell them we would be closing but also to make sure any support or provisions was put in place that they may need. **All clients were able to get the care required and access to shopping or medication.** All staff were placed on the government job retention scheme.

Many of the staff stepped up in a voluntary capacity to keep in touch with all members to provide friendship and support through the shutdown period.

Regular contact was provided through letters and phone calls. Staff ran errands if clients required, also delivered hampers and doorstep visits took place to keep peoples spirits up, with doorstep signing and fancy dress included.

With no income it was very uncertain if the day centre would be able to reopen but through the dedication of the Day centre manger and its staff, funding was achieved through grant applications to cover costs such as rent and phone bills. This enabled us to almost place the charity finances on ice.

Following the government's guidelines, a thorough risk assessment took place. We reduced the daily intake of clients and new processes were put in place then the day centre was able to reopen for a short period in September but was closed again at the start of November 2020 for the second lock down period.

Our lock down action plan was put in place again and we continued to keep in contact with clients and families providing a support service while the government shutdown was in place.

We are confident the day centre will be needed more than ever when this is all over and look to secure all its assets so we can be ready to reopen as soon as we are able to, to meet the needs of the older people of the city once again.

**DONATIONS**

Sobell Foundation	£4000
CA Roakes	£500
Rangoonwala	£1827
Albert Hunt	£1600
Asda Foundation	£300
Coventry City Council	£5000
The General Charities of the City of Coventry	£3480
Jarmin Trust	£400
Edgar E Lawley Foundation	£1500
Heart of England Co-op	£1670
Other (various)	£2148
29th May 1961 Charitable Trust	£2000
Main Grants	£9240

COUNDON CARE AT ALLESLEY PARK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2021

(Continued)

**FINANCIAL REVIEW**

The Charities trustees endeavour to maintain funds equal to the plus side of a year's expenditure. We try to maintain a high level of reserve to ensure that the charity has sufficient funds to carry out its aims.

During the year the charity generated donations of £36,372 compared with £29,901 in the previous year. We have however had a decrease in day care income of £-60,957 for the year due to forced closure caused by Coronavirus. Thanks to the generosity of funders and the Job Retention Scheme, the Centre has been able to re-open.

Pre-Covid our long-term aim to increase the percentage of our income from day care to offset the natural decrease in funding – this is still our intention.

**RESERVES**

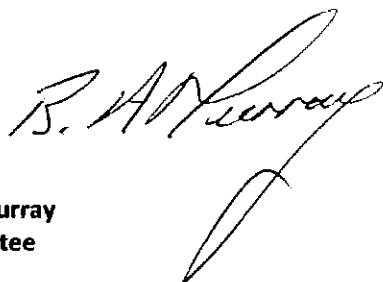
It was agreed that the charity would aim to hold 6 months general running costs. Whilst it was acknowledged by the Trustees that this amount may be higher than recommended reserve levels which tend to be set at 3 months general running costs. It was felt that many of our clients have a high level of need that may take at least 3 months or longer to find alternative day care for.

**FUTURE DEVELOPMENTS**

The Centre currently remains closed with staff volunteering to maintain relationships with the current clients and the families. This gives the centre a presence in the community that we believe will help us to gain client numbers when it's time to reopen.

Trustees continue to meet on an ongoing basis to review when it will be safe for the centre to re-open.

Approved by order of the Board of Trustees on 19 November 2021 and signed on its behalf by:



**B Murray**  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**COUNDON CARE AT ALLESLEY PARK**

We report to the Trustees on our examination of the Accounts for the year ended 31 March 2021.

**Respective responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the Accounts. The Charity's Trustees consider that an Audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is our responsibility to:

- examine the Accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

**Independent Examiner's Statement**

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Elccass Accounting Limited  
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Hillmorton  
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Warwickshire  
CV22 5HT

Date: 19 November 2021

COUNDON CARE AT ALLESLEY PARK

INCOME AND EXPENDITURE ACCOUNT

For the year ended 31 March 2021

	£	£
<b>Income</b>		
Day care fees	7,173	
Funds – Job Retention Scheme	50,037	
Funds and donations	<u>36,372</u>	
		93,582
<b>Expenditure</b>		
Rent	6,528	
Printing and stationery	43	
Telephone and computer	819	
Equipment	14	
Maintenance	38	
Laundry	0	
Vehicle expenses	2,069	
Day care food and refreshments	709	
Day care entertainment	300	
Salaries	60,142	
Professional Fees	1,888	
Training	100	
Advertising	1,837	
Bank charges	97	
Miscellaneous expenses	<u>1,424</u>	
		<u>79,172</u>
		14,410
<b>Depreciation</b>		
Fixtures and fittings		<u>1,211</u>
<b>NET PROFIT</b>		<u>13,199</u>

COUNDON CARE AT ALLESLEY PARK  
STATEMENT OF ASSETS AND LIABILITIES

31 March 2021

<b>FIXED ASSETS</b>		
Fixtures and fittings		4,851
<b>CURRENT ASSETS</b>		
Debtors	0	
Bank	32,916	
Cash in hand	<u>18</u>	
		32,934
<b>CURRENT LIABILITIES</b>		
Social security and other taxes	-900	
Wages	0	
Accrual	65	
Pension	<u>70</u>	
		-764
<b>NET ASSETS</b>		<u>38,549</u>
<b>FINANCED BY</b>		
<b>FUNDS TRANSFERRED</b>	77,262	
<b>LOSS BROUGHT FORWARD</b>	(51,911)	
<b>PROFIT FOR YEAR</b>	<u>13,199</u>	
		<u>38,550</u>

The Financial Statements were approved by the Board of Trustees on 19 November 2021 and were signed on its behalf by:

**B Murray**  
Trustee



COUNDON CARE AT ALLESLEY PARK

TANGIBLE FIXED ASSETS SCHEDULE

31 March 2021

**Fixtures and Fittings**

		£
<b>COST</b>		
At 1 April 2020	8,772	
Additions		
At 31 March 2021		8,772
<b>DEPRECIATION</b>		
At 1 April 2020	2,710	
Charge for year	1,211	
At 31 March 2021		3,921
<b>NET BOOK VALUE</b>		
At 31 March 2021		<b><u>4,851</u></b>