

WomenZone

Charity number 1170163

Annual Report and Financial Statements
for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Annual Report and Financial Statements
for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

WomenZone

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rizwana Jamil	Chair	
Lorna James	Vice Chair	
Marcia Marczyński	Treasurer	
Tahera Kocholia	Trustee	
Charity number	1170163	Registered in England and Wales
Registered and principal address	Bankers	
19-21 Hubert Street	Yorkshire Bank plc	
Bradford	14 Broadway	
BD3 9TE	Bradford	
	BD1 1EZ	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 14 November 2016 and is governed by a Constitution as amended on 12 December 2016, 9 August 2021 and 9 September 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

1) To further or benefit the female residents and their families of Bradford, without distinction of sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

2) To promote social inclusion for the public benefit among women residents in Bradford preventing women from becoming socially excluded, relieving the needs of women who are socially excluded and assisting them to integrate into society.

WomenZone

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's main activities

WomenZone provides a range of activities and services to promote education and support health and wellbeing, which includes:

- Gym, exercise classes, steam room, weight management support, healthy eating sessions
- Training programme – Talk English, ESOL, IT, soft skills
- ESF Groundwork Employability Project - employment support and work experience
- Day Opportunity project – A support group for over 50's to participate in relaxation, arts and crafts and healthy life style activities
- Family services – Cook and Eat, Parents in the Lead, drop in and advice sessions
- Happy women - an opportunity for women to develop new initiatives
- "Giving Back" - A peer support and social action projects for older women
- "Active Families" - A project supporting families from lower socio-economic groups living in Bradford to become more physically active as part of their daily routines.
- Healthy Life Style - A programme to provide mindfulness, cook & eat and physical fitness sessions.
- COPD (Chronic Obstructive Pulmonary Disease) - A pilot project funded by CCG and delivered in partnership with Thornbury Centre to establish a Life Style Coach.
- Holiday Hunger Play Scheme to provide a healthy breakfast and lunch to disadvantaged children

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and improvement of health and access to services for women living in areas of highest deprivation and health inequalities.

Achievements and performance

We have been operationalising WomenZone's 3 years' business plan. 2021-22 was a year of great difficulties due to successive lockdowns. As an organisation we made all necessary arrangements for staff to work remotely. In addition to following social distancing advice and closing the centre we also accessed the Government's Coronavirus Job Retention Scheme Grant which paid 80% of salaries for furloughed workers.

Since June 2021 as Covid restrictions eased, we were able to bring face to face services back ensuring government guidelines were followed. We are encouraging the local community to use services at the premises.

WomenZone

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance continued

Work Done during the extended Lockdown in April 2021- March 2022

WomenZone agreed to become a reach and Covid 19 response centre and to open on an as and when required basis during lockdown. We had a team of volunteers with remarkable community spirit.

During the lockdown, WomenZone has been very active on social media, i.e. Facebook, Twitter and Instagram with positive messages shared by our volunteers, staff and service users. We have shared a number of short videos within the community on how to stay happy, safe and healthy whilst self-isolating/social distancing during lockdown.

During lockdown social media was our main tool used for sharing information, which was well received by service users and partner organisations. We have kept our service users up to date with Government Guidelines regarding Covid-19 and social distancing measures, in a range of languages. We have been promoting COVID preventive measures along with encouraging people to get the vaccine.

Overall, the delivery of services during the lockdowns continued virtually, over the phone and on doorsteps in line with Government measures. WomenZone remained open throughout, meeting service user needs by delivering hot meals, food parcels and clothes donations to families adversely impacted as a result of the pandemic.

WomenZone carried out a survey with young people during the period in which the Government announced measures to ease restrictions, including the target for schools to reopen to all students in the Autumn term. The results reveal that 80% of respondents agreed that the coronavirus pandemic had made their mental health worse and 41% said it had made their mental health "much worse"; up from 32% in the previous survey in March. This was related to increased feelings of anxiety, isolation, a loss of coping mechanisms or a loss of motivation.

Post lockdown, we introduced new services/projects like Genetics project to educate BAME communities about rare genetic illnesses.

As the development of Soft Play Area has been one of the major achievements of WomenZone while our face to face services were closed. Womenzone has successfully developed The Play Gym and Hubert St Kitchen to support our work with local families from the Better Start Bradford (Bowling and Barkerend, Bradford Moor and Little Horton) area. We aim to support expectant families and families with children under the age of 4 to improve their lives and give them the best possible start in life. We will do this by addressing one or more of the following themes; Social and emotional development; Language and communication; Health and nutrition.

The Play Gym has introduced dad's sessions on Sundays along with mum's sessions during the week. Better Start's other projects in the area have also been using WomenZone's play gym for mums and toddlers.

WomenZone

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net income for the year was £57,555, including net income of £46,499 on unrestricted funds and net income of £11,056 on restricted funds, after transfers.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £334,980.

The trustees have designated £200,000 of these free reserves to a building fund.

Womenzone's reserve policy is to maintain a level of reserves that enables operating activities to be maintained, taking account of potential risks and contingencies that may arise from time to time. The policy will be reviewed annually by the trustees of the Charity.

Womenzone will maintain unrestricted reserves to provide cover for:

- Known liabilities such as salaries, redundancy and office costs.
- Unforeseen liabilities.
- To continue funding core activities, in case of loss of a funding stream.
- To manage organisational cash flow in the short term.
- To invest in growth and development.

In light of the uncertainty existing around the impact of Covid 19 on future income flows and the desire to make improvements to the community centre the trustees have reviewed the reserves policy and have decided that for the 2022/2023 financial year reserves equivalent to between six and fourteen month's running costs should be maintained. This is between £190,200 and £443,800, based on budgeted 2022/2023 expenditure. As noted above actual reserves are currently £334,980.

Approved by the board of trustees on 22/9/2022

Rizwana Jamil (Trustee)

WomenZone

Independent examiner's report to the trustees of WomenZone

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 7 to 16.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

22/9/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

WomenZone

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	17,308	358,077	375,385	478,588
Contracts		59,126	-	59,126	64,143
Room hire and services		4,671	-	4,671	-
Sales and gym fees		9,863	-	9,863	9,190
Fundraising and trips		5,045	-	5,045	459
Other		59	-	59	-
Total income		96,072	358,077	454,149	552,380
Expenditure on:					
Salaries and NIC	(3)	29,362	224,011	253,373	167,836
Payroll charges		480	-	480	2,862
Consultancy, freelance and sessional staff		22,877	11,543	34,420	26,179
Travel expenses		217	201	418	389
Training		144	628	772	2,280
Volunteer expenses		-	55	55	913
Rent, rates and venue hire		287	250	537	-
Utilities		10,033	-	10,033	6,593
Telephone, internet and postage		2,158	113	2,271	2,368
Printing and stationery		1,719	220	1,939	1,533
Publicity and marketing		1,112	925	2,037	250
Computers, maintenance and software		1,920	-	1,920	5,956
Insurance		1,980	-	1,980	1,892
Maintenance and cleaning		6,469	660	7,129	12,542
Maintenance contracts		1,349	-	1,349	1,583
Events and activities		4,649	29,558	34,207	36,748
Awards and grants		-	22,147	22,147	22,421
Equipment and materials		828	1,208	2,036	6,618
Security		1,336	-	1,336	665
Independent examination		1,560	-	1,560	1,320
Sundries		299	180	479	-
Licences and subscriptions		260	136	396	714
Recruitment and DBS		740	200	940	-
Grant repayment		-	1,224	1,224	-
Depreciation		13,556	-	13,556	15,896
Total expenditure		103,335	293,259	396,594	317,558
Net income / (expenditure)		(7,263)	64,818	57,555	234,822
Transfers between funds		53,762	(53,762)	-	-
Net movement in funds		46,499	11,056	57,555	234,822
Fund balances brought forward		302,411	81,892	384,303	149,481
Fund balances carried forward	(4a)	348,910	92,948	441,858	384,303

All incoming resources and resources expended derive from continuing activities.

WomenZone

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 13,930	-	13,930	27,486
Total fixed assets	<u>13,930</u>	<u>-</u>	<u>13,930</u>	<u>27,486</u>
Current assets				
Debtors and prepayments	(6) 13,182	2,677	15,859	34,922
Cash at bank and in hand	(7) 349,540	102,086	451,626	332,294
Total current assets	<u>362,722</u>	<u>104,763</u>	<u>467,485</u>	<u>367,216</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 27,742	11,815	39,557	10,399
Total current liabilities	<u>27,742</u>	<u>11,815</u>	<u>39,557</u>	<u>10,399</u>
Net current assets / (liabilities)	<u>334,980</u>	<u>92,948</u>	<u>427,928</u>	<u>356,817</u>
Net assets	<u>348,910</u>	<u>92,948</u>	<u>441,858</u>	<u>384,303</u>
Funds				
Unrestricted funds				
General unrestricted funds	148,910	-	148,910	152,411
Designated funds	(4b) 200,000	-	200,000	150,000
Unrestricted funds	<u>348,910</u>	<u>-</u>	<u>348,910</u>	<u>302,411</u>
Restricted funds	-	92,948	92,948	81,892
Total funds	<u>348,910</u>	<u>92,948</u>	<u>441,858</u>	<u>384,303</u>

The financial statements were approved by the board of trustees on 22/9/2022

Rizwana Jamil (Trustee)

WomenZone

Statement of cash flows

for the year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>119,332</u>	<u>221,472</u>
Cash flows from investing activities:		
(Purchase of tangible fixed assets)	<u>-</u>	<u>(37,478)</u>
Net cash provided by (used in) investing activities	<u>-</u>	<u>(37,478)</u>
Change in cash and cash equivalents in the reporting period	119,332	183,994
Cash and cash equivalents at the beginning of the reporting period	<u>332,294</u>	<u>148,300</u>
Cash and cash equivalents at the end of the reporting period	<u>451,626</u>	<u>332,294</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2022	2021
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	57,555	234,822
Adjustments for:		
Depreciation charges	13,556	15,896
(Increase) / decrease in debtors	19,063	(23,752)
Increase / (decrease) in creditors	<u>29,158</u>	<u>(5,494)</u>
Net cash provided by (used in) operating activities	<u>119,332</u>	<u>221,472</u>

Analysis of cash and cash equivalents	2022	2021
	£	£
Cash at bank	451,513	332,150
Cash in hand	<u>113</u>	<u>144</u>
Total cash and cash equivalents	<u>451,626</u>	<u>332,294</u>

WomenZone

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office equipment: over 5 years

Gym and play equipment: over 3 years

Computer equipment - over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

WomenZone

Notes to the accounts continued for the year ended 31 March 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford District Metropolitan Council (BDMC)	16,000	136,620	152,620	37,000
Sport England	-	70,416	70,416	65,755
Charities Aid Foundation	-	67,605	67,605	50,452
Better Start Bradford	-	49,861	49,861	66,406
Youth Endowment Fund	-	12,619	12,619	37,374
HMRC Job Rention Scheme	-	10,569	10,569	23,773
BBC Children in Need	-	10,079	10,079	4,250
Race Equality Network	1,000	-	1,000	-
Go Higher	-	308	308	-
The National Lottery Community Fund	-	-	-	62,218
Smallwood Trust	-	-	-	38,425
Power to Change	-	-	-	20,000
Go Higher	-	-	-	19,935
Independent Age	-	-	-	15,000
Groundwork	-	-	-	12,000
Transforming Lives for Good	-	-	-	6,000
Donation - Northern Power Grid	308	-	308	20,000
	<u>17,308</u>	<u>358,077</u>	<u>375,385</u>	<u>478,588</u>

WomenZone

Notes to the accounts continued for the year ended 31 March 2022

3 Staff costs and numbers	2022 £	2021 £
Gross salaries	238,482	157,378
Social security costs	15,801	12,017
Employment allowance	(4,000)	(4,000)
Pensions	3,090	2,441
	<u>253,373</u>	<u>167,836</u>

The average number of employees during the year was 14.9, being an average of 11.2 full time equivalent (2021: 8.2, 6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022 £	2021 £
Costs of the scheme to the charity for the year	3,090	2,441
Amount of any contributions outstanding at the year end	682	879

4a Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Better Start Bradford	27,891	49,861	50,751	(13,648)	13,353
BDMC Day Opportunities	4,108	10,000	9,508	(4,600)	-
Independent Age	15,000	-	15,000	-	-
Sport England	18,630	70,416	70,626	(18,420)	-
Youth Endowment Fund	16,263	12,619	27,432	(1,450)	-
BBC Children in Need	-	10,079	160	-	9,919
BDMC ARG	-	10,651	-	-	10,651
Charities Aid Foundation	-	67,605	18,957	(4,244)	44,404
BDMC Infection Control	-	5,790	5,790	-	-
HAF Summer & Christmas	-	40,568	29,168	(11,400)	-
BDMC Food Parcels	-	18,467	18,467	-	-
BDMC Kickstarter	-	35,523	35,523	-	-
HMRC JRS	-	10,569	10,569	-	-
BDMC Intl. Women's Day	-	1,000	1,000	-	-
Go Higher	-	308	308	-	-
HAF Easter	-	14,621	-	-	14,621
	<u>81,892</u>	<u>358,077</u>	<u>293,259</u>	<u>(53,762)</u>	<u>92,948</u>

WomenZone

Notes to the accounts continued for the year ended 31 March 2022

4a Restricted funds continued

Fund name	Purpose of restriction
Better Start Bradford	To work with local families who have children under the age of 4 to improve their lives and give them the best possible start in life by launching The Play Gym and Hubert St Kitchen. The transfer is for a contribution to management and overhead costs.
BDMC Day Opportunities	To support 60 older BAME women participate in health improvement activities to improve their health and wellbeing and reduce social isolation. The transfer is for a contribution to room hire costs.
Independent Age Sport England	To fund 'Get Connected' - a digital project to connect isolated BAME To support low income families from Bradford East, get active together and also alongside other families. This project helps individuals improve their physical and mental health, reduce isolation and promote wellbeing. The
Youth Endowment Fund	COVID-19 grant to support vulnerable young people aged 10 – 14 years old at risk of becoming involved in youth violence and crime. The transfer is for a contribution towards core overhead costs.
BBC Children in Need	To support young people living in deprived communities and at risk of mental health issues improve their wellbeing and self-esteem by delivering mental health workshops, physical activities, careers advice and trips.
BDMC ARG	To expand our gym trading activity by developing culturally responsive evening and weekend gym sessions for women predominantly from minority communities.
Charities Aid Foundation	To deliver a health and wellbeing programme for women and their families, based in our PlayGym, Hubert St. Kitchen and Her Gym. The transfer is for a contribution towards management and overhead costs.
BDMC Infection Control	To support providers to take additional steps to tackle the risk of COVID-19 infections and for IPC measures to support the resumption of services.
HAF Summer & Christmas	To provide holiday provision in the summer and Christmas holidays, including healthy food and enriching activities for benefits related free school meal children. The transfer is for a contribution towards room hire costs.
BDMC Food Parcels	To provide food parcels to vulnerable individuals and families.
BDMC Kickstarter	To provide job placements for 18-24 years olds that are claiming Universal Credit, to gain experience skills and confidence.
HMRC JRS	To support employers retain and continue to pay staff on furlough during COVID 19.
BDMC International Women's Day	An event to celebrate the success of women after overcoming challenges in their life using poetry and music.
Go Higher	To deliver targeted outreach activity, in areas where progression to a higher education destination is low, and particularly low when GCSE attainment is taken into account
HAF Easter	To provide holiday provision in the Easter holidays, including healthy food and enriching activities for benefits related free school meal children.

WomenZone

Notes to the accounts continued for the year ended 31 March 2022

4b Designated funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Buildings	150,000	50,000	-	-	200,000
	<u>150,000</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>200,000</u>

Fund name	Purpose of restriction
Buildings	To be used for planned building works.

5 Tangible assets	Computer equipment £	Gym and vehicles £	Office equipment £	Total £
Cost				
At 1 April 2021	3,382	41,116	5,940	50,438
Additions	-	-	-	-
At 31 March 2022	<u>3,382</u>	<u>41,116</u>	<u>5,940</u>	<u>50,438</u>
Depreciation				
At 1 April 2021	1,116	18,272	3,564	22,952
Charge for year	1,116	11,252	1,188	13,556
At 31 March 2022	<u>2,232</u>	<u>29,524</u>	<u>4,752</u>	<u>36,508</u>
Net book value				
At 31 March 2022	<u>1,150</u>	<u>11,592</u>	<u>1,188</u>	<u>13,930</u>
At 31 March 2021	<u>2,266</u>	<u>22,844</u>	<u>2,376</u>	<u>27,486</u>

6 Debtors and prepayments	2022 £	2021 £
Debtors	7,710	15,388
Prepayments	1,472	1,236
Other debtors	6,677	18,298
	<u>15,859</u>	<u>34,922</u>

7 Cash at bank and in hand	2022 £	2021 £
Cash at bank	451,513	332,150
Cash in hand	113	144
	<u>451,626</u>	<u>332,294</u>

WomenZone

Notes to the accounts continued for the year ended 31 March 2022

8 Creditors and accruals	2022	2021
	£	£
Creditors	13,364	8,454
Accruals	3,335	1,945
Deferred income (see note below for analysis)	22,176	-
Other creditors	682	-
	<u>39,557</u>	<u>10,399</u>

Deferred income	Released from last year	Deferred to next year
	£	£
BDCT Culturally adapted behavioural activation therapy	-	22,176
	<u>-</u>	<u>22,176</u>

Item name	Reason for deferral
BDCT Culturally adapted behavioural activation therapy	Being contract income received in advance for the year ending 31 March 2022.

9 Related party transactions

Trustee expenses

During the year one trustee was paid travel expenses totalling £50 (2021 - £nil).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £76,960 (previous year: £74,128).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	792	791
In the second to fifth years inclusive	858	1,667
	<u>1,650</u>	<u>2,458</u>

WomenZone

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	17,308	50,000	358,077	428,588	375,385	478,588
Contracts	59,126	64,143	-	-	59,126	64,143
Room hire and services	4,671	-	-	-	4,671	-
Sales and gym fees	9,863	9,190	-	-	9,863	9,190
Fundraising and trips	5,045	459	-	-	5,045	459
Other	59	-	-	-	59	-
Total income	96,072	123,792	358,077	428,588	454,149	552,380
Expenditure						
Salaries and NIC	29,362	15,953	224,011	151,883	253,373	167,836
Payroll charges	480	102	-	2,760	480	2,862
Consultancy and freelance staff	22,877	3,167	11,543	23,012	34,420	26,179
Travel expenses	217	-	201	389	418	389
Training	144	-	628	2,280	772	2,280
Volunteer expenses	-	-	55	913	55	913
Rent, rates and venue hire	287	-	250	-	537	-
Utilities	10,033	2,962	-	3,631	10,033	6,593
Telephone, internet and postage	2,158	687	113	1,681	2,271	2,368
Printing and stationery	1,719	27	220	1,506	1,939	1,533
Publicity and marketing	1,112	-	925	250	2,037	250
Computers, IT and software	1,920	2,138	-	3,818	1,920	5,956
Insurance	1,980	243	-	1,649	1,980	1,892
Maintenance and cleaning	6,469	54	660	12,488	7,129	12,542
Maintenance contracts	1,349	1,422	-	161	1,349	1,583
Events and activities	4,649	6,338	29,558	30,410	34,207	36,748
Awards and grants	-	-	22,147	22,421	22,147	22,421
Equipment and materials	828	977	1,208	5,641	2,036	6,618
Security	1,336	58	-	607	1,336	665
Independent examination	1,560	1,320	-	-	1,560	1,320
Sundries	299	-	180	-	479	-
Licences and subscriptions	260	414	136	300	396	714
Recruitment and DBS	740	-	200	-	940	-
Grant repayment	-	-	1,224	-	1,224	-
Depreciation	13,556	15,896	-	-	13,556	15,896
Total expenditure	103,335	51,758	293,259	265,800	396,594	317,558
Net income / (expenditure)	(7,263)	72,034	64,818	162,788	57,555	234,822
Transfers between funds	53,762	88,913	(53,762)	(88,913)	-	-
Net movement in funds	46,499	160,947	11,056	73,875	57,555	234,822
Fund balances brought forward	302,411	141,464	81,892	8,017	384,303	149,481
Fund balances carried forward	348,910	302,411	92,948	81,892	441,858	384,303