

The Children's Space  
Annual Report 2019-2020  
15th June 2021

During the period September 2019 - 2020 the setting has been open and closed in accordance to any COVID guidelines and restrictions. During the periods of being open we have successfully filled the spaces within Wraparound and Playgroup. Our After School Club has been temporarily suspended with reopening planned for September 2021

Staff numbers are consistent and have not changed during this period.

We have been successful in obtaining and continuing childcare contracts with CCBC and WAG to provide Early Years Assisted and supported childcare places and The Childcare Offer for Wales. We were successful in gaining a CCBC Capital grant to improve our equipment and a COVID recovery grant. We have also used the government Furlough scheme.

Where possible, community links have continued to grow between the ICC and local community groups, resources, education establishments and partnerships.

We have continued to follow all Covid guidance to be Covid safe for our staff and children, with all Covid risk assessments in place.

Finance Information

Wraparound and After School Club Accounts combined  
Income £54,782.67 Outgoings £52,437.23  
Of which were Government Childcare Contracts £37,793.38  
Of which was Furlough claims £3,870.29

AGM is scheduled for September 2021

W/raparound MONTH	Sep-19
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Sep-19

	<b>Income</b>		<b>Chq /</b>
	<b>Bal b/f</b>	<b>£19,623.06</b>	<b>Cash</b>
	20/8/2019	£420.00	cash
Fees Banked	27/9/2019	£340.00	cash
Other Money Banked	30/8/2019	£3,510.00	CO Sept
Money Banked		£4,270.00	
Spend		£ 4,247.96	
Sub Total	Total	£ 19,645.10	

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationer	Equipment	Wages	Other	Comments
20/9/2019	Viking	500579	£ 98.19				£ 99.19		£ 40.00	DGPR Register
17/9/2019	Information Commissioner	500582	£ 40.00							
16/9/2019	Playworks	500581	£ 4,058.76					£ 4,058.76		
19/9/2019	Playworks	500583	£ 50.01					£ 50.01		
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Petty Cash (taken before monies banked)							
2/9/2019	Lidl		£	12.04	£	12.04	
9/9/2019	Morrisons		£	19.02	£	19.02	
16/9/2019	Morrisons		£	37.21	£	37.21	
23/9/2019	Morrisons		£	19.37	£	19.37	
30/9/2019	Sainsburys		£	7.20	£	7.20	
2/10/2019	Dawn Byrnes		£	46.00			£ 46.00
4/9/2019	Kimberly Bartlett		£	14.40			£ 14.40
Total			£	155.24	£	94.84	£ 60.40

Travel Expenses for Snack shopping  
Online Food Hygiene Course

CO Childcare Offer  
CV Childcare voucher  
TFC Tax Free Childcare



Wraparound  
MONTH  
Oct-19

MONTH

Balance	£ 25,522.38
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<b>Petty Cash (taken before monies banked)</b>							
		£	9.98	£	9.98		
6/10/2019	Morrisons	£	9.98	£	9.98		
7/10/2019	Morrisons	£	39.65	£	39.65		
Total		£	49.63	£	49.63	£	-

W/raparound MONTH	Nov-19
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Nov-19

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**CC - Christmas cards money banked**  
**AP/SP Assisted Places and Supported Places Fees**

Balance	£ 25,405.17
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CO Childcare Offer  
B/T Bank Transfer  
CV Childcare voucher  
TFC Tax Free Childcare  
AP Assisted Places  
TM(name of child)

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationar	Equipment	Wages	Other	Comments
13/11/2019	Ypo	500585	£ 132.94				£ 132.94			
14/11/2019	Andrew Roberts Accounts	000586	£ 120.00						£ 120.00	Account Fees
18/11/2019	Playworks	500587	£ 3,390.09					£3,390.09		
22/11/2019	Viking	500588	£ 193.12				£ 193.12			
26/11/2019	Cauliflower Group	5000589	£ 352.00						£ 352.00	Xmas Cards (cash banked, chq paid)
11/11/2019	Nest		£ 52.06						£ 52.06	Pension Contribution
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Petty Cash (taken before monies banked)

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# PETTY CASH LOG BOOK

Wraparound  
MONTH  
Dec-19

Income		Chq /
Bal b/f	£	Cash
13/12/2019 (eden Centre cash)	25,405.17	cash
20/12/2019	<b>E324.00</b>	cash
	<b>E920.00</b>	
<b>Fees Banked</b>		
21/2/2019	<b>E477.36</b>	AP/SP
18/12/2019	<b>E3,820.50</b>	CO
<b>Other Money Banked</b>		
<b>Money Banked</b>	<b>E5,541.86</b>	
<b>Spend</b>	<b>E 4,171.10</b>	
<b>Sub Total</b>		
<b>Total</b>	<b>E 26,775.93</b>	

AP/SP Assisted Places / Supported places

<b>Balance</b>	<b>E 26,775.93</b>
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Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationar	Equipment	Wages	Other	Comment
6/12/2019	Eden Centre	000590	£ 324.00		£ 324.00					
11/12/2019	Playworks	000591	£ 3,356.23				£ 346.79	£ 3,356.23		
12/12/2019	Nexus	000592	£ 346.79				£ 70.20			
20/12/2019	Nexus	000593	£ 70.20							
21/2/2019	Nest		£ 44.34						£ 44.34	Pension
23/12/2019	Nest		£ 29.54						£ 29.54	Pension
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Petty Cash (taken before monies banked)

1/12/2019	Morrisons	<b>E 46.35</b>	<b>E 46.35</b>							
9/12/2019	Asda	<b>E 6.03</b>	<b>E 6.03</b>							
20/12/2019	Post Office	<b>E 6.10</b>				<b>E 6.10</b>				
13/12/2019	Dawn Byrnes	<b>E 30.00</b>							<b>E 30.00</b>	Travel Expenses for snack shopping
<b>Total</b>		<b>E 88.48</b>	<b>E 52.38</b>	<b>E -</b>	<b>E 6.10</b>	<b>E -</b>	<b>E -</b>	<b>E 30.00</b>		

CV Childcare voucher  
TFC Tax Free Childcare

Wraparound  
MONTH  
Jan-20

Jan-20

Income			Chq /
	Bal b/f	£	Cash
Fees Banked	16/1/2020	£605.00	Cash
	31/1/2020	£860.00	Cash
Other Money Banked	21/1/2020	£2,916.00	C0 Fel
	10/1/2020	£133.00	CV
	16/1/2020	£67.36	AP/SP
	31/1/2020	£65.00	CV
Sub Total	Money Banked	£5,236.36	
	Spend	£ 3,678.88	
Total	£	28,333.41	

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationer	Equipment	Wages	Other	Comments
21/1/2020	Playworks	000594	£ 3,484.70				£ 33.60	£ 3,484.70		
30/1/2020	Nexus	000595	£ 33.60				£ 160.58			
30/1/2020	Viking	000596	£ 160.58							
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Total			£ 3,678.88	£ -	£ -	£ -	£ 194.18	£ 3,484.70	£ -	

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**CV Childcare voucher**  
AP Assisted Places  
SP Supported Places  
TFC Tax Free Childcare



# **PETTY CASH LOG BOOK**

Wraparound  
 MONTH      Feb-20

Income		Chq / Cash
Bal b/f	£ 28,333.41	
14/2/2020	£ 720.00	cash
Fees Banked		
Other Money Banked	19/2/2022	AP
	26/2/2022	AP & CO March
	£4,257.40	
Sub Total	Money Banked	£ 5,716.30
	Spend	£ 3,681.68
	Total	£ 30,368.03
Balance	£ 30,368.03	

Expenditure				Breakdown						Comments
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationar	Equipment	Wages	Other	
24/2/2020	Playworks	000597	£ 3,579.61					£ 3,579.61		
28/2/2020	Nexus	000598	£ 33.60				£ 33.60			
3/2/2020	Nest		£ 68.47						£ 68.47	Pension Contribution
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Total			£ 3,681.68	£ -	£ -	£ -	£ 33.60	£ 3,579.61	£ 68.47	

14/2/2020 Dawn Byrnes										
3/2/2020	Asda		£ 15.00	£ 22.91						£ 15.00
9/2/2020	Aldi		£ 13.75	£ 13.75						
23/2/2020	Morrisons		£ 27.91	£ 27.91						
29/2/2020	Morrisons		£ 21.40	£ 21.40						
Total			£ 100.97	£ 85.97	£ -	£ -	£ -	£ -	£ -	£ 15.00

CV Childcare voucher  
 B/T Bank Transfer  
 CV Childcare voucher  
 TFC Tax Free Childcare  
 AP Assisted Places  
 TM(name of child)

Travel Expenses

Mar-20

MONTH

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationar	Equipment	Wages	Other	Comments
18/3/0202	Playworks	000600	£ 3,665.58					£ 3,665.58		
23/3/2020	YPO	000651	£ 111.28				£ 111.28			Pension
5/3/0202	Nest		£ 47.74							
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Balance	£ 32,104.79
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CV Childcare voucher  
B/T Bank Transfer  
CV Childcare voucher  
TFC Tax Free Childcare  
AP Assisted Places  
TM(name of child)



## Wraparound MONTH

Income	
Bal b/f	£ 32,104.79

Balance	£ 30,600.81
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<b>Expenditure</b>						<b>Breakdown</b>						
<b>Date</b>	<b>Description</b>	<b>Cheque No.</b>	<b>Amount</b>	<b>Food</b>	<b>Trips / Activities</b>	<b>Post &amp; Stationar</b>	<b>Equipment</b>	<b>Wages</b>	<b>Other</b>	<b>Comments</b>		
1/4/2020	Nest		£ 55.68						£ 55.68	Pension		
21/4/2020	Nest		£ 98.50						£ 98.50	Pension		
29/4/2020	Nest		£ 75.53						£ 75.53	Pension		
6/4/2020	Playworks	000652	£ 4,676.27					£ 4,676.27				
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Total			£ 4,905.98	£ -	£ -	£ -	£ -	£ 4,676.27	£ 229.71			

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Wraparound  
MONTH  
May-20

May-20

	Income		Chq / Cash
	Bal b/f	£	
Fees Banked		30,600.81	
Other Money Banked	4/5/2020	£1,386.10	HMRC JRS
	28/5/2020	£1,309.20	HMRC JRS
Sub Total			
	Money Banked	£2,695.30	
	Spend	£ 4,612.04	
	Total	£ 28,684.07	
Balance		£ 28,684.07	

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CO Childcare Offer  
CV Childcare voucher  
B/T Bank Transfer  
CV Childcare voucher  
TFC Tax Free Childcare  
AP Assisted Places  
TM(name of child)  
SS Social Services

HMRC JRS Grant - Furlough of staff



## Wraparound

MONTH

Jun-20

		Income		
		Bal b/f	£	28,684.07
Fees Banked				
Other Money Banked	1/6/2020		£3,402.00	C/O
Sub Total	Money Banked		£3,402.00	
	Spend		£ 4,720.48	
	Total		£ 27,365.59	

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationary	Equipment	Wages	Other	Comments
9/6/2020	Playworks	000654	£ 4,513.87					£ 4,513.87		
23/6/2020	Andrew Roberts Account	000655	£ 120.00						£ 120.00	Accounts
3/6/2020	Nest		£ 86.61						£ 86.61	Pensions
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**Petty Cash (taken before monies banked)**

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CV Childcare voucher

BT Bank Transfer

B/T Bank Transfer

CV Childcare voucher

**TFC Tax Free Childcare**

### AP Assisted Places

TM(name of child)

## Wraparound

Jul-20

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationar ..	Equipment	Wages	Other	Comments
22/7/2020	Nest		£ 86.61							
28/7/2020	Playworks	000658	£ 4,499.48							
28/7/2020	Playworks	000657	£ 4,549.84							
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Petty Cash (taken before monies banked)									
6/7/2020	Morrisons	£	19.30	£	19.30				
6/7/2020	Morrisons	£	7.80			£	7.80		
13/7/2020	Morrisons	£	8.10	£	8.10				

CV Childcare voucher  
B/T Bank Transfer  
CV Childcare voucher  
TFC Tax Free Childcare  
AP Assisted Places  
TM(name of child)



Wraparound  
MONTH  
Aug-20

MONTH

Balance	£ 19,872.47
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CO Childcare Offer  
CV Childcare voucher  
BG Bank Giro  
B/T Bank Transfer  
CV Childcare voucher  
TTC Tax Free Childcare  
AP Assisted Places  
TM(name of child)

**Petty Cash (taken before monies banked)**

[illegible]

After School Club  
MONTH  
Sep-19

MONTH

Balance	£ 4,086.98
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Total	£ 777.69	£ -	£ -	£ -	£ -	£ 777.69	£ -
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## Cash (taken before monies banked)

Total	£ 85.95	£ 85.95	£ -	£ -	£ -	£ -
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CV Childcare voucher



After School Club  
MONTH  
Oct-19

Oct-19

	<b>Income</b>		<b>Chq / Cash</b>
Bal b/f	E	4,086.98	Cash
1-1/10/2019	E	450.00	cash
25-/10/2019		E295.00	cash
Fees Banked			
Other Money Banked			
Sub Total	Money Banked E	745.00	
	Spend E	527.35	
Total	E	4,304.63	

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationary	Equipment	Wages	Other	Comments
15/10/2019	Playworks	022040	527.35					£ 527.35		
			£ -							
			£ -							
			£ -							
			£ -							
			£ -							
			£ -							
			£ -							
Total			527.35	£ -	£ -	£ -	£ -	£ 527.35	£ -	

[illegible]

CV Childcare voucher

After School Club  
MONTH

MONTH

Balance	£ 4,067.12
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Total		£ 872.51	£ -	£ -	£ -	£ 4.08	£ -	£ 68.00
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101a1	2	53.45	2	53.45	2	-	2	-	2	-	2	-
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CV Childcare voucher



**After School Club**  
**MONTH**

MONTH

Balance	£ 3,874.55
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Total	£ 577.57	£ -	£ -	£ -	£ 577.57	£ -
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## Cash (taken before monies banked)

Total	£ 57.94	£ 57.94	£ -	£ -	£ -	£ -
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CV Childcare voucher

**After School Club  
MONTH**

Jan-20

[illegible]

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationary	Equipment	Wages	Other	Comments
01/01/2020	Playworks	022045	£ 854.57					£ 854.57		
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## Petty Cash (taken before monies banked)

	11/01/2020	Morrisons	£	21.49	£	21.49					
	20/01/2020	Morrisons	£	23.72	£	23.72					
	27.01.20	Aldi	£	9.22	£	9.22					
	13/01/2020	PzPaimtree	£	4.72			£	4.72			
	09/01/2020	Epronto	£	4.99			£	4.99			
	05/01/2020	Ebay	£	23.88			£	23.88			
	Total		£	86.02	£	54.43	£	33.59	£	-	-

CV Childcare voucher



After School Club  
MONTH  
Feb-20

MONTH

Balance	£ 3,352.49
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Total

03/02/2020	Asda
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Total

CV Childcare voucher

After School Club  
MONTH  
Mar-20

Mar-20

[illegible]

Expenditure				Breakdown						
Date	Description	Cheque No.	Amount	Food	Trips / Activities	Post & Stationary	Equipment	Wages	Other	Comments
18/03/2020	Playworks	022048	£ 846.39					£ 846.39		
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**Petty Cash (taken before monies banked)**

[illegible]

CV Childcare voucher



After School Club  
MONTH  
Apr-20

Apr-20

[illegible]

CV Childcare voucher

After School Club  
MONTH  
May-20

May-20

Balance	£ 2,986.10
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Total	3	3	3	3	3	3
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CV Childcare voucher



After School Club  
MONTH  
Jun-20

Jun-20

[illegible][illegible]

**Petty Cash (taken before monies banked)**

[illegible]

CV Childcare voucher

### After School Club

Jul-20

[illegible]

CV Childcare voucher



After School Club  
MONTH  
Aug-20

[illegible]

CV Childcare voucher

The Children's Space  
Accounts for the year ended  
31st August 2020



# The Children's Space Summary

Year Ending 31st August 2020

## Income & Expenditure Accounts

	2020	2019
	£	£
After School	(1,729)	(1,379)
Holiday Zone	0	0
Playgroup	0	0
Wraparound	896	(1,089)
(Deficit) in Year	<u>(833)</u>	<u>(2,468)</u>

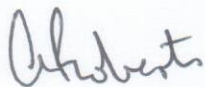
## Movement on Bank Accounts

	Bank Balance 01/09/2019 £	Bank Balance 31/08/2020	Movement In Year	Account Transfers	(Deficit)/ Surplus for Year
After School	4,715	2,986	(1,729)	0	(1,729)
Holiday Zone	2,874	2,874	0	0	0
Playgroup	562	562	0	0	0
Wraparound	19,623	20,519	896	0	896
	<u>27,774</u>	<u>26,941</u>	<u>(833)</u>	<u>0</u>	<u>(833)</u>

**The Childrens Space**

**Accountants' report on the unaudited accounts  
of The Childrens Space**

We certify that the attached Income and Expenditure Accounts has been prepared, without carrying out an audit, from the books, vouchers and other information supplied.



Andrew Roberts Accounting Services Limited  
Independent Certified Practising Accountants

15 Burnet Drive  
Pontllanfraith  
Blackwood  
C.C.B.  
NP12 2FN

13 May 2021



**The Children's Space**

**Wraparound**

**Income & Expenditure Account**

**Year Ending 31 August 2020**

	<b>2020</b>	<b>2019</b>
<b>INCOME</b>		
Fees	47,319	44,616
CCBC Grant	0	500
JRS Grant (Furlough)	<u>4,517</u>	<u>0</u>
	51,836	45,116
<b>EXPENDITURE</b>		
Staff Costs	48,562	36,701
Insurance	0	1,594
Administration	181	6,347
Activity/Material Costs	1,292	518
Equipment	0	240
Training	144	29
Food & Drink	521	684
Accountancy	240	0
Other	<u>0</u>	<u>92</u>
	50,940	46,205
<b>Net Surplus/(Deficit) for the Year</b>	<u>896</u>	<u>(1,089)</u>

The Children's Space

After School Club

Income & Expenditure Account

Year Ending 31 August 2020

	2020		2019	
	£	£	£	£
<b>INCOME</b>				
Fees	3,992		8,224	
CCBC Grant	0		0	
Sustainability Grant	0		0	
Other Income	0		0	
	<u>          </u>	3,992	<u>          </u>	8,224
 <b>EXPENDITURE</b>				
Staff Costs	5,253		9,006	
Outdoor Area	0		0	
Insurance	0		0	
Rent & Rates	0		0	
Administration	68		0	
Activity/Material Costs	52		5	
Equipment	0		59	
Training	0		40	
Food & Drink	348		493	
Accountancy	0		0	
Other	0		0	
	<u>          </u>	5,721	<u>          </u>	9,603
 <b>Net (Deficit) for the Year</b>		<u>(1,729)</u>		<u>(1,379)</u>



**The Children's Space**

**Playgroup**

**Income & Expenditure Account**

**Year Ending 31 August 2020**

	<b>2020</b>		<b>2019</b>	
	£	£	£	£
<b>INCOME</b>				
Fees	0		0	
CCBC Grant	0		0	
Sustainability Grant	0		0	
Other Income	<u>0</u>		<u>0</u>	
		0		0
<b>EXPENDITURE</b>				
Staff Costs	0		0	
Utilities	0		0	
Insurance	0		0	
Administration	0		0	
Activity/Material Costs	0		0	
Equipment	0		0	
Training	0		0	
Food & Drink	0		0	
Accountancy	0		0	
Other	<u>0</u>		<u>0</u>	
		0		0
<b>Net Surplus/(Deficit) for the Year</b>	<u>0</u>		<u>0</u>	

**The Children's Space**

**Holiday Zone**

**Income & Expenditure Account**

**Year Ending 31 August 2020**

	<b>2020</b>		<b>2019</b>	
	£	£	£	£
<b>INCOME</b>				
Fees	0		0	
Communities Focused Schools Grant	0		0	
Sustainability Grant	0		0	
CCBC Grant	0		0	
Other Income	0		0	
	<u>0</u>	0	<u>0</u>	0
<b>EXPENDITURE</b>				
Staff Costs	0		0	
Outdoor Area	0		0	
Insurance	0		0	
Administration	0		0	
Activity/Material Costs	0		0	
Equipment	0		0	
Training	0		0	
Food & Drink	0		0	
Accountancy	0		0	
Other	0		0	
	<u>0</u>	0	<u>0</u>	0
<b>Net Surplus/(Deficit) for the Year</b>	<u>0</u>		<u>0</u>	