



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day 06	Month 04	Year 2022	<b>To</b>	Day 05	Month 04	Year 2023

## Section A Reference and administration details

Charity name

St Just Community Library

Other names charity is known by

Registered charity number (if any)

1170142

Charity's principal address

25 Chapel Street

St. Just

Penzance

Postcode

TR19 7LT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Dennis Ellery Hill	Secretary	Whole year	
2	Tamsin Elizabeth Ellis Young	Chair	Whole year	
3	Kimberley Margaret Williams	Treasurer	Whole year	
4	Abigail Ryenolds	n/a	Whole year	
5	Elizabeth Sarah Catherine Allmark	n/a	Whole year	
6	Rita Mary Neild	Volunteer Coordinator	Whole year	
7	Katherine Louise Beckly	n/a	Whole year	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>We invite potential trustees to induction meetings with trustees to understand our activities.</p> <p>The charity is run by seven volunteer trustees who organise events, determine needs and arrange procurement of equipment supportive of our objectives.</p> <p>The trustees also run the Friends of St Just Library, a volunteer cohort made up of the wider community assisting in the library on a day to day basis.</p> <p>St Just Town Council provide the library premises and paid library staff. Cornwall Library Service provide books, IT service and support services.</p> <p>The principal risk to our meeting our objectives would be of insufficient persons coming forward to act as trustees or volunteers. Perceived as low, there is a strong volunteering culture locally.</p>
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- (a) the advancement of education for the benefit of the public in St Just and the surrounding area by the provision of a community lending library and associated services, which will provide access to information, other media and IT facilities.
- (b) to promote for the benefit of the public in St Just and the surrounding area without distinction of sex, sexual orientation, race or of political, religious or other opinion by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Provided volunteers to assist members of the public using the library.

Providing equipment and materials to facilitate events at the library or enhance the experience of library users.

Run regular events to support and enhance the library service for the benefit of the people of St Just and to fundraise for equipment and activities that serve this objective.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All of our activities and expenditure are designed to benefit the public and to include all in our community. We hold reviews to identify opportunities for improvement

**Additional details of objectives and activities (Optional information)**

Friends of St Just Library Volunteers assist members of the public making use of the library facilities and media. E.g. locating and selecting books, and other media, use of information technology to access information and services.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

We maintain adequate funds and income to enable activities to continue towards our objectives

**Details of any funds materially in deficit**

none

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

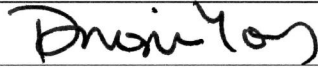
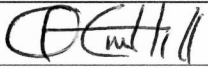
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our funds come from grants and donations at events. Funds enable us to cover the expense of events we organise and to purchase equipment to be used in mounting events and to benefit library users. Our funds are held at our bank.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAM SIN ELIZABETH YOUNG	CHRISTOPHER ELLERY-HILL
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	30 January 2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
St Just Community Library

No (if any)  
1170142

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2022

To

Period end date  
05/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	-	-	-	-
Donations	15	-	-	15	9
Fundraising	196	-	-	196	276
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	210	-	-	210	285
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	210	-	-	210	285
<b>A3 Payments</b>					
Event expenses	-	170	-	170	231
Zoom fee	-	-	-	-	14
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	170	-	170	245
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Furniture and equipment for events and volunteers	-	186	-	186	-
	-	-	-	-	-
<b>Sub total</b>	-	186	-	186	-
<b>Total payments</b>	-	357	-	357	245
<b>Net of receipts/(payments)</b>	210	- 357	-	- 146	40
<b>A5 Transfers between funds</b>	35	35	-	-	-
<b>A6 Cash funds last year end</b>	2,937	392	-	3,328	3,288
<b>Cash funds this year end</b>	3,182	-	-	3,182	3,328

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Money in bank account	3,152	-	-
	Money held as cash	30	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,182</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture and equipment for events	Restricted	-	-
	IT equipment for library volunteers and events	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature: CHRISTOPHER GILLER-HILL

Print Name: CHRISTOPHER GILLER-HILL

Date of approval: 31 Jan 2024