



Trustees' Annual Report for the period

	Period start date				Period end date		
From	06	04	2021	To	05	04	2022

Section A Reference and administration details

Charity name

St Just Community Library

Other names charity is known by

Registered charity number (if any) 1170142

Charity's principal address 25 Chapel Street

St Just

Penzance

Postcode

TR19 7LT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Young	Chair		
2	Kim Williams	Treasurer		
3	Chris Ellery-Hill	Secretary		
4	Rita Nield	Volunteer co-ordinator		
5	Liz Allmark			
6	Abigail Reynolds			
7	Kate Beckley			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We invite potential trustees to induction meetings with trustees to understand our activities.

The charity is run by seven volunteer trustees who organise events, determine needs and arrange procurement of equipment supportive of our objectives.
The trustees also run the Friends of St Just Library, made up of the wider community, keeping them informed of our events and library activities.

St Just Town Council provide the library premises and paid library staff. Cornwall Library Service provide books, IT service and support services.

The principal risk to our meeting our objectives would be of insufficient persons coming forward to act as trustees or volunteers. Perceived as low, there is a strong volunteering culture locally.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

(a) the advancement of education for the benefit of the public in St Just and the surrounding area by the provision of a community lending library and associated services, which will provide access to information, other media and IT facilities.

(b) to promote for the benefit of the public in St Just and the surrounding area without distinction of sex, sexual orientation, race or of political, religious or other opinion by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provided volunteers to assist members of the public using the library.

Providing equipment to facilitate events at the library or enhance the experience of library users.

All of our activities and expenditure are designed to benefit the public and to include all in our community. We hold reviews to identify opportunities for improvement

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers assist members of the public making use of the library facilities and media. E.g. locating and selecting books, and other media, use of information technology to access information and services.

Summary of the main achievements of the charity during the year

Activities have encouraged the community to make use of the facilities and services provided at the library. We provided information to the public on the services available and how to access them during periods of restriction.

Our ability to hold events was limited due to pandemic precautions limiting numbers and activities in the library during the periods it was open to the public. By arranging extra ventilation and precautions we were able to hold a celebration of the fiftieth anniversary of the opening of the library. We engaged a professional story-teller for the event and trustees and volunteers provided refreshments including a celebration cake.

Our volunteers have assisted library users to make use of the library services and increase the benefit they derive.

During Lockdowns and other restrictions we have helped members of our community to continue access to the library service to enable them to benefit from education, information and entertainment during a time of unprecedented social isolation for many.

Section E Financial review

Brief statement of the charity's policy on reserves

We maintain adequate funds and income to enable activities to continue towards our objectives

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our funds come from grants and donations at events

Funds enable us to cover the expense of events we organise and to purchase equipment to be used in mounting events and to benefit library users.

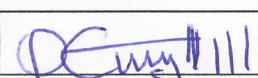
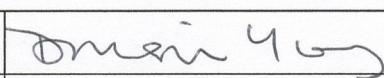
Our funds are held at our bank.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER CLEARY-NICK	TAM SIN YOUNG
Position (eg Secretary, Chair, etc)	Secretary	CHAIR
Date	25-January-2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Just Community Library

No (if any)
1170142

Receipts and payments accounts

CC16a

For the period
from

Period start date
06/04/2021

To

Period end date
05/04/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	-	-	-	-
Donations	9	-	-	9	-
Fundraising	276	-	-	276	10
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	285	-	-	285	10
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	285	-	-	285	10
A3 Payments					
Event expenses	-	231	-	231	16
Zoom fee	-	14	-	14	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	245	-	245	16
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Furniture and equipment for events and volunteers	-	-	-	-	257
	-	-	-	-	-
Sub total	-	-	-	-	257
Total payments	-	245	-	245	274
Net of receipts/(payments)	285	- 245	-	40	- 264
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,651	637	-	3,288	3,552
Cash funds this year end	2,937	392	-	3,328	3,288

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

Money in bank account	2,937	392	-
Money held as cash	30	-	-
	-	-	-
Total cash funds	2,967	392	-

(agree balances with receipts and payments account(s))

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

Furniture and equipment for events	Restricted	1,234	-
IT equipment for library volunteers and events	Restricted	606	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

Fund to which liability relates

Amount due (optional)

When due (optional)

		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

<i>K. Williams</i>	K. WILLIAMS	12/1/23
<i>Tamsin Young</i>	TAMSIIN YOUNG	25/1/23