

Trustees' Annual Report for the period

From 06-04-2020 **Period start date** **To** 05-04-2021 **Period end date**

Charity name: St Just Community Library

Charity registration number: 1170142

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(a) the advancement of education for the benefit of the public in St Just and the surrounding area by the provision of a community lending library and associated services, which will provide access to information, other media and IT facilities.</p> <p>(b) to promote for the benefit of the public in St Just and the surrounding area without distinction of sex, sexual orientation, race or of political, religious or other opinion by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provided volunteers to assist members of the public using the library.</p> <p>Providing equipment to facilitate events at the library or enhance the experience of library users.</p> <p>A programme of events to encourage a broad mix of community members to visit the library</p> <p>The library building was closed to the public throughout the period reported and our activities adapted accordingly. Following total closure during the first Lockdown, the library operated a 'Click and Collect' service. For the remainder of the period. We provided information and guidance to library users on the service available and organized online events.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All of our activities and expenditure are designed to benefit the public and to include all in our community. We hold reviews to identify opportunities for improvement

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Activities have encouraged the community to make use of the facilities and services provided at the library.</p> <p>Our events have introduced individuals to the library and improved their awareness of the services it provides.</p> <p>Our volunteers have assisted library users to make use of the library services and increase the benefit they derive.</p> <p>During Lockdowns and other restrictions we have helped members of our community to continue access to the library service to enable them to benefit from education, information and entertainment during a time of unprecedented social isolation for many.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We maintain adequate funds and income to enable activities to continue towards our objectives.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We maintain adequate reserves to enable us to prepare to hold events and provide equipment or services to progress our objectives
Amount of reserves held	Para 1.22	£3288
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funds come from grants and donations at events
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our funds are held at our bank
A description of the principal risks facing the charity	Para 1.46	Risk of insufficient persons coming forward to act as trustees or volunteers. Perceived as low, there is a strong volunteering culture locally.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed ,	Para 1.25	Constitution

royal charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We invite potential trustees to induction meetings with trustees to understand our activities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is run by seven volunteer trustees who organise events, determine needs and arrange procurement of equipment supportive of our objectives. The trustees also run the Friends of St Just Library, made up of the wider community, keeping them informed of our events and library activities.
Relationship with any related parties	Para 1.51	St Just Town Council provide the library premises and paid library staff. Cornwall Library Service provide books, IT service and support services.
Other		

Reference and Administrative details

Charity name	St Just Community Library
Other name the charity uses	
Registered charity number	1170142
Charity's principal address	25 Chapel Street St Just Penzance Cornwall TR19 7LT

1

[illegible]

2

3

4

5

6

7

8

9

10

11

12

13

14

15
16
17
18
19
20

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers
(Optional information)

Type of adviser**Name**

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C D Ellery-Hill

Full name(s)

Christopher Dennis Ellery-Hill

Position (eg Secretary, Chair, etc)

Secretary

Date

05 February 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Just Community Library

No (if any)
1170142

CC16a

Receipts and payments accounts

For the period
from

Period start date
06/04/2020

To

Period end date
05/04/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-		-	-	1,000
Donations			-	-	95
Fundraising	10	-	-	10	377
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10	-	-	10	1,472
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10	-	-	10	1,472
A3 Payments					
Event expenses	16		-	16	1,466
Printing costs		-	-	-	45
Website renewal		-	-	-	19
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16	-	-	16	1,530
A4 Asset and investment purchases, (see table)					
IT equipment for library volunteers and events	-		-	-	606
Furniture and equipment for events and volunteers	-	257.4		257	
	-		-	-	-
Sub total	-	257	-	257	606
Total payments	16	257	-	274	2,135
Net of receipts/(payments)	- 6	- 257	-	- 264	- 664
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,658	894	-	3,552	4,216
Cash funds this year end	2,651	637	-	3,288	3,552

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Money in bank account	2,621	637	-
	Money held as cash	30	-	-
		-	-	-
	Total cash funds	2,651	637	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

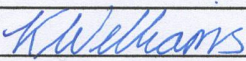
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Furniture and equipment for events	Restricted	1,234	-
	IT equipment for library volunteers and events	Restricted	606	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	K. WILLIAMS	21/1/22