

**Bristol Women's Voice
Trustees Report and Financial Statements
for the year to 31st March 2022**

Charity number: 1170110

Bristol Women's Voice Trustees' Annual Report Year to 31st March 2022

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Reference and Administrative Information

Charity name:	Bristol Women's Voice
Charity registration number:	1170110
Registered Office:	PO Box 3462, Bristol BS5 5HT

Trustees 2021-22

Carole Johnson (chair) (appointed 1st October 2021)

Clare Meraz (Vice Chair)

Stephanie Poyntz (Treasurer)

Ifeoma Fox

Nicki Norman

Sophie Shirt

Candi Williams (appointed 1st October 2021)

Fran Inman (appointed 1st October 2021)

Bonny Chung (appointed 1st October 2021)

Alice Clermont (appointed 1st October 2021)

Liz Potter (appointed 1st October 2021)

Diane Bunyan (resigned November 2021)

Penelope Gane (resigned November 2021)

Alison Pallett (resigned June 2021)

Victoria Morris (resigned June 2021)

Structure, Governance and Management

The organisation is a Charitable Incorporated Organisation, incorporated on 10th November 2016 and registered as a charity on 10th November 2016. Its governing document is the Constitution dated 10th November 2016. Prior to this date, Bristol Women's Voice operated as an unincorporated association, which donated all of its funds to the new charity on its incorporation. During the year the Trustees delegated the day to day operation of the company to the Director, Katy Taylor.

Recruitment and Appointment of Trustees

All trustees are nominated by existing trustees, and elected by a simple majority vote at the AGM or other Trustees' Meetings. The Board of Trustees endeavours to be a diverse Board and will be looking for candidates who can bring perspectives to the leadership of the organisation that are currently under-represented.

Objects and Activities

Charitable Objects

1. The promotion, for the public benefit, of the social inclusion of women in the Bristol area, who are socially and economically excluded on grounds of their gender;
2. The promotion of equality and diversity for the public benefit by e.g.
 - a. the elimination of discrimination on the grounds of gender (and where it impacts on women: race, age, disability, sexual orientation, religion or economic disadvantage);
 - b. The advancement of education and raising awareness;
 - c. The conducting or commissioning of other research on gender equality issues and the publishing the results to the public.
3. The prevention and relief of poverty through undertaking and supporting research into factors that contribute to women's poverty and the most appropriate ways to mitigate these.

Public Benefit

The charity delivers public benefit to women and society in general by undertaking the following activities in furtherance of its objects, as stated in the constitution:

1. Providing a platform to ensure that, when key decisions are taken, women's voices have been listened to, and their ideas and concerns are shared and acted on;
2. Developing the capacity and skills of women in the Bristol area in such a way that they are better able to identify and access services and organisations, meet their needs, support each other, and to participate more fully in society;
3. Supporting women to decide the most important issues they are facing, and to influence public authorities on how they can best meet women's needs and promote gender equality;
4. Undertaking research and consultation to identify the barriers that prevent gender equality and the social and economic exclusion of women in the Bristol area and to publish the findings;
5. Organising events and activities that support women in the Bristol area to participate in public life, take part in decision- making, challenge discrimination and close gender gaps (e.g. in pay, education, access to services).

The Trustees are aware of the requirement of public benefit and seek to implement the Charity Commissioners' guidance on public benefit.

Achievements and Performance

Covid Keep in Contact Project

As the year began in April, the third lockdown was in place and there was only the beginnings of a roadmap plan for ending restrictions. We know from our own and other research how women have been impacted the hardest by Covid-19, resulting for many in greater isolation, unemployment, and poor mental and physical health. Building on the successes of the Bangladeshi Women's Health Project we ran in 2020-21, Bristol Women's Voice used the same model to initiate and run the Covid Keep in Contact Project to support women to stay connected to each other throughout this period. We delivered peer mentoring training to women who volunteers to facilitate peer support bubbles via WhatsApp groups.

As restrictions were lifted, we were pleased to be able to offer face to face workshops again, which included: Arts for wellbeing, Block printing, Menopause Yoga, Women Empowerment/Misogyny, Tai chi and Gentle Yoga for Anxiety.

2021-22 A year of growth: New staff and new projects

At the start of 2021-22 Bristol Women's Voice faced an uncertain future with very little funding secured for the second half of the year. However, we were successful in our applications to the Bristol Impact Fund, the People's Health Trust and Quartet and have grown in the size and scale as a result.

Disabled Women Take Action

In October 2021 we employed Helen Ince as a Community Organiser, and Bristol Women's Voice's lead on the Disabled Women Take Action Project which we run in partnership with the West of England Centre for Independent Living (WECIL). This project builds from what we heard from disabled women during the City Listening Project about the double disadvantage they face when trying to access opportunities, health and wellbeing services and activities.

Since she started, Helen has been working with women to identify the issues impacting them most and the improvements they'd like to see. Going into 2022-23, we will be offering rights-based workshops and be working in collaboration with partner agencies to call for change.

Organising

We also employed Dahlia von Carolath as a Community Organiser to work with women, especially the more disadvantaged, peripheral areas of the city, to tackle issues holding them back from greater equality. Dahlia joined the team in January.

Volunteer and Training Coordinator

In November 2021, our operations manager, Becky White, left the organisation to focus on her academic studies. The role was reconfigured to focus on volunteer support, development and training. Troy Tanska joined the team in February and hit the ground running as we prepared for International Women's Day.

International Women's Day

We were delighted to return to the City Hall to run our annual International Women's Day event in person again this year. The day was very well-attended, and workshops were full. We were supported by 16 workshops providers and 20 stallholders which had more than 1,000 attendees, the breakdown of which was;

- 50.7% identified as white/white British; 14% identified as from black and global majority backgrounds.
- 46% were aged 25-49; 24% were aged 50-64; 8% were aged 16-24
- 20% identified as disabled
- 61% identified as heterosexual; 16% as bisexual; 3.7% as lesbian /gay
- 40% had no religion; 13% were Christian; 9% were Muslim

Volunteers and student placements

We ran a successful fundraising campaign across October and November 2021 to raise core funding to support our work to end sexual harassment which included training and awareness-raising in the construction industry and with public transport companies.

Kate Atkinson, an intern placement from the University of the West of England, was instrumental to the success of this fundraising campaign, as she developed all our fundraising tools while on placement.

We also benefitted from the support of 30 volunteers to support our International Women's Day event, a group of whom have formed an on-going volunteer group who wish to begin working on IWD next year so that event is even bigger and better.

We had several media volunteers at IWD, and continue to engage media volunteers to write blogs for our website on current issues facing women e.g. the gendered impact of the cost of living crisis.

Collaborating, influencing and raising awareness

Bristol Women's Voice consulted women-led organisations and groups at the start of 2021/22 to find out what role we can take to support the strength, sustainability and voice of the sector, which is diverse and thriving.

In response to feedback, we have taken a role to coordinate quarterly meetings, share resources, facilitate and strengthen partnerships across the women's sector. In doing so, and through working together and sharing information about emerging needs, we hope to ensure the voices of the more marginalised women are heard and represented when we sit in strategic and decision-making meetings.

In 2021-22, we continued to work with our partners to raise the issue of women's safety (or lack of) on public transport and in public spaces. We campaigned in favour of a nil cap policy on sexual entertainment venues and have also worked with the women's Independent Advisory Group to the Police to help hold them to account on the policing of issues relating and in response to crimes against and involving women.

Financial Review

After a challenging year in 2020-21, the accounts for the period show a small surplus on unrestricted funds thanks to an increase in donations. The budget for expenditure in 2022-23 is determined by the grant income available for the year, therefore the Trustees are satisfied that the charity remains a going concern.

Reserves Policy

The trustees have established a policy whereby the unrestricted funds should be at least three months of core running costs, which equates to around £13,000. At the balance sheet date, free reserves amounted to £18,672 (2021 £20,079), of which £13,000 has been set aside as a Contingency Reserve as per the Reserves Policy. A Redundancy Provision fund exists to ensure that the potential redundancy liability for existing staff is provided for, but as the balance sheet date no such provision was necessary (2021 nil); this will be revised on an annual basis.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

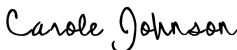
The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that to the best of their knowledge there is no information relevant to the Independent Examination of which the Examiner is unaware.

The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant financial information and that this information has been communicated to the Examiner.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 19th July 2022 and signed on their behalf by:


DocuSigned by:



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..... Carole Johnson, Chair.

DocuSigned by:



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..... Clare Meraz, Vice-chair.

Independent examiner's report to the trustees of Bristol Women's Voice

I report on the accounts of the Charitable Incorporated Organisation for the year to 31st March 2022 which are set out on pages 9 to 16.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

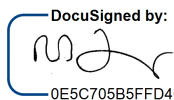
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

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21st July 2022

Rupert Taylor
Easton Business Centre,
Felix Road
Bristol BS5 0HE

Bristol Women's Voice
Statement of Financial Activities
(incorporating Income & Expenditure Account)
Year to 31st March 2022

		Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021 [see Note 11]
	Notes	£	£	£	£
Income:					
Donations	[2]	13,929	-	13,929	197
Charitable activities	[3]	5,279	83,612	88,891	93,257
Total Income		19,209	83,612	102,820	93,454
Expenditure:					
Charitable activities	[4]	16,960	75,637	92,597	104,755
Total Expenditure		16,960	75,637	92,597	104,755
Net Income / (Expenditure)		2,249	7,975	10,224	(11,301)
Transfers between funds	[8]	(1,048)	1,048	-	-
Net Movement in Funds		1,201	9,022	10,224	(11,301)
Total funds brought forward		20,079	15,655	35,734	47,035
Total funds carried forward		21,280	24,677	45,957	35,734

Bristol Women's Voice

Balance Sheet

As at 31st March 2022

	Notes	2022 £	2021 £
Fixed Assets	[5]	2,608	3,104
Current Assets			
Debtors and prepayments	[6]	2,268	1,253
Stock for resale		-	200
Cash at bank and on hand		58,893	41,191
		<hr/> 61,161	<hr/> 42,644
Current Liabilities			
Creditors and accruals	[7]	17,812	10,014
		<hr/> 43,349	<hr/> 32,630
Net Current Assets			
		<hr/> 45,957	<hr/> 35,734
Net Assets			
		<hr/> 45,957	<hr/> 35,734

The funds of the charity:

Unrestricted funds:

General funds	[8]	5,672	7,079
Designated funds	[8]	15,608	13,000

Restricted funds:

		24,677	15,655
		<hr/> 45,957	<hr/> 35,734

Approved by the trustees on 19th July 2022 and signed on their behalf by:

DocuSigned by:

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Carole Johnson
Chair

DocuSigned by:

 D0A434F966F84C7...

Clare Meraz
Vice-chair

Bristol Women's Voice

Notes to the Accounts

Year to 31st March 2022

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Bristol Women's Voice meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2022 is in surplus, and grant funding for 2021-22 has been secured for the core activities of the charity. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met (see Note 7).

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

Bristol Women's Voice

Notes to the Accounts (continued)

Year to 31st March 2022

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 33% per annum on the straight line method. Individual items costing less than £500 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(n) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Unrestricted £	2021 Restricted £	2021 Total £
[2] <u>Income from donations</u>						
General donations	13,929	-	13,929	197	-	197
	13,929	-	13,929	197	-	197
[3] <u>Income from charitable activities</u>						
Grants:						
Bristol City Council Impact Fund	-	40,352	40,352	-	37,019	37,019
Bristol City Council CLP	-	-	-	-	35,726	35,726
National Lottery Covid Keep in Contact Quartet	-	-	-	-	10,000	10,000
Quartet	-	20,000	20,000	-	8,000	8,000
Internships	-	1,260	1,260	-	2,299	2,299
People's Health Trust	-	22,000	22,000	-	-	-
DWP	5,079	-	5,079	-	-	-
Total grants	5,079	83,612	88,691	-	93,044	93,044
Fees income	200	-	200	200	-	200
Sales of merchandise	-	-	-	13	-	13
Total income from charitable activities	5,279	83,612	88,891	213	93,044	93,257

The charity receives government grants from Bristol City Council and the DWP to support its activities. The total value of such grants in the year was £45,293 (2021 £72,745). There are no unfulfilled conditions or contingencies attaching to these grants in 2021-22.

Bristol Women's Voice

Notes to the Accounts (continued)

Year to 31st March 2022

[4] Analysis of expenditure on charitable activities

	Total 2022	Total 2021
	[see Note 11]	
	£	£
<u>Direct costs:</u>		
Salaries including pension & NI	41,902	37,919
User engagement and access costs	924	-
Activity costs	21,752	40,180
Printing & publicity	815	1,735
Volunteers' expenses	416	116
Costs of merchandise	200	484
	<hr/>	<hr/>
	66,009	80,954
<u>Support costs:</u>		
Salaries including pension & NI	8,102	6,692
Payroll service	350	473
Staff homeworking expenses	-	812
Staff travel	1,066	-
Recruitment	255	70
Staff accessibility costs	4,352	-
Staff training	299	520
Stationery and postage	1,234	406
Telephone	578	300
Trustees' expenses	29	-
Insurance	639	633
Rent, rates, heat & light	1,591	5,949
Website & IT costs	3,454	5,248
Legal and professional fees	471	53
Memberships and subscriptions	1,240	1,033
Accountancy	480	219
Fee for independent examination	252	252
Bank charges	25	10
Depreciation	2,080	1,552
Sundry expenses	92	99
	<hr/>	<hr/>
Total Support Costs	26,588	23,801
	<hr/>	<hr/>
Total Expenditure	92,597	104,755

Support costs have not been apportioned across areas of activity, as the charity only undertook the promotion of social inclusion and equality for women in the Bristol area.

	2022	2021
[5] <u>Tangible Fixed Assets</u>	Equipment	Equipment
<u>Cost</u>	£	£
Opening balance	4,656	-
Additions during the year	1,584	4,656
	<hr/>	<hr/>
	6,240	4,656
<u>Depreciation</u>		
Opening balance	1,552	-
Charge for the year	2,080	1,552
	<hr/>	<hr/>
	3,632	1,552
	<hr/>	<hr/>
Net Book Value at 31/03/22:	2,608	3,104

Bristol Women's Voice

Notes to the Accounts (continued)

Year to 31st March 2022

[6] <u>Debtors and prepayments</u>	2022	2021			
	£	£			
Sundry debtors	2,268	1,253			
	<hr/>	<hr/>			
	2,268	1,253			
[7] <u>Creditors</u>	2021	2021			
Amounts due within 12 months:	£	£			
Trade creditors	9,881	7,159			
Accruals	708	408			
PAYE and National Insurance	4,676	-			
Other creditors	2,547	2,447			
	<hr/>	<hr/>			
	17,812	10,014			
[8] <u>Movements in funds</u>	Balance at			Transfers	Balance at
<i>[for previous year, see Note 11]</i>	31/03/2021	Income	Expenditure	between	31/03/2022
				funds	
<u>Restricted Funds:</u>					
Bristol City Council Impact Fund	-	40,352	(40,352)	-	-
National Lottery Covid Keep in Contact	10,000	-	(11,048)	1,048	-
Internships	-	1,260	(1,260)	-	-
Quartet Catalyst	3,348	-	(3,348)	-	-
Quartet Health Inequality Project	2,307	-	(2,307)	-	-
People's Health Trust	-	22,000	(10,920)	-	11,080
Quartet capacity building	-	20,000	(6,403)	-	13,597
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Restricted Funds:	15,655	83,612	(75,637)	1,048	24,677
<u>Unrestricted Funds:</u>					
<u>Designated Funds:</u>					
Contingency Reserve	13,000	-	-	-	13,000
Fixed asset reserve	-	-	-	2,608	2,608
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Designated Funds:	13,000	-	-	2,608	15,608
<u>General Funds</u>	7,079	19,209	(16,960)	(3,656)	5,672
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Unrestricted Funds:	20,079	19,209	(16,960)	(1,048)	21,280
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds:	35,734	102,820	(92,597)	-	45,957

The Bristol CC Impact Fund supports the charity's work promoting the social inclusion of women.

The National Lottery Keep in Contact grant was a peer support project for isolated women during the third Covid-19-related lock down and beyond.

The internships funding covered the salary of an intern.

The Quartet Catalyst grant was to fund a strategic leadership post.

The Quartet Health Inequality grant seeks to bring health inequality information to Bangladeshi women by engaging them through training and peer support.

The People's Health Trust grant funds the Disabled Women Take Action project to build a community of disabled women to influence practical and policy changes across Bristol.

The Quartet capacity building grant funds capacity and volunteering support for Bristol's women's sector.

The Contingency Fund is to provide for running costs in the event of loss of income, in line with the charity's Reserves Policy.

Bristol Women's Voice

Notes to the Accounts (continued)

Year to 31st March 2022

[9] Payments to trustees and related party transactions

No trustees received remuneration during the year.

One trustee received a payment of £29 during the year (2021 nil). This was a reimbursement of costs incurred on behalf of the charity during the fulfilment of its charitable objects.

There were no other related party transactions during the year.

[10] <u>Staff costs</u>	2022	2021
	£	£
Salaries	49,297	44,161
Employer's pension	708	310
	<hr/>	<hr/>
	50,005	44,471

The average number of employees during the year was 3.8 (2021 3.8), and the full time equivalent 2.2 (2021 2.2).

No employee earned over £60,000 per annum during the year.

The key management personnel of the charity during the year comprised the trustees and the Director, Katy Taylor.

The total employee benefits paid to the key management personnel during the year was £24,533 (2021 £25,037), this being the salary and employer pension of the Director.

[11] Previous year in detail

<u>Statement of financial activities</u>		Unrestricted funds	Restricted funds	Total funds
		2021	2021	2021
	Notes	£	£	£
Income:				
Donations	[2]	197	-	197
Charitable activities	[3]	213	93,044	93,257
		<hr/>	<hr/>	<hr/>
Total Income		410	93,044	93,454
Expenditure:				
Charitable activities	[4]	13,164	91,590	104,755
		<hr/>	<hr/>	<hr/>
Total Expenditure		13,164	91,590	104,755
		<hr/>	<hr/>	<hr/>
Net Income / (Expenditure)		(12,754)	1,453	(11,301)
Transfers between funds	[8]	(2,591)	2,591	-
		<hr/>	<hr/>	<hr/>
Net Movement in Funds		(15,345)	4,044	(11,301)
		<hr/>	<hr/>	<hr/>
Total funds brought forward		35,424	11,610	47,035
		<hr/>	<hr/>	<hr/>
Total funds carried forward		20,079	15,655	35,734

Bristol Women's Voice

Notes to the Accounts (continued)

Year to 31st March 2022

[11] Previous year in detail (continued)

Analysis of expenditure on charitable activities 2020-21

	Core work	City Listening Project	Total 2021
<u>Direct costs:</u>	£	£	£
Salaries including pension & NI	34,707	3,212	37,919
Training	420	100	520
Activity costs	12,018	28,162	40,180
Printing & publicity	-	1,735	1,735
Volunteers' expenses	116	-	116
Costs of merchandise	484	-	484
	<hr/> 47,745	<hr/> 33,209	<hr/> 80,954
<u>Support costs:</u>			
Salaries including pension & NI	5,773	919	6,692
Payroll service	408	65	473
Staff homeworking expenses	701	112	812
Recruitment	60	10	70
Stationery and postage	350	56	406
Telephone	259	41	300
Insurance	494	140	633
Rent, rates, heat & light	5,132	817	5,949
Website & IT costs	4,527	720	5,248
Legal and professional fees	45	7	53
Memberships and subscriptions	891	142	1,033
Accountancy	189	30	219
Fee for independent examination	217	35	252
Bank charges	9	1	10
Depreciation	1,339	213	1,552
Sundry expenses	85	14	99
	<hr/> 20,481	<hr/> 3,320	<hr/> 23,801
Total Expenditure	<hr/> 68,226	<hr/> 36,529	<hr/> 104,755

<u>Movements in funds 2020-21</u>	Balance at 31/03/2020	Income	Expenditure	Transfers between	Balance at 31/03/2021
<u>Restricted Funds:</u>					
Bristol City Council Impact Fund	-	37,019	(39,621)	2,603	-
Bristol City Council CLP	815	35,726	(36,529)	(12)	-
National Lottery Covid Keep in Coi	-	10,000	-	-	10,000
Internships	-	2,299	(2,299)	-	-
Quartet Catalyst	3,091	8,000	(7,743)	-	3,348
Quartet Health Inequality Project	7,705	-	(5,398)	-	2,307
	<hr/> 11,610	<hr/> 93,044	<hr/> (91,590)	<hr/> 2,591	<hr/> 15,655
Total Restricted Funds:	<hr/> 11,610	<hr/> 93,044	<hr/> (91,590)	<hr/> 2,591	<hr/> 15,655
<u>Unrestricted Funds:</u>					
<u>Designated Funds:</u>					
Redundancy Provision	1,050	-	-	(1,050)	-
Contingency Reserve	13,000	-	-	-	13,000
	<hr/> 14,050	<hr/> -	<hr/> -	<hr/> (1,050)	<hr/> 13,000
Total Designated Funds:	<hr/> 14,050	<hr/> -	<hr/> -	<hr/> (1,050)	<hr/> 13,000
<u>General Funds</u>	<hr/> 21,374	<hr/> 410	<hr/> (13,164)	<hr/> (1,541)	<hr/> 7,079
Total Unrestricted Funds:	<hr/> 35,424	<hr/> 410	<hr/> (13,164)	<hr/> (2,591)	<hr/> 20,079
Total Funds:	<hr/> 47,035	<hr/> 93,454	<hr/> (104,755)	<hr/> -	<hr/> 35,734