

Trustees Report

2020-21

The financial year started on the 1st April 2021 with our community centre remaining closed due to the Covid 19 pandemic. This closure continued for the next nine months.

Although we could not hire out the building or even retain our regular hirers the overhead expenses had to be paid and this negatively affected our bank balance. However, our Treasurer kept abreast of the various Government grants as information became available and we were successful in receiving a grant of £25,000 from the London Borough of Bromley.

As Covid regulations changed we were allowed to reopen for young mothers and children's organised activities, so some groups and classes restarted after a deep clean of the building and a review of our risk assessments. However, shortly after that all activities were closed as we went into a full lockdown.

The community centre is registered with Fare share, so food donations were still available to us from retail outlets i.e. Sainsbury's, Tesco, etc so the Trustees looked at how best we could support our local community as other groups nationally were doing. We organised weekly takeaway meals on a Wednesday instead of providing our inhouse Community Meals. The building remained closed so only Trustees fully protected by PPE were allowed in and we served the meals outside the building so there was no access to our clients. We then decided that we could address the growing food poverty issue with our schools being closed. So the Trustees opened each day to help those struggling to feed themselves by providing a regular food bank as well as packed lunch bags for school children who were now unable to obtain their free school meals as the schools were also closed. Local businesses were extremely generous in supporting our work and made donations of perishable and non-perishable foods.

With the various grants that we successfully applied for we managed to keep the rent and utilities payments on time and the Trustees were optimistic that we could ride the storm and get back to business with hall hires and, in the meantime, we would continue our voluntary community work of supporting our vulnerable residents.

The Trustees used this time well by refocussing on the regular building maintenance requirements. We inspected the building to identify and prioritise a future forward working plan. Roof maintenance on the front foyer required more work as it still leaked and the paintwork to the outside of the smaller hall windows and door frames required work to be carried out before the winter of 2021. We needed a regular income before these works could progress.

We had to let our cleaners go as we could not maintain payments whilst the building was not bringing in an income. Although not being used the building still required cleaning and attention so the Trustees became the new cleaning team. We ensured that the building was regularly cleaned and that all defects were noted for action and that pest control measures were in place and regularly checked.

The Trustees also reviewed our preferences for future activities so that we would focus on those hires that would best serve our community once we were allowed to re-open, we also reviewed and updated our policies.

Plans were formed on how we could support our homeless people with inhouse daytime services during the winter months of November - February 2021 now that dormitory sleeping could not take place. We could offer support during the day when they left the sleeping premises of hotels and B&Bs for showers and washing facilities, phone charging, casework sessions and general invitations to stay in the warm and participate in the activities at the community centre during that winter.

Our community work included collecting Easter presents for the children in refuge centres and Christmas gifts during December. We also collected knitted poppies for the local War Memorial. Melvin Hall Community Centre is now well established locally, and it acts as a hub for local people and community voluntary groups in the area. We look forward to reopening our halls for our sponsored groups and to welcoming a new group of uniformed organisations next year.

The Trustees are confident that the new financial year will show an improvement in our bank account which is already in a healthy position and that we will be able to organise more social events to combat the feelings of loneliness and isolation, particularly amongst the elderly and vulnerable in our community.

MELVIN HALL COMMUNITY GROUP

FINANCIAL ACCOUNTS

**FOR THE YEAR ENDING
31 MARCH 2021**

MELVIN HALL COMMUNITY GROUP

**INCOME AND EXPENDITURE REPORT FOR THE YEAR
ENDING 31 MARCH 2021**

	Year to March 2021		Year to March 2020	
	£	£	£	£
Income				
Income received		4,484		62,653
Grant received		41,286		0
Donations received		1,039		1,925
		<u>46,809</u>		<u>64,578</u>
Less: Expenses				
Cost of sales	398		4,066	
Accountancy	504		504	
Advertising	0		70	
Cleaning	159		6,982	
Computer costs	116		189	
Covid supplies	149		0	
Donations paid	325		0	
Insurance	1,086		1,075	
Light and heat	7,207		14,123	
Licences	12		154	
Office Supplies	(59)		839	
Postage and Stationery	31		0	
Rates	1,218		4,079	
Rent	34,375		27,500	
Repairs	1,281		5,227	
Sundry	328		368	
Telephone	349		345	
Depreciation	3,337		2,927	
		<u>50,816</u>		<u>68,448</u>
(Deficit)/Surplus for the year/period		<u>(4,007)</u>		<u>(3,870)</u>

MELVIN HALL COMMUNITY GROUP

**BALANCE SHEET AS AT
31 MARCH 2021**

	At 31 March 2021		At 31 March 2020	
	£	£	£	£
Tangible fixed assets				
Fixtures and fittings		10,303		12,929
Current assets				
Cash at bank	12,392		13,773	
Creditors: Due within one year				
Accruals	(504)		(504)	
Net current assets		11,888		13,269
		<u>22,191</u>		<u>26,198</u>
Represented by				
Surplus brought forward		26,198		30,068
(Deficit)/Surplus for the year/period		(4,007)		(3,870)
		<u>22,191</u>		<u>26,198</u>

Approved on behalf of the trustees by Shirley Homewood on 24 December 2021

Signed _____

**Approved by the Independent Examiners, Edwards Chartered Accountants
409-411 Croydon Road, Beckenham, Kent BR3 3PP on 24 December 2021**

Signed *Edwards*

MELVIN HALL COMMUNITY GROUP

FINANCIAL ACCOUNTS

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