

Charity Registration No. 1170086

The Burrough Harmony Centre

Chair's Report And Financial Statements

For The Year Ended 31 March 2023

The Burrough Harmony Centre
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The Burrough Harmony Centre
Legal and Administrative Information

Trustees	Jane Brennan (Chair) Jill Mason (Treasurer) Alison Cliffe Rosalind Copson Andrew Hutchinson Tegwyn Jones Rachel Coney (appointed 24 October 2023) Helen Wright (appointed 18 April 2023)
Charity registered number	1170086
Registered office	Assembly Rooms Gundry Lane Bridport Dorset DT6 3RL
Independent Examiner	Mr. M. J. Cridland B.A. (Hons) F.C.A. Scott Vevers Ltd Chartered Accountants and Registered Auditors 65 East Street Bridport Dorset DT6 3LB

CHAIR'S REPORT

2022/23 Report for The Burrough Harmony Centre

An overview

There has been a lot of activity again this year in preparing, and submitting, our National Lottery bid. We were delighted to hear in March '23 that they awarded us nearly £300,000 over five years, and since then we have worked hard on planning how we are going to achieve and measure the targets we set ourselves. One of our key aims is to increase the numbers of people we reach and how we measure our service outcomes. This grant will enable us to do this and more.

Harmony's financial position remains secure, thanks to the continuing financial support of the Graham Burrough Trust via Dorset Community Foundation and Alice Ellen Cooper Dean for Harmony Drop-In services, which have expanded and offer greater choice to support local people. The Community Front Rooms (CFR) continue to be commissioned by the NHS under contract with Bournemouth Church Housing Association (BCHA) for West Dorset. Despite much change in the NHS nationally and locally, we remain confident that these services will be recommissioned next year. Our intention currently is to reapply to provide these services.

How the Lottery Grant will help us

We estimate that we supported 195 people last year. In the next five years, we aim to be reaching 450 people per annum. To measure this accurately, we are developing a framework for monitoring our impact and outcomes to clearly show that we are achieving our Business Plan. This will enable us to manage our resources better and will assist in the development of our services to make a tangible difference to more people's mental health and wellbeing.

The grant has enabled us to increase our staff. Our current Service Manager is changing role to become our part time Strategic Manager. We have appointed an Operations Manager to replace the previous Service Manager post. This will increase our strategic and operational capacity. We have also appointed a part time Administrator to provide additional support and free up Managers. We aim to increase our nine volunteers to 35 over the next five years; the knowledge, skills and experience of all these additional people will be a real asset to Harmony.

Another key step will be to move from the Assembly Rooms to larger, more suitable premises. Options in Bridport are few, but we are hopeful we have found new premises nearby in a recently refurbished building. It is more accessible, has more space to expand the choice of services we offer to our Members, provides better office space for Harmony staff and volunteers and will be more visible to new members. Negotiations are under way and by this time next year we are hopeful our charity will be well established in its new base.

Community Engagement

This year, we have increased Harmony's community engagement massively with a new website and by actively participating in events, especially our local Melpash Show and the Community Charter Fair.

Our staff and volunteers coordinated the successful 'And Breathe...Bridport' event this month-October; working in partnership with other health and wellbeing organisations and community groups, putting together an exciting two-day event around the town. An array of creative workshops, music, film, art, nature activities, exercise, information stands, and talks all had to be planned and delivered. "Exhale," the finale show with music and spoken word really rocked the Electric Palace. Everybody had a great time. A big thank you to Becca and Louise for putting on this big event.

Again, these events were made possible with the help of our Lottery bid.

Our Supporters

I am again most grateful to everyone who has supported us over the year, large and small, including our staff and volunteers. Our work could not be done without them and the financial support from:

- The Alice Ellen Cooper Dean Foundation
- Dorset Community Foundation
- Dorset Council- Public Health Dorset
- Bridport Town Council
- Bridport Quaker Group
- Bridport Folk Festival

Finally

Over this past year our Board of Trustees has been strengthened by the appointment of two new Trustees, who both bring much invaluable knowledge. Sadly, we are losing one Trustee, our secretary, who has been a great help and will be missed. I, too, am stepping down as Chair and Trustee at the end of this year. Thankfully one of our new Trustees, has agreed to step into the Chair's role, and I wish them every success. However, there is still space for more high calibre trustees as we move into an exciting period of growth.

To finish I would like to thank all our members, staff, volunteers (including Trustees) for all their hard work and support throughout this year and my time as Chair. Thank you again.



Jane Brennan
Chairperson

26.10.23

25th October 2023.

The Burrough Harmony Centre
Trustees' Report for the Year Ended 31 March 2023

The trustees present their report together with the financial statements of the charity for the year ended 31 March 2023.

OBJECTIVES

For the public benefit, the relief of persons suffering from, or recovering from mental health problems by providing support, information and activities helping them further their recovery and integrate into the community. The education of the public in matters pertaining to such people.

FINANCIAL REVIEW

Total incoming resources for the year were £192,696 and net incoming funds were £27,478. Total funds at 31 March 2023 were £99,558 including restricted funds of £25,029.

Reserves Policy

The trustees consider the appropriate level of free reserves they should retain is six months of the committed expenditure of the charity. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity was registered with the Charity Commission in November 2016 and amended by resolution on 30 August 2017.

Trustees

The board of trustees are currently made up of 6 Trustees who are listed on page 1. Generally, trustees are the chair, treasurer and other board members.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are required under Charity law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Burrough Harmony Centre
Trustees' Report for the Year Ended 31 March 2023

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

The annual report was approved by the trustees of the charity on 24.10.23 and signed on its behalf by:



Jane Brennan
Chairperson

The Burrough Harmony Centre

Independent Examiners' Report to the Trustees for the Year Ended 31 March 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:..........

Marcus Cridland BA (Hons) FCA
Scott Vevers Ltd
Chartered Accountants and Registered Auditors
65 East Street
Bridport
Dorset DT6 3LB

Date: 01/12/23.....



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Burrough Harmony Centre

No (if any)
1170086

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Previous year
Dorset Community Foundation		6,200		6,200	4,980
Postcode Local trust				-	14,700
The Grace Trust				-	1,000
Bridport 50+ Forum				-	3,000
Alice Ellen Cooper Dean Foundation	25,000			25,000	20,000
National Lottery Community Fund		9,970		9,970	-
The Edward Gostlin Fund	5,000			5,000	-
NHS CT Comm		3,000		3,000	-
Garfield Weston Foundation		10,000		10,000	-
The Sir Jules Thorne	2,000			2,000	
Bridport Town Council				-	142
Dorset Council				-	3,000
Bournemouth Churches Housing Association contract	124,120			124,120	83,160
Donations	6,477	297		6,774	4,720
Bank interest	632			632	631
Sub total (Gross income for AR)	163,229	29,467	-	192,696	135,333
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	163,229	29,467	-	192,696	135,333
A3 Payments					
Staff	72,952	62,228		135,180	120,966
Rent	9,360			9,360	9,360
Services	3,866			3,866	4,463
equipment				-	279
Admin +insurance	9,081			9,081	11,785
Activities	2,063	3,894		5,957	2,781
misc.	1,774			1,774	1,032
Sub total	99,096	66,122	-	165,218	150,666
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	99,096	66,122	-	165,218	150,666
Net of receipts/(payments)	64,133	(36,655)	-	27,478	- 15,333
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,396	61,684	-	72,080	87,413
Cash funds this year end	74,529	25,029	-	99,558	72,080

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest bank	29,099	13,483	-
	Charity bank	44,826	11,546	-
	Equals card	499	-	-
	cash	105	-	-
	Total cash funds	74,529	25,029	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Laptops	restricted	8,819	-
mobile phones	restricted	1,200	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Jane Brennan

Print Name

Jane Brennan

Date of approval

24.10.23