

Giraffe Children's Library

England & Wales · Charity number 1170053

Details

Other names	GIRAFFE MOBILE EDUCATION PROJECT
Status	Registered
Legal form	CIO
Registered	2016-11-07
Register	View on the Charity Commission register

Contact

Address	22 Philip Walk London SE15 3NH
Phone	07912537389
Website	www.giraffemobilelibrary.com

Activities

Objects: The advancement of education of children in the Akropong Akuapem Township in Ghana by providing access to books, other educational resources and learning support.

Activities: The advancement of education of children in the Akropong Akuapem Township in Ghana by providing access to books, other educational resources and learning support.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin

Geography

- Ghana

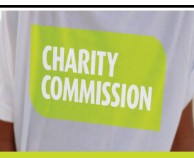
Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£5,038	£3,395	-	-
2024-03-31	£4,410	£657	-	-
2023-03-31	£5,052	£2,194	-	-
2022-03-31	£3,990	£1,592	-	-
2021-03-31	£2,864	£591	-	-

Trustees

Name	Role	Appointed
JESSICA LOUISE CLIFF	Chair	2016-11-17
Emma Lidbury		2016-11-17
Laura Louise ADAMS		2016-11-17
SAMPSON OBESE OSAFO		2016-11-17

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
April

Year
2024

To

Period end date

Day
31

Month
March

Year
2025

Charity name

Giraffe Children's Library

Other names charity is known by

Registered charity number (if any)

1170053

Charity's principal address

22 Philip Walk, London

Postcode

SE15 3NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Louise Cliff			
2	Laura Adams			
3	Sampson Obese Osafo			
4	Emma Lidbury			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trust

Type of governing document
(eg. trust deed, constitution)

'Foundation' model constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

The advancement of education of children in the Akropong Akuapem Township in Ghana by providing access to books, other educational resources and learning support.

As stated in its constitution, Giraffe Children's Library supports the advancement of education of children in the Akropong Akuapem Township in Ghana by providing access to books, other educational resources and learning support. Throughout all the charity's activities the trustees have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Giraffe Children's Library 1 April 2024 - 31 March 2025

Highlights and achievements

2024-2025

At the start of this period, due to slow progress in Ghana and the challenges around communication with the Teacher Training College the team decided to meet more regularly and moved to meeting monthly. We implemented the action plan developed in the previous year to ensure we kept our key priorities in sight. We finished reviewing our charity policies and signed these off. We revised our objectives on the Charity Commission website and amended the constitution to reflect the change from a mobile to static library.

We strengthened our relationship with volunteer representatives on the ground in Ghana in order to achieve improved communications with the Teacher Training College. We hoped this would help towards making the library operational.

Furniture was shipped to Ghana and delivered to the library. Volunteers at the Teacher Training College requested more stationery and took an inventory of the books shipped so far. We began planning next steps in terms of refurbishment of the library and preparing the space for opening.

Our founder, Winifred, made a trip to Akropong in August 2024, where she discussed the Memorandum of Understanding (MOU) with the college and met up with the Ghana-based volunteers. She negotiated the terms for the MOU with the Teacher Training College in readiness for getting it signed.

The team began to research new opportunities in Ghana to build up our resources so we will not be so reliant on book donations from the UK. We have an ambition to form more local partnerships in the future.

Despite the frustration on the whole of progressing more slowly than desired, we feel our communication has improved and as a result we are ending the year in a stronger place.

Income and fundraising

During this period, the income was closer to the level achieved in previous years, having seen a dip last year (2023-24). This period's income was helped by the concert fundraiser held at the end of March 2025 raising around £750. Ongoing grant support continued this year, as well as regular donations, including some new ones.

The postponed concert fundraiser, in March 2025, provided an excellent opportunity to increase our reach and connect with new donors. We raised the profile of our project and added to our mailing list.

As all of our regular donors were now informed of the change of bank account and all regular payments were now set up under the new account, the process of closing the old bank account could start.

Brief statement of the charity's policy on reserves

The CIO started with zero reserves, but aimed to build up full reserves in its first 2 years. Reserve total is based on wind-down costs of 3 months' salary for members of staff who will have a 3-month notice period.

The CIO does not yet employ any members of staff, but has now built enough funds to hold sufficient reserves if/when staff are recruited.

Excess funds are also being maintained so that once we have fixed on our final model we have funds ready to replicate it in other locations.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jessica Cliff (electronically)

Full name(s) Jessica Louise Cliff

Position (eg Secretary, Chair, etc) Chair of Trustees

Date 26/01/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Giraffe Children's Library

1170053

Receipts and payments accounts

CC16a

For the period
from

1-Apr-24

To

31-Mar-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,360	-	-	1,360	1,410
Events	518	-	-	518	-
Grants	3,000	-	-	3,000	3,000
Other	160	-	-	160	41
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)	5,038	-	-	5,038	£ 4,410.00
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	-
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	5,038	- 0	- 0	5,038	4,410
A3 Payments					
Operations	2,788	-	-	2,788	387
Website costs	607	-	-	607	270

Event costs	- 0	-	-	-	-
Other	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	3,395	-	-	3,395	657
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	3,395	- 0	- 0	3,395	657
Net of receipts/(payments)	5,038	-	-	5,038	3,753
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	32,162	-	-	32,162	-
Cash funds this year end	33,805	-	-	33,805	32,162

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank		-	-
		-	-	-
		-	-	-
	Total cash funds	33,805	-	-

	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

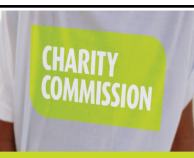
[illegible]

[illegible]

[illegible]

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
April

Year
2023

To

Period end date

Day
31

Month
March

Year
2024

Charity name

Giraffe Children's Library

Other names charity is known by

Registered charity number (if any)

1170053

Charity's principal address

22 Philip Walk, London

Postcode

SE15 3NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Louise Cliff			
2	Laura Adams			
3	Sampson Obese Osafo			
4	Emma Lidbury			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trust

Type of governing document
(eg. trust deed, constitution)

'Foundation' model constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

The advancement of education of children living in the Akropong Akuapem Township in Ghana by providing regular access to books and other educational resources through the operation of a mobile library travelling between several primary schools in the area.

As stated in its constitution, Giraffe Children's Library aims to bring educational advancement and resources to children living in Akropong Akuapem township in Ghana, through the delivery of a mobile library. Throughout all the charity's activities the trustees have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Giraffe Children's Library 1 April 2023 - 31 March 2024

Highlights and achievements

Following last year's decisions the team decided (having met with a local Akropong accountant and our 'in Ghana' link) that as the mobile library provision was taking longer than expected, an agreement would be made with the Teacher Training College to incorporate the library into their curriculum provision. This would mean they would be responsible for the day-to-day running and use of the library space, whilst Giraffe continues to provide resources and educational workshops. During this period a draft memorandum of understanding was created, and as of the end of this period we were awaiting finalisation of this agreement with the college. Having made the decision to have a permanent base within the Teacher Training College in Akropong we have now also furnished the library- initially the plan was for furniture to be built in Akropong but it proved more efficient to purchase chairs and tables in the UK and ship these to Ghana. This partnership decision also concluded our discussions and frustration with the logistics of recruiting and managing a member of staff, as the plan is for the Teacher Training College's own staff to supervise the library sessions themselves. As a result of this, towards the end of this period the team made the decision to request permission from the Charity Commission to change the charity's constitution to remove the 'mobile' element of the library from the wording of the charity objective. The funds previously intended for the purchase of a vehicle for the mobile library will be repurposed to enable the charity to set up more libraries within other schools in Akropong, once this is possible and after the team is confident that the model developed at the training college can be replicated elsewhere.

During the period, an action plan was developed to focus on key priorities, such as drafting and reviewing our charity policies to ensure that they are fit-for-purpose. Trustees were assigned specific policies to draft for review including but not limited to social media, safeguarding, financial controls, reserves, conflict of interest, data protection, expenses, and serious incident reporting policies. This process has strengthened our internal processes to ensure the charity's long-term viability.

Fundraising event planning was once again postponed, with energy and time instead being used to forge and codify the agreement with the Teacher Training College, ensure the library was furnished and functional and policies and processes were in place to enable operation to commence. There are still plans to hold a music event in the near future, to increase our reach and seek more regular givers. Limited team resources (especially the resource of time) remains an ongoing challenge for the team as we move forward, and the charity is seeking new members of the team to help with specific areas, such as social media and finance, and considering the appointment of one or more new Trustees. Indeed, succession planning has been an area of focus in this period. This discussion is ongoing as we move into the coming year and see the library space being utilised more and more by the children it seeks to serve.

Income and fundraising

Giraffe's income was marginally lower than the previous year which was expected. Through this period Giraffe continued to receive regular monthly donations, one-off donations and ongoing grant support from All Saints Church. Outgoings were also lower in this period, due to the decisions made about maintaining a permanent library base rather than becoming mobile.

Fundraising was not a priority during the year, due to the team's decision to prioritise making the library operational and reviewing policies. In the next year, we plan to hold a fundraising event to widen our reach and boost our income through regular giving sign-ups. Some of the team are also likely to visit Ghana in the coming year.

During this period the team made the decision to open a new bank account with The Co-operative Bank, for ethical reasons as well as being unhappy with the poor customer service received from Barclays. The plan is to close the Barclays account in the near future as it will no longer be required.

Brief statement of the charity's policy on reserves

The CIO started with zero reserves, but aimed to build up full reserves in its first 2 years. Reserve total is based on wind-down costs of 3 months' salary for members of staff who will have a 3-month notice period.

The CIO does not yet employ any members of staff, but has now built enough funds to hold sufficient reserves when staff are recruited.

Reserve funds are also being maintained for the purchase and set up of a library vehicle in the future, when the library is ready to become mobile.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information



The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Jessica Cliff (electronically)

Full name(s)

Jessica Louise Cliff

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

26/01/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Giraffe Children's Library

1170053

Receipts and payments accounts

CC16a

For the period
from

1-Apr-23

To

31-Mar-24

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,410	-	-	1,410	2,052
Events	- 0	-	-	-	-
Grants	3,000	-	-	3,000	3,000
Petty Cash reimbursement	41	-	-	41	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)	4,410	-	-	4,410	£ 5,052.00
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	4,410	- 0	- 0	4,410	5,052
A3 Payments					
Operations	387	-	-	387	1,844
Website costs	270	-	-	270	309

Event costs	- 0	-	-	-	-
Other	- 0	-	-	-	41
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	657	-	-	657	2,194
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	657	- 0	- 0	657	2,194
Net of receipts/(payments)	3,753	-	-	3,753	2,858
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	28,409	-	-	28,409	-
Cash funds this year end	32,162	-	-	32,162	28,409

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	32,162	-	-
		-	-	-
		-	-	-
	Total cash funds	32,162	-	-

	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

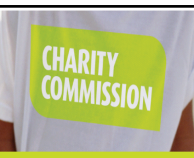
[illegible]

[illegible]

[illegible]

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form a uniform pattern of small squares across the entire surface. There are no margins, text, or other markings present.

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
April

Year
2022

To

Period end date

Day
31

Month
March

Year
2023

Charity name

Giraffe Children's Library

Other names charity is known by

Registered charity number (if any)

1170053

Charity's principal address

22 Philip Walk, London

Postcode

SE15 3NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Louise Cliff			
2	Laura Adams			
3	Sampson Obese Osafo			
4	Emma Lidbury			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)



Description of the charity's trust

Type of governing document
(eg. trust deed, constitution)

'Foundation' model constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

The advancement of education of children living in the Akropong Akuapem Township in Ghana by providing regular access to books and other educational resources through the operation of a mobile library travelling between several primary schools in the area.

As stated in its constitution, Giraffe Children's Library aims to bring educational advancement and resources to children living in Akropong Akuapem township in Ghana, through the delivery of a mobile library. Throughout all the charity's activities the trustees have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Giraffe Children's Library 1 April 2022 - 31 March 2023

Highlights & Achievements

Last year's annual report detailed a decision to change the focus - for the time being - from being a mobile library (requiring a vehicle) to using a fixed space. This was due to Covid restrictions still making it difficult to source a vehicle in Europe, as well as alternative electric vehicle options being explored. In early 2022, a space was offered at the Teacher Training College in Akropong, which could be used as both storage for books and as a library for children to visit. This was a pivotal moment for Giraffe, as it meant that the library could finally start to become operational. Good links were formed with the Director of the college, who fully endorsed the set-up of the library.

Two members of the team visited Akropong in April 2022 and received the shipment of books. The library space was cleared and shelving built so that books could be displayed. A computer was set up ready for use once the library opened. Meetings took place with various local contacts so that further plans could be made for the operation of the library. Our plans were well received and it was encouraging to see buy-in from the leadership of the training college.

More donated books were shipped to Ghana in September 2022 to add to the collection already there.

Plans were started for recruiting a librarian to run the library, initially on a fixed-term basis as a trial to see how the role worked. Due to the various aspects to consider, and wanting to ensure all paperwork was in place, this recruitment has not yet taken place.

Plans were started for an art exhibition fundraising event in Autumn 2022/Spring 2023. However, the decision was made to postpone this until the library was operational, and to focus on developing the necessary policies and documents to get it off the ground.

A friend of the team wrote and published a children's book called 'Austin Explores Materials' (by Nkosi Nyoni) in support of Giraffe.

Updates were made to the Giraffe website and social media posts continued, though there is recognition of a need to develop this work in the future to improve publicity. To this point the team had relied on the support of a volunteer with expertise, but the team have concluded that this needs to be a shared task to gain enough momentum.

Towards the end of the year the team discussed the need to grow in order to increase its capacity, as progress has been slow. The need for volunteers with particular skills was acknowledged and it was agreed that the team would think about who could be brought on board.

Income & Fundraising

Giraffe continued to build income higher than the previous year through regular monthly donations, one-off donations and ongoing grant support from All Saints Church.

As mentioned above, fundraising was not a focus during this year, due to the team's decision to prioritise making the library operational over building income.

Brief statement of the charity's policy on reserves

The CIO started with zero reserves, but aimed to build up full reserves in its first 2 years. Reserve total is based on wind-down costs of 3 months' salary for members of staff who will have a 3-month notice period.

The CIO does not yet employ any members of staff, but has now built enough funds to hold sufficient reserves when staff are recruited.

Reserve funds are also being maintained for purchase and set up of a library vehicle in the future, when the library is ready to become mobile.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jessica Cliff (electronically)

Full name(s) Jessica Louise Cliff

Position (eg Secretary, Chair, etc) Chair of Trustees

Date 24/01/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Giraffe Children's Library

1170053

Receipts and payments accounts

CC16a

For the period
from

1-Apr-22

To

31-Mar-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	2,052	-	-	2,052	2,115
Events	- 0	-	-	-	-
Grants	3,000	-	-	3,000	1,875
Petty Cash reimbursement	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)	5,052	-	-	5,052	£ 3,990.00
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	5,052	- 0	- 0	5,052	3,990
A3 Payments					
Operations	1,844	-	-	1,844	1,159
Website costs	309	-	-	309	299

Event costs	- 0	-	-	-	-
Other	41	-	-	41	134
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	2,194	-	-	2,194	1,592
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	2,194	- 0	- 0	2,194	1,592
Net of receipts/(payments)	2,858	-	-	2,858	2,398
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	25,551	-	-	25,551	-
Cash funds this year end	28,409	-	-	28,409	25,551

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	28,409	-	-
		-	-	-
		-	-	-
	Total cash funds	28,409	-	-

	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

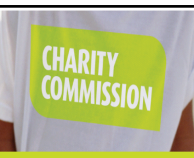
This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small, uniform squares across the entire surface. There are no margins, text, or other markings on the paper.

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
April

Year
2021

To

Period end date

Day
31

Month
March

Year
2022

Charity name

Giraffe Children's Library

Other names charity is known by

Registered charity number (if any)

1170053

Charity's principal address

22 Philip Walk, London

Postcode

SE15 3NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Louise Cliff			
2	Laura Adams			
3	Sampson Obese Osafo			
4	Emma Lidbury			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)



Description of the charity's trust

Type of governing document
(eg. trust deed, constitution)

'Foundation' model constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

The advancement of education of children living in the Akropong Akuapem Township in Ghana by providing regular access to books and other educational resources through the operation of a mobile library travelling between several primary schools in the area.

As stated in its constitution, Giraffe Children's Library aims to bring educational advancement and resources to children living in Akropong Akuapem township in Ghana, through the delivery of a mobile library. Throughout all the charity's activities the trustees have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Giraffe Children's Library 1 April 2021 - 31 March 2022

Highlights & Achievements

Giraffe purchased a batch of books which were pledged from a small independent children's bookshop in South East London. Along with hundreds of donated books, these were shipped to Ghana in early 2022, following a 'book sorting' process to ensure that books being sent were in good condition and suitable.

Bookmarks were printed to use both in Ghana to give out to children at the library, and in the UK as publicity at future events.

Discussions by the team in the latter part of 2021 led to a decision to change the focus- for the time being- from being a mobile library (requiring a vehicle) to using a fixed space, such as an unused room or building on one of the school sites. This was due to Covid restrictions still making it difficult to source a vehicle in Europe, as well as alternative electric vehicle options being explored in Ghana. In early 2022, a space was offered at the Teacher Training College in Akropong, which could be used as both storage for books and as a library for children to visit. This was a pivotal moment for Giraffe, as it meant that the library could finally start to become operational. Good links were formed with the Director of the college, who fully endorsed the set up of the library.

Covid became under control in the spring months of 2021 meaning that schools in Akropong could reopen, having been shut for several months with children learning at home.

In early 2022, plans started being made for two members of the team to visit Akropong in April 2022, after the books had arrived at the training college, so that the library could be set up ready to use.

Updates were made to the Giraffe website and social media profiles have continued to gain momentum in terms of numbers of posts and followers.

Income & Fundraising

Giraffe continued to build on income through this year through regular monthly donations, one-off donations and ongoing grant support from All Saints Church. Other fundraising opportunities, such as events, remained impossible to arrange during this period, due to the Covid pandemic. It is hoped that it will become easier to run events later in 2022 so that Giraffe can return to more effective fundraising.

Brief statement of the charity's policy on reserves

The CIO started with zero reserves, but aimed to build up full reserves in its first 2 years. (Reserve total is based on wind down costs of 3 months' salary for members of staff who will have a 3-month notice period.)

The CIO does not yet employ any members of staff, but has now built enough funds to hold sufficient reserves when staff are recruited.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jessica Cliff (electronically)

Full name(s) Jessica Louise Cliff

Position (eg Secretary, Chair, etc) Chair of Trustees

Date 29/01/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Giraffe Children's Library

1170053

Receipts and payments accounts

CC16a

For the period
from

1-Apr-21

To

31-Mar-22

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	2,115	-	-	2,115	1,364
Events	- 0	-	-	-	-
Grants	1,875	-	-	1,875	1,500
Petty Cash reimbursement	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)		-	-		£ 2,864.00
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	3,990	- 0	- 0	3,990	2,864
A3 Payments					
Operations	1,159	-	-	1,159	-
Website costs	299	-	-	299	342

Event costs	- 0	-	-	-	-
Other	134	-	-	134	249
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	1,592	-	-	1,592	591
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	1,592	- 0	- 0	1,592	591
Net of receipts/(payments)	2,398	-	-	2,398	2,273
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	23,153	-	-	23,153	-
Cash funds this year end	25,551	-	-	25,551	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	25,551	-	-
		-	-	-
		-	-	-
	Total cash funds	25,551	-	-

	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	

[illegible]

Accounts

	Trustees' Annual Report for the period								
	From	Period start date			T O	Period end date			
		Day 01	Month April	Year 2020		Day 31	Month March		Year 2021

Section A Reference and administration details

Charity name	Giraffe Mobile Education Project (until May 2020 - now known as 'Giraffe Children's Library')
Other names charity is known by	

Registered charity number (if any)	1170053	
Charity's principal address	27 Nazareth Gardens, London	
	Postcode	SE15 2AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Louise Cliff			
2	Laura Adams			
3	Sampson Obese Osafo			
4	Emma Lidbury			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	'Foundation' model constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education of children living in the Akropong Akuapem Township in Ghana by providing regular access to books and other educational resources through the operation of a mobile library travelling between several primary schools in the area.

As stated in its constitution, Giraffe Children's Library aims to bring educational advancement and resources to children living in Akropong Akuapem township in Ghana, through the delivery of a mobile library. Throughout all the charity's activities the trustees have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Giraffe Children's Library 1 April 2020 - 31 March 2021

Highlights & Achievements

Giraffe has received hundreds of book donations from individuals and schools this year, so the team has been busy book-sorting, preparing to ship these to Ghana. Bookmarks were designed to be used both in the UK as promotional material at events and in Ghana as part of the mobile library's resources.

Giraffe has continued to work on social media campaigns to engage our supporters and extend our reach. The team attended a workshop led by a volunteer who helps with the website and social media, and developed a fresh pool of ideas for content, as well as some of the team being trained to edit parts of the website themselves. Our founder, Winnie, also recorded a powerful video message as part of Black History Month and Dyslexia Awareness Week, which was well received.

A 'Write Up' story writing activity was promoted through our social media with the aim of parents in the UK completing this with their primary-aged children who have been at home due to the Covid lockdown and school closures. This was a success, with several stories being shared, and there is a hope that eventually these stories can be used to design and develop our own Giraffe book.

To celebrate World Book Day in March 2021, Giraffe pledged to purchase a bundle of copies of some of our favourite children's books and ship them to Ghana as part of our initial pilot of the library in Akropong.

Name Change

Giraffe Children's Library officially changed its name with the Charity Commission in June 2020 from its former name, Giraffe Mobile Education Project, due to the trustees becoming aware of a UK charity working in Kenya with a similar name.

Income

Giraffe has built income this year through regular monthly donations, one-off donations and ongoing grant support from All Saints Church. However, other fundraising opportunities such as events have not been possible to arrange during this period, due to the Covid pandemic. The 'Elephant' campaign, launched in January 2020 to build our individual giving income, was slowed due to the challenging circumstances of the Covid pandemic and an awareness that this was a difficult time for many people. All of this has meant that our income has grown slower than anticipated.

The Impact of the Covid Pandemic

The Covid pandemic caused most schools in Akropong to shut from Spring 2020 until January 2021. The country was 'locked down' in other ways for much of this period too, making it difficult to make plans for shipping equipment to Ghana or for the team to visit Ghana. In November 2020 an email update was sent to supporters in light of the impact of Covid on our plans to launch the library in Ghana.

Due to the above, the year was very much a period of planning and preparation for:

- Sourcing a vehicle and shipping resources to Ghana
- Future Ghana trips
- Fundraising and events as we start to roll out the project in Ghana, once Covid restrictions ease.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO started with zero reserves, but aimed to build up full reserves in its first 2 years. (Reserve total is based on wind down costs of 3 months' salary for members of staff who will have a 3-month notice period.)

The CIO does not yet employ any members of staff, but has now built enough funds to hold sufficient reserves should staff be employed in the future.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jessica Cliff (electronically)

Full name(s) Jessica Louise Cliff

Position (eg Secretary, Chair, etc)	Chair of Trustees	
--	-------------------	--

Date	26/01/2022
-------------	------------



CHARITY COMMISSION
FOR ENGLAND AND WALES

Giraffe Children's Library

1170053

Receipts and payments accounts

CC16a

For the period
from

1-Apr-20

To

31-Mar-21

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,364	-	-	1,364	1,235
Events	- 0	-	-	-	3,116
Grants	1,500	-	-	1,500	1,500
Petty Cash reimbursement	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)		-	-		£ 5,851.00
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	2,864	- 0	- 0	2,864	5,851
A3 Payments					
Petty Cash	- 0	-	-	-	-
Website costs	342	-	-	342	195

Event costs	- 0	-	-	-	1,554
Other	249	-	-	249	51
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	591	-	-	591	1,800
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	591	- 0	- 0	591	1,800
Net of receipts/(payments)	2,273	-	-	2,273	4,051
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	20,880	-	-	20,880	-
Cash funds this year end	23,153	-	-	23,153	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash at Bank	23,153	-	-
		-	-	-
		-	-	-
	Total cash funds	23,153	-	-

	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

