

**REGISTERED CHARITY NUMBER: 1170049**

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2021  
for  
HORSLEY & BOOKHAM RDA**

Russell & Co  
Station House  
Station Approach  
East Horsley  
Leatherhead  
Surrey  
KT24 6QX

## **HORSLEY & BOOKHAM RDA**

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## HORSLEY & BOOKHAM RDA

### Report of the Trustees for the Year Ended 31 March 2021

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Horsley and Bookham Riding for the Disabled Association ("the Association") is a Charitable Incorporated Organisation (CIO) operating under the umbrella of the Riding for the Disabled Association of Norfolk House, 1A Tournament Court, Edgehill Drive, Warwick, CV34 6LG which is registered with the Charities Commission (No. 244108).

As at 31st March 2021 the Association was administered by a management committee of Trustees comprising:-

Chair	Mrs Sheryl Johnson
Secretary	Miss Gemma Alexander-Watson
Treasurer	Mrs Ruth Blowers
Other Trustees	Miss Louise Bingham, Mr Barry Tregaskis, Mr Colin Sandford (resigned 6th February 2021), and Miss Joanna Marsh, joined on 1st December 2020 by Mr Barrie Mould and Mrs Margaret Bentley from Leatherhead RDA

At the Annual General Meeting on 8th September 2020, Mrs Ruth Blowers and Mr Barry Tregaskis resigned as per the requirements on the CIO rules and were re-elected.

The object of the Association is to provide for the relief of disabled persons by the provision or assistance in the provision of facilities for riding, so that all persons who would benefit in the mental or physical health from riding shall be given the opportunity to do so. Unfortunately with the Coronavirus restrictions we were only able to provide a very limited number of rides for our independent riders and hobby horse and grooming activities for Eastwick school riders for half one term from September 2020.

In March 2020, to ensure the wellbeing of our three ponies, the Trustees agreed to move them to boot camp in Shackleford for better grazing and training, costing £5,553 for the period of 28th March to-12th December 2020. £2,000 was paid in April 2020 to Wyvenhoe Equestrian Club as a retainer to cover the summer months as no sessions were held and an additional £525 was paid for the limited sessions held September-November.

For the past 18 months we have been working toward finding a new home for our charity. In November 2020, we officially left Wyvenhoe and moved to Badgers Farm in Effingham. The owners of Badgers Farm have provided us with a large plot of land on a Peppercorn lease to build a new RDA Riding Centre. Our Planning Application for a new riding facility was approved in August 2020 by Guildford Borough Council, our Architects, Plan A and Mark Leedale, planning consultant, were instrumental in this success. A builder has been selected and we anticipate work will begin on the new facility in July 2021. The facility will include a 30m X 60m indoor arena, learning centre, viewing area, accessible toilets and tack room.

A total of £3,427 was paid up to 31st March 2021 to Badgers Farm as our three ponies were moved there on the 12th December 2020.

Our usual fundraising events Quiz night and An Evening at the Races were held virtually resulting in net proceeds of £2,168. Our Virtual Christmas Fair and raffle raised £1,000. Our usual store and street collections were curtailed due to lockdown and social distancing rules and collection pots from local stores raised £670.

We received donations as Charity of the year from Clandon Regis Golf Club totalling £9,098. We also received £683 from Waitrose green token schemes (Cobham and Esher).

During the year dividends were received on the Income Units of £5,184 and there was interest received on the COIF deposit of £53.

There was a net gain of £29,253 on the value of the investments at year end in line with market performance. The Trustees disinvested 8400 units on 11th March realizing £149,161.32 to crystallize the performance gain leaving 1500.97 units, or £26,000 the approximate value of the general reserve.

## HORSLEY & BOOKHAM RDA

### Report of the Trustees for the Year Ended 31 March 2021

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At the AGM on 8th September the Members resolved 1) to absorb Leatherhead RDA (Registered Charity 1171270), including all equipment and financial assets. (subject to the approval of RDA UK and the Charity Commission) and two of the 6 Leatherhead Trustees, Barrie Mould and Margaret Bentley, to join Horsley & Bookham Trustee Board. 2) to let the Trustees manage the merger as agreed in Resolution 1 to conclusion without further formal involvement and voting by the Members unless a major issue or complication arose. 3) to change the name of the Charity Horsley and Bookham RDA to Horsley, Bookham and Leatherhead RDA (HBL RDA for short).

The majority of the funds £26,000 and all the assets were received from Leatherhead RDA before 1st December 2020 and approval was given by RDA UK. At time of writing Leatherhead RDA is still waiting for confirmation of dissolution from the Charity Commission.

We also received £32,756 from Chiddingfold Farmers Hunt Trust Fund towards the new riding centre. Many thanks to the Trustees for providing this boost to our Raise the Roof funds.

The Trustees wish to express their grateful thanks to all who have assisted with the riding, all our wonderful volunteers and to all those who have made donations and helped with fundraising in this very difficult year. Without all this help the Association would be unable to function.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is a charitable incorporated organization and is controlled by its governing document, a constitution.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Charity number

1170049

##### Principal Address


27 Parkside Place  
East Horsley  
Leatherhead  
Surrey  
KT24 5BZ

##### Independent Examiner

Russell & Co  
Station House  
Station Approach  
East Horsley  
Surrey  
KT24 6QX

Approved by order of the board of trustees on 29<sup>th</sup> June 2021 and signed on its behalf by:

  
Trustee

  
Trustee



**Independent Examiner's Report to the Trustees of  
Horsley & Bookham RDA**

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**Independent examiner's report to the trustees of Horsley & Bookham RDA**

I report to the charity trustees on my examination of the accounts of Horsley & Bookham RDA (the Trust) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A Russell  
Russell & Co  
Station House  
Station Approach  
East Horsley  
Leatherhead  
Surrey  
KT24 6QX

Date: 12.03.2021

# HORSLEY & BOOKHAM RDA

## Statement of Financial Activities for the Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		27,306	115,430	142,736	16,048
Other trading activities	2	7,976	-	7,976	25,245
Investment income	3	5,259	-	5,259	5,340
<b>Total</b>		<b>40,541</b>	<b>115,430</b>	<b>155,971</b>	<b>46,633</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
WYVENHOE		2,525	-	2,525	24,000
INSURANCE		902	-	902	900
SUBSCRIPTION		260	-	260	260
RACE NIGHT		277	-	277	1,031
BOOT CAMP		5,553	-	5,553	550
BADGERS FARM		3,427	-	3,427	-
QUIZ		-	-	-	1,127
RESTRICTED		-	280	280	-
Other		8,171	-	8,171	5,529
<b>Total</b>		<b>21,115</b>	<b>280</b>	<b>21,395</b>	<b>33,397</b>
Net gains/(losses) on investments		29,253	-	29,253	(5,140)
<b>NET INCOME</b>		<b>48,679</b>	<b>115,150</b>	<b>163,829</b>	<b>8,096</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		218,361	2,383	220,744	212,648
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>267,040</b>	<b>117,533</b>	<b>384,573</b>	<b>220,744</b>

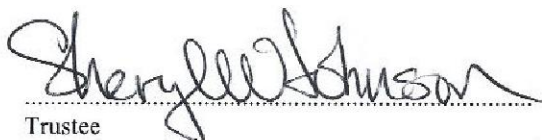
The notes form part of these financial statements

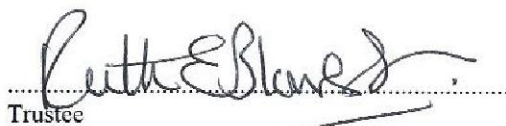
# HORSLEY & BOOKHAM RDA

## Balance Sheet 31 March 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	25,715	-	25,715	26,615
<b>CURRENT ASSETS</b>					
Debtors	7	-	55	55	-
Investments	8	26,847	-	26,847	146,756
Cash at bank		<u>214,628</u>	<u>117,478</u>	<u>332,106</u>	<u>47,373</u>
		241,475	117,533	359,008	194,129
<b>CREDITORS</b>					
Amounts falling due within one year	9	(150)	-	(150)	-
<b>NET CURRENT ASSETS</b>		<u>241,325</u>	<u>117,533</u>	<u>358,858</u>	<u>194,129</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>267,040</u>	<u>117,533</u>	<u>384,573</u>	<u>220,744</u>
<b>NET ASSETS</b>		<u>267,040</u>	<u>117,533</u>	<u>384,573</u>	<u>220,744</u>
<b>FUNDS</b>	10				
Unrestricted funds:					
General fund				267,040	218,361
Restricted funds:					
Restricted Fund				<u>117,533</u>	<u>2,383</u>
<b>TOTAL FUNDS</b>				<u>384,573</u>	<u>220,744</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 29<sup>th</sup> June 2021 and were signed on its behalf by:

  
Trustee

  
Trustee

The notes form part of these financial statements



**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Fundraising events	904	-
Street, Store & Event collect	879	5,335
Quiz	1,210	3,530
Race Night	1,495	5,298
Collection Boxes	670	614
Riders' contributions	505	8,805
Sales of cards, clothes, bags	343	1,058
Sponsor a Pony	120	605
	<u>6,126</u>	<u>25,245</u>
Carried forward	6,126	25,245



## HORSLEY & BOOKHAM RDA

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 2. OTHER TRADING ACTIVITIES - continued

	2021	2020
	£	£
Brought forward	6,126	25,245
Loan a Pony	<u>1,850</u>	<u>-</u>
	<u>7,976</u>	<u>25,245</u>

#### 3. INVESTMENT INCOME

	2021	2020
	£	£
COIF Income share dividends	5,184	5,082
Deposit account interest	53	229
Interest receivable - trading	<u>22</u>	<u>29</u>
	<u>5,259</u>	<u>5,340</u>

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

#### 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	16,048	-	16,048
Other trading activities	25,245	-	25,245
Investment income	<u>5,340</u>	<u>-</u>	<u>5,340</u>
<b>Total</b>	46,633	-	46,633
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
WYVENHOE	24,000	-	24,000
INSURANCE	900	-	900
SUBSCRIPTION	260	-	260
RACE NIGHT	1,031	-	1,031
BOOT CAMP	550	-	550
QUIZ	1,127	-	1,127
Other	5,529	-	5,529

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
<b>Total</b>	33,397	-	33,397
Net gains/(losses) on investments	(5,140)	-	(5,140)
<b>NET INCOME</b>	8,096	-	8,096
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	210,265	2,383	212,648
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>218,361</u>	<u>2,383</u>	<u>220,744</u>

## 6. TANGIBLE FIXED ASSETS

	Freehold property £	Saddles & Horses Depreciation £	Totals £
<b>COST</b>			
At 1 April 2020	21,142	6,445	27,587
Additions	-	568	568
At 31 March 2021	<u>21,142</u>	<u>7,013</u>	<u>28,155</u>
<b>DEPRECIATION</b>			
At 1 April 2020	-	972	972
Charge for year	423	1,045	1,468
At 31 March 2021	<u>423</u>	<u>2,017</u>	<u>2,440</u>
<b>NET BOOK VALUE</b>			
At 31 March 2021	<u>20,719</u>	<u>4,996</u>	<u>25,715</u>
At 31 March 2020	<u>21,142</u>	<u>5,473</u>	<u>26,615</u>

# **HORSLEY & BOOKHAM RDA**

## **Notes to the Financial Statements - continued for the Year Ended 31 March 2021**

### **7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other debtors	<u>55</u>	<u>-</u>

### **8. CURRENT ASSET INVESTMENTS**

	2021 £	2020 £
COIF Charities Investment Fund	<u>26,847</u>	<u>146,756</u>

### **9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other creditors	<u>150</u>	<u>-</u>

### **10. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	218,361	48,679	267,040
<b>Restricted funds</b>			
Restricted Fund	2,383	115,150	117,533
<b>TOTAL FUNDS</b>	<u>220,744</u>	<u>163,829</u>	<u>384,573</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	40,541	(21,115)	29,253	48,679
<b>Restricted funds</b>				
Restricted Fund	115,430	(280)	-	115,150
<b>TOTAL FUNDS</b>	<u>155,971</u>	<u>(21,395)</u>	<u>29,253</u>	<u>163,829</u>



# HORSLEY & BOOKHAM RDA

## Notes to the Financial Statements - continued for the Year Ended 31 March 2021

### 10. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	210,265	8,096	218,361
<b>Restricted funds</b>			
Restricted Fund	2,383	-	2,383
<b>TOTAL FUNDS</b>	<u>212,648</u>	<u>8,096</u>	<u>220,744</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	46,633	(33,397)	(5,140)	8,096
<b>TOTAL FUNDS</b>	<u>46,633</u>	<u>(33,397)</u>	<u>(5,140)</u>	<u>8,096</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	210,265	56,775	267,040
<b>Restricted funds</b>			
Restricted Fund	2,383	115,150	117,533
<b>TOTAL FUNDS</b>	<u>212,648</u>	<u>171,925</u>	<u>384,573</u>

## HORSLEY & BOOKHAM RDA

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

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#### 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	87,174	(54,512)	24,113	56,775
<b>Restricted funds</b>				
Restricted Fund	115,430	(280)	-	115,150
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>202,604</u>	<u>(54,792)</u>	<u>24,113</u>	<u>171,925</u>

#### 11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

## HORSLEY & BOOKHAM RDA

### Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	24,257	13,434
Gift aid	3,049	1,514
Donations - New Build	<u>115,430</u>	<u>1,100</u>
	142,736	16,048
<b>Other trading activities</b>		
Fundraising events	904	-
Street, Store & Event collect	879	5,335
Quiz	1,210	3,530
Race Night	1,495	5,298
Collection Boxes	670	614
Riders' contributions	505	8,805
Sales of cards, clothes, bags	343	1,058
Sponsor a Pony	120	605
Loan a Pony	<u>1,850</u>	<u>-</u>
	7,976	25,245
<b>Investment income</b>		
COIF Income share dividends	5,184	5,082
Deposit account interest	53	229
Interest receivable - trading	<u>22</u>	<u>29</u>
	<u>5,259</u>	<u>5,340</u>
<b>Total incoming resources</b>	<b>155,971</b>	<b>46,633</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Insurance	902	900
Wyvenhoe	2,525	24,000
Quiz	-	1,127
Race Night	277	1,031
Subscriptions	260	260
Boot Camp	5,553	550
Carried forward	<u>9,517</u>	<u>27,868</u>

This page does not form part of the statutory financial statements



## HORSLEY & BOOKHAM RDA

### Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	2021 £	2020 £
<b>Charitable activities</b>		
Brought forward	9,517	27,868
Restricted	280	-
Badgers Farm	<u>3,427</u>	<u>-</u>
	13,224	27,868
<b>Other</b>		
Equipment and Expenses	325	2,689
Training Courses	790	549
Horse Care, Vet & Dentist	2,530	89
Clothing and Bags	558	529
Young Riders' trophies & gifts	-	74
Professional Fees & Subs	1,000	108
Sundries	73	119
Printing, Postage & Stationery	96	214
IT Consumables & Software	474	186
Covid Equipment	857	-
Freehold property	423	-
Saddles & Horses Depreciation	<u>1,045</u>	<u>972</u>
	8,171	5,529
Total resources expended	<u>21,395</u>	<u>33,397</u>
<b>Net income</b>	<u>134,576</u>	<u>13,236</u>

This page does not form part of the statutory financial statements