



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

Period start date From 1st January 2020 Period end date To 31st December 2020

Charity name: Runcorn Locks Restoration Society

Charity registration number: 1170027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	"To further the preservation conservation, restoration and maintenance of the link between Bridgewater and Manchester ship canal's and to promote and stimulate public interest in and encourage the fullest appropriate use by the public of, the whole canal and its environs"
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Work at our H.Q. Compound has been severely curtailed due to covid 19 restrictions. However we have started a community garden project using funds from a local gov. grant. We have also received funds from local gov. to carry out engineering and consultancy work on the canal project ,this work is ongoing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All RLRS trustees on becoming a trustee are provided with a copy of the guidance issued by the charity commission on public benefit and are required to sign an acceptance of regard.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	RLRS are run wholly by volunteers. We do not have any paid staff. All our achievements are gained by our volunteers.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to the pandemic we were severely restricted from our fund raising activities and our work with community. However Work is ongoing to reopen the canal to the rest of the canal system which will benefit the town and the wider community by creating jobs and promoting tourism helping to regenerate Runcorn town.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	RLRS have not quite achieved all our objectives we set ourselves for the year, due to the pandemic restrictions
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is stable. Fundraising has been difficult due to the pandemic. However we are using all our resources to improve the growth of the charity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy going forward is to hold money in reserve for unforeseen expenditure. This policy will come into effect when our reserves improve
Amount of reserves held	Para 1.22	nil
Reasons for holding zero reserves	Para 1.22	Not enough funds to accommodate reserves
Details of fund materially in deficit	Para 1.24	nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	RLRS are certain about our future. We have clear aims and objectives to ensure our future as a charity

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds to the society come from associate members annual subscriptions, Donations from groups that we give guided walks and presentations to. Grants we apply for, and the general public at events etc.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Runcorn Locks Restoration Society
Other name the charity uses	Unlock Runcorn (campaign name)
Registered charity number	1170027
Charity's principal address	119, Oxford Road, Runcorn Cheshire. WA7 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Wallace	Chair		
2	Ann Whitby			
3	Oliver Ferguson	Vice chair		
4	Steven Illiage	Project manager		
5	Anne Lewis			
6	Noel Hutchinson			
7	David Steele	Chief engineer	06.07.2020	
8	James North	Web I.T.	06.07.2020	
9	Jane Dunn	treasurer	06.07.2020	
10	Susan Stapleton	Membership sec.		
11				
12				
13				
14				
15				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a/
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

G.Wallace

Ann Whitby

Full name(s)

Graham Wallace

Ann Whitby

Position (eg Secretary,
Chair, etc)

Chairman

Date

05/01/2022

Runcorn Locks Restoration Society Annual Income & Expenditure

Quarter 1

	Jan-20	Feb-20	01-Mar	Q1 Totals
Income from subs	£25.00	£15.00	£45.00	£85.00
Income from donations	£50.00			£50.00
Income from events				
Income miscellaneous				
Income IE Grant			£1,800.00	£1,800.00
Income SIF Grant				
Expenditure petty cash	£75.03	£70.00	£10.00	£155.03
Expenditure general	£190.75			£190.75
Expenditure expenses				
Expenditure IE	£276.00			£276.00
Expenditure SIF				
Monthly Income	£75.00	£15.00	£1,845.00	£1,935.00
Monthly Expenditure	£541.78	£70.00	£10.00	£621.78

Quarter 2

	Apr-20	May-20	01-Jun	Q2 Totals
Income from subs	£25.00	£30.00	£35.00	£90.00
Income from donations				
Income from events				
Income miscellaneous				
Income IE Grant				
Income SIF Grant				
Expenditure petty cash			£2.88	£2.88
Expenditure general				
Expenditure expenses	£300.00			£300.00
Expenditure IE				
Expenditure SIF				
Monthly Income	£25.00	£30.00	£35.00	£90.00
Monthly Expenditure	£300.00	£-	£2.88	£302.88

Runcorn Locks Restoration Society

Annual Income & Expenditure

Quarter 3

	Jul-20	Aug-20	01-Sep	Q3 Totals
Income from subs	£10.00			£10.00
Income from donations			£115.00	£115.00
Income from events				
Income miscellaneous		£18.20	£28.80	£47.00
Income IE Grant				
Income SIF Grant		£4,362.00	£5,967.03	£10,329.03
Expenditure petty cash		£39.78		£39.78
Expenditure general			£627.14	£627.14
Expenditure expenses			£271.20	£271.20
Expenditure IE				
Expenditure SIF		£4,362.00	£5,606.63	£9,968.63
Monthly Income	£10.00	£4,380.20	£6,110.83	£10,501.03
Monthly Expenditure	£-	£4,401.78	£6,504.97	£10,906.75

Quarter 4

	Oct-20	Nov-20	Dec-20	Q4 Totals	Yearly Totals
Income from subs	£15.00	£75.00	£105.00	£195.00	£380.00
Income from donations		£20.00	£90.00	£110.00	£275.00
Income from events					£-
Income miscellaneous					£47.00
Income IE Grant					£1,800.00
Income SIF Grant	£4,266.66	£6,654.00	£9,539.46	£20,460.12	£30,789.15
Expenditure petty cash	£12.65			£12.65	£210.34
Expenditure general	£20.00	£54.00		£74.00	£891.89
Expenditure expenses			£986.87	£986.87	£1,558.07
Expenditure IE					£276.00
Expenditure SIF	£4,266.66	£6,654.00	£9,539.46	£20,460.12	£30,428.75
Monthly Income	£4,281.66	£6,749.00	£9,734.46	£20,765.12	£33,291.15
Monthly Expenditure	£4,299.31	£6,708.00	£10,526.33	£21,533.64	£33,365.05

Income

Date	Description	Amount	Ref
02/01/20	Evans RA & J	£5.00	S001
02/01/20	Bunt Anthony	£5.00	S002
02/01/20	Price Kevin	£5.00	S003
02/01/20	Collacott AC & K	£5.00	S004
02/01/20	The Boat & Butty	£5.00	S005
	Subtotal Subscriptions	£25.00	
23/01/20	Cheque Donation	£50.00	D001
	Subtotal General	£50.00	
Total Income		£75.00	

Expenditure

Date	Description	Amount	Ref
09/01/20	Chq 100139 - Generator Hire	£178.26	G001
31/01/20	Chq 100141 Standpipe United Utilities	£12.49	G002
	Subtotal general expenditure	£190.75	
10/01/20	Chq 100140 - £70 Timbers for planters	£70.00	IE001
21/01/20	Chq 100142 - Soil for garden	£206.00	IE002
	Subtotal Incredible Edible	£276.00	
31/1/20	Petty Cash Receipts	£75.03	P001
	Subtotal Petty Cash	£75.03	
10/01/20	Chq 100140		
Total Income		£265.78	

Income

Date	Description	Amount	Ref
03/02/20	Culliford Nicholas	£5.00	S006
24/02/20	Lockhart Stephen	£5.00	S007
26/02/20	Turner J	£5.00	S008
Total Income		£15.00	

Expenditure

Date	Description	Amount	Ref
28/02/20	Petty Cash Receipts for month	£70.00	P2
Total Income		£70.00	

Income

Date	Description	Amount	Ref
02/03/20	Bell M&C	£5.00	S009
02/03/20	Savage A	£5.00	S010
02/03/20	Williams James	£5.00	S011
02/03/20	Dyson Gill	£5.00	S012
02/03/20	Crompton Michael	£5.00	S013
03/03/20	Murphy	£10.00	S014
16/03/20	Telkman EDK	£5.00	S015
23/03/20	Plumpton Walsh	£5.00	S016
	Total Income Subscriptions	£45.00	
03/01/20	Income from Incredible Edible Grant	£1,800.00	
	Total Income IE Grant	£1,800.00	
Total Income		£1,845.00	

Expenditure

Date	Description	Amount	Ref
31/03/20	Petty cash receipts for month	£10.00	P3
Total Income		£10.00	

Income

Total Income	£25.00
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Expenditure

Total Income	£300.00
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Income

Date	Description	Amount	Ref
01/05/20	Short IR&V	£5.00	S022
01/05/20	Wilks Mr & Mrs	£5.00	S023
01/05/20	Mercer A	£5.00	S024
15/05/20	Owen David	£5.00	S025
15/05/20	Taylor L	£5.00	S026
20/05/20	Liley JN	£5.00	S027
Total Income		£30.00	

Expenditure

Date	Description	Amount	Ref
Total Income		£-	

Income

Date	Description	Amount	Ref
01/06/20	Weaver M Boat Club	£5.00	S028
10/06/20	Beaney John	£10.00	S029
26/06/20	Bridge Graeme	£10.00	S030
30/06/20	Symonds R & FF	£10.00	S031
Total Income		£35.00	

Expenditure

Date	Description	Amount	Ref
30/06/20	Petty cash receipts for month	£2.88	P004
Total Income		£2.88	

Income

Date	Description	Amount	Ref
06/07/20	Bolt PC & GL	£5.00	S032
13/07/20	Silc N & SR	£5.00	S033
Total Income		£10.00	

Expenditure

Date	Description	Amount	Ref
Total Income		£-	

Income

Date	Description	Amount	Ref
21/08/20	Transfer in from PayPal	£18.20	M002
21/08/20	SIF Grant funding	£4,362.00	SIF001
Total Income		£4,380.20	

Expenditure

Date	Description	Amount	Ref
21/08/20	Digitally Strong	£4,362.00	SIF002
	Subtotal SIF	£4,362.00	
31/08/20	Petty cash receipts for month	£39.78	P005
	Subtotal Petty Cash	£39.78	
Total Income		£4,401.78	

Income

Date	Description	Amount	Ref
03/09/20	Transfer from HBC for SIF grant	£5,967.03	SIF 003`
25/09/20	Miscellaneous from recycling	£28.80	M002
25/09/20	Donations from Open Day	£115.00	E001
Total Income		£6,110.83	

Expenditure

Date	Description	Amount	Ref
01/09/20	Markel Direct (Public Liability Insurance)	£201.60	G003
30/09/20	Access Insurance(Trustee Indemnity)	£238.74	G004
30/09/20	Access Insurance(Propert Cover)	£186.80	G005
	Subtotal General Expenditure	£627.14	
04/09/20	SMI	£4,106.63	SIF004
04/09/20	Peregrine	£1,500.00	SIF005
	Sub Total SIF	£5,606.63	
25/09/20	Digitally Strong	£271.20	X002
	Sub Total Expenses	£271.20	
25/09/20	Chq 100148 drawn down for petty cash	£30.00	
Total Income		£6,504.97	

Income

Date	Description	Amount	Ref
01/10/20	Heritage Margaret	£5.00	S034
09/10/20	Edgar I	£5.00	S035
26/10/20	Ferguson Ollie	£5.00	S036
	Sub Total Subscriptions	£15.00	
22/10/20	HBC SIF Grant	£2,100.00	SIF06
30/10/20	HBC SIF Grant	£2,166.66	SIF07
	Sub Total SIF Grant Funding	£4,266.66	
Total Income		£4,281.66	

Expenditure

Date	Description	Amount	Ref
26/10/20	Halton & St Helens VCA (Post Box)	£20.00	G006
	Subtotal General Expenditure	£20.00	
26/10/20	SLR	£2,100.00	SIF08
30/10/20	SMI	£2,166.66	SIF09
	Subtotal SIF Grant	£4,266.66	
30/10/20	Petty Cash	£12.65	P006
	Sub Total Petty Cash	£12.65	
Total Income		£4,299.31	

Income

Date	Description	Amount	Ref
25/11/20	Income from SIF Grant	£6,654.00	
	SIF Grant Sub Total	£6,654.00	
11/26/20	K Rowlinson	£20.00	
	Donations Sub Total	£20.00	
02/11/20	Margaret Pitney	£5.00	
05/11/20	Karen Stapleton	£10.00	
11/11/20	S Burt	£5.00	
12/11/20	Graham Wallace	£10.00	
16/11/20	JC Dodwell	£5.00	
16/11/20	DM Skilbeck	£5.00	
20/11/20	WSL Lafrenais	£5.00	
25/11/20	JB Carr	£5.00	
25/11/20	C Leonard	£5.00	
25/11/20	KD Anderson	£5.00	
26/11/20	I Montgomery	£10.00	
26/11/20	K Rowlinson	£5.00	
	Subscriptions Sub Total	£75.00	
Total Income		£6,729.00	

Expenditure

Date	Description	Amount	Ref
27/11/20	Peregrine 2nd invoice	£1,500.00	
27/11/20	SLR	£1,380.00	
27/11/20	SLR	£3,774.00	
	Total SIF Grant	£6,654.00	
05/11/20	IWA Subscription	£54.00	
	Total General Expenditure	£54.00	
Total Expenditure		£6,708.00	

Income

Date	Description	Amount	Ref
16/12/20	Income from SIF Grant	£9,539.46	
	Total Income SIF Grant	£9,539.46	
12/01/2020	AP Ogborn	£5.00	
12/01/2020	P Killan	£5.00	
01/12/2020	R McCulloch	£5.00	
01/12/2020	E Bowman	£5.00	
03/12/2020	J Johnson	£5.00	
03/12/2020	M & S Brown	£10.00	
05/12/2020	L Achilles	£10.00	
07/12/2020	D & HJ Newall	£10.00	
09/12/2020	D Skilbeck	£5.00	
15/12/2020	M Valiant	£10.00	
15/12/2020	D Steele	£5.00	
21/12/2020	P Millinger	£5.00	
21/12/2020	L Platt	£5.00	
23/12/2020	Howard	£5.00	
24/12/2020	D Yeomans	£10.00	
29/12/2020	A Japp	£5.00	
	Total Income Subscriptions	£105.00	
07/12/2020	D & HJ Newall	£40.00	
11/12/2020	L Wilcock	£50.00	
	Total Income Donations	£90.00	
Total Income		£9,734.46	

Expenditure

Date	Description	Amount	Ref
18/12/20	SMI 3rd invoice	£2,166.66	
18/12/20	RSK 1st invoice	£7,372.80	
	Total Expenditure SIF	£9,539.46	
12/18/20	Expenses Noel Hutchinson	£986.87	
	Total Expenditure Expenses	£986.87	
Total Income		£21,052.66	

Independent examiner's report to the trustees of Runcorn Locks Restoration Society

I report to the trustees on my examination of the accounts of the Runcorn.Locks.Restoration.Society. (the Trust) for the year ended 31/12/2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: MICHAEL H. BROWN AIA (ACIS)

Relevant professional qualification or membership of professional bodies (if any):

Address: 8 CURZON DRIVE
TIMBERLEY
CHESHIRE
WA15 7SY

Date: 23/01/22