



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01 August 2022 To 31 July 2023**

**Charity name: Collegium Laureatum**

**Charity registration number: 1169986**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Society shall be to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the financial year August 2022 to July 2023 we rehearsed for three terms of 8 to 13 weeks each and presented three concerts of choral music open to the public, two at the University Music School, West Road, Cambridge and one at the University Church, Great St Mary's.</p> <p>The trustees believe that the activities of Collegium Laureatum benefit the public in two ways. Membership is open without audition to all adults, young and old, who wish to sing, and this inclusivity allows those with less experience to rehearse and perform alongside those with more experience or musical skill and thus to enhance their choral technique and enlarge their knowledge and understanding of choral repertoire. It also allows ageing members to remain in the choir, supported by those around them, and this helps them to retain social contacts and continue to take part in an activity they love.</p> <p>The audience benefit from the opportunity to attend our concerts performed by choir, orchestra and soloists and to enjoy choral</p>

		<p>music from the baroque, classic and romantic genres. We sometimes include works which are rarely performed which extends the musical education of the audience as well as the performers.</p> <p>The Trustees are always concerned to make the choir's activities affordable for members and for audience and offer concessionary rates. Members under 35 pay a reduced subscription, a facility is provided to all for payment of subscriptions in instalments and encouragement is publicised for members with financial difficulties to privately discuss reduced subscription with the Treasurer. Half-price concert tickets are available for young people up to age 26, and audience supporters who assist as concert stewards are provided with a free ticket.</p> <p>The Trustees have introduced a “Home Singer” class of membership, at greatly discounted cost, for those members who are still isolating at home in order to keep away from any risk of covid-19 infection and wish to follow the live stream of the rehearsal. This initiative is welcomed by those affected and helps bring some structure and social contact into their week.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2022-2023 was our first year of full activities following the covid-19 pandemic. During the year, under the direction of Ian Cobb, we rehearsed and performed three concerts, chosen to appeal both to audience and to singers:</p> <p>December 2022– Handel Messiah Part 1 and Vivaldi Gloria</p> <p>Easter 2023 – Missae Solemnes by Mozart and Sussmayr</p> <p>July 2023 – works by Purcell</p> <p>During each term of rehearsals approximately 30-40 members took part, learning the music, preparing for performance and benefitting physically and psychologically from the experience of taking part in a communal, creative and fulfilling experience. Rehearsals were live-streamed for the benefit of the “Home Singers” and also for those who for any reason could not attend the rehearsal. As well as people who were away because of illness this was beneficial to less mobile members who did not feel safe to venture out in poor weather conditions.</p> <p>In total the audience numbered approximately 600 between the three concerts and on each occasion they expressed their enjoyment enthusiastically. For each concert we included orchestral players as appropriate for the work, and young professional or student soloists. The opportunity for young soloists to perform with a choir and orchestra in front of an appreciative audience and in a good concert hall is important for their development as singers and is appreciated by them and by their tutors; their enthusiasm and commitment is a great delight for the audience and other performers.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts examined and approved by Jeremy Wong 4 October 2023
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are retained to allow the choir to continue operating at times when expenditure exceeds income. Since the covid-19 pandemic, our income has been much decreased and the expenditure of some of our reserves has allowed continued singing opportunities while minimising the increase in subscriptions, to encourage members to remain connected to the choir.
Amount of reserves held	Para 1.22	£15,000 approx
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Currently our reserves are sufficient to allow us to continue operating with our decreased membership for 2023-2024 and beyond. We have decided to invest some of our reserves into putting on concerts with orchestra, to support these instrumental musicians and to encourage singers and audience to return.</p> <p>Our survival depends on rebuilding our membership, which is adversely affected by the general trend away from regular leisure-time commitment. This particularly affects those of working and child-raising age who are struggling to cope with busier schedules. This is the age-group we particularly need to attract, in order to address the overall ageing of our membership.</p> <p>Membership is also partly dependant on continuing decrease in Covid-19 prevalence because some people are still unwilling to sing, with or without stringent Covid-19 precautions. We have several members struggling to continue because of Long Covid.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution adopted 2016
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election at the AGM or can be co-opted by the committee of Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Online Safeguarding training, as recommended by Making Music, completed by each trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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## Reference and Administrative details

Charity name	Collegium Laureatum
Other name the charity uses	n/a
Registered charity number	1169986
Charity's principal address	c/o 93 Hurst Park Avenue Cambridge CB4 2AB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lorna Cox	Chair		
2	Mike Charlesworth		Resigned at AGM November 2022	
3	Jane Fellows	Treasurer		
4	Sarah Smalley	Secretary		
5	David Hathaway			
6	Anne Craig			
7	Neil Caplan			
8	Ann Prentice			
9	Eleanor Pippard			
10	Peter Radden			
11	Tony Spring			
13				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Jeremy Wong	59 Bridle Way Grantchester CB3 2NY

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lorna Jean Cox	
Position (eg Secretary, Chair, etc)	Chair	
Date	4 May 2024	





# COLLEGIUM LAUREATUM

INCOME & EXPENDITURE FOR FINANCIAL YEAR 1st August 2022 to 31st July 2023

OPENING BALANCE IN HAND	£17,218.13	
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Add: INCOME FOR YEAR		
Members' Subscriptions	£10,210.00	
Concert - Ticket Sales	£10,093.25	
Programme Sales and Adverts	£968.50	
Sponsorships	£700.00	
Music - Hire and Buy	£716.23	
Music - deposits, folders	£28.00	
Donations	£106.00	
Social events	£0.00	
Workshops	£0.00	
Josephine Baker Trust	£0.00	
Charity Donations (MSF + Help Musicians)	£0.00	
HMRC Gift Aid	£3,571.60	
Misc	£0.00 subtotal	£26,393.58
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	£43,611.71	total funds
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Less: EXPENDITURE DURING YEAR		
Music - Purchase & Hire	£845.90	
- Misc - deposits, folders	£0.00	
Concerts: Hire of Venues	£3,091.16	
Box Office Commission	£0.00	
Orchestra Expenses	£4,790.00	
Organist/Harpsichord + hire/tuning	£956.00	
Orchestral Music	£179.22	
Hire of Instruments	£0.00	
Soloists	£3,383.95	
Soloists (children)	£0.00	
Publicity	£776.41	
Printing (Posters, Tickets, Programmes)	£1,118.65	
Misc concert expenses	£263.36 subtotal	£15,404.65
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Accompanist at Rehearsals	£942.60	
Hire of Rehearsal Rooms	£2,820.00	
Workshops	£100.00	
Music Director's Honorarium and Travel costs	£5,943.50	
Recruitment Posters etc	£0.00	
MakingMusic Mem'ship & Insurance	£442.42	
Charities (MSF + Help Musicians)	£0.00	
Social events	£0.00	
Items to be written off	£0.00	
Admin & Misc Expenses	£627.01 subtotal	£10,875.53
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	£26,280.18	total expenditure
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	£17,331.53	Balance
<hr/>		
from reserves		

01/08/2022	£17,218.13	Opening Bank Balance 1/8/2022
31/07/2023	£17,331.53	Balance at 31/7/2023
Representing:	£18,111.53	Cash at Bank 31/7/2023
less	£120.00	Expenses Cheque (cashd 9/8/2023)
less	£660.00	Deferred income 3 subs for FY2023/24 paid 31/7
	£17,331.53	

I have examined the accounts for the year ended 31 July 2023 and obtained such explanations and clarifications as were necessary. In my opinion, proper books of account have been kept, and the above financial statement has been prepared in accordance therewith.

Jeremy Francis Wong  
 JEREMY FRANCIS WONG  
 59 BRIDLE WAY  
 GRANTZHESTER  
 CB3 9NY  
 4 October 2023

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