



Trustees' Annual Report for the period

Period start date

01 April 2023

Period end date

31 March 2024

From

To

Section A

Reference and administration details

Charity name

Cambridge & Coleridge Athletic Club

Other names charity is known by

Registered charity number (if any)

1169959

Charity's principal address

University Athletics Track

Wilberforce Road

Cambridge

Postcode

CB3 0EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Thompson	Chair		
2	Neil Costelle	President		
3	Edward Hall	Treasurer		
4	Stuart Dunlop	Coaching Coordinator		
5	Christopher Hurcomb	Endurance Portfolio		
6	Marie Whittle	Membership Secretary		
7	Steve Green	Track and Field Portfolio		
8	Morace Park	Carver Operations		
9	Steve Vandermark	Young Athletes Portfolio		
10	Gill Bridger	Welfare Officer	To 16 October 2023	
11	Sarah Clarke	Welfare Officer	From 16 October 2023	
12	Stacy McGivern	Without portfolio	From 16 October 2023	
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by the Members at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Club exists with the objects of the promotion of community participation in healthy recreation for the benefit of the inhabitants of Cambridge and the surrounding districts by the provision of facilities for athletics.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of its objectives the Club:

- Provides human resources including coaches
- Makes facilities available
- Provides equipment
- Makes grants to individuals
- Provides services
- Provides advice and information
- Provides opportunities for competitive sport

In exercising their duties the Trustees have had regard, where relevant, to the Charities Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year**Membership**

As at the end of October 2024, the club's membership stood at 809 (October 2023: 754) paying members.

We continue to filter young athletes entering the club to ensure we have longer commitment to the club.

Athletic Performance

There have been many excellent performances, both individually and as teams, across all age groups:

- Senior Men – National Cross Country Relay Champions
- National Stage Relay Team – 4th place
- London Marathon Team Champions
- EMAC Masters Championships – 3rd place
- South of England Road Relay Champions
- U15 Boys – National Road Relay Champions

Development during 2023/2024

- Success at the East of England Awards
- Built closer relationship with local press resulting in far greater coverage of the club
- Completed a review of the range and supply of club kit
- Upgrade of the club website
- Closer relationship with Cambridge University Athletic Club
- Integration of C&C 'sister' club at the Carver Barracks near Saffron Walden.
- Successful Cambourne 10K.

Challenges ahead

- Maintaining the Club's membership and athletic activities
- Recruitment of volunteers especially race officials and coaches
- Continue to develop activities and membership at the Carver track
- Reducing the waiting list of young athletes

Section E

Financial review

Brief statement of the charity's policy on reserves

The overall reserve policy of the Club is to hold sufficient reserves to ensure its ongoing successful continuation.

The unrestricted fund is specifically for the day to day expenses incurred by the Club. The policy is hold sufficient reserves to:

- To cover as a minimum an estimate of the value of 'unearned' subscriptions (since the Club accounts are prepared on a remittance basis, in accordance with Charity Commission guidance, and since membership subscriptions are collected annually in advance, the Club will be holding, and including in reserves, at any one time approximately six months of 'unearned' subscriptions).
- To protect the Club against any unanticipated shortfall in income.
- To protect the Club against any unforeseen expenditure.

The Restricted Funds comprise the Equipment Fund and the C&C Trust Fund to which athletes of all abilities and organisations promoting athletics can make funding requests.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Thompson	Christopher Austin
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	03/11/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cambridge and Coleridge Athletic Club

1169959

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	57,998	-	-	57,998	57,155
Grants and donations	500	-	-	500	4,210
Clothing	3,304	-	-	3,304	3,664
Refreshment sales	400	-	-	400	330
Travel fares	-	-	-	-	-
Other	891	131	-	760	-
Bank interest	1,045	975	-	2,020	645
Cambridge Festival of Running income	-	7,801	-	7,801	8,923
Cambridge Festival of Running donations	-	2,500	-	2,500	-
Sub total (Gross income for AR)	64,138	11,146	-	75,284	74,927
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,138	11,146	-	75,284	74,927
A3 Payments					
Track hire	25,485	-	-	25,485	24,479
Coaching courses	4,059	-	-	4,059	4,431
Affiliation fees	11,210	-	-	11,210	11,354
Entry fees & match expenses	8,329	-	-	8,329	8,858
Clothing purchases	3,037	-	-	3,037	2,921
Equipment Costs	5,536	-	-	5,536	3,824
STG fees (membership system)	989	-	-	989	948
Admin costs	3,822	60	-	3,882	4,685
Social events	532	-	-	532	398
Cambridge Festival of Running costs	-	11,965	-	11,965	9,380
Trust fund awards	-	400	-	400	1,045
Sub total	62,999	12,425	-	75,424	72,323
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	62,999	12,425	-	75,424	72,323
Net of receipts/(payments)	1,139	1,279	-	140	2,604
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,615	94,675	-	159,290	156,686
Cash funds this year end	65,754	93,396	-	159,150	159,290

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	CAF Current Account	19,098	-	-
	CAF Gold - Savings Account	46,656	-	-
CCXX R1 accounts (SS)				

26/10/2024

CAF Gold - Trust Account	-	13,311	-
CAF - Scottish Widows 90 Day Account	-	52,416	-
Paypal - Cambourne 10K	-	564	-
HSBC - Cambourne 10K	-	27,105	-
Total cash funds	65,754	93,396	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	EDWARD HALL	21.8.24
	PETER THOMPSON	21.8.24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Cambridge and Coleridge Athletic Club

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1169959

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

N M Poulter

Date:

7/8/24

Name:

Nigel Mark Poulter

**Relevant professional
qualification(s) or body
(if any):**

ACA (Chartered Accountant)

Address:

32 West Street

Over

Cambridge CB24 5PL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.