



Trustees' Annual Report for the period

		Period start date		Period end date	
	01	April	2020	31	March 2021
From				To	

Section A Reference and administration details

Charity name

Cambridge & Coleridge Athletic Club

Other names charity is known by

Registered charity number (if any)

1169959

Charity's principal address

University Athletics Track

Wilberforce Road

Cambridge

Postcode

CB3 0EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Clarke	Chair		
2	Mary Holmes	President	Until November 2020	
3	Edward Hall	Treasurer		
4	Marie Whittle	Membership Secretary		
5	Christopher Hurcomb	Endurance Portfolio		
6				
7	Steve Green	Track and Field Portfolio		
8	Richard Park	Young Athletes Portfolio		
9	Stuart Dunlop	Coaching Coordinator		
10	Richard Lyle	Operations	From January 2021	
11	Gill Bridger	Welfare Officer		
12	Vashti MacDonald-Clink	Volunteers Coordinator		
13	Morace Park	Member without portfolio		
14	Neil Costello	President	From November 2020	
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected by the Members at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Club exists with the objects of the promotion of community participation in healthy recreation for the benefit of the inhabitants of Cambridge and the surrounding districts by the provision of facilities for athletics.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of its objectives the Club:

- Provides human resources including coaches
- Makes facilities available
- Provides equipment
- Makes grants to individuals
- Provides services
- Provides advice and information
- Provides opportunities for competitive sport

In exercising their duties the Trustees have had regard, where relevant, to the Charities Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Membership

As at the end of November 2021, the club's membership stood at over 700. Membership dropped to below 600 during the COVID 19 lockdown during the year but has subsequently returned to pre pandemic levels.

We continue to filter of young athletes entering the club to ensure we have longer commitment to the club.

Development during 2020/2021

Club Plan published

- We published the club plan for the next few years in July.
- The overall themes are:
 - To improve the sustainability of the club's organisation and operations
 - To enhance the positive impact of club membership
 - To extend the impact of the club out into the community

We continued to invest in the Club's website as the main way of communicating with members.

During 2020/2021 members of the club:

- won a Silver medal in the 1500m at the European indoor championships
- made their debut Diamond League race in May and later ran the club's first ever sub-4 minute mile
- won the South of England U17 3000m title in June
- won the U23 English National title for 400m Hurdles
- 14 club members were selected for English Schools in July
- were selected to run the 3000m for GB at the European U20 championships in Tallinn and won a bronze medal
- won the W55 British Masters Half Marathon Championships,
- were selected to represent England at the Inter area relays and
- finished top of the rankings for M60 Shot

Challenges ahead

- Maintaining the Club's membership and athletic activities whilst meeting COVID 19 guidance requirements issued by the Government and England Athletics
- Creation of a Track and Field working group led by the portfolio holder
- Creation of a Junior Academy working group led by the Young Athletes portfolio holder

Section E

Financial review

Brief statement of the charity's policy on reserves

The overall reserve policy of the Club is to hold sufficient reserves to ensure its ongoing successful continuation.

The unrestricted fund is specifically for the day to day expenses incurred by the Club. The policy is hold sufficient reserves to:

- To cover as a minimum an estimate of the value of 'unearned' subscriptions (since the Club accounts are prepared on a remittance basis, in accordance with Charity Commission guidance, and since membership subscriptions are collected annually in advance, the Club will be holding, and including in reserves, at any one time approximately six months of 'unearned' subscriptions).
- To protect the Club against any unanticipated shortfall in income.
- To protect the Club against any unforeseen expenditure.

The Restricted Funds comprise the Equipment Fund and the C&C Trust Fund to which athletes of all abilities and organisations promoting athletics can make funding requests.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Clarke	Edward Hall
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 28/12/21



Receipts and payments accounts

For the period from	01/04/2020	To	31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Subscriptions	19,768	-	-	19,768
Grants and donations	-	-	-	-
Clothing	439	-	-	439
Refreshment sales	64	-	-	64
Travel fares	-	-	-	-
Other	-	-	-	-
Bank interest	50	71	-	121
Cambridge Festival of Running income	-	-	-	-
Cambridge Festival of Running surplus	-	12,191	-	12,191
Sub total (Gross income for AR)	20,321	12,262	-	32,583
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	20,321	12,262	-	32,583
A3 Payments				
Track hire	9,637	-	-	9,637
Coaching courses	170	-	-	170
Affiliation fees	9,865	-	-	9,865
Entry fees & match expenses	678	-	-	678
Clothing purchases	-	-	-	-
Equipment Costs	2,382	-	-	2,382
STG fees (membership system)	1,043	-	-	1,043
Admin costs	4,137	-	-	4,137
Social events	-	-	-	-
Cambridge Festival of Running costs	-	1,956	-	1,956
Trust fund awards	-	1,229	-	1,229
Sub total	27,912	3,185	-	31,097
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	27,912	3,185	-	31,097
Net of receipts/(payments)	- 7,591	9,077	-	1,486
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	66,202	80,405	-	146,607
Cash funds this year end	58,611	89,482	-	148,093

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	CAF Current Account 1	26,803	13/11/2021

CAF Gold - Savings Account	31,808	
CAF Gold - Trust Account	-	25,920
CAF - Scottish Widows 90 Day Account		51,655
Paypal - Cambourne 10K		641
HSBC - Cambourne 10K	-	11,266
Total cash funds	58,611	89,482

(agree balances with receipts and payments account(s))

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

B2 Other monetary assets

Details

	-	-
	-	-
	-	-
	-	-
	-	-
	-	-

B3 Investment assets

Details

	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-

B4 Assets retained for the charity's own use

Details

	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-
		-
		-
		-

B5 Liabilities

Details

	Fund to which liability relates	Amount due (optional)
		-
		-
		-
		-
		-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Keith Clarke
Edward Hall

KEITH CLARKE
EDWARD HALL.

13/11/2021



Receipts and payments accounts

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Total cash funds	58,611	89,482

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-
		-
		-
		-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)
		-
		-
		-
		-
		-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Keith Clarke
Edward Wall

KEITH CLARKE
EDWARD WALL.

13/11/2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Cambridge and Coleridge Athletic Club

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1169959

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

N. M. Poulter

Date:

6/5/2021

Name:

Nigel Mark Poulter

Relevant professional
qualification(s) or body
(if any):

ACA (Chartered Accountant)

Address:

32 West Street

Over

Cambridge CB24 5PL

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.