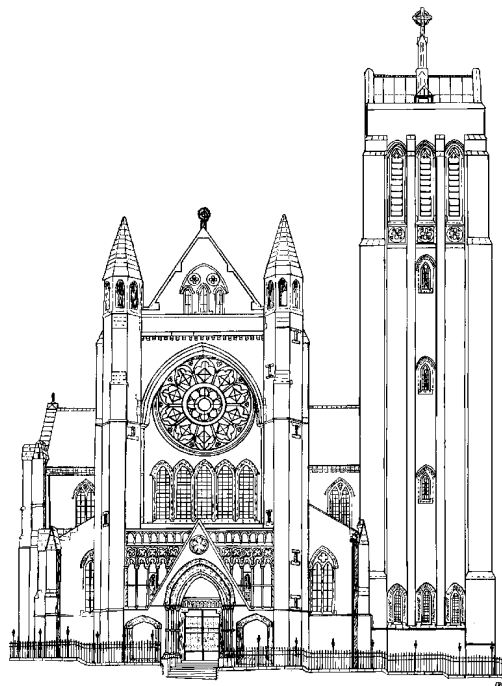


**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2021**

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Annual Report for 2021 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2021.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM but serve from the Archdeacon's Visitation (usually in May but online on the 5th of July 2021 due to Covid-19 restrictions), are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 44 at the 2021 APCM, for which the default number is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2021 were held on Sunday 27th June in the church hall, St Patrick's Room, with provision for online participation.

Members serving on the PCC at any time from 1st January 2021 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes

Churchwardens (both re-elected at 2021 meeting):

Fay Wilson

Christopher Smith

Deanery Synod members

Elected at 2020 APCM to serve until 2023 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2018 APCM to serve to 2021 APCM:

Maureen Fellows

Elizabeth Wycherley

Dianne Wainwright

Elected at 2019 APCM to serve to 2022 APCM:

Rachel Smith

Stephen Wycherley (resigned from 2021 APCM)

(There was no third candidate for office.)

Elected at 2020 APCM to serve to 2023 APCM:

Edward Fellows

Peter Marsh (died 4th January 2022)

(There was no third candidate for office.)

Elected at 2021 APCM to serve to 2024 APCM:

Maureen Fellows

Dianne Wainwright

(There was no third candidate for office.)

Co-opted members: None.

Attending, but not members:

Former churchwardens Dennis Clark and Mary Goodman (died 1st February 2021) were also invited to attend and speak at meetings of the PCC but were not members with the duties and voting rights of charitable trustees.

Officers 1st January 2021 to the date of this report:

Chair: Fr Dr Gerald Sykes

Deputy Chair: Edward Fellows

Secretary: Andrew Harvey

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Fay Wilson

Children's Advocate: Peter Marsh to 4th January 2022; Amanda Cadman from 27th January 2022

Vulnerable Adults' Advocate: Dianne Wainwright

DBS Administrator/Identity Verifier: Rachel Smith

PCC Meetings

The PCC held five meetings in 2021, numbered 489 to 493. The first two were held over Zoom and the 2021 Vestry Meeting and APCM were postponed to late June due to the Covid-19 pandemic. In 2022 the PCC held two meetings. to the date of this report.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. This committee can transact PCC business between full meetings, subject to directions from the PCC. The members in 2021 and until the date of this report were: Fr Gerry Sykes, Fay Wilson, Christopher Smith, Andrew Harvey, and Edward Fellows.

Restoration and Maintenance Task Group

This Task Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties as necessary for the work. The members in 2021 were: Christopher Smith (Chair), Fay Wilson, Stephen Wycherley, Edward Fellows and Fr Gerry Sykes. It did not meet during 2021.

Children and Young People Committee

This group addresses issues to do with the Family Multimedia Mass and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included, Amanda Cadman, local parent Negash Mebrahtu and Fr Gerry Sykes. It did not meet during 2021.

Music Development Committee

Consisting of the Vicar, Churchwardens, Honorary Assistant Organist John Jenkin and Choir Member Edward Fellows, the activity of this committee, which was considering the job description and funding for a post to replace that of the Director of Music who resigned in June 2019, was suspended due to Covid-19. It met again in October 2021, advertised the post in December 2021, interviewed in January 2022 and appointed Aled Liddington as Organist and Choir Director from 1st March 2022.

Liturgical Advisory Committee

Consisting of the Vicar, Churchwardens, Edward Fellows, and Dennis Clark this committee did not meet in 2021.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, from its former use of offset lithography) prints our parish magazine and other items for the PCC. In 2021 it also printed magazines for three other churches and a quarterly magazine for an amateur radio society. The numbers of copies ordered recovered somewhat from the low numbers in 2020 due to the

Covid-19 pandemic. However, at the start of 2022 one church cancelled its order at short notice. In 2021, the Unit replaced the machine that prints, folds and staples magazines, bought in 2015 and now obsolete, with a current model at a cost of £9,310; the cost is being spread over four years by linear depreciation. After solving initial problems getting the new machine to produce booklets and not charge colour prices for black and white pages within a booklet, we are pleased with the results and speedier printing. As the printer is connected directly to Canon, toners etc are automatically sent and an engineer called if necessary. Despite the cost of the new machine, the Unit contributed £2,000 to the General Fund from the profits of external work.

Friends of St. Alban's and St. Patrick's

Formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends had 47 members with various connections to the parish at the end of 2021; 15 were members of the congregation on the electoral roll. At the time of writing one member has died in 2022. The Friends held no meetings in 2021, due to Covid-19.

The Friends' Committee, chaired by Amanda Cadman, is seeking new volunteers and plans to place a new emphasis on events enabling wider participation from the congregation and beyond.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In 2015 the PCC adopted an updated policy for the protection of vulnerable adults, in *Protecting All God's Children*: The Child Protection Policy of the Church of England and in January 2019 the PCC adopted the *Church of England House of Bishops' Promoting a Safer Church safeguarding policy statement*, the Church of England – Birmingham's procedures for their implementation and *The Church of England – Birmingham Policy Statement on Domestic Abuse*. None were reviewed during 2021; all should be reviewed in 2022.

General Data Protection Regulation (GDPR)

Under the General Data Protection Regulation (EU) 2016/679 and the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends, of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website or on application. A consent register of those who have given explicit permission to the PCC to contact them in particular ways for various purposes has been compiled.

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Because the church is built on land rising from west to east, there are flights of steps at both the west entrance from Stanhope Street and the south entrance from Conybere Street. In 1997 step-free access was provided through the 'cloister' entrance to the vestries and church hall, reached by a path from Stanhope Street north of the church and an adapted toilet suitable for wheelchair users was provided. The Diocesan Advisory Committee has not been supportive of providing step-free access at the west end of the Church, as this would require alteration to the historic fabric. In early 2021 work was completed to provide an entrance lobby at the cloister entrance with separately secured doors to the church and vestry area, allowing this entrance to remain open unattended during services without compromising the security of the vestries.

Insurance

The PCC has a Parish Plus insurance policy with Ecclesiastical Insurance Office plc, which provides employer's and public liability insurance of £10m and buildings cover of £32.4m. (Although the PCC is responsible for the church building, it is inalienable and not capitalised as an asset of the PCC.) During part of 2021 an additional Contract Works All Risks policy was in place to cover the renewal of the roof and other building work taking place.

Risk Management

Charities that are required to have a full audit of their accounts are also required to include a Risk Management Statement a legal requirement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2021 and the PCC has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics

Estimates from the 2011 census show a parish population of about 4,500 of whom 32% said they were Christian, 38% Muslim and 5% declared other religions. 70% were of Minority Ethnic Background; 40% were born outside the UK; 28% had a main language other than English. (At the date of this report figures at parish level from the 2021 census are not yet available; with additional housing, it is expected to show a substantial rise in population.) The parish is within the most deprived percentile of parishes in England (116th out of 12,307).

The electoral roll for the APCM in 2020 had 44 members of whom 8 lived in the parish. After removal of one name (died) and the addition of one

name (re-joined), the Roll for the 2021 APCM also had 44 members, 8 living in the parish.

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness or precautions against Covid-19 – was assessed as 42 in December 2021 (2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69; 2015, 68; 2014, 64; 2013, 57; 2012, 49), with 1 under 10, 4 age 11–17, 16 age 18–69 and 21 age 70 or over.

Church Services

The pattern of services in before Covid-19 was:

- Saturday 5:00 p.m. a simple Mass for families and children in the church hall using video, sound, and light as a vigil Mass for Sunday (during term times).
- Sunday 10:00 a.m. sung Mass with choir.
- Sunday 6:00 p.m. simple 'Celtic' evening service with exposition and benediction
- Thursday 12:30 p.m. said Mass.
- Friday during term time services for year groups from the Academy.
- Saturday 9:00 a.m. said Mass (of the day; not a vigil Mass for Sunday) followed by breakfast.

This pattern was completely disrupted in 2020 due to Covid-19. All public services were suspended on the 17th of March until the 19th of July. While the church was closed, Fr Gerry hosted live services on Zoom for those of the congregation able to join in and made videos of the services available on Facebook, YouTube and the parish website.

The church reopened for public worship with a single weekly socially distanced Mass for a maximum of 30 people at 10:00 a.m. on Sunday. When possible, this service was streamed over Zoom to members of the congregation unable to attend, and a recording was made available on Facebook, YouTube and the parish website.

In 2021 the Church was again closed due to Covid-19 from the 17th of January to the 25th of February, with live services on Zoom and video recordings made available. For the remainder of 2021 the services remained socially distanced, with the seating rearranged, to allow a congregation of 22 households or 44 people. Streaming of Sunday Mass over Zoom and recording for YouTube continued. Restrictions on Choral Music were gradually relaxed. The Saturday Family Mass resumed at first on Zoom and then from June in the hall. Fellowship over coffee and tea in the Church Hall resumed in September but halted again in mid-December due to a rise in Covid-19 infections.

During 2021 two funerals were held in the church; there were no baptisms, confirmations, weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child.

Church Building and Contents

The Building No Longer at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, with the note: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20

extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The PCC is pleased to report that the main issues have been addressed and the church was no longer included in the 2021 edition of Historic England's Heritage at Risk Register.

Renewal of the Church Roof Completed

In 2016, aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT reclaim under the Listed Places of Worship Grant Scheme, the St Patrick's Chapel, the South Transept, Ambulatory and Organ Loft roofs were renewed.

In 2017, the PCC began a two-stage application to what was then the Heritage Lottery Fund (Listed Places of Worship) scheme, leading to the award in October 2019 of a project delivery phase grant of £222,000 from the National Lottery Heritage Fund (which had been renamed between the application and the award). With the title *Revealing St Alban's Hidden Heritage*, the project included improving step-free access to the church, developing a range of new interpretive materials about the church and its history and providing more frequent open days, as well as completing the renewal of the church roof and other high-level repairs.

During 2020, the roofs of the Nave, Chancel, North Transept and the North and South Aisles were renewed, and their rainwater goods refurbished or renewed as needed. At the same time the windows were repaired, and other high-level repairs were carried out while access from the scaffolding was available. Work began at the start of March 2020 but was suspended from the 24th of March until the 1st of June 2020 due to the Covid-19 pandemic. Although renewal of the roof was completed in December 2020 and the scaffolding struck, "Practical Completion" was not signed off by the church architect until November 2021, due to delays in completing work in the same contract to improve step-free access.

The National Lottery Heritage Fund grant covered 43% of the cost of this work, again assisted by VAT reclaim under the Listed Places of Worship Grant Scheme, with the balance funded by the PCC's restricted church restoration fund and designated funds, mainly from past unrestricted bequests.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

Quinquennial Inspection

A quinquennial inspection was carried out in November 2019 by Richard Lamb RIBA AABC of Hook Mason Ltd. Some of the defects identified in the quinquennial inspection were addressed by adding to the work carried out in 2020 and 2021 to renew the roof and provide improved accessibility.

Floodlights Remain Defective

The floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2017, while reinstating the garden after work to lower the ground level, contractors damaged a buried floodlight. Compensation was received for the damage, but investigation revealed much of the underground cabling and many of the lights (of an obsolete type using high-pressure sodium lamps) need replacing and these had to be disconnected. In 2021 only some of the floodlights at the west end were functional, with the South (Conybere Street) and North sides of the church not illuminated. The system needs complete renewal using low-energy LED lamps; but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At present the church heating system is 8 balanced-flue gas convection heaters and four fan-assisted gas heaters around the walls, dating to 2001/2; currently three of the balanced-flue and one of the fan-assisted heaters have failed and cannot be repaired. The vestries and hall are heated by a separate gas-fired heating/hot water system, with another system for the choir vestry, allowing it to be heated independently.

The Church of England has committed to reaching net zero carbon emissions by 2030 and in August 2021 the PCC moved from British Gas Business as gas and electricity supplier to a two-year "50% renewable" gas tariff from Crown Gas & Power and a two-year 100% renewable electricity tariff from SSE/SWALEC (soon to be SSE Energy Solutions). Pending a long-term solution to heating the church effectively with zero net carbon footprint, in 2022 the PCC has ordered like-for-like replacements for the three failed balanced flue convectors (there is no suitable equivalent for the failed fan-assisted heater). The PCC has replaced the most accessible incandescent filament lamps with low-energy LED lamps, but most of the church lighting system is inaccessible without specialist equipment.

For 2019 the Church of England Energy Footprint Tool gave the church an energy rating of E for emissions/m² usable floor space and G for emissions/person hour of occupation. With less use of heating and lighting due to closure of the church for part of 2020 the figures 'improved' to D for emissions/m² and F for emissions/person hour of occupation. For 2021, with the figures still affected by reduced use of the building and allowance for the renewable electricity tariff, the Energy Footprint Tool gave an improved rating of B for emissions/m² but did not provide a figure for emissions/person hour of use.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential work for which funding is needed.

Asbestos Discovered beneath the North Transept

A patch of the floor in the north transept had felt insecure underfoot for several years. In August 2021, part of this area collapsed. Lifting two wooden blocks revealed a chamber a metre deep connected to old heating ducts and containing old iron heating pipes. In this area the flooring blocks had been laid on a sheet of plywood, which had rotted away, leaving only a brittle sheet of asbestos insulation board roofing the chamber beneath.

The floor above the chamber is currently protected with MDF boards. Specialist asbestos removal is needed before the floor can be restored. At the time of writing in 2022 an application for a faculty to allow the work is in progress.

Church Hall and Vestries

The window in the south gable of the hall, which had a rotten frame and admitted water, was replaced in 2020. Rotten window frames in the kitchen and male toilets still need renewal and the kitchen units and hall floor are showing their age.

The Church Hall – St Patrick's Room

During 2021 St Patrick's Room, the church hall, remained little used until September due to Covid-19. It was used for three PCC meetings, a buffet lunch after the Dedication Festival on September the 18th, for tea and coffee after Sunday Mass and for the Saturday afternoon Family Mass.

In July 2021 the elderly fridge/freezer was replaced by the donation of a new, more energy-efficient fridge and in September we resumed serving tea and coffee in the hall after Sunday Mass, though this was again suspended from mid-December 2021 until late January 2022 due to increased levels of Covid-19 infection.

Church Open Days

A condition of the National Lottery Heritage Fund grant that enabled us to renew the roof was that the church should be open to visitors for at least forty days in the year outside religious services. The programme of open days that we began in 2020 was suspended due to Covid-19 and we were unable to open the church for Heritage Open Days and Birmingham Heritage Week in September 2020, because most of the volunteers who would usually steward open days were not available, belonging to vulnerable groups, while increased numbers of stewards would have been required to allow Covid-secure visits. Instead, we posted a video tour of the church on YouTube and two 360° views on Facebook. We were not able to resume open days in 2021, or to open for the national Heritage Open Days and Birmingham Heritage Week but continued to expand the material about the contents of the building and its content on our website. At the time of writing in 2022 we are hoping to start a programme of open days in the summer once Covid-19 levels have fallen further.

Concerts and Recitals

In 2019 the church hosted eleven free concerts, seven by members of the Royal Birmingham

Conservatoire, with a total attendance of 244, a ticketed performance of Messiah given by the Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual service of lessons and carols of the Birmingham Bach Choir with a congregation of 190. Due to Covid-19 after a concert in January 2020 by the Royal Birmingham Conservatoire Camerata Choir attended by 33, all other concerts and recitals arranged for 2020 were cancelled. In 2021 there was a song recital in September attended by 14, but in December the Birmingham Bach service of lessons and carols was cancelled due to rapid rise in the infection rate. At the time of writing in 2022 there have been two concerts with a combined attendance of 37, a ticketed organ recital is scheduled for May, a concert for June and the Birmingham Bach Choir lessons and carols for December.

Food Bank

Operated by Amanda Cadman assisted by Akole Sykes, the United Highgate Food Bank uses the South Porch to store food donated or purchased from grants and donations. It continues to provide weekly food parcels to those in need in the parish.

Music, Choir and Organ

Appointment of a successor for the Director of Music who resigned in 2019 was delayed by the closures and restrictions due to Covid-19.

Until September 2021 John Jenkin, played the organ for most services as Honorary Assistant Organist. When he resigned due to health problems and travel distance, Bryce Somerville organised the hire of temporary organists and marshalled the choir for the rest of 2021 and until the appointment from March 2022 of Aled Liddington as Organist and Choir Director.

In 2017 alterations were made to one stop each on the Choir and Great departments of the church organ, intended to improve their balance. However, in late December 2021 prestigious organists Paul Hale and Dr Roy Massey wrote to the vicar describing the changes as unsuccessful and very deleterious to the instrument, offering to pay for their reversal. After consultations, in 2022 the PCC is applying for a faculty to reverse the changes.

Servers

During 2021 Harry Daniels and Simon Wainwright have kept up the standard of serving at Sunday Mass, assisted when available by Andrew Harvey.

Financial Review

The PCC considers it proper to make grants from general income to charities and other external bodies in furtherance of the mission of the Church if funds are available to do so.

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment

funds. The investments are valued annually on the 31st of December, usually at the “net asset” or “mid-market” value, which lies between the “bid market value” at which shares may be sold and the “offer price” at which they may be bought. From 2019 the CBF Property Fund shares of Joyce Madeley’s bequest have been valued instead at the lower “bid market value” because they might have needed to be sold if the cost of the building work rises.

Major Income and Expenditure for Building Work

The final cost of the building work for the renewal of the roof, associated repairs and improvements to the step-free entrance was £513,373 including VAT and professional fees (including a 2.5% final retention payable in 2022, but excluding extra work not included in the original project). £222,000 came from the National Lottery Heritage Fund grant, £84,790 from grants for VAT under the Listed Places of Worship Grant Scheme, £55,337 from the PCC’s restricted Restoration Fund and £151,246 from the Building Fund put together from designated funds.

A further £17,867 was spent on additional work: £7,184 providing lighting for the path to the step-free cloister entrance; £4,345 for the security fence by the choir vestry; £2,458 renovating the west and south porch doors and the hand rails and lamp for the west porch steps; £2,147 renewing the south window of the hall and on repairs to the hall roof; £1,001 repairing a leak in the water main outside the kitchen; £732 for repairs at the top of the tower.

Effect of Covid-19 on Income and Expenditure

The financial effects of the closure of the church from March to July due to Covid-19 followed by limited opening in 2020 were mixed. Loss of open plate and envelope collections was more than compensated by an increase in giving through the bank. There were savings on gas, electricity, and organ tuning; more than half of the annual salary of the part-time vergier was refunded through the job retention (furlough) scheme. The lack of a paid Director of Music during 2020 was also a substantial financial saving.

Many of the same factors continued to affect the finances in 2021, with the church again closed for seven weeks, reduced services and the job retention scheme continuing to September.

Financial Statements

The financial statements and notes on pages 7 to 18 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds.

In 2020 PCC’s gross income exceeded £250,000, due to a large tranche of the grant from The National Lottery Heritage Fund, requiring examination of the accounts for the year by a qualified accountant, but it did not exceed £500,000 nor did the PCC’s gross assets exceed £3,260,000 (the inalienable buildings and land are not capitalised), either of which would have required a full audit. In 2021 income did not exceed £250,000 and our usual examiner was able to undertake the work.

In 2021 the PCC received donations and grants of £82,977 for unrestricted purposes (including a legacy of £50,000) and £58,178 for restricted purposes (including £22,200 from the National Lottery Heritage Fund and £14,321 from the Listed Places of Worship Grants Scheme towards the cost of the renewal of the church roof and related work). It met its financial obligations, including paying £27,359 to the Diocesan Common Fund.

3.3% of the expenditure of the PCC was classed as expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £5,702; income £7,474; a profit of 31% on turnover).

The General Fund had a surplus of £542 following a surplus of £1,672 for 2020 but deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of just £3,177. General Fund income for 2021 was £7,248 less than for 2020 (of which about £4,500 was due to the death of a major regular donor) while expenditure was £6,100 less (of which about £3,500 was due to an increased restricted grant towards insurance costs).

The contribution to the Diocesan Common Fund for 2022 will again be £27,359, representing half the average cost of a full-time clergy post in line with the half post assigned to the parish from Fr Gerry’s position as Incumbent and chaplain to Ark St Alban’s Academy. Little of the expenditure from the General Fund is discretionary, so in 2022 the PCC will need to increase its income to make ends meet as expenditure rises with full reopening of the church.

While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions to avoid a continued General Fund deficit, it is the view of the PCC that at the date of this report it remains financially viable as a going concern.

Volunteers

The PCC depends on volunteers, many of whom are elderly, to run and administer of the church as well as donors, many of whom are in categories deemed vulnerable to Covid-19.

Deaths in the Congregation

The PCC records with sorrow the deaths of these members and former member of the congregation:

Mary Goodman – 1 Feb 2021

Paul Brookes – 15 December 2021

Peter Marsh – 4 January 2022

Jason Bright – 17 January 2022

We are thankful that none died due to Covid-19.

Adopted by the Standing Committee on behalf of the PCC on the 23rd of April 2022 and signed on behalf of the PCC by:

Fr Gerald Sykes
Vicar

Fay Wilson
Churchwarden

Christopher Smith
Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2021

Statement of Financial Activities

		Unrestricted Funds		Restricted Funds £	Endowment Funds £	Total 2021 £	Total 2020 £
	Note	General Fund £	Designated Funds £				
Income & Endowments from:							
Donations	2a	32,977	50,000	58,178	-	141,155	334,969
Charitable Activities	2b	710	80	-	-	790	551
Other Trading Activities	2c	-	7,474	2	-	7,476	7,834
Investments	2d	-	2,241	2,068	-	4,309	5,095
Total		33,687	59,796	60,248	-	153,731	348,449
Expenditure on:							
Raising Funds	3a,4	77	5,702	-	-	5,779	4,468
Charitable Activities	3b,4	34,942	58,025	75,682	-	168,650	484,939
Total		35,020	63,728	75,682	-	174,429	489,406
Net income/(expenditure) before Investment Gains		(1,332)	(3,932)	(15,434)	-	(20,698)	(140,957)
Realized Gains/(Losses) on Investments Assets	6	-	-	-	-	-	-
Unrealized Gains/(Losses) on Investment Assets	6	-	4,990	3,184	9,367	17,541	3,816
Net Income/(Expenditure)		(1,332)	1,058	(12,250)	9,367	(3,157)	(137,141)
Transfers between Funds - in	5a	2,000	125	0	-	2,125	2,670
Transfers between Funds - out	5a	(125)	(2,000)	-	-	(2,125)	(2,670)
Net Transfers between Funds	5a	1,875	(1,875)	0	-	-	-
Net Movement in Funds	9	542	(817)	(12,250)	9,367	(3,157)	(137,141)
Published Balance for 2020		2,634	94,219	101,433	65,477	263,764	400,905
Adjustments to 2020 Balance	5b	-	29,306	(29,306)	-	-	-
Total Funds at 31 December	9	3,177	122,709	59,877	74,844	260,607	263,764

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2021

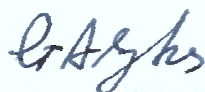
Balance Sheet at 31st December 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible	6	6,983	-
Investments	6	140,268	122,727
		<u>147,251</u>	<u>122,727</u>
Current Assets			
Debtors	7a	31,841	7,299
Cash	7b	98,412	136,469
		<u>130,252</u>	<u>143,769</u>
Current Liabilities			
Creditors	8	(16,896)	(2,732)
Current Assets less Current Liabilities		<u>113,356</u>	<u>141,037</u>
Total Net Assets	10	<u>260,607</u>	<u>263,764</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		3,177	2,634
Unrestricted - Designated Funds		122,709	94,219
Restricted Funds		59,877	101,433
Endowment Funds		74,844	65,477
Total Reserves		<u>260,607</u>	<u>263,764</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 24th of March 2022.

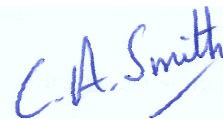
Signed by the Vicar and Church Wardens on behalf of the PCC:



Fr Gerald Sykes
Vicar



Fay Wilson
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies

Basis of Accounting

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice (SORP 2015), Accounting and Reporting by Charities and applicable standard FRS 102.

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities, namely the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All income is accounted for gross.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

<i>Costs of Raising Funds:</i>	These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; church hall running costs are not included as St Patrick's Room is used mainly for parish purposes and is not separately metered.
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<i>Charitable Expenditure:</i>	Charitable expenditure is analysed between <i>Ministry</i> and <i>Mission</i> expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.
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Support costs consist of central management, administration, and governance costs such as the independent examiner fees. The costs are allocated directly to the Charitable Expenditure heading, specifically under *Resourcing Ministry* expenditure and *Resourcing Mission* expenditure. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2016 the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Benefice property and consecrated property are excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It has been capitalised and is being depreciated linearly over four years. It replaced an obsolete unit purchased in 2015 and fully depreciated over 4 years. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that in 2021 the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Funds (an unrestricted, designated funds) to provide part of matching funding for a grant that the PCC is receiving from the National Lottery Heritage Fund to allow renewal of the church roof and other work. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2020, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors which are receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consummable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank items are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2021	General	Designated	Funds	2020
2a Donations								
Planned Giving [1]	15,816	-	780	16,596	20,340	-	756	21,096
Gift Days [2]	6,260	-	-	6,260	6,570	-	-	6,570
Collections [3]	734	-	169	903	722	-	-	722
Friends' Subscriptions	-	-	69	69	-	-	79	79
Sundry Donations	55	-	5,019	5,074	2,070	-	3,793	5,863
Gift Aid Tax Recoverable	5,112	-	1,075	6,187	5,711	-	660	6,371
Grants Received by the PCC [4]	5,000	-	49,566	54,566	5,000	-	284,769	289,769
Legacies Received by the PCC [5]	-	50,000	1,500	51,500	-	4,500	-	4,500
	32,977	50,000	58,178	141,155	40,412	4,500	290,057	334,969
2b Charitable Activities								
Fees Received by the PCC	182	-	-	182	91	-	-	91
Magazine Sales	83	-	-	83	176	-	-	176
Shrine Candle Boxes	-	-	-	-	-	-	29	29
Refreshments after Services	-	80	-	80	-	-	-	-
Church & Hall Lettings	445	-	-	445	60	-	-	60
Insurance, Compensation etc. [6]	-	-	-	-	195	-	-	195
	710	80	-	790	522	-	29	551
2c Other Trading Activities								
Sale of Souvenirs, Guides etc.	-	-	2	2	-	-	-	-
St Alban's Printing Unit	-	7,474	-	7,474	-	7,834	-	7,834
	-	7,474	2	7,476	-	7,834	-	7,834
2d Investments								
CBF Investment Fund Dividends	-	480	2,065	2,545	-	464	1,994	2,458
CBF Property Fund Dividends	-	1,752	-	1,752	-	1,793	-	1,793
Deposit Fund Interest	-	9	3	12	1	561	282	844
Other Interest Received	-	-	0	0	-	-	1	1
	-	2,241	2,068	4,309	1	2,818	2,276	5,095
Total Income	33,687	59,796	60,248	153,731	40,935	15,151	292,363	348,449

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] No restricted Lammas offering Gift Day (for the Sanctuary Fund) collected in 2020 or 2021 due to Covid-19.

[3] Collections includes both general and special collections, both gift aided and otherwise.

[4] Grants received from Trustees of St Albans School: 2020 & 2021 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The St Patrick's Fund: 2020 & 2021 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The Aspinall Trust: 2020: £6,000 Insurance and £2,500 Alarm System (both Misc Restricted), £3,500 Digital Media;

2021: £10,500 Insurance, £400 Alarm System and £400 Internet Connection (all Misc Restricted), £1,745 Digital Media;

The National Lottery Heritage Fund, funded by players of The National Lottery: 2020: £199,800, 2021: £22,200 due (received 2022) Delivery

Phase grant for renewal of roof high-level repairs, improved step-free access and heritage projects;

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building 2020: £70,468.59; 2021: £14,321.

[5] 2020: unrestricted bequests received from the estates of Estella Hindley and Keith Sutton, designated for roof renewal etc.

2021: unrestricted bequest from the estate of Mary Goodman and bequest for Restoration from the estate of Rachel Waterhouse.

[6] 2020: Compensation by British Gas Business for failure to replace failed electric meter and harassment over excessive estimated usage.

Note 3: Expenditure

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2021				2020
3a Raising Funds								
Printing Unit Costs (External Work)	-	5,702	-	5,702	-	4,392	-	4,392
Planned Giving & GA Envelopes	77	-	-	77	75	-	-	75
Fundraising Event Costs	-	-	-	-	-	-	-	-
Total Raising Funds	77	5,702	-	5,779	75	4,392	-	4,468
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	27,359	-	-	27,359	27,347	-	-	27,347
Parish Priest Expenses	1,446	-	-	1,446	2,021	-	-	2,021
Church Running Expenses	3,881	752	12,113	16,746	8,809	80	8,287	17,176
Church Maintenance [1]	-	309	80	389	-	-	34	34
Upkeep of Services	615	230	1,734	2,579	555	661	3,999	5,215
Upkeep of Church Garden	-	-	-	-	200	-	-	200
Magazine & Bookstall Costs	52	-	-	52	68	-	-	68
Printing Unit Costs (PCC work)	-	95	-	95	-	81	-	81
Sunday School/Parish Training	14	-	10	24	-	14	11	25
Foodbank	-	-	1,108	1,108	-	-	1,778	1,778
Church Heritage Projects [2]	-	120	91	211	-	63	35	99
Church Hall Running Costs	-	-	706	706	223	392	6	621
Verger [3]	848	-	-	848	816	-	-	816
Building Repairs & Improvements [4]	-	56,235	57,821	114,056	-	150,088	277,250	427,338
Director of Music & Music Costs	261	-	1,529	1,790	50	-	457	507
Church Meals & Outings [5]	-	278	-	278	-	-	-	-
Support Costs for Ministry [6]	408	6	407	821	946	-	9	956
Total Resourcing Ministry	34,932	58,025	75,600	168,558	41,034	151,378	291,867	484,280
Resourcing Mission								
Overseas Relief & Development	-	-	-	-	-	-	249	249
Home Church Societies	10	-	-	10	10	-	400	410
Home Secular Relief	-	-	81	81	-	-	-	-
Support Costs for Mission [6]	0	-	0	1	0	-	0	0
Total Resourcing Mission	10	-	82	92	10	-	649	659
Total Charitable Expenditure	34,942	58,025	75,682	168,650	41,044	151,378	292,516	484,939
Total Expenditure	35,020	63,728	75,682	174,429	41,120	155,771	292,516	489,406

[1] In 2020 some regular maintenance, including organ tuning was suspended due to Covid-19 & building work; still below normal in 2021.

[2] Leaflet holders and display card stands for Revealing St Alban's Hidden Heritage NLHF project.

[3] Furloughed on full pay from April 2020 to October 2021; £1,104 (2020) and £1,072 (2021) from Job Retention Scheme direct to Diocesan by Bureau maintained salary of £1,920 p.a. but was not PCC income/expenditure.

[4] Roof renewal, high-level repairs and provision of improved step-free access as part of "Revealing St Alban's Hidden Heritage" project aided by a major grant from the The National Lottery Heritage Fund. Main contractor Croft Building and Conservation Ltd.: £412,384 (2020) and £111,588 (2021); architects Hook Mason Ltd.: £13,636 (2020) and £2,468 (2021); direct purchase: £1,318 (2020). 2021 figures include provision for 2½% final retention payable in 2022. Roof renewal and high-level repairs £400,897 (2020) and £59,574 (2021); Improved Step-free access lobby, security fencing, external lighting £26,441 (2020) and £54,483 (2021).

[5] Catering for Dedication Festival in 2021; none in 2020 due to Covid-19.

[6] Support costs allocated to *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure)

Note 4: Analysis of Expenditure**4a: Analysis of Expenditure: 2021**

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2021
Raising Funds	5,779	-	-	5,779
Charitable Activities				
Resourcing Ministry	167,737	-	821	168,558
Resourcing Mission	-	91	1	92
Total 2021	173,516	91	821	174,429

[1] Support Costs (as set out in 4c below) have been allocated to Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values

4b: Analysis of Expenditure: 2020

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2020
Raising Funds	4,468	-	-	4,468
Charitable Activities				
Resourcing Ministry	483,324	-	956	484,280
Resourcing Mission	-	659	0	659
Total 2020	487,792	659	956	489,406

[1] Support Costs allocated to Resourcing Ministry and Mission in proportion to expenditure

4c: Analysis of Support Costs

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2021	General	Designated	Funds	2020
Office Costs (Post, Phone, Software)	155	-	400	555	551	-	9	561
Examination & Publication of Accounts	240	-	-	240	365	-	-	365
Legal Costs	-	-	-	-	-	-	-	-
Bank Charges	12	6	7	26	30	-	-	30
	408	6	407	821	946		9	956

Note 5a: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2021
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(125)	125	-	-	-	-
General Fund to Charity Fund minor balance correction (13p)	(0)		0	-	-	-
Total Transfers into Funds	2,000	125	0	-	2,125	
Total Transfers out of Funds	(125)	(2,000)	-	-	(2,125)	
Net Transfer In/(Out)	1,875	(1,875)	0	-	-	

Note 5b: Correction to 2020 Balances

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total
Correcting ratio of NHLF grant funding to other funding for building work in 2020 from 43% of net to 43% of gross cost.	-	29,306	(29,306)	-	-

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/21	Additions	Charge for the Year	Net Book Value 31/12/21
Printing Unit Canon Printer System [2]	-	9,310	(2,328)	6,983
Investment Assets	Value	Change in	Value	Value
Unrealized Gains and Losses	Value 01/01/21	Change in Market Val		Value 31/12/21
J Madeley Bequest (Designated Fund)	34,989	4,990	[3]	39,979
W Box Music Fund (Restricted)	22,260	3,184	[4]	25,445
M Goodman Memorial Fund (Endm't)	16,554	2,368	[4]	18,922
Henry Lee Sanctuary Fund (Endm't)	48,924	6,999	[4]	55,922
	<u>122,727</u>	<u>17,541</u>		<u>140,268</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The system purchased in 2015 and depreciated to zero net value was replaced in 2021; the new system is being depreciated over four years.

[3] Based on **bid value** of 145.58 pence per CBF Property Fund Income Share at 31/12/2021 - asset may be sold for restoration work.

[4] Based on **mid ("net asset") value** of 2,341.81 pence per CBF Investment Fund Income Share at 31/12/2021 - long-term and endowment assets.

Note 7: Current Assets

7a Debtors at 31/12/2021	General Fund	Designated Funds	Restricted Funds	Total 2021
Gift Aid Income Tax Reclaimable [1]	4,208	-	745	4,952
Pre-Payments for Services [2]	1,394	-	-	1,394
Final Tranche of NLHF grant	-	-	22,200	22,200
LPOW grant due 2022 re Retention	-	-	2,257	2,257
Printing Invoiced	-	149	-	149
Donation re 2021 received 2022	880	-	-	880
Sundry Debtors	8	-	-	8
	<u>6,490</u>	<u>149</u>	<u>25,202</u>	<u>31,841</u>
7b Cash in Bank at 31/12/2021	General Fund	Designated Funds	Restricted Funds	Total 2021
Cash in Hand	-	8	30	38
Current Bank Accounts	(2,824)	67,842	4,096	69,114
CBF Deposit Accounts	-	18,682	10,578	29,260
	<u>(2,824)</u>	<u>86,533</u>	<u>14,704</u>	<u>98,412</u>

[1] Income Tax to be reclaimed on donations from 06/04/2021 to 31/12/2021 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] £1,395 pre-paid for monitored alarm system to 30/09/2022 and £168 overcharged for electricity to 31/12/2021 due to estimate.

Note 8: Creditors

	General Fund	Designated Funds	Restricted Funds	Total 2021
Fees Collected for Diocese	-	-	142	142
Accruals for Goods & Services [1]	384	413	7	804
Owed to Volunteers [2]	105	653	394	1,152
Due to External Charities [3]	-	-	619	619
Retention due in 2022 [4]	-	9,869	4,311	14,180
	<u>489</u>	<u>10,935</u>	<u>5,473</u>	<u>16,896</u>

[1] Costs for 2021 not paid until 2022: Gas £204; Electricity £168; Printing Unit materials £600; Bank Charges £26.

[2] Treasurer, £911; Food Bank, £50; Printing Unit, £191. Includes bills paid personally during lockdown when church cheques could not be used.

[3] Nagaland Hospital £522, blocked by current Indian regulations; St Thomas College Karachi £15, below cost of transaction; St Anne's Hostel £81.

[4] 2½% One year final retention on building work: Contractor Croft Building & Conservation Ltd. £13,167; Architect Hook Mason Ltd. £1,073.

Note 9: Movement of Funds

		Balance at 01/01/21	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/21
Endowment Funds							
M Goodman Memorial Fund		16,554	-	-	-	2,368	18,922
H Lee Sanctuary Reserve Fund		48,924	-	-	-	6,999	55,922
<i>Total Endowments</i>		65,477	-	-	-	9,367	74,844
Restricted Funds							
Birthday Book Fund		4,616	-	-	-	-	4,616
Charities Fund		(0)	81	81	0	-	-
Choir Fund		640	-	-	-	-	640
Church Urban Fund		200	-	-	-	-	200
Digital Media Fund		430	1,745	503	-	-	1,671
Foodbank		2,235	1,085	1,108	-	-	2,212
Flower Fund		79	352	290	-	-	141
Floodlight Fund		250	-	-	-	-	250
Friends Fund		3,221	152	-	-	-	3,373
GPOW VAT Refund Grant Fund		-	14,321	14,321	-	-	-
Lecture Fund		67	-	-	-	-	67
Music Development Fund		18	250	260	-	-	8
National Lottery Heritage Fund		46,978	22,200	39,871	(29,306)	-	-
NLHF Interest Fund	[1]	185	-	185	-	-	-
Organ Fund		5,815	43	-	-	-	5,858
Organists Fund		-	2,500	-	-	-	2,500
Restoration Appeal Fund		266	3,342	3,608	-	-	-
Sanctuary Fund		10,418	1,419	886	-	-	10,951
Vicar's Discretionary Fund		53	-	-	-	-	53
Walsingham Pilgrimage Fund		-	-	-	-	-	-
W Box Choral Music		22,884	646	1,269	-	3,184	25,445
Youth Work Fund		413	-	-	-	-	413
Miscellaneous Restricted Funds	[2]	2,667	12,111	13,299	-	-	1,480
<i>Total Restricted Funds</i>		101,433	60,248	75,682	(29,306)	3,184	59,877
Designated Funds							
Building Fund		31,194	1	56,585	29,306	-	3,916
Miscellaneous Bequests Fund	[3]	4,500	50,000	-	-	-	54,500
J Madeley Bequest Fund		34,989	-	-	-	4,990	39,979
Maintenance Fund	[4]	1,807	2,233	1,061	-	-	2,979
Printing Fund		18,711	7,481	5,804	(1,875)	-	18,513
Refreshment Fund		3,019	80	278	-	-	2,821
J Taylor Bequest Fund		-	-	-	-	-	-
<i>Total Designated Funds</i>		94,219	59,796	63,728	27,431	4,990	122,709
General Fund		2,634	33,687	35,020	1,875	-	3,177
TOTAL FUNDS		263,764	153,731	174,429	-	17,541	260,607

[1] Interest on NLHF grant money placed on temporary deposit until needed to pay contractor.

[2] See Note 13 for details of Miscellaneous Restricted Funds

[3] New unrestricted bequests of £50,000 from the estate of Mary Goodman.

[4] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2021	2020
Fixed Assets - Tangible	-	6,983	-	-	6,983	-
Fixed Assets - Investment	-	39,979	25,445	74,844	140,268	122,727
Current Assets - Cash (Bank & CBF deposit)	(2,824)	86,533	14,704	-	98,412	136,469
Current Assets - Debtors	6,490	149	25,202	-	31,841	7,299
Current Liabilities	(489)	(10,935)	(5,473)	-	(16,896)	(2,732)
Assets less Current Liabilities	3,177	122,709	59,877	74,844	260,607	263,764
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	3,177	122,709	59,877	74,844	260,607	263,764

Note 11: Payments to PCC Members

No member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs	2021	2020
Wages & Salaries	848	1,006
Social Security Costs	-	-
Pension Contributions	-	-
	<u>848</u>	<u>1,006</u>

In 2020 the PCC employed a part-time Cleaner and a part-time Verger.

The Cleaner resigned from February 2020.

The Verger was Furloughed from April 2020 to September 2021; in 2020 she received £1,104 and in 2021 £1,072 through the Job Retention Scheme, the PCC contributing to top up her salary to the full £ 1,920 p.a. The Verger resigned from the end of February 2022.

Note 13: Miscellaneous Restricted Fund

At start of year: £56 towards a new green frontal for St Alban's Altar (further funding needed); £500 grant from the Aspinall Trust for Garden Improvement (to be used after completion of building work); £750 from the Aspinall Trust towards improving the West Entrance (completed 2021); £116 remaining from a grant from the Aspinall Trust for heating during school use of the church (no school use of church in 2020 due to Covid-19 restrictions); £1,213 prepaid monitored alarm fees to September 2021; £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 due to Covid-19 restrictions).

Income: Grants from the Aspinall Trust of £10,500 for insurance, £400 towards the monitored alarm and £400 towards the internet connection; £25 donation toward provision of refreshments; Donations in kind: £80 keys cut for new cloister locks; £116 new glasses & saucers for kitchen; £590 new low-energy fridge for kitchen.

Expenditure: Insurance £10,500; monitored alarm £1,613; Internet connection/wardens' room phone £400; keys cut £80; Glasses & saucers £116; low-energy fridge £590.

At end of year: £56 towards a new green frontal for St Alban's Altar (further funding needed); £500 grant from the Aspinall Trust for Garden Improvement; £750 from the Aspinall Trust towards improving the West Entrance; £116 remaining from a grant from the Aspinall Trust for heating during school use of the church (no school use of church in 2020 or 2021 due to Covid-19 restrictions); £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 or 2021 due to Covid-19 restrictions); £25 towards provision of refreshments.

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building Fund : monies designated (or redesignated) to be used for roof renewal, improved access etc.

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing Fund : monies retained by the St Albans Printing Unit from its income to provide for the purchase of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

JFC Taylor Bequest : unrestricted bequest designated to Building Fund (mainly in 2019)

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Community : community enterprise projects; grant from Keble College for a community cafe at Highgate Baptist Church

Digital Media Fund : monies given to provide equipment or software or pay running costs of digital media

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban & St Patrick used to support projects in or associated with the church

GPOW VAT Refund Grant Fund : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

National Lottery Heritage Fund : grant money received under grant GP-17-00092 "Revealing St Alban's Hidden History"

NLHF Interest Fund : Interest on NLHF grant money placed on deposit until needed to pay contractor (same restriction)

Music Development : monies given to support the development of music within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music : monies left by Wilfred Box and others to maintain choral services in the church; retained as capital with the income used towards employing the Director of Music and other organists

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund in accordance with (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2021 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

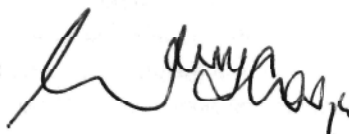
Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



17 April 2022

Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD