

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN AND ST PATRICK, HIGHGATE, BIRMINGHAM

England & Wales · Charity number 1169941

Details

Other names ST ALBANS PCC, HIGHGATE, BIRMINGHAM

Status Registered

Legal form Other

Registered 2016-10-28

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St Alban and St Patrick, Highgate, Birmingham; and caring for the Grade II* listed Church of St Alban the Martyr.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£136,874	£134,975	-	-
2024-12-31	£120,614	£150,847	-	-
2023-12-31	£96,709	£78,699	-	-
2022-12-31	£77,111	£84,231	-	-
2021-12-31	£153,731	£174,429	-	-

Trustees

Name	Role	Appointed
Rev Jacob Levi Pallett	Chair	2025-09-29
AMANDA MARY CADMAN		2014-04-27
Angela E Sones		2024-06-06
Bryce Edward Somerville		2022-04-24
Cynthia Jane SOMERVILLE		2024-04-14
Dr ANDREW TIMOTHY HINDLEY HARVEY		2016-10-28
Dr CHRISTOPHER ANDREW SMITH		2020-10-25
Dr FAY WILSON		2014-10-21
Dr RACHEL LILIAN SMITH		2016-10-28
MAUREEN NORAH FELLOWS		2016-10-28
Rhonda Odelle Elvin		2025-04-27

Accounts

Annual Report for 2025 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical, in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend, along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2025.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM, but do not take office until formally admitted by the Archdeacon, are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan or General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 31 at the 2025 APCM, for which the default number elected annually is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2025 were held on Sunday 27th April in the church hall, St Patrick's Room at 12:00 noon.

Members serving on the PCC at any time from 1st January 2025 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes (retired 11th January 2025) Fr Jacob Pallett (from 29th September 2025)

Churchwardens:

Christopher Smith (*re-elected at Vestry 2025*)

Amanda Cadman (*re-elected at Vestry 2025*)

Deanery Synod members

Elected at the 2023 APCM to serve until 2026 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at the 2022 APCM to serve to the 2025 APCM:

Bryce Somerville

Rachel Smith

Fay Wilson

Elected at the 2023 APCM to serve to the 2026 APCM:

Edward Fellows,

Andrew Harvey

Aled Liddington (resigned from the 2024 APCM)

Elected at the 2024 APCM to serve to the 2027 APCM:

Maureen Fellows

Cynthia Somerville

(There was no third candidate for office.)

Elected at the 2025 APCM to serve to the 2028 APCM:

Bryce Somerville

Rachel Smith

Rhonda Elvin

Elected at the 2025 APCM to fill a casual vacancy until the 2026 APCM:

Fay Wilson

Co-opted member:

Angela Sones (Director of Music) from 6th June 2024 to the 2025 APCM and from 19th May 2025 to the 2026 APCM.

Officers 1st January 2025 to the date of this report:

Chair: Fr Dr Gerald Sykes (to 11th January 2025)

Fr Jacob Pallett (from 29th September 2025)

Deputy Chair: Edward Fellows (to 20th January 2025)

Amanda Cadman (from 20th January 2025)

PCC Secretary: Rachel Smith

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Amanda Cadman

Children's Advocate: Amanda Cadman

Vulnerable Adults' Advocate: Amanda Cadman

DBS Administrator/Identity Verifier: Rachel Smith

Music Secretary: Bryce Somerville

Sidesmen: Christopher Smith, Fay Wilson, Amanda Cadman, Andrew Harvey and Bryce Somerville.

Interregnum during 2025

Fr Gerry Sykes retired as incumbent (vicar) on the 11th of January 2025. The PCC records its warm thanks to Fr Gerry and his wife Akole for all that they did in and for the parish over the previous seven years.

The PCC also records warm thanks to Fr Andrew Lenox-Conyngham, retired former vicar of the neighbouring parish of St Luke, who celebrated Mass on most Sundays and other festivals during our interregnum (the period between appointments when there is no vicar or priest-in-charge). Thanks are also due to our Anglo-Catholic Missioner, Mother Charlotte Gibson, our Area Dean, Fr Douglas Machiridza, Bishop Michael Volland and other priests who assisted us during this time.

The PCC prepared a Parish Statement, describing the parish, its history, present needs and hopes for the future and chose the churchwardens as parish representatives for the process to appoint a new vicar. Following local and national advertisement of the post Fr Jacob Pallett, previously assistant curate at St Mary's, Selly Oak, was appointed as our new incumbent from the 29th of September 2025.

PCC Meetings

The PCC held seven meetings in 2025, numbered 512 to 518, including a special meeting with the Archdeacon regarding the preparation of a parish statement for use in the process to appoint a new vicar following the retirement of Fr Gerald Sykes and a short "Section 11" meeting to approve the parish statement and appoint parish representatives. The meetings were held in the church hall, some with provision for online participation. There was an average attendance of 88%. In 2026 the PCC has held two meetings to the date of this report.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. The members in 2025 were: Fr Gerry Sykes (until 11th January), Fr Jacob Pallett (from 29th September), Amanda Cadman, Christopher Smith, Andrew Harvey and Bryce Somerville. This committee can transact PCC business between full meetings, subject to directions from the PCC.

Former Committees

Music Development Committee

Set up in 2024 following the announcement by our then Director of Music Aled Liddington that he would move away from the West Midlands and resign from Easter 2024, a committee consisting of the Vicar, Music Secretary, the Churchwardens and Aled Liddington considered the job description and funding for a replacement Director of Music, shortlisted two candidates, conducted interviews and advised the Vicar on the appointment of Angela Sones, who took up the post in May 2024.

Restoration and Maintenance Task Group

This Group had a remit to supervise the work of restoration and maintenance of the church building,

apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties for the work. This related particularly to the renewal of the church roof, completed in 2020. Since 2021 its functions have reverted to the churchwardens and the standing committee.

Children and Young People Committee

This group addressed issues to do with a former Family Multimedia Mass held on Saturdays in the church hall and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included the Vicar, and local parent Negash Mebrahtu. With a decrease in children attending after Covid-19 and discontinuation of the Saturday Mass, its functions reverted to *ad hoc* consultations by the Vicar.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated from their own home by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, as it formerly used to use offset lithography) prints our parish magazine and other items for the PCC. In 2025 it also printed magazines for two other churches and a quarterly magazine for an amateur radio society. The unit has provided an income of £2,000 annually to the church General Fund from the profits of its external work for some years. However, Maureen and Edward cannot continue, due to age and increasing infirmity, and no longer undertake external work in 2026, although Maureen still produces our magazine.

Friends of St. Alban's and St. Patrick's

Originally formed to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends last sent out a newsletter in 2018 and last held a fund-raising evening in 2019. The subscriptions of most former members have expired, although a few still contribute by standing orders. The Committee, chaired by Amanda Cadman, had hoped to place a new emphasis on non-fundraising events enabling wider participation from the congregation and beyond, but a lack of volunteers from an ageing congregation means that the prospects of reviving the Friends are not currently good.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In November 2024 the PCC adopted an updated *Promoting a Safer Church Policy Statement*, updated *Safeguarding Children, Adult Safeguarding, Responding to Domestic Abuse* and *Recruitment of Ex-Offenders* Policies and an updated *Safeguarding Complaints Procedure* (which covers complaints about the application of safeguarding procedures, rather than safeguarding issues). Annual review in 2025 was delayed due to the interregnum, and they were again reviewed and

updated on 23 March 2026. Copies of these statements and policies are available on our website (www.saintalban.co.uk).

General Data Protection Regulation (GDPR)

Under the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website (www.saintalban.co.uk).

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Step-free access is available through the 'cloister' entrance to the north transept, reached by a path from Stanhope Street north of the church. There is an adapted toilet suitable for wheelchair users, which also provides a baby-changing facility. The church has an inductive loop for hearing aid users.

Insurance

The PCC has a ParishCare policy with Trinitas Church Insurance Services, underwritten by Aviva, which provides public liability insurance of £10m and buildings cover of £30m.

Risk Management

Charities required to have a full audit of their accounts are also required to include a Risk Management Statement in their annual report confirming that "the charity trustees have given consideration to the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2025 and has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics – Changing Demographics

In the 2021 census there were about 4,924 people living in the parish, an increase from about 4,500 in 2011, and 3,371 in 2001. With the provision of new housing the population continues to increase.

Between the 2001 and 2021 censuses there were substantial changes in the ethnicity and religious affiliation of the population of the parish:

Ethnicity	2001	2021	Religion	2001	2021
White	41%	21%	Christian	45%	24%
Asian	28%	25%	Muslim	27%	50%
Black	19%	32%	Other	6%	4%
Mixed	8%	7%	None	11%	16%
Other	4%	15%	Blank	11%	6%

The parish is now just outside the most deprived percentile of parishes in England (123rd out of 12,154 parishes).

Under the Church Representation Rules, a new roll is compiled every six years. A new roll was compiled in 2025 before the 2025 APCM, when the electoral roll was 31 (with one person waiting to be added). 6 members of the new roll lived in the parish. The roll at the 2024 APCM had 40 members. Three people on the new roll were not on the old roll at the 2024 APCM, while eleven people on that roll were not on the new roll (one death, seven moved away, three no longer attending).

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness – was assessed as 33 in December 2025, with 0 under 10, 1 age 11–17, 17 age 18–69 and 15 age 70 or over. Totals for previous years were: 2024, 33; 2023, 45; 2022, 46; 2021, 42; 2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69.

Church Services

The pattern of regular services in 2025 was:

- Weekly: Sunday 10:00 a.m. Choral Mass.
- Monthly: Fourth Sunday of the month, 6:00 p.m. Solemn Choral Evensong and Benediction.

During Advent 2025, a said Mass at 10:00 a.m. and recitation of the Rosary at 6:00 p.m. were added on Wednesdays. The weekday said Mass, usually on Wednesday is continuing in 2026, together with Compline and Benediction on the Sunday when there is not choral Evensong.

In addition to regular weekly or monthly services, there are regular annual services for Epiphany, Candlemas, Ash Wednesday, St Patrick's Day, Maundy Thursday, Good Friday, Holy Saturday, Ascension Day, Corpus Christi, St Alban's Day, The Assumption of the Blessed Virgin Mary, Holy Cross Day and Christmas.

In 2025 three funerals were held in the church. There was one infant baptism in the church. No weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child were held.

Anglo-Catholic Mission

In 2024 the parish joined four other Birmingham parishes in a five-year mission project facilitated by a full-time Missioner, Mother Charlotte Gibson, funded by a grant from the Church Commissioners. The objective is to grow new disciples in each parish and pilot new ways that could be transferable to other Anglo-Catholic settings. There have been changes in participation, but our parish and St George's Edgbaston remain core participants. In 2025 Anna Henderson joined the project as a lay Mission Assistant. She has prepared materials for and led recitation of the Rosary in the church during Advent 2025 and Lent 2026.

Church Building and Contents

Quinquennial Inspection

A Quinquennial inspection was carried out in September 2024. Issues raised in the inspection report remain to be addressed because water entry, electrical issues and heating issues have required more urgent attention during 2025.

Electrical Installation Condition Report

An electrical inspection of the church and hall was carried out in September 2024. Rectification of defects identified took place in February 2025.

Lowering the External Ground Level and Renewal of the Church Roof removed "Heritage at Risk" Status.

In 2016 the church was put on Historic England's Heritage at Risk Register, because: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20 extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The external ground at the east end of the church was lowered in 2016/17. Renewal of the church roof, together with other high-level repairs and improvements to the step-free access to the building, was completed in 2020 with the aid of a project grant from the National Lottery Heritage Fund thanks to players of the National Lottery. In 2021 the church was removed from Heritage at Risk Register.

Floodlights Remain Defective

Floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2025 none of the floodlights were functional. The underground cabling and many of the lamps need replacing and have been disconnected. Complete renewal using low-energy LED lamps is needed but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At the start of 2024 the church was heated by eleven gas heaters around the walls: 7 balanced-flue convection heaters (of which 3 were renewed like-for-like during 2022) and 3 fan-assisted heaters. A fourth fan-assisted heater had failed several years ago and could not be repaired or replaced like-for-like, as it was an obsolete model and an eighth convector had failed irreparably in 2023. When the heating system was serviced in May 2025, all but the three heaters renewed in 2022 were condemned. The Church of England has committed to reaching net zero carbon emissions by 2030 and we are not permitted to replace the failed gas heaters.

The size of the building and the large area of single-glazed windows prevent the remaining heaters from achieving a comfortable temperature for the congregation in cold weather. During the winter of 2025/26 we have used a temporary arrangement of portable infrared heaters to warm part of the nave and electric convectors by the choir stalls. However, the total power available to run electric

heating is limited, because the church lighting system, installed in 2012, uses both filament and discharge lamps and has high power consumption. We have replaced the lighting in the church hall and vestries with low-energy LED lighting and have also replaced the more accessible incandescent filament lamps in the church. However, most of the church lighting system is mounted at a high level that is not accessible without specialist equipment.

During 2025 the PCC paid £2,000 to obtain an "Energy Saving and Decarbonisation Strategy" report on the church. Heat loss calculations are needed to identify an acceptable method of heating for the church and provide a basis to apply for faculty permission and seek funding. Quotations for heat loss calculations of £750 and £2,500, with an additional £3,500 for heating option appraisal were received, but these quotations required the prior provision of a measured building survey likely to cost in the region of £5,000. In 2026 the PCC will need to decide how to proceed.

The vestries and hall are heated by a separate gas-fired heating/hot water system apart from the choir vestry, which is heated independently by a gas boiler and radiators. Each of these can achieve a comfortable temperature.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential future work for which funding is needed.

A Hole in Floor of the North Transept

In 2021, a small area of flooring collapsed in the north transept, revealing asbestos insulation board covering a chamber connected to old heating ducts. In 2022 specialist contractors dismantled the floor above the chamber, removed the asbestos and decontaminated the chamber and the recovered wooden floor blocks. Plans for reinstatement of the floor were prepared in 2023. However, at the date of this report, this work is on hold for lack of funds.

Choir Vestry

In 2022 removal of asbestos-containing vinyl tiles from the choir vestry revealed the poor condition of the terrazzo floor beneath. Work to replace this with a new floor incorporating thermal insulation and surfaced with quarry tiles was completed in March 2025. The vestry was redecorated and old fluorescent tube lighting was replaced with LED lighting in fittings of heritage appearance. Donors paid for the tiles and light fittings.

Church Hall and Kitchen

In July 2023 (hitherto) extreme rainfall washed moss from the hall roof onto the flat roof of the kitchen and adjacent lobby blocking the drains. This roof sloped inwards towards the south gable of the hall, resulting in pooling and water entry, bringing down part of the kitchen ceiling and soaking the floor of the hall. Work to alter the kitchen roof to slope away from the hall and discharge rainwater through chutes in the parapet

and external down pipes was completed in January 2025. At the same time the lighting and ventilation of the kitchen was updated.

However, after alteration of the roof there was further water ingress to the kitchen area, which was traced to defects in the hall roof adjacent to the kitchen. Despite work to address this during 2025 further ingress occurred. The contractor who had carried out the work was unresponsive and appears to have ceased to trade. In December 2025 pooling on the roof following snowfall impeding the flow of water across the flat roof caused major water entry, bringing down part of the ceiling of the lobby adjacent to the kitchen.

In 2026 further work was carried out (by a new contractor), including replacing flashing around the flat roof and diversion of rainwater from other roofs that used to discharge onto the flat roof into pipes to the outfalls to reduce the risk of lying snow causing pooling on the roof in future. Renewal of the ceiling and redecoration will be needed once it is certain that there will not be further water entry.

The Church Organ

A report on the condition of the organ in October 2024 showed all the leather work needs renewal. Refurbishment would cost about £75,000, while desirable modernisation of the electronic piston capture system would cost a further £22,200. In 2024 the choir slider machine was refurbished at a cost of £4,830 and in 2025 the great under-action has been refurbished at a cost of £9,850. At the end of 2025 the Organ Fund stood at £7,887

Silverware Refurbished

During 2025 several items were repaired by Anvic Silver Ltd, in the Jewellery Quarter, at a total cost of £4,494, funded by our Henry Lee Sanctuary Fund. The six large Baroque-style antique silver-plated high-altar candlesticks and matching crucifix were refurbished. An amethyst was fitted to a long-empty socket on the base of a large silver Ciborium and a missing pearl replaced in the mounting, making it again fit for use. A dent was removed from the bowl of a smaller silver Ciborium, the handle of the lid straightened, and the interior regilded. The broken stem of a silver incense spoon was repaired. Our silver-plated water and wine cruets and tray set were repaired and re-plated, the base of the wine cruet strengthened and the interior gilded, to better resist corrosion by wine. Four silver-plated candlesticks and one chrome-plated candlestick were also repaired.

The Vicarage Refurbished

Although it is not PCC property, it is relevant to report that the Diocese of Birmingham carried out substantial renovations to St Alban's Vicarage, 120 Stanhope Street, in advance of Fr Jacob moving in. The work included complete rewiring, double-glazing of the remaining windows and felling overgrown Leyland cypress trees in the garden.

Parking in Highgate

In 2019 Birmingham City Council proposed a controlled parking scheme for Highgate, in which

parking on the frontages of the church would be reserved for residents, with limited pay-and-display parking on the opposite side of Stanhope Street. Following representations from the church, the Deputy Leader of the City Council wrote to one of the churchwardens that the scheme would not operate on Sundays and Bank Holidays, and paid parking on the frontages of the church, a waiting area for hearses outside the main doors and blue-badge holder bays would be incorporated in a revised plan. Covid-19 intervened, and the revised plan was not circulated. In 2024 the PCC received notice that it was now planned for the scheme to operate every day, and plans again showed that the frontages of the church and adjacent vicarage would be for residents' parking, with "no waiting at any time" in front of the main entrance and limited paid parking on the other side of Stanhope Street. The Vicar, churchwardens, PCC and other members of the congregation, as well as members of other religious groups affected by the scheme, made representations to councillors and council officers requesting changes. At the date of this report in 2026 we do not yet know the outcome of these efforts nor a date for implementation of the scheme.

Use of the Church Hall – St Patrick's Room

During 2025 the hall was used for seven PCC meetings, for refreshments after Sunday Mass and Festival Masses for St Patrick and St Alban and the installation of Fr Jacob and after organ concerts. It was hired by the BBC for two days for catering during filming in the parish, by Birmingham Anglo-French Society for 12 evening meetings and by Friction Arts for five Saturdays, to deliver their young peoples' Art Club while their premises in Digbeth were renovated. It was hired together with the church for five days by the choir of Pembroke College, Cambridge, while recording in the church.

Church Open Days and Heritage Visitors

In 2024 we opened the church to visitors for six days over the Heritage Open Days and Birmingham Heritage Week with 54 visitors and recorded 2 other visitors for 'heritage' purposes. In 2025 we opened the church for visitors for six days and two additional evenings during the Heritage Open Days and Birmingham Heritage Week and arranged four free illustrated talks in the church about the heritage of the building and history of the parish attracting a total of 104 visits. We hosted a visit of 18 members of the University of the Third Age from Bromsgrove and recorded 3 other 'heritage' visitors.

Concerts, Recitals and Music Visits

Recovery in the number of events held since the Covid-19 pandemic has been gradual. In 2024 we hosted two free concerts (combined audiences 41) and the Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 138.

In 2025 we hosted a free concert by the Royal Birmingham Conservatoire chamber choir with an audience of 50 and again hosted the Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 150. Director of Music Angela Sones and Music Secretary Bryce Somerville organised a

series of four concerts by organists with connections to churches designed, like St Alban's, by John Loughborough Pearson. The first, by internationally renowned organist David Briggs, was a ticketed event, while admission to the others was free with a collection for our Organ Fund. The combined audience was 156 and over £5,500 was raised for the Organ Fund. Nine more organ concerts have been arranged for 2026.

The Church Choir

Directed by Angela Sones, the Sunday morning choir has five to seven members. Increasing numbers of visitors from other churches assist at monthly Choral Evensong and other special services, for which visiting organists are hired to allow the Director of Music to conduct the choir.

Servers

Harry Daniels, Simon Wainwright and Reshawn Farrell kept up the standard of serving at Sunday Mass, assisted when available by Andrew Harvey and Simon and Samuel Mebrahtu. Servers from St Agatha's Sparkbrook, St Mary's Selly Oak or St George's Edgbaston assisted at special services.

Food Bank

Operated by Amanda Cadman, the United Highgate Food Bank stores in the South Porch food, some donated but most purchased from grants and donations. It provides weekly food parcels to those in need in the parish.

Financial Review

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment funds. The investments are revalued yearly on the 31st of December, usually at the "net asset" or "mid-market" value, which lies between the "bid market value" at which shares may be sold and the "offer price" at which they may be bought. From 2019 the CBF Property Fund shares of Joyce Madeley's bequest have been valued instead at the lower "bid market value" because the PCC may need to sell them in the short term to pay for restoration work.

Financial Statements

The financial statements and notes on pages 7 to 18 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds. In 2025 the PCC's gross income did not exceed £250,000, requiring examination of the accounts for the year by a qualified accountant, and the PCC's gross assets did not exceed £3,260,000 (the inalienable buildings and land are not capitalised), which would have required a full audit.

In 2025 the PCC received donations and grants of £37,509 and a legacy of £18,423 for unrestricted purposes and donations and grants £64,337 for restricted purposes. It met its financial obligations and paid £31,200 to the Diocesan Common Fund. 2.35% of the expenditure of the PCC was classed as

expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £2,085; income £6,232; a profit of 66% on turnover. The General Fund had an annual surplus of £727 (following surpluses of £869 for 2024 and £1,209 for 2023, a deficit of £2,063 for 2022, surpluses of £542 for 2021 and £1,672 for 2020 and deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of just £3,944. This represents a reserve of only 34 days average expenditure; a balance of about £9,936 would be required for a reserve of two months' expenditure. General Fund income for 2024 was £2,069 less than for 2024 while expenditure was £1,950 less than for 2024.

For 2024 the PCC contributed £31,008 to the Diocesan Common Fund, £3,091 more than the minimum ask for the year of £27,917. But for 2025 the ask from the congregation was increased to £85,081, including £58,403 for a full-time minister, as the role of our incumbent of as chaplain to ARK St Alban's Academy was no longer recognised as half the post. The PCC was only able to contribute £31,200 for 2025 and has committed to a token increase to £32,000 for 2026.

We are currently in three-year contracts for Gas and Electricity which started in summer 2024. These provide some financial protection to the PCC from the current price rises following the closure of the Strait of Hormuz and damage to oil and gas facilities due to the present war of Israel and the United States of America against Iran. However, this will not protect against price rises for other goods and services resulting from increased energy prices. Little of the expenditure from the PCCs General Fund is discretionary, so in 2026 the PCC will need to increase its income to make ends meet. While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions as unavoidable costs rise, it is the view of the PCC that at the date of this report it remains financially viable as a going concern because it has Unrestricted reserves in the form of Designated Funds, which the PCC could redesignate to general purposes if needed.

Volunteers

The PCC depends on volunteers, most of whom live outside the parish and many of whom are elderly, for the running and administration of the church as well as for financial support.

Deaths in the Congregation

The PCC records with sorrow the deaths during the year of these members, former members and close relatives of the congregation: Jean Caswell, David Feakins, John Jenkin, Margaret Leach, Godfrey McKenzie and Barry Rogers.

Signed on behalf of the PCC by:


 Jacob Pallet
 Vicar


 Amanda Cadman
 Churchwarden


 Christopher Smith
 Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2025

Statement of Financial Activities

		Unrestricted Funds		Restricted Funds £	Endowment Funds £	Total 2025 £	Total 2024 £
	Note	General Fund £	Designated Funds £				
Income & Endowments from:							
Donations	2a	37,509	18,423	64,337	-	120,269	99,958
Charitable Activities	2b	2,803	283	318	-	3,405	7,516
Other Trading Activities	2c	40	5,569	1,715	-	7,324	6,768
Investments	2d	89	3,135	2,651	-	5,875	6,372
Total		40,441	27,411	69,021	-	136,874	120,614
Expenditure on:							
Raising Funds	3a,4	416	2,009	746	-	3,171	5,347
Charitable Activities	3b,4	41,088	10,477	80,239	-	131,804	145,500
Total		41,504	12,486	80,985	-	134,975	150,847
Net income/(expenditure) before revaluing investments		(1,062)	14,925	(11,964)	-	1,899	(30,233)
Unrealized Gains/(Losses) on Investment Assets	6	-	717	(1,004)	(2,954)	(3,242)	4,400
Net Income/(Expenditure)		(1,062)	15,642	(12,968)	(2,954)	(1,343)	(25,833)
Transfers between Funds: in	5	2,000	269	2,000	-	4,269	2,360
Transfers between Funds: out	5	(211)	(2,000)	(2,058)	-	(4,269)	(2,360)
Net Transfers between Funds		1,790	(1,732)	(58)	-	-	-
Net Movement in Funds	9	727	13,911	(13,026)	(2,954)	(1,343)	(25,833)
Published Balance for 2024		3,217	63,786	92,423	73,900	233,326	259,159
Total Funds at 31 December	9	3,944	77,697	79,396	70,946	231,983	233,326

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2025

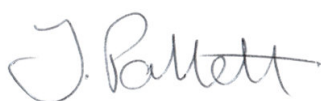
Balance Sheet at 31st December 2025

	Note	2025 £	2024 £
Fixed Assets			
Tangible	6	-	-
Investments	6	129,088	132,330
		<u>129,088</u>	<u>132,330</u>
Current Assets			
Debtors	7a	11,357	15,099
Cash	7b	101,306	89,370
		<u>112,662</u>	<u>104,469</u>
Current Liabilities			
Creditors	8	(9,767)	(3,472)
Current Assets less Current Liabilities		<u>102,895</u>	<u>100,996</u>
Total Net Assets	10	<u>231,983</u>	<u>233,326</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		3,944	3,217
Unrestricted - Designated Funds		77,697	63,786
Restricted Funds		79,396	92,423
Endowment Funds		70,946	73,900
Total Reserves		<u>231,983</u>	<u>233,326</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 23rd of March 2026.

Signed by the Vicar and Church Wardens on behalf of the PCC:



Jacob Pallett
Vicar



Amanda Cadman
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies

Basis of Accounting

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations. Under church regulations the capital of Endowment funds is held by the Diocese on behalf of the PCC.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities: the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. Gifts in kind are accounted for at their fair value when received. All income is accounted for gross. The value of volunteer help is not included in the accounts but is acknowledged in the Annual Report.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

Costs of Raising Funds:

These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; the church hall St Patrick's Room is used mainly for parish purposes and is not separately metered, but an estimate of the cost of heating and lighting for hire use is included here.

Charitable Expenditure:

Charitable expenditure is analysed between *Ministry* and *Mission* expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as office costs, examination and publication of accounts, and bank charges. The costs are allocated to the *Fundraising, Resourcing Ministry* and *Resourcing Mission* expenditure headings. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2024 the agreed contribution to the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Valuation of Benefice property and consecrated property is excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room (the Church Hall) and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It was capitalised and has been depreciated linearly over four years. It is kept and operated at the home of PCC members Edward and Maureen Fellows, the volunteers who run the Printing Unit. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Fund (an unrestricted, designated fund) to provide funding for work to the church building. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2024, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors from which payment is receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consumable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank stock are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2025				2024			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2025	General	Designated	Funds	2024
2a Donations								
Planned Giving [1]	7,630	-	1,660	9,290	10,645	-	760	11,405
Gift Days [2]	10,270	-	-	10,270	9,625	-	70	9,695
Collections [3]	1,578	-	2,707	4,285	1,523	-	785	2,308
Friends' Subscriptions	-	-	49	49	-	-	52	52
Sundry Donations	6,848	-	16,162	23,005	4,235	143	22,387	26,765
Gift Aid Tax Recoverable	6,183	-	4,598	10,781	6,330	-	5,295	11,625
Grants Received by the PCC [4]	5,000	-	39,161	44,161	5,000	-	32,609	37,609
Legacies Received by the PCC	-	18,423	-	18,423	-	-	500	500
	37,509	18,423	64,337	120,264	37,358	143	62,458	99,958
2b Charitable Activities								
Fees Received by the PCC	161	-	-	161	312	-	-	312
Magazine Sales	169	-	-	169	154	-	-	154
Shrine Candle Boxes	-	-	218	218	-	-	161	161
Refreshments after Services	-	283	-	283	-	479	-	479
Church Meals and Outings	-	-	-	-	-	605	-	605
Church & Hall Lettings	2,473	-	100	2,573	4,551	-	155	4,706
Insurance, Compensation etc. [5]	-	-	-	-	50	-	1,049	1,099
	2,803	283	318	3,405	5,067	1,084	1,365	7,516
2c Other Trading Activities								
Fundraising Events	-	-	1,622	1,622	-	-	-	-
Sale of Souvenirs, Guides etc.	40	-	93	133	17	-	30	46
St Alban's Printing Unit	-	5,569	-	5,569	-	6,722	-	6,722
	40	5,569	1,715	7,324	17	6,722	30	6,768
2d Investments								
CBF Investment Fund Dividends	-	519	2,232	2,752	-	507	2,180	2,687
CBF Property Fund Dividends	-	1,823	-	1,823	-	2,246	-	2,246
Deposit Fund Interest	-	793	418	1,211	-	930	426	1,356
Other Interest Received	89	-	0	90	69	-	13	82
	89	3,135	2,651	5,875	69	3,683	2,620	6,372
Total Income	40,441	27,411	69,021	136,869	42,510	11,632	66,472	120,614

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] Restricted Gift Day income 2024 is Lammas offering (for the Sanctuary Fund to provide altar bread and wine).

[3] Collections includes both general and special collections, both gift-aided through envelopes or the Small Donations Scheme and otherwise.

[4] Grants received from *Trustees of St Albans School* : £2,500 Maintenance of Public Worship; £522 Outreach/Youth Work; £2,000 Organ Fund.

(2024: £2,500 Maintenance of Public Worship; £1,500 Food Bank Fund; £39 Organ Fund.)

St Patrick's Fund : £2,500 Maintenance of Public Worship; £1,500 Food Bank Fund; £2,000 Heating Report.

(2024: £2,500 Maintenance of Public Worship; £2,796 Organ Fund, of which £1,500 misassigned to Food Bank Fund see Note 5 page 13.)

Grants from the *Aspinall Trust* : £9,000 Church Insurance; £2,000 Monitored Alarm; £4,420 Director of Music Fees; £1,500 Organ Fund;

£580 Organists; £500 Felling Vicarage Tree; £400 Outreach/Youth Work Fund; £10,000 Vicarage Renovation - all Restricted Funds.

(2024: £9,500 Church Insurance; £2,000 Monitored Alarm; £2,000 Kitchen Roof; £2,000 Electrical Survey; £1,000 Director of Music Fees.)

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building £4,239 - Restricted Fund. (2024: £11,524)

Mary Briggs Charity : £250 for Social Work - Restricted Fund.

Diocesan return of balance on wind up of *Parsonages Fund* : 2023: £247 - Miscellaneous Restricted Fund.

[5] (2024: £50 compensation for problems adding a new signatory to bank account, £1,049 insurance for damage to windows in attempted break-in.)

Note 3: Expenditure

	2025				2024			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2025	General	Designated	Funds	2024
3a Raising Funds								
Printing Unit Costs (External Work)	-	1,967	-	1,967	-	4,904	-	4,904
Hall Hire Costs (Gas, Electricity)	404	-	-	404	368	-	-	368
Fundraising Event Costs	-	-	710	710	-	-	-	-
Support Costs for Fundraising [1]	12	42	36	90	11	64	-	75
Total Raising Funds	416	2,009	746	3,171	378	4,969	-	5,347
3b Charitable Expenditure								
<i>Resourcing Ministry</i>								
Diocesan Common Fund	31,200	-	-	31,200	31,008	-	-	31,008
Parish Priest Expenses	3,077	-	10,457	13,534	1,745	-	-	1,745
Visiting Clergy Expenses	-	-	535	535	258	-	-	258
Church Running Costs [2]	3,761	1,550	13,983	19,295	4,780	260	12,036	17,076
Church Maintenance	330	2,185	4,494	7,009	117	2,315	3,384	5,816
Upkeep of Services	591	-	1,372	1,963	754	-	2,411	3,165
Upkeep of Church Garden	690	-	720	1,410	-	-	180	180
Magazine & Bookstall Costs	58	-	-	58	54	-	-	54
Printing Unit Costs (PCC work)	-	74	-	74	-	117	-	117
Foodbank	-	-	1,887	1,887	-	-	2,130	2,130
Church Hall Costs [3]	43	110	6,250	6,402	-	215	165	380
Building Repairs & Improvements [4]	42	5,334	31,950	37,327	-	44,863	30,143	75,006
Provision of Liturgical Music [5]	85	-	7,373	7,458	3,138	-	2,885	6,023
Church Meals & Outings [6]	-	1,222	-	1,222	-	696	-	696
Support Costs for Ministry [1]	1,210	2	66	1,278	1,221	2	69	1,292
<i>Total Resourcing Ministry</i>	41,088	10,477	79,089	130,654	43,075	48,467	53,404	144,946
<i>Resourcing Mission</i>								
Overseas Missions & Church Soc	-	-	-	-	-	-	-	-
Overseas Relief & Development	-	-	-	-	-	-	-	-
Home Relief: St Anne's Hostel	-	-	1,073	1,073	-	-	498	498
Secular Charities (Home & O'seas)	-	-	78	78	-	-	56	56
Home Secular Relief	-	-	-	-	-	-	-	-
Support Costs for Mission [1]	-	-	-	-	-	-	-	-
<i>Total Resourcing Mission</i>	-	-	1,150	1,150	-	-	554	554
Total Charitable Expenditure	41,088	10,477	80,239	131,804	43,075	48,467	53,958	145,500
Total Expenditure	41,504	12,486	80,985	134,975	43,453	53,436	53,958	150,847

[1] Support costs are allocated to *Fundraising*, *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure).

[2] Running Costs: Insurance £9,744; Alarm £2,442; Fire Extinguishers £427; Heating System £1,393; Gas £2,627; Electricity £2,387; Water £275.
(2024: Insurance £9,017; Alarm £2,316; Extinguishers £260; Gas £2,062; Electricity £2,269; Water £133; New Polisher £1,020.)

[3] Includes £6,250 estimated cost of redecoration of hall in 2025, including new LED lighting, to be paid from restricted donations.

[4] Kitchen Roof £13,028; Organ great underaction renewal £9,850; Choir Vestry (final) £6,401; Electrical Work £6,048; Heating report £2,000.
(2024: Choir Vestry £37,130; Kitchen Roof £33,046; Organ choir slider box renewal £4,530; Organ condition report £300.)

[5] Fees: Director of Music £6,000, Other organists £1,080, Conductor £120, Trumpeter (Remembrance Sunday) £85; RSCM subs. £173.
(2024: Director of Music £5,190, Other organists £470, Choir £100, Conductor £50, Trumpeter (Remembrance Sunday) £80; RSCM subs. £133.)

[6] Epiphany Carols £160; Patronal Festival £378; Induction of Fr Jacob £431; Refreshments after other Services £252.
(2024: Licensing of Missioner £400; Patronal Festival £168; Visiting Organists £128.)

Note 4: Analysis of Expenditure

4a: Analysis of Expenditure: 2025

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2025
Raising Funds	3,081	-	90	3,171
Charitable Activities				
Resourcing Ministry	129,376	-	1,278	130,654
Resourcing Mission	1,150	-	-	1,150
Total 2025	133,607	-	1,368	134,975

[1] Support Costs (as set out in 4c below) have been allocated to Fundraising, Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values.

4b: Analysis of Expenditure: 2024

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2024
Raising Funds	5,272	-	75	5,347
Charitable Activities				
Resourcing Ministry	143,654	-	1,292	144,946
Resourcing Mission	554	-	-	554
Total 2024	149,480	-	1,367	150,847

[1] Support Costs allocated in proportion to expenditure.

4c: Analysis of Support Costs

	2025				2024			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2025	General	Designated	Funds	2024
Broadband/Phone Line	789	-	-	789	741	-	-	741
Office Costs	17	-	-	17	40	-	7	47
Examination & Publication of Accounts	365	-	-	365	365	-	-	365
Bank Charges	52	43	102	197	85	66	62	213
	1,222	43	102	1,368	1,232	66	69	1,367

Note 5: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	2025
Grant for Organ Fund mis-posted to Food Bank in 2024	-	-	(1,500)	-	(1,500)
	-	-	1,500	-	1,500
Tax Rebate on donation to Fund for Organists misposted to Fund for Director of Music Fees in 2024	-	-	(500)	-	(500)
	-	-	500	-	500
Transfer from Concert Fund to Printing Fund for printing	-	58	(58)	-	-
Transfer of Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-
Transfer from General Fund to Printing Fund for PCC printing	(211)	211	-	-	-
Total Transfers into Funds	2,000	269	2,000	-	4,269
Total Transfers out of Funds	(211)	(2,000)	(2,058)	-	(4,269)
Net Transfer In/(Out)	1,790	(1,732)	(58)	-	-

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value	Additions	Charge for the Year	Net Book Value
	01/01/25			31/12/25
Printing Unit Canon Printer System [2]	-	-	-	-

Investment Assets	Value	Change in	Value
	01/01/25	Market Value	31/12/25
J Madeley Bequest (Designated Fund)	33,306	717	34,023 [3]
W Box Music Fund (Restricted)	25,124	(1,004)	24,119 [4]
M Goodman Memorial Fund (Endm't)	18,683	(747)	17,936 [4]
Henry Lee Sanctuary Fund (Endm't)	55,217	(2,207)	53,010 [4]
	<u>132,330</u>	<u>(3,242)</u>	<u>129,088</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The printing/stapling/folding system purchased in 2021 for £9,310.14 was fully depreciated linearly over four years.

[3] Based on **bid value** of £1.2389 pence per CBF Property Fund Income Share at 31/12/2025 - asset may be sold for restoration work.

[4] Based on value of £22.1983 pence per CBF Investment Fund Income Share at 31/12/2025 - (no bid/offer spread).

Note 7: Current Assets

7a Debtors at 31/12/2025	General Fund	Designated Funds	Restricted Funds	Total 2025
Gift Aid Income Tax Reclaimable [1]	5,461	-	3,430	8,891
Pre-Payments for Services [2]	1,925	-	137	2,062
Printing Invoiced	-	132	-	132
Q4 CBF Deposit Fund Interest Due	-	185	87	272
	<u>7,386</u>	<u>317</u>	<u>3,654</u>	<u>11,357</u>

7b Cash in Bank at 31/12/2025	General Fund	Designated Funds	Restricted Funds	Total 2025
Cash in Hand	-	17	40	57
Current Bank Accounts	(2,479)	26,905	50,986	75,413
CBF Deposit Accounts	-	17,238	8,598	25,836
	<u>(2,479)</u>	<u>44,160</u>	<u>59,625</u>	<u>101,306</u>

[1] Income Tax to be reclaimed on donations from 06/04/2025 to 31/12/2025 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] Prepayment for monitored alarm system to 30/09/2026 £1,925; RSCM membership 2026 £137.

Note 8: Creditors	General Fund	Designated Funds	Restricted Funds	Total 2025
Fees Collected for Diocese	-	-	259	259
Accruals for Goods & Services [1]	727	162	9	898
Owed to Volunteers [2]	-	641	1,469	2,110
Due to External Charities [3]	-	-	16	16
Hall Redecoration & Lighting [4]	-	-	6,250	6,250
2025 Subscriptions for 2026 Magazine	235	-	-	235
	<u>963</u>	<u>803</u>	<u>8,002</u>	<u>9,767</u>

[1] Costs for 2025 not paid until 2026: Gas £401; Electricity £323; Water £42; Printing Unit Canon page charge £160; Bank Charges £14.

[2] Walsingham pilgrimage: 2022 £349, 2023 £162; Food Bank £251; Concert catering costs £400; Patronal Festival catering £289; Induction catering £352; Flowers: Christmas 2024 £120, Easter 2025 £91, Christmas 2025 £95.

[3] Balance of collection in 2018 for St Thomas College Karachi (below cost of transfer).

[4] Estimate of reimbursement due against restricted Gift Aided donation in 2025 for hall refurbishment carried out in 2025.

Note 9: Movement of Funds

	Balance at 01/01/25	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/25
Endowment Funds						
M Goodman Memorial Fund	18,683				(747)	17,936
H Lee Sanctuary Reserve Fund	55,217				(2,207)	53,010
<i>Total Endowments</i>	<u>73,900</u>	-	-	-	(2,954)	<u>70,946</u>
Restricted Funds						
Birthday Book Fund	4,833	179			-	5,013
Charities Fund		1,152	1,152		-	-
Choir Fund	640				-	640
Church Urban Fund	200				-	200
Concert Fund		2,623	712	(58)	-	1,853
Digital Media Fund	182				-	182
Foodbank	5,184	2,470	1,887	(1,500)	-	4,266
Flower Fund	107	417	518		-	6
Floodlight Fund	250				-	250
Friends Fund	82	161	30		-	213
Garden Fund	1,250		720		-	530
GPOW VAT Refund Grant Fund		4,239	4,239		-	-
Insurance Claim Fund	6,620				-	6,620
Lecture Fund	67				-	67
Music Development Fund	1,287		173		-	1,114
Organ Fund	6,842	9,399	9,853	1,500	-	7,887
Organists Fund		580	1,080	500	-	-
Director of Music Fund	1,530	4,420	5,422	(500)	-	28
Restoration Appeal Fund	16,246	77	9,049		-	7,274
Sanctuary Fund	14,267	1,999	5,303		-	10,962
Vicar's Discretionary Fund	53				-	53
Walsingham Pilgrimage Fund	76				-	76
W Box Choral Music Income		698	698		-	-
W Box Choral Music Reserve	25,124				(1,004)	24,119
Youth Work & Outreach Fund	1,913	922			-	2,835
Miscellaneous Restricted Funds [1]	5,670	39,686	40,149		-	5,208
<i>Total Restricted Funds</i>	<u>92,423</u>	<u>69,021</u>	<u>80,985</u>	<u>(58)</u>	<u>(1,004)</u>	<u>79,396</u>
Designated Funds						
Building Fund	77	1				78
Miscellaneous Bequests Fund	6,025	18,425	5,334			19,115
J Madeley Bequest Fund	33,306				717	34,023
Maintenance Fund [2]	1,445	2,470	3,735			181
Printing Fund	20,829	6,232	2,085	(1,732)		23,245
Refreshment Fund	2,103	283	1,332			1,054
<i>Total Designated Funds</i>	<u>63,786</u>	<u>27,411</u>	<u>12,486</u>	<u>(1,732)</u>	<u>717</u>	<u>77,697</u>
General Fund	<u>3,217</u>	<u>40,441</u>	<u>41,504</u>	<u>1,790</u>	<u>-</u>	<u>3,944</u>
TOTAL FUNDS	<u>233,326</u>	<u>136,874</u>	<u>134,975</u>	<u>-</u>	<u>(3,242)</u>	<u>231,983</u>

[1] See Note 13 for details of Miscellaneous Restricted Funds

[2] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2025	2024
Fixed Assets - Tangible	-	-	-	-	-	-
Fixed Assets - Investment	-	34,023	24,119	70,946	129,088	132,330
Current Assets - Debtors	7,386	317	3,654	-	11,357	15,099
Current Assets - (Cash, Bank & CBF deposit)	(2,479)	44,160	59,625	-	101,306	89,370
Current Liabilities	(963)	(803)	(8,002)	-	(9,767)	(3,472)
Assets less Current Liabilities	3,944	77,697	79,396	70,946	231,983	233,326
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	3,944	77,697	79,396	70,946	231,983	233,326

Note 11: Payments to PCC Members

Angela Sones received fees of £6,000 for services as Director of Music. No other member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs

2025 2024

Wages & Salaries	-	-
Social Security Costs	-	-
Pension Contributions	-	-
	-	-

The Director of Music charged fees for the musical services she provided and was not a P.C.C. employee.
The P.C.C. had no paid employees in 2024 or 2025.

Note 13: Miscellaneous Restricted Fund

Balances at start of year: £1,916 for Kitchen Roof/Refit; £620 for Garden Tidy; £500 for Garden Improvement; £750 towards improving the West Entrance; £494 piano repair etc.; £483 for Church Insurance; £354 for Sound system; £250 for Social Work; £247 for Vicarage; £56 towards a new green frontal for St Alban's Altar.

Income during year: Grants from the Aspinall Trust of £9,000 for insurance; £2,000 for Monitored Alarm System; £500 towards felling Vicarage trees; £10,000 special grant for Vicarage renovation. Grant from the St Patrick's Fund £2,000 for a report on heating options. Grant from the Diocese £500 towards Vicarage decoration. Donations (with any Gift Aid) £605 for Fr Andrew Lenox-Conyngham on the 50th anniversary of his ordination; £81 towards the cost of the parish lamp at Walsingham; £2,500 towards the cost of Gas and Electricity; £6,250 towards remedial electrical work; £6,250 for refurbishment of the church hall area (St Patrick's Room).

Expenditure during year: Insurance £9,483; Vicarage Decoration £9,710; Vicarage Trees £747; Alarm system £2,000; Heating Report £2,000; Electrical Work £5,004; Kitchen Roof £1,838; Church Gas £1,250; Church Electricity £1,250; Refurbishment of Church Hall £6,250 (estimate of amount owed); Present to Fr Andrew £535; £81 towards Parish Lamp at Walsingham.

Balances at end of year: £78 for Kitchen Roof/Refit; £620 for Garden Tidy; £500 for Garden Improvement; £750 towards improving the West Entrance; £494 piano repair etc.; £354 for Sound system; £250 for Social Work; £790 for Vicarage renovation/redecoration; £56 towards a new green frontal for St Alban's Altar; £1,246 for Electrical Work; £70 collection for Fr Andrew (late donations paid over in 2026).

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building : monies designated (or redesignated) to be used for building maintenance, renewal or improvement

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date (e.g. as for Building Fund)

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing : monies retained by the St Albans Printing Unit from its income to provide for the renewal of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Digital Media : monies given to provide equipment or software or pay running costs of digital media

Director of Music : monies given to provide for the fees of the Director of Music

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban's & St Patrick's used to support projects in or associated with the church

GPOW VAT Refund Grant : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

Music Development : monies given to support the development of music within the church

Organ : monies raised and grants received for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists' fees

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music Income : Income from the W Box Choral Music Reserve, used towards fees of Director of Music

W Box Choral Music Reserve : monies left by Wilfred Box and others to maintain choral services in the church; currently retained as capital to provide continuing income towards fees of Director of Music

Youth Work and Outreach : monies for Youth Ministry and Outreach to local families.

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund because of (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund.

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2025 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



10/11 April 2026

W. T. Cooper

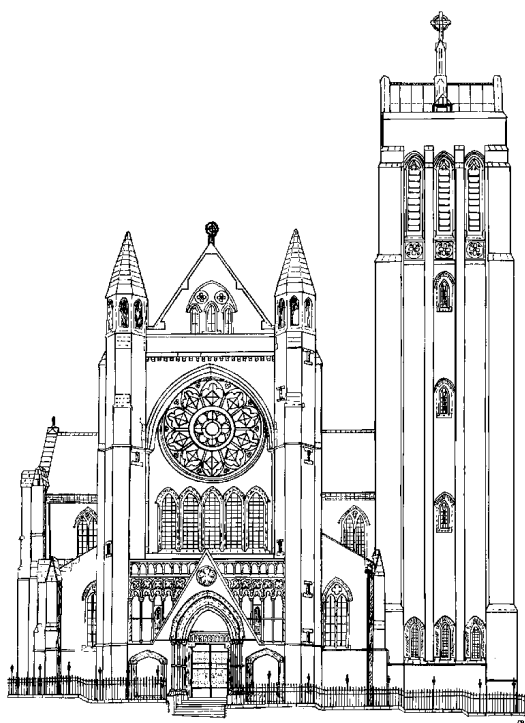
Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD

Accounts

**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2024**

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Annual Report for 2024 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical, in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2024.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM, but do not take office until formally admitted by the Archdeacon, are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan or General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 40 at the 2024 APCM, for which the default number elected annually is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2024 were held on Sunday 14th April in the church hall, St Patrick's Room at 12:00 noon.

Members serving on the PCC at any time from 1st January 2024 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes (retired 11th January 2025)

Churchwardens:

Christopher Smith (*re-elected at APCM 2024*)

Amanda Cadman (*re-elected at APCM 2024*)

Deanery Synod members

Elected at the 2023 APCM to serve until 2026 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2021 APCM to serve to 2024 APCM:

Maureen Fellows

Dianne Wainwright (resigned 22nd March 2023)

(There was no third candidate for office.)

Elected at 2022 APCM to serve to 2025 APCM:

Bryce Somerville

Rachel Smith

Fay Wilson

Elected at 2023 APCM to serve to 2026 APCM:

Edward Fellows,

Andrew Harvey

Aled Liddington (resigned from APCM 2024)

Elected at 2024 APCM to serve to 2027 APCM:

Maureen Fellows

Cynthia Somerville

(There was no third candidate for office.)

Co-opted member:

Angela Sones from 6th June 2024 to 2025 APCM

Officers 1st January 2024 to the date of this report:

Chair: Fr Dr Gerald Sykes (to 11th January 2025)

Deputy Chair: Edward Fellows

PCC Secretary: Andrew Harvey

Minuting Secretary: Fay Wilson

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Amanda Cadman

Children's Advocate: Amanda Cadman

Vulnerable Adults' Advocate: Amanda Cadman

DBS Administrator/Identity Verifier: Rachel Smith

Music Secretary: Bryce Somerville

Sidesmen: Christopher Smith, Fay Wilson, Amanda Cadman, Andrew Harvey and Bryce Somerville

PCC Meetings

The PCC held five meetings in 2024, numbered 507 to 511. (A sixth meeting, scheduled for January, was cancelled due to widespread illness of members.) The meetings were held in the church hall, some with provision for online participation. There was an average attendance of 78%. In 2025 the PCC has held two meetings to the date of this report: one regular meeting and a special meeting with the Archdeacon and Area Dean about the interregnum following the retirement of Fr Dr Gerald Sykes.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. The members in 2024 were: Fr Gerry Sykes, Amanda Cadman, Christopher Smith, Andrew Harvey, Edward Fellows (until 6th June) and Bryce Somerville (from 6th June). This committee can transact PCC business between full meetings, subject to directions from the PCC.

Restoration and Maintenance Task Group

This Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties for the work. This related particularly to the renewal of the church roof, completed in 2020. Since 2021 its functions have reverted to the churchwardens and the standing committee.

Children and Young People Committee

This group addressed issues to do with the Family Multimedia Mass held on Saturdays in the church hall and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included the Vicar, and local parent Negash Mebrahtu. Since 2021 with a decrease in children attending, its functions have reverted to *ad hoc* consultations by the Vicar.

Music Development Committee

Following the announcement by Aled Liddington that he would move away from the West Midlands and would resign as Director of Music from Easter 2024, a committee consisting of the Vicar, Music Secretary, the Churchwardens and Aled Liddington considered the job description and funding for a replacement Director of Music, shortlisted two candidates, conducted interviews and advised the Vicar on the appointment of Angela Sones B. Mus., who took up the post in May 2024.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated from their own home by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, as it used to use offset lithography) prints our parish magazine and other items for the PCC. In 2024 it also printed magazines for two other churches and a quarterly magazine for an

amateur radio society. In 2021 the Unit purchased a new Canon machine to print, fold and staple magazines at a cost of £9,310. The cost was spread over four years by linear depreciation and is now full written off. The unit has provided an income of £2,000 annually to the church General Fund from the profits of its external work for some years. However, Maureen and Edward cannot continue, due to age and increasing infirmity, and expect to wind down the unit during 2025.

Friends of St. Alban's and St. Patrick's

Originally formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends last held a fund-raising meeting in 2019 and last sent out a newsletter in 2018. The subscriptions of most former members have expired, although a few still contribute by standing orders. The Committee, chaired by Amanda Cadman, had hoped to place a new emphasis on non-fundraising events enabling wider participation from the congregation and beyond, but a lack of volunteers from a decreasing congregation means that the prospects of reviving the Friends are not currently good.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In June 2023 the PCC adopted an updated *Promoting a Safer Church Parish Policy Statement*, a *Policy Statement on the Recruitment of Ex-Offenders*, as well as a *Parish Safeguarding Complaints Procedure* (which covers complaints about the application of safeguarding procedures, rather than safeguarding issues).

In November 2024 the PCC adopted an updated *Promoting a Safer Church Policy Statement*, updated *Safeguarding Children*, *Adult Safeguarding*, *Responding to Domestic Abuse* and *Recruitment of Ex-Offenders Policies* and an updated *Safeguarding Complaints Procedure*. Copies of these are available on our website (www.saintalban.co.uk).

General Data Protection Regulation (GDPR)

Under the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website (www.saintalban.co.uk).

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Because the church is built on land rising from west to east, there are flights of steps at both the west entrance from Stanhope Street and the south entrance from Conybere Street. Step-free access is available through the 'cloister' entrance to the north transept, reached by a path from Stanhope Street north of the church. There is an adapted toilet suitable for wheelchair users, which also provides a baby-changing facility. The church has an inductive loop for users of hearing aids.

Insurance

The PCC has a ParishCare policy with Trinitas Church Insurance Services, underwritten by Aviva, which provides public liability insurance of £10m and buildings cover of £30m. In 2024 £1,049 was received for damage to windows in an unsuccessful attempted break-in.

Risk Management

Charities required to have a full audit of their accounts are also required to include a Risk Management Statement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2024 and has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics – Changing Demographics

In the 2021 census there were about 4,924 people living in the parish, an increase from about 4,500 in 2011, and 3,371 in 2001. With the provision of new housing the population continues to increase.

Between the 2001 and 2021 censuses there were substantial changes in the ethnicity and religious affiliation of the population of the parish:

Ethnicity	2001	2021	Religion	2001	2021
White	41%	21%	Christian	45%	24%
Asian	28%	25%	Muslim	27%	50%
Black	19%	32%	Other	6%	4%
Mixed	8%	7%	None	11%	16%
Other	4%	15%	Blank	11%	6%

The parish is within the most deprived percentile of parishes in England (109th out of 12,178 parishes).

At the 2024 APCM the electoral roll was 40, 9 of whom lived in the parish. There had been one addition and three removals (one death, one moved away, one no longer attending) since the 2023 APCM, when it had 42 members. Under the Church Representation Rules, a new roll is compiled every six years. A new roll is being compiled in 2025 and is open for applications at the date of this report.

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness – was assessed as 33 in December 2024, with 0 under 10, 1 age 11–17, 17 age 18–69 and 15 age 70 or over. Totals for previous years were: 2023, 45; 2022, 46; 2021, 42; 2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69.

Church Services

The pattern of regular services is now:

- Weekly Sunday 10:00 a.m. Mass with choir.
- Fourth Sunday of the month, 6:00 p.m. Solemn Choral Evensong and Benediction.

In addition to regular weekly or monthly services, there are regular annual services for Epiphany, Candlemas, Ash Wednesday, St Patrick's Day, Maundy Thursday, Good Friday, Holy Saturday, Ascension Day, Corpus Christi, St Alban's Day, The Assumption of the Blessed Virgin Mary, Holy Cross Day and Christmas.

In 2024 three funerals were held in the church. There was one adult baptism in the church, and two members were confirmed. No weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child were held. In 2025, to the date of this report, there has been one infant baptism in the church.

An Anglo-Catholic Missioner

The parish has joined with those of St George's, Edgbaston; St John's, Perry Barr; St Matthew's, Perry Beeches; and St Mark's, Kingstanding, in a five-year mission project to grow new disciples in each parish and pilot new ways that could be transferrable to other Anglo-Catholic settings. The project is being facilitated by a full-time Missioner, Mother Charlotte Gibson, who was licensed at St Alban's Church on the 11th of April 2024. Her post is funded by a grant from the Church Commissioners.

Church Building and Contents

Quinquennial Inspection

A new inspection was carried out in September 2024. The report, delivered in November, has yet to be considered in detail by the PCC. Some of the defects identified in the previous quinquennial inspection, carried out in 1999, were addressed by adding to the work carried out in 2020 and 2021 to renew the church roof and provide improved accessibility.

Electrical Installation Condition Report

An electrical inspection of the church and hall was carried out in September 2024. Rectification of defects identified took place in February 2025.

The Building No Longer Formally at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, because: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20 extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." Following renewal of the roof and lowering of the ground at the east end, the church was removed from Heritage at Risk Register in 2021.

The Church Roof Renewed

In 2016, the roofs of St Patrick's Chapel, the South Transept, the Ambulatory and the Organ Loft were renewed aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT

reclaim under the Listed Places of Worship Grant Scheme. In 2020, the remaining high-level roofs were renewed, their rainwater goods refurbished or renewed, and other high-level repairs carried out while access from the scaffolding was available with the aid of a project delivery phase grant of £222,000 from the National Lottery Heritage Fund.

With the title *Revealing St Alban's Hidden Heritage*, the project also included improving step-free access to the church, developing a range of new interpretive materials and providing more frequent open days. The project grant covered 43% of the cost of this work, and VAT was reclaimed through the Listed Places of Worship Grant Scheme, with the balance funded by the PCC's restricted church restoration fund and designated funds, mainly from past unrestricted bequests set aside for this purpose.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

Floodlights Remain Defective

Floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. Most of the underground cabling and many of the lamps now need replacing and have been disconnected. In 2024 only some floodlights at the west end were functional. Complete renewal using low-energy LED lamps is needed but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At the start of 2024 the church was heated by eleven gas heaters around the walls: 7 balanced-flue convection heaters (of which 3 were renewed like-for-like during 2022) and 3 fan-assisted heaters. A fourth fan-assisted heater failed several years ago and cannot not be repaired or replaced like-for-like, while an eighth convector failed irreparably in 2023. Early in 2024 another of the fan-assisted heaters failed and one of the remaining convectors could not be relit in the autumn. Early in 2025 the pilot light of another convector will not remain lit. Due to pressure of work the Gas Engineers due to perform an annual service will not now attend until the end of April 2025. The size of the building and the large area of single-glazed windows prevent the heaters from achieving a comfortable temperature for the congregation in cold weather.

The vestries and hall are heated by a separate gas-fired heating/hot water system. The choir vestry is heated independently by a gas boiler and radiators. Each of these can achieve a comfortable temperature.

The Church of England has committed to reaching net zero carbon emissions by 2030 and in August 2021 the PCC moved to "Green Gas" and 100% renewable electricity tariffs. The PCC has replaced the more accessible incandescent filament lamps and former fluorescent tube lighting in the kitchen and choir vestry with low-energy LED lamps, but most of the church lighting system, using both

filament and discharge lamps, is not accessible without specialist equipment.

The Church of England Energy Footprint Tool reports gross figures for CO₂ emissions from our gas and electricity usage of 12.6, 12.7 and 12.5 metric tonnes for 2022, 2023 and 2024. Based on our previous contracts for green gas and renewable electricity, it reported net figures of 1.6 and 1.7 metric tonnes for 2022 and 2023. In August 2024 the PCC moved to new three-year contracts for gas from British Gas "100% of your gas will be backed by Renewable Gas Guarantees of Origin from UK renewable green gas." and electricity from E.ON Next "100% renewable". Unfortunately, the 2024 energy tool does not recognise either of these tariffs and therefore reports both gross and net CO₂ emissions for 2024 as 12.5 metric tonnes.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential future work for which funding is needed.

Removal of Asbestos beneath the North Transept

In 2021, a small area of flooring collapsed in the north transept, revealing asbestos insulation board covering a chamber connected to old heating ducts. In 2022 specialist contractors dismantled the floor above the chamber, removed the asbestos and decontaminated the chamber and the recovered wooden floor blocks. In 2023 plans to reinstate the floor were prepared. However, at the date of this report, this work is on hold for lack of funds.

Church Hall and Vestries

In 2022 removal of asbestos-containing vinyl tiles and the flue of a former gas heater, believed to contain asbestos, from the choir vestry, revealed the poor condition of the terrazzo floor beneath.

In July 2023 (hitherto) extreme rainfall washed moss from the hall roof onto the flat roof of the kitchen and adjacent lobby blocking the drains. This roof sloped inwards towards the south gable of the hall, resulting in pooling and water entry, bringing down part of the kitchen ceiling and soaking the floor of the hall. Insurance provided £8,620 towards replacing the ceiling and carpet.

In 2024 work began to replace the floor of the choir vestry with a new floor incorporating thermal insulation and surfaced with quarry tiles, with practical completion on 11th March 2025. At the same time the old fluorescent tube lighting was replaced with LED lighting in fittings of heritage appearance. The tiles and light fittings were paid for by donors.

Work also began in 2024 to alter the kitchen roof to slope away from the hall and discharge rainwater through chutes in the parapet and external down pipes to prevent future flooding due to blockage of internal drains, with practical completion on 13th January 2025. At the same time the lighting and ventilation of the kitchen was updated.

After alteration of the roof there was further water ingress to the kitchen area, which has been traced to defects in the hall roof adjacent to the kitchen and further repairs will be needed in 2025.

Parking in Highgate

In 2019 Birmingham City Council proposed a controlled parking scheme for Highgate, in which parking on the frontages of the church would be reserved for residents, with limited pay-and-display parking on the opposite side of Stanhope Street. Following representations from the church, Councillor Brigid Jones, then Deputy Leader of the City Council, wrote to one of the churchwardens that the scheme would not operate on Sundays and Bank Holidays, and suggestions for paid parking on the frontages of the church, a waiting area for hearses outside the main doors and blue-badge holder bays would be incorporated in a revised plan. Covid-19 intervened, and the revised plan was not circulated. In 2024 the PCC received notice that it was now planned for the scheme to operate every day. New plans again showed that the frontages of the church and adjacent vicarage would be for residents' parking, with "no waiting at any time" in front of the main entrance and limited paid parking on the other side of Stanhope Street. The Vicar, churchwardens, PCC and other members of the congregation, as well as members of other religious groups affected by the scheme, made representations to councillors and council officers requesting changes. At the date of this report, we do not know the outcome of the consultation.

Use of the Church Hall – St Patrick's Room

During 2024 the hall was used for five PCC meetings, until June for a Saturday afternoon Family Mass, for part of year for choir rehearsals and for refreshments after Sunday Mass and Festival Masses for St Patrick and St Alban. It was hired for one day a week by Highgate Community Support Ltd., for the meetings of a Women's Group; by Birmingham Anglo-French Society for 14 evening meetings; and until July on Saturdays by Friction Arts to deliver their young peoples' Art Club while their premises in Digbeth were renovated.

Church Open Days and Heritage Visitors

A programme of regular open days begun in 2020 was suspended due to Covid-19. We have been unable to restart a programme of regular open days, for lack of suitable volunteer stewards.

In 2022 we opened the church for the national Heritage Open Days (HOD) and Birmingham Heritage Week (BHW) with 90 visitors over ten days.

In 2023 we opened the church for one day in association with a local street event with 11 visitors and for nine days during the HOD/BHW with 63 visitors. We also hosted visits by the Friends of Birmingham Museum and Art Gallery and the University of the Third Age with 39 and 25 visitors, and 4 'heritage' visitors attended while the church was open after services.

In 2024 we opened the church to visitors for six days over the HOD/BHW with 54 visitors and recorded 2 other 'heritage' visitors.

Concerts, Recitals and Music Visits

In 2019, before Covid-19, the church hosted 11 free concerts, 7 by members of the Royal Birmingham Conservatoire (RBC), with a total attendance of 244, a ticketed performance of *Messiah* given by the Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual Service of Nine Lessons and Carols of the Birmingham Bach Choir with a congregation of 190. After disruption of such activities by Covid-19, in 2022 we hosted 2 free concerts (combined attendance 37), a ticketed organ recital (attendance 43), and the Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 143. In 2023 the church hosted 3 free concerts (combined attendance 53) and a visit by 35 Dutch Organists during their tour.

In 2024 we hosted one free concert by the RBC and another by Christi Park (combined audience 41) and hosted the Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 138.

Food Bank

Operated by Amanda Cadman, assisted in 2024 by Akole Sykes and young people, the United Highgate Food Bank stores in the South Porch food, some donated but most purchased from grants and donations. It provides weekly food parcels to those in need in the parish.

Music, Choir and Organ

Aled Liddington gave notice that he would resign as Director of Music from the end of March 2024, due to a move away from the West Midlands. Angela Sones was appointed as his successor, but because of prior commitments could not take up the post until May and the PCC is grateful to John Jenkin for filling part of the gap between appointments. At the end of 2024 the regular Sunday morning choir had seven members, with increasing numbers of visitors from other churches assisting for Choral Evensong and other special services. During 2024 the organ's choir slider machine was refurbished at a cost of £4,830 and during 2025 before the date of this report the great under-action has been refurbished at a cost of £9,850. The Organ Fund is now empty, but all the leatherwork needs renewal soon at an estimated cost of £65,000, while modernisation of the piston capture system would cost a further £22,200.

Servers

During 2024 Harry Daniels, Simon Wainwright, Kevin Blakey (until he moved away) and Simon Mebrahtu (until he went away to university) kept up the standard of serving at Sunday Mass, assisted when available by Andrew Harvey. In 2025 Reshawn Farrell has joined the serving team.

Eco Church Bronze Award

In November 2023 the church gained the Bronze Eco Church award. Our Environmental Lead is Rachel Smith. We hope to work towards a Silver Award. As part of our commitment, we will continue to leave most of the grass unmown from spring until late June to encourage wildflowers and pollinating insects, while keeping the edges tidy. Wildflowers which appeared in 2023 included pyramidal orchids.

Financial Review

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment funds. The investments are revalued yearly on the 31st of December, usually at the “net asset” or “mid-market” value, which lies between the “bid market value” at which shares may be sold and the “offer price” at which they may be bought. From 2019 the CBF Property Fund shares of Joyce Madeley’s bequest have been valued instead at the lower “bid market value” because the PCC may need to sell them in the short term to pay for restoration work.

Major Income and Expenditure for Building Work

Major expenditure on renewing the church roof, associated repairs and improvements to the step-free entrance completed in 2021 depleted the PCC’s unrestricted reserves in matching funding for the National Lottery Heritage Fund grant that allowed the work to take place. In late 2021 the PCC received an unrestricted legacy of £50,000 from Mary Goodman (died 1st February 2001), which has enabled further work to the building.

During 2024 the renewal of the choir vestry floor and the alteration of the kitchen roof were started, but the PCC could not afford to proceed with the reinstatement of the floor in the north transept. Including VAT, £37,130 was spent on the choir vestry during the year and £33,046 on the kitchen roof, funded mainly from Mary Goodman’s bequest, together with contributions from our Restoration, Building and Friends’ Funds, grants from the Aspinall Trust and St Patrick’s Fund and donations. The VAT was recovered through the Listed Places of Worship Grant Scheme.

Financial Statements

The financial statements and notes on pages 7 to 18 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds. In 2024 the PCC’s gross income did not exceed £250,000, requiring examination of the accounts for the year by a qualified accountant, and the PCC’s gross assets did not exceed £3,260,000 (the inalienable buildings and land are not capitalised), which would have required a full audit.

In 2024 the PCC received donations and grants of £37,501 for unrestricted purposes and £62,458 for restricted. It met its financial obligations, including paying £31,008 to the Diocesan Common Fund.

3.5% of the expenditure of the PCC was classed as expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £4,904; income £6,722; a profit of 37% on turnover.

The General Fund had an annual surplus £869 (following a surplus of £1,209 in 2023, a deficit of £2,063 in 2022, surpluses of £542 for 2021 and £1,672 for 2020 and deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of

just £3,217. This represents a reserve of only 27 days average expenditure; a balance of about £7,260 would be required for a reserve of two months’ expenditure. General Fund income for 2024 was £4,172 more than for 2023 while expenditure was £4,537 more than for 2023.

The annual contribution to the Diocesan Common Fund was held at £27,359 from 2020 to 2023 following the effects of Covid-19, but for 2024 the PCC contributed £31,008, £3,091 more than the minimum ask for the year of £27,917. The PCC has committed to contributing £31,200 to the Common Fund for 2025.

Three-year contracts for green Gas and renewable Electricity begun in summer 2021 protected the PCC from the price spike following the Russian invasion of Ukraine in 2022 but the best prices we could obtain for new three-year contracts for green Gas and renewable Electricity in summer 2024 result in an increase of £630 for electricity and £1,384 for gas based on the same annual usage.

Little of the expenditure from the General Fund is discretionary, so in 2025 the PCC will need to increase its income to make ends meet.

While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions as unavoidable costs rise, it is the view of the PCC that at the date of this report it remains financially viable as a going concern because it has Unrestricted reserves in the form of Designated Funds, which the PCC could redesignate to general purposes if needed.

Volunteers

The PCC depends on volunteers, most of whom live outside the parish and many of whom are elderly, for the running and administration of the church as well as for financial supports.

Retirement of Fr Dr Gerald Sykes

On Sunday 8th September 2024, Fr Gerry Sykes, announced to the congregation that he would retire as vicar early in the new year. He retired on 11th January 2025. The PCC records its warm thanks to Fr Gerry and his wife Akole for all that they have done in and for the parish over the last seven years.

Deaths in the Congregation

The PCC records with sorrow the deaths during the year of these members, former members and relatives of the congregation:

Seth Broadbent – 12th January 2024;

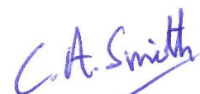
John Pomphrett – 13th January 2024;

Patrick Littlejohns – 11th July 2024.

Adopted by the PCC on the 24th of March 2024 and signed on behalf of the PCC by:



Amanda Cadman
Churchwarden



Christopher Smith
Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2024

Statement of Financial Activities

		Unrestricted Funds		Restricted	Endowment	Total	Total
		General	Designated	Funds £	Funds £	2024 £	2023 £
	Note	Fund £	Funds £				
Income & Endowments from:							
Donations	2a	37,358	143	62,458	-	99,958	67,758
Charitable Activities	2b	5,067	1,084	1,365	-	7,516	15,677
Other Trading Activities	2c	17	6,722	30	-	6,768	7,784
Investments	2d	69	3,683	2,620	-	6,372	5,491
Total		42,510	11,632	66,472	-	120,614	96,709
Expenditure on:							
Raising Funds	3a,4	378	4,969	-	-	5,347	5,130
Charitable Activities	3b,4	43,075	48,467	53,958	-	145,500	73,569
Total		43,453	53,436	53,958	-	150,847	78,699
Net income/(expenditure) before revaluing investments		(943)	(41,804)	12,514	-	(30,233)	18,010
Unrealized Gains/(Losses) on Investment Assets	6	-	2,184	562	1,654	4,400	4,158
Net Income/(Expenditure)		(943)	(39,620)	13,077	1,654	(25,833)	22,168
Transfers between Funds: in	5	2,000	188	172	-	2,360	2,213
Transfers between Funds: out	5	(188)	(2,172)	-	-	(2,360)	(2,213)
Net Transfers between Funds		1,812	(1,984)	172	-	-	-
Net Movement in Funds	9	869	(41,604)	13,249	1,654	(25,833)	22,168
Published Balance for 2023		2,349	105,390	79,174	72,247	259,159	236,991
Total Funds at 31 December	9	3,217	63,786	92,423	73,900	233,326	259,159

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2024

Balance Sheet at 31st December 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible	6	-	2,328
Investments	6	132,330	127,930
		<u>132,330</u>	<u>130,258</u>
Current Assets			
Debtors	7a	15,099	8,459
Cash	7b	89,370	123,882
		<u>104,469</u>	<u>132,341</u>
Current Liabilities			
Creditors	8	(3,472)	(3,440)
Current Assets less Current Liabilities		<u>100,996</u>	<u>128,901</u>
Total Net Assets	10	<u>233,326</u>	<u>259,159</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		3,217	2,349
Unrestricted - Designated Funds		63,786	105,390
Restricted Funds		92,423	79,174
Endowment Funds		73,900	72,247
Total Reserves		<u>233,326</u>	<u>259,159</u>

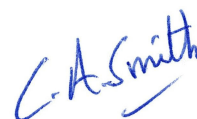
The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 24th of March 2025.

Signed in interregnum by the Church Wardens on behalf of the PCC:



Amanda Cadman
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies***Basis of Accounting***

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations. Under church regulations the capital of Endowment funds is held by the Diocese on behalf of the PCC.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities: the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. Gifts in kind are accounted for at their fair value when received. All income is accounted for gross. The value of volunteer help is not included in the accounts but is acknowledged in the Annual Report.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

Costs of Raising Funds:

These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; the church hall St Patrick's Room is used mainly for parish purposes and is not separately metered, but an estimate of the cost of heating and lighting for hire use is included here.

Charitable Expenditure:

Charitable expenditure is analysed between *Ministry* and *Mission* expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as office costs, examination and publication of accounts, and bank charges. The costs are allocated to the *Fundraising, Resourcing Ministry* and *Resourcing Mission* expenditure headings. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2024 the agreed contribution to the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Valuation of Benefice property and consecrated property is excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room (the Church Hall) and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It was capitalised and has been depreciated linearly over four years. It is kept and operated at the home of PCC members Edward and Maureen Fellows, the volunteers who run the Printing Unit. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Fund (an unrestricted, designated fund) to provide funding for work to the church building. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2024, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors from which payment is receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consumable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank stock are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2024				2023			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2024	General	Designated	Funds	2023
2a Donations								
Planned Giving [1]	10,645	-	760	11,405	8,810	-	760	9,570
Gift Days [2]	9,625	-	70	9,695	9,585	-	-	9,585
Collections [3]	1,523	-	785	2,308	2,968	-	960	3,928
Friends' Subscriptions	-	-	52	52	-	-	57	57
Sundry Donations	4,235	143	22,387	26,765	330	420	8,271	9,021
Gift Aid Tax Recoverable	6,330	-	5,295	11,625	4,976	-	1,864	6,840
Grants Received by the PCC [4]	5,000	-	32,609	37,609	5,000	-	23,757	28,757
	37,358	143	62,458	99,958	31,668	420	35,669	67,758
2b Charitable Activities								
Fees Received by the PCC	312	-	-	312	99	-	-	99
Magazine Sales	154	-	-	154	267	-	-	267
Shrine Candle Boxes	-	-	161	161	-	-	131	131
Refreshments after Services	-	479	-	479	-	352	-	352
Church Meals and Outings	-	605	-	605	-	-	-	-
Church & Hall Lettings	4,551	-	155	4,706	6,208	-	-	6,208
Insurance, Compensation etc. [5]	50	-	1,049	1,099	-	-	8,620	8,620
	5,067	1,084	1,365	7,516	6,574	352	8,751	15,677
2c Other Trading Activities								
Fundraising Events	-	-	-	-	-	338	287	625
Sale of Souvenirs, Guides etc.	17	-	30	46	2	-	34	36
St Alban's Printing Unit	-	6,722	-	6,722	-	7,123	-	7,123
	17	6,722	30	6,768	2	7,461	321	7,784
2d Investments								
CBF Investment Fund Dividends	-	507	2,180	2,687	-	499	2,147	2,646
CBF Property Fund Dividends	-	2,246	-	2,246	-	1,357	-	1,357
Deposit Fund Interest	-	930	426	1,356	-	855	524	1,379
Other Interest Received	69	-	13	82	94	-	15	109
	69	3,683	2,620	6,372	94	2,711	2,686	5,491
Total Income	42,510	11,632	66,472	120,614	38,338	10,944	47,428	96,709

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] Restricted Gift Day income is Lammas offering (for the Sanctuary Fund to provids altar bread and wine).

[3] Collections includes both general and special collections, both gift-aided through envelopes or the Small Donations Scheme and otherwise.

[4] Grants received from *Trustees of St Albans School* : £2,500 Maintenance of Public Worship; £1,500 Food Bank Fund; £39 Organ Fund.

(2023: £2,500 Maintenance of Public Worship.)

St Patrick's Fund : £2,500 Maintenance of Public Worship; £1,500 Food Bank Fund; £1,296 Organ Fund.

(2023: £2,500 "Maintenance of Public Worship", £1,500 Food Bank Fund, £4,633 Kitchen Roof.)

Grants from the *Aspinall Trust* : £9,500 Church Insurance, £2,000 Monitored Alarm, £2,000 Kitchen Roof, £2,000 Electrical Survey, £1,000

Director of Music Fees - all Restricted Funds.

(2023: £7,000 Church Insurance, £4,000 Director of Music Fees, £3,100 Kitchen Works, £2,000 Monitored Alarm, £400 Sound System.)

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building £11,524 - Restricted Fund. (2023: £1,124)

Mary Briggs Charity : £250 for Social Work - Restricted Fund.

Diocesan return of balance on wind up of *Parsonages Fund* : 2023: £247 - Miscellaneous Restricted Fund.

[5] £50 compensation for problems adding a new signatory to bank account, £1,049 insurance for damage to windows in attempted break-in.

(2023: Trinitas (AVIVA) insurance for water damage to kitchen ceiling and hall carpet.)

Note 3: Expenditure

	2024				2023			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2024				2023
3a Raising Funds								
Printing Unit Costs (External Work)	-	4,904	-	4,904	-	4,691	-	4,691
Hall Hire Costs (Gas, Electricity)	368	-	-	368	153	-	-	153
Fundraising Event Costs	-	-	-	-	-	223	-	223
Support Costs for Fundraising [1]	11	64	-	75	-	63	-	63
Total Raising Funds	378	4,969	-	5,347	153	4,977	-	5,130
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	31,008	-	-	31,008	27,359	-	-	27,359
Parish Priest Expenses	1,745	-	-	1,745	2,411	-	-	2,411
Visiting Clergy Expenses	258	-	-	258	161	-	-	161
Church Running Costs [2]	4,780	260	12,036	17,076	5,329	1,436	9,000	15,764
Church Maintenance	117	2,315	3,384	5,816	-	1,473	372	1,845
Upkeep of Services	754	-	2,411	3,165	1,222	-	982	2,204
Upkeep of Church Garden	-	-	180	180	-	-	1,000	1,000
Magazine & Bookstall Costs	54	-	-	54	64	-	-	64
Printing Unit Costs (PCC work)	-	117	-	117	-	140	-	140
Foodbank	-	-	2,130	2,130	-	-	1,467	1,467
Church Heritage Projects	-	-	-	-	50	-	-	50
Church Hall Costs [3]	-	215	165	380	300	582	6,435	7,316
Verger	-	-	-	-	-	-	-	-
Building Repairs & Improvements [4]	-	44,863	30,143	75,006	-	2,386	3,464	5,851
Provision of Liturgical Music [5]	3,138	-	2,885	6,023	694	-	4,898	5,592
Church Meals & Outings [6]	-	696	-	696	-	264	162	426
Support Costs for Ministry [1]	1,221	2	69	1,292	1,127	2	61	1,189
Total Resourcing Ministry	43,075	48,467	53,404	144,946	38,716	6,282	27,840	72,839
Resourcing Mission								
Overseas Missions & Church Soc	-	-	-	-	46	-	373	419
Overseas Relief & Development	-	-	-	-	-	-	-	-
Home Relief: St Anne's Hostel	-	-	498	498	-	-	310	310
Secular Charities (Home & O'seas)	-	-	56	56	-	-	-	-
Home Secular Relief	-	-	-	-	-	-	-	-
Support Costs for Mission [1]	-	-	-	-	1	-	-	1
Total Resourcing Mission	-	-	554	554	48	-	683	731
Total Charitable Expenditure	43,075	48,467	53,958	145,500	38,763	6,282	28,523	73,569
Total Expenditure	43,453	53,436	53,958	150,847	38,916	11,260	28,523	78,699

[1] Support costs are allocated to *Fundraising*, *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure).

[2] Church Running Costs: Insurance £9,017; Alarm £2,316; Extinguishers £260; Gas £2,062; Electricity £2,269; Water £133; New Polisher £1,020.
(2023: Insurance £7,887; Alarm System £2,147; Heating System £1,073; Fire Extinguishers £363; Gas £2,235; Electricity £1,659; Water £400.)

[3] Figure for 2023 Includes £6,140 refurbishment of toilets paid for by restricted donations.

[4] Choir Vestry £37,130; Kitchen Roof £33,046; Organ £4,830. (2023: North Transept plans £1,032, Choir Vestry £2,419; Kitchen Roof £2,400.)

[5] Fees: Director of Music £5,190, Other organists £470, Choir £100, Conductor £50, Trumpeter (Remembrance Sunday) £80; RSCM subs. £133.

(2023: Fees: Director of Music £5,160, Other organists £100, Choir £125, Trumpeter (Remembrance Sunday) £80; RSCM subs. £127.)

[6] Licensing of Missioner £400; Patronal Festival £168; Visiting Organists £128.(2023: Patronal Festival £264; Walsingham pilgrimage £162.)

Note 4: Analysis of Expenditure**4a: Analysis of Expenditure: 2024**

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2024
Raising Funds	5,272	-	75	5,347
Charitable Activities				
Resourcing Ministry	143,654	-	1,292	144,946
Resourcing Mission	554	-	-	554
Total 2024	149,480	-	1,367	150,847

[1] Support Costs (as set out in 4c below) have been allocated to Fundraising, Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values.

4b: Analysis of Expenditure: 2023

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2023
Raising Funds	5,067	-	63	5,130
Charitable Activities				
Resourcing Ministry	71,649	-	1,189	72,839
Resourcing Mission	729	-	1	731
Total 2023	77,445	-	1,254	78,699

[1] Support Costs allocated in proportion to expenditure.

4c: Analysis of Support Costs

	2024			2023			
	Unrestricted Funds		Total	Unrestricted Funds		Total	
	General	Designated	Funds	General	Designated	Funds	
Broadband/Phone Line	741	-	-	741	678	-	678
Office Costs	40	-	7	47	-	-	-
Examination & Publication of Accounts	365	-	-	365	360	-	360
Bank Charges	85	66	62	213	90	65	61
	1,232	66	69	1,367	1,128	65	61
							1,254

Note 5: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2024
LPoW Grant claim re 2023 timed out; now paid by Bequests	-	(172)	172	-	-	-
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(188)	188	-	-	-	-
Total Transfers into Funds	2,000	188	172	-	2,360	
Total Transfers out of Funds	(188)	(2,172)	-	-	(2,360)	
Net Transfer In/(Out)	1,812	(1,984)	172	-	-	

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/24	Additions	Charge for the Year	Net Book Value 31/12/24
Printing Unit Canon Printer System [2]	2,328	-	(2,328)	-

Investment Assets

Unrealized Gains and Losses	Value 01/01/24	Change in Market Value	Value 31/12/24
J Madeley Bequest (Designated Fund)	31,122	2,184	33,306 [3]
W Box Music Fund (Restricted)	24,562	562	25,124 [4]
M Goodman Memorial Fund (Endm't)	18,265	418	18,683 [4]
Henry Lee Sanctuary Fund (Endm't)	53,981	1,236	55,217 [4]
	<u>127,930</u>	<u>4,400</u>	<u>132,330</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The printing/stapling/folding system purchased in 2021 for £9,310.14 has been depreciated linearly over four years.

[3] Based on **bid value** of 121.28 pence per CBF Property Fund Income Share at 31/12/2024 - asset may be sold for restoration work.

[4] Based on value of 2,312.27 pence per CBF Investment Fund Income Share at 31/12/2024 - (bid/offer spread no longer applies).

Note 7: Current Assets

7a Debtors at 31/12/2024	General Fund	Designated Funds	Restricted Funds	Total 2024
Gift Aid Income Tax Reclaimable [1]	5,333	-	4,090	9,422
Pre-Payments for Services [2]	1,850	-	137	1,987
LPoW Grant claimed against VAT	-	-	2,858	2,858
Church/Hall Hire Invoiced	400	-	-	400
PCC Fees Funeral 27/12/24	104	-	-	104
Printing Invoiced	-	76	-	76
Q4 CBF Deposit Fund Interest Due	-	206	46	252
	<u>7,687</u>	<u>281</u>	<u>7,131</u>	<u>15,099</u>

7b Cash in Bank at 31/12/2024	General Fund	Designated Funds	Restricted Funds	Total 2024
Cash in Hand	-	215	186	402
Current Bank Accounts	(3,160)	13,105	53,000	62,946
CBF Deposit Accounts	-	17,621	8,402	26,022
	<u>(3,160)</u>	<u>30,941</u>	<u>61,588</u>	<u>89,370</u>

[1] Income Tax to be reclaimed on donations from 06/04/2024 to 31/12/2024 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] Prepayment for monitored alarm system to 30/09/2025 £1,800; RSCM membership 2025 £137; Water credit balance 31/12/24 £50.

Note 8: Creditors

	General Fund	Designated Funds	Restricted Funds	Total 2024
Fees Collected for Diocese	-	-	215	215
Accruals for Goods & Services [1]	1,130	398	5	1,533
Owed to Volunteers [2]	54	345	631	1,030
Due to External Charities [3]	-	-	569	569
Prepaid magazine subscriptions	125	-	-	125
	<u>1,309</u>	<u>743</u>	<u>1,421</u>	<u>3,472</u>

[1] Costs for 2024 not paid until 2025: Gas £402; Electricity £721; Printing Unit materials £392; Bank Charges £18.

[2] For Walsingham pilgrimage £511; Catering costs £453; Printing costs £169; Christmas Flowers £120.

[3] St Anne's Hostel £498, paid 2025; SmileTrain £56, paid in 2025; St Thomas College Karachi £15, below cost of transfer.

Note 9: Movement of Funds

		Balance at 01/01/24	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/24
Endowment Funds							
M Goodman Memorial Fund		18,265	-	-	-	418	18,683
H Lee Sanctuary Reserve Fund		53,981	-	-	-	1,236	55,217
<i>Total Endowments</i>		<u>72,247</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,654</u>	<u>73,900</u>
Restricted Funds							
Birthday Book Fund		4,716	118	-	-	-	4,833
Charities Fund		-	554	554	-	-	-
Choir Fund		640	-	-	-	-	640
Church Urban Fund		200	-	-	-	-	200
Digital Media Fund		182	-	-	-	-	182
Foodbank		3,084	4,230	2,130	-	-	5,184
Flower Fund		121	229	243	-	-	107
Floodlight Fund		250	-	-	-	-	250
Friends Fund		3,704	177	3,800	-	-	82
Garden Fund		-	1,250	-	-	-	1,250
GPOW VAT Refund Grant Fund		-	11,524	11,696	172	-	-
Insurance Claim Fund		6,620	1,049	1,049	-	-	6,620
Lecture Fund		67	-	-	-	-	67
Music Development Fund		1,495	25	233	-	-	1,287
Organ Fund		6,233	5,438	4,830	-	-	6,842
Director of Music Fund		-	3,500	1,970	-	-	1,530
Restoration Appeal Fund		852	15,394	-	-	-	16,246
Sanctuary Fund		13,326	1,921	980	-	-	14,267
Vicar's Discretionary Fund		53	-	-	-	-	53
Walsingham Pilgrimage Fund		76	-	-	-	-	76
W Box Choral Music Income		-	682	682	-	-	-
W Box Choral Music Reserve		24,562	-	-	-	562	25,124
Youth Work Fund		1,913	-	-	-	-	1,913
Miscellaneous Restricted Funds	[1]	11,080	20,381	25,791	-	-	5,670
<i>Total Restricted Funds</i>		<u>79,174</u>	<u>66,472</u>	<u>53,958</u>	<u>172</u>	<u>562</u>	<u>92,423</u>
Designated Funds							
Building Fund		1,525	33	1,481	-	-	77
Miscellaneous Bequests Fund		49,579	-	43,382	(172)	-	6,025
J Madeley Bequest Fund		31,122	-	-	-	2,184	33,306
Maintenance Fund	[2]	974	3,046	2,575	-	-	1,445
Printing Fund		20,260	7,469	5,087	(1,812)	-	20,829
Refreshment Fund		1,930	1,084	911	-	-	2,103
<i>Total Designated Funds</i>		<u>105,390</u>	<u>11,632</u>	<u>53,436</u>	<u>(1,984)</u>	<u>2,184</u>	<u>63,786</u>
General Fund		<u>2,349</u>	<u>42,510</u>	<u>43,453</u>	<u>1,812</u>	<u>-</u>	<u>3,217</u>
TOTAL FUNDS		<u>259,159</u>	<u>120,614</u>	<u>150,847</u>	<u>-</u>	<u>4,400</u>	<u>233,326</u>

[1] See Note 13 for details of Miscellaneous Restricted Funds

[2] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2024	2023
Fixed Assets - Tangible	-	-	-	-	-	2,328
Fixed Assets - Investment	-	33,306	25,124	73,900	132,330	127,930
Current Assets - Debtors	7,687	281	7,131	-	15,099	8,459
Current Assets - (Cash, Bank & CBF deposit)	(3,160)	30,941	61,588	-	89,370	123,882
Current Liabilities	(1,309)	(743)	(1,421)	-	(3,472)	(3,440)
Assets less Current Liabilities	3,217	63,786	92,423	73,900	233,326	259,159
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	3,217	63,786	92,423	73,900	233,326	259,159

Note 11: Payments to PCC Members

Aled Liddington received fees of £1,720 and Angela Sones fees of £3,900 for services as successive Directors of Music. No other member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs

	2024	2023
Wages & Salaries	-	-
Social Security Costs	-	-
Pension Contributions	-	-
	-	-

The Directors of Music each charged fees for the Musical services they provided and were not P.C.C. employees.
The P.C.C. had no paid employees in 2023 or 2024.

Note 13: Miscellaneous Restricted Fund

At start of year: £4,633 for Kitchen Roof renewal; £3,100 for Kitchen Roof/Kitchen Refit; £1,250 for Cloister welcome sign, fixing overflowing vestry header tank, garden tidy; £750 towards improving the West Entrance; £500 for Garden Improvement; £354 for Sound system; £247 for Vicarage; £159 piano repair etc.; £56 towards a new green frontal for St Alban's Altar; £31 parish lamp at Walsingham.

Income: Grants from the Aspinall Trust of £9,500 for insurance; £2,000 for Monitored Alarm System, £2,000 for Electrical Survey and £2,000 for kitchen roof renewal or refit. Donations (with any Gift Aid) £2,000 for Choir Vestry tiles; £871 for a new remote control for bell unit; £500 for piano maintenance. Grant from the Mary Briggs Charity for Social Work £250.

Donations in kind: (These appear as simultaneous restricted income and expenditure) Total recorded £1,383: New Floor Polisher £1,020; Dishwasher Service £165; Easter Flowers £123; Domain Registration £48; Keys cut for Choir Vestry £20; Postages £7.

Expenditure: Insurance £9,016; Kitchen Roof alteration and related work £7,817; Alarm system £2,000; Tiles for Choir Vestry £2,000; Electrical Survey £2,000; Bell remote control £871; Cloister welcome sign £300; Garden tidy £180; Piano tuning £165; Fixing leaking tank £150; Lamp at Walsingham £31.

At end of year: £1,916 for Kitchen Roof/Refit; £620 for Cloister welcome sign, garden tidy; £500 for Garden Improvement; £750 towards improving the West Entrance; £494 piano repair etc.; £483 for Church Insurance; £354 for Sound system; £250 for Social Work; £247 for Vicarage; £56 towards a new green frontal for St Alban's Altar.

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building : monies designated (or redesignated) to be used for building maintenance, renewal or improvement

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date (e.g. as for Building Fund)

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing : monies retained by the St Albans Printing Unit from its income to provide for the renewal of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Digital Media : monies given to provide equipment or software or pay running costs of digital media

Director of Music : monies given to provide for the fees of the Director of Music

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban's & St Patrick's used to support projects in or associated with the church

GPOW VAT Refund Grant : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

Music Development : monies given to support the development of music within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists' fees

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music Income : Income from the W Box Choral Music Reserve, used towards fees of Director of Music

W Box Choral Music Reserve : monies left by Wilfred Box and others to maintain choral services in the church; currently retained as capital to provide continuing income towards fees of Director of Music

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund because of (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund.

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2024 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



14 April 2025

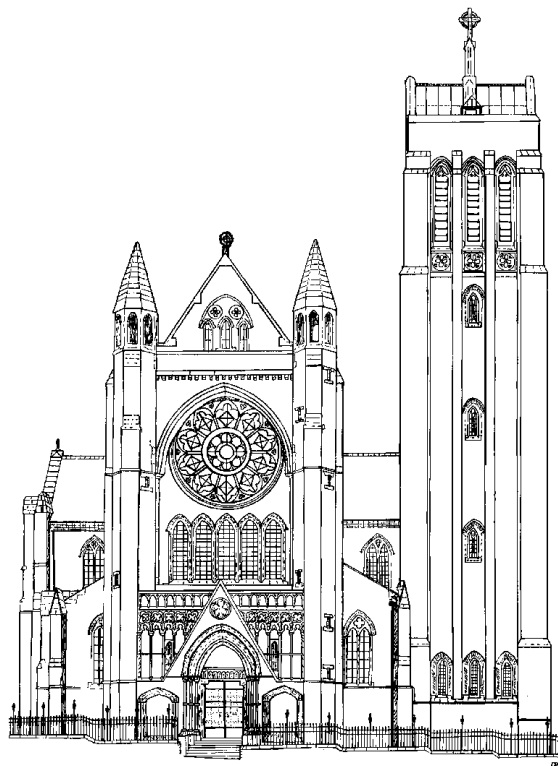
Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD

Accounts

**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2023**

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Annual Report for 2023 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2023.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM, but do not take office until formally admitted by the Archdeacon), are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan or General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 42 at the 2023 APCM, for which the default number elected annually is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2023 were held on Sunday 23rd April in the church hall, St Patrick's Room at 12:00 noon.

Members serving on the PCC at any time from 1st January 2023 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes

Churchwardens:

Christopher Smith (*re-elected at APCM 2023*)

Amanda Cadman (*re-elected at APCM 2023*)

Deanery Synod members

Elected at 2020 APCM to serve until 2023 APCM and at the 2023 APCM to serve until 2026 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2020 APCM to serve to 2023 APCM:

Edward Fellows

(Peter Marsh, elected in 2020, died 4th January 2022 and there was no third candidate for office.)

Elected at 2021 APCM to serve to 2024 APCM:

Maureen Fellows

Dianne Wainwright (resigned 22nd March 2023)

(There was no third candidate for office.)

Elected at 2022 APCM to serve to 2025 APCM:

Bryce Somerville

Rachel Smith

Fay Wilson

Elected at 2023 APCM to serve to 2026 APCM:

Edward Fellows,

Andrew Harvey

Aled Liddington

Co-opted member:

Aled Liddington from 30th June 2022 to APCM 2023

Officers 1st January 2023 to the date of this report:

Chair: Fr Dr Gerald Sykes

Deputy Chair: Edward Fellows

PCC Secretary: Andrew Harvey

Minuting Secretary: Fay Wilson (from 9th November 2023)

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Fay Wilson until 14th June 2023
Amanda Cadman from 14th June 2023.

Children's Advocate: Amanda Cadman

Vulnerable Adults' Advocate: Dianne Wainwright

DBS Administrator/Identity Verifier: Rachel Smith

Music Secretary: Bryce Somerville

Sidesmen: Christopher Smith, Fay Wilson, Amanda Cadman, Andrew Harvey and Bryce Somerville

PCC Meetings

The PCC held six meetings in 2023, numbered 501 to 506. These were held in the church hall, some with provision for online participation, apart from the 505th meeting which was opened in the hall after Mass on 8th October, adjourned because the Chairman was unable to attend for unforeseen reasons, and completed at Badger House, 121 Glover St, Birmingham B9 4EY, on 11th October. There was an average attendance of 84%. In 2024 the PCC held one meeting to the date of this report.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. The members in 2023 and until the date of this report were: Fr Gerry Sykes, Amanda Cadman, Christopher Smith, Andrew Harvey, and Edward Fellows. This committee can transact PCC business between full meetings, subject to directions from the PCC. However, during 2023 controversy arose over the extent to which the Standing Committee was permitted to authorise expenditure for building work to which the PCC had agreed in general terms without bringing the final costings, specifications and funding plans to the full PCC. In future all PCC members will be asked to explicitly authorise all major items of expenditure.

Restoration and Maintenance Task Group

This Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties for the work. This related particularly to the renewal of the church roof, completed in 2020. Since 2021 its functions have reverted to the churchwardens and the standing committee.

Children and Young People Committee

This group addressed issues to do with the Family Multimedia Mass and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included the Vicar, and local parent Negash Mebrahtu. Since 2021 its functions have reverted to *ad hoc* consultations by the Vicar.

Music Development Committee

Prior to the date of this report, Aled Liddington announced his resignation as Director of Music from Easter 2024, due to his moving away from the West Midlands. A committee consisting of the Vicar, Music Secretary, the Churchwardens and Aled Liddington considered the job description and funding for a replacement Director of Music, shortlisted two candidates, conducted interviews and advised the Vicar on the appointment of Angela Sones B. Mus., who is due to take up the post in May 2024.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, from its former use of offset lithography) prints our parish magazine and other items for the PCC. In 2023 it also printed magazines for two other churches and a quarterly magazine for an amateur radio society. In 2021, the Unit purchased a new machine to print, fold and staple magazines at a cost of £9,310, to replace an obsolete machine bought in 2015. The cost is being spread over four years by linear depreciation. Despite the £2,327 annual cost of depreciating the new machine, the Unit contributed £2,000 to the General Fund from the profits of external work.

Friends of St. Alban's and St. Patrick's

Formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends had 40 members with various connections to the parish at the end of 2023; 9 were members of the congregation on the electoral roll.

The Friends held no meetings in 2023. The Friends' Committee, chaired by Amanda Cadman, is seeking new volunteers and hopes to place a new emphasis on events enabling wider participation from the congregation and beyond.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In 2015 the PCC adopted an updated policy for the protection of vulnerable adults, in *Protecting All God's Children*: The Child Protection Policy of the Church of England and in January 2019 the PCC adopted the *Church of England House of Bishops' Promoting a Safer Church safeguarding policy statement*, the Church of England – Birmingham's procedures for their implementation and *The Church of England – Birmingham Policy Statement on Domestic Abuse*. In June 2023 the PCC adopted an updated *Promoting a Safer Church Parish Policy Statement*, a *Policy Statement on the Recruitment of Ex-Offenders*, as well as a *Parish Safeguarding Complaints Procedure*, which covers complaints over the application of safeguarding procedures, rather than safeguarding issues.

General Data Protection Regulation (GDPR)

Under the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website or on application. A consent register of those who have given explicit permission to the PCC to contact them in particular ways for various purposes has been compiled.

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Because the church is built on land rising from west to east, there are flights of steps at both the west entrance from Stanhope Street and the south entrance from Conybere Street. Step-free access is available through the 'cloister' entrance to the north transept, reached by a path from Stanhope Street north of the church. There is an adapted toilet suitable for wheelchair users. The church has an inductive loop for users of hearing aids.

Insurance

The PCC has a ParishCare policy with Trinitas Church Insurance Services, underwritten by Aviva, which provides public liability insurance of £10m and buildings cover of £30m. In 2023 £8,620 was received for damage to the kitchen and hall by water ingress following hitherto exceptional rainfall.

Risk Management

Charities required to have a full audit of their accounts are also required to include a Risk Management Statement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2023 and has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics

Estimates from the 2011 census show a parish population of 4,924 of whom 32% said they were Christian, 38% Muslim and 5% declared other religions. 70% were of Minority Ethnic Background; 40% were born outside the UK; 28% had a main language other than English. (At the date of this report figures at parish level from the 2021 census are still not available; with additional housing, it is expected to show a substantial rise in population.) The parish is within the most deprived percentile of parishes in England (115th out of 12,239).

At the 2023 APCM the electoral roll was 42, 11 of whom lived in the parish. There had been 6 additions and 3 deaths since the 2022 APCM, when it had 39 members, 8 living in the parish. At the date of this report it is 40, following 1 death, 1 addition and the removal of 2 people who have moved.

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness – was assessed as 45 in December 2023, with 2 under 10, 2 age 11–17, 24 age 18–69 and 17 age 70 or over. Totals for previous years were: 2022, 46; 2021, 42; 2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69; 2015, 68; 2014, 64; 2013, 57; 2012, 49.

Church Services

The pattern of regular weekly services is now:

- Sunday 10:00 a.m. sung Mass with choir.
- Saturday 5:00 p.m. during term times, a simple Mass for families and children in the church hall using video, sound, and light as a vigil Mass for Sunday.
- From September 2023 a service of Choral Evensong and Benediction has been introduced at 6:00 p.m. on the fourth Sunday of the Month.

Following gradual relaxation in precautions against the spread of Covid-19 in 2022, sharing the chalice at communion was reintroduced in January 2023.

In 2023 one funeral was held in the church and two at a crematorium. No baptisms, confirmations, weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child were held. In 2024 to the date of this report there has been one funeral and one baptism in the church.

An Anglo-Catholic Missioner

The parish has joined with the parishes of St George's, Edgbaston; St John's, Perry Barr; St Matthew's, Perry Beeches; and St Mark's, Kingstanding, in a five-year project to grow new disciples in each parish and pilot new ways that could be transferrable to other Anglo-Catholic settings. The project will be facilitated by a full-time Missioner funded centrally by a grant from the Church Commissioners. At the date of this report Mother Charlotte Gibson has been appointed as Missioner and will be licensed on 11th April 2024.

Church Building and Contents

Quinquennial Inspection

A quinquennial inspection was carried out in November 2019. Some of the defects identified in the quinquennial inspection were addressed by adding to the work carried out in 2020 and 2021 to renew the church roof and provide improved accessibility. A new inspection is due during 2024.

The Building No Longer Formally at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, with the note: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20 extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The main issues have been addressed and the church was removed from Heritage at Risk Register in 2021.

The Church Roof Renewed

In 2016, the roofs of St Patrick's Chapel, the South Transept, the Ambulatory and the Organ Loft were renewed aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT reclaim under the Listed Places of Worship Grant Scheme. During 2020, the roofs of the Nave, Chancel, North Transept and the North and South Aisles were renewed, and their rainwater goods

refurbished or renewed as needed. At the same time the windows were repaired, and other high-level repairs were carried out while access from the scaffolding was available with the aid of a project delivery phase grant of £222,000 from the National Lottery Heritage Fund.

With the title *Revealing St Alban's Hidden Heritage*, the National Lottery Heritage Fund project also included improving step-free access to the church, developing a range of new interpretive materials about the church and its history and providing more frequent open days. The National Lottery Heritage Fund grant covered 43% of the cost of this work, again assisted by VAT reclaim under the Listed Places of Worship Grant Scheme, with the balance funded by the PCC's restricted church restoration fund and designated funds, mainly from past unrestricted bequests set aside for this purpose.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

Floodlights Remain Defective

Floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2017 contractors damaged a buried floodlight. Compensation was received for this damage, but investigation revealed much of the underground cabling and many of the lamps need replacing. These were disconnected and in 2023 only some floodlights at the west end were functional. The system needs complete renewal using low-energy LED lamps; but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At the start of 2023 the church was heated by eleven gas heaters around the walls: 8 balanced-flue convection heaters (of which 3 were renewed like-for-like during 2022) and 3 fan-assisted heaters. A fourth fan-assisted heater had failed several years ago and cannot not be repaired or replaced like-for-like. Due to the size of the building and the large area of single-glazed windows, these heaters are unable to achieve a comfortable temperature for the congregation in cold weather. Servicing in December 2023 revealed a convector heater had failed irreparably and one of the fan-assisted heaters was about to fail. The vestries and hall are heated by a separate gas-fired heating/hot water system, with another system for the choir vestry, allowing it to be heated independently.

The Church of England has committed to reaching net zero carbon emissions by 2030 and in August 2021 the PCC moved from British Gas Business as gas and electricity supplier to a three-year "Green Gas" tariff from Crown Gas & Power and a three-year "100% renewable" electricity tariff from SSE/SWALEC (now SSE Energy Solutions). The PCC has replaced the most accessible incandescent filament lamps with low-energy LED lamps, but

most of the church lighting system is inaccessible without specialist equipment.

The Church of England Energy Footprint Tool has changed several times. The current version does not report emissions/person hour of occupation, so no allowance is made for increases in use of the building. The gross and net figures for CO₂ emissions are 12.6 and 1.6 metric tonnes for 2022, increased to 13.6 and 1.8 tonnes for 2023.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential future work for which funding is needed.

Removal of Asbestos beneath the North Transept

In 2021, a small area of flooring collapsed in the north transept, revealing asbestos insulation board covering a chamber connected to old heating ducts. In 2022 specialist contractors dismantled the floor above the chamber, removed the asbestos and decontaminated the chamber and the recovered wooden floor blocks. In 2023 plans to reinstate the floor were prepared. However, at the date of this report, this work is on hold due to the more urgent need to complete work to the choir vestry floor and alter the kitchen roof with available funds.

Pigeons in the Roof. At the end of September 2022, a high-level door into the roof space, invisible from the ground, was found open with pigeons in the roof space. Specialists in humane bird control installed a one-way gate allowing birds to leave but not enter. The gate was removed in January 2023 and a new hasp and padlock fitted to the door.

Church Hall and Vestries

During 2023 the toilets were renovated and redecorated at a cost of £6,428, funded by donors. High-level power points were installed in the hall for the projector, theatre lights and WiFi repeater. The leaking overflow of a header tank in the hard-to-access roof space above the sacristy was fixed.

In 2022 asbestos-containing vinyl tiles and the flue of a former gas heater, believed to contain asbestos, were removed from the choir vestry, revealing the poor condition of the floor beneath. Plans have been prepared and a faculty and tenders obtained for renewal of the vestry floor and lighting. Work is due to start in May 2024, at a cost of £37,272 + VAT.

On 8th/9th July 2023 (hitherto) extreme rainfall dislodged moss on the hall roof, washing it onto the flat roof of the kitchen and adjacent lobby. This roof has a parapet at its outer edge and slopes inwards towards the south gable of the hall, where there are two internal drains. The moss blocked the drains, resulting in pooling and water entry, bringing down part of the kitchen ceiling and soaking half of the carpet-tiled floor of the hall. Insurance provided £8,620 towards reinstatement of the ceiling and replacement of the carpet. To prevent repetition of this problem the roof must be altered to slope away from the hall and discharge through chutes in the

parapet and external down pipes. Plans and quotes were obtained for this work, including improved roof insulation, renewing the ceiling and updating the kitchen lighting and ventilation. A faculty for this work was received in March 2024. The work is estimated to cost £31,274 + VAT. At the date of this report a start date had not yet been confirmed.

Parking in Highgate

In 2019 Birmingham City Council proposed a controlled parking scheme for Highgate, in which parking on the frontages of the church would be reserved for residents, with limited pay-and-display parking on the opposite side of Stanhope Street. Following representations from the church, Councillor Brigid Jones, then Deputy Leader of the City Council, wrote to one of the churchwardens that the scheme would not operate on Sundays and Bank Holidays and that suggestions for paid parking on the frontages of the church, a waiting area for hearses outside the main doors and blue-badge holder bays would be incorporated in a revised plan. Covid-19 intervened, and the revised plan was not circulated. In 2024 the PCC received notice that it was now planned for the scheme to operate every day. New plans again showed that the frontages of the church and adjacent vicarage would be for residents' parking, with "no waiting at any time" in front of the main entrance and limited paid parking on the other side of Stanhope Street. At the date of this report the Vicar, churchwardens, PCC and other members of the congregation, as well as members of other religious groups affected by the scheme, are making representations to councillors and council officers requesting changes.

Use of the Church Hall – St Patrick's Room

During 2023 the hall was used for six PCC meetings; for the 5:00 p.m. Saturday afternoon Family Mass; and for refreshments after Festival Masses for St Patrick and St Alban. It was hired for three days a week by Highgate Community Support Ltd, (in 2024 reduced to one day a week) for the meetings of a Women's Group and for other purposes; by Birmingham Anglo-French Society for 16 evening meetings; and, from November, on Saturdays by Friction Arts to deliver their young peoples' Art Club while their premises in Digbeth are renovated.

Church Open Days and Heritage Visitors

A programme of regular open days begun in 2020 was suspended due to Covid-19. In 2022 we opened the church again for the national Heritage Open Days and Birmingham Heritage Week with 90 visitors over ten days. In 2023 we opened the church for one day in association with a local street event with 11 visitors and for nine days during the Heritage Open Days and Birmingham Heritage Week with 63 visitors. We also hosted visits by the Friends of Birmingham Museum and Art Gallery and the University of the Third Age with 39 and 25 visitors, and 4 "heritage" visitors attended while the church was open after services. We were unable to restart a programme of regular open days, for lack of suitable volunteer stewards.

Concerts, Recitals and Music Visits

In 2019, before Covid-19, the church hosted 11 free concerts, 7 by members of the Royal Birmingham Conservatoire, with a total attendance of 244, a ticketed performance of *Messiah* given by the Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual Service of Nine Lessons and Carols of the Birmingham Bach Choir with a congregation of 190. After disruption of such activities by Covid-19, in 2022 we hosted 2 free concerts (combined attendance 37), a ticketed organ recital (attendance 43), and the Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 143. In 2023 the church hosted 3 free concerts (combined attendance 53) and a visit by 35 members of the Organ Club during their tour.

Food Bank

Operated by Amanda Cadman, assisted by Akole Sykes and young people especially Christina, Samuel and Simon Mebrahtu, the United Highgate Food Bank stores in the South Porch food donated or purchased from grants and donations. It provides weekly food parcels to those in need in the parish.

Music, Choir and Organ

Prior to the date of this report Aled Liddington gave notice that he would resign as Director of Music from the end of March 2024, due to a move away from the West Midlands. Angela Sones has been appointed as his successor, but because of prior commitments will not take up the post until May. The PCC is grateful to John Jenkin for filling part of the gap until then. At the end of 2023 the regular Sunday morning choir had eight members, with visitors assisting for Choral Evensong and other special services. Thanks are due to Bryce Somerville for organising additional singers and organists. At the date of this report, the organ's choir slider machine needs refurbishment; money is available from the Organ Fund and donations.

Servers

During 2023 Harry Daniels, Simon Wainwright and Kevin Blakey kept up the standard of serving at Sunday Mass, assisted when available by Samuel and Simon Mebrahtu and Andrew Harvey.

Eco Church Bronze Award

In November 2023 the church gained the Bronze Eco Church award. Our Environmental Lead is Rachel Smith. We hope to work towards a Silver Award. As part of our commitment, we will continue to leave the grass unmown from spring until late June to encourage wildflowers and pollinating insects.

Financial Review

The PCC considers it proper to make grants from general income to charities and other external bodies in furtherance of the mission of the Church if funds are available to do so.

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board

of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment funds. The investments are revalued yearly on the 31st of December, usually at the “net asset” or “mid-market” value, which lies between the “bid market value” at which shares may be sold and the “offer price” at which they may be bought. From 2019 the CBF Property Fund shares of Joyce Madeley’s bequest have been valued instead at the lower “bid market value” because the PCC may need to sell them to pay for building restoration work.

Major Income and Expenditure for Building Work

Major expenditure on renewing the church roof, associated repairs and improvements to the step-free entrance completed in 2021 depleted the PCC’s unrestricted reserves in matching funding for the National Lottery Heritage Fund grant that allowed the work to take place. In late 2021 the PCC received an unrestricted legacy of £50,000 from the late Mary Goodman (died 1st February 2001), which will be used for further work to the building.

In 2022, £7,762 (including VAT) was spent removing asbestos from beneath the floor of the north transept and the old boiler room and removing asbestos-containing flooring from the choir vestry and £816 on repairs to high-level tiles following the failure of a single tile on the south transept roof, which was renewed in 2016 causing damage to the south chapel roof. The VAT component of each was recovered through grants from the Listed Places of Worship Grant Scheme.

In 2023, £5,264 was spent on fees for plans for the reinstatement of the floor in the north transept, the renewal of the floor and associated work in the choir vestry and alteration of the kitchen roof to prevent future flooding. Refurbishment of the toilets cost £6,140 and was covered by donations.

In 2024 major expenditure on the building is again expected: £37,272 + VAT on the renewal of the floor in the choir vestry and associated work and £31,274 + VAT for alteration of the kitchen roof. VAT will be recovered through the Grants for Listed Places of Worship Scheme and the work funded mainly from Mary Goodman’s bequest, together with contributions from our Restoration, Building and Friends’ Funds and grants of £3,100 from the Aspinall Trust and £4,633 from the St Patrick’s Fund for alterations to the kitchen roof.

Financial Statements

The financial statements and notes on pages 7 to 18 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds.

In 2023 the PCC’s gross income did not exceed £250,000, requiring examination of the accounts for the year by a qualified accountant, and the PCC’s gross assets did not exceed £3,260,000 (the inalienable buildings and land are not capitalised), which would have required a full audit.

In 2023 the PCC received donations and grants of £31,668 for unrestricted purposes and £35,669 for restricted. It met its financial obligations, including paying £27,359 to the Diocesan Common Fund.

6.5% of the expenditure of the PCC was classed as expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £4,896; income £7,760; a profit of 37% on turnover; net transfer of profit to the General Fund £1,788).

The General Fund had an annual surplus of £1,209, following a deficit of £2,063 in 2022, surpluses of £542 for 2021 and £1,672 for 2020, and deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of just £2,349. This represents a reserve of only 22 days average expenditure; a balance of about £6,500 would be required for a reserve of two months’ expenditure. General Fund income for 2023 was £128 less than for 2022, while expenditure was £3,406 less than for 2022, due largely to increased restricted grants from the Aspinall Trust covering expenditure that would otherwise have come from the General Fund.

The annual contribution to the Diocesan Common Fund was held at £27,359 from 2020 to 2023 following the effects of Covid-19, but for 2024 the PCC is contributing £31,008, £3,091 more than the minimum ask of £27,917, working towards the figure of £35,451 expected to be the minimum ask for 2025, representing half the average cost of a full-time clergy post in line with the half post assigned to the parish from Fr Gerry’s position as Incumbent and Chaplain to Ark St Alban’s Academy. Three-year contracts for green Gas and renewable Electricity begun in summer 2021 protected the PCC from the price spike following the Russian invasion of Ukraine in 2022 but are due for renewal in summer 2024. Little of the expenditure from the General Fund is discretionary, so in 2024 the PCC will need to increase its income to make ends meet.

While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions as unavoidable costs rise, it is the view of the PCC that at the date of this report it remains financially viable as a going concern because it has Unrestricted reserves in the form of Designated Funds, which the PCC could redesignate to general purposes if needed.

Volunteers

The PCC depends on volunteers, many of whom are elderly, for the running and administration of the church as well as donors.

Deaths in the Congregation

The PCC records with sorrow the deaths of these members and former members of the congregation:

Dennis Clark – 11th March 2023

John Pomphrett – 13th January 2024;

Adopted by the Standing Committee on behalf of the PCC on 11 April 2024 and signed on behalf of the PCC by:

Fr Gerald Sykes **Amanda Cadman** **Christopher Smith**
Vicar Churchwarden Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2023

Statement of Financial Activities

		Unrestricted Funds		Restricted Funds £	Endowment Funds £	Total 2023 £	Total 2022 £
	Note	General Fund £	Designated Funds £				
Income & Endowments from:							
Donations	2a	31,668	420	35,669	-	67,758	62,433
Charitable Activities	2b	6,574	352	8,751	-	15,677	2,084
Other Trading Activities	2c	2	7,461	321	-	7,784	7,797
Investments	2d	94	2,711	2,686	-	5,491	4,797
Total		38,338	10,944	47,428	-	96,709	77,111
Expenditure on:							
Raising Funds	3a,4	153	4,977	-	-	5,130	5,049
Charitable Activities	3b,4	38,763	6,282	28,523	-	73,569	79,182
Total		38,916	11,260	28,523	-	78,699	84,231
Net income/(expenditure) before Investment Revaluation		(578)	(316)	18,904	-	18,010	(7,120)
Unrealized Gains/(Losses) on Investment Assets	6	-	(4,167)	2,112	6,213	4,158	(16,496)
Net Income/(Expenditure)		(578)	(4,482)	21,016	6,213	22,168	(23,616)
Transfers between Funds - in	5	2,000	213	-	-	2,213	2,181
Transfers between Funds - out	5	(213)	(2,000)	-	-	(2,213)	(2,181)
Net Transfers between Funds		1,788	(1,788)	-	-	-	-
Net Movement in Funds	9	1,209	(6,270)	21,016	6,213	22,168	(23,616)
Published Balance for 2022		1,139	111,660	58,158	66,034	236,991	260,607
Total Funds at 31 December	9	2,349	105,390	79,174	72,247	259,159	236,991

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2023

Balance Sheet at 31st December 2023

	Note	2023 £	2022 £
Fixed Assets			
Tangible	6	2,328	4,655
Investments	6	127,930	123,772
		<u>130,258</u>	<u>128,427</u>
Current Assets			
Debtors	7a	8,459	10,106
Cash	7b	123,882	104,435
		<u>132,341</u>	<u>114,540</u>
Current Liabilities			
Creditors	8	(3,440)	(5,977)
Current Assets less Current Liabilities		<u>128,901</u>	<u>108,564</u>
Total Net Assets	10	<u>259,159</u>	<u>- 236,991</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		2,349	1,139
Unrestricted - Designated Funds		105,390	111,660
Restricted Funds		79,174	58,158
Endowment Funds		72,247	66,034
Total Reserves		<u>259,159</u>	<u>236,991</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 22nd of March 2023.

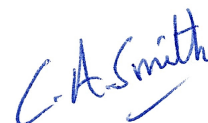
Signed by the Vicar and Church Wardens on behalf of the PCC:



Fr Gerald Sykes
Vicar



Amanda Cadman
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies

Basis of Accounting

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice (SORP 2015), Accounting and Reporting by Charities and applicable standard FRS 102.

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations. Under church regulations the capital of Endowment funds is held by the Diocese on behalf of the PCC.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities: the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All income is accounted for gross.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

Costs of Raising Funds:

These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; the church hall St Patrick's Room is used mainly for parish purposes and is not separately metered, but an estimate of the cost of heating and lighting for hire use is included here.

Charitable Expenditure:

Charitable expenditure is analysed between *Ministry* and *Mission* expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as office costs, examination and publication of accounts, and bank charges. The costs are allocated to the *Fundraising, Resourcing Ministry* and *Resourcing Mission* expenditure headings. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2023 the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Valuation of Benefice property and consecrated property is excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room (the Church Hall) and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It was capitalised and is being depreciated linearly over four years. It is kept and operated at the home of PCC members Edward and Maureen Fellows, the volunteers who run the Printing Unit. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Fund (an unrestricted, designated fund) to provide funding for work to the church building. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2023, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors from which payment is receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consumable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank stock are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2023				2022			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2023				2022
2a Donations								
Planned Giving [1]	8,810	-	760	9,570	14,995	-	700	15,695
Gift Days [2]	9,585	-	-	9,585	7,430	-	-	7,430
Collections [3]	2,968	-	960	3,928	1,788	-	413	2,201
Friends' Subscriptions	-	-	57	57	-	-	57	57
Sundry Donations	330	420	8,271	9,021	103	-	7,141	7,244
Gift Aid Tax Recoverable	4,976	-	1,864	6,840	5,561	-	1,760	7,321
Grants Received by the PCC [4]	5,000	-	23,757	28,757	7,072	-	15,414	22,485
	31,668	420	35,669	67,758	36,948	-	25,484	62,433
2b Charitable Activities								
Fees Received by the PCC	99	-	-	99	518	-	50	568
Magazine Sales	267	-	-	267	211	-	-	211
Shrine Candle Boxes	-	-	131	131	-	-	119	119
Refreshments after Services	-	352	-	352	-	255	-	255
Church Meals and Outings	-	-	-	-	-	-	152	152
Church & Hall Lettings	6,208	-	-	6,208	750	-	-	750
Insurance, Compensation etc. [5]	-	-	8,620	8,620	30	-	-	30
	6,574	352	8,751	15,677	1,509	255	321	2,084
2c Other Trading Activities								
Fundraising Events	-	338	287	625	-	-	-	-
Sale of Souvenirs, Guides etc.	2	-	34	36	-	-	409	409
St Alban's Printing Unit	-	7,123	-	7,123	-	7,388	-	7,388
	2	7,461	321	7,784	-	7,388	409	7,797
2d Investments								
CBF Investment Fund Dividends	-	499	2,147	2,646	-	497	2,135	2,632
CBF Property Fund Dividends	-	1,357	-	1,357	-	1,788	-	1,788
Deposit Fund Interest	-	855	524	1,379	-	258	110	368
Other Interest Received	94	-	15	109	8	-	1	9
	94	2,711	2,686	5,491	8	2,543	2,246	4,797
Total Income	38,338	10,944	47,428	96,709	38,466	10,186	28,460	77,111

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] Restricted Lammas offering Gift Day (for the Sanctuary Fund) suspended in 2021 & 2022 due to Covid-19 and not reinstated in 2023.

[3] Collections includes both general and special collections, both gift-aided through envelopes or the Small Donations Scheme and otherwise.

[4] Grants received from *Trustees of St Albans School*: 2022 & 2023 £2,500 for "Maintenance of Public Worship" (General Purposes); and from the *St Patrick's Fund*: General purposes: 2022 & 2023 £2,500 for "Maintenance of Public Worship"; Restricted Purposes: 2022: £500 for Food Bank; 2023: £1,500 for the Food Bank Fund and £4,633 towards Kitchen Roof alteration - Miscellaneous Restricted Fund.

Grants from the *Aspinall Trust*: 2022: £7,000 Insurance, £5,000 towards replacing 3 Gas Heaters (both Miscellaneous Restricted), Messy Church project £1,500 (Youth Work Fund); 2023: £7,000 Insurance, £4,000 Director of Music, £2,000 Monitored Alarm System, £400 Sound System, £3,100 for Kitchen renewal (roof renewal or internal refurbishment) - all Miscellaneous Restricted Fund.

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building 2022: £1,414; 2023 £705.

Diocesan Grant from central church funds towards heating/lighting costs 2022: £2,072 - General Fund.

Diocesan return of balance on wind up of *Parsonages Fund*: 2023: £247 - Miscellaneous Restricted Fund.

[5] 2022: Compensation by HSBC for requiring a long phone call to confirm a standing order; 2023 Trinitas (AVIVA) insurance settlement for water damage to kitchen ceiling and hall carpet - Insurance Fund.

Note 3: Expenditure

	2023				2022			
	Unrestricted Funds		Restricted	Total 2023	Unrestricted Funds		Restricted	Total 2022
	General	Designated	Funds		General	Designated	Funds	
3a Raising Funds								
Printing Unit Costs (External Work)	-	4,691	-	4,691	-	4,892	-	4,892
Hall Hire Costs (Gas, Electricity)	153	-	-	153	92	-	-	92
Fundraising Event Costs	-	223	-	223	-	-	-	-
Support Costs for Fundraising [1]	-	63	-	63	-	65	-	65
Total Raising Funds	153	4,977	-	5,130	92	4,957	-	5,049
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	27,359	-	-	27,359	27,359	-	-	27,359
Parish Priest Expenses	2,411	-	-	2,411	1,890	-	-	1,890
Visiting Clergy Expenses	161	-	-	161	17	-	-	17
Church Running Expenses [2]	5,329	1,436	9,000	15,764	9,378	1,660	12,116	23,153
Church Maintenance	-	1,473	372	1,845	120	965	1,794	2,880
Upkeep of Services	1,222	-	982	2,204	552	(0)	2,529	3,080
Upkeep of Church Garden	-	-	1,000	1,000	-	-	7	7
Magazine & Bookstall Costs	64	-	-	64	59	-	-	59
Printing Unit Costs (PCC work)	-	140	-	140	-	120	-	120
Foodbank	-	-	1,467	1,467	-	-	1,683	1,683
Church Heritage Projects	50	-	-	50	-	-	-	-
Church Hall Costs [3]	300	582	6,435	7,316	-	361	99	460
Verger	-	-	-	-	480	-	-	480
Building Repairs & Improvements [4]	-	2,386	3,464	5,851	-	5,602	2,976	8,578
Provision of Liturgical Music [5]	694	-	4,898	5,592	1,312	-	4,620	5,933
Church Meals & Outings [6]	-	264	162	426	-	1,060	1,128	2,188
Support Costs for Ministry [1]	1,127	2	61	1,189	1,052	2	60	1,113
Total Resourcing Ministry	38,716	6,282	27,840	72,839	42,219	9,769	27,012	78,999
Resourcing Mission								
Overseas Missions & Church Soc	46	-	373	419	-	-	-	-
Home Church Societies [7]	-	-	-	-	10	-	-	10
Home Relief: St Anne's Hostel	-	-	310	310	-	-	-	-
Home Secular Relief	-	-	-	-	-	-	173	173
Support Costs for Mission [1]	1	-	-	1	0	-	-	0
Total Resourcing Mission	48	-	683	731	10	-	173	183
Total Charitable Expenditure	38,763	6,282	28,523	73,569	42,229	9,769	27,184	79,182
Total Expenditure	38,916	11,260	28,523	78,699	42,322	14,725	27,184	84,231

[1] Support costs allocated to *Fundraising*, *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure).

[2] 2023: Insurance £7,887; Alarm System £2,147; Heating System £1,073; Fire Extinguishers £363; Gas £2,235; Electricity £1,659; Water £400.
2022: Insurance £9,357; Alarm System £2,255; Heating System £6,262; Fire Extinguishers £398; Gas £2,112; Electricity £1,840; Water £911.

[3] Includes £6,140 refurbishment of toilets paid for by restricted donations.

[4] 2023: Architects' plans for: North Transept Floor £1,032, Choir Vestry £1,832, Kitchen Roof £2,400; New lamps for Choir Vestry £587.
2022: Removal of asbestos from North Transept floor, choir vestry floor and old boiler room: £7,762; tile repairs to south roof: £816.

[5] 2023: Fees: Director of Music £5,160, Other organists £100, Choir £125, Trumpeter (Remembrance Sunday) £80; RSCM subs. £127.
2022: Fees: Director of Music £4,300, Other organists £550, Choir £150, Trumpeter (Remembrance Sunday) £80; Piano dollies £300; Library trolley for music £80; Hymn numbers £167; Piano cover repair £16; Music £180; RSCM subscription £110.

[6] 2023: Patronal Fest. £264, Walsingham pilgrimage £162. 2022: J Bright mem. service £997, Pat. Fest. £488, E Hall funeral £354; Walsingham £34

[7] 2023: Regular payment to Ecumenical Society of the Blessed Virgin Mary rejected as account closed; last return to Charity Commission 2020.

Note 4: Analysis of Expenditure**4a: Analysis of Expenditure: 2023**

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2023
Raising Funds	5,067	-	63	5,130
Charitable Activities				
Resourcing Ministry	71,649	-	1,189	72,839
Resourcing Mission	729	-	1	731
Total 2023	77,445	-	1,254	78,699

[1] Support Costs (as set out in 4c below) have been allocated to Fundraising, Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values

4b: Analysis of Expenditure: 2022

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2022
Raising Funds	4,985	-	65	5,049
Charitable Activities				
Resourcing Ministry	77,886	-	1,113	78,999
Resourcing Mission	10	173	0	183
Total 2022	82,880	173	1,178	84,231

[1] Support Costs allocated to Resourcing Ministry and Mission in proportion to expenditure

4c: Analysis of Support Costs

	Financial Analysis of Support Costs							
	2023				2022			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2023	General	Designated	Funds	2022
Office Costs (Post, Phone, Software)	678	-	-	678	597	-	-	597
Examination & Publication of Accounts	360	-	-	360	360	-	-	360
Bank Charges	90	65	61	215	95	66	60	221
	1,128	65	61	1,254	1,053	66	60	1,178

Note 5: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2023
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(213)	213	-	-	-	-
Total Transfers into Funds	2,000	213	-	-	2,213	
Total Transfers out of Funds	(213)	(2,000)	-	-	(2,213)	
Net Transfer In/(Out)	1,788	(1,788)	-	-	-	

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/22	Additions	Charge for the Year	Net Book Value 31/12/23
Printing Unit Canon Printer System [2]	4,655	-	(2,328)	2,328
Investment Assets	Value	Change in		Value
Unrealized Gains and Losses	Value 01/01/23	Change in Market Val		Value 31/12/23
J Madeley Bequest (Designated Fund)	35,289	(4,167)		31,122 [3]
W Box Music Fund (Restricted)	22,449	2,112		24,562 [4]
M Goodman Memorial Fund (Endm't)	16,694	1,571		18,265 [4]
Henry Lee Sanctuary Fund (Endm't)	49,339	4,642		53,981 [4]
	<u>123,772</u>	<u>4,158</u>		<u>127,930</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The printing/stapling/folding system purchased in 2021 for £9,310.14 is being depreciated linearly over four years.

[3] Based on **bid value** of 120.61 pence per CBF Property Fund Income Share at 31/12/2023 - asset may be sold for restoration work.

[4] Based on **mid ("net asset") value** of 2,260.53 pence per CBF Investment Fund Income Share at 31/12/2023 - long-term and endowment assets.

Note 7: Current Assets

7a Debtors at 31/12/2023	General Fund	Designated Funds	Restricted Funds	Total 2023
Gift Aid Income Tax Reclaimable [1]	4,229	-	1,132	5,362
Pre-Payments for Services [2]	1,716	-	-	1,716
GPOW Grant to claim against VAT	-	-	877	877
Unpresented Lodgements	-	-	-	-
Printing Invoiced	-	82	-	82
Q4 CBF Deposit Fund Interest Due	8	266	148	422
	<u>5,953</u>	<u>348</u>	<u>2,158</u>	<u>8,459</u>
7b Cash in Bank at 31/12/2023	General Fund	Designated Funds	Restricted Funds	Total 2023
Cash in Hand	-	109	169	278
Current Bank Accounts	(2,647)	52,367	43,157	92,878
CBF Deposit Accounts	-	19,674	11,052	30,726
	<u>(2,647)</u>	<u>72,151</u>	<u>54,377</u>	<u>123,882</u>

[1] Income Tax to be reclaimed on donations from 06/04/2023 to 31/12/2023 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] Prepayment for monitored alarm system to 30/09/2024

Note 8: Creditors	General Fund	Designated Funds	Restricted Funds	Total 2023
Fees Collected for Diocese	-	-	312	312
Accruals for Goods & Services [1]	958	242	5	1,205
Owed to Volunteers [2]	-	316	758	1,075
Due to External Charities [3]	-	-	847	847
	<u>958</u>	<u>559</u>	<u>1,923</u>	<u>3,440</u>

[1] Costs for 2023 not paid until 2024: Gas £276; Electricity £148; Printing Unit materials £191; Printing Unit postage £46; Vicar's Expenses etc. £95; Director of Music's Fees December £430; Bank Charges £19.

[2] Treasurer, £1,025 (Walsingham Fund £511, Printing Fund £316, Sanctuary Fund £198); Food Bank Organiser, £50. Paid in 2024.

[3] St Anne's Hostel £310 paid 2024; Nagaland Hospital £522, transfer blocked by current Indian regulations; St Thomas College Karachi £15, below cost of transfer.

Note 9: Movement of Funds

		Balance at 01/01/23	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/23
Endowment Funds							
M Goodman Memorial Fund		16,694	-	-	-	1,571	18,265
H Lee Sanctuary Reserve Fund		49,339	-	-	-	4,642	53,981
<i>Total Endowments</i>		66,034	-	-	-	6,213	72,247
Restricted Funds							
Birthday Book Fund		4,616	100	-	-	-	4,716
Charities Fund		-	683	683	-	-	-
Choir Fund		640	-	-	-	-	640
Church Urban Fund		200	-	-	-	-	200
Digital Media Fund		367	-	185	-	-	182
Foodbank		1,936	2,614	1,467	-	-	3,084
Flower Fund		153	213	244	-	-	121
Floodlight Fund		250	-	-	-	-	250
Friends Fund		3,521	183	-	-	-	3,704
Garden Fund		-	-	-	-	-	-
GPOW VAT Refund Grant Fund		-	877	877	-	-	-
Insurance Claim Fund		-	8,620	2,000	-	-	6,620
Lecture Fund		67	-	-	-	-	67
Music Development Fund		597	1,125	227	-	-	1,495
Organ Fund		5,932	301	-	-	-	6,233
Organists Fund		-	-	-	-	-	-
Restoration Appeal Fund		125	727	-	-	-	852
Sanctuary Fund		11,889	1,839	402	-	-	13,326
Vicar's Discretionary Fund		53	-	-	-	-	53
Walsingham Pilgrimage Fund		238	-	162	-	-	76
W Box Choral Music Income		-	671	671	-	-	-
W Box Choral Music Reserve		22,449	-	-	-	2,112	24,562
Youth Work Fund		1,913	-	-	-	-	1,913
Miscellaneous Restricted Funds	[1]	3,210	29,474	21,604	-	-	11,080
<i>Total Restricted Funds</i>		58,158	47,428	28,523	-	2,112	79,174
Designated Funds							
Building Fund		3,935	265	2,674	-	-	1,525
Miscellaneous Bequests Fund		49,579	-	-	-	-	49,579
J Madeley Bequest Fund		35,289	-	-	-	(4,167)	31,122
Maintenance Fund	[2]	1,875	2,008	2,909	-	-	974
Printing Fund		19,184	7,760	4,896	(1,788)	-	20,260
Refreshment Fund		1,799	912	781	-	-	1,930
<i>Total Designated Funds</i>		111,660	10,944	11,260	(1,788)	(4,167)	105,390
General Fund		1,139	38,338	38,916	1,788	-	2,349
TOTAL FUNDS		236,991	96,709	78,699	-	4,158	259,159

[1] See Note 13 for details of Miscellaneous Restricted Funds

[2] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2023	2022
Fixed Assets - Tangible	-	2,328	-	-	2,328	4,655
Fixed Assets - Investment	-	31,122	24,562	72,247	127,930	123,772
Current Assets - Debtors	5,953	348	2,158	-	8,459	10,106
Current Assets - (Cash, Bank & CBF deposit)	(2,647)	72,151	54,377	-	123,882	104,435
Current Liabilities	(958)	(559)	(1,923)	-	(3,440)	(5,977)
Assets less Current Liabilities	2,349	105,390	79,174	72,247	259,159	236,991
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	2,349	105,390	79,174	72,247	259,159	236,991

Note 11: Payments to PCC Members

Aled Liddington, a member of the PCC, received fees of £5,160 for musical services as Director of Music. No other member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs

	2023	2022
Wages & Salaries	-	480
Social Security Costs	-	-
Pension Contributions	-	-
	-	480

In 2022 the P.C.C. employed a part-time Verger, who resigned from the end of February 2022, receiving an extra month's payment in lieu of holiday.

The Director of Music, appointed from March 2022 (and subsequently first co-opted and then elected to the P.C.C.) charged fees for the Musical services he provided and was not an employee of the P.C.C.

Note 13: Miscellaneous Restricted Fund

At start of year: £56 towards a new green frontal for St Alban's Altar; £500 from Aspinall Trust for Garden Improvement; £750 from Aspinall Trust for improving the West Entrance; £33 surplus from a donation for a large Christmas tree in 2019 (no tree since); £125 given for heating and lighting at a proposed Army Benevolent Fund Carol Service in 2022 that was cancelled; £1,562 for choir vestry refurbishment; £159 restoration of piano etc.; £25 parish lamp at Walsingham.

Income: Grant from St Patrick's Fund for kitchen roof renewal: £4,633. Grants from the Aspinall Trust of £7,000 for insurance; £4,000 for Director of Music's fees; £2,000 for Monitored Alarm System, £400 for Sound system and £3,100 for kitchen roof renewal or refit. Donations (with any Gift Aid) £5,000 for toilet refurbishment; £1,250 for Cloister welcome sign and fixing overflowing vestry header tank; £313 for sound system (new speakers); £125 for extra wine glasses; £50 for the parish lamp at Walsingham. Received from the winding up of the diocesan parsonages scheme £247 for the Vicarage.

Donations in kind: (These appear as simultaneous restricted income and expenditure) Total recorded £1,356: Keys cut for cloister & hall locks to facilitate lettings £177; Making tree on path to vicarage safe after storm damage £1,000; Three gold maniples £40; Incense & Charcoal £60; Webhosting £38; Oil for locks etc. £13; Easter Eggs £28.

Expenditure: Insurance £7,000; Director of Music's fees £4,000; Alarm system £2,000; Lamps for Choir Vestry £587; Sound system £359; Wine glasses £118; Lamp at Walsingham £44; Toilet refurbishment £6,140 (includes £975 originally for Choir vestry, £33 for Christmas tree, £125 for Carol Service and £7 surplus for wine glasses - repurposed with donor's permission).

At end of year: £56 towards a new green frontal for St Alban's Altar; £500 from the Aspinall Trust for Garden Improvement; £750 from the Aspinall Trust towards improving the West Entrance; £159 piano repair etc.; £31 parish lamp at Walsingham; £354 for Sound system; £1,250 for Cloister welcome sign and fixing overflowing vestry header tank (tank fixed but not yet invoiced); £4,633 for Kitchen Roof; £3,100 for Kitchen Roof/Refit; £247 for Vicarage.

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building : monies designated (or redesignated) to be used for building maintenance, renewal or improvement

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date (e.g. as for Building Fund)

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing : monies retained by the St Albans Printing Unit from its income to provide for the renewal of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Digital Media : monies given to provide equipment or software or pay running costs of digital media

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban's & St Patrick's used to support projects in or associated with the church

GPOW VAT Refund Grant : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

Music Development : monies given to support the development of music within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists' fees

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music Income : Income from the W Box Choral Music Reserve, used towards fees of Director of Music

W Box Choral Music Reserve : monies left by Wilfred Box and others to maintain choral services in the church; currently retained as capital to provide continuing income towards fees of Director of Music

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund because of (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund.

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2023 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



3 April 2024

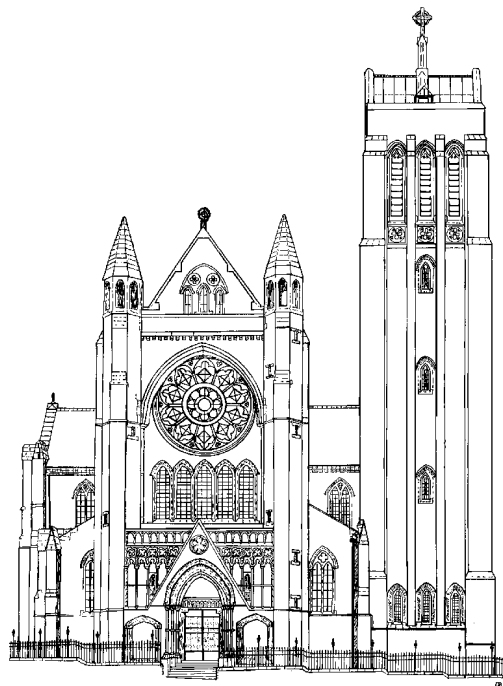
Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD

Accounts

**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2022**

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Annual Report for 2022 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2022.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM but do not take office until formally admitted by the Archdeacon), are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 39 at the 2022 APCM, for which the default number is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2022 were held on Sunday 27th June in the church hall, St Patrick's Room.

Members serving on the PCC at any time from 1st January 2022 until the date of this report:

Members serving *ex officio*:

Incumbent: Fr Dr Gerald Sykes

Churchwardens:

Fay Wilson until 10th July 2022

Christopher Smith (*re-elected at APCM*)

Amanda Cadman from 10th July 2022

Deanery Synod members

Elected at 2020 APCM to serve until 2023 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2019 APCM to serve to 2022 APCM:

Rachel Smith

Stephen Wycherley (resigned from 2021 APCM)
(There was no third candidate for office.)

Elected at 2020 APCM to serve to 2023 APCM:

Edward Fellows

Peter Marsh (died 4th January 2022)

(There was no third candidate for office.)

Elected at 2021 APCM to serve to 2024 APCM:

Maureen Fellows

Dianne Wainwright (resigned 22nd March 2023)
(There was no third candidate for office.)

Elected at 2022 APCM to serve to 2025 APCM:

Bryce Somerville

Rachel Smith

Fay Wilson

Co-opted members:

Kevin Blakey from 1st May 2002 to 2nd August 2022
(*resigned due to pressure of work*)

Aled Liddington from 30th June 2022 to APCM 2023

Officers 1st January 2022 to the date of this report:

Chair: Fr Dr Gerald Sykes

Deputy Chair: Edward Fellows

Secretary: Andrew Harvey

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Fay Wilson

Children's Advocate: Peter Marsh to 4th January 2022; Amanda Cadman from 27th January 2022

Vulnerable Adults' Advocate: Dianne Wainwright

DBS Administrator/Identity Verifier: Rachel Smith

Music Secretary: Bryce Somerville from 1st May 2022

Sidesmen: Christopher Smith, Fay Wilson, Amanda Marsh, Andrew Harvey and Bryce Somerville.

PCC Meetings

The PCC held seven meetings in 2022, numbered 494 to 500, which were held in the church hall with provision for online participation. There was an average attendance of 79%. In 2023 the PCC held two meetings. to the date of this report.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. This committee can transact PCC business between full meetings, subject to directions from the PCC. The members in 2022 and until the date of this report were: Fr Gerry Sykes, Fay Wilson, Amanda Cadman (from 10th July 2022) Christopher Smith, Andrew Harvey, and Edward Fellows.

Restoration and Maintenance Task Group

This Task Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties as necessary for the work. It did not meet in 2021 or 2022 and its functions have reverted to the churchwardens and the standing committee.

Children and Young People Committee

This group addressed issues to do with the Family Multimedia Mass and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included, Amanda Cadman, local parent Negash Mebrahtu and Fr Gerry Sykes. It did not meet during 2021 or 2022 and its functions have reverted to *ad hoc* consultations by the Vicar.

Music Development Committee

Consisting of the Vicar, Churchwardens, Honorary Assistant Organist John Jenkin and Choir Member Edward Fellows, this committee considered the job description and funding for a post to replace that of the Director of Music who resigned in June 2019. After a delay due to Covid-19, Aled Liddington was interviewed in January 2022 and appointed as Organist and Choir Director from 1st March 2022. After this the committee was disbanded from 1st May 2022 and Bryce Somerville was appointed Music Secretary with a fundraising remit.

Liturgical Advisory Committee

Consisting of the Vicar, Churchwardens, Edward Fellows, and Dennis Clark this committee did not meet in 2022.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, from its former use of offset lithography) prints our parish magazine and other items for the PCC. In 2022 it also printed magazines for two other churches (a

third church cancelled its order after many years at very short notice from the start of the year) and a quarterly magazine for an amateur radio society. In 2021, the Unit purchased a new machine to print, folds and staple magazines at a cost of £9,310, to replace an obsolete machine bought in 2015. The cost is being spread over four years by linear depreciation. Despite the cost of the new machine, the Unit contributed £2,000 to the General Fund from the profits of external work.

Friends of St. Alban's and St. Patrick's

Formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends had 42 members with various connections to the parish at the end of 2022; 10 were members of the congregation on the electoral roll. At the date of this report, one member has died in 2023.

The Friends held no meetings in 2022. The Friends' Committee, chaired by Amanda Cadman, is seeking new volunteers and hopes to place a new emphasis on events enabling wider participation from the congregation and beyond.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In 2015 the PCC adopted an updated policy for the protection of vulnerable adults, in *Protecting All God's Children: The Child Protection Policy of the Church of England* and in January 2019 the PCC adopted the *Church of England House of Bishops' Promoting a Safer Church safeguarding policy statement*, the Church of England – Birmingham's procedures for their implementation and *The Church of England – Birmingham Policy Statement on Domestic Abuse*. None were reviewed in 2022; the new PCC should review all in 2023.

General Data Protection Regulation (GDPR)

Under the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends, of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website or on application. A consent register of those who have given explicit permission to the PCC to contact them in particular ways for various purposes has been compiled.

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Because the church is built on land rising from west to east, there are flights of steps at both the west entrance from Stanhope Street and the south entrance from Conybere Street. Step-free access is available through the 'cloister' entrance to the vestries and church hall, reached by a path from Stanhope Street north of the church and an adapted toilet suitable for wheelchair users is provided. In 2021 work was completed to provide a lobby at the cloister entrance with separate doors to the church and vestry area, allowing this entrance to the church to remain open during services without compromising the security of the vestries.

Insurance

Until 15th August 2022, the PCC had a Parish Plus insurance policy with Ecclesiastical Insurance Office plc, which provided employer's and public liability insurance of £10m and buildings cover of £32m. (Although the PCC is responsible for the church building, it is inalienable and not capitalised as an asset of the PCC.) From 15th August 2022 the PCC has a ParishCare policy with Trinitas Church Insurance Services, underwritten by Aviva, which provides public liability insurance of £10m and buildings cover of £30m.

Risk Management

Charities that are required to have a full audit of their accounts are also required to include a Risk Management Statement a legal requirement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2022 and the PCC has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics

Estimates from the 2011 census show a parish population of about 4,500 of whom 32% said they were Christian, 38% Muslim and 5% declared other religions. 70% were of Minority Ethnic Background; 40% were born outside the UK; 28% had a main language other than English. (At the date of this report figures at parish level from the 2021 census are not yet available; with additional housing, it is expected to show a substantial rise in population.) The parish is within the most deprived percentile of parishes in England (116th out of 12,307).

The electoral roll for the APCM in 2021 had 44 members of whom 8 lived in the parish. After removal of eight names (2 died, 4 moved away, 2 by request due to family commitments) and the addition of three names, the Roll for the 2022 APCM had 39 members, 8 living in the parish. At the date of this report it was 42 of whom 11 lived in the parish after six additions and three deaths.

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness or precautions against Covid-19 – was assessed as 46 in December 2022, with 1

under 10, 4 age 11–17, 25 age 18–69 and 16 age 70 or over. Totals for previous year were: 2021, 42; 2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69; 2015, 68; 2014, 64; 2013, 57; 2012, 49.

Church Services

The pattern of regular weekly services is now:

- Sunday 10:00 a.m. sung Mass with choir.
- Saturday 5:00 p.m. a simple Mass for families and children in the church hall using video, sound, and light as a vigil Mass for Sunday (during term times).

Prior to Covid-19 there was also a 12:30 p.m. said Mass on Thursdays and a 9:00 a.m. said Mass on Saturdays followed by breakfast in the church hall, both of long standing, and a more recent simple 'Celtic' evening service with exposition and benediction at 6:00 p.m. on Sunday. It has not proved viable to restart these services, which were already poorly attended as those who used to attend regularly, all of whom also attended on Sundays, indicated unwillingness to attend the weekday services regularly again.

During 2022 there was a gradual relaxation in precautions against the spread of Covid-19, with the reintroduction of Stations of the Cross in Lent and the traditional pattern of services for Holy Week and Easter. Holy Water was restored to the entrance stoups from September, but Communion continued with wafers alone until January 2023 when the chalice was again shared.

During 2022 five funerals were held in the church and one at a crematorium; there were no baptisms, confirmations, weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child.

Church Building and Contents

The Building No Longer Formally at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, with the note: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20 extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The PCC is pleased to report that the main issues have been addressed and the church was no longer included in the 2021 edition of Historic England's Heritage at Risk Register.

Renewal of the Church Roof Completed

In 2016, aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT reclaim under the Listed Places of Worship Grant Scheme, the St Patrick's Chapel, the South Transept, Ambulatory and Organ Loft roofs were renewed.

In 2017, the PCC began a two-stage application to what was then the Heritage Lottery Fund (Listed Places of Worship) scheme, leading to the award in October 2019 of a project delivery phase grant of £222,000 from the National Lottery Heritage Fund (which had been renamed between the application

and the award). With the title *Revealing St Alban's Hidden Heritage*, the project included improving step-free access to the church, developing a range of new interpretive materials about the church and its history and providing more frequent open days, as well as completing the renewal of the church roof and other high-level repairs.

During 2020, the roofs of the Nave, Chancel, North Transept and the North and South Aisles were renewed, and their rainwater goods refurbished or renewed as needed. At the same time the windows were repaired, and other high-level repairs were carried out while access from the scaffolding was available. Work began at the start of March 2020 but was suspended from the 24th of March until the 1st of June 2020 due to the Covid-19 pandemic. Although renewal of the roof was completed in December 2020 and the scaffolding struck, "Practical Completion" was not signed off by the church architect until November 2021, due to delays in completing work in the same contract to improve step-free access.

The National Lottery Heritage Fund grant covered 43% of the cost of this work, again assisted by VAT reclaim under the Listed Places of Worship Grant Scheme, with the balance funded by the PCC's restricted church restoration fund and designated funds, mainly from past unrestricted bequests.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

Quinquennial Inspection

A quinquennial inspection was carried out in November 2019 by Richard Lamb RIBA AABC of Hook Mason Ltd. Some of the defects identified in the quinquennial inspection were addressed by adding to the work carried out in 2020 and 2021 to renew the roof and provide improved accessibility.

Floodlights Remain Defective

The floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2017, while reinstating the garden after work to lower the ground level, contractors damaged a buried floodlight. Compensation was received for the damage, but investigation revealed much of the underground cabling and many of the lights (of an obsolete type using high-pressure sodium lamps) need replacing and these had to be disconnected. In 2022 only some of the floodlights at the west end were functional, with the South (Conybere Street) and North sides of the church not illuminated. The system needs complete renewal using low-energy LED lamps; but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At present the church is heated by eleven gas heaters around the walls. Eight are balanced-flue convection heaters (of which three were renewed like-for-like during 2022) and three are fan-

assisted. A fourth fan-assisted heater failed several years ago and cannot be repaired or replaced like-for-like as it is an obsolete model. Due to the size of the building and the large area of single-glazed windows, these heaters are not able to bring the church to a comfortable temperature for the congregation during cold weather. The vestries and hall are heated by a separate gas-fired heating/hot water system, with another system for the choir vestry, allowing it to be heated independently.

The Church of England has committed to reaching net zero carbon emissions by 2030 and in August 2021 the PCC moved from British Gas Business as gas and electricity supplier to a three-year "50% renewable" gas tariff from Crown Gas & Power and a three-year 100% renewable electricity tariff from SSE/SWALEC (soon to be SSE Energy Solutions). Pending a long-term solution to heating the church effectively with zero net carbon footprint, in 2022 the PCC ordered like-for-like replacements for the three failed balanced flue convectors (there was no suitable equivalent for the failed fan-assisted heater).

The PCC has replaced the most accessible incandescent filament lamps with low-energy LED lamps, but most of the church lighting system is inaccessible without specialist equipment.

The Church of England Energy Footprint Tool gave the church an energy rating of E for emissions/m² usable floor space and G for emissions/person hour of occupation for 2019. With less use of heating and lighting due to closure of the church for part of 2020 the figures 'improved' to D for emissions/m² and F for emissions/person hour of occupation. For 2021, with the figures still affected by reduced use of the building and allowance for the renewable electricity tariff, the Energy Footprint Tool gave an improved rating of B for emissions/m² but did not provide a figure for emissions/person hour of use. For 2022 the tool has changed and reports that for total CO₂ emissions the church is in the 70%-80% band, for emissions/m² of floor area in the 50%-60% band and for emissions adjusted for usage in the 20%-30% band where churches are ordered from least to most CO₂ emissions. The tool does not take account of our 50% renewable gas tariff.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential work for which funding is needed.

Removal of Asbestos beneath the North Transept

In August 2021, part of the wooden block floor in the north transept that had felt insecure underfoot for several years collapsed, revealing asbestos insulation board covering a chamber connected to old heating ducts and containing old iron heating pipes. In September 2022, after obtaining a faculty for the work, the floor above the chamber was dismantled by specialised contractors using a negative-pressure containment. The asbestos was

removed and the chamber and recovered wooden blocks decontaminated. Plans to reinstate the floor could not be prepared until the chamber could be properly examined after the asbestos had been removed. At the date of this report application for a faculty for this work is progress.

Pigeons in the Roof. At the end of September 2022, it was discovered that a high-level door into the roof space, invisible from the ground, was open and pigeons had set up home in the roof space. Specialists in humane control of birds installed a one-way mesh gate allowing birds to leave but not enter. The gate was removed in January 2023 and a new hasp and padlock fitted to the door.

Church Hall and Vestries

In October 2022 asbestos was removed from the old boiler room (beneath the priests' vestry but accessed from a hatch in the hall floor) and any remaining traces on the walls sealed with paint.

Asbestos-containing vinyl tiles and the flue of a former gas heater, believed to contain asbestos, were removed from the choir vestry, revealing the poor condition of the floor beneath. Plans have been prepared and at the date of this report a faculty application is in progress for its renewal.

At the date of this report the toilets are undergoing renovation and redecoration, funded by a donor.

Use of the Church Hall – St Patrick's Room

During 2022 more normal use of the church hall, St Patrick's Room, resumed following Covid-19. In late January we resumed serving tea and coffee in the hall after Sunday Mass, which had again been suspended from mid-December 2021 due to high levels of Covid-19 infection. The hall was used for seven PCC meetings; for the Saturday afternoon Family Mass; for refreshments after the funerals of Jason Bright and Eveline Hall, after the Patronal Festival and after the Service of Nine Lessons and Carols. It was hired by Highgate Community Support Ltd for the meetings of a Women's Group, by Birmingham Anglo-French Society for its meetings, and for a private birthday party.

Church Open Days

A condition of the National Lottery Heritage Fund grant that enabled us to renew the roof was that the church should be open to visitors for at least forty days in the year outside religious services. The programme of open days that we began in 2020 was almost immediately suspended due to Covid-19 and we were unable to open the church for the Heritage Open Days and Birmingham Heritage Week in September 2020. Instead, we posted a video tour of the church on YouTube and two 360° views on Facebook. We were not able to resume open days in 2021, or to open for the national Heritage Open Days and Birmingham Heritage Week but continued to expand the material about the building and its content on our website. In 2022 we were able to open for the national Heritage Open Days and Birmingham Heritage Week with 90 visitors over ten days, but we have not yet been

able to restart a programme of regular open days, for lack of suitable volunteers to steward them.

Concerts and Recitals

In 2019 the church hosted eleven free concerts, seven by members of the Royal Birmingham Conservatoire, with a total attendance of 244, a ticketed performance of Messiah given by the Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual Service of Nine Lessons and Carols of the Birmingham Bach Choir with a congregation of 190. In 2020, after a concert in January 2020 by the Royal Birmingham Conservatoire Camerata Choir attended by 33, all other concerts and recitals arranged for 2020 were cancelled due to Covid-19. In 2021 there was a song recital in September attended by 14, but the Birmingham Bach Choir's service of lessons and carols in December was cancelled due to a rapid rise in infections. In 2022 there were two free concerts (combined attendance 37), a ticketed organ recital (attendance 43), and in December the church hosted Birmingham Bach Choir's Service of Nine Lessons and Carols, attended by 143.

Food Bank

Operated by Amanda Cadman, assisted by Akole Sykes and young people from the congregation, the United Highgate Food Bank uses the South Porch to store food donated or purchased from grants and donations. It continues to provide weekly food parcels to those in need in the parish.

Music, Choir and Organ

Until the appointment from March 2022 of Aled Liddington as Organist and Choir Director, Bryce Somerville continued to organise the hire of temporary organists and marshal the choir.

Bryce now has the title Music Secretary.

In 2022 a faculty was obtained and alterations that had been made in 2017 to one stop each on the Choir and Great departments were reversed, because the alterations were considered by eminent organists to have been deleterious to the instrument.

Servers

During 2022 Harry Daniels and Simon Wainwright have kept up the standard of serving at Sunday Mass, now regularly assisted by Samuel and Simon Mebrahtu and when available by Andrew Harvey.

Financial Review

The PCC considers it proper to make grants from general income to charities and other external bodies in furtherance of the mission of the Church if funds are available to do so.

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment funds. The investments are valued annually on the 31st of December, usually at the "net asset" or "mid-

The General Fund had a deficit of £2,063, following surpluses of £542 for 2021 and £1,672 for 2020 but deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of just £1,114.

Fr Gerald Sykes Amanda Cadman Christopher Smith
Vicar Churchwarden Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2022

Statement of Financial Activities

		Unrestricted Funds		Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
	Note	General Fund £	Designated Funds £				
Income & Endowments from:							
Donations	2a	36,948	-	25,484	-	62,433	141,155
Charitable Activities	2b	1,509	255	321	-	2,084	790
Other Trading Activities	2c	-	7,388	409	-	7,797	7,476
Investments	2d	8	2,543	2,246	-	4,797	4,309
Total		38,466	10,186	28,460	-	77,111	153,731
Expenditure on:							
Raising Funds	3a,4	92	4,957	-	-	5,049	5,779
Charitable Activities	3b,4	42,229	9,769	27,184	-	79,182	168,650
Total		42,322	14,725	27,184	-	84,231	174,429
Net income/(expenditure) before Investment Revaluation		(3,856)	(4,540)	1,276	-	(7,120)	(20,698)
Unrealized Gains/(Losses) on Investment Assets	6	-	(4,691)	(2,995)	(8,810)	(16,496)	17,541
Net Income/(Expenditure)		(3,856)	(9,230)	(1,719)	(8,810)	(23,616)	(3,157)
Transfers between Funds - in	5a	2,000	181	-	-	2,181	2,125
Transfers between Funds - out	5a	(181)	(2,000)	-	-	(2,181)	(2,125)
Net Transfers between Funds	5a	1,819	(1,819)	-	-	-	-
Net Movement in Funds	9	(2,038)	(11,049)	(1,719)	(8,810)	(23,616)	(3,157)
Published Balance for 2021		3,177	122,709	59,877	74,844	260,607	263,764
Total Funds at 31 December	9	1,139	111,660	58,158	66,034	236,991	260,607

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2022

Balance Sheet at 31st December 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible	6	4,655	6,983
Investments	6	123,772	140,268
		<u>128,427</u>	<u>147,251</u>
Current Assets			
Debtors	7a	10,106	31,841
Cash	7b	104,435	98,412
		<u>114,540</u>	<u>130,252</u>
Current Liabilities			
Creditors	8	(5,977)	(16,896)
Current Assets less Current Liabilities		<u>108,564</u>	<u>113,356</u>
Total Net Assets	10	<u>236,991</u>	<u>260,607</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		1,139	3,177
Unrestricted - Designated Funds		111,660	122,709
Restricted Funds		58,158	59,877
Endowment Funds		66,034	74,844
Total Reserves		<u>236,991</u>	<u>260,607</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 23rd of March 2023.

Signed by the Vicar and Church Wardens on behalf of the PCC:



Fr Gerald Sykes
Vicar



Amanda Cadman
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies

Basis of Accounting

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice (SORP 2015), Accounting and Reporting by Charities and applicable standard FRS 102.

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities, namely the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All income is accounted for gross.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

Costs of Raising Funds:

These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; the church hall St Patrick's Room is used mainly for parish purposes and is not separately metered, but an estimate of the cost of heating and lighting for hire use is included here.

Charitable Expenditure:

Charitable expenditure is analysed between *Ministry* and *Mission* expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as the independent examiner fees. The costs are allocated directly to the Charitable Expenditure heading, specifically under *Resourcing Ministry* expenditure and *Resourcing Mission* expenditure. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2016 the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Benefice property and consecrated property are excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It has been capitalised and is being depreciated linearly over four years. It replaced an obsolete unit purchased in 2015 and fully depreciated over 4 years. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Funds (an unrestricted, designated funds) to provide funding for work to the church building. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2022, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors which are receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consumable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank items are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2022				2021			
	Unrestricted Funds		Restricted	Total 2022	Unrestricted Funds		Restricted	Total 2021
	General	Designated	Funds		General	Designated	Funds	
2a Donations								
Planned Giving [1]	14,995	-	700	15,695	15,816	-	780	16,596
Gift Days [2]	7,430	-	-	7,430	6,260	-	-	6,260
Collections [3]	1,788	-	413	2,201	734	-	169	903
Friends' Subscriptions	-	-	57	57	-	-	69	69
Sundry Donations	103	-	7,141	7,244	55	-	5,019	5,074
Gift Aid Tax Recoverable	5,561	-	1,760	7,321	5,112	-	1,075	6,187
Grants Received by the PCC [4]	7,072	-	15,414	22,485	5,000	-	49,566	54,566
Legacies Received by the PCC [5]	-	-	-	-	-	50,000	1,500	51,500
	36,948	-	25,484	62,433	32,977	50,000	58,178	141,155
2b Charitable Activities								
Fees Received by the PCC	518	-	50	568	182	-	-	182
Magazine Sales	211	-	-	211	83	-	-	83
Shrine Candle Boxes	-	-	119	119	-	-	-	-
Refreshments after Services	-	255	-	255	-	80	-	80
Church Meals and Outings	-	-	152	152	-	-	-	-
Church & Hall Lettings	750	-	-	750	445	-	-	445
Insurance, Compensation etc. [6]	30	-	-	30	-	-	-	-
	1,509	255	321	2,084	710	80	-	790
2c Other Trading Activities								
Sale of Souvenirs, Guides etc.	-	-	409	409	-	-	2	2
St Alban's Printing Unit	-	7,388	-	7,388	-	7,474	-	7,474
	-	7,388	409	7,797	-	7,474	2	7,476
2d Investments								
CBF Investment Fund Dividends	-	497	2,135	2,632	-	480	2,065	2,545
CBF Property Fund Dividends	-	1,788	-	1,788	-	1,752	-	1,752
Deposit Fund Interest	-	258	110	368	-	9	3	12
Other Interest Received	8	-	1	9	-	-	0	0
	8	2,543	2,246	4,797	-	2,241	2,068	4,309
Total Income	38,466	10,186	28,460	77,111	33,687	59,796	60,248	153,731

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] No restricted Lammas offering Gift Day (for the Sanctuary Fund) collected in 2021 or 2022 due to Covid-19.

[3] Collections includes both general and special collections, both gift aided and otherwise.

[4] Grants received from Trustees of St Albans School: 2021 & 2022 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The St Patrick's Fund: 2021 & 2022 £2,500 for "the Maintenance of Public Worship" - General Purposes; 2022: £500 Food Bank

The Aspinall Trust: 2021: £10,500 Insurance, £400 Alarm System and £400 Internet Connection (all Misc Restricted), £1,745 Digital Media;

2022: £7,000 Insurance, £5,000 Renewal of three Gas Heaters (both Misc Restricted), Messy Church project £1,500 (Youth Work Fund);

The National Lottery Heritage Fund, funded by players of The National Lottery: 2021: £22,200 due (received 2022) Delivery-Phase grant for renewal of roof high-level repairs, improved step-free access and heritage projects;

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building 2021: £14,321; 2022: £1,414.

Diocesan Grant from central church funds towards heating/lighting costs £2,072 - General Fund.

[5] 2021: unrestricted bequest from the estate of Mary Goodman and bequest for Restoration from the estate of Rachel Waterhouse.

[6] 2022: Compensation by HSBC for requiring a long phone call to confirm a standing order for Diocesan Quota payments.

Note 3: Expenditure

	2022				2021			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2022				2021
3a Raising Funds								
Printing Unit Costs (External Work)	-	4,892	-	4,892	-	5,702	-	5,702
Hall Hire Costs	92	-	-	92	-	-	-	-
Planned Giving & GA Envelopes	-	-	-	-	77	-	-	77
Support Costs for Fundraising [1]	-	65	-	65	-	-	-	-
Total Raising Funds	92	4,957	-	5,049	77	5,702	-	5,779
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	27,359	-	-	27,359	27,359	-	-	27,359
Parish Priest Expenses	1,890	-	-	1,890	1,446	-	-	1,446
Assistant Staff Costs	17	-	-	17	50	-	-	50
Church Running Expenses [2]	9,378	1,660	12,116	23,153	3,881	752	12,113	16,746
Church Maintenance [3]	120	965	1,794	2,880	-	309	80	389
Upkeep of Services	552	(0)	2,529	3,080	615	230	1,734	2,579
Upkeep of Church Garden	-	-	7	7	-	-	-	-
Magazine & Bookstall Costs	59	-	-	59	52	-	-	52
Printing Unit Costs (PCC work)	-	120	-	120	-	95	-	95
Sunday School/Parish Training	-	-	-	-	14	-	10	24
Foodbank	-	-	1,683	1,683	-	-	1,108	1,108
Church Heritage Projects [4]	-	-	-	-	-	120	91	211
Church Hall Running Costs	-	361	99	460	-	-	706	706
Verger [5]	480	-	-	480	848	-	-	848
Building Repairs & Improvements [6]	-	5,602	2,976	8,578	-	56,235	57,821	114,056
Provision of Liturgical Music [7]	1,312	-	4,620	5,933	261	-	1,529	1,790
Church Meals & Outings [8]	-	1,060	1,128	2,188	-	278	-	278
Support Costs for Ministry [1]	1,052	2	60	1,113	408	6	407	821
Total Resourcing Ministry	42,219	9,769	27,012	78,999	34,932	58,025	75,600	168,558
Resourcing Mission								
Home Church Societies	10	-	-	10	10	-	-	10
Home Secular Relief	-	-	173	173	-	-	81	81
Support Costs for Mission [1]	0	-	-	0	0	-	0	1
Total Resourcing Mission	10	-	173	183	10	-	82	92
Total Charitable Expenditure	42,229	9,769	27,184	79,182	34,942	58,025	75,682	168,650
Total Expenditure	42,322	14,725	27,184	84,231	35,020	63,728	75,682	174,429

[1] Support costs allocated to *Fundraising*, *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure)

[2] 2022: Insurance £9,357; Alarm System £2,255; Heating System £6,262; Fire Extinguishers £398; Gas £2,112; Electricity £1,840; Water £911.
2021: Insurance £10,831; Alarm System £2,024; Heating System £752; Fire Extinguishers Nil; Gas £1,152; Electricity £1,354; Water £232.

[3] 2021: regular maintenance, including organ tuning was below normal due to Covid-19 & building work.

[4] 2021: Leaflet holders and display card stands for Revealing St Alban's Hidden Heritage NLHF project.

[5] Furloughed on full pay from April 2020 to October 2021, receiving £1,072 from Job Retention Scheme through the Diocesan Pay Bureau and £848 from the PCC to maintain a salary of £1,920 p.a. Resigned end February 2022 receiving an extra month's salary for holiday entitlement.

[6] 2021: Roof renewal, high-level repairs and provision of improved step-free access. Main contractor: £111,588; architects: £2,468. Roof renewal and high-level repairs and £59,574; Improved Step-free access lobby, security fencing, external lighting £54,483. 2021 figures include provision for 2½% final retention paid in 2022.

2022: Removal of asbestos from North Transept floor, choir vestry floor and old boiler room: £7,762; tile repairs to south roof: £816.

[7] Fees of Organist & Choir Director : £4,300; Other organists fees £550; Choir fees £150; Trumpeter £80; Repairs to Grand Piano £853.

[8] 2021 Dedication Fest. Meal. 2022 meals: J Bright mem. service £997, Patronal Fest. £488, Funeral E Hall £354; Walsingham pilgrimage £349.

Note 4: Analysis of Expenditure**4a: Analysis of Expenditure: 2022**

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2022
Raising Funds	4,985	-	65	5,049
Charitable Activities				
Resourcing Ministry	77,886	-	1,113	78,999
Resourcing Mission	10	173	0	183
Total 2022	82,880	173	1,178	84,231

[1] Support Costs (as set out in 4c below) have been allocated to Fundraising, Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values

4b: Analysis of Expenditure: 2021

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2021
Raising Funds	5,779	-	-	5,779
Charitable Activities				
Resourcing Ministry	167,737	-	821	168,558
Resourcing Mission	-	91	1	92
Total 2021	173,516	91	821	174,429

[1] Support Costs allocated to Resourcing Ministry and Mission in proportion to expenditure

4c: Analysis of Support Costs

	2022				2021			
	Unrestricted Funds		Restricted Funds	Total	Unrestricted Funds		Restricted Funds	Total
	General	Designated		2022	General	Designated		2021
Office Costs (Post, Phone, Software)	597	-	-	597	155	-	400	555
Examination & Publication of Accounts	360	-	-	360	240	-	-	240
Legal Costs	-	-	-	-	-	-	-	-
Bank Charges	95	66	60	221	12	6	7	26
	1,053	66	60	1,178	408		407	815

Note 5a: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2022
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(181)	181	-	-	-	-
Total Transfers into Funds	2,000	181	-	-	2,181	
Total Transfers out of Funds	(181)	(2,000)	-	-	(2,181)	
Net Transfer In/(Out)	1,819	(1,819)	-	-	-	

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/22	Additions	Charge for the Year	Net Book Value 31/12/22
Printing Unit Canon Printer System [2]	6,983	-	(2,328)	4,655
Investment Assets	Value	Change in	Value	Value
Unrealized Gains and Losses	Value 01/01/22	Change in Market Val		Value 31/12/22
J Madeley Bequest (Designated Fund)	39,979	(4,691)	[3]	35,289
W Box Music Fund (Restricted)	25,445	(2,995)	[4]	22,449
M Goodman Memorial Fund (Endm't)	18,922	(2,227)	[4]	16,694
Henry Lee Sanctuary Fund (Endm't)	55,922	(6,583)	[4]	49,339
	140,268	(16,496)		123,772

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The system purchased in 2015 and depreciated to zero net value was replaced in 2021; the new system is being depreciated over four years.

[3] Based on **bid value** of 128.50 pence per CBF Property Fund Income Share at 31/12/2022 - asset may be sold for restoration work.

[4] Based on **mid ("net asset") value** of 2,066.14 pence per CBF Investment Fund Income Share at 31/12/2022 - long-term and endowment assets.

Note 7: Current Assets

7a Debtors at 31/12/2022	General Fund	Designated Funds	Restricted Funds	Total 2022
Gift Aid Income Tax Reclaimable [1]	4,780	-	973	5,753
Pre-Payments for Services [2]	1,542	-	-	1,542
GPOW Grant claimed against VAT	-	-	2,377	2,377
Unpresented Lodgements	200	-	-	200
Printing Invoiced	-	172	-	172
Sundry Debtors	62	-	-	62
	6,584	172	3,350	10,106
7b Cash in Bank at 31/12/2022	General Fund	Designated Funds	Restricted Funds	Total 2022
Cash in Hand	43	15	187	246
Current Bank Accounts	(4,009)	55,031	24,591	75,613
CBF Deposit Accounts	-	17,728	10,848	28,576
	(3,966)	72,774	35,626	104,435

[1] Income Tax to be reclaimed on donations from 06/04/2022 to 31/12/2022 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] Prepayment for monitored alarm system to 30/09/2023.

Note 8: Creditors

	General Fund	Designated Funds	Restricted Funds	Total 2022
Fees Collected for Diocese	-	-	852	852
Accruals for Goods & Services [1]	1,479	591	517	2,587
Owed to Volunteers [2]	-	639	1,108	1,747
Due to External Charities [3]	-	-	791	791
	1,479	1,230	3,268	5,977

[1] Costs for 2022 not paid until 2023: Gas £407; Electricity £216; Printing Unit materials £263; Organ Tuning £322; Vicar's Expenses etc. £387;

Organist & Choir Director's Fees December £430; Dollies for Grand Piano £300; Numbers for Hymn Boards £167; Magazine Postage £59;

Minor repairs £16; Bank Charges £19.

[2] Treasurer, £911; Food Bank Organiser, £50; Printing Unit Volunteers, £191.

[3] Nagaland Hospital £522, blocked by current Indian regulations; St Thomas College Karachi £15, below cost of transaction; St Anne's Hostel £81 and Highgate Community Support £173 paid in 2023.

Note 9: Movement of Funds

		Balance at 01/01/22	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/22
Endowment Funds							
M Goodman Memorial Fund		18,922	-	-	-	(2,227)	16,694
H Lee Sanctuary Reserve Fund		55,922	-	-	-	(6,583)	49,339
<i>Total Endowments</i>		74,844	-	-	-	(8,810)	66,034
Restricted Funds							
Birthday Book Fund		4,616	-	-	-	-	4,616
Charities Fund		-	173	173	-	-	-
Choir Fund		640	-	-	-	-	640
Church Urban Fund		200	-	-	-	-	200
Digital Media Fund		1,671	-	1,305	-	-	367
Foodbank		2,212	1,408	1,683	-	-	1,936
Flower Fund		141	231	220	-	-	153
Floodlight Fund		250	-	-	-	-	250
Friends Fund		3,373	148	-	-	-	3,521
Garden Fund		-	7	7	-	-	-
GPOW VAT Refund Grant Fund		-	1,414	1,414	-	-	-
Lecture Fund		67	-	-	-	-	67
Music Development Fund		8	1,559	970	-	-	597
Organ Fund		5,858	75	-	-	-	5,932
Organists Fund		2,500	-	2,500	-	-	-
Restoration Appeal Fund		-	125	-	-	-	125
Sanctuary Fund		10,951	1,674	735	-	-	11,889
Vicar's Discretionary Fund		53	-	-	-	-	53
Walsingham Pilgrimage Fund		-	587	349	-	-	238
W Box Choral Music Income		-	668	668	-	-	-
W Box Choral Music Reserve		25,445	-	-	-	(2,995)	22,449
Youth Work Fund		413	1,500	-	-	-	1,913
Miscellaneous Restricted Funds	[1]	1,480	18,893	17,162	-	-	3,210
<i>Total Restricted Funds</i>		59,877	28,460	27,184	-	(2,995)	58,158
Designated Funds							
Building Fund		3,916	19	(0)	-	-	3,935
Miscellaneous Bequests Fund		54,500	0	4,922	-	-	49,579
J Madeley Bequest Fund		39,979	-	-	-	(4,691)	35,289
Maintenance Fund	[2]	2,979	2,344	3,448	-	-	1,875
Printing Fund		18,513	7,568	5,078	(1,819)	-	19,184
Refreshment Fund		2,821	255	1,278	-	-	1,799
<i>Total Designated Funds</i>		122,709	10,186	14,725	(1,819)	(4,691)	111,660
General Fund		3,177	38,466	42,322	1,819	-	1,139
TOTAL FUNDS		260,607	77,111	84,231	-	(16,496)	236,991

[1] See Note 13 for details of Miscellaneous Restricted Funds

[2] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2022	2021
Fixed Assets - Tangible	-	4,655	-	-	4,655	6,983
Fixed Assets - Investment	-	35,289	22,449	66,034	123,772	140,268
Current Assets - Cash (Bank & CBF deposit)	(3,966)	72,774	35,626	-	104,435	98,412
Current Assets - Debtors	6,584	172	3,350	-	10,106	31,841
Current Liabilities	(1,479)	(1,230)	(3,268)	-	(5,977)	(16,896)
Assets less Current Liabilities	1,139	111,660	58,158	66,034	236,991	260,607
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	1,139	111,660	58,158	66,034	236,991	260,607

Note 11: Payments to PCC Members

No member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs	2022	2021
Wages & Salaries	480	848
Social Security Costs	-	-
Pension Contributions	-	-
	<u>480</u>	<u>848</u>

In 2021 and 2022 the P.C.C. employed a part-time Verger. The Verger was furloughed from April 2020 to September 2021; receiving in 2021 £1,072 through the Job Retention Scheme, the PCC contributing to top up her salary to the full £ 1,920 p.a. The Verger resigned from the end of February 2022, receiving an extra month's payment in lieu of holiday.

An Organist and Choir Director appointed from March 2022 charges fees for the services provided and is not an employee of the P.C.C.

Note 13: Miscellaneous Restricted Fund

At start of year: £56 towards a new green frontal for St Alban's Altar; £500 grant from Aspinall Trust for Garden Improvement; £750 from Aspinall Trust towards improving the West Entrance; £116 remaining from a grant from Aspinall Trust for heating during school use of the church; £33 surplus from donation for a Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 or 2021 due to Covid-19 restrictions); £25 towards provision of refreshments.

Income: Grants from the Aspinall Trust of £7,000 for insurance and £5,000 towards renewal of gas heaters. Donations (including any Gift Aid) £3,125 for removal of asbestos and reinstatement of choir vestry floor, £2,000 for restoration of the grand piano etc., £625 towards catering after a memorial service for former choir member Jason Bright, £100 towards catering after the funeral of Eveline Hall, £125 for heating and lighting for a proposed Army Benevolent Fund Carol Service that was cancelled and £75 towards the parish lamp at Walsingham.

Donations in kind: Keys cut for cloister & hall locks £164; printer/copier for Wardens' Room office £240; shelving for office; Lavalier microphone; exterior smokers' bin £83; Webhosting £38; Minor repairs £38; Easter Eggs £16; Cakes £29.

Expenditure: Insurance £7,000; renewal of heaters £5,000; heating during school use of church £116; refreshments £25; removal of asbestos £1,563; restoration of grand piano £1,841; catering J Bright £625, E Hall £100; lamp at Walsingham £50.

At end of year: £56 towards a new green frontal for St Alban's Altar; £500 grant from Aspinall Trust for Garden Improvement; £750 from Aspinall Trust towards improving the West Entrance; £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2022); £1562 choir vestry; £159 restoration of piano etc.; £125 ABF Carol Service; £25 parish lamp at Walsingham.

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building Fund : monies designated (or redesignated) to be used for building maintenance, renewal or improvement.

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing Fund : monies retained by the St Albans Printing Unit from its income to provide for the purchase of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Community : community enterprise projects; grant from Keble College for a community cafe at Highgate Baptist Church

Digital Media Fund : monies given to provide equipment or software or pay running costs of digital media

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban & St Patrick used to support projects in or associated with the church

GPOW VAT Refund Grant Fund : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

Music Development : monies given to support the development of music within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists' fees

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music Income : Income from the W Box Choral Music Reserve, used towards fees of Organist & Choir Director

W Box Choral Music Reserve : monies left by Wilfred Box and others to maintain choral services in the church; currently retained as capital to provide continuing income towards fees of Organist & Choir Director

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund because of (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund.

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2022 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

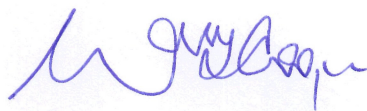
Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



05 April 2023

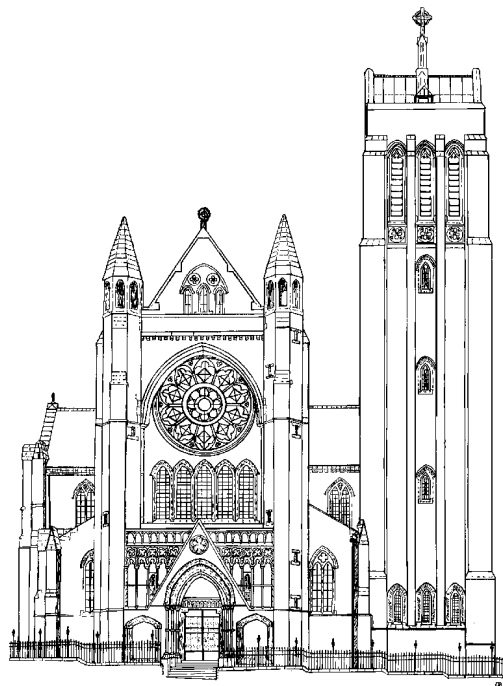
Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD

Accounts

**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2021**

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Annual Report for 2021 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2021.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM but serve from the Archdeacon's Visitation (usually in May but online on the 5th of July 2021 due to Covid-19 restrictions), are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 44 at the 2021 APCM, for which the default number is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2021 were held on Sunday 27th June in the church hall, St Patrick's Room, with provision for online participation.

Members serving on the PCC at any time from 1st January 2021 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes

Churchwardens (both re-elected at 2021 meeting):

Fay Wilson

Christopher Smith

Deanery Synod members

Elected at 2020 APCM to serve until 2023 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2018 APCM to serve to 2021 APCM:

Maureen Fellows

Elizabeth Wycherley

Dianne Wainwright

Elected at 2019 APCM to serve to 2022 APCM:

Rachel Smith

Stephen Wycherley (resigned from 2021 APCM)

(There was no third candidate for office.)

Elected at 2020 APCM to serve to 2023 APCM:

Edward Fellows

Peter Marsh (died 4th January 2022)

(There was no third candidate for office.)

Elected at 2021 APCM to serve to 2024 APCM:

Maureen Fellows

Dianne Wainwright

(There was no third candidate for office.)

Co-opted members: None.

Attending, but not members:

Former churchwardens Dennis Clark and Mary Goodman (died 1st February 2021) were also invited to attend and speak at meetings of the PCC but were not members with the duties and voting rights of charitable trustees.

Officers 1st January 2021 to the date of this report:

Chair: Fr Dr Gerald Sykes

Deputy Chair: Edward Fellows

Secretary: Andrew Harvey

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Fay Wilson

Children's Advocate: Peter Marsh to 4th January 2022; Amanda Cadman from 27th January 2022

Vulnerable Adults' Advocate: Dianne Wainwright

DBS Administrator/Identity Verifier: Rachel Smith

PCC Meetings

The PCC held five meetings in 2021, numbered 489 to 493. The first two were held over Zoom and the 2021 Vestry Meeting and APCM were postponed to late June due to the Covid-19 pandemic. In 2022 the PCC held two meetings. to the date of this report.

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. This committee can transact PCC business between full meetings, subject to directions from the PCC. The members in 2021 and until the date of this report were: Fr Gerry Sykes, Fay Wilson, Christopher Smith, Andrew Harvey, and Edward Fellows.

Restoration and Maintenance Task Group

This Task Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties as necessary for the work. The members in 2021 were: Christopher Smith (Chair), Fay Wilson, Stephen Wycherley, Edward Fellows and Fr Gerry Sykes. It did not meet during 2021.

Children and Young People Committee

This group addresses issues to do with the Family Multimedia Mass and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included, Amanda Cadman, local parent Negash Mebrahtu and Fr Gerry Sykes. It did not meet during 2021.

Music Development Committee

Consisting of the Vicar, Churchwardens, Honorary Assistant Organist John Jenkin and Choir Member Edward Fellows, the activity of this committee, which was considering the job description and funding for a post to replace that of the Director of Music who resigned in June 2019, was suspended due to Covid-19. It met again in October 2021, advertised the post in December 2021, interviewed in January 2022 and appointed Aled Liddington as Organist and Choir Director from 1st March 2022.

Liturgical Advisory Committee

Consisting of the Vicar, Churchwardens, Edward Fellows, and Dennis Clark this committee did not meet in 2021.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated by Edward and Maureen Fellows, the Printing Unit (also known as the Litho Unit, from its former use of offset lithography) prints our parish magazine and other items for the PCC. In 2021 it also printed magazines for three other churches and a quarterly magazine for an amateur radio society. The numbers of copies ordered recovered somewhat from the low numbers in 2020 due to the

Covid-19 pandemic. However, at the start of 2022 one church cancelled its order at short notice. In 2021, the Unit replaced the machine that prints, folds and staples magazines, bought in 2015 and now obsolete, with a current model at a cost of £9,310; the cost is being spread over four years by linear depreciation. After solving initial problems getting the new machine to produce booklets and not charge colour prices for black and white pages within a booklet, we are pleased with the results and speedier printing. As the printer is connected directly to Canon, toners etc are automatically sent and an engineer called if necessary. Despite the cost of the new machine, the Unit contributed £2,000 to the General Fund from the profits of external work.

Friends of St. Alban's and St. Patrick's

Formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church, the Friends had 47 members with various connections to the parish at the end of 2021; 15 were members of the congregation on the electoral roll. At the time of writing one member has died in 2022. The Friends held no meetings in 2021, due to Covid-19.

The Friends' Committee, chaired by Amanda Cadman, is seeking new volunteers and plans to place a new emphasis on events enabling wider participation from the congregation and beyond.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In 2015 the PCC adopted an updated policy for the protection of vulnerable adults, in *Protecting All God's Children*: The Child Protection Policy of the Church of England and in January 2019 the PCC adopted the *Church of England House of Bishops' Promoting a Safer Church safeguarding policy statement*, the Church of England – Birmingham's procedures for their implementation and *The Church of England – Birmingham Policy Statement on Domestic Abuse*. None were reviewed during 2021; all should be reviewed in 2022.

General Data Protection Regulation (GDPR)

Under the General Data Protection Regulation (EU) 2016/679 and the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends, of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website or on application. A consent register of those who have given explicit permission to the PCC to contact them in particular ways for various purposes has been compiled.

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

Because the church is built on land rising from west to east, there are flights of steps at both the west entrance from Stanhope Street and the south entrance from Conybere Street. In 1997 step-free access was provided through the 'cloister' entrance to the vestries and church hall, reached by a path from Stanhope Street north of the church and an adapted toilet suitable for wheelchair users was provided. The Diocesan Advisory Committee has not been supportive of providing step-free access at the west end of the Church, as this would require alteration to the historic fabric. In early 2021 work was completed to provide an entrance lobby at the cloister entrance with separately secured doors to the church and vestry area, allowing this entrance to remain open unattended during services without compromising the security of the vestries.

Insurance

The PCC has a Parish Plus insurance policy with Ecclesiastical Insurance Office plc, which provides employer's and public liability insurance of £10m and buildings cover of £32.4m. (Although the PCC is responsible for the church building, it is inalienable and not capitalised as an asset of the PCC.) During part of 2021 an additional Contract Works All Risks policy was in place to cover the renewal of the roof and other building work taking place.

Risk Management

Charities that are required to have a full audit of their accounts are also required to include a Risk Management Statement a legal requirement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2021 and the PCC has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics

Estimates from the 2011 census show a parish population of about 4,500 of whom 32% said they were Christian, 38% Muslim and 5% declared other religions. 70% were of Minority Ethnic Background; 40% were born outside the UK; 28% had a main language other than English. (At the date of this report figures at parish level from the 2021 census are not yet available; with additional housing, it is expected to show a substantial rise in population.) The parish is within the most deprived percentile of parishes in England (116th out of 12,307).

The electoral roll for the APCM in 2020 had 44 members of whom 8 lived in the parish. After removal of one name (died) and the addition of one

name (re-joined), the Roll for the 2021 APCM also had 44 members, 8 living in the parish.

The Worshipping Community – those attending at least monthly or who would have done so if not prevented by illness or precautions against Covid-19 – was assessed as 42 in December 2021 (2020, 51; 2019, 58; 2018, 71; 2017, 74; 2016, 69; 2015, 68; 2014, 64; 2013, 57; 2012, 49), with 1 under 10, 4 age 11–17, 16 age 18–69 and 21 age 70 or over.

Church Services

The pattern of services in before Covid-19 was:

- Saturday 5:00 p.m. a simple Mass for families and children in the church hall using video, sound, and light as a vigil Mass for Sunday (during term times).
- Sunday 10:00 a.m. sung Mass with choir.
- Sunday 6:00 p.m. simple 'Celtic' evening service with exposition and benediction
- Thursday 12:30 p.m. said Mass.
- Friday during term time services for year groups from the Academy.
- Saturday 9:00 a.m. said Mass (of the day; not a vigil Mass for Sunday) followed by breakfast.

This pattern was completely disrupted in 2020 due to Covid-19. All public services were suspended on the 17th of March until the 19th of July. While the church was closed, Fr Gerry hosted live services on Zoom for those of the congregation able to join in and made videos of the services available on Facebook, YouTube and the parish website.

The church reopened for public worship with a single weekly socially distanced Mass for a maximum of 30 people at 10:00 a.m. on Sunday. When possible, this service was streamed over Zoom to members of the congregation unable to attend, and a recording was made available on Facebook, YouTube and the parish website.

In 2021 the Church was again closed due to Covid-19 from the 17th of January to the 25th of February, with live services on Zoom and video recordings made available. For the remainder of 2021 the services remained socially distanced, with the seating rearranged, to allow a congregation of 22 households or 44 people. Streaming of Sunday Mass over Zoom and recording for YouTube continued. Restrictions on Choral Music were gradually relaxed. The Saturday Family Mass resumed at first on Zoom and then from June in the hall. Fellowship over coffee and tea in the Church Hall resumed in September but halted again in mid-December due to a rise in Covid-19 infections.

During 2021 two funerals were held in the church; there were no baptisms, confirmations, weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child.

Church Building and Contents

The Building No Longer at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, with the note: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20

extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The PCC is pleased to report that the main issues have been addressed and the church was no longer included in the 2021 edition of Historic England's Heritage at Risk Register.

Renewal of the Church Roof Completed

In 2016, aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT reclaim under the Listed Places of Worship Grant Scheme, the St Patrick's Chapel, the South Transept, Ambulatory and Organ Loft roofs were renewed.

In 2017, the PCC began a two-stage application to what was then the Heritage Lottery Fund (Listed Places of Worship) scheme, leading to the award in October 2019 of a project delivery phase grant of £222,000 from the National Lottery Heritage Fund (which had been renamed between the application and the award). With the title *Revealing St Alban's Hidden Heritage*, the project included improving step-free access to the church, developing a range of new interpretive materials about the church and its history and providing more frequent open days, as well as completing the renewal of the church roof and other high-level repairs.

During 2020, the roofs of the Nave, Chancel, North Transept and the North and South Aisles were renewed, and their rainwater goods refurbished or renewed as needed. At the same time the windows were repaired, and other high-level repairs were carried out while access from the scaffolding was available. Work began at the start of March 2020 but was suspended from the 24th of March until the 1st of June 2020 due to the Covid-19 pandemic. Although renewal of the roof was completed in December 2020 and the scaffolding struck, "Practical Completion" was not signed off by the church architect until November 2021, due to delays in completing work in the same contract to improve step-free access.

The National Lottery Heritage Fund grant covered 43% of the cost of this work, again assisted by VAT reclaim under the Listed Places of Worship Grant Scheme, with the balance funded by the PCC's restricted church restoration fund and designated funds, mainly from past unrestricted bequests.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

Quinquennial Inspection

A quinquennial inspection was carried out in November 2019 by Richard Lamb RIBA AABC of Hook Mason Ltd. Some of the defects identified in the quinquennial inspection were addressed by adding to the work carried out in 2020 and 2021 to renew the roof and provide improved accessibility.

Floodlights Remain Defective

The floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2017, while reinstating the garden after work to lower the ground level, contractors damaged a buried floodlight. Compensation was received for the damage, but investigation revealed much of the underground cabling and many of the lights (of an obsolete type using high-pressure sodium lamps) need replacing and these had to be disconnected. In 2021 only some of the floodlights at the west end were functional, with the South (Conybere Street) and North sides of the church not illuminated. The system needs complete renewal using low-energy LED lamps; but the PCC currently has more urgent issues to address with the funds available.

Church Heating and Lighting

At present the church heating system is 8 balanced-flue gas convection heaters and four fan-assisted gas heaters around the walls, dating to 2001/2; currently three of the balanced-flue and one of the fan-assisted heaters have failed and cannot be repaired. The vestries and hall are heated by a separate gas-fired heating/hot water system, with another system for the choir vestry, allowing it to be heated independently.

The Church of England has committed to reaching net zero carbon emissions by 2030 and in August 2021 the PCC moved from British Gas Business as gas and electricity supplier to a two-year "50% renewable" gas tariff from Crown Gas & Power and a two-year 100% renewable electricity tariff from SSE/SWALEC (soon to be SSE Energy Solutions). Pending a long-term solution to heating the church effectively with zero net carbon footprint, in 2022 the PCC has ordered like-for-like replacements for the three failed balanced flue convectors (there is no suitable equivalent for the failed fan-assisted heater). The PCC has replaced the most accessible incandescent filament lamps with low-energy LED lamps, but most of the church lighting system is inaccessible without specialist equipment.

For 2019 the Church of England Energy Footprint Tool gave the church an energy rating of E for emissions/m² usable floor space and G for emissions/person hour of occupation. With less use of heating and lighting due to closure of the church for part of 2020 the figures 'improved' to D for emissions/m² and F for emissions/person hour of occupation. For 2021, with the figures still affected by reduced use of the building and allowance for the renewable electricity tariff, the Energy Footprint Tool gave an improved rating of B for emissions/m² but did not provide a figure for emissions/person hour of use.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential work for which funding is needed.

Asbestos Discovered beneath the North Transept

A patch of the floor in the north transept had felt insecure underfoot for several years. In August 2021, part of this area collapsed. Lifting two wooden blocks revealed a chamber a metre deep connected to old heating ducts and containing old iron heating pipes. In this area the flooring blocks had been laid on a sheet of plywood, which had rotted away, leaving only a brittle sheet of asbestos insulation board roofing the chamber beneath.

The floor above the chamber is currently protected with MDF boards. Specialist asbestos removal is needed before the floor can be restored. At the time of writing in 2022 an application for a faculty to allow the work is in progress.

Church Hall and Vestries

The window in the south gable of the hall, which had a rotten frame and admitted water, was replaced in 2020. Rotten window frames in the kitchen and male toilets still need renewal and the kitchen units and hall floor are showing their age.

The Church Hall – St Patrick's Room

During 2021 St Patrick's Room, the church hall, remained little used until September due to Covid-19. It was used for three PCC meetings, a buffet lunch after the Dedication Festival on September the 18th, for tea and coffee after Sunday Mass and for the Saturday afternoon Family Mass.

In July 2021 the elderly fridge/freezer was replaced by the donation of a new, more energy-efficient fridge and in September we resumed serving tea and coffee in the hall after Sunday Mass, though this was again suspended from mid-December 2021 until late January 2022 due to increased levels of Covid-19 infection.

Church Open Days

A condition of the National Lottery Heritage Fund grant that enabled us to renew the roof was that the church should be open to visitors for at least forty days in the year outside religious services. The programme of open days that we began in 2020 was suspended due to Covid-19 and we were unable to open the church for Heritage Open Days and Birmingham Heritage Week in September 2020, because most of the volunteers who would usually steward open days were not available, belonging to vulnerable groups, while increased numbers of stewards would have been required to allow Covid-secure visits. Instead, we posted a video tour of the church on YouTube and two 360° views on Facebook. We were not able to resume open days in 2021, or to open for the national Heritage Open Days and Birmingham Heritage Week but continued to expand the material about the contents of the building and its content on our website. At the time of writing in 2022 we are hoping to start a programme of open days in the summer once Covid-19 levels have fallen further.

Concerts and Recitals

In 2019 the church hosted eleven free concerts, seven by members of the Royal Birmingham

Conservatoire, with a total attendance of 244, a ticketed performance of Messiah given by the Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual service of lessons and carols of the Birmingham Bach Choir with a congregation of 190. Due to Covid-19 after a concert in January 2020 by the Royal Birmingham Conservatoire Camerata Choir attended by 33, all other concerts and recitals arranged for 2020 were cancelled. In 2021 there was a song recital in September attended by 14, but in December the Birmingham Bach service of lessons and carols was cancelled due to rapid rise in the infection rate. At the time of writing in 2022 there have been two concerts with a combined attendance of 37, a ticketed organ recital is scheduled for May, a concert for June and the Birmingham Bach Choir lessons and carols for December.

Food Bank

Operated by Amanda Cadman assisted by Akole Sykes, the United Highgate Food Bank uses the South Porch to store food donated or purchased from grants and donations. It continues to provide weekly food parcels to those in need in the parish.

Music, Choir and Organ

Appointment of a successor for the Director of Music who resigned in 2019 was delayed by the closures and restrictions due to Covid-19.

Until September 2021 John Jenkin, played the organ for most services as Honorary Assistant Organist. When he resigned due to health problems and travel distance, Bryce Somerville organised the hire of temporary organists and marshalled the choir for the rest of 2021 and until the appointment from March 2022 of Aled Liddington as Organist and Choir Director.

In 2017 alterations were made to one stop each on the Choir and Great departments of the church organ, intended to improve their balance. However, in late December 2021 prestigious organists Paul Hale and Dr Roy Massey wrote to the vicar describing the changes as unsuccessful and very deleterious to the instrument, offering to pay for their reversal. After consultations, in 2022 the PCC is applying for a faculty to reverse the changes.

Servers

During 2021 Harry Daniels and Simon Wainwright have kept up the standard of serving at Sunday Mass, assisted when available by Andrew Harvey.

Financial Review

The PCC considers it proper to make grants from general income to charities and other external bodies in furtherance of the mission of the Church if funds are available to do so.

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment

funds. The investments are valued annually on the 31st of December, usually at the “net asset” or “mid-market” value, which lies between the “bid market value” at which shares may be sold and the “offer price” at which they may be bought. From 2019 the CBF Property Fund shares of Joyce Madeley’s bequest have been valued instead at the lower “bid market value” because they might have needed to be sold if the cost of the building work rises.

Major Income and Expenditure for Building Work

The final cost of the building work for the renewal of the roof, associated repairs and improvements to the step-free entrance was £513,373 including VAT and professional fees (including a 2.5% final retention payable in 2022, but excluding extra work not included in the original project). £222,000 came from the National Lottery Heritage Fund grant, £84,790 from grants for VAT under the Listed Places of Worship Grant Scheme, £55,337 from the PCC’s restricted Restoration Fund and £151,246 from the Building Fund put together from designated funds.

A further £17,867 was spent on additional work: £7,184 providing lighting for the path to the step-free cloister entrance; £4,345 for the security fence by the choir vestry; £2,458 renovating the west and south porch doors and the hand rails and lamp for the west porch steps; £2,147 renewing the south window of the hall and on repairs to the hall roof; £1,001 repairing a leak in the water main outside the kitchen; £732 for repairs at the top of the tower.

Effect of Covid-19 on Income and Expenditure

The financial effects of the closure of the church from March to July due to Covid-19 followed by limited opening in 2020 were mixed. Loss of open plate and envelope collections was more than compensated by an increase in giving through the bank. There were savings on gas, electricity, and organ tuning; more than half of the annual salary of the part-time vergier was refunded through the job retention (furlough) scheme. The lack of a paid Director of Music during 2020 was also a substantial financial saving.

Many of the same factors continued to affect the finances in 2021, with the church again closed for seven weeks, reduced services and the job retention scheme continuing to September.

Financial Statements

The financial statements and notes on pages 7 to 18 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds.

In 2020 PCC’s gross income exceeded £250,000, due to a large tranche of the grant from The National Lottery Heritage Fund, requiring examination of the accounts for the year by a qualified accountant, but it did not exceed £500,000 nor did the PCC’s gross assets exceed £3,260,000 (the inalienable buildings and land are not capitalised), either of which would have required a full audit. In 2021 income did not exceed £250,000 and our usual examiner was able to undertake the work.

In 2021 the PCC received donations and grants of £82,977 for unrestricted purposes (including a legacy of £50,000) and £58,178 for restricted purposes (including £22,200 from the National Lottery Heritage Fund and £14,321 from the Listed Places of Worship Grants Scheme towards the cost of the renewal of the church roof and related work). It met its financial obligations, including paying £27,359 to the Diocesan Common Fund.

3.3% of the expenditure of the PCC was classed as expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £5,702; income £7,474; a profit of 31% on turnover).

The General Fund had a surplus of £542 following a surplus of £1,672 for 2020 but deficits of £5,395 for 2019 and £6,351 for 2018) resulting in a year-end balance of just £3,177. General Fund income for 2021 was £7,248 less than for 2020 (of which about £4,500 was due to the death of a major regular donor) while expenditure was £6,100 less (of which about £3,500 was due to an increased restricted grant towards insurance costs).

The contribution to the Diocesan Common Fund for 2022 will again be £27,359, representing half the average cost of a full-time clergy post in line with the half post assigned to the parish from Fr Gerry’s position as Incumbent and chaplain to Ark St Alban’s Academy. Little of the expenditure from the General Fund is discretionary, so in 2022 the PCC will need to increase its income to make ends meet as expenditure rises with full reopening of the church.

While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions to avoid a continued General Fund deficit, it is the view of the PCC that at the date of this report it remains financially viable as a going concern.

Volunteers

The PCC depends on volunteers, many of whom are elderly, to run and administer of the church as well as donors, many of whom are in categories deemed vulnerable to Covid-19.

Deaths in the Congregation

The PCC records with sorrow the deaths of these members and former member of the congregation:

Mary Goodman – 1 Feb 2021

Paul Brookes – 15 December 2021

Peter Marsh – 4 January 2022

Jason Bright – 17 January 2022

We are thankful that none died due to Covid-19.

Adopted by the Standing Committee on behalf of the PCC on the 23rd of April 2022 and signed on behalf of the PCC by:

Fr Gerald Sykes
Vicar

Fay Wilson
Churchwarden

Christopher Smith
Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2021

Statement of Financial Activities

		Unrestricted Funds		Restricted Funds £	Endowment Funds £	Total 2021 £	Total 2020 £
	Note	General Fund £	Designated Funds £				
Income & Endowments from:							
Donations	2a	32,977	50,000	58,178	-	141,155	334,969
Charitable Activities	2b	710	80	-	-	790	551
Other Trading Activities	2c	-	7,474	2	-	7,476	7,834
Investments	2d	-	2,241	2,068	-	4,309	5,095
Total		33,687	59,796	60,248	-	153,731	348,449
Expenditure on:							
Raising Funds	3a,4	77	5,702	-	-	5,779	4,468
Charitable Activities	3b,4	34,942	58,025	75,682	-	168,650	484,939
Total		35,020	63,728	75,682	-	174,429	489,406
Net income/(expenditure) before Investment Gains		(1,332)	(3,932)	(15,434)	-	(20,698)	(140,957)
Realized Gains/(Losses) on Investments Assets	6	-	-	-	-	-	-
Unrealized Gains/(Losses) on Investment Assets	6	-	4,990	3,184	9,367	17,541	3,816
Net Income/(Expenditure)		(1,332)	1,058	(12,250)	9,367	(3,157)	(137,141)
Transfers between Funds - in	5a	2,000	125	0	-	2,125	2,670
Transfers between Funds - out	5a	(125)	(2,000)	-	-	(2,125)	(2,670)
Net Transfers between Funds	5a	1,875	(1,875)	0	-	-	-
Net Movement in Funds	9	542	(817)	(12,250)	9,367	(3,157)	(137,141)
Published Balance for 2020		2,634	94,219	101,433	65,477	263,764	400,905
Adjustments to 2020 Balance	5b	-	29,306	(29,306)	-	-	-
Total Funds at 31 December	9	3,177	122,709	59,877	74,844	260,607	263,764

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2021

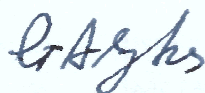
Balance Sheet at 31st December 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible	6	6,983	-
Investments	6	140,268	122,727
		<u>147,251</u>	<u>122,727</u>
Current Assets			
Debtors	7a	31,841	7,299
Cash	7b	98,412	136,469
		<u>130,252</u>	<u>143,769</u>
Current Liabilities			
Creditors	8	(16,896)	(2,732)
Current Assets less Current Liabilities		<u>113,356</u>	<u>141,037</u>
Total Net Assets	10	<u>260,607</u>	<u>263,764</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		3,177	2,634
Unrestricted - Designated Funds		122,709	94,219
Restricted Funds		59,877	101,433
Endowment Funds		74,844	65,477
Total Reserves		<u>260,607</u>	<u>263,764</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council on the 24th of March 2022.

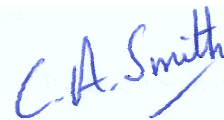
Signed by the Vicar and Church Wardens on behalf of the PCC:



Fr Gerald Sykes
Vicar



Fay Wilson
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies

Basis of Accounting

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice (SORP 2015), Accounting and Reporting by Charities and applicable standard FRS 102.

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities, namely the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All income is accounted for gross.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

<i>Costs of Raising Funds:</i>	These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; church hall running costs are not included as St Patrick's Room is used mainly for parish purposes and is not separately metered.
<i>Charitable Expenditure:</i>	Charitable expenditure is analysed between <i>Ministry</i> and <i>Mission</i> expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as the independent examiner fees. The costs are allocated directly to the Charitable Expenditure heading, specifically under *Resourcing Ministry* expenditure and *Resourcing Mission* expenditure. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2016 the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Benefice property and consecrated property are excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

In 2021 a new Canon laser printer system that prints, folds and staples booklets directly from the layout computer was purchased by the Printing Unit at a cost of £9,310. It has been capitalised and is being depreciated linearly over four years. It replaced an obsolete unit purchased in 2015 and fully depreciated over 4 years. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that in 2021 the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Funds (an unrestricted, designated funds) to provide part of matching funding for a grant that the PCC is receiving from the National Lottery Heritage Fund to allow renewal of the church roof and other work. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2020, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower.

Current Assets

Debtors which are receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consummable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank items are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2021	General	Designated	Funds	2020
2a Donations								
Planned Giving [1]	15,816	-	780	16,596	20,340	-	756	21,096
Gift Days [2]	6,260	-	-	6,260	6,570	-	-	6,570
Collections [3]	734	-	169	903	722	-	-	722
Friends' Subscriptions	-	-	69	69	-	-	79	79
Sundry Donations	55	-	5,019	5,074	2,070	-	3,793	5,863
Gift Aid Tax Recoverable	5,112	-	1,075	6,187	5,711	-	660	6,371
Grants Received by the PCC [4]	5,000	-	49,566	54,566	5,000	-	284,769	289,769
Legacies Received by the PCC [5]	-	50,000	1,500	51,500	-	4,500	-	4,500
	32,977	50,000	58,178	141,155	40,412	4,500	290,057	334,969
2b Charitable Activities								
Fees Received by the PCC	182	-	-	182	91	-	-	91
Magazine Sales	83	-	-	83	176	-	-	176
Shrine Candle Boxes	-	-	-	-	-	-	29	29
Refreshments after Services	-	80	-	80	-	-	-	-
Church & Hall Lettings	445	-	-	445	60	-	-	60
Insurance, Compensation etc. [6]	-	-	-	-	195	-	-	195
	710	80	-	790	522	-	29	551
2c Other Trading Activities								
Sale of Souvenirs, Guides etc.	-	-	2	2	-	-	-	-
St Alban's Printing Unit	-	7,474	-	7,474	-	7,834	-	7,834
	-	7,474	2	7,476	-	7,834	-	7,834
2d Investments								
CBF Investment Fund Dividends	-	480	2,065	2,545	-	464	1,994	2,458
CBF Property Fund Dividends	-	1,752	-	1,752	-	1,793	-	1,793
Deposit Fund Interest	-	9	3	12	1	561	282	844
Other Interest Received	-	-	0	0	-	-	1	1
	-	2,241	2,068	4,309	1	2,818	2,276	5,095
Total Income	33,687	59,796	60,248	153,731	40,935	15,151	292,363	348,449

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] No restricted Lammas offering Gift Day (for the Sanctuary Fund) collected in 2020 or 2021 due to Covid-19.

[3] Collections includes both general and special collections, both gift aided and otherwise.

[4] Grants received from Trustees of St Albans School: 2020 & 2021 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The St Patrick's Fund: 2020 & 2021 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The Aspinall Trust: 2020: £6,000 Insurance and £2,500 Alarm System (both Misc Restricted), £3,500 Digital Media;

2021: £10,500 Insurance, £400 Alarm System and £400 Internet Connection (all Misc Restricted), £1,745 Digital Media;

The National Lottery Heritage Fund, funded by players of The National Lottery: 2020: £199,800, 2021: £22,200 due (received 2022) Delivery

Phase grant for renewal of roof high-level repairs, improved step-free access and heritage projects;

Listed Places of Worship Grant Scheme contra VAT on work to the fabric of the listed building 2020: £70,468.59; 2021: £14,321.

[5] 2020: unrestricted bequests received from the estates of Estella Hindley and Keith Sutton, designated for roof renewal etc.

2021: unrestricted bequest from the estate of Mary Goodman and bequest for Restoration from the estate of Rachel Waterhouse.

[6] 2020: Compensation by British Gas Business for failure to replace failed electric meter and harassment over excessive estimated usage.

Note 3: Expenditure

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2021				2020
3a Raising Funds								
Printing Unit Costs (External Work)	-	5,702	-	5,702	-	4,392	-	4,392
Planned Giving & GA Envelopes	77	-	-	77	75	-	-	75
Fundraising Event Costs	-	-	-	-	-	-	-	-
Total Raising Funds	77	5,702	-	5,779	75	4,392	-	4,468
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	27,359	-	-	27,359	27,347	-	-	27,347
Parish Priest Expenses	1,446	-	-	1,446	2,021	-	-	2,021
Church Running Expenses	3,881	752	12,113	16,746	8,809	80	8,287	17,176
Church Maintenance [1]	-	309	80	389	-	-	34	34
Upkeep of Services	615	230	1,734	2,579	555	661	3,999	5,215
Upkeep of Church Garden	-	-	-	-	200	-	-	200
Magazine & Bookstall Costs	52	-	-	52	68	-	-	68
Printing Unit Costs (PCC work)	-	95	-	95	-	81	-	81
Sunday School/Parish Training	14	-	10	24	-	14	11	25
Foodbank	-	-	1,108	1,108	-	-	1,778	1,778
Church Heritage Projects [2]	-	120	91	211	-	63	35	99
Church Hall Running Costs	-	-	706	706	223	392	6	621
Verger [3]	848	-	-	848	816	-	-	816
Building Repairs & Improvements [4]	-	56,235	57,821	114,056	-	150,088	277,250	427,338
Director of Music & Music Costs	261	-	1,529	1,790	50	-	457	507
Church Meals & Outings [5]	-	278	-	278	-	-	-	-
Support Costs for Ministry [6]	408	6	407	821	946	-	9	956
Total Resourcing Ministry	34,932	58,025	75,600	168,558	41,034	151,378	291,867	484,280
Resourcing Mission								
Overseas Relief & Development	-	-	-	-	-	-	249	249
Home Church Societies	10	-	-	10	10	-	400	410
Home Secular Relief	-	-	81	81	-	-	-	-
Support Costs for Mission [6]	0	-	0	1	0	-	0	0
Total Resourcing Mission	10	-	82	92	10	-	649	659
Total Charitable Expenditure	34,942	58,025	75,682	168,650	41,044	151,378	292,516	484,939
Total Expenditure	35,020	63,728	75,682	174,429	41,120	155,771	292,516	489,406

[1] In 2020 some regular maintenance, including organ tuning was suspended due to Covid-19 & building work; still below normal in 2021.

[2] Leaflet holders and display card stands for Revealing St Alban's Hidden Heritage NLHF project.

[3] Furloughed on full pay from April 2020 to October 2021; £1,104 (2020) and £1,072 (2021) from Job Retention Scheme direct to Diocesan by Bureau maintained salary of £1,920 p.a. but was not PCC income/expenditure.

[4] Roof renewal, high-level repairs and provision of improved step-free access as part of "Revealing St Alban's Hidden Heritage" project aided by a major grant from the The National Lottery Heritage Fund. Main contractor Croft Building and Conservation Ltd.: £412,384 (2020) and £111,588 (2021); architects Hook Mason Ltd.: £13,636 (2020) and £2,468 (2021); direct purchase: £1,318 (2020). 2021 figures include provision for 2½% final retention payable in 2022. Roof renewal and high-level repairs £400,897 (2020) and £59,574 (2021); Improved Step-free access lobby, security fencing, external lighting £26,441 (2020) and £54,483 (2021).

[5] Catering for Dedication Festival in 2021; none in 2020 due to Covid-19.

[6] Support costs allocated to *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure)

Note 4: Analysis of Expenditure**4a: Analysis of Expenditure: 2021**

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2021
Raising Funds	5,779	-	-	5,779
Charitable Activities				
Resourcing Ministry	167,737	-	821	168,558
Resourcing Mission	-	91	1	92
Total 2021	173,516	91	821	174,429

[1] Support Costs (as set out in 4c below) have been allocated to Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values

4b: Analysis of Expenditure: 2020

	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2020
Raising Funds	4,468	-	-	4,468
Charitable Activities				
Resourcing Ministry	483,324	-	956	484,280
Resourcing Mission	-	659	0	659
Total 2020	487,792	659	956	489,406

[1] Support Costs allocated to Resourcing Ministry and Mission in proportion to expenditure

4c: Analysis of Support Costs

	2021				2020			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2021	General	Designated	Funds	2020
Office Costs (Post, Phone, Software)	155	-	400	555	551	-	9	561
Examination & Publication of Accounts	240	-	-	240	365	-	-	365
Legal Costs	-	-	-	-	-	-	-	-
Bank Charges	12	6	7	26	30	-	-	30
	408	6	407	821	946		9	956

Note 5a: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2021
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(125)	125	-	-	-	-
General Fund to Charity Fund minor balance correction (13p)	(0)		0	-	-	-
Total Transfers into Funds	2,000	125	0	-	2,125	
Total Transfers out of Funds	(125)	(2,000)	-	-	(2,125)	
Net Transfer In/(Out)	1,875	(1,875)	0	-	-	

Note 5b: Correction to 2020 Balances

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total
Correcting ratio of NHLF grant funding to other funding for building work in 2020 from 43% of net to 43% of gross cost.	-	29,306	(29,306)	-	-

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/21	Additions	Charge for the Year	Net Book Value 31/12/21
Printing Unit Canon Printer System [2]	-	9,310	(2,328)	6,983
Investment Assets	Value	Change in	Value	Value
Unrealized Gains and Losses	Value 01/01/21	Change in Market Val		Value 31/12/21
J Madeley Bequest (Designated Fund)	34,989	4,990	[3]	39,979
W Box Music Fund (Restricted)	22,260	3,184	[4]	25,445
M Goodman Memorial Fund (Endm't)	16,554	2,368	[4]	18,922
Henry Lee Sanctuary Fund (Endm't)	48,924	6,999	[4]	55,922
	<u>122,727</u>	<u>17,541</u>		<u>140,268</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The system purchased in 2015 and depreciated to zero net value was replaced in 2021; the new system is being depreciated over four years.

[3] Based on **bid value** of 145.58 pence per CBF Property Fund Income Share at 31/12/2021 - asset may be sold for restoration work.

[4] Based on **mid ("net asset") value** of 2,341.81 pence per CBF Investment Fund Income Share at 31/12/2021 - long-term and endowment assets.

Note 7: Current Assets

7a Debtors at 31/12/2021	General Fund	Designated Funds	Restricted Funds	Total 2021
Gift Aid Income Tax Reclaimable [1]	4,208	-	745	4,952
Pre-Payments for Services [2]	1,394	-	-	1,394
Final Tranche of NLHF grant	-	-	22,200	22,200
LPOW grant due 2022 re Retention	-	-	2,257	2,257
Printing Invoiced	-	149	-	149
Donation re 2021 received 2022	880	-	-	880
Sundry Debtors	8	-	-	8
	<u>6,490</u>	<u>149</u>	<u>25,202</u>	<u>31,841</u>
7b Cash in Bank at 31/12/2021	General Fund	Designated Funds	Restricted Funds	Total 2021
Cash in Hand	-	8	30	38
Current Bank Accounts	(2,824)	67,842	4,096	69,114
CBF Deposit Accounts	-	18,682	10,578	29,260
	<u>(2,824)</u>	<u>86,533</u>	<u>14,704</u>	<u>98,412</u>

[1] Income Tax to be reclaimed on donations from 06/04/2021 to 31/12/2021 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] £1,395 pre-paid for monitored alarm system to 30/09/2022 and £168 overcharged for electricity to 31/12/2021 due to estimate.

Note 8: Creditors

	General Fund	Designated Funds	Restricted Funds	Total 2021
Fees Collected for Diocese	-	-	142	142
Accruals for Goods & Services [1]	384	413	7	804
Owed to Volunteers [2]	105	653	394	1,152
Due to External Charities [3]	-	-	619	619
Retention due in 2022 [4]	-	9,869	4,311	14,180
	<u>489</u>	<u>10,935</u>	<u>5,473</u>	<u>16,896</u>

[1] Costs for 2021 not paid until 2022: Gas £204; Electricity £168; Printing Unit materials £600; Bank Charges £26.

[2] Treasurer, £911; Food Bank, £50; Printing Unit, £191. Includes bills paid personally during lockdown when church cheques could not be used.

[3] Nagaland Hospital £522, blocked by current Indian regulations; St Thomas College Karachi £15, below cost of transaction; St Anne's Hostel £81.

[4] 2½% One year final retention on building work: Contractor Croft Building & Conservation Ltd. £13,167; Architect Hook Mason Ltd. £1,073.

Note 9: Movement of Funds

		Balance at 01/01/21	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/21
Endowment Funds							
M Goodman Memorial Fund		16,554	-	-	-	2,368	18,922
H Lee Sanctuary Reserve Fund		48,924	-	-	-	6,999	55,922
<i>Total Endowments</i>		65,477	-	-	-	9,367	74,844
Restricted Funds							
Birthday Book Fund		4,616	-	-	-	-	4,616
Charities Fund		(0)	81	81	0	-	-
Choir Fund		640	-	-	-	-	640
Church Urban Fund		200	-	-	-	-	200
Digital Media Fund		430	1,745	503	-	-	1,671
Foodbank		2,235	1,085	1,108	-	-	2,212
Flower Fund		79	352	290	-	-	141
Floodlight Fund		250	-	-	-	-	250
Friends Fund		3,221	152	-	-	-	3,373
GPOW VAT Refund Grant Fund		-	14,321	14,321	-	-	-
Lecture Fund		67	-	-	-	-	67
Music Development Fund		18	250	260	-	-	8
National Lottery Heritage Fund		46,978	22,200	39,871	(29,306)	-	-
NLHF Interest Fund	[1]	185	-	185	-	-	-
Organ Fund		5,815	43	-	-	-	5,858
Organists Fund		-	2,500	-	-	-	2,500
Restoration Appeal Fund		266	3,342	3,608	-	-	-
Sanctuary Fund		10,418	1,419	886	-	-	10,951
Vicar's Discretionary Fund		53	-	-	-	-	53
Walsingham Pilgrimage Fund		-	-	-	-	-	-
W Box Choral Music		22,884	646	1,269	-	3,184	25,445
Youth Work Fund		413	-	-	-	-	413
Miscellaneous Restricted Funds	[2]	2,667	12,111	13,299	-	-	1,480
<i>Total Restricted Funds</i>		101,433	60,248	75,682	(29,306)	3,184	59,877
Designated Funds							
Building Fund		31,194	1	56,585	29,306	-	3,916
Miscellaneous Bequests Fund	[3]	4,500	50,000	-	-	-	54,500
J Madeley Bequest Fund		34,989	-	-	-	4,990	39,979
Maintenance Fund	[4]	1,807	2,233	1,061	-	-	2,979
Printing Fund		18,711	7,481	5,804	(1,875)	-	18,513
Refreshment Fund		3,019	80	278	-	-	2,821
J Taylor Bequest Fund		-	-	-	-	-	-
<i>Total Designated Funds</i>		94,219	59,796	63,728	27,431	4,990	122,709
General Fund		2,634	33,687	35,020	1,875	-	3,177
TOTAL FUNDS		263,764	153,731	174,429	-	17,541	260,607

[1] Interest on NLHF grant money placed on temporary deposit until needed to pay contractor.

[2] See Note 13 for details of Miscellaneous Restricted Funds

[3] New unrestricted bequests of £50,000 from the estate of Mary Goodman.

[4] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2021	2020
Fixed Assets - Tangible	-	6,983	-	-	6,983	-
Fixed Assets - Investment	-	39,979	25,445	74,844	140,268	122,727
Current Assets - Cash (Bank & CBF deposit)	(2,824)	86,533	14,704	-	98,412	136,469
Current Assets - Debtors	6,490	149	25,202	-	31,841	7,299
Current Liabilities	(489)	(10,935)	(5,473)	-	(16,896)	(2,732)
Assets less Current Liabilities	3,177	122,709	59,877	74,844	260,607	263,764
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	3,177	122,709	59,877	74,844	260,607	263,764

Note 11: Payments to PCC Members

No member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs	2021	2020
Wages & Salaries	848	1,006
Social Security Costs	-	-
Pension Contributions	-	-
	<u>848</u>	<u>1,006</u>

In 2020 the PCC employed a part-time Cleaner and a part-time Verger.

The Cleaner resigned from February 2020.

The Verger was Furloughed from April 2020 to September 2021; in 2020 she received £1,104 and in 2021 £1,072 through the Job Retention Scheme, the PCC contributing to top up her salary to the full £ 1,920 p.a. The Verger resigned from the end of February 2022.

Note 13: Miscellaneous Restricted Fund

At start of year: £56 towards a new green frontal for St Alban's Altar (further funding needed); £500 grant from the Aspinall Trust for Garden Improvement (to be used after completion of building work); £750 from the Aspinall Trust towards improving the West Entrance (completed 2021); £116 remaining from a grant from the Aspinall Trust for heating during school use of the church (no school use of church in 2020 due to Covid-19 restrictions); £1,213 prepaid monitored alarm fees to September 2021; £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 due to Covid-19 restrictions).

Income: Grants from the Aspinall Trust of £10,500 for insurance, £400 towards the monitored alarm and £400 towards the internet connection; £25 donation toward provision of refreshments; Donations in kind: £80 keys cut for new cloister locks; £116 new glasses & saucers for kitchen; £590 new low-energy fridge for kitchen.

Expenditure: Insurance £10,500; monitored alarm £1,613; Internet connection/wardens' room phone £400; keys cut £80; Glasses & saucers £116; low-energy fridge £590.

At end of year: £56 towards a new green frontal for St Alban's Altar (further funding needed); £500 grant from the Aspinall Trust for Garden Improvement; £750 from the Aspinall Trust towards improving the West Entrance; £116 remaining from a grant from the Aspinall Trust for heating during school use of the church (no school use of church in 2020 or 2021 due to Covid-19 restrictions); £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 or 2021 due to Covid-19 restrictions); £25 towards provision of refreshments.

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building Fund : monies designated (or redesignated) to be used for roof renewal, improved access etc.

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing Fund : monies retained by the St Albans Printing Unit from its income to provide for the purchase of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

JFC Taylor Bequest : unrestricted bequest designated to Building Fund (mainly in 2019)

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Community : community enterprise projects; grant from Keble College for a community cafe at Highgate Baptist Church

Digital Media Fund : monies given to provide equipment or software or pay running costs of digital media

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban & St Patrick used to support projects in or associated with the church

GPOW VAT Refund Grant Fund : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

National Lottery Heritage Fund : grant money received under grant GP-17-00092 "Revealing St Alban's Hidden History"

NLHF Interest Fund : Interest on NLHF grant money placed on deposit until needed to pay contractor (same restriction)

Music Development : monies given to support the development of music within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music : monies left by Wilfred Box and others to maintain choral services in the church; retained as capital with the income used towards employing the Director of Music and other organists

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund in accordance with (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund

**Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish
of St Alban and St Patrick, Highgate, Birmingham, Charity No. 1169941
on the accounts for the year ended 31 December 2021 which are set out on pages 7 to 17**

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- follow the procedure laid down in the General Directions given by the Charity Commission Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

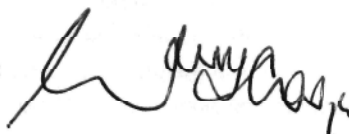
Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



17 April 2022

Professional Qualifications or Body: Associate of Chartered Institute of Bankers (U. K.)

Address: 70 Overbury Close, Birmingham B31 2HD