

The Rylstone District War Memorial Hall

(Registered Charity No.1169911)

Trustees' Report
and
Financial Statements
for the year ended 31 December 2023

Chairman of Trustees

John R. Carlisle
Coxons Farm
Cracoe
Skipton
BD23 6LB

Bankers

Barclays Bank Plc

Independent Examiner

Daniel Taylor
Green Lane Cottage
Green Lane
Rylstone
Skipton
BD23 6LN

Registered Address

Cracoe Village Hall
The Butts
Cracoe
Skipton
BD23 6LQ

THE RYLSTONE DISTRICT WAR MEMORIAL HALL ("the Charity")
(Registered Charity No. 1169911)

Trustees' Report for the year ending on 31 December 2023

1. The official address of the Charity is Cracoe Village Hall, The Butts, Cracoe, Skipton, North Yorkshire BD23 6LQ and the Charity uses the trading name of "Cracoe Village Hall".
2. The original objects of the Charity contained in its constitution dated 26 October 2016 ("the constitution") are:-
 - (a) the provision, maintenance, improvement and development of the Cracoe and District Village Hall ("the Hall") and of its surrounding grounds primarily for the use and benefit of the inhabitants of Rylstone, Hetton-cum-Bordley, Cracoe, Flasby and Winterburn (all of which are small villages lying to the north of Skipton in North Yorkshire, England) without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the principal object of improving the conditions of life for the said inhabitants and for their invitees
 - (b) to hold by way of lease or otherwise the land on which the Hall has been built and its surrounding grounds upon trust for the objects of the Charity as aforesaid and
 - (c) to hold the land (approximately 670.57 square metres) specified in the Schedule to the constitution upon trust for the benefit of the said inhabitants in whatever way the charity trustees in their absolute discretion considered most appropriate.
3. The Trustees holding office as at 31 December 2023 were Messrs J R Carlisle (Chairman), A S Armstrong (Vice-Chairman), Mrs J A Baines (Secretary), Messrs S A K Butcher, A G Horn (ex-officio), R G Jackson (ex-officio), D L Merritt, R W Nelson, J M Reeday, J C Wade, P D White, Mrs S Magoolagan and Mrs G Scully (ex-officio). The constitution provides for not more than 12 appointed and not more than 3 ex-officio Trustees (being the Chairmen for the time being of the Parish Meetings of Cracoe, Hetton-cum-Bordley and Rylstone).
4. The Charity's constitution was entered on the Register of Charities on 26 October 2016 under its registered charity number of 1169911. An Order of the Charity Commission dated 19 December 2016 authorised the transfer to the Charity of the assets and liabilities of The Rylstone District War Memorial Hut ("the Hut" registered charity number 225902) on the passing of a suitable resolution. This resolution was unanimously passed at an Extraordinary General Meeting of the Trustees of the Hut held on 16 January 2017. The Trustees of the Charity took over the running of the Hall with effect from 1 April 2017.
5. During 2023 the Trustees have continued with the Management Committee structure originally set up by the Hut to deal with all day-to-day matters in the running of the Hall. The officers during the year were - Chairman - Andrew Armstrong; Vice-Chairman - John Carlisle; Secretary - Jenny O'Sullivan; Treasurer - Maureen Chadoc; Bookings Secretary - Anne Peart; and Health and Safety Officer - Richard N Jackson; together with 6 other members. A small management team comprising John Carlisle, Andrew Armstrong, Helen Chew, Richard N Jackson and Jenny O'Sullivan has provided support to the bookings secretary and with the caretaking. The Trustees continue to seek out new volunteers to get involved with the day-to-day running of the Hall.
6. **Hall management:** Jo-Anne Garvey took over the cleaning duties in May, and is doing an excellent job. She replaced Vicky Loydall who had also done a good job, but moved to another job. The post of caretaker remains vacant.

There was also a change to the outside maintenance role. Jonathan Gibson took over from James Southwell in March, and he is working under the supervision of Management Committee member Simon Butcher, as did James.

Management Committee members have overseen a long list of repairs and maintenance during the year: a significant repair was needed to the Biomass Boiler, and it had been agreed to upgrade the quality of pellets to help with smoother running of the boiler in future. The Committee are grateful for the support of local resident James Butcher in overseeing the boiler maintenance. The oil boiler has also been serviced and re-commissioned as a back-up; repairs have also been needed to radiators, the roof, and part of the guttering. The hall floor has been buffed, and a cupboard has been provided for the History Society Archives. A private company was contracted to undertake a risk assessment, and a sub-committee has overseen any necessary actions from these. Finally, written confirmation has been received from Overton Architects that no reinforced autoclaved aerated concrete (RAAC) was used in any aspect of the Village Hall construction; we anticipate this is something our insurers will want details on at the next renewal in March 2024.

The Committee agreed to continue with an Honorarium for the Treasurer of £1,000 and for the Bookings Secretary of £1,200.

7. The Finance Committee of two Trustees being John Carlisle and Andrew Armstrong together with non-trustee Maureen Chaduc have effectively overseen the finances of the Charity during the year. The financial results of the period under review at the Hall show a surplus for the year of £2,179.64. As anticipated in last year's report, the surplus for 2023 has been impacted by significantly higher energy costs, plus increased expenditure on repairs and maintenance. The accounts which are annexed to this report for the year ending 31st December 2023 show a cash balance in hand of £111,159.34 at the year end. £75,000 of this is invested with the Hampshire Trust - £50,000 in a 2-year bond which matures on 1st April 2024, and £25,000 in a 1 year bond which matures on 2nd April 2024. A further £25,000 is invested in a bond with the Cambridge and Counties Bank, maturing on 9th March 2024.

8. The Trustees have continued with the following approach to reserves throughout the year:-

(a) reserves will be required (i) to ensure continuity in the event of a large variation of income (ii) to spend in emergencies and (iii) to pay for major repairs and any improvements to the Hall.

(b) the Trustees' approach has been to maintain reserves to cover one year's normal anticipated expenditure, any unusual liabilities for which provision needs to be made, any repayable deposits and any additional expenditure on possible improvements to the Hall and its surrounds.

The likely continued impact of increased energy costs means that a good level of reserves will need to be maintained for the foreseeable future.

9. The Management Committee has continued the policy of restricting larger events to bookings from people residing within the 6 villages and maintaining lower letting rates for those bookings. However, people booking any event needing a lot of caretaking input are required to pay more. Regular events at the Hall are Cracoe and Rylstone School Breakfast Club, Tai Chi, Table Tennis and WI meetings. Other events have included: family parties, a wedding reception, and use by a cycling club, a walking group, a church group and the Yorkshire Dales National Park. The Management Committee has overseen a pudding and quiz evening and several community coffee mornings. In particular, the Committee arranged a well-attended community event at the Hall to mark the King's Coronation which included free refreshments and children's competitions. The Trustees appreciated the hard work undertaken once again by local resident Tom Carlisle in writing, directing and organising the Christmas Pantomime and ensuring that it too was another resounding success. At Tom's suggestion the Committee made a donation of £300 to Cancer Research as a token of their appreciation.

10. The Trustees have had regard to the guidance issued by the Charity Commission on "public benefit" and can confirm that the Hall has been used extensively for the benefit of local schoolchildren, of local inhabitants, of local and non-local groups, of non-local individuals and of charities and organisations.

11. Kane Pulford Roberts continued his tenancy of the flat throughout the year.

12. Mr Christopher Gregson continued during the period as the Charity's premises supervisor.

13. An increase of 8% was agreed with North Yorkshire County Council for the rental fee for use of the Hall by Cracoe Primary School with effect from 1st September 2023. The free use of the Annexe by the Breakfast Club continued. An Agreement dated 11 October 2016 made with the School Governors dealing with the ownership, insurance, maintenance and repair of kitchen and other equipment in the Hall was continued by the Charity during the year.

14. Use of the site of the old Hut for the School's outdoor learning initiative continues to be successful, with gardening, bee-keeping and other outdoor activities being undertaken by children at the School. The bee-keeping project featured on BBC Regional News.

15. Christopher Jackson, a partner at J P Mewies in Skipton is now the keeper of the Hall's Deeds and will provide legal advice if needed.

16. Regular adverts for the Hall appear in the 'villages' Parish Magazine, and events and activities are promoted there and via social media.

17. Trustee remuneration: No Trustee payments were made during the year.

18. A Register of the Trustees' interests made in accordance with the Charity Commission's requirements was taken over from the Hut and all Trustees are urged to ensure that this is kept up to date. A Register of the Charity's Trustees has also been drawn up containing the information required under the Charitable Incorporated Organisations (General) Regulations 2012.

19. The Charity will supply copies of its independently-examined Financial Statements and the Trustees' Report not only to the Charity Commission but also to all officers of the Management Committee and members of the Finance Committee who are not Trustees and will make copies available to any other member of the Management Committee who wants one.

20. Finally, the Trustees would like to take this opportunity to thank Mr Daniel Taylor once again for his help in acting as Independent Examiner of the Trustees' accounts for the year under review.

DATE: 11th March 2024

SIGNED: J R Carlisle

John R Carlisle - Chairman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Rylstone District War Memorial Hall

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1169911

Set out on pages

2 - 4

(Completed to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 / 12 / 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19-02-2024

Name:

DANIEL TAYLOR

Relevant professional
qualification(s) or body
(if any):

ACA, CTA

Address:

Green Lane Cottage, Green Lane, Rylstone
North Yorkshire, BD23 6LN

THE RYLSTONE DISTRICT WAR MEMORIAL HALL ("the CIO")
(Registered Charity No. 1169911)

Financial Statements for the year ending 31 December 2023

Income & Expenses from 01.01.2023 - 31.12.2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>Income</u>		
Rent from Flat	5,400.00	5,400.00
Room Hire	3,064.74	3,200.40
Solar Panels	4,698.68	3,404.46
Biomass Boiler	5,883.44	6,159.53
NYCC - School Contract	15,642.00	14,820.00
Fundraisers	2,854.90	3,315.31
Donations	0	43.00
Miscellaneous	727.78	232.30
Hampshire Trust Bond Interest	250.68	0
	<u>38,522.22</u>	<u>36,575.00</u>

	<u>2023</u>	<u>2022</u>
	£	£
<u>Expenses</u>		
Light & Heat	14,144.22	9,032.50
Insurance	1,721.76	1,629.74
Rates & Waste Removal	1,968.74	1,988.27
Rates for Flat	0.00	0.00
Rent	50.00	50.00
Laundry & Hire Charges	0.00	0.00
Licensing Fees	180.00	180.00
Premises Maintenance	10,780.11	9,567.55
Repairs & Renewals	4,435.86	1,973.41
Telephone	724.73	639.16
Administration expenses	27.60	35.80
Adverts	50.00	50.00
Fund Raiser Expenses	59.56	200.00
Bank Charges	0.00	0.00
Honoraria	2,200.00	2,200.00
Professional Fees	0.00	780.00
Sundry Expenses	0.00	512.00
	<u>36,342.58</u>	<u>28,838.43</u>
Surplus for the year	<u>2,179.64</u>	<u>7,736.57</u>

Summary

	2023	2022
	£	£
Total Receipts from normal operations (brought forward from page 1)	38,522.22	36,575.00
Total Payments for normal operations (brought forward from page 2)	36,342.58	28,838.43
Interest from Hampshire Trust Bond	0.00	0.00
Surplus of income on normal operations to 31 December	<u>2,179.64</u>	<u>7,736.57</u>

Net increase in funds in the year

Surplus of income on normal operations for the year ending 31 December	2,179.64	7,736.57
Balance brought forward from 31 December previous (CIO's account at Barclays Bank)	108,979.70	101,243.13
Balance in hand at 31 December	<u>111,159.34</u>	<u>108,979.70</u>

Statement of Cash Assets belonging to the CIO as at 31 December**Balances held as at 31 December**

Barclays Bank (10500429)	10,629.16	35,893.31
Plus uncleared receipts	393.50	0.00
Less uncleared payments	-114.00	-1,913.61
Barclays Bank (10500429)	10,908.66	33,979.70

1 Year Bond held with Hampshire Trust Fund (matures 02.04.24)	25,250.68	25,000.00
2 Year Bond held with Hampshire Trust Fund (matures 01.04.24)	50,000.00	50,000.00
1 Year Bond held with Cambridge & Counties Bank (matures 09.03.24)	25,000.00	

Balance in hand at 31 December	<u>111,159.34</u>	<u>108,979.70</u>
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Statement of Assets and Liabilities of the CIO as at 31 December**Monetary Assets**

Barclays Bank	10,908.66	33,979.70
1 Year Fixed Rate Bond - Hampshire Trust Bank	25,250.68	25,000.00
2 Year Fixed Rate Bond - Hampshire Trust Bank	50,000.00	50,000.00
1 Year Fixed Rate Bond - Cambridge & Counties Bank	25,000.00	

Non-Monetary Assets

Site of "the Hut" (freehold 670 sq metres) acquired on 6 August 1921 by the CIO's predecessor charity known as The Rylstone District War Memorial Hut (registered charity no.225902). The Hut itself was demolished in December 1999 but the land on which it stood in Cracoe, near Skipton, North Yorkshire was vested in the CIO by its predecessor charity.

The Butts, Cracoe (leasehold interest for 99 years with effect from 1 January 1997 at an annual rent of £50). This interest was also vested in the CIO by its predecessor charity, The Rylstone District War Memorial Hut (registered charity no.225902). The Village Hall built on the site has been insured in the sum of £2,174,229.00 in 2023 which includes external re-build costs such as car parking areas and walling as well as the Hall itself, plus demolition, a contingency, professional fees and VAT.

The CIO also held seven external benches insured for £3,643.00 with the Hall's internal contents being insured for £58,035.00.

Liabilities

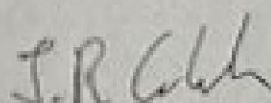
The Trustees' agents hold £450 as a repayable deposit to the occupier of the flat.

The CIO has a number of ongoing arrangements with suppliers of services and products such as alarm services, floor maintenance services, and cleaning services.

The CIO has not given any guarantees nor does it have any debt outstanding which is secured by an express charge on any of its assets.

Signed:

John R Carlisle
Chairman of the CIO



11th March 2024

Date: