

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales · Charity number 1169900

Details

Other names	WARRINGTON, WIDNES & DISTRICT SOCIETY FOR THE BLIND
Status	Registered
Legal form	CIO
Registered	2016-10-25
Register	View on the Charity Commission register

Contact

Address	Warrington Visually Impaired People Fairfield Street Warrington Cheshire WA1 3AJ
Phone	01925632700
Email	info@warringtonvip.co.uk
Website	warringtonvip

Activities

Objects: THE RELIEF OF BLIND AND VISUALLY IMPAIRED PEOPLE, THEIR FAMILIES AND CARERS IN WARRINGTON IN PARTICULAR BUT NOT EXCLUSIVELY BY:(A) GIVING ASSISTANCE FINANCIAL, AND OTHERWISE TO CASES OF VISUAL IMPAIRED PERSONS WHO, BY REASON OF AGE, SICKNESS, HARDSHIP OR DISTRESS HAVE NEED OF SUCH HELP WITH THE OBJECT OF IMPROVING THEIR QUALITY OF LIFE(B) ARRANGING SUITABLE ACTIVITIES FOR VISUALLY IMPAIRED, WITH THE OBJECT OF IMPROVING THEIR QUALITY OF LIFE.(C) CO-OPERATING IN AND SUPPORTING THE WORK OF THE OFFICIAL VISITORS OF THE VISUALLY IMPAIRED.(D) PROVIDING A SUITABLE RESOURCE CENTRE, OFFERING EQUIPMENT, ADVICE, AND INFORMATION.(E) OFFERING A LISTENING, CARING, SUPPORTIVE, SERVICE FOR ALL VISUALLY IMPAIRED IN THE WARRINGTON AND DISTRICT AREA.

Activities: Offering a listening, caring, supportive, service for all Visually Impaired People in the Warrington area.Providing a suitable resource centre, offering equipment, advice, and information.Co Operating in and supporting the work of the official visitors of the Visually Impaired.Arranging suitable activities for Visually Impaired, with the object of improving their quality of life.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** People With Disabilities

Geography

- Warrington

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£142,310	£184,325	-	-
2024-03-31	£122,352	£156,026	-	-
2023-03-31	£109,738	£123,766	-	-
2022-03-31	£50,000	£101,100	-	-
2021-03-31	£70,000	£293,000	-	-

Trustees

Name	Role	Appointed
David Kenneth Latham		2023-09-27
Frederick Parkinson		2023-01-01
Geoffrey Settle		2022-09-29
Linda Welding		2022-01-10
Lisa Caroline Wong		2025-09-24

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales - Charity number 1169900

Accounts



**2025 TRUSTEES ANNUAL REPORT
AND RECEIPTS AND PAYMENTS ACCOUNTS
FOR
WARRINGTON VISUALLY IMPAIRED PEOPLE**

For the period

1st APRIL 2024 TO 31st MARCH 2025

1. Reference and Administration

Charity Name: Warrington Visually Impaired People
Registered Charity No: 1169900
Address: Fairfield and Howley Centre
Fairfield Street Warrington
WA13AJ

Trustees

Name	Position	Notes
Mr. Geoff Settle		Appointed September 2021
Cllr Mr. Peter Walker		Resigned May 2025
Ms. Linda Welding		Appointed January 2022
Mr. Frederick Parkinson		Appointed January 2023
Mr. David Latham		Appointed September 2023
Mrs. Janet Bates		Deceased September 2025
Mrs. Nicola Hartley		Appointed May 2025
Mrs. Lisa Wong		Appointed September 2025
Mr Neil Johnson		Appointed September 2025

Senior Staff

Name	Position	Notes
Mrs. Fiona Patterson	Centre Manager	

2. Structure, Governance and Management

Governing Document

Warrington Visually Impaired People (WVIP) was established in 2016 and is registered with the Charity Commission as a Charitable Incorporated Organisation (CIO). The charity is governed by a constitution adopted on 10 July 2016.

Prior to this, the organisation operated as the *Warrington, Widnes and District Society for the Blind*, which was founded in 1923 and registered as a charity with the Charity Commission.

Appointment of trustees

At the launch of the CIO in 2016, trustees were appointed for an initial term of one year by resolution at a properly convened meeting of the charity trustees.

- The charity must have a minimum of five trustees. If the number falls below this, the remaining trustee(s) may act only to call a meeting or appoint new trustees.
- The maximum number of trustees is seven. No further appointments may be made if this maximum would be exceeded.
- A trustee may serve for a maximum of three consecutive terms. After stepping down for at least one year, they may be eligible for reappointment.

Trustee induction and training

New trustees take part in an induction programme designed to ensure they are aware of their legal obligations under charity law, the Charity Commission's guidance on public benefit, and the charity's constitution. They are provided with copies of the constitution, the latest trustees' report, and the annual accounts.

The induction includes:

- Meetings with key staff and trustees.
- A briefing on governance, financial management, and operational processes.
- An introduction to current services and activities.

Trustees are also encouraged to attend relevant external training events to support them in carrying out their roles effectively.

Organisation

The charity is governed by an Executive Committee made up of a minimum of five and a maximum of seven trustees. The Committee meets regularly throughout the year and may establish sub-committees as required to support specific areas of work.

Day-to-day operations are managed by a Centre Manager, who is appointed by and accountable to the Executive Committee. The Centre Manager has delegated authority for operational matters, including finance, staffing, and service delivery, within the scope set by the trustees.

In planning and delivering services, the trustees have regard to the Charity Commission's guidance on public benefit. WVIP provides support to all visually impaired people in Warrington, irrespective of age, gender, faith, or personal circumstances.

3. Objectives and Activities

Objects of the charity

The charity's objectives are to support blind and visually impaired people, their families, and carers in Warrington, in particular but not exclusively, through the following activities:

- Providing financial or other assistance to visually impaired individuals experiencing age-related challenges, sickness, hardship, or distress, with the aim of improving their quality of life.
- Organising social, educational, and recreational activities to enhance wellbeing and reduce isolation.
- Supporting and collaborating with official visitors and other organisations working with visually impaired people.
- Maintaining a Resource Centre that offers equipment, advice, and information.
- Delivering a caring, supportive, and confidential service to all visually impaired people across Warrington and the surrounding district.

4. Main Activities and Achievements

Chair-Based Exercise – Fitness Meets Fun!

In partnership with the **Warrington Wolves Foundation**, we reintroduced **chair-based exercise** classes. These monthly sessions are joyful and energising, featuring beachballs, dance routines, coloured scarves, boxing gloves and a lively ABBA soundtrack.

Attendees have grown from 5 to a steady 10, with all members leaving feeling revitalised and waiting for the next session.



Macular Society Support Group

This vital group supports people with age-related macular degeneration, offering both peer guidance and friendship along with a brew, soup and a sandwich. The group has expanded steadily and remains a key service, with many attendees forming friendships outside of the group. As with all our services this advice for welfare, aids and devices is available throughout.

Lunch Club – Food, Friendship and Community

Our Tuesday and Thursday lunch clubs continue to thrive headed up by Abi as the kitchen assistant. In summer, we welcomed Chef Steve, a professionally trained chef whose links to the Food Alliance Network have reduced food costs and introduced a fresh, nutritious, and varied menu.

Lunch is served alongside social events including:

- Guest speakers (e.g. ECLO, WBC Sensory team, Healthwatch, Warrington Disability Partnership)
- Pamper days - nail painting and facials from Tropic & Activity Angels
- Music and entertainment – Rock Choir, Centenary Theatre, Warrington U3a Ukulele group, Boos Mobile Zoo and Owls
- Quizzes and bingo – Delivered by Adrian and the volunteering team
- Special occasions or themed lunches such as the south Indian cuisine cooked by Pam from the U3a group which included homemade poppadom's, chicken tikka and vegetable curry.





We actively seek member feedback and tailor activities formally through an annual survey, through the committee meetings and by speaking to members each week.

Day trips and Holidays

Following a member request for a new destination, after we travelled to Lytham St Annes in September 2024 and Llandudno in March 2025 for a 5-day stay at the Merrion Hotel. Highlights included:

- Afternoon tea by the sea
- Fish and chips
- Shopping excursions
- Dancing and evening entertainment
- And of course—ice cream on the prom!

This much-loved trip organised by **Centre Manager Fiona** and our volunteer team was filled with fun and smiles all round.

We had many trips out locally to the London Inn, afternoon tea at the Town Hall with the Mayor and....



Transport – Combating Isolation

We operate three accessible minibuses, which are essential to reducing isolation. Over 60% of lunch club attendees use this service, with a further 30% driven by family members. Regular fundraising ensures we can maintain and eventually replace these vehicles, one vehicle was replaced.

Home Visiting Service

Funded by a renewed Service Level Agreement with Warrington Borough Council, our team of five trained Home Visitors continues to support individuals in their own homes—particularly in the period following diagnosis. The service has expanded, and referrals are growing with case studies showing the positive impact of helping someone to read their mail, attend an appointment, link them up with community services, advocate on their behalf or simply having someone to talk to.

5. Community Engagement and Partnerships

Website & Media Support

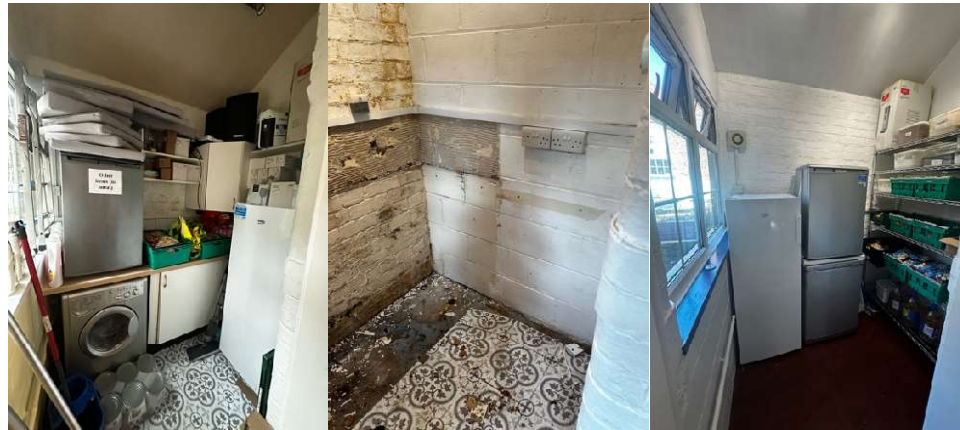
A local media company **Mutacio** maintains and updates our website **free of charge**, ensuring accessible information is always available.

Centre Renovation and Sensory Garden

Thanks to an **Absolute Radio grant**, plus support from:

- The **VIP Garden Gang**
- **Fujitsu volunteers**
- Family members of the VIP team
- A full building repaint by **Waines Estates**

...our centre has been **refreshed, repainted, and replanted**, becoming an even more welcoming, accessible space. The small kitchen which needed a freshen up is now a purposeful larder for chefs fresh produce, and his freezers.



A grant from **Morrisons** funded a **commercial cooker**, making our kitchen more efficient. Trustee Dave a retired electrician installed the cooker following the conversion of the electrical supply to triple Phase with a former colleague to certify the work.



The centre now proudly features a **smart blue interior** (reflecting the VIP logo), and **portraits and group pictures of our members** decorate the walls—celebrating the people at the heart of what we do.

6. Volunteers – The Heart of VIP

Our **volunteer programme** continues to grow. Roles include:

- Driving and passenger assistance
- Helping in the kitchen and dining areas
- Social support and friendly listening
- Supporting events and holiday logistics

Many have been with us for years and are integral to daily operations. Volunteers receive **training** and are recognised at our annual **Volunteer Appreciation Evening**, is a night where they are served a three-course meal by staff and trustees in gratitude for their service. It's a great opportunity for all volunteers to get together to chat, laugh and have a lovely time. We are partner with Warrington Vale Royal and Willow Green to offer work experience and supported internships with the annual trip to WVR Buckleys restaurant a firm favourite of our VIPs. The Willow Green Internship has led to a permanent volunteering position for Aleshia who was prompted to be passenger assistant alongside her centre assistant role early 2025.



7. Member Feedback

A survey conducted in June 2024 highlighted:

- **30%** of lunch club members joined in the last 12 months
- **32%** have been with us 5–15 years
- Several have attended for **20+ years**, demonstrating strong loyalty

Members say they value:

- **Friendship and connection**
- **Getting out of the house**
- **Hot, nutritious meals**
- **Fun and purpose-filled days**

Referrals come primarily from:

- **The NHS**
- **Social care teams**
- **Family and friends**

8. Financial Review

Grants & Income Sources:

- Ongoing support from **WBC**
- Member contributions (£5/month via "**Brick in the Wall**" scheme)
- Local **lottery shares** and **Give as You Live**
- Grants from **EET Fuels (£1,000)**, **Torus (£1,500)**, **Omega (£3,000)**, **Morrisons**, and others

Although income has remained steady, the trustees acknowledge the need to develop **new funding streams** to build long-term resilience.

Reserves policy

The Trustees have reviewed the reserves policy for Warrington VIP and have decided to aim to retain three months running costs in unrestricted cash reserves as this should ensure the Charity can continue to operate effectively.

The Trustees also decided that the Investment Assets that were created when the Charity sold their previous property on Museum Street in Warrington should be treated as Designated reserves which are held for the future purchase of a property. The timing of this expenditure is unknown but the Trustees believe that it is prudent to hold these funds in reserve to secure the future of the Charity if a relocation is required.

9. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: *Geoffrey F Settle*

Name: **Geoffrey F Settle**

Position **Chair WVIP**

Date: **07/01/2026**

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS/TRUSTEES OF WARRINGTON VISUALLY IMPAIRED PEOPLE

CHARITY NUMBER: 1169900

I report on the accounts for the period 1st April 2024 to 31st March 2025, which is set out on pages 11-17

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a view of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have, not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 08/01/2026

Address: 8. Warrington Street
Warrington
WA1 1JW

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2024 TO 31st MARCH 2025

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations & Legacies	3a	54,101	-	1,000	55,101	38,250
Income from charitable activities	3b	3,154	-	40,575	43,729	36,501
Fundraising	3c	970	-	-	970	-
Investment Income	3d	2,510	-	-	2,510	3,501
<i>Sub Total</i>		60,735	-	41,575	102,310	78,252
<i>Asset and Investment Sales</i>		40,000	-	-	40,000	44,100
Total Receipts		100,735	-	41,575	142,310	122,352

b) Payments

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Expenditure on raising funds	3e	-	-	-	-	-
Expenditure on charitable activities	3f	136,175	-	34,032	170,207	155,493
<i>Sub Total</i>		136,175	-	34,032	172,207	155,493
<i>Asset and Investment Purchases</i>		14,118	-	-	14,118	533
Total Payments		150,293	-	34,032	184,325	156,026
Excess Payments over Receipts		(49,558)	-	7,543	(42,015)	(33,674)
Transfers between funds		28,968	(13,632)	(15,336)	-	-
		-	-	-	-	-
Cash at bank 1 st April		42,448	20,344	27,300	90,092	123,766
Cash at bank 31 st March		21,858	6,712	19,507	48,077	90,092

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2024 TO 31st MARCH 2025 (cont'd....)

STATEMENT OF ASSETS AND LIABILITIES

c) Cash Funds

	Unrestricted £	Designated £	Restricted £
HSBC Current Account	4,438	-	-
HSBC Home Visiting Account	-	-	19,507
HSBC Hospital Desk Account	16,140	-	-
HSBC Fundraising Deposit Account	-	6,712	-
NatWest No1 Account	1,280	-	-
Total Cash Funds	21,858	6,712	19,507

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	-	-
Loan to The Old School Project	6,450	
Total Monetary Assets	6,450	-

e) Investment Assets

	Fund £	Value £
2,499 units M&G Chari fund	Designated	37,942
54 Royal Bank of Scotland Ordinary Shares	Designated	248
CCLA Ethical Investment Fund	Designated	346,277
CCLA Property Fund	Designated	102,400
Total Investment Assets		486,867

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2024 TO 31st MARCH 2025 (CONT'D....)
STATEMENT OF ASSETS AND LIABILITIES (CONT'D)

f) Assets Retained for charity's own use

	Fund	Value £
Minibuses	Unrestricted	21,436
IT Equipment	Unrestricted	369
Furniture and Fixtures	Unrestricted	10,121
Stock of Aids and Adaptations	Unrestricted	-
Total Assets		31,926

g) Liabilities

	Fund	Value £
Pension Liability	Unrestricted	761
P.A.Y.E. Liability	Unrestricted	486
Total Liabilities		1,247

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2024 TO 31st MARCH 2025 (CONT'D....)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The trustees have agreed that as the charity is not a company and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Home Visiting	27,300	40,575	(33,032)	(15,336)	19,507
Garden	-	1,000	(1,000)	-	-
Total Funds	27,300	41,575	(34,032)	(17,154)	19,507

Home Visiting fund is a service agreement from Warrington Borough Council which supports visually impaired people who have just been diagnosed with sight loss. This includes visiting clients in their homes and providing help and assistance where necessary.

Garden this fund provides for ongoing maintenance of the sensory garden at the Fairfield Center which visually impaired people use on a regular basis. The trustees have confirmed the project is now complete and the balance has been transferred to the unrestricted fund.

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2024 TO 31st MARCH 2025 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

Designated Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Minibus Fund	20,344	-	-	(13,632)	6,712
Garden	-	-	-	-	-
Property Fund – Investment Assets	-	-	-	486,867	486,867
Total Funds	20,344	-	-	473,244	493,579

Minibus Fund – The trustees have decided to use a legacy given in 2018/19 to fund a new minibus in the next year or so.

Property Fund – The trustees have decided that the investment assets should be held for the potential purchase of a new property for the Charity.

3. Notes to the Accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations	54,101	1,000	55,101	38,250
Legacies	-	-	-	-
In Memory	-	-	-	-
Gift Aid	-	-	-	-
Total	54,101	1,000	55,101	38,250

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2024 TO 31ST MARCH 2025 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Grants	-	40,575	40,575	36,472
Luncheon club sales	3,120	-	3,120	-
Aids and adaptation sales	34	-	34	29
Total	3,154	40,575	43,729	36,501

3c) Fundraising

	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Raffles	970	-	970	-
Total	970	-	970	-

3d) Investment Income

	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Bank interest	245	-	245	1,352
Investment interest	2,265	-	2,265	2,149
Rental income	-	-	-	-
Total	2,510	-	2,510	3,501

3e) Expenditure on raising funds

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Disability Day	-	-	-	-	-
Property Utilities	-	-	-	-	-
Property repairs	-	-	-	-	-
Legal Fees	-	-	-	-	-
Equip Hire	-	-	-	-	-
Total	-	-	-	-	-

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2024 TO 31st MARCH 2025 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3f) Expenditure on charitable activities

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Staff costs	73,812	-	30,906	104,718	99,523
Staff & Volunteer expenses	2,293	-	1,819	4,112	1,967
Staff & Volunteer training	788	-	307	1,095	623
Rent and Insurance	23,279	-	-	23,279	22,762
Phone, Zoom, broadband & IT Support & Software	2,228	-	-	2,228	2,333
Stationery, postage & office costs	1,393	-	-	1,393	1,493
Holidays	7,394	-	-	7,394	4,702
Minibus costs	7,614	-	-	7,614	6,537
Fees	180	-	-	180	184
Accountancy fees	3,264	-	-	3,264	144
Repairs and refurbishment	192	-	1,000	1,192	2,962
Activities & Entertainment	2,890	-	-	2,890	1,288
Catering costs	9,510	-	-	9,510	9,414
Cost of aids and adaptations	1,082	-	-	1,082	1,292
Bank Charges	256	-	-	256	203
IT Equip	-	-	-	-	66
Total	136,175	-	34,032	170,207	155,493

Signed on behalf of the charity's trustees

Signed: Geoffrey F Settle

Name: Geoffrey F Settle

Position Chair WVIP

Date: 07/01/2026

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales - Charity number 1169900

Accounts



**2024 TRUSTEES ANNUAL REPORT
AND RECEIPTS AND PAYMENTS ACCOUNTS
FOR
WARRINGTON VISUALLY IMPAIRED PEOPLE**

For the period

1stAPRIL 2023 TO 31stMARCH 2024

1. Reference and Administration

Charity Name: Warrington Visually Impaired People
Registered Charity No: 1169900
Address: Fairfield and Howley Centre
Fairfield Street
Warrington WA13AJ

Trustees

Name	Position	Notes
Mr. Steven Andrews		Resigned March 2024
Mr. Geoff Settle		Appointed September 2021
Cllr Mr. Peter Walker		Appointed September 2021
Ms. Linda Welding		Appointed January 2022
Mr. Frederick Parkinson		Appointed January 2023
Mr. David Latham		Appointed September 2023
Mrs. Janet Bates		Appointed February 2023

Senior Staff

Name	Position	Notes
Mrs. Fiona Patterson	Centre Manager	

2. Structure, Governance and Management

Governing Document

Warrington Visually Impaired People was founded in 2016 and is registered as a Charitable Incorporated Organization with the Charity Commission and is governed by a constitution dated 10th July 2016.

Previously it was known as Warrington, Widnes and District Society for the Blind which was founded in 1923 and was registered as a charity with the Charity Commission.

Appointment of trustees

Trustees were appointed for a term of one year at the launch of the new Charitable Incorporated Organisation, by resolution passed at a properly convened meeting of the charity trustees.

There must be at least five charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is seven. The charity trustees may not appoint any charity trustee if as the number of charity trustees would exceed the maximum.

A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Trustee induction and training

New trustees undergo an orientation day to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Society is governed by an Executive Committee comprised of a minimum of five trustees and a maximum of seven. The Executive Committee meets regularly during the year and appoints sub-committees as and when operationally necessary.

A Centre Manager has been appointed by the Executive Committee to manage the day-to-day operations of the charity. The Centre Manager has delegated authority, within terms of delegation approved by the Executive Committee, for operational matters including finance, employment and center activities.

The Trustees in planning activities for the visually impaired in Warrington keep in mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender, or personal circumstances.

3. Objectives and Activities

Objects of the charity

The relief of Blind and Visually Impaired people, their families, and carers in Warrington in particular but not exclusively by:

- Giving assistance financial, and other wise to cases of visually impaired persons who, by reason of age, sickness, hardship or distress have need of such help with the object of improving their quality of life.
- Arranging suitable activities for visually impaired, with the object of improving their quality of life.
- Co-operating in and supporting the work of the official visitors of the visually impaired.
- Providing a suitable Resource Centre, offering equipment, advice, and information.
- Offering a listening, caring, supportive, service for all visually Impaired in the Warrington and District area.

Main Activities

The Trustees in planning activities for the visually impaired in Warrington keeping mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender and personal circumstances.

Home Visiting Service

- To provide practical and emotional support to visually impaired adult residents in Warrington.
- To provide assistance with simple daily living tasks, such as reading correspondence, making phone calls, and escorting to appointments, to enable visually impaired to live a more fulfilling and independent life.
- To provide appropriate support in the immediate period following diagnosis of a visually impairment if required.
- Each Visitor does maintain written records in respect of the individual subject to conform to the Data Protection Act 2018.

If the service is not suitable for the needs of the individual, the person is referred to the appropriate service.

Centre Activities and Social Events

Our holds 2 lunch clubs a week, where we offer a home cooked three course lunch for our members. They get the opportunity to meet up with friends and make new ones. We hold weekly raffles, quizzes have guest speakers, pamper days and many more activities. We encourage all our members to get involved and to give feed back as to what they would like is to provide. Our center is a comfortable relaxed friendly atmosphere where all visually impaired people can come and enjoy a day out.

Holidays are always on the agenda for our members as for some this is the only break they get, we try to go to a hotel that will accommodate there visual impairment. Our main aim is to ensure they have a great time and we take them out an about so that they fully enjoy their time away.

Outings and holidays are arranged several times throughout the year thus preventing and reducing isolation and loneliness enabling individuals to engage in experiences they thought impossible due to their visual impairment.

Transport

We have three minibuses which can provide transport for all the Visually Impaired involved with the center. This enables the Charity to reduce the fact that Visually Impaired People find themselves isolated and lonely. The minibuses are an extremely essential part of our Charity. We are mindful that they need to be replaced on a regular basis. This can be difficult at times and we are always fundraising to enable us to update and replace them where necessary

Aims and Objectives

Our aims and objectives are similar to previous years. To foster a supportive and inclusive community where members feel valued and connected. To raise awareness of the challenges faced by visually impaired individuals and advocate for their rights and accessibility needs. To ensure that members have access to essential resources, services, and emotional support.

Develop resources such as audio papers and magazines to help members stay informed and engaged. Work with local authorities, healthcare providers, and businesses to improve accessibility and services to VIPs.

We would like to get more public awareness and educate the wider community about visually impairment and the importance of inclusion, by hosting family days to showcase what we are about and what we are trying to achieve within the charity and community.

Host and social occasions within the center by inviting community speakers to come and chat to our members from various places, ECLO (eye clinic Liaison Officer), ROVI (rehabilitation officer for visually impaired, Utility Warehouse to offer help and support which members bills. We have pamper days for our members, musicians and singers that come to entertain. The team also run quizzes, bingo. Take our members on holiday within the UK and organise days out for them.

4. Achievements and Performance

Trustees

Successfully guided the charity's strategic goals to align with the needs of the visually impaired community. Established clear policies ensuring compliance with legal, ethical, and governance standards.

We welcomed two new Trustees, Janet Bates who is also one of our members, who is able to speak for the members and feeds back decisions that are made within trustee group. David Latham is one of Volunteer drivers so speaks for the volunteer team within the charity. We lost one of our Trustees this year Steve Andrews who passed away.

Grants and fundraising

We continued to receive our grant from WBC towards the cost of running the Home Visitors Service and also our members continued to contribute £5 a month. We are also part of a local lottery to which we receive a percentage and "give as you live" which we also receive a percentage. We have received funding from Torus of £1000 which was to be used updating our community sensory garden. Omega gave us £3000 to update our centre. We have done a bucket collection at Warrington Wolves and will continue to find other avenues.

Centre Activities and Social Events

Our lunch clubs are well attended by our members, we offer a three course lunch on both days, from a qualified chef which they all thoroughly enjoy. Holidays are all ways signed up quickly as this could be there only holiday for the year. We offer days out and lots of entertainment within our center. We discuss with our members what they would like to see or do, and try our best to arrange it.

Our center is for our members and we do our utmost to make there days with us worthwhile.

Contribution made by volunteers

Without our volunteers our charity wouldn't survive they give there time. Support our members, sometimes even when not on there days in. They offer there services to do DIY around our center which then lets us focus on funding awareness our achievements. We held a volunteer award evening where we invited them and there partner in and cooked a 3 course meal and celebrated all the contributions they have made over the year.

Home Visiting

The service level agreement for our Home Visiting service with WBC was renewed for one years with extension for two more years. The funds have also increased due to the amount of service users now receiving visits from ourselves. We are very proud of all of our Home Visitors as they always go above and beyond what is expected of them. We now have 5 home visitors in place. All our home visitors are able to offer support and knowledge with sight loss, also to suggest adaptations and aids that will support the user.

They will refer into different organisations for any other support needed by the client.

5. Financial Review

We haven't received any legacies over the last year, we receive regular payments from Brick in the Wall scheme where our members pay £5 a month and also Give as You Live, and the local Lottery. Although the income has remained constant over the last few years the trustees are aware that we haven't received any large donations or legacies. We have however received funding for different projects Over the next financial year more emphasis will need to be put on different methods of generating funds and the trustees and staff will discuss how to ensure a more even income stream.

Reserves Policy

It is the Trustees' policy to try to maintain a balance on unrestricted cash which equates to at least one year unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: 
Name: F.J. Parkinson
Position: Trustee
Date: 12 December 2024

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS/TRUSTEES OF WARRINGTON VISUALLY IMPAIRED PEOPLE

CHARITY NUMBER: 1169900

I report on the accounts for the period 1st April 2023 to 31st March 2024, which is set out on pages 11-17

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a view of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have, not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

J. Urnston

Date: *13/01/2025*

Address:

Barney G. LLP
8 Whitmorelyh Street
Warrington, W.A. 120

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2023 TO 31st MARCH 2024

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations & Legacies	3a	38,250	-	-	38,250	64,617
Income from charitable activities	3b	29	-	36,472	36,501	41,395
Fundraising	3c	-	-	-	-	1,552
Investment Income	3d	3,501	-	-	3,501	2,174
<i>Sub Total</i>		41,780	-	36,472	78,252	109,738
<i>Asset and Investment Sales</i>		44,100	-	-	44,100	-
Total Receipts		85,880	-	36,472	122,352	109,738

b) Payments

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Expenditure on raising funds	3e	-	-	-	-	-
Expenditure on charitable activities	3f	123,975	-	31,518	155,493	129,719
<i>Sub Total</i>		123,975	-	31,518	155,493	129,719
<i>Asset and Investment Purchases</i>		533	-	-	533	26,995
Total Payments		124,508	-	31,518	156,026	156,714
Excess Payments over Receipts		(38,628)	-	4,954	(33,674)	(46,976)
Transfers between funds		61,496	(52,661)	(8,835)	-	-
		-	-	-	-	-
Cash at bank 1 st April		19,580	73,005	31,181	123,766	170,742
Cash at bank 31 st March		42,448	20,344	27,300	90,092	123,766

**ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2023 TO 31st MARCH 2024 (cont'd....)**

STATEMENT OF ASSETS AND LIABILITIES

c) Cash Funds

	Unrestricted £	Designated £	Restricted £
HSBC Current Account	1,319	-	-
HSBC Home Visiting Account	-	-	27,300
HSBC Hospital Desk Account	122	-	-
HSBC Fundraising Deposit Account	-	18,837	-
HSBC 2nd Reserve Account	-	1,507	-
NatWest No1 Account	41,007	-	-
Petty Cash	-	-	-
Total Cash Funds	42,448	20,344	27,300

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	-	-
Total Monetary Assets	-	-

e) Investment Assets

	Fund £	Value £
2,499 units M&G Chari fund	Unrestricted	36,387
54 Royal Bank of Scotland Ordinary Shares	Unrestricted	144
CCLA Ethical Investment Fund	Unrestricted	389,259
CCLA Property Fund	Unrestricted	94,270
Total Investment Assets		520,060

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2023 TO 31st MARCH 2024 (CONT'D....)
STATEMENT OF ASSETS AND LIABILITIES (CONT'D)

f) Assets Retained for charity's own use

	Fund	Value £
Minibuses	Unrestricted	26,795
IT Equipment	Unrestricted	476
Furniture and Fixtures	Unrestricted	3,176
Stock of Aids and Adaptations	Unrestricted	-
Total Assets		30,447

g) Liabilities

	Fund	Value £
Pension Liability	Unrestricted	700
P.A.Y.E. Liability	Unrestricted	1,372
Total Liabilities		2,072

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2023 TO 31st MARCH 2024 (CONT'D....)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The trustees have agreed that as the charity is not a company and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Home Visiting	31,181	36,472	(31,518)	(8,835)	27,300
Garden	-	-	-	-	-
Total Funds	31,181	37,094	(31,518)	(8,835)	27,300

Home Visiting fund is a service agreement from Warrington Borough Council which supports visually impaired people who have just been diagnosed with a sight loss. This includes visiting clients in their homes and providing help and assistance where necessary.

Garden this fund provides for ongoing maintenance of the sensory garden at the Fairfield Center which visually impaired people use on a regular basis. The trustees have confirmed the project is now complete and the balance has been transferred to the unrestricted fund.

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2023 TO 31ST MARCH 2024 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

Designated Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Minibus Fund	73,005	-	-	(52,661)	20,344
Garden	-	-	-	-	-
Total Funds	73,005	-	-	(52,661)	20,344

Minibus Fund – The trustees have decided to use a legacy given in 2018/19 to fund a new minibus in the next year or so.

3. Notes to the Accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations	38,250	-	38,250	16,031
Legacies	-	-	-	48,056
In Memory	-	-	-	530
Gift Aid	-	-	-	-
Total	38,250	-	38,250	64,617

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2023 TO 31ST MARCH 2024 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Grants	-	36,472	36,472	36,471
Luncheon club sales	-	-	-	4,320
Aids and adaptation sales	29	-	29	604
Total	29	36,472	36,501	41,395

3c) Fundraising

	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Raffles	-	-	-	1,552
Total	-	-	-	1,552

3d) Investment Income

	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank interest	1,352	-	1,352	401
Investment interest	2,149	-	2,149	1,773
Rental income	-	-	-	-
Total	3,501	-	3,501	2,174

3e) Expenditure on raising funds

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Disability Day	-	-	-	-	-
Property Utilities	-	-	-	-	-
Property repairs	-	-	-	-	-
Legal Fees	-	-	-	-	-
Equip Hire	-	-	-	-	-
Total	-	-	-	-	-

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2023 TO 31st MARCH 2024 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3f) Expenditure on charitable activities

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Staff costs	68,614	-	30,909	99,523	79,103
Staff & Volunteer expenses	1,967	-	-	1,967	4,175
Staff & Volunteer training	14	-	609	623	1,063
Rent and Insurance	22,762	-	-	22,762	16,039
Phone, Zoom, broadband & IT Support & Software	2,333	-	-	2,333	1,896
Stationery, postage & office costs	1,493	-	-	1,493	913
Holidays	4,702	-	-	4,702	-
Minibus costs	6,537	-	-	6,537	10,852
Fees	184	-	-	184	1,262
Accountancy fees	144	-	-	144	900
Repairs and refurbishment	2,962	-	-	2,962	1,004
Activities & Entertainment	1,288	-	-	1,288	580
Catering costs	9,414	-	-	9,414	8,980
Cost of aids and adaptations	1,292	-	-	1,292	814
Bank Charges	203	-	-	203	152
IT Equip	66	-	-	66	1,054
Small purchases	-	-	-	-	932
Total	123,975	-	31,518	155,493	129,719

Signed on behalf of the charity's trustees

Signed:



Name:

F. J. Parkinson

Position:

TRUSTEE

Date:

12 December 2024

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales - Charity number 1169900

Accounts



**2023 TRUSTEES ANNUAL REPORT
AND RECEIPTS AND PAYMENTS ACCOUNTS
FOR
WARRINGTON VISUALLY IMPAIRED PEOPLE**

For the period

1st APRIL 2022 TO 31st MARCH 2023

1. Reference and Administration

Charity Name: Warrington Visually Impaired People

Registered Charity No: 1169900

Address: Fairfield and Howley Centre
Fairfield Street
Warrington WA13AJ

Trustees

Name	Position	Notes
Mr. Steven Andrews		
Alderman Mr. John Taylor		He is an Alderman
Mr. Geoff Settle		
Cllr Mr. Peter Walker		
Ms. L. Welding		
Mr. Frederick Parkinson		Appointed January 2023

Senior Staff

Name	Position	Notes
Mrs Fiona Patterson	Centre Manager	

2. Structure, Governance and Management

Governing Document

Warrington Visually Impaired People was founded in 2016 and is registered as a Charitable Incorporated Organisation with the Charity Commission and is governed by a constitution dated 10th July 2016.

Previously it was known as Warrington, Widnes and District Society for the Blind which was founded in 1923 and was registered as a charity with the Charity Commission.

Appointment of trustees

Trustees were appointed for a term of one year at the launch of the new Charitable Incorporated Organisation, by resolution passed at a properly convened meeting of the charity trustees.

There must be at least five charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is seven. The charity trustees may not appoint any charity trustee if as the number of charity trustees would exceed the maximum.

A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Trustee induction and training

New trustees undergo an orientation day to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Society is governed by an Executive Committee comprised of a minimum of five trustees and a maximum of seven. The Executive Committee meets regularly during the year and appoints sub-committees as and when operationally necessary.

A Centre Manager has been appointed by the Executive Committee to manage the day-to-day operations of the charity. The Centre Manager has delegated authority, within terms of delegation approved by the Executive Committee, for operational matters including finance, employment and centre activities.

The Trustees in planning activities for the visually impaired in Warrington keep in mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender, or personal circumstances.

3. Objectives and Activities

Objects of the charity

The relief of Blind and Visually Impaired people, their families, and carers in Warrington in particular but not exclusively by:

- Giving assistance financial, and other wise to cases of visually impaired persons who, by reason of age, sickness, hardship or distress have need of such help with the object of improving their quality of life.
- Arranging suitable activities for visually impaired, with the object of improving their quality of life.
- Co-operating in and supporting the work of the official visitors of the visually impaired.
- Providing a suitable Resource Centre, offering equipment, advice, and information.
- Offering a listening, caring, supportive, service for all visually Impaired in the Warrington and District area.

Main Activities

The Trustees in planning activities for the visually impaired in Warrington keeping mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender and personal circumstances.

Home Visiting Service

- To provide practical and emotional support to visually impaired adult residents in Warrington.
- To provide assistance with simple daily living tasks, such as reading correspondence, making phone calls, and escorting to appointments, to enable visually impaired to live a more fulfilling and independent life.
- To provide appropriate support in the immediate period following diagnosis of a visually impairment if required.
- Each Visitor does maintain written records in respect of the individual subject to conform to the Data Protection Act 2018.

If the service is not suitable for the needs of the individual, the person is referred to the appropriate service.

Centre Activities and Social Events

We have a centre which is open three days per week, providing a comfortable relaxed friendly atmosphere where all visually impaired people can come and enjoy a day out. Encouraging the Visually Impaired to join in activities they thought they could not achieve because of their lack of sight.

Some of the activities the centre offers consists of a lunch club, bingo, quizzes, bowling, games, themed days, sing-a-longs, outside entertainment, speakers who give information both relevant and historical, fundraising, and generally socializing with each other.

Outings and holidays are arranged several times throughout the year thus preventing and reducing isolation and loneliness enabling individuals to engage in experiences they thought impossible due to their visual impairment.

Chair Based Exercise Group

Many older people attend the centre, fall prevention is currently one of our main aims in reducing, and a chair-based exercise group runs each week with other activities based around the aim.

Younger Persons Group

As isolation and loneliness affects all age groups, a young person group meet bi-monthly in the town centre. They exchange experiences and knowledge offering support to each other, often encouraging each other to put things in place they would not do by themselves.

Transport

We have three minibuses which can provide transport for all the Visually Impaired involved with the centre. This enables the Charity to reduce the fact that Visually Impaired People find themselves isolated and lonely. Our minibuses also help the younger groups attend places they would never be able to attend, due to the lack of public transport and the cost of private transport. The minibuses are an extremely essential part of our Charity. We are mindful that they need to be replaced on a regular basis.

Aims and Objectives

our aims and objectives remain the same as in the previous year. We would also like to build awareness within Warrington of the charity and work we carry out within the community.

Trustees have agreed that some budget items will be carried forward into the next year; this will help best manage the new finances gained from the selling of Museum St to provide a future for the Visually Impaired People. We are going to look for another minibus as one off the ones we have is getting old and is need of work.

Due to the selling of Museum St the Charity has the funds and will in its budget allow for the purchase of new minibuses on a rolling program.

Over the next year we aim to put in place a number of sight loss courses aimed at helping newly registered people obtain as much information as possible to help maintain independence and come to terms with living with a sight loss. We are also offering our home visitors and some staff training on “Chair Based Exercises” offered by Warrington VA this will allow us to offer this to our members and also for our HV to support members at home.

We would like to focus on reaching out to more of the younger people with sight loss based in Warrington by working with the rehab team the aim would be to encourage a group to attend a session to find out how we can support them and what is needed for younger people within the community. Funding from the sale will be allocated for this service and will be carried forward.

One of our focuses will be to raise funds for the charity by bucket collections, events and social events and hope fully to get some sponsorship from local company.

Organize a Holiday to Llandudno and days out for our members, we will also be taking them to Bucklys Restaurant at Warrington College for the students to cook and serve meals. Trip on the Wizard canal boat for a ride up the ship canal and lunch out. Plus varies speakers to entertain over the year.

Complete the overhaul of our sensory garden that had been let go during the pandemic, we have had some support form Warrington Lions, we just need to wait till the weather is better to complete the work.

4. Achievements and Performance

Trustees

This year we welcomed one more Trustee Mr Fred Parkinson he brings with him fresh ideas different experiences he also has a passion and interest for helping the Visually Impaired People of Warrington. The Trustees this year will be peruse CIO as it has been in effect for five years. They have employed a new member of staff to help with fundraising and to look after events and the home visitors, to create a more efficient working office

Grants and fundraising

We continued to receive our grant from WBC towards the cost of running the Home Visitors Service and also our members continued to contribute £5 a month. We are also part of a local lottery to which we receive a percentage and “give as you live” which we also receive a percentage. We have done a bucket collection in IKEA which we raised £500 and will continue to find other avenues.

Centre Activities and Social Events

We collect our members from home on a Tuesday and Thursday and offer them a three-course lunch. We offer either a weekly quiz or other games. We took our members to Blackpool for a week which they loved and also Bucklys Restaurant which is part of Warrington college. We celebrated our centenary and held a party for all our members and invited the local mayor and other supporters of the charity. We have had a number of days out for lunch and afternoon tea.

Contribution made by volunteers

The volunteers this year have been amazing, and we held an evening to celebrate them and invited their partners and gave awards, one of our volunteers has been with us for 21 years. It is difficult to calculate the amount of time and effort each volunteer has donated to the charity this past year, the members have said they have been priceless, they all are very a valuable asset to the organization and all their hard work is very much appreciated by the Staff and Trustees.

Home Visiting

The service level agreement for our Home Visiting service with WBC was renewed for the next two years with extension for two more years. The funds have also increased due to the amount of service users now receiving visits from ourselves. We are very proud of all of our Home Visitors as they always go above and beyond what is expected of them. We now have 5 home visitors in place.

Next year the service will have been in place for 30 years. This a testament that the service is very much needed with being accessed by over 450 people across Warrington

5. Financial Review

The organisation is grateful to its supporters who donate to the charity on a monthly basis giving income of just under £7,300 per year

Although the income has remained constant over the last few years the trustees are aware that this has been due to receiving legacies and large donations rather than through fundraising activities. Over the next financial year more emphasis will need to be put on different methods of generating funds and the trustees and staff will discuss how to ensure a more even income stream.

Reserves Policy

It is the Trustees' policy to try to maintain a balance on unrestricted cash which equates to at least one year unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: Geoffrey F. Settle
Name: GEORGEY - F. SETTLE
Position: CHAIR
Date: 17/1/2024

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS/TRUSTEES OF WARRINGTON VISUALLY IMPAIRED PEOPLE

CHARITY NUMBER: 1169900

I report on the accounts for the period 1st April 2022 to 31st March 2023, which is set out on pages 11-17

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a view of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have, not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 25th January 2024

Address: Basey & Co

8 Wilmshurst St

Warrington WA1 1SW

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2022 TO 31st MARCH 2023

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations & Legacies	3a	64,617	-	-	64,617	7,380
Income from charitable activities	3b	4,924	-	36,471	41,395	39,448
Fundraising	3c	1,552	-	-	1,552	853
Investment Income	3d	2,174	-	-	2,174	1,894
<i>Sub Total</i>		73,267	-	36,471	109,738	49,575
<i>Asset and Investment Sales</i>		-	-	-	-	-
Total Receipts		73,267	-	36,471	109,738	49,575

b) Payments

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022
Expenditure on raising funds	3e	-	-	-	-	-
Expenditure on charitable activities	3f	102,531	-	27,188	129,719	101,150
<i>Sub Total</i>		102,531	-	27,188	129,719	101,150
<i>Asset and Investment Purchases</i>		-	26,995	-	26,995	-
Total Payments		102,531	26,995	27,188	156,714	101,150
Excess Payments over Receipts		(29,264)	(26,995)	9,283	(46,976)	(51,575)
Transfers between funds		14,788	(12,691)	(2,097)	-	-
		-	-	-	-	-
Cash at bank 1 st April		34,056	112,691	23,995	170,742	222,317
Cash at bank 31 st March		19,580	73,005	31,181	123,766	170,742

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2022 TO 31st MARCH 2023 (cont'd....)

STATEMENT OF ASSETS AND LIABILITIES

c) Cash Funds

	Unrestricted £	Designated £	Restricted £
HSBC Current Account	1,130	-	-
HSBC Home Visiting Account	-	-	31,181
HSBC Hospital Desk Account	10,122	-	-
HSBC Fundraising Deposit Account	4,860	56,546	-
HSBC 2nd Reserve Account	-	16,459	-
NatWest No1 Account	3,440	-	-
Petty Cash	27	-	-
Total Cash Funds	19,580	73,005	31,181

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	-	-
Total Monetary Assets	-	-

e) Investment Assets

	Fund £	Value £
2,499 units M&G Chari fund	Unrestricted	37,064
54 Royal Bank of Scotland Ordinary Shares	Unrestricted	142
CCLA Ethical Investment Fund	Unrestricted	379,145
CCLA Property Fund	Unrestricted	94,472
Total Investment Assets		510,824

**ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2022 TO 31st MARCH 2023 (CONT'D....)
STATEMENT OF ASSETS AND LIABILITIES (CONT'D)**

f) Assets Retained for charity's own use

	Fund	Value £
Minibuses	Unrestricted	32,569
IT Equipment	Unrestricted	398
Furniture and Fixtures	Unrestricted	3,822
Stock of Aids and Adaptations	Unrestricted	2,489
Total Assets		39,278

g) Liabilities

	Fund	Value £
Pension Liability	Unrestricted	663
Suppliers accounts to be paid	Unrestricted	50
Total Liabilities		713

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2022 TO 31st MARCH 2023 (CONT'D....)

NOTES TO THE ACCOUNTS

1. Accounting Policies

The trustees have agreed that as the charity is not a company and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Home Visiting	21,898	36,471	(27,188)	-	31,181
Garden	94	-	-	(94)	-
Minibus Fund	1,203	-	-	(1,203)	-
Assistance Fund	800	-	-	(800)	-
Total Funds	23,995	36,471	(27,188)	(2,097)	31,181

Home Visiting fund is a service agreement from Warrington Borough Council which supports visually impaired people who have just been diagnosed with a sight loss. This includes visiting clients in their homes and providing help and assistance where necessary.

Garden this fund provides for ongoing maintenance of the sensory garden at the Fairfield Center which visually impaired people use on a regular basis. The trustees have confirmed the project is now complete and the balance has been transferred to the unrestricted fund.

Minibus Fund contains donations and fundraising monies which have been received to be used to purchase replacement minibuses for the charity. The trustees have confirmed the project is now complete and the balance has been transferred to the unrestricted fund.

Assistance Fund was a legacy that was left to the society to provide assistance for people to obtain new technology to enable them to stay in their own homes. The trustees have confirmed the project is now complete and the balance has been transferred to the unrestricted fund.

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2022 TO 31ST MARCH 2023 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

Designated Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Minibus Fund	100,000	-	(26,995)	-	73,005
Hospital Desk	6,086	-	-	(6,086)	-
Assistance Fund (Top Up)	200	-	-	(200)	-
Garden	2,405	-	-	(2,405)	-
Counseling	2,000	-	-	(2,000)	-
Young People	2,000	-	-	(2,000)	-
Total Funds	112,691	-	(26,995)	(12,691)	73,005

Minibus Fund and Hospital Desk—The trustees have decided to use a legacy given in 2018/19 to fund a new minibus in the next year or so and to provide a hospital helpdesk at Warrington Hospital to provide people who have been diagnosed with a sight problem with help and support.

3. Notes to the Accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations	16,031	-	16,031	7,029
Legacies	48,056	-	48,056	71
In Memory	530	-	530	280
Gift Aid	-	-	-	-
Total	64,617	-	64,617	7,380

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2022 TO 31ST MARCH 2023 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Grants	-	36,471	36,471	35,211
Luncheon club sales	4,320	-	4,320	3,008
Aids and adaptation sales	604	-	604	1,229
Total	4,924	36,471	41,395	39,448

3c) Fundraising

	Unrestricted funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Raffles	1,552	-	1,552	853
Total	1,552	-	1,552	853

3d) Investment Income

	Unrestricted funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank interest	401	-	401	16
Investment interest	1,773	-	1,773	1,878
Rental income	-	-	-	-
Total	2,174	-	2,174	1,894

3e) Expenditure on raising funds

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Disability Day	-	-	-	-	-
Property Utilities	-	-	-	-	-
Property repairs	-	-	-	-	-
Legal Fees	-	-	-	-	-
Equip Hire	-	-	-	-	-
Total	-	-	-	-	-

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2022 TO 31st MARCH 2023 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3f) Expenditure on charitable activities

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Staff costs	55,441	-	23,662	79,103	68,124
Staff & Volunteer expenses	1,310	-	2,865	4,175	1,994
Staff & Volunteer training	402	-	661	1,063	998
Rent and Insurance	16,039	-	-	16,039	13,728
Phone, Zoom, broadband & IT Support & Software	1,896	-	-	1,896	1,177
Stationery, postage & office costs	913	-	-	913	375
Minibus costs	10,852	-	-	10,852	6,195
Fees	1,262	-	-	1,262	815
Accountancy fees	900	-	-	900	-
Repairs and refurbishment	1,004	-	-	1,004	394
Activities & Entertainment	580	-	-	580	-
Catering costs	8,980	-	-	8,980	3,697
Cost of aids and adaptations	814	-	-	814	2,216
Bank Charges	152	-	-	152	40
IT Equip	1,054	-	-	1,054	1,095
Small purchases	932	-	-	932	301
Total	102,531	-	27,188	129,719	101,150

Signed on behalf of the charity's trustees

Signed: Geoffrey F Settle
 Name: GEORGEY F SETTLE
 Position: CHAIR
 Date: 17/1/24

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales - Charity number 1169900

Accounts



**2022 TRUSTEES ANNUAL REPORT
AND RECEIPTS AND PAYMENTS ACCOUNTS
FOR
WARRINGTON VISUALLY IMPAIRED PEOPLE**

For the period

1st APRIL 2021 TO 31st MARCH 2022

1. Reference and Administration

Charity Name: Warrington Visually Impaired People
Registered Charity No: 1169900
Address: Fairfield and Howley Centre
Fairfield Street
Warrington WA13AJ

Trustees

Name	Position	Notes
Mrs. Melissa Critchley		Resigned January 2022
Mr. Richard Cobbett		Resigned January 2022
Mr. Steven Andrews		Voted on October 2022
Mrs. Dorothy Carter		Resigned January 2022
Alderman Mr. John Taylor		He is an Alderman
Mr. Geoff Settle		Voted on January 2022
Cllr Mr. Peter Walker		Voted on January 2022
Ms L Welding		Appointed January 2022

Senior Staff

Name	Position	Notes
Mrs Gail Bretherton	Centre Manager	Retiring March 2022

2. Structure, Governance and Management

Governing Document

Warrington Visually Impaired People was founded in 2016 and is registered as a Charitable Incorporated Organisation with the Charity Commission and is governed by a constitution dated 10th July 2016.

Previously it was known as Warrington, Widnes and District Society for the Blind which was founded in 1923 and was registered as a charity with the Charity Commission.

Appointment of trustees

Trustees were appointed for a term of one year at the launch of the new Charitable Incorporated Organisation, by resolution passed at a properly convened meeting of the charity trustees.

There must be at least five charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

The maximum number of charity trustees is seven. The charity trustees may not appoint any charity trustee if as the number of charity trustees would exceed the maximum.

A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Trustee induction and training

New trustees undergo an orientation day to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Society is governed by an Executive Committee comprised of a minimum of five trustees and a maximum of seven. The Executive Committee meets regularly during the year and appoints sub-committees as and when operationally necessary.

A Centre Manager has been appointed by the Executive Committee to manage the day-to-day operations of the charity. The Centre Manager has delegated authority, within terms of delegation approved by the Executive Committee, for operational matters including finance, employment and centre activities.

The Trustees in planning activities for the visually impaired in Warrington keep in mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender, or personal circumstances.

3. Objectives and Activities

Objects of the charity

The relief of Blind and Visually Impaired people, their families and carers in Warrington in particular but not exclusively by:

- Giving assistance financial, and other wise to cases of visually impaired persons who, by reason of age, sickness, hardship or distress have need of such help with the object of improving their quality of life;
- Arranging suitable activities for visually impaired, with the object of improving their quality of life.
- Co-operating in and supporting the work of the official visitors of the visually impaired.
- Providing a suitable Resource Centre, offering equipment, advice, and information.
- Offering a listening, caring, supportive, service for all visually Impaired in the Warrington and District area.

Main Activities

The Trustees in planning activities for the visually impaired in Warrington keeping mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender and personal circumstances..

Home Visiting Service

- To provide practical and emotional support to visually impaired adult residents in Warrington.
- To provide assistance with simple daily living tasks, such as reading correspondence ,making phone calls, and escorting to appointments, to enable visually impaired to live a more fulfilling and independent life.
- To provide appropriate support in the immediate period following diagnosis of a visually impairment if required.
- Each Visitor does maintain written records in respect of the individual subject to conform to the Data Protection Act2018.

If the service is not suitable for the needs of the individual, the person is referred to the appropriate service.

Centre Activities and Social Events

We have a centre which is open three days per week, providing a comfortable relaxed friendly atmosphere where all visually impaired people can come and enjoy a day out. Encouraging the Visually Impaired to join in activities they thought they could not achieve because of their lack of sight.

Some of the activities the centre offers consists of a lunch club, bingo, quizzes, bowling, games, themed days, sing-a-longs, outside entertainment, speakers who give information both relevant and historical, fundraising, and generally socializing with each other.

Outings and holidays are arranged several times throughout the year thus preventing and reducing isolation and loneliness enabling individuals to engage in experiences they thought impossible due to their visual impairment.

Chair Based Exercise Group

Many older people attend the centre, fall prevention is currently one of our main aims in reducing, and a chair based exercise group runs each week with other activities based around the aim.

Younger Persons Group

As isolation and loneliness affects all age groups, a young person group meet bi-monthly in the town centre. They exchange experiences and knowledge offering support to each other, often encouraging each other to put things in place they would not do by themselves.

Transport

We have three minibuses which can provide transport for all the Visually Impaired involved with the centre. This enables the Charity to reduce the fact that Visually Impaired People find themselves isolated and lonely. Our minibuses also help the younger groups attend places they would never be able to attend, due to the lack of public transport and the cost of private transport. The minibuses are an extremely essential part of our Charity. We are mindful that they need to be replaced on a regular basis.

Hospital Desk

The Charity provides a hospital desk service within the ophthalmic department at Warrington Hospital. The service has identified areas where patients who need extra nonmedical help when dealing with life changing circumstances, such as counseling, home visitors, equipment, liaising with community services, isolation prevention, and general advise on living with sight loss.

Patients have received the help needed within an acceptable time frame in some cases refer also to other services being made on the same day and results within a week. This has enabled more referrals to the home visiting service along with more referrals.

To the sensory team at Warrington Borough Council. During the pandemic the Desk has not been operational, any referrals from the eye clinic have been sent via the nursing staff this has helped with the continuity regarding patients after care.

Counseling Service

Funding was available from a donation from a former member for a year. Also from the sale of Museum St. funds will be allocated in the budget towards a further three years. The service once a week enables privacy to a VIP to talk to a qualified counselor about any worries, concerns, regarding their own or a family member /friend sight loss. At this present time the service has been suspended within the centre but phone support can be offered if and when is needed.

STATEMENT

This is a statement on behalf of Warrington Visually Impaired People regarding the impact of how the pandemic has had an effect on the charity.

From the beginning of the pandemic to the end of the current financial year March 2021, some services of the Warrington Visually Impaired have been suspended; this includes the Hospital Desk, the Counselling service, all the centre activities (no persons on the premises) and face to face visits from our Home visiting team.

During the current situation it has been difficult to hold face-to-face meetings. Our CIO has a clause in the document which allows us to meet virtually, by telephone or by e-mail these have been used to facilitate changes and to hold meetings as required. Recordings and minutes have been taken and duly archived to comply with good governance of the charity.

Due to selling property earlier in the year the charity was able to put contingency plans in place for such times as needed. These funds have been identified to be used during the current situation to help cope with the unexpected events like those at the present time. Using reserves and restricted funds is not something the Trustees are particular planning to use at this time.

The home visiting service has been able to continue since the beginning of the pandemic albeit by phone calls. This has been praised by the local authority as one of the few services in the third sector that is still providing a service. Although the local centre is closed to normal activities volunteers have been producing activities via recordings on pen drives and taking them out to all the members who would normally attend the centre. Food parcels are taken out once a week, prescriptions and shopping for the most vulnerable has been collected and delivered, on line meetings for those who can take part arranged, and a general caring supportive service for all has been put in place, meeting all the government guide lines with regard to safety for all.

At the current moment four staff have been furloughed, leaving one member of staff working. Following current government guidelines three are being introduced back to the work place on reduced hours. We will be taking the governments option on the staff support scheme after October to help both the staff and the charity.

Volunteers are home working on the pen drives with volunteers delivering, they have also been putting together food parcels once a week.

Even though we are not sure when we will be ready to open again as the guide lines are continuing to change, all the correct signage and correct PPE equipment is ready.

In August of 2021 the center reopened to visitors and members, given the vulnerability of the members a gradual re introduction of the services was put in place. The home visiting service also began face to face visits with all those who were happy to get back to normality. By the end of the year all those who were able, returned to attend the center as they had missed the companionship and their friends.

Aims and Objectives

our aims and objectives remain the same as in the previous year. We would also like to build awareness within Warrington of the charity and work we carry out within the community. We will be celebrating our centennial this year and hope to run some events for our members to enjoy

Trustees have agreed that some budget items will be carried forward into the next year; this will help best manage the new finances gained from the selling of Museum St to provide a future for the Visually Impaired People.

Due to the selling of Museum St the Charity has the funds and will in its budget allow for the purchase of new mini buses on a rolling programme. We aim to replace a minibus this year enabling us to continue with our service, this has been made possible with a legacy from a former member.

Also we aim to continue with the counselling service that was set up at the beginning of the year, extra funds from the sale of the building will be allocated to keep this service as it is much needed in the community. This will be carried forward.

Over the next year we aim to put in place a number of sight loss courses aimed at helping newly registered people obtain as much information as possible to help maintain independence and come to terms with living with a sight loss.

We would like to focus on reaching out to more of the younger people with sight loss based in Warrington by working with the rehab team the aim would be to encourage a group to attend a session to find out how we can support them and what is needed for younger people within the community. Funding from the sale will be allocated for this service and will be carried forward.

To Launch a new web page which is more user friendly and for us to be able to update and share all our activities

Link in with local colleges and other support groups to be able to work together and help within the community. Arrange collection days to boost our fund.

4. Achievements and Performance

Trustees

This year we welcomed one more Trustee Mrs Linda Welding. She brings with her fresh ideas different experiences she also has a passion and interest for helping the Visually Impaired People of Warrington. The Trustees this year will be peruse CIO as it has been in effect for five years. They will also be looking to add to the staff in order to create a more efficient working office

Grants and fundraising

We continued to receive our grant from WBC towards the cost of running the Home Visitors Service and also our members continued to contribute £5 a month.

Hospital Help Desk

The hospital desk has now ceased. During the pandemic we were unable to attend and received referrals form the eye clinic. The Hospital has now made a decision not to reinstate it but to employ and ECLO (Eye Clinic Liaison Officer) who will then liaise with us.

Centre Activities and Social Events

We supported members during the pandemic by doing shopping and delivering cooked hot meals.

Since the centre reopened we have welcomed the members back on a weekly basis. We collect them from home on a Tuesday and Thursday and offer them a 3 course lunch.

We offer either a weekly quiz or other games.

We are planning a Holiday for later in the year.

Contribution made by volunteers

The volunteers this year have been amazing, they have helped so many by driving around to people's homes delivering food parcels, prescriptions, pen drives Easter eggs, Christmas stockings, producing pen drives being part of online activities, phoning around keeping up moral listening to problems etc.

It is difficult to calculate the amount of time and effort each volunteer has donated to the charity this past year, the members have said they have been priceless, they all are very a valuable asset to the organization and all their hard work is very much appreciated by the Staff and Trustees.

Home Visiting

The service level agreement for our Home Visiting service with WBC was renewed for the next two years with extension for two more years. The funds have also increased due to the amount of service users now receiving visits from ourselves. We are very proud of all of our Home Visitors as they always go above and beyond what is expected of them especially during the pandemic.

Next year the service will have been in place for 30 years. This a testament that the service is very much needed with being accessed by over 450 people across Warrington

5. Financial Review

Income has been not as predicted this year due to the pandemic, due to the funds from Museum St. the organisation was able to use part of the proceeds for the finances this year.

The organisation is grateful to its supporters who donate to the charity on a monthly basis giving income of just under £7,300 per year

Although the income has remained constant over the last few years the trustees are aware that this has been due to receiving legacies and large donations rather than through fundraising activities. Over the next financial year more emphasis will need to be put on different methods of generating funds and the trustees and staff will discuss how to ensure a more even income stream.

Reserves Policy

It is the Trustees' policy to try to maintain a balance on unrestricted cash which equates to at least one year unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: Geoffrey F. Settle
Name: GEOFFREY F. SETTLE
Position: Chair
Date: 15/2/2023

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS/TRUSTEES OF WARRINGTON VISUALLY IMPAIRED PEOPLE

CHARITY NUMBER: 1169900

I report on the accounts for the period 1st April 2021 to 31st March 2022, which is set out on pages 11-17

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a view of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have, not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P. Unwin

Date: 17th Feb 2022

Address: Unwin & Co LLP

8 Winmarley Street
Warrington WA1 1JW

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2021 TO 31st MARCH 2022

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations& Legacies	3a	7,380	-	-	7,380	4,361
Income from charitable activities	3b	6,752	-	32,696	39,448	63,086
Fundraising	3c	853	-	-	853	-
Investment Income	3d	1,894	-	-	1,894	1,831
Sub Total		16,879	-	32,696	49,575	69,278
<i>Asset and Investment Sales</i>		-	-	-	-	-
Total Receipts		16,879	-	32,696	49,575	69,278

b) Payments

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021
Expenditure on raising funds	3e	-	-	-	-	-
Expenditure on charitable activities	3f	64,934	5,070	31,146	101,150	92,631
Sub Total		64,934	5,070	31,146	101,150	92,631
<i>Asset and Investment Purchases</i>		-	-	-	-	200,000
Total Payments		64,934	5,070	31,146	101,150	292,631
Excess Payments over Receipts		(48,055)	(5,070)	1,550	(51,575)	(223,353)
Transfers between funds		(64)	346	(282)	-	-
		-	-	-	-	-
Cash at bank 1st April		82,175	117,415	22,727	222,317	446,670
Cash at bank 31st March		34,056	112,691	23,995	170,742	223,317

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE
PERIOD: 1st APRIL 2021 TO 31st MARCH 2022 (cont'd....)

STATEMENT OF ASSETS AND LIABILITIES

c) Cash Funds

	Unrestricted £	Designated £	Restricted £
HSBC Current Account	8,423	-	-
HSBC Home Visiting Account	-	-	21,898
HSBC Hospital Desk Account	-	10,562	-
HSBC Fundraising Deposit Account	-	11,193	-
HSBC 2nd Reserve Account	10,253	90,936	2,097
NatWest No1 Account	15,451	-	-
Petty Cash	604	-	-
Total Cash Funds	34,731	112,691	23,995

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	-	-
Total Monetary Assets	-	-

e) Investment Assets

	Fund £	Value £
2,499 units M& G Chari fund	Unrestricted	39,477
54 Royal Bank of Scotland Ordinary Shares	Unrestricted	128
CCLA Ethical Investment Fund	Unrestricted	386,688
CCLA Property Fund	Unrestricted	107,421
Total Investment Assets		533,640

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2021 TO 31st MARCH 2022 (CONT'D....)

STATEMENT OF ASSETS AND LIABILITIES (CONT'D)

f) Assets Retained for charity's own use

	Fund	Value £
Minibuses	Unrestricted	9,779
IT Equipment	Unrestricted	795
Furniture and Fixtures	Unrestricted	4,469
Stock of Aids and Adaptations	Unrestricted	2,489
Total Assets		17,532

g) Liabilities

	Fund	Value £
Taxes	Unrestricted	489
Suppliers accounts to be paid	Unrestricted	-
Total Liabilities		489

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2021 TO 31st MARCH 2022 (CONT'D....

) NOTES TO THE ACCOUNTS

1. Accounting Policies

The trustees have agreed that as the charity is not a company and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Home Visiting	20,630	32,696	31,146	(282)	21,898
Garden	94	-	-	-	94
Minibus Fund	1,203	-	-	-	1,203
Assistance Fund	800	-	-	-	800
Total Funds	22,727	32,696	31,146	-	23,995

Home Visiting fund is a service agreement from Warrington Borough Council which supports visually impaired people who have just been diagnosed with a sight loss. This includes visiting clients in their homes and providing help and assistance where necessary.

Garden this fund provides for ongoing maintenance of the sensory garden at the Fairfield Center which visually impaired people use on a regular basis.

Minibus Fund contains donations and fundraising monies which have been received to be used to purchase replacement minibuses for the charity.

Assistance Fund was a legacy that was left to the society to provide assistance for people to obtain new technology to enable them to stay in their own homes.

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2021 TO 31ST MARCH 2022 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

Designated Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Mini Bus Fund	100,000	-	-	-	100,000
Hospital Desk	10,800	-	4,714	-	6,086
Assistance Fund (Top Up)	200	-	-	-	200
Garden	2,405	-	-	-	2,405
Counseling	2,000	-	-	-	2,000
Young People	2,000	-	-	-	2,000
Fairfield Upgrades	10	-	356	346	-
Total Funds	117,415	-	5,070	346	112,691

Mini Bus Fund and Hospital Desk—The trustees have decided to use a legacy given in 2018/19 to fund a new minibus in the next year or so and to provide a hospital helpdesk at Warrington Hospital to provide people who have been diagnosed with a sight problem with help and support.

3. Notes to the Accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations	7,029	-	7,029	3,262
Legacies	71	-	71	837
In Memory	280	-	280	262
Gift Aid	-	-	-	-
Total	7,380	-	7,380	4,361

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1ST APRIL 2021 TO 31ST MARCH 2022 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Grants	2,515	32,696	35,211	61,394
Luncheon club sales	3,008	-	3,008	1,574
Aids and adaptation sales	1,229	-	1,229	118
Total	6,752	32,696	39,448	63,086

3c) Fundraising

	Unrestricted funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Raffles	853	-	853	-
Total	853	-	853	-

3d) Investment Income

	Unrestricted funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank interest	16	-	16	219
Investment interest	1,878	-	1,878	1,612
Rental income	-	-	-	-
Total	1,894	-	1,894	1,831

3e) Expenditure on raising funds

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Disability Day	-	-	-	-	-
Property Utilities	-	-	-	-	-
Property repairs	-	-	-	-	-
Legal Fees	-	-	-	-	-
Equip Hire	-	-	-	-	-
Total	-	-	-	-	-

ANNUAL ACCOUNTS FOR WARRINGTON VISUALLY IMPAIRED PEOPLE

PERIOD: 1st APRIL 2021 TO 31st MARCH 2022 (CONT'D....)

NOTES TO THE ACCOUNTS (CONT'D)

3f) Expenditure on charitable activities

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Staff costs	34,579	4,678	28,867	68,124	65,503
Staff & Volunteer expenses	724	-	1,271	1,994	1,176
Staff & Volunteer training	170	-	828	998	-
Rent and Insurance	13,728	-	-	13,728	11,867
Phone ,Zoom, broadband & IT Support &Software	1,177	-	-	1,177	1,107
Stationery, postage & office costs	375	-	-	375	730
Minibus costs	6,195	-	-	6,195	4,278
Fees	599	36	180	815	95
Repairs and refurbishment	38	356	-	394	3,340
Activities & Entertainment	-	-	-	-	-
Catering costs	3,697	-	-	3,697	2,533
Cost of aids and adaptations	2,216	-	-	2,216	1,405
Bank Charges	40	-	-	40	-
IT Equip	1,095	-	-	1,095	498
Small purchases	301	-	-	301	99
Total	64,934	5,070	31,146	101,150	92,631

Signed on behalf of the charity's trustees

Signed:

Name:

Position:

Date:

WARRINGTON VISUALLY IMPAIRED PEOPLE

England & Wales - Charity number 1169900

Accounts



**2021 Trustees Annual Report
And Receipts and Payments Accounts
For
Warrington Visually Impaired People**

Charity Number 1169900

For the period

1st April 2020 to 31st March 2021

Trustees Annual Report

For the period 1st April 2020 to 31st March 2021

1. Reference and Administration

Charity Name: Warrington Visually Impaired People

Registered Charity No: 1169900

Address: Fairfield and Howley Centre
Fairfield Street
Warrington
WA1 3AJ

Trustees

Name	Position	Notes
Mrs. Melissa Critchley		
Mr. Richard Cobbett		
Mr. Steven Andrews		Voted on In April 2020
Mrs. Dorothy Carter		Voted on in October 2020
Alderman Mr. John Taylor		
Mr. Geoff Settle		
Cllr Mr. Peter Walker		

Senior Staff

Name	Position	Notes
Mrs Gail Bretherton	Centre Manager	

2. Structure, Governance and Management

Governing Document

Warrington Visually Impaired People was founded in 2016 and is registered as a Charitable Incorporated Organisation with the Charity Commission and is governed by a constitution dated 10th July 2016.

Previously it was known as Warrington, Widnes and District Society for the Blind which was founded in 1923 and was registered as a charity with the Charity Commission.

Appointment of trustees

Trustees were appointed for a term of one year at the launch of the new Charitable Incorporated Organisation, by resolution passed at a properly convened meeting of the charity trustees.

There must be at least five charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

The maximum number of charity trustees is seven. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Trustee induction and training

New trustees undergo an orientation day to brief them on: their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Society is governed by an Executive Committee comprised of a minimum of five trustees and a maximum of seven. The Executive Committee meets regularly during the year and appoints sub-committees as and when operationally necessary.

A Centre Manager has been appointed by the Executive Committee to manage the day-to-day operations of the charity. The Centre Manager has delegated authority, within terms of delegation approved by the Executive Committee, for operational matters including finance, employment and centre activities.

The Trustees in planning activities for the visually impaired in Warrington keep in mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender, or personal circumstances.

3. Objectives and Activities

Objects of the charity

The relief of Blind and Visually Impaired people, their families and carers in Warrington in particular but not exclusively by:

- Giving assistance financial, and otherwise to cases of Visual Impaired persons who, by reason of age, sickness, hardship or distress have need of such help with the object of improving their quality of life;
- Arranging suitable activities for Visually Impaired, with the object of improving their quality of life.
- Co-operating in and supporting the work of the official visitors of the Visually Impaired.
- Providing a suitable Resource Centre, offering equipment, advice, and information.
- Offering a listening, caring, supportive, service for all Visually Impaired in the Warrington and District area.

Main Activities

The Trustees in planning activities for the Visually Impaired in Warrington keep in mind the Charity Commission's guidance on public benefit and we welcome all visually impaired people regardless of faith, age, gender or personal circumstances.

Home Visiting Service

To provide practical and emotional support to visually impaired adult residents in Warrington.

To provide assistance with simple daily living tasks, such as reading correspondence, making phone calls, and escorting to appointments, to enable visually impaired to live a more fulfilling and independent life.

To provide appropriate support in the immediate period following diagnosis of a visually impairment if required.

Each Visitor does maintain written records in respect of the individual subject to conform to the Data Protection Act 2018.

If the service is not suitable for the needs of the individual, the person is referred to the appropriate service.

Centre Activities and Social Events

We have a centre which is open three days per week, providing a comfortable relaxed friendly atmosphere where all Visually Impaired People can come and enjoy a day out. Encouraging the Visually Impaired to join in activities they thought they could not achieve because of their lack of sight.

Some of the activities the centre offers consists of a lunch club, bingo, quizzes, bowling, games, themed days, sing-a-longs, outside entertainment, speakers who give information both relevant and historical, fundraising, and generally socialising with each other.

Outings and holidays are arranged several times throughout the year thus preventing and reducing isolation and loneliness enabling individuals to engage in experiences they thought impossible due to their Visual Impairment.

Chair Based Exercise Group

Many older people attend the centre, fall prevention is currently one of our main aims in reducing, and a chair based exercise group runs each week with other activities based around the aim.

Younger Persons Group

As isolation and loneliness affects all age groups, a younger persons group meet bi-monthly in the town centre. They exchange experiences and knowledge offering support to each other, often encouraging each other to put things in place they would not do by themselves.

Transport

We have three minibuses which can provide transport for all the Visually Impaired involved with the centre. This enables the Charity to reduce the fact that Visually Impaired People find themselves isolated and lonely. Our minibuses also help the younger groups attend places they would never be able to attend, due to the lack of public transport and the cost of private transport. The minibuses are an extremely essential part of our Charity. We are mindful that they need to be replaced on a regular basis.

Hospital Desk

The Charity provides a hospital desk service within the ophthalmic department at Warrington Hospital. The service has identified areas where patients who need extra non medical help when dealing with life changing circumstances, such as counseling, home visitors, equipment, liaising with community services, isolation prevention, and general advise on living with sight loss. Patients have received the help needed within an acceptable time frame in some cases referrals to other services being made on the same day and results within a week. This has enabled more referrals to the home visiting service along with more referrals

to the sensory team at Warrington Borough Council. During the pandemic the Desk has not been operational, any referrals from the eye clinic have been sent via the nursing staff this has helped with the continuity regarding patients after care.

Counseling Service

Funding was available from a donation from a former member for a year. Also from the sale of Museum St. funds will be allocated in the budget towards a further three years. The service once a week enables privacy to a VIP to talk to a qualified counselor about any worries, concerns, regarding their own or a family member /friend sight loss. At this present time the service has been suspended within the centre but phone support can be offered if and when is needed.

Statement

This is a statement on behalf of Warrington Visually Impaired People regarding the impact of how the pandemic has had an effect on the charity.

From the beginning of the pandemic to the end of the current financial year March 2021, some services of the Warrington Visually Impaired have been suspended; this includes the Hospital Desk, the Counselling service, all the centre activities (no persons on the premises) and face to face visits from our Home visiting team.

During the current situation it has been difficult to hold face-to-face meetings. Our CIO has a clause in the document which allows us to meet virtually, by telephone or by e-mail these have been used to facilitate changes and to hold meetings as required. Recordings and minutes have been taken and duly archived to comply with good governance of the charity.

Due to selling property earlier in the year the charity was able to put contingency plans in place for such times as needed. These funds have been identified to be used during the current situation to help cope with the unexpected events like those at the present time. Using reserves and restricted funds is not something the Trustees are particular planning to use at this time.

The home visiting service has been able to continue since the beginning of the pandemic albeit by phone calls. This has been praised by the local authority as one of the few services in the third sector that is still providing a service. Although the local centre is closed to normal activities volunteers have been producing activities via recordings on pen drives and taking them out to all the members who would normally attend the centre. Food parcels are taken out once a week, prescriptions and shopping for the most vulnerable has been collected and delivered, on line meetings for those who can take part arranged, and a general caring supportive service for all has been put in place, meeting all the government guide lines with regard to safety for all.

At the current moment four staff have been furloughed, leaving one member of staff working. Following current government guidelines three are being introduced back to the work place on reduced hours. We will be taking the government's option on the staff support scheme after October to help both the staff and the charity.

Volunteers are home working on the pen drives with volunteers delivering, they have also been putting together food parcels once a week.

Even though we are not sure when we will be ready to open again as the guide lines are continuing to change, all the correct signage and correct PPE equipment is ready.

Aims and Objectives

Due to the pandemic, the closure and upheaval of the Charity, our aims and objectives remain the same as in the previous year.

Trustees have agreed that some budget items will be carried forward into the next year; this will help best manage the new finances gained from the selling of Museum St to provide a future for the Visually Impaired People.

Due to the selling of Museum St the Charity has now the funds and will in its budget allow for the purchase of new mini buses on a rolling programme. We aim to replace a minibus this year enabling us to continue with our service, this has been made possible with a legacy from a former member.

Also we aim to continue with the counselling service that was set up at the beginning of the year, extra funds from the sale of the building will be allocated to keep this service as it is much needed in the community. This will be carried forward.

Over the next year we aim to put in place a number of sight loss courses aimed at helping newly registered people obtain as much information as possible to help maintain independence and come to terms with living with a sight loss.

We would like to focus on reaching out to more of the younger people with sight loss by working with the rehab team the aim would be to encourage some self help groups with the support from ourselves. Funding from the sale will be allocated for this service and will be carried forward.

The pandemic did provide us with space to decorate the centre also we were able to have all the chairs recovered in washable fabric; we were also able to increase some kitchen space which has helped with more storage.

The web page is constantly being updated, an Amazon smile account and eBay has been set up in the Charities name to help boost funds.

4. Achievements and Performance

Trustees

This year we welcomed two more Trustees Mr Steven Andrews and Mrs Dorothy Carter. They both bring with them fresh ideas different experiences they also have a passion and interest for helping the Visually Impaired People of Warrington. The Trustees this year will be peruse the CIO as it is has been in effect for five years. They will also be looking to add to the staff in order to create a more efficient working office.

Grants and fundraising

Due to the pandemic we have be able to accept the Governments help of Furlough Grants as part of the office staff were not able to continue with their contracted work. Government guide lines were followed regarding all percentage declarations including decreases and increases. This has helped the Charity put back into the budget funds for the Hospital Desk.

Hospital Help Desk

This is currently on hold until the hospital is ready to put it back in place.

Counselling Services

This is currently on hold within the centre as a face to face service it is still available via phone consultation when required.

Centre, Activities and Social Events

Our web page is continuously being improved, with more information being updated when possible especially with updates on covid-19.

The centre is currently not open to any members attending at the moment; we are currently following the Government guide lines on when it is possible to open again. All social events including holidays were canceled.

In the mean time volunteers have been producing a fortnightly pen drive which contains various games, quizzes, puzzles, tunes, with a special one at Christmas containing a Carol Service and small adaptations of pantomimes. Many users left recorded messages for their friends.

A pen drive recording was also produced of the regular Chair based routine and sent to all those who required one.

Food parcels and cooked meals were also sent out to those who were in need.

Prescriptions and shopping for those in need were collected and delivered.

We were able to achieve a social distancing outside meet for two people celebrating their 100th and 102nd birthdays respectively they and their families who helped were especially grateful.

Contribution made by volunteers

The volunteers this year have been amazing, they have help so many by driving around to people's homes delivering food parcels, prescriptions, pen drives, Easter eggs, Christmas stockings, producing pen drives being part of online activities, phoning around keeping up moral listening to problems etc.

It is difficult to calculate the amount of time and effort each volunteer has donated to the charity this past year, the members have said they have been priceless, they all are very a valuable asset to the organisation and all their hard work is very much appreciated by the Staff and Trustees.

Home Visiting

Although the pandemic has ceased people from visiting people in their own homes, our service has never ceased. All visits have been via phone calls, listening to problems keeping up moral and general being mindful of people's well-being helping and supporting the best way they could.

Our Home Visiting is only one of a few third sector Charities that have continued to provide a service throughout the pandemic, it has been acknowledge by the local authority for being pro active during the pandemic to Visually Impaired People in Warrington.

5. Financial Review

As part of the Government help package during the pandemic the organisation as able to receive a furlough grant for all staff unable to work at this time. This grant enabled the Charity to continue to retain staff on their payroll.

The IT provision in the office that was updated last year has been added to this year in order to provide a better working environment for both staff and volunteers. It has also enabled some staff to work from home during the pandemic.

Income has been not as predicted this year due to the pandemic, due to the funds from Museum St. the organisation was able to use part of the proceeds for the finances this year.

The organisation is grateful to its supporters who donate to the charity on a monthly basis giving income of just under £5,000 per year.

Although the income has remained constant over the last few years the trustees are aware that this has been due to receiving legacies and large donations rather than through fundraising activities. Over the next financial year more emphasis will need to be put on different methods of generating funds and the trustees and staff will discuss how to ensure a more even income stream.

As the Hospital Desk is on hold at the present time the trustees will continue to monitor the effectiveness of this project until after the end of 2021/22. Furlough money paid from Government grant will be put back into the fund; this will extend the review date to 2022.

Reserves Policy

It is the Trustees' policy to try to maintain a balance on unrestricted cash which equates to at least one year unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed:

Name:

Position:

Date:

Independent Examiner's Report

To the members/trustees of Warrington Visually Impaired People

Charity Number: 1169900

I report on the accounts for the period 1st April 2020 to 31st March 2021, which is set out on pages 10-17

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act; or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have, not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Name:

Address:

Date:

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations & Legacies	3a	4,353	-	8	8	109,066
Income from charitable activities	3b	23,787	-	39,299	39299	35,414
Fundraising	3c	-	-	-	-	4,146
Investment Income	3d	1,831	-	-	1831	16,348
Sub Total		0	-	0	39307	1831
<i>Asset and Investment Sales</i>		-	-	-	-	310,814
Total Receipts		0	-	0	39307	370131

b) Payments

	Note	Unrestricted funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020
Expenditure on raising funds	3e	-	-	-	-	11,628
Expenditure on charitable activities	3f	62,054	7,580	22,997	92631	113,950
Sub Total		0	62054	7580	22997	92631
<i>Asset and Investment Purchases</i>		200,000	-	-	200000	-
Total Payments		200000	331688	100211	346205	408259
Excess Payments over Receipts		(232,083)	(7,580)	16,310	16310	350,210
Transfers between funds		(99,738)	99,738	-	-	-
		68179)	99738	116521	825241	350,210
Cash at bank 1st November		413,996	25,257	6,417	445670	95,460
Cash at bank 31st March		413996	224733	122938	761667	445,670

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Statement of Assets and Liabilities

c) Cash Funds

	Unrestricted £	Designated £	Restricted £
HSBC Current Account	5,653	-	-
HSBC Home Visiting Account	-	-	20,630
HSBC Hospital Desk Account	-	10,800	-
HSBC Fundraising Deposit Account	-	9,011	-
HSBC 2 nd Reserve Account	64,914	86,103	2,097
Nat West No1 Account	11,444	11,501	-
Petty Cash	164	-	-
Total Cash Funds	76522	117415	2097

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	-	-
Total Monetary Assets	-	-

e) Investment Assets

	Fund £	Value £
2,499 units M & G Charifund	Unrestricted	38,053
54 Royal Bank of Scotland Ordinary Shares	Unrestricted	60
CCLA Ethical Investment Fund	Unrestricted	347,236
CCLA Property Fund	Unrestricted	80,403
Total Investment Assets		465752

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Statement of Assets and Liabilities (cont)

f) Assets Retained for charity's own use

	Fund	Value £
Minibuses	Unrestricted	12,224
IT Equipment	Unrestricted	1,193
Furniture and Fixtures	Unrestricted	5,114
Stock of Aids and Adaptations	Unrestricted	2,489
Total Assets		21020

g) Liabilities

	Fund	Value £
Taxes	Unrestricted	174.49
Suppliers accounts to be paid	Unrestricted	-
Total Liabilities		174.49

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Notes to the accounts

1. Accounting Policies

The trustees have agreed that as the charity is not a company, and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Home Visiting	4,328	39,299	22,997	-	20,630
Garden	94	-	-	-	94
Minibus Fund	1,195	8	-	-	1,203
Assistance Fund	800	-	-	-	800
Total Funds	6417	8	-	-	22727

Home Visiting fund is a service agreement from Warrington Borough Council which supports visually impaired people who have just been diagnosed with a sight loss. This includes visiting clients in their homes and providing help and assistance where necessary.

Garden this fund provides for ongoing maintenance of the sensory garden at the Fairfield Centre which visually impaired people use on a regular basis.

Minibus Fund contains donations and fundraising monies which have been received to be used to purchase replacement mini buses for the charity.

Assistance Fund was a legacy that was left to the society to provide assistance for people to obtain items of new technology to enable them to stay in their own homes.

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Notes to the accounts (cont)

Designated Funds

Fund	B/Fwd £	Receipts £	Payments £	Transfers £	C/Fwd £
Mini Bus Fund	14,969	-	-	85,031	100,000
Hospital Desk	10,288	-	4,240	4,752	10,800
Assistance Fund (Top Up)	-	-	-	200	200
Garden	-	-	-	2,405	2,405
Counselling	-	-	-	2,000	2,000
Young People	-	-	-	2,000	2,000
Fairfield Upgrades	-	-	3,340	3,350	10
Total Funds	25257	-	3340	99738	117415

Mini Bus Fund and Hospital Desk –The trustees have decided to use a legacy given in 2018/19 to fund a new mini bus in the next year or so and to provide a hospital help desk at Warrington Hospital to provide people who have been diagnosed with a sight problem with help and support.

3. Notes to the accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations	3,254	8	3262	19,578
Legacies	837	-	837	86,036
In Memory	262	-	262	-
Gift Aid	-	-	-	3,452
Total	4353	8	4361	3452

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Notes to the accounts (cont)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Grants	22,095	39,299	61394	23,579
Luncheon club sales	1,574	-	1574	10,132
Aids and adaptation sales	118	-	118	1,703
Total	23787	39299	63086	35414

3c) Fundraising

	Unrestricted funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Raffles	-	-	-	4,146
Total	-	-	-	4146

3d) Investment Income

	Unrestricted funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Bank interest	219	-	219	229
Investment interest	1,612	-	1612	2,100
Rental income	-	-	-	14,019
Total	1831	-	1831	16348

3e) Expenditure on raising funds

	Unrestricted funds £	Designated Funds £	Restrict ed Funds £	Total Funds 2021 £	Total Funds 2020 £
Disability Day	-	-	-	-	54
Property Utilities	-	-	-	-	4,341
Property repairs	-	-	-	-	1,478
Legal Fees	-	-	-	-	5,291
Equip Hire	-	-	-	-	464
Total	-	-	-	-	11628

Annual Accounts for Warrington Visually Impaired People

Period: 1st April 2020 to 31st March 2021 (cont)

Notes to the accounts (cont)

3f) Expenditure on charitable activities

	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Staff costs	38,665	4,240	22,598	65,503	71,604
Staff & Volunteer expenses	837	-	339	339	3,560
Staff & Volunteer training	-	-	-	-	43
Rent and Insurance	11,867	-	-	11,867	14,760
Phone, Zoom, broadband & IT Support & Software	1,107	-	-	1,107	1,126
Stationery, postage & office costs	730	-	-	730	1,041
Minibus costs	4,278	-	-	4,278	10,602
Fees	35	-	60	60	94
Repairs and refurbishment	-	3,340	-	3,340	-
Activities & Entertainment	-	-	-	-	195
Catering costs	2,533	-	-	2,533	5,785
Cost of aids and adaptations	1,405	-	-	1,405	2,968
Bank Charges	-	-	-	-	20
IT Equip	498	-	-	498	2,036
Small purchases	99	-	-	99	116
Total	597	3,340	60	597	11,120

Signed on behalf of the charity's trustees

Signed:

Name:

Position

:

Date: