

# BRITISH STUDENT TAEKWONDO FEDERATION

England & Wales · Charity number 1169895

## Details

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**Other names** BSTF

**Status** Registered

**Legal form** CIO

**Registered** 2016-10-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Sharrow Vale  
High Wycombe  
Buckinghamshire  
HP12 3HB

**Phone** 01621444444

**Email** [contactbstf@bstf.org.uk](mailto:contactbstf@bstf.org.uk)

**Website** [www.bstf.org.uk](http://www.bstf.org.uk)

## Activities

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**Objects:** THE ADVANCEMENT FOR THE PUBLIC BENEFIT OF PHYSICAL EDUCATION AMONG STUDENTS IN UNIVERSITIES AND COLLEGES BY THE PROVISION OF SERVICES AND PROMOTION THE MARTIAL ART AND AMATEUR SPORT OF TAEKWONDO.

**Activities:** Welcome to the British Student Taekwondo Federation, a registered charity promoting the martial art and sport of Taekwondo throughout UK universities. Governed by an elected board of trustees, we deliver training camps, courses and tournaments in all disciplines of Taekwondo and provide representation and support services available to all university Taekwondo clubs.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Amateur Sport
- **Who:** Other Defined Groups

## Geography

- Throughout England And Wales

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-06-30 | £119,384 | £110,847    | -      | -         |
| 2024-06-30 | £119,190 | £123,485    | -      | -         |
| 2023-06-30 | £45,983  | £43,198     | -      | -         |
| 2022-06-30 | £86,839  | £77,897     | -      | -         |
| 2021-06-30 | £37,383  | £27,331     | -      | -         |
| 2020-06-30 | £74,311  | £72,538     | -      | -         |

## Trustees

| Name                | Role  | Appointed  |
|---------------------|-------|------------|
| <b>Amar Farooq</b>  | Chair | 2023-10-15 |
| Dr Jason Smith      |       | 2023-11-30 |
| Dr Jonathan Tuckett |       | 2023-10-15 |
| Dr Steve Po         |       | 2025-05-31 |
| Emily Dingley       |       | 2023-10-15 |
| Ushma Kansara       |       | 2024-11-06 |

**BRITISH STUDENT TAEKWONDO FEDERATION**

England & Wales - Charity number 1169895

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# Accounts

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# British Student Taekwondo Federation

**Trustee Annual Report for the period:  
01 July 2024 - 30 June 2025**

A Charitable Incorporated Organisation  
Charity Number: 1169895

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# 1. Administrative Information for the reporting period

The Board presents its Trustees' Annual Report for the period of 01st July 2024 - 30th June 2025.

## **Reference and administrative information**

|  |   |
|--|---|
| Charity name:                              | British Student Taekwondo Federation                    |
| Charity registration number:               | 1169895 (England & Wales)                               |
| Charity structure:                         | Charitable Incorporated Organisation (CIO)              |
| Registered Office and operational address: | 1 Sharrow Vale, High Wycombe, Buckinghamshire, HP12 3HB |

## **Elected trustees**

Mr Amar Farooq

Dr Jonathan Tuckett

Ms Emily Dingley

Dr Steve Po

## **Non-executive director(s)**

Dr Jason Smith

Mrs Ushma Kansara

## **Honorary patron(s)**

Mr Graham Jones

Mr Trevor Page

## 2. The Trust's Report

### Objectives and activities

#### Introduction

The BSTF is a national student sport federation founded in 1986. The organisation became a registered charity in October 2016. Governed by its elected trustees, the charity delivers a variety of sports services and organises a popular range of student sport competitions, education and training programmes, and other events. As the principal umbrella body in our sector, the charity provides the framework for open, multi-discipline competition between our member clubs, enabling taekwondo practitioners to learn, train and compete together.

#### Objects & Objectives

The charity's objects are: **The advancement for the public benefit of physical education among students in universities and colleges by the provision of services and promotion of the martial art and amateur sport of taekwondo.**

The charity's objects are achieved by the provision of services, including the delivery of sports training events and competitions, by acting as an umbrella body, and by providing advocacy and advice.

The charity's operations contribute to the public good by the promotion of sport, of healthy recreation and healthy lifestyles, through the provision of physical education, by providing volunteering opportunities, and by the education and training of athletes, coaches and umpires.

#### Public benefit statement

Following review of activities over the reporting period our trustees confirm the charity has complied with the duty in the Charities Act 2011 to have regard to guidance published by the Charity Commission on the operation of the charity for the Public Benefit.

#### Main activities

The charity's principle activities include the provision of our principle multi-discipline competition programme the university [Student National Taekwondo Championships Series](#). Since 2018 this event series has been delivered in partnership with British Universities Colleges and Sport (BUCS) (a registered charitable company) as part of the BUCS programme of events. The charity also provides: various events and services, including at times, while not limited to: European Universities Sports Association (EUSA) Championships and Games [qualification tournaments](#), and team management of the composite British universities squads attending European Universities Championships and European Universities Games; provision of volunteering opportunities, [umpire training courses and online exams](#) for the education and training of student, alumni and other member umpires; classroom and online based [training courses](#) for athlete and coach development; maintenance of the charity's [website](#) and promotional [social media](#) channels; an online membership account [profile management](#) system and event registration service; online services, [know as portals](#), for club managers, including club committee members, institution administrators and registered umpires; advice and support for university students

aiming to open [new taekwondo clubs](#); online publication of competition [results](#); administration of an annual [Club of the Year Award](#); delivery of the charity's [Annual General Meetings](#); provision of representation for practitioners of the sport of taekwondo, principally within UK universities; development and maintenance of partnership working with key organisations within the sector including university sport clubs, university sports departments and Students' Unions, and organisations like BUCS, EUSA, Sport and Recreation Alliance, the National Union of Students, various sport companies, the Sports Councils, and the Department for Culture, Media and Sport among others; and a number other projects related to our charity's objects.

## Participation

The charity's events are designed to cater to athletes across all experience levels, and membership and participation in the charity's events is open to all. Participation in the charity's events comes in many forms, including as athletes, and in volunteering, umpiring and coaching roles. Our education and training services and events are open to all members of the public (tournament participation in a student-athlete role is restricted to current university students for the purposes of delivering inter-university sports championships).

Progress has continued in increasing the charity's year on year participation rates, as shown in Figure 1.

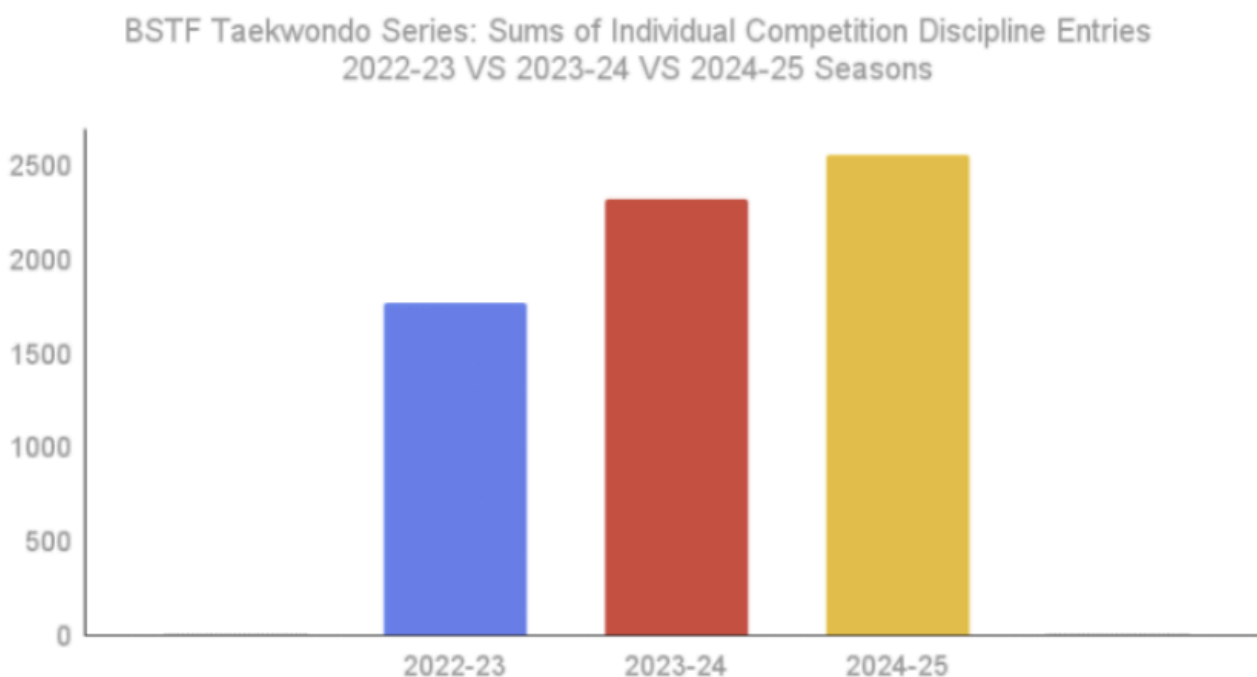


Figure 1. BSTF Combined Principal Championships Entries 2022-23 VS 2023-24 VS 2024-25

## Achievements and performance

### Student National Taekwondo Championships Series in the 2024-25 Academic Year

The charity's three major BSTF Student National Taekwondo Championships Series competitions welcomed just under 750 unique student-athletes taking part over the three competition series, and exceeded the 2,500 combined annual discipline entries mark for the first time. The charity additionally welcomed scores of coaches, and over 100 volunteers & umpires taking part in total. Championships Series events remain the charity's principal events and primary source of receipts

and payments. Each championships is a multi-discipline event which delivers competitions across the four of the most popular taekwondo disciplines: WT rules sparring, ITF rules sparring, Kukkiwon patterns and Chang-Hon patterns, further subdivided by weight and class (i.e., experience level) divisions.

### The 2025 European Universities Sport Association's European Universities Taekwondo Championships

The 2024-25 academic year's Championships Series was also the qualification tournament for 2025 EUSA European Universities Championships (EUC) Combat Sport event, held August 22nd–25th 2025 in Warsaw, Poland, and recorded over 1,300 participants, representing 385 universities from 32 European countries taking part in 4 combat sports on the EUG program, including sparring and patterns Taekwondo disciplines. A total of 39 qualifying athletes from 22 UK universities supported by half a dozen university club coaches and two BSTF team managers, together formed the composite team attending the event. Taekwondo was once again the single most successful medal winners, on per sport basis, among the UK university teams and composite teams attending this EUSA competition.

*The European University Sports Association (EUSA) is an umbrella non-governmental (NGO) non-profit organisation, working in the field of university sport in Europe. It links national university sport federations, universities, teams, individual competitors, volunteers and other partners in over 40 countries throughout Europe. EUSA Games represent the largest European multisport student event, and the champions league of European university sport.*

### Club of the Year Award

In 2017 the charity launched our University Taekwondo Club of the Year Award to highlight the hard work and dedication of club committees across the country. The award celebrates volunteer student committee members who have provided outstanding service to their members and to the wider community.

2025's University Taekwondo [Club of the Year Award](#) winners were Imperial College London Taekwondo Club. The club and its committee demonstrated exceptional performance across numerous aspects. The judging panel lauded the club's impressive structural growth and competitive success this year, built on a foundation of well planned recruitment campaigns. Imperial's club has cultivated a strong, inclusive club identity and a welcoming family-like culture, with a clear framework positioned for continued success.

### Umpires and volunteers supporting events

Dozens of officials, referees and student volunteers give up their time to support the BSTF in delivering high quality events and sporting experiences for student athletes.

The charity has continued to deploy our on demand online exams to achieve our introductory level umpire certification for volunteers, enhancing the educational value and training quality for volunteers attending our events.

The charity also delivered two editions of our full day, multi-discipline, in person umpire training courses in November 2024 and February 2025. These events provide opportunities for volunteers to gain a higher level of certification under the tutelage of international umpire instructors, and were made available for free to current university students. The charity also delivered an online edition of the Sport Science of Taekwondo online modules in November 2024.

## Development

While sport already plays a critical role in many aspects of the student experience and in promoting well-being across all campuses of higher education in the UK, we expect the advancement of amateur sport will become increasingly important over the next few years as higher education institutions place increasing emphasis on the student experience and of promoting the mental and physical well-being of their student populations. The board are pleased with the continued forward progress made across a range of administrative and programme delivery components of the charity's mission, and judge the BSTF to be well placed to deliver sustainable programmes of exceptional quality and benefit moving forward.

## Structure, governance and management

### Governance

The British Student Taekwondo Federation is a Charitable Incorporated Organisation (Charity number 1169895). The charity is governed by its board of trustees in accordance with its constitution and charity commission law, and additionally operated in accordance with its standard operating procedures (SOPs) for the governance and management of the charity.

### Organisational structure

Members of the board attend board meetings at least quarterly, and often more regularly, to review governance and financial status, and reviewing the charity's recent and upcoming operations, and to facilitate its governance and long term planning.

### Appointment of trustees

Governance of the charity is undertaken by the board which is composed of the elected trustees (the Trust), and where applicable its executive directors and non-executive directors. The trust's trustees are elected annually at the charity's AGM, typically held during the first term of each university academic year. The AGMs are an opportunity for all clubs to gain the latest information about the charity's activities and to elect its governing trustees. Every university club in membership of their students' union and the BSTF carries an equal vote.

### The induction of trustees

New trustees are inducted into the processes and procedures of the charity, including copies of "CC3 the essential trustee" and the charity's standard operating procedures, its register of interests, guidance regarding board meetings and the BSTF code of conduct. Furthermore, new trustees are made aware of the activities of the charity and provide online tuition on the access and use of the charity's IT systems.

#### Trustees' register of interests

All trustees are required to enter and keep up to date a register of interests to identify and manage potential conflicts of interests.

### 3. Financial Review

#### Statement of Financial Activities

The charity's primary source of receipts are its event entry fees and membership subscriptions.

The charity's income & expenditure accounts for the period 30 July 2024 - 01 July 2025 are submitted on a receipts and payments basis, with total receipts of £119,384 and total payments of £110,847. This expenditure was fully applied towards the organisation's objectives of taekwondo development and participation.

#### Preparation of the annual budget

The charity prepares an annual budget in preparation for the next financial year, which is reviewed and approved by the charity's board. Financial risks are managed by review of the previous year's projected budget and the respective categorised receipts and payments accounts when preparing the upcoming year's budget. Projected receipts are modelled to assess the viability of new programmes, or to changes to existing programmes.

#### Reserves policy

The charity aims to maintain reserves of £4,995 to ensure financial commitments may be cleared when due. This figure is reviewed at least annually.

#### Independent examiner

The charity's independent examiner for the 2024-25 financial year is Dr. Sara Holland.

#### Financial controls

The charity maintains and regularly updates financial management standard operating procedures, with prudent financial controls reviewed and agreed by the board, including guidance the Charity Commission principles of financial management, on the preparation of the annual budget and on bank account management and financial controls.

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**British Student Taekwondo Federation**

No (if any)  
**1169895**

## Receipts and payments accounts

For the period from **1-Jul-24** To **30-Jun-25** Period start date Period end date

**CC16a**

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| <b>Charitable activities</b>                          |   |                                      |                                     |                                 |                               |
| Event fees (RC01)                                     | 75,260.29                                 | - .00                                | - .00                               | 75,260.29                       | 63,283.64                     |
| Subscriptions (RC02)                                  | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| Sundry income (RC03)                                  | 286.42                                    | - .00                                | - .00                               | 286.42                          | 5.00                          |
| Online receipts (RC04)                                | 32,291.06                                 | - .00                                | - .00                               | 32,291.06                       | 29,025.95                     |
| Independent receipts (RI)                             | 11,546.00                                 | - .00                                | - .00                               | 11,546.00                       | 6,875.00                      |
| Other receipts (RV)                                   | - .00                                     | - .00                                | - .00                               | - .00                           | 20,000.00                     |
|   |   | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total(Gross income for AR)</b>                 | <b>119,383.77</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>119,383.77</b>               | <b>119,189.59</b>             |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>Total receipts</b>                                 | <b>119,383.77</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>119,383.77</b>               | <b>119,189.59</b>             |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Charitable activities costs (PA)                      | 96,605.15                                 | - .00                                | - .00                               | 96,605.15                       | 105,244.03                    |
| Support costs (PS)                                    | 438.95                                    | - .00                                | - .00                               | 438.95                          | 545.66                        |
| Independent costs (PI)                                | 10,526.13                                 | - .00                                | - .00                               | 10,526.13                       | 16,019.66                     |
| Loan repayments (PL)                                  | 2,962.20                                  | - .00                                | - .00                               | 2,962.20                        | 1,675.46                      |
| Governance costs (PG)                                 | 315.00                                    | - .00                                | - .00                               | 315.00                          | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>110,847.43</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>110,847.43</b>               | <b>123,484.81</b>             |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
| Charitable activities equipment (AC)                  | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>Total payments</b>                                 | <b>110,847.43</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>110,847.43</b>               | <b>123,484.81</b>             |
| <b>Net of receipts/(payments)</b>                     | <b>8,536.34</b>                           | <b>- .00</b>                         | <b>- .00</b>                        | <b>8,536.34</b>                 | <b>- 4,295.22</b>             |
| <b>A5 Transfers between funds</b>                     | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>A6 Cash funds last year end</b>                    | <b>29,217.24</b>                          | <b>- .00</b>                         | <b>- .00</b>                        | <b>29,217.24</b>                | <b>33,512.46</b>              |
| <b>Cash funds this year end</b>                       | <b>37,753.58</b>                          | <b>- .00</b>                         | <b>- .00</b>                        | <b>37,753.58</b>                | <b>29,217.24</b>              |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Cash at bank   | 37,753.58                          | - .00                            | - .00                           |
|                      |  | - .00                              | - .00                            | - .00                           |
|                      |  | - .00                              | - .00                            | - .00                           |
|                      | <b>Total cash funds</b>                                | <b>37,753.58</b>                   | <b>- .00</b>                     | <b>- .00</b>                    |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |


| Categories                      | Details    | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Petty cash | 287.97                             | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |

| Categories  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |
|   |         |                             | - .00           | - .00                    |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | - .00                 |                     |
|                       |         |                                 | - .00                 |                     |
|                       |         |                                 | - .00                 |                     |
|                       |         |                                 | - .00                 |                     |
|                       |         |                                 | - .00                 |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name  | Date of approval |
|---|-------------|------------------|
|  | Amar Farooq | 27/04/2026       |
|   |             |                  |

## **Independent examiner's report to the trustees of BRITISH STUDENT TAEKWONDO FEDERATION**

I report to the trustees on my examination of the accounts of the BRITISH STUDENT TAEKWONDO FEDERATION for the year ended 30 June 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sara Holland PhD

Relevant professional qualification or membership of professional bodies (if any): EPA,  
Chartered UK Patent Attorney

Address: 21 The Moor, Brinsley, Nottingham, NG16 5BB

Date: 24 April 2026

**BRITISH STUDENT TAEKWONDO FEDERATION**

England & Wales - Charity number 1169895

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# Accounts

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# British Student Taekwondo Federation

**Trustee Annual Report for the period:  
01 July 2023 - 30 June 2024**

A Charitable Incorporated Organisation  
Charity Number: 1169895

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|--|---|
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| Charity registration number:               | 1169895 (England & Wales)                               |
| Charity structure:                         | Charitable Incorporated Organisation (CIO)              |
| Registered Office and operational address: | 48 Kingfisher Walk, Ash, Aldershot, Hampshire, GU12 6RF |

## **Elected trustees**

Mr Amar Farooq

Dr Jonathan Tuckett

Ms Emily Dingley

## **Non-executive director(s)**

Dr Jason Smith

## **Honorary patrons**

Mr Graham Jones

Mr Trevor Page

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#### Objects & Objectives

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The charity's objects are achieved by the provision of services, including the delivery of sports training events and competitions, by acting as an umbrella body, and by providing advocacy and advice.

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university students aiming to open [new taekwondo clubs](#); online publication of competition [results](#); administration of an annual [Club of the Year Award](#), delivery of the charity's [Annual General Meetings](#); provision of representation for practitioners of the sport of taekwondo, principally within UK universities; development and maintenance of partnership working with key organisations within the sector including university sport clubs, university sports departments and Students' Unions, the charitable company [BUCS](#), EUSA, Sport Recreation Alliance, the National Union of Students, various sport companies, the Sports Councils, and the Department for Culture, Media and Sport among others; and a number other projects related to our charity's objects.

## Participation

The charity's events are designed to cater to athletes across all experience levels, and membership and participation in the charity's events is open to all. Participation in the charity's events comes in many forms, including as athletes, and in volunteering, umpiring and coaching roles. Our education and training services and events are open to all members of the public (tournament participation in a student-athlete role is restricted to university taekwondo club members who also hold membership of their respective charitable students' unions for the purposes of delivering inter-university sports championships).

Progress has been achieved in increasing the charity's year on year participation rates, as shown in Figure 1.

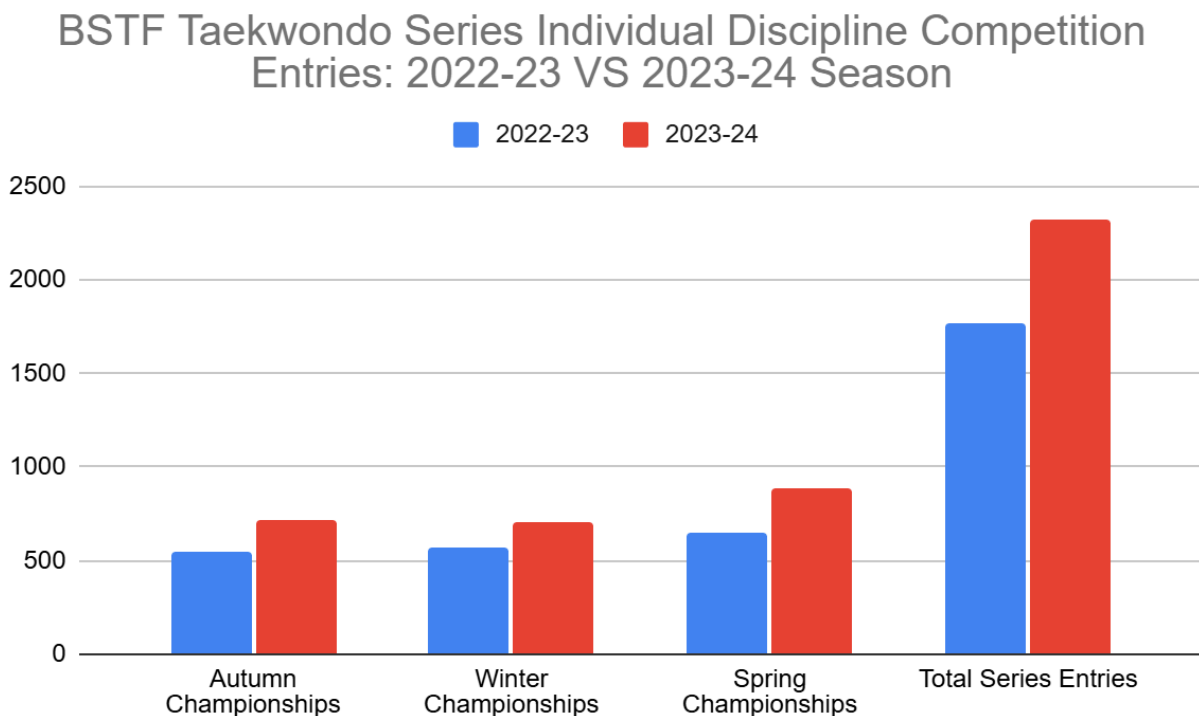


Figure 1. BSTF Principal Championships Entries 2022-23 VS 2023-24

## Achievements and performance

### Student National Taekwondo Championships Series in the 2023-24 Academic Year

The charity's three BSTF BUCS Student National Taekwondo Championships Series competitions welcomed many hundreds of student-athletes taking part over the three competition series, along with scores of coaches, and over 100 volunteers & umpires taking part in total. These events are the charity's principal events and primary source of both receipts and payments. Each are multi-discipline events which include the four of the most popular taekwondo disciplines at every event: WT rules sparring, ITF rules sparring, Kukkiwon patterns and Chang-Hon patterns, further subdivided by weight and class (i.e., experience level) divisions.

### The 2024 European Universities Sport Association's European Universities Taekwondo Championships

The 2023-24 academic year's Championships Series was also the qualification tournament for 2024 EUSA European Universities Games (EUG) Taekwondo competition. The 2024 EUG event was held 12-24 of July in the cities of Debrecen and Miskolc, Hungary, and was the largest multi-sport event in Europe for the year of 2024, recording 4513 participants, representing 414 universities from 36 countries taking part in 21 sports on the EUG program, including Taekwondo disciplines. Over 800 volunteers from across Europe also participated in the event. A total of 38 qualifying athletes from 22 UK universities (up from 2023's 27 qualifying athletes from 19 UK universities), supported by half a dozen university club coaches and two BSTF team managers, together formed the composite team attending the event. Taekwondo was once again the single most successful medal winners, on per sport basis, among the UK university teams and composite teams attending this EUSA competition.

*[The European University Sports Association (EUSA) is an umbrella non-governmental (NGO) non-profit organisation, working in the field of university sport in Europe. It links national university sport federations, universities, teams, individual competitors, volunteers and other partners in over 40 countries throughout Europe. EUSA Games represent the largest European multisport student event, and the champions league of European university sport.]*

### Club of the Year Award

In 2017 the charity launched our University Taekwondo: Club of the Year Award to highlight the hard work and dedication of club committees across the country. The award celebrates volunteer student committee members who have provided outstanding service to their members and to the wider community.

2023's University Taekwondo [Club of the Year Award](#) winners were King's College London.

King's College London's club and its committee shone brightly across multiple categories of the award. The judging panel praised the club's remarkable 60% increase in membership, strong club identity and culture, improvements in athletic performance, and breadth of activities provided to their members.

## Umpires and volunteers supporting events

Dozens of officials, referees and student volunteers give up their time to support the BSTF in delivering high quality events and sporting experiences for student athletes.

The charity has continued to deploy our on demand online exams to achieve our introductory level umpire certification for volunteers, enhancing the value for, and training quality of volunteers attending our events.

The charity also delivered two editions of our full day, multi-discipline, in person umpire training courses in November 2023 and February 2024. These events provide opportunities for volunteers to gain a higher level of certification under the tutelage of international umpire instructors and available for free to current university students.

## Development

While sport already plays a critical role in many aspects of the student experience and in promoting well-being across all campuses of higher education in the UK, we expect the advancement of amateur sport will become increasingly important over the next few years as higher education institutions place increasing emphasis on the student experience and of promoting the mental and physical well-being of their student populations. The board are pleased with the continued forward progress made across a range of administrative and programme delivery components of the charity's mission, and judge the BSTF to be well placed to deliver sustainable programmes of exceptional quality and benefit moving forward.

## Structure, governance and management

### Governance

The British Student Taekwondo Federation is a Charitable Incorporated Organisation (Charity number 1169895). The charity is governed by its board of trustees in accordance with its constitution and charity commission law, and additionally operated in accordance with its standard operating procedures (SOPs) for the governance and management of the charity.

### Organisational structure

Members of the board attend board meetings at least quarterly, and often more regularly, to review governance and financial status, and reviewing the charity's recent and upcoming operations, and to facilitate its governance and long term planning.

### Appointment of trustees

Governance of the charity is undertaken by the board which is composed of the elected trustees (the Trust), its executive directors and non-executive directors. The trust's trustees are elected annually at the charity's AGM, typically held during the first term of each university academic year. The AGMs are an opportunity for all clubs to gain the latest information about the charity's activities and to elect its governing trustees. Every university club in membership of their students' union and the BSTF carries an equal vote.

## The induction of trustees

New trustees are inducted into the processes and procedures of the charity, including copies of “CC3 the essential trustee” and the charity’s standard operating procedures, its register of interests, guidance regarding board meetings, sub-committee roles and responsibilities, and the BSTF code of conduct. Furthermore, new trustees are made aware of the activities of the charity and provide online tuition on the access and use of the charity's IT systems.

## Trustees’ register of interests

All trustees are required to enter and keep up to date a register of interests to identify and manage potential conflicts of interests.

# 3. Financial Review

## Statement of Financial Activities

The charity’s primary source of receipts are its event entry fees and membership subscriptions.

The charity’s income & expenditure accounts for the period 30 July 2023 - 01 July 2024 are submitted on a receipts and payments basis, with total receipts of £119,190 and total payments of £123,485. This expenditure was fully applied in accordance with the organisation's primary objective of taekwondo development and participation.

## Preparation of the annual budget

The executive prepares an annual budget, in advance of the next financial year, which is approved by the board. Financial risks are managed by review of the previous year’s projected budget and the respective categorised receipts and payments accounts when preparing the upcoming year’s budget. Projected receipts are modelled to assess the viability of new programmes, or changes to existing programmes.

## Reserves policy

The charity aims to maintain reserves of £4,995 to ensure financial commitments may be cleared when due. This figure is reviewed at least annually.

## Independent examiner

The charity’s independent examiner for the 2023-24 financial year is Dr. Sara Holland.

## Financial controls

The charity maintains and regularly updates financial management standard operating procedures, with prudent financial controls reviewed and agreed by the board, including guidance and rules on: charity commission principles of financial management, the preparation of the annual budget, bank account management (including a requirement for the charity CEO to approve individual transactions over £1,000 and for trustees to read access to the charity’s accounts), on trustee travel expenses, and on the reporting of financial records to the board.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**British Student Taekwondo Federation**

No (if any)  
1169895

## Receipts and payments accounts

For the period from 1-Jul-23 To 30-Jun-24

CC16a

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| <b>Charitable activities</b>                          |   |                                      |                                     |                                 |                               |
| Event fees (RC01)                                     | 63,283.64                                 | - .00                                | - .00                               | 63,283.64                       | 33,934.38                     |
| Subscriptions (RC02)                                  | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| Sundry income (RC03)                                  | 5.00                                      | - .00                                | - .00                               | 5.00                            | - .00                         |
| Online receipts (RC04)                                | 29,025.95                                 | - .00                                | - .00                               | 29,025.95                       | 12,016.88                     |
| Independent receipts (RI)                             | 6,875.00                                  | - .00                                | - .00                               | 6,875.00                        | - .00                         |
| Other receipts (RV)                                   | 20,000.00                                 | - .00                                | - .00                               | 20,000.00                       | 31.75                         |
|   |   | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total(Gross income for AR)</b>                 | <b>119,189.59</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>119,189.59</b>               | <b>45,983.01</b>              |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>Total receipts</b>                                 | <b>119,189.59</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>119,189.59</b>               | <b>45,983.01</b>              |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Charitable activities costs (PA)                      | 105,244.03                                | - .00                                | - .00                               | 105,244.03                      | 41,163.32                     |
| Support costs (PS)                                    | 545.66                                    | - .00                                | - .00                               | 545.66                          | 286.80                        |
| Independent costs (PI)                                | 16,019.66                                 | - .00                                | - .00                               | 16,019.66                       | 355.00                        |
| Loan repayments (PL)                                  | 1,675.46                                  | - .00                                | - .00                               | 1,675.46                        | 1,042.67                      |
| Governance costs (PG)                                 | - .00                                     | - .00                                | - .00                               | - .00                           | 350.00                        |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>123,484.81</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>123,484.81</b>               | <b>43,197.79</b>              |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
| Charitable activities equipment (AC)                  | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
|   | - .00                                     | - .00                                | - .00                               | - .00                           | - .00                         |
| <b>Sub total</b>                                      | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>Total payments</b>                                 | <b>123,484.81</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>123,484.81</b>               | <b>43,197.79</b>              |
| <b>Net of receipts/(payments)</b>                     | <b>- 4,295.22</b>                         | <b>- .00</b>                         | <b>- .00</b>                        | <b>- 4,295.22</b>               | <b>2,785.22</b>               |
| <b>A5 Transfers between funds</b>                     | <b>- .00</b>                              | <b>- .00</b>                         | <b>- .00</b>                        | <b>- .00</b>                    | <b>- .00</b>                  |
| <b>A6 Cash funds last year end</b>                    | <b>33,512.46</b>                          | <b>- .00</b>                         | <b>- .00</b>                        | <b>33,512.46</b>                | <b>- .00</b>                  |
| <b>Cash funds this year end</b>                       | <b>29,217.24</b>                          | <b>- .00</b>                         | <b>- .00</b>                        | <b>29,217.24</b>                | <b>- .00</b>                  |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Cash at bank   | 29,217.24                          | - .00                            | - .00                           |
|                      |  | - .00                              | - .00                            | - .00                           |
|                      |  | - .00                              | - .00                            | - .00                           |
|                      | <b>Total cash funds</b>                                | 29,217.24                          | - .00                            | - .00                           |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |


| Categories                      | Details    | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Petty cash | 287.97                             | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |
|                                 |            | - .00                              | - .00                            | - .00                           |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |
|                             |         |                             | - .00           | - .00                    |

| Categories  | Details                       | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|-------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | <b>Tangible Fixed Assets</b>  |                             | - .00           | - .00                    |
|   | Charitable Activity Equipment | Unrestricted                | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |
|   |                               |                             | - .00           | - .00                    |

| Categories            | Details                  | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|--------------------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Bounce Back Loan Balance | Unrestricted                    | - .00                 |                     |
|                       |                          |                                 | - .00                 |                     |
|                       |                          |                                 | - .00                 |                     |
|                       |                          |                                 | - .00                 |                     |
|                       |                          |                                 | - .00                 |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name  | Date of approval |
|---|-------------|------------------|
| <i>Colin West</i>   | Colin West  | 29Apr25          |
|  | Amar Farooq | 29Apr25          |

## **Independent examiner's report to the trustees of BRITISH STUDENT TAEKWONDO FEDERATION**

I report to the trustees on my examination of the accounts of the BRITISH STUDENT TAEKWONDO FEDERATION for the year ended 30 June 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sara Holland PhD

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney

Address: 21 The Moor, Brinsley, Nottingham, NG16 5BB

Date: 24 April 2025

**BRITISH STUDENT TAEKWONDO FEDERATION**

England & Wales - Charity number 1169895

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# Accounts

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# British Student Taekwondo Federation

**Trustee Annual Report for the period:  
01 July 2022 - 30 June 2023**

A Charitable Incorporated Organisation  
Charity Number: 1169895

| <b>Contents</b>                      | <b>Page</b> |
|--------------------------------------|-------------|
| 1. Administrative Information        | 3           |
| 2. The Trust's Report                | 4           |
| 3. Statement of Financial Activities | 9           |

# 1. Administrative Information for the reporting period

The Board presents its Trustees' Annual Report for the period of 01st July 2022 - 30th June 2023.

## **Reference and administrative information**

|  |   |
|--|---|
| Charity name:                              | British Student Taekwondo Federation                    |
| Charity registration number:               | 1169895 (England & Wales)                               |
| Charity structure:                         | Charitable Incorporated Organisation (CIO)              |
| Registered Office and operational address: | 48 Kingfisher Walk, Ash, Aldershot, Hampshire, GU12 6RF |

## **Elected trustees**

Mr Duncan Ross

Mr Kevin Madden

Ms Marianna Hurst

Mr Fabian Burkhardt

## **Non-executive director(s)**

Mr Richard Ulyyott

## **Honorary patrons**

Mr Graham Jones

Mr Trevor Page

## 2. The Trust's Report

### Objectives and activities

#### Introduction

The BSTF is a national student sport federation founded in 1986 and becoming a registered charity in October 2016. Governed by its elected board of trustees the charity organises, promotes and delivers various support services and a popular range of student sport events and open training programmes. The charity provides the framework for open, multi-discipline competition between all university clubs, enabling all university taekwondo practitioners to train and compete together.

#### Objects & Objectives

The charity's objects are: **The advancement for the public benefit of physical education among students in universities and colleges by the provision of services and promotion of the martial art and amateur sport of taekwondo.**

The charity's objects are achieved by the provision of services, including the delivery of sports training events and competitions, by acting as an umbrella body, and by providing advocacy and advice.

The charity's operations contribute to the public good by the promotion of sport, of healthy recreation and healthy lifestyles, through the provision of physical education, by providing volunteering opportunities, and by the education and training of athletes, coaches and umpires.

#### Public benefit statement

Following review of activities over the reporting period our trustees confirm the charity has complied with the duty in the Charities Act 2011 to have regard to guidance published by the Charity Commission on the operation of the charity for the Public Benefit.

#### Main activities

The charity's principle activities include the provision of our principle multi-discipline competition programme the university [Student National Taekwondo Championships Series](#). Since 2018 this event series has been delivered in partnership with [British Universities Colleges and Sport](#) (BUCS) [a registered charitable company and National Governing Body for university sport in the UK] as part of the full BUCS programme of events. Our charity also provides various events and services, including but not limited to: European Universities Sports Association (EUSA) Championships and Games [qualification tournaments](#) and team management of the composite British universities squads attending European Universities Taekwondo Championships and Games; provision of volunteering opportunities, [umpire training courses and online exams](#) for the education and training of student and alumni umpires; classroom and online based [strength and conditioning](#) training courses for performance athlete and coach development; maintaining our [website](#) and promotional [social media](#) channels; an online membership account [profile management](#) system and event registration service; online services, [know as portals](#), for club managers, including club committee members, institution administrators and registered umpires;

advice and support for university students aiming to open [new taekwondo clubs](#); online publication of competition [results](#); administration of an annual [Club of the Year Award](#), delivering the charity's [Annual General Meetings](#); providing representation for practitioners of the sport of taekwondo, principally within UK universities; maintaining and developing partnership working with key organisations within the sector including university sport clubs, university sports departments and Students' Unions, the charitable company [BUCS](#), EUSA, Sport Recreation Alliance, the National Union of Students, various sport companies, the Sports Councils, and the Department for Culture, Media and Sport among others; and a number other projects related to our charity's objects.

## Participation

The charity's events are designed to cater to athletes across a full range of experience levels and are available to all. Membership of the charity is not limited by ability, demographic, affiliation or other restrictions. Participation in the charity's events comes in many forms, including as athletes, and in volunteering, umpiring and coaching roles. Our education and training services and events are open to all members of the public (while tournament participation in a student-athlete role is restricted to university taekwondo club members who also hold membership of their respective charitable students' unions for the purposes of delivering inter-university sports championships).

## Achievements and performance

### Charity governance

Over the course of the year the charity held numerous board meetings, both online and in person. The charity's 2023 AGM took place in October 2023.

### Student National Taekwondo Championships Series in the 2022-23 Academic Year

The charity's three BUCS Student National Taekwondo Championships Series competitions welcomed many hundreds of student-athletes taking part over the three competition series, along with scores of coaches, and over 100 volunteers & umpires taking part in total. These events are the charity's principal events and primary source of both receipts and payments. Each are multi-discipline events which include the four of the most popular taekwondo disciplines at every event: WT rules sparring, ITF rules sparring, Kukkiwon patterns and Chang-Hon patterns, further subdivided by weight and class (i.e., experience level).

### The 2023 European Universities Sport Association's European Universities Taekwondo Championships

The 2022-23 academic year's Championships Series was also the qualification tournament for 2023 EUSA European Universities Combat Championships. A total of 27 qualifying athletes from 19 UK universities, supported by half a dozen university club coaches, and two BSTF team managers - responsible for administration and team management and working in partnership with BUCS - formed the composite team attending the 2023 Championships, which took place over 19th July - 24th July in Zagreb, Croatia.

*The European University Sports Association (EUSA) is an umbrella non-governmental (NGO) non-profit organisation, working in the field of university sport in Europe. It links national university sport federations, universities, teams, individual competitors, volunteers and other partners in*

*over 40 countries throughout Europe. EUSA Games represent the largest European multisport student event, and the champions league of European university sport.*

## Club of the Year Award

In 2017 the charity launched our University Taekwondo Club of the Year Award to highlight the hard work and dedication of club committees across the country. The award celebrates those student volunteer committee members who provided outstanding service to their members and to the wider community.

2022's University Taekwondo [Club of the Year Award](#) winners were University College London.

## Umpires and volunteers supporting events

Dozens of officials, referees and student volunteers give up their time to support the BSTF in delivering high quality events and sporting experiences for student athletes.

The charity has continued to deploy our on demand online exams to achieve our introductory level umpire certification for volunteers, enhancing the value for, and training quality of volunteers attending our events.

We delivered an addition of our one day in person trainee umpire course in January to provide an opportunity for volunteers to gain a higher level of certification, under the tutelage of international umpire instructors.

## Development

While sport already plays a critical role in many aspects of the student experience and in promoting well-being across all campuses of higher education in the UK, we expect the advancement of amateur sport will become increasingly important over the next few years as higher education institutions place increasing emphasis on the student experience and of promoting the mental and physical well-being of their student populations. The board are pleased with the continued forward progress made across a range of administrative and programme delivery components of the charity's mission, and judge the BSTF to be well placed to deliver sustainable programmes of exceptional quality and benefit moving forward.

## Structure, governance and management

### Governing documents

The British Student Taekwondo Federation is a Charitable Incorporated Organisation with the charitable status number 1169895. The charity is governed by its board of trustees in accordance with its constitution and charity commission law, and additionally operated in accordance with its standard operating procedures (SOPs) for the governance and management of the charity.

### Organisational structure

Members of the board attend board meetings at least quarterly, and often more regularly, to review governance and financial status, review the charity's past and upcoming projects, with additional 90 minute drop-in calls scheduled around every two weeks for further discussions as required.

## Appointment of trustees

Governance of the charity is undertaken by the board which is composed of the elected trustees (the Trust), its executive directors (none in post during this reporting period) and non-executive directors. The trust's trustees are elected annually at the charity's AGM, typically held during the first term of each university academic year. The AGMs are an opportunity for all clubs to gain the latest information about the charity's activities and to elect its governing trustees. Every university club in membership of their students' union and the BSTF carries an equal vote, exercised by a university club committee member representing their club.

## The induction of trustees

New trustees are inducted into the processes and procedures of the charity, including copies of the charity's standard operating procedures and copies of "CC3 the essential trustee" and the BSTF code of conduct. Furthermore, new trustees are made aware of the activities of the charity and provide online tuition on the access and use of the charity's IT systems e.g., online banking review, project management systems, online shared drives and so on.

## Trustees' register of interests

All trustees are required to enter and keep up to date a register of interests in order to identify and manage potential conflicts of interests.

# 3. Financial Review

## Statement of Financial Activities

The charity's primary source of receipts are event entry fees and subscriptions.

The charity's income & expenditure accounts for the period 30 July 2022 - 01 July 2023 are submitted on a receipts and payments basis, with total receipts of £45,983 (2021-22 £86,839) and total payments of £43,198 (2021-22 £77,897). This expenditure was fully applied in accordance with the organisation's primary objective of taekwondo development and participation.

The decrease in revenue and expenditure in this reporting period is not of major concern to the board of trustees. Over £20,000 of the reduction in incoming funds is due to the application of a different process for payment on behalf of EUSA's European Universities Games entry and participation fees for the attending members; this year's payment on behalf of participants were managed by British Universities and Colleges Sport. Additionally, a freeze in fees aimed at supporting post-covid recovery in participation numbers remained in effect, resulting in a planned reduction in receipts and concurrent reduction in expenditure, additionally having no executive board member support in place over the reporting period. Re-expansion in all aspects of activities are planned, and it is expected that receipts and payments in the next reporting period (i.e., 2023-24) will recover close to or exceed 2021-22 levels.

The charity's physical assets totalled approximately £8,218 at cost, which is primarily equipment for the delivery of training events and taekwondo tournaments including: sport specific protective equipment, IT equipment, match scoring and score projection equipment, and charity logo branded promotional banners.

### Preparation of the annual budget

The executive prepares an annual budget in advance of the next financial year which is approved by the board. Financial risks are managed by review of the previous year's projected budget and the respective categorised receipts and payments accounts when preparing the upcoming year's budget. Projected receipts are modelled to assess the viability of new programmes, or changes to existing programmes.

### Reserves policy

The charity aims to maintain reserves of £4,995 to ensure financial commitments may be cleared when due. This figure is reviewed at least annually.

### Independent examiner

The charity's independent examiner for the 2022-23 financial year is Dr. Sara Holland.

### Financial controls

The charity maintains and regularly updates financial management standard operating procedures, with prudent financial controls reviewed and agreed by the board, including guidance and rules on: charity commission principles of financial management, the preparation of the annual budget, bank account management (including a requirement for the dual signatory of individual transactions over £600), on trustee travel expenses, and on the reporting of financial records to the board.

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                               |
|---|-------------------------------|
| Charity Name<br><b>British Student Taekwondo Federation</b> | No (if any)<br><b>1169895</b> |
|---|-------------------------------|

## Receipts and payments accounts

|                     |                               |    |                              |
|---------------------|-------------------------------|----|------------------------------|
| For the period from | Period start date<br>1-Jul-22 | To | Period end date<br>30-Jun-23 |
|---------------------|-------------------------------|----|------------------------------|

**CC16a**

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| <b>Charitable activities</b>                          | -                                      | -                                    | -                                   | -                               | -                             |
| Event fees (RC01)                                     | 33,934.38                              | -                                    | -                                   | 33,934.38                       | 66,023.00                     |
| Subscriptions (RC02)                                  | -                                      | -                                    | -                                   | -                               | 8,473.00                      |
| Sundry income (RC03)                                  | -                                      | -                                    | -                                   | -                               | 7,343.00                      |
| Stripe mixed receipts (RC04)                          | 12,016.88                              | -                                    | -                                   | 12,016.88                       | -                             |
| <b>Other receipts</b>                                 | -                                      | -                                    | -                                   | -                               | -                             |
| Independent receipts                                  | -                                      | -                                    | -                                   | -                               | -                             |
| Voluntary receipts                                    | 31.75                                  | -                                    | -                                   | 31.75                           | 5,000.00                      |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>45,983.01</b>                       | <b>-</b>                             | <b>-</b>                            | <b>45,983.01</b>                | <b>86,839.00</b>              |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>45,983.01</b>                       | <b>-</b>                             | <b>-</b>                            | <b>45,983.01</b>                | <b>86,839.00</b>              |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Charitable activities costs (PA)                      | 41,163.32                              | -                                    | -                                   | 41,163.32                       | 67,230.00                     |
| Support costs (PS)                                    | 286.80                                 | -                                    | -                                   | 286.80                          | -                             |
| Independent costs (PI)                                | 355.00                                 | -                                    | -                                   | 355.00                          | -                             |
| Loan repayments (PL)                                  | 1,042.67                               | -                                    | -                                   | 1,042.67                        | -                             |
| Governance costs (PG)                                 | 350.00                                 | -                                    | -                                   | 350.00                          | 10,667.00                     |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>43,197.79</b>                       | <b>-</b>                             | <b>-</b>                            | <b>43,197.79</b>                | <b>77,897.00</b>              |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
| Charitable activities equipment (AC)                  | -                                      | -                                    | -                                   | -                               | -                             |

|                                   |           |   |   |           |           |
|-----------------------------------|-----------|---|---|-----------|-----------|
|                                   | -         | - | - | -         | -         |
| <b>Sub total</b>                  | -         | - | - | -         | -         |
| <b>Total payments</b>             | 43,197.79 | - | - | 43,197.79 | 77,897.00 |
| <b>Net of receipts/(payments)</b> | 2,785.22  | - | - | 2,785.22  | 8,942.00  |
| A5 Transfers between funds        | -         | - | - | -         | -         |
| A6 Cash funds last year end       | 31,015.21 | - | - | 31,015.21 | 22,073.00 |
| <b>Cash funds this year end</b>   | 33,800.43 | - | - | 33,800.43 | 31,015.00 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Cash at bank   | 33,512.46                          | -                                | -                               |
|   | Cash in hand   | 287.97                             | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | 33,800.43                          | -                                | -                               |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     | <b>Details</b>   |                                    |                                  |                                 |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | <b>Details</b>   | <b>Fund to which asset belongs</b> | <b>Cost (optional)</b>           | <b>Current value (optional)</b> |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | <b>Details</b>   | <b>Fund to which asset belongs</b> | <b>Cost (optional)</b>           | <b>Current value (optional)</b> |
|   | <b>Tangible Fixed Assets</b>                           |                                    | -                                | -                               |
|   | Charitable Activity Equipment                          | Unrestricted                       | 7,362.40                         | 4,279.07                        |
|   | Charitable Activity Equipment                          | Restricted                         | 855.20                           | 554.11                          |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |

|  |  |   |   |
|--|--|---|---|
|  |  | - | - |
|  |  | - | - |

**B5 Liabilities**

| Details                  | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--------------------------|---------------------------------|-----------------------|---------------------|
| Bounce Back Loan Balance | Unrestricted                    | 18,349.07             |                     |
|                          |                                 | -                     |                     |
|                          |                                 | -                     |                     |
|                          |                                 | -                     |                     |
|                          |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature         | Print Name  | Date of approval |
|-------------------|-------------|------------------|
| <i>Colin West</i> | Colin West  | 12/4/2024        |
| <i>AF</i>         | Amar Farooq | 12/4/2024        |

## **Independent examiner's report to the trustees of BRITISH STUDENT TAEKWONDO FEDERATION**

I report to the trustees on my examination of the accounts of the BRITISH STUDENT TAEKWONDO FEDERATION for the year ended 30 June 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sara Holland PhD

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney

Address: 21 The Moor, Brinsley, Nottingham, NG16 5BB

Date: 24 April 2024

**BRITISH STUDENT TAEKWONDO FEDERATION**

England & Wales - Charity number 1169895

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# Accounts

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# British Student Taekwondo Federation

**Trustee Annual Report for the period:  
1st July 2021 - 30th June 2022**

A Charitable Incorporated Organisation  
Charity Number: 1169895

**Contents Page**

Legal and Administrative Information 3

The Trusts' Report 4

Statement of Financial Activities 8

# 1. Administrative Information

The Board presents its Trustees' Annual Report for the period of 1st July 2021 to 30th June 2022.

## Reference and administrative information

Charity name: British Student Taekwondo Federation Charity registration number: 1169895  
(England & Wales)

Charity structure: Charitable Incorporated Organisation (CIO)

Registered Office and operational address: 1 Salisbury Street, Beeston, Nottingham, NG9 2EQ

|                                  |                        |
|----------------------------------|------------------------|
| <b>The Trust</b>                 |                        |
| Duncan Ross                      | Elected trustee        |
| Kevin Madden                     | Elected trustee        |
| Sameh Hussain                    | Elected trustee        |
| Stephanie Gooch                  | Elected trustee        |
| <b>Senior management team</b>    |                        |
| Colin West                       | Managing director      |
| <b>Non-executive director(s)</b> |                        |
| James Thornton                   | Non-executive director |
| Richard Ulliyott                 | Non-executive director |
| <b>Honorary patron(s)</b>        |                        |
| Graham Jones                     |                        |
| Trevor Page                      |                        |

## 2. The Trusts' Report

### Objectives and activities

#### Summary

The BSTF is a national student sport federation founded in 1986 and in continuous operation since that date. The organisation became a registered charity in October 2016 and has gone from strength to strength over this period. Governed by its elected board of trustees the charity organises, promotes and delivers various support services and a popular range of student sport events and open training programmes. The charity provides the framework for open, multi-discipline competition between all university clubs, enabling all university taekwondo practitioners to train and compete together.

#### Objectives

The charity's objects are: **The advancement for the public benefit of physical education among students in universities and colleges by the provision of services and promotion of the martial art and amateur sport of taekwondo.**

Hence, the objective of the charity is the advancement for the public benefit of the amateur sport of taekwondo, which is achieved by the provision of services (including the organisation of training events and competitions), through delivery as an umbrella body, and in providing advocacy and advice.

The charity's work further contributes to the public good by the promotion of the sport, healthy recreation and healthy lifestyles, through the provision of physical education, providing volunteering opportunities, and by the education and training of athletes, coaches and umpires.

#### Public benefit

From the review of activities the trustees feel that they have demonstrated how they have complied with the duty in the Charities Act 2011 to have regard to guidance published by the Charity Commission on the operation of the Charity for the Public Benefit.

#### COVID-19 pandemic impact and response

The COVID-19 pandemic began impacting our charity prior to the commencement of the reporting period and affected our planning for the delivery of our normal programme between the 1st July 2021 and 30th June 2022.

The board continued to seek advice and guidance from the national governing bodies and government groups responsible for delivery of a return to sport. For our principle events the board made the necessary provisions to adhere to guidance and minimise any risk of transmission whilst competing in Taekwondo. With these measures in place the charity was able to deliver a full programme of events once again.

Due to the pandemic and the desire to minimize our expenditure while still providing updates and support for our members; the board had already made use of the Coronavirus Job Retention Scheme and Bounce Back Loan Scheme from Autumn of 2020. The support from the Coronavirus Job Retention Scheme was continued until November 2021.

## Main activities

The charity's principle activities include: the provision of our principle multi-discipline competition programme the university [Student National Taekwondo Championships Series](#), delivered in partnership with [British Universities and Colleges Sport \(BUCS\)](#) [a registered charitable company and National Governing Body for university sport in the UK] as part of the full BUCS programme of events; providing [European Universities Sports Association \(EUSA\) Championships and Games UK qualification tournaments and team management of composite British universities squads attending European Universities Taekwondo Championships and Games](#); providing the National [Universities Composite Team](#) training programme; providing [umpire training courses and online exams](#) for the education and training of student, alumni and other members; providing frequent volunteering opportunities; providing [inter-varsity taekwondo training camps](#) of various taekwondo disciplines for all athlete types/ experience levels; delivering classroom based [strength and conditioning](#) training courses for performance athlete coach development; providing an online [members' profile management](#) and event registration service; the online publication of [team results](#) and [athlete rankings](#); operating our [website](#) and promotional [social media](#) and newsletter media channels; maintaining sport specific insurance policy directly to provide coverage for participants at our events; organising the charity's [Annual General Meetings](#); numerous charity governance and management operations; providing collective representation for practitioners of the sport, principally within UK universities; and maintaining and developing partnership working with key organisations within the sector including members clubs, university sports departments and students' unions, and in synergy with the charitable company [British Universities and Colleges Sport \(BUCS\)](#), EUSA qualification events, and a number other university sport related projects.

The impact of COVID meant that some of the above were not possible; with the board aiming to resume all of the principle activities once permitted by the government guidance.

## Participation

The charity's competitions and training camp events are designed to cater to athletes across a full range of experience levels and are available to all. Membership of the charity is not limited by ability, demographic, affiliation or other restrictions. Participation in the charity's events comes in many forms: learning and playing the sport at training events and competitions organised by the charity, as volunteers, umpires and coaches etc. Our education and training services and events are open to all; while at many of our tournaments participation as student-athlete is restricted to university taekwondo club members who also hold membership of their respective charitable students' unions, for the purposes of delivering inter-university sports championships specifically.

## Achievements and performance

### Charity governance

Over the course of the year the charity held numerous board meetings, both online and in person when possible. The Charity held the 2022 AGM in May 2022 inviting all member institutions to join the board in discussing the current status of the charity as well as celebrating the events of the tournament series.

### The BUCS Student National Taekwondo Championships Series

The charity's three BUCS Student National Taekwondo Championships Series competitions welcomed a huge number of participants from 50 universities, with over 510 unique student-athletes taking part over the Series along with scores of coaches, and over 120 volunteers & umpires taking part in total. These events are the charity's principal events and primary source of

both receipts and payments. Each are multi-discipline events which include the four of the most popular taekwondo disciplines at every event: WT rules sparring, ITF rules sparring, Kukkiwon patterns and Chang-Hon patterns, further subdivided by weight and class (experience level).

### The 2022 European Universities Sport Association's European Universities Taekwondo Championships

The [Student National Taekwondo Championships Series](#) is also the BUCS qualification tournament for EUSA European Universities Taekwondo Championships. The European University Sports Association (EUSA) is an umbrella non-governmental (NGO) non-profit organisation, working in the field of university sport in Europe. It links national university sport federations, universities, teams, individual competitors, volunteers and other partners in over 40 countries throughout Europe. EUSA Games represent the largest European multisport student event, and the champions league of European university sport.

The charity was proud to take a record breaking delegation to the [2022 EUSA games](#), securing 11 of the 34 medals won by athletes from British Universities. This was the most successful sport of the game for British Athletes.

### Training events

The charity also provided an umpire training course to help upskill our students and volunteers who wish to support student taekwondo. These are planned to return more regularly alongside other training events for students, athletes and coaches.

### The new club of the year award

In 2017 the charity launched our new University Taekwondo Club of the Year Award to better highlight the hard work and dedication of club committees across the country, celebrating those who have provided an outstanding service to their members, to student taekwondo and to the wider community. The charity has partnered with the Dr Un-Yong Kim Foundation to name this valued award after them and the dedication that he had to Taekwondo. The winner of the 2022 Dr Un-Yong Kim [Club of the Year Award](#) was University College London.

### Umpires and volunteers supporting events

BSTF events could not take place without the support and expertise of our volunteers. Dozens of officials, referees and student volunteers give up their time to support the BSTF in delivering high quality events and sporting experiences for student athletes.

The charity has developed and deployed online, on demand exams for introductory level umpire certification for volunteers, enhancing the value for, and training quality of volunteers attending our events.

### New and ongoing developments

The deployment of a new CRM system has greatly enhanced the administrative capabilities and capacity of the charity. New systems allow persistent linking of accounts to competition results; online card payment and online invoice generation, management and card payment facilities; online event registration systems; training record tracking and display; unique account tags and recipient relationship record keeping; bulk email tools to reach our 1,600 account holders; and many other useful features, with options to further develop and enhance these systems moving forward.

While sport already plays a critical role in many aspects of the student experience and in promoting well-being across all campuses of higher education in the UK, the advancement of amateur sport will become increasingly important over the next few years as higher education becomes ever more cognisant of the importance of the student experience and of promoting well-being. The board are pleased with the continued forward progress made across a range of administrative and programme delivery components of the charity's mission, and judge the BSTF to be well placed to deliver sustainable programmes of exceptional quality and benefit moving forward.

## Structure, governance and management

### Governing documents

The British Student Taekwondo Federation is a Charitable Incorporated Organisation with the charitable status number 1169895. The charity is governed by its board of trustees in accordance with its constitution and charity commission law, and additionally operated in accordance its standard operating procedures (SOPs) for the governance and management of the charity.

### Organisational structure

Members of the board attend board meetings at least quarterly (and often more regularly) to review governance and financial status, review the charity's past and future projects, with additional 90 minute drop-in calls scheduled around every two weeks for further discussions as required. Day to day decision making is delegated to the managing director within specified parameters.

### Appointment of trustees

Governance of the charity is undertaken by the board which is comprised of the elected trustees (the Trust), its executive directors and non-executive directors. Trustees are elected annually at the charity's AGM, typically held during the first term of each university academic year, which is an opportunity for all clubs to gain the latest information about the charity's activities and to elect its governing trustees. There may be a minimum of three and a maximum of six trustees. Every university club in membership of their students' union and the BSTF carries an equal vote, exercised by a committee member representing their club.

### The induction of trustees

New trustees are inducted into the processes and procedures of the charity, including copies of the charity's standard operating procedures and copies of "CC3 the essential trustee" and the BSTF code of conduct. Furthermore, new trustees are made aware of the activities of the charity and provided online tuition on the access and use of charity's IT systems e.g. online banking review, project management systems, online shared drives and so on.

### Trustees' register of interests

All trustees are required to enter and keep up to date a register of interests in order to identify and manage potential conflicts of interests.

## 3. Financial Review

### Statement of Financial Activities

The charity's income & expenditure accounts for the period 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022 are submitted on a receipts and payments basis, with total receipts of £86,839 (2020-21 £37,383 – due to the pandemic) and total expenditure of £77,897 (2020-21 £27,331 – due to the pandemic). This expenditure was fully applied in accordance with the organisation's primary objective of taekwondo development and participation in higher education. The charity's primary source of receipts are usually event entry and subscription fees however in this year this was forced to switch to supporting mechanisms offered to businesses to ensure continuity during the pandemic such as the Coronavirus Job Retention Scheme.

The charity's assets totalled approximately £10,300 at cost which is primarily equipment for the delivery of training events and taekwondo tournaments including: sport specific protective equipment, IT equipment, match scoring and score projection equipment, and charity logo branded promotional banners.

### Preparation of the annual budget

The executive prepares an annual budget in advance of the next financial year which is approved by the board. Financial risks are managed by review of the previous year's projected budget and the respective categorised receipts and payments accounts when preparing the upcoming year's budget. Projected receipts are modelled to assess the viability of new programmes, or changes to existing programmes.

### Reserves policy

The charity aims to maintain reserves of at least £4,695 to ensure financial commitments may be cleared when due; this figure is reviewed at least annually.

### Independent Examiner

The charity's independent examiner for the 2021-2022 financial year is Dr. Sara Holland.

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney.

### Financial controls

The charity maintains and regularly updates financial management standard operating procedures, with prudent financial controls reviewed and agreed by the board, including guidance and rules on: charity commission principles of financial management, the preparation of the annual budget, bank account management (including a requirement for the dual signatory of individual transactions over £600), on trustee travel expenses, and on the reporting of financial records to the board.



|   |                               |
|---|-------------------------------|
| Charity Name<br><b>British Student Taekwondo Federation</b> | No (if any)<br><b>1169895</b> |
|---|-------------------------------|

## Receipts and payments accounts

|                     |                                |    |                               |
|---------------------|--------------------------------|----|-------------------------------|
| For the period from | Period start date<br>Jul 1, 21 | To | Period end date<br>Jun 30, 22 |
|---------------------|--------------------------------|----|-------------------------------|

### Section A Receipts and payments

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|
| <b>A1 Receipts</b>                                 |  |                                      |                                     |                                 |
| <b>Charitable activities</b>                       | -                                      | -                                    | -                                   | -                               |
| Event fees (RC01)                                  | 66,023                                 | -                                    | -                                   | 66,023                          |
| Subscriptions (RC02)                               | 8,473                                  | -                                    | -                                   | 8,473                           |
| Sundry income (RC03)                               | 7,343                                  | -                                    | -                                   | 7,343                           |
| Stripe mixed receipts (RC04)                       | -                                      | -                                    | -                                   | -                               |
| <b>Voluntary receipts</b>                          | -                                      | -                                    | -                                   | -                               |
| Voluntary receipts                                 | 5,000                                  | -                                    | -                                   | 5,000                           |
|  | -                                      | -                                    | -                                   | -                               |
|  | -                                      | -                                    | -                                   | -                               |
| <b>Sub total</b> (Gross income for AR)             | 86,839                                 | -                                    | -                                   | 86,839                          |
| <b>A2 Asset and investment sales, (see table).</b> |  |                                      |                                     |                                 |
| Loan from trustee                                  | -                                      | -                                    | -                                   | -                               |
|  | -                                      | -                                    | -                                   | -                               |
| <b>Sub total</b>                                   | -                                      | -                                    | -                                   | -                               |
| <b>Total receipts</b>                              | 86,839                                 | -                                    | -                                   | 86,839                          |
| <b>A3 Payments</b>                                 |  |                                      |                                     |                                 |
| Charitable activities costs (PA)                   | 67,230                                 | -                                    | -                                   | 67,230                          |
| Support costs (PS)                                 | -                                      | -                                    | -                                   | -                               |

|                       |               |          |          |               |
|-----------------------|---------------|----------|----------|---------------|
| Governance costs (PG) | 10,667        | -        | -        | 10,667        |
|                       | -             | -        | -        | -             |
|                       | -             | -        | -        | -             |
|                       | -             | -        | -        | -             |
|                       | -             | -        | -        | -             |
|                       | -             | -        | -        | -             |
| <b>Sub total</b>      | <b>77,897</b> | <b>-</b> | <b>-</b> | <b>77,897</b> |

|   |          |          |          |          |
|---|----------|----------|----------|----------|
| <b>A4 Asset and investment purchases, (see table)</b> |          |          |          |          |
| Charitable activities equipment (AC)                  | -        | -        | -        | -        |
|   | -        | -        | -        | -        |
| <b>Sub total</b>                                      | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

|                       |               |          |          |               |
|-----------------------|---------------|----------|----------|---------------|
| <b>Total payments</b> | <b>77,897</b> | <b>-</b> | <b>-</b> | <b>77,897</b> |
|-----------------------|---------------|----------|----------|---------------|

|                                   |               |          |          |               |
|-----------------------------------|---------------|----------|----------|---------------|
| <b>Net of receipts/(payments)</b> | <b>8,942</b>  | <b>-</b> | <b>-</b> | <b>8,942</b>  |
| A5 Transfers between funds        | -             | -        | -        | -             |
| A6 Cash funds last year end       | 22,073        | -        | -        | 22,073        |
| <b>Cash funds this year end</b>   | <b>31,015</b> | <b>-</b> | <b>-</b> | <b>31,015</b> |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|
| <b>B1 Cash funds</b> | Cash at bank   | 30,727                             | -                                |
|                      | Cash in hand   | 288                                | -                                |
|                      |  | -                                  | -                                |
|                      | <b>Total cash funds</b>                                | <b>31,015</b>                      | <b>-</b>                         |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               |

|                                 | <b>Details</b> | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> |
|---------------------------------|----------------|--|--|
| <b>B2 Other monetary assets</b> |                | -  | -  |
|                                 |                | -  | -  |
|                                 |                | -  | -  |
|                                 |                | -  | -  |
|                                 |                | -  | -  |
|                                 |                | -  | -  |

|                             | <b>Details</b> | <b>Fund to which<br/>asset belongs</b> | <b>Cost (optional)</b> |
|-----------------------------|----------------|--|------------------------|
| <b>B3 Investment assets</b> |                |  | -                      |
|                             |                |  | -                      |
|                             |                |  | -                      |
|                             |                |  | -                      |
|                             |                |  | -                      |

|   | <b>Details</b>                | <b>Fund to which<br/>asset belongs</b> | <b>Cost (optional)</b> |
|---|-------------------------------|--|------------------------|
| <b>B4 Assets retained for the<br/>charity's own use</b> | <b>Tangible Fixed Assests</b> |  | -                      |
|   | Charitable Activity Equipment | Unrestricted                           | <b>9,203</b>           |
|   | Charitable Activity Equipment | Restricted                             | <b>1,069</b>           |
|   |                               |  | -                      |
|   |                               |  | -                      |
|   |                               |  | -                      |
|   |                               |  | -                      |
|   |                               |  | -                      |

|  |  |   |
|--|--|---|
|  |  | - |
|--|--|---|

**B5 Liabilities**

| <b>Details</b> | <b>Fund to which liability relates</b> | <b>Amount due (optional)</b> |
|----------------|--|------------------------------|
|                |  | -                            |
|                |  | -                            |
|                |  | -                            |
|                |  | -                            |
|                |  | -                            |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

|                |             |
|----------------|-------------|
| <i>D. Ross</i> | Duncan Ross |
|                |             |

**CC16a**



**Last year**

**to the nearest £**

|               |
|---------------|
| -             |
| <b>421</b>    |
| <b>823</b>    |
| <b>26,155</b> |
| -             |
| -             |
| <b>9,985</b>  |
| -             |
| -             |
| <b>37,383</b> |

|   |
|---|
| - |
| - |
| - |

|               |
|---------------|
| <b>37,383</b> |
|---------------|

|              |
|--------------|
| <b>2,867</b> |
| -            |

|        |
|--------|
| 24,464 |
| -      |
| -      |
| -      |
| -      |
| -      |
| -      |
| 27,331 |

|   |
|---|
| - |
| - |
| - |

|        |
|--------|
| 27,331 |
|--------|

|        |
|--------|
| 10,052 |
| -      |
| 12,021 |
| 22,073 |



**Endowment  
funds  
to nearest £**

|   |
|---|
| - |
| - |
| - |
| - |

OK

**Endowment  
funds  
to nearest £**

|   |
|---|
| - |
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|   |
|---|
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|              |
|--------------|
| -            |
| <b>4,279</b> |
| <b>554</b>   |
| -            |
| -            |
| -            |
| -            |
| -            |

|   |
|---|
| - |
|---|

**When due  
(optional)**

|  |
|--|
|  |
|  |
|  |
|  |
|  |

Date of  
approval

|            |
|------------|
| 04/16/2023 |
|            |

## **Independent examiner's report to the trustees of BRITISH STUDENT TAEKWONDO FEDERATION**

I report to the trustees on my examination of the accounts of the BRITISH STUDENT TAEKWONDO FEDERATION for the year ended 30 June 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sara Holland PhD

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney

Address: 21 The Moor, Brinsley, Nottingham, NG16 5BB

Date: 26 April 2023

**BRITISH STUDENT TAEKWONDO FEDERATION**

England & Wales - Charity number 1169895

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# Accounts

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# British Student Taekwondo Federation

**Trustee Annual Report for the period:  
1st July 2020 - 30th June 2021**

A Charitable Incorporated Organisation  
Charity Number: 1169895

**Contents Page**

Legal and Administrative Information 3

The Trusts' Report 4

Statement of Financial Activities 8

# 1. Administrative Information

The Board presents its Trustees' Annual Report for the period of 1st July 2020 to 30th June 2021.

## Reference and administrative information

Charity name: British Student Taekwondo Federation Charity registration number: 1169895

(England & Wales)

Charity structure: Charitable Incorporated Organisation (CIO)

Registered Office and operational address: 1 Salisbury Street, Beeston, Nottingham, NG9 2EQ

|                                  |                        |
|----------------------------------|------------------------|
| <b>The Trust</b>                 |                        |
| Duncan Ross                      | Elected trustee        |
| Kevin Madden                     | Elected trustee        |
| Sameh Hussain                    | Elected trustee        |
| Stephanie Gooch                  | Elected trustee        |
| <b>Senior management team</b>    |                        |
| Colin West                       | Managing director      |
| <b>Non-executive director(s)</b> |                        |
| James Thornton                   | Non-executive director |
| <b>Honorary patron(s)</b>        |                        |
| Graham Jones                     |                        |
| Trevor Page                      |                        |

## 2. The Trusts' Report

### Objectives and activities

#### Summary

The BSTF is a national student sport federation founded in 1986 and in continuous operation since that date. The organisation became a registered charity in October 2016 and has gone from strength to strength over this period. Governed by its elected board of trustees the charity organises, promotes and delivers various support services and a popular range of student sport events and open training programmes. The charity provides the framework for open, multi-discipline competition between all university clubs, enabling all university taekwondo practitioners to train and compete together.

#### Objectives

The charity's objects are: **The advancement for the public benefit of physical education among students in universities and colleges by the provision of services and promotion of the martial art and amateur sport of taekwondo.**

Hence, the objective of the charity is the advancement for the public benefit of the amateur sport of taekwondo, which is achieved by the provision of services (including the organisation of training events and competitions), through delivery as an umbrella body, and in providing advocacy and advice.

The charity's work further contributes to the public good by the promotion of the sport, healthy recreation and healthy lifestyles, through the provision of physical education, providing volunteering opportunities, and by the education and training of athletes, coaches and umpires.

#### Public benefit

From the review of activities the trustees feel that they have demonstrated how they have complied with the duty in the Charities Act 2011 to have regard to guidance published by the Charity Commission on the operation of the Charity for the Public Benefit.

#### COVID-19 pandemic impact and response

The COVID-19 pandemic began impacting our charity prior to the commencement of the reporting period and severely affected our ability to deliver our normal programme between the 1st July 2020 and 30th June 2021.

The board continued to seek advice and guidance from the national governing bodies and government groups responsible for delivery of a return to sport. For the planning of our principle events the board prepared for online services and events to continue whilst the country waited for non elite sport to be permitted to train and compete once more within close contact.

Due to the pandemic and the desire to minimize our expenditure while still providing updates and support for our members; the board made use of the Coronavirus Job Retention Scheme and Bounce Back Loan Scheme from Autumn of 2020.

## Main activities

The charity's principle activities include: the provision of our principle multi-discipline competition programme the university [Student National Taekwondo Championships Series](#), delivered in partnership with [British Universities and Colleges Sport \(BUCS\)](#) [a registered charitable company and National Governing Body for university sport in the UK] as part of the full BUCS programme of events; providing [European Universities Sports Association \(EUSA\) Championships and Games UK qualification tournaments and team management of composite British universities squads attending European Universities Taekwondo Championships and Games](#); providing the National [Universities Composite Team](#) training programme; providing [umpire training courses and online exams](#) for the education and training of student, alumni and other members; providing frequent volunteering opportunities; providing [inter-varsity taekwondo training camps](#) of various taekwondo disciplines for all athlete types/ experience levels; delivering classroom based [strength and conditioning](#) training courses for performance athlete coach development; providing an online [members' profile management](#) and event registration service; the online publication of [team results](#) and [athlete rankings](#); operating our [website](#) and promotional [social media](#) and newsletter media channels; maintaining sport specific insurance policy directly to provide coverage for participants at our events; organising the charity's [Annual General Meetings](#); numerous charity governance and management operations; providing collective representation for practitioners of the sport, principally within UK universities; and maintaining and developing partnership working with key organisations within the sector including members clubs, university sports departments and students' unions, and in synergy with the charitable company [British Universities and Colleges Sport \(BUCS\)](#), EUSA qualification events, and a number other university sport related projects.

The impact of COVID meant that many of the above were not possible; with the board aiming to resume all of the principle activities once permitted by the government guidance.

## Participation

The charity's competitions and training camp events are designed to cater to athletes across a full range of experience levels and are available to all. Membership of the charity is not limited by ability, demographic, affiliation or other restrictions. Participation in the charity's events comes in many forms: learning and playing the sport at training events and competitions organised by the charity, as volunteers, umpires and coaches etc. Our education and training services and events are open to all; while at many of our tournaments participation as student-athlete is restricted to university taekwondo club members who also hold membership of their respective charitable students' unions, for the purposes of delivering inter-university sports championships specifically.

## Achievements and performance

### Charity governance

Over the course of the year the charity held number board meetings, both online and in person when permitted. The Charity held the postponed 2019 AGM during this period which was delayed from April 2020 due to the coronavirus lockdown.

### The BUCS Student National Taekwondo Championships Series

Compared to our usual series of three competitions per year, with up to 62 universities, 550 unique student-athletes and over 120 volunteers and umpires the 2020-2021 year was much reduced.

In November 2020 the charity held the [Student Taekwondo Online Pattern Championships](#) utilising a novel app developed by one of the charity's trustees (and computer science PhD candidate) to provide pseudo-real time competition recording of patterns performances, pseudo-live scoring by umpires and pseudo-live streaming of the competition. This was attended by a small number of students which was not unexpected and was well received by those who participated as a student-athlete or as a volunteer and judge.

The following two in person competitions were not possible and subsequently the next championships were another online patterns championships held at the end of May, beginning of June 2021.

### The 2021 European Universities Sport Association's European Universities Taekwondo Championships

The [Student National Taekwondo Championships Series](#) is also the BUCS qualification tournament for EUSA European Universities Taekwondo Championships. It was confirmed that the 2021 EUSA event would not be able to take place and would be postponed to 2022. The European University Sports Association (EUSA) is an umbrella non-governmental (NGO) non-profit organisation, working in the field of university sport in Europe. It links national university sport federations, universities, teams, individual competitors, volunteers and other partners in over 40 countries throughout Europe. EUSA Games represent the largest European multisport student event, and the champions league of European university sport.

### Training events

The charity also provided a range of other training events over the reporting period, including: one of the charity's new classroom based Strength & Conditioning for Taekwondo courses for coach and athlete education, delivered online. And an umpire training course to help upskill our students and volunteers who wish to support student taekwondo.

### The new club of the year award

In 2017 the charity launched our new University Taekwondo Club of the Year Award to better highlight the hard work and dedication of club committees across the country, celebrating those who have provided an outstanding service to their members, to student taekwondo and to the wider community. The charity has partnered with the Dr Un-Yong Kim Foundation to name this valued award after them and the dedication that he had to Taekwondo. The winner of the 2020 Dr Un-Yong Kim [Club of the Year Award](#) was the University of Birmingham.

### Umpires and volunteers supporting events

BSTF events could not take place without the support and expertise of our volunteers. Dozens of officials, referees and student volunteers give up their time to support the BSTF in delivering high quality events and sporting experiences for student athletes.

The charity has developed and deployed online, on demand exams for introductory level umpire certification for volunteers, enhancing the value for, and training quality of volunteers attending our events.

## New and ongoing developments

The deployment of a new CRM system has greatly enhanced the administrative capabilities and capacity of the charity. New systems allow persistent linking of accounts to competition results; online card payment and online invoice generation, management and card payment facilities; online event registration systems; training record tracking and display; unique account tags and recipient relationship record keeping; bulk email tools to reach our 1,600 account holders; and many other useful features, with options to further develop and enhance these systems moving forward.

While sport already plays a critical role in many aspects of the student experience and in promoting well-being across all campuses of higher education in the UK, the advancement of amateur sport will become increasingly important over the next few years as higher education becomes ever more cognisant of the importance of the student experience and of promoting well-being. The board are pleased with the continued forward progress made across a range of administrative and programme delivery components of the charity's mission, and judge the BSTF to be well placed to deliver sustainable programmes of exceptional quality and benefit moving forward.

## Structure, governance and management

### Governing documents

The British Student Taekwondo Federation is a Charitable Incorporated Organisation with the charitable status number 1169895. The charity is governed by its board of trustees in accordance with its constitution and charity commission law, and additionally operated in accordance its standard operating procedures (SOPs) for the governance and management of the charity.

### Organisational structure

Members of the board attend board meetings at least quarterly (and often more regularly) to review governance and financial status, review the charity's past and future projects, with additional 90 minute drop-in calls scheduled around every two weeks for further discussions as required. Day to day decision making is delegated to the managing director within specified parameters.

### Appointment of trustees

Governance of the charity is undertaken by the board which is comprised of the elected trustees (the Trust), its executive directors and non-executive directors. Trustees are elected annually at the charity's AGM, typically held during the first term of each university academic year, which is an opportunity for all clubs to gain the latest information about the charity's activities and to elect its governing trustees. There may be a minimum of three and a maximum of six trustees. Every university club in membership of their students' union and the BSTF carries an equal vote, exercised by a committee member representing their club.

### The induction of trustees

New trustees are inducted into the processes and procedures of the charity, including copies of the charity's standard operating procedures and copies of "CC3 the essential trustee" and the BSTF code of conduct. Furthermore, new trustees are made aware of the activities of the charity and provided online tuition on the access and use of charity's IT systems e.g. online banking review, project management systems, online shared drives and so on.

#### Trustees' register of interests

All trustees are required to enter and keep up to date a register of interests in order to identify and manage potential conflicts of interests.

### 3. Financial Review

#### Statement of Financial Activities

The charity's income & expenditure accounts for the period 26th October 2016 to 29th March 2018 are submitted on a receipts and payments basis, with total receipts of £37,383 (2019-20 £74,047) and total expenditure of £27,331 (2019-20 £72,528). This expenditure was fully applied in accordance with the organisation's primary objective of taekwondo development and participation in higher education. The charity's primary source of receipts are usually event entry fees however in this year this was forced to switch to supporting mechanisms offered to businesses to ensure continuity during the pandemic such as the Coronavirus Job Retention Scheme.

The charity's assets totalled approximately £9,600 at cost which is primarily equipment for the delivery of training events and taekwondo tournaments including: sport specific protective equipment, IT equipment, match scoring and score projection equipment, and charity logo branded promotional banners.

#### Preparation of the annual budget

The executive prepares an annual budget in advance of the next financial year which is approved by the board. Financial risks are managed by review of the previous year's projected budget and the respective categorised receipts and payments accounts when preparing the upcoming year's budget. Projected receipts are modelled to assess the viability of new programmes, or changes to existing programmes.

#### Reserves policy

The charity aims to maintain reserves of at least £3,000 to ensure financial commitments may be cleared when due; this figure is reviewed at least annually.

#### Independent Examiner

The charity's independent examiner for the 2020-2021 financial year is Dr. Sara Holland.

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney.

#### Financial controls

The charity maintains and regularly updates financial management standard operating procedures, with prudent financial controls reviewed and agreed by the board, including guidance and rules on: charity commission principles of financial management, the preparation of the annual budget, bank account management (including a requirement for the dual signatory of individual transactions over £600), on trustee travel expenses, and on the reporting of financial records to the board.



|   |                               |
|---|-------------------------------|
| Charity Name<br><b>British Student Taekwondo Federation</b> | No (if any)<br><b>1169895</b> |
|---|-------------------------------|

**CC16a**

## Receipts and payments accounts

|                        |                               |    |                              |
|------------------------|-------------------------------|----|------------------------------|
| For the period<br>from | Period start date<br>1-Jul-20 | To | Period end date<br>30-Jun-21 |
|------------------------|-------------------------------|----|------------------------------|

### Section A Receipts and payments

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                 |  |                                      |                                     |                                 |                               |
| <b>Charitable activities</b>                       | -                                      | -                                    | -                                   | -                               | -                             |
| Event fees (RC01)                                  | 421                                    | -                                    | -                                   | 421                             | 58,762                        |
| Subscriptions (RC02)                               | 823                                    | -                                    | -                                   | 823                             | 13,750                        |
| Sundry income (RC03)                               | 26,155                                 | -                                    | -                                   | 26,155                          | 1,534                         |
| Stripe mixed receipts (RC04)                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Voluntary receipts</b>                          | -                                      | -                                    | -                                   | -                               | -                             |
| Voluntary receipts                                 | 9,985                                  | -                                    | -                                   | 9,985                           | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>             | <b>37,383</b>                          | <b>-</b>                             | <b>-</b>                            | <b>37,383</b>                   | <b>74,047</b>                 |
| <b>A2 Asset and investment sales, (see table).</b> |  |                                      |                                     |                                 |                               |
| Loan from trustee                                  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                              | <b>37,383</b>                          | <b>-</b>                             | <b>-</b>                            | <b>37,383</b>                   | <b>74,047</b>                 |
| <b>A3 Payments</b>                                 |  |                                      |                                     |                                 |                               |
| Charitable activities costs (PA)                   | 2,867                                  | -                                    | -                                   | 2,867                           | 72,312                        |
| Support costs (PS)                                 | -                                      | -                                    | -                                   | -                               | -                             |

|   |               |          |          |               |               |
|---|---------------|----------|----------|---------------|---------------|
| Governance costs (PG)                                 | 24,464        | -        | -        | 24,464        | 216           |
|   | -             | -        | -        | -             | -             |
|   | -             | -        | -        | -             | -             |
|   | -             | -        | -        | -             | -             |
|   | -             | -        | -        | -             | -             |
|   | -             | -        | -        | -             | -             |
| <b>Sub total</b>                                      | <b>27,331</b> | <b>-</b> | <b>-</b> | <b>27,331</b> | <b>72,528</b> |
| <b>A4 Asset and investment purchases, (see table)</b> |               |          |          |               |               |
| Charitable activities equipment (AC)                  | -             | -        | -        | -             | -             |
|   | -             | -        | -        | -             | -             |
| <b>Sub total</b>                                      | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b>      |
| <b>Total payments</b>                                 | <b>27,331</b> | <b>-</b> | <b>-</b> | <b>27,331</b> | <b>72,528</b> |
| <b>Net of receipts/(payments)</b>                     | <b>10,052</b> | <b>-</b> | <b>-</b> | <b>10,052</b> | <b>1,773</b>  |
| A5 Transfers between funds                            | -             | -        | -        | -             | -             |
| A6 Cash funds last year end                           | 12,021        | -        | -        | 12,021        | 10,248        |
| <b>Cash funds this year end</b>                       | <b>22,073</b> | <b>-</b> | <b>-</b> | <b>22,073</b> | <b>12,021</b> |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details   | Unrestricted funds | Restricted funds | Endowment funds |
|----------------------|---|--------------------|------------------|-----------------|
|                      |   | to nearest £       | to nearest £     | to nearest £    |
| <b>B1 Cash funds</b> | Cash at bank  | 21,785             | -                | -               |
|                      | Cash in hand  | 288                | -                | -               |
|                      |   | -                  | -                | -               |
|                      | <b>Total cash funds</b>                                 | <b>22,073</b>      | <b>-</b>         | <b>-</b>        |
|                      | (agree balances with receipts and payments account (s)) | OK                 | OK               | OK              |

|                                 | <b>Unrestricted funds</b><br>to nearest £ | <b>Restricted funds</b><br>to nearest £ | <b>Endowment funds</b><br>to nearest £ |
|---------------------------------|---|---|--|
| <b>B2 Other monetary assets</b> |   |   |  |
| <b>Details</b>                  |   |   |  |
|                                 | -   | -                                       | -                                      |
|                                 | -   | -                                       | -                                      |
|                                 | -   | -                                       | -                                      |
|                                 | -   | -                                       | -                                      |
|                                 | -   | -                                       | -                                      |
|                                 | -   | -                                       | -                                      |

|                             | <b>Fund to which asset belongs</b> | <b>Cost (optional)</b> | <b>Current value (optional)</b> |
|-----------------------------|------------------------------------|------------------------|---------------------------------|
| <b>B3 Investment assets</b> |                                    |                        |                                 |
| <b>Details</b>              |                                    |                        |                                 |
|                             |                                    | -                      | -                               |
|                             |                                    | -                      | -                               |
|                             |                                    | -                      | -                               |
|                             |                                    | -                      | -                               |
|                             |                                    | -                      | -                               |



|   | <b>Fund to which asset belongs</b> | <b>Cost (optional)</b> | <b>Current value (optional)</b> |
|---|------------------------------------|------------------------|---------------------------------|
| <b>B4 Assets retained for the charity's own use</b> |                                    |                        |                                 |
| <b>Details</b>                                      |                                    |                        |                                 |
| <b>Tangible Fixed Assests</b>                       |                                    | -                      | -                               |
| Charitable Activity Equipment                       | Unrestricted                       | 8,540                  | 4,092                           |
| Charitable Activity Equipment                       | Restricted                         | 1,069                  | 616                             |
|   |                                    | -                      | -                               |
|   |                                    | -                      | -                               |
|   |                                    | -                      | -                               |
|   |                                    | -                      | -                               |
|   |                                    | -                      | -                               |

|  |  |   |   |
|--|--|---|---|
|  |  | - | - |
|--|--|---|---|

**B5 Liabilities**

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature  | Print Name   | Date of approval |
|--|--------------|------------------|
|   | Duncan Ross  | 23/05/2022       |
|  | Kevin Madden | 24/05/2022       |

## **Independent examiner's report to the trustees of BRITISH STUDENT TAEKWONDO FEDERATION**

I report to the trustees on my examination of the accounts of the BRITISH STUDENT TAEKWONDO FEDERATION for the year ended 30 June 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sara Holland PhD

Relevant professional qualification or membership of professional bodies (if any): EPA, Chartered UK Patent Attorney

Address: 21 The Moor, Brinsley, Nottingham, NG16 5BB

Date: 22 May 2022