

Registered Charity number 1169885

Annual Report



Jan 2022

The registered address for Bike to the Future is:

Orchard House
22 Millfields
Newtown
Powys
SY16 3JP

It operates from workshop premises at:

Pen Dinas
Llanidloes Road
Newtown
Powys SY16 4HX

Website: www.bikettf.org
email: admin@bikettf.org
phone: 07720 218 499



We have a Facebook presence: @Bikettf.org



Status and Aims

Bike to the Future is a Charitable Incorporated Organisation (CIO), registered with the Charities Commission and with the following aims as stated on the foundation document:

“the relief of unemployment for the benefit of the public in North Powys in such ways as may be thought fit, including assistance to find employment through the teaching of accredited skills in bicycle repair to improve their employability and the provision of pool bikes for job seekers.”



Trustees

This charity benefits from steerage provided by 5 Trustees, some of whom have been previous participants in project delivery.

Thanks go to:

Rebecca Henderson
Chris Jones
Jeremy Thorp
Peter Mitchison
Philip Raynor

Thanks also to: David Morgan for financial oversight and producing the accounts.

Bike to the Future is happy for anyone who feels they have something to contribute to seek a trustee position. This CIO needs a minimum of 3 Trustees. Simply email a request to admin@bikettf.org for an invite to attend a subsequent board meeting.



Chairperson report for Bike To The Future 2021

The past year has again been unmemorable for the UK due to the continued restrictions that everyone has endured due to the Covid-19 virus. It is however, very pleasing to see that despite all the restrictions to everyone, BTTF has grown amazingly over the past year. The work shop is always busy when I visit, with bikes in for service and repair, new bikes being built and new clients like Sustrans reaching out to BTTF for help in setting up an e-bike loan system within Newtown.

I would like to welcome Philip Rayner as a new trustee of BTTF, our first new trustee since we galantly started up several years ago.

This commercial side to BTTF has allowed BTTF to continue its work in helping people to kickstart their working life, providing them with the help and support to develop themselves to achieve necessary skills that local employers are looking for. BTTF has done a very good job in navigating through all the 'darkness' of the lockdown and restrictions of the past two years. The financial situation that it is in is very good and the future looks to be sustainable. Can BTTF, by working with other local groups, develop greater financial

independence, away from the current reliance of grants in order to safeguard the

future of BTTF? As trustees we need to support Tom to develop BTTF for the future, possibly look to enable a larger workforce.

BTTF kick starter Nathan used his training and guidance as a springboard to create his own business and now is successfully operating in Newtown using an electric cargo bike that he purchased from BTTF. With Nathan leaving a new kick-starter, Josh, has been an immediate success working alongside Tom in the workshop and proving very able with bike maintenance and looking after customers.

Ollie, our social media promotion guy has created some fantastic videos that are shown in the workshops. These videos highlight the various public seen roles that BTTF have been active in . Keep a watch to which of the stars will go on to bigger film roles?

We have spent a lot of time and energy in the past year in considering a move to a shop unit within the town. This wasn't to be but is an option that Tom and the trustees will have to keep under constant review as a town retail outlet could prove necessary to help in achieving increased turnover of the recycled bikes.

I would like to thank Tom in particular for the work he has done over the past year in keeping BTTF moving forward. My thanks also to the trustees for the ideas and guidance that you give. As BTTF looks to the future does another trustee wish to take the helm in working with Tom to move BTTF into the future?

Best wishes to all at BTTF

Peter Mitchison

Chair



Project Managers report:

Bike to the Future has been proactive regarding how it delivers on its aims and objectives, in light of the continuing effect of the Global pandemic. It became clear early in the year that the Charity needed to engage more fully with the needs of both its participants and the community, rather than passively wait for things to return to “normal”.

Accordingly we invested heavily in workshop infrastructure, which has served the dual purpose of improving our Covid security and enhancing the user experience. We also invested in the customer facing side of our delivery: the community bicycle workshop is currently the only bicycle repair facility in town, which is of course a responsibility as much as an opportunity. This creative tension has informed much of the Bike to the Future journey in 2021.

Continuity and Change:

We maintain our focus on supporting people to gain work skills, and enable our participants to self refer. In this way we become less reliant of the internal structures of referral agencies and are able to offer an informal, person centred service. Outcomes are good, with all participants moving into paid work, and job seekers using time spent with us as a reference for their job applications.



We also increase our exposure towards commercial cycle repairs. It is actually easier for us to deliver on our charitable aims within a commercially viable project.

Accordingly we welcome Oliver Reynolds to the staff team, to carry the marketing portfolio.



Kickstart:

We have also created two further short term paid roles, through the Kickstart scheme. This has enabled a long term participant take on a more structured role around waste management which has built into a self employed role for him, and he is now an employer in his own right. There is a great video on our website which captures this journey.

We we also taken on a Kickstarter in a workshop technician role. This will last until April 2022.

Media:

Bike to the Future has built a strong presence on social media. There are lots of different ways to communicate with our “community”. We choose Facebook and to a lesser extent Instagram. We have not produced any printed marketing this year, a decision which we will revisit in 2022.

We also invest in a new look website, to better reflect where we are now.

Don't forget that we are now 6 years into the Bike to the Future journey, we have embraced change in order to better reflect the needs of our community, and our website needs to illustrate this.

Engagement:

We continue our links with our “community”, and build on this thanks to the social media drive. We have also run competitions as a way of attracting input into our project plans. The reality is that if do not reach out and explain our social development aims then we simply become a poorly located bicycle shop.

Fortunately we receiving requests for support from a good range of referral agencies, offers of donated redundant bicycles, and requests for bicycle repair from the community.

Side Projects:

We are promoting a Bike Library, whereby people who bring in a bike donation can take a childrens bike. The intention is that childrens bikes can be recycled and re-used as families grow.

We are using a nominal £5 for each cycle sale to put towards our “Wheel plant a Tree” project. Trees will be planted in the Dolerw Park, and thanks go to Open Newtown for making this possible.

Thanks to our funders

The following organisations have shown faith in our delivery, its aims and approach, and have made the journey possible. Our thanks go out to them.

Community Foundation Wales:	£ 2000
PAVO	£ 3050
WCVA	£ 15,994
Postcode Lottery	£ 10,970
Oakdale Trust	£ 750

Independent examiner's report to the charity trustees of Bike to the Future

As instructed by you, PAVO has reported on the accounts of Bike to the Future for the period ended 31 December 2021, which are set out in the annual report.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2006.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, with following the Directions of the Charity Commission, I have found no material matters that require drawing to your attention.

Name: Angela Owen

Relevant professional qualification: ACCA

Bike To The Future
Registered Charity No. 1169885

Receipts and Payments Account
for the year ending 31 December 2021

	Unrestricted funds	Restricted funds	Total funds	2020
Receipts				
Grants	32,707	5,800	38,507	27,300
Donations	518	-	518	11
Contracting	4,091	-	4,091	5,538
Waste Collection	2,832	-	2,832	5,971
Sales	48,385	-	48,385	19,535
Total receipts	88,533	5,800	94,333	58,354
Payments				
Workshop Consumables	10,062	2,991	13,054	7,843
Trade Purchases	21,983	-	21,983	1,854
Printing and Stationery	-	77	77	16
Insurance	-	452	452	280
Website	955	-	955	337
Promotion	684	-	684	305
Accountancy	229	-	229	-
Bank Charges	262	-	262	-
Telephone and Internet	-	168	168	255
Wages	8,660	-	8,660	-
Session Staff	-	-	-	1,180
Project Manager	20,888	1,595	22,483	13,062
Employers NI	3,330	-	3,330	-
Pensions Costs	952	-	952	-
Subscriptions	-	-	-	-
DBS Costs	-	-	-	-
Rent	1,440	-	1,440	-
Repairs and maintenance	2,855	-	2,855	4,921
Workwear	1,009	-	1,009	-
Consultancy	-	-	-	600
General Expenses	66	-	66	-
Sub total	73,375	5,284	78,659	30,654
Asset and investment purchases				
Tools, Equipment and Fittings	4,126	2,000	6,126	1,411
Office Equipment	-	-	-	600
Sub total	4,126	2,000	6,126	2,011
Total payments	77,501	7,284	84,785	32,664

Net of receipts/(payments)	11,032	(1,484)	9,549	25,690
Transfers between funds	-	-	-	-
Cash funds last year end	31,059	2,234	33,293	7,603
Cash funds this year end	<u>42,091</u>	<u>750</u>	<u>42,841</u>	<u>33,293</u>

Statement of Assets and Liabilities at 31 December 2021

	Unrestricted funds	Restricted funds	Total funds	Year end 2020
Cash funds	42,091	750	42,841	33,293

Assets retained for the charity's own use

Tools equipment and fittings
Office Equipment and fittings
Trade Debtors

Liabilities

MOVEMENT IN FUNDS

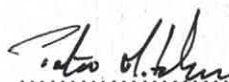
	At 1.1.2021	Net Movement in funds	At 31.12.2021
Unrestricted funds			
General Fund	31,060	(6,286)	24,774
Cambrian Training Kickstart		1,614	1,614
WCVA		10,334	10,334
Postcode Lottery		5,370	5,370
Restricted Funds			
Community Foundation	389	(389)	-
Groundworks	200	(200)	-
Ashley Foundation	1,595	(1,595)	-
PAVO	50	(50)	0
Oakdale Trust		750	750
TOTAL FUNDS	<u>33,293</u>	<u>9,548</u>	<u>42,841</u>

Net movement in funds included in the above are as follows:

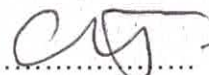
	Incoming Resources	Resources Expended	Movement in funds
Unrestricted funds			
General Fund	55,826	(62,112)	(6,286)
Cambrian Training Kickstart	5,743	(4,130)	1,614
WCVA	15,994	(5,660)	10,334
Postcode Lottery	10,970	(5,600)	5,370
	<u>88,533</u>	<u>(77,502)</u>	<u>11,031</u>

Restricted Funds

Community Foundation	2,000	(2,389)	(389)
Groundworks	0	(200)	(200)
Ashley Foundation	0	(1,595)	(1,595)
PAVO	3,050	(3,100)	(50)
Oakdale Trust	750	0	750
TOTAL FUNDS	94,333	(84,786)	9,548

Signed on behalf of the Charity

Trustee



Trustee

31/3/22

Date

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