



TRUSTEES ANNUAL REPORT

for the period
from 1st Sept 2024
to 31st August 2025

TRUSTEES SERVING DURING THE PERIOD: all committee members are trustees

Chair:	Michael Head	
Secretary:	Angela Finn (to 24.10.24), Anne Thomas (from 24.10.24)	
Treasurer:	Kathryn Wakeling	
Other trustees:		
	Robin Spencer	Anne McQuade
	Rachel Clark	Janice Heaysman
	Wendy Cooper (from 24.10.24)	Angela Finn (from 24.10.24)

Structure, governance, and management:

The Phoenix Choir of Crawley (hereinafter referred to as the Society) is a registered charity (registration number 1169875), formed in 2016 by the merger of two existing choirs.

The Society is governed by its Constitution and Rules. The ninth annual general meeting was held 24th October 2024.

The trustees are appointed by the members in accordance with the Constitution and Rules of the Society. All committee members are also trustees. The business of the Society is managed by the committee, with committee meetings held at least six times each year. The committee is responsible for the overall financial running of the Society.

Objectives and activities:

The objects of the Society are to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

Achievements:

We continue to perform a range of music, in an effort to appeal to as many people as we can.

Our November 2024 concert featured folk music from around the world, with the main piece being Rutter's A Sprig of Thyme. We were joined by the excellent harpist, Alexander Rider and the event was well attended, with a number of audience members clearly enjoying some very familiar tunes.

Christmas 2024 saw us able to repeat our Community carol singing, singing at three care homes, Crawley Library and the new Hospice, plus fundraising for St Catherine's in County Mall. We again held a short free Thursday concert at St Andrew's, with the retiring collection and raffle raising a wonderful £811 for Free Shop Crawley.

In April 2025 we stepped away from traditional choral music with our "Freedom" concert. Having the two main composers attending a rehearsal and with us on the night, with Alexander L'Estrange performing with us with his Jazz Quintet, and Tony Biggin introducing his work, was a rare treat. Thank you to all singers who took part, throwing yourselves into the performance, as urged by Alexander, Tony and George, resulting in a glorious, memorable evening, enhanced by a slideshow of pictures, which together were hugely appreciated by the audience in an almost full church.

Our summer term returned to more traditional territory, performing Haydn's Nelson Mass with 4 soloists and an orchestra. Another excellent concert, back at St Wilfrid's School, made possible by our fundraising with the Crawley Community Shop.


Financial Review:

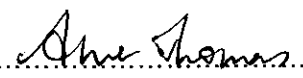
Phoenix Choir of Crawley started and ended the season in a strong financial position, with good reserves.

The attached accounts show an unrestricted deficit over the year of £919, with our unrestricted reserves decreasing to £63,872 at 31 August 2025.

The trustees intend to keep our subscriptions and ticket prices affordable, and to continue to invest in high quality concerts, and other musical activities such as workshops and tours, for the benefit of our members and the public. We will continue to sustain the choir by seeking to attract new singers and audience, and by being active in the local community.

The trustees declare that they have approved the trustees report above. Signed on behalf of the charity's trustees:

Signature: 
Name: Michael Head, Chairman
Date: 30/4/26

Signature: 
Name: Anne Thomas, Secretary
Date: 30/4/26



The Phoenix Choir of Crawley: Statement of Accounts:
31/08/2025

1. Income

General Fund 2023-2024	Tour Fund 2023-2024	<u>Gifts, Donations and other voluntary receipts</u>	General Fund 2024-2025	Tour Fund 2024-2025	Notes
£7,230.00 -		1 Subscriptions	£6,935.00 -		
£575.00 -		2 Grants and Sponsorship	£80.00 -		1
£145.50 -		3 Donations	£54.50 -		
£1,180.01 -		4 Workshop Receipts	£569.00 -		
£9,130.51	£0.00	TOTAL: Gifts, Donations and other voluntary receipts	£7,638.50	£0.00	
General Fund 2023-2024	Tour Fund 2023-2024	<u>Trading Activities</u>	General Fund 2024-2025	Tour Fund 2024-2025	Notes
£3,398.00 -		5 Box Office	£3,613.00 -		2
£136.20 -		6 Programme / Refreshment Sales	£312.00 -		
		Raffle and Charity Collection for December Concerts (/			
		December 2023 Moonstones - December 2024 FreeShop			
£615.68 -		7 Crawley)	£876.42 -		3
£1,239.00 -		8 Choir Music Hire & Purchase	£899.58 -		
£14,124.75		9 Fundraising - Crawley Community Shop	£15,424.77		4
£720.22 -		9 Fundraising - Rehearsal Raffles & Refreshments	£747.35 -		
£20,233.85	£0.00	TOTAL: Trading Activities	£21,873.12	£0.00	
General Fund 2023-2024	Tour Fund 2023-2024	<u>Other Receipts</u>	General Fund 2024-2025	Tour Fund 2024-2025	Notes
£0.00 -		10 Gift Aid	£0.00	£0.00	5
£1,190.00 -		11 Social Events	£649.00	£0.00	6
-	£2,631.80	12 Tour payments from participants	£0.00	£1,750.00	
£1,190.00	£2,631.80	TOTAL: Other Receipts	£649.00	£1,750.00	
General Fund 2023-2024	Tour Fund 2023-2024	<u>Receipts earned from assets</u>	General Fund 2024-2025	Tour Fund 2024-2025	Notes
£87.44 -		13 Interest earned (Santander)	£170.43 -		
£788.74		13 Interest earned (Nationwide)	£787.66 -		
£546.48		13 Interest earned (CCLA Investments)	£652.63 -		
£1,422.66	£0.00	TOTAL: Receipts earned from assets	£1,610.72	£0.00	
£31,977.02	£2,631.80	£34,608.82 TOTAL RECEIPTS	£31,771.34	£1,750.00	
		Combined total receipts 2024-2025 £31771.34 (2023-2024 £34608.32)			

2. Payments

General Fund 2023-2024	Tour Fund 2023-2024	Payments directly for charitable purposes	General Fund 2024-2025	Tour Fund 2024-2025	Notes
Rehearsals					
£2,880.00 -		14 Rehearsals - Venue Hire	£2,960.00 -		
£3,535.00 -		15 Rehearsals - Conductor	£3,950.00 -		
£2,684.00 -		16 Rehearsal - Accompanist	£3,096.00 -		
£9,099.00	£0.00	TOTAL: Rehearsals	£10,006.00	£0.00	
Concerts					
£340.00 -		17 Concerts - Venue Hire	£824.47 -		
£1,270.00 -		18 Concerts - Conductor	£1,860.00 -		
		Concerts - Professional Musician Fees (including page			
£2,267.13 -		19 turner)	£11,223.50 -		
£2.50 -		20 Concerts - Instrumental Music Hire	£192.69 -		
£0.00 -		21 Concerts - Programme Printing	£0.00 -		
£42.00		22 Concerts - Admin and Expenses	£182.11 -		
£3,921.63	£0.00	TOTAL: Concerts	£14,282.77	£0.00	
Other Costs					
Other Costs					
£1,782.14 -		23 Workshop	£1,491.79 -		
£259.98 -		24 Equipment	£0.00 -		
£1,981.44 -		25 Choir Music (Hire and Purchase)	£2,044.41 -		
£90.00 -		26 Community Events	£116.00 -		
£4,113.56	£0.00	TOTAL: Other Costs	£3,652.20	£0.00	
Payments for publicity, fundraising, management and admin					
admin					
£1,515.07 -		27 / 29 Concert & other publicity	£1,629.18 -		
£102.84 -		28 Concert Audience refreshments	£264.64 -		
£832.01 -		30 Subscriptions , Insurance, PRS	£722.98 -		
£153.50 -		31 Committee Administration	£319.42 -		
£113.95 -		32 Card Machine fees	£91.42 -		
£2,717.37	£0.00	TOTAL: Payments for publicity, fundraising, management and admin	£3,027.64	£0.00	
Other Payments					
Other Payments					
-	£190.00	33 Tour Refunds	£0.00		
	£9,369.00	34 Tour Costs	£0.00		
£255.15 -		35 Social Events - Venue Hire	£263.90 -		
£329.23 -		36 Social Events - Catering	£540.10 -		
		Charitable Donations (December 2023 Moonstones /			
£555.00 -		37 December 2024 FreeShop Crawley)	£810.66 -		
£72.88 -		38 Gifts (including for professionals from concerts)	£80.50 -		
		TOTAL: Other Payments	£1,695.16	£0.00	
£21,063.82	£9,369.00	£30,432.82	£32,663.77	£0.00	
Combined total payments 2024-2025: £32663.77 (2023-2024 - £30432.82)					

3. Statement of Assets and Liabilities

Total receipts from 01/09/2024 to 31/08/2025	£33,521.34
Total payments from 01/09/2024 to 31/08/2025	£32,663.77
Gain / (loss) during period from activities	£857.57 GAIN
Gain / (loss) during period on value of investment accounts	-£26.21 LOSS
Total gain / (loss) from 01/09/2024 to 31/08/2025	£831.36 GAIN

	General Fund	Tour Fund
Funds at start of year (31/08/2024)	£64,790.94	£0.00
Total gain / (loss) from 01/09/2024 to 31/08/2025	£831.36	£0.00
Monies from social on 31/08/2025 yet to be received	-£40.00	£0.00
Transfer between funds	-£1,750.00	£1,750.00
Funds at end of year (31/08/2025)	£63,832.30	£1,750.00

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Funds held as at 31/08/2025

£1,646.73	Cash	£1,166.50
£3,184.06	Santander Current Account	£1,311.43
£17,048.05	Santander Savings Account	£20,218.48
£20,000.01	Nationwide Business 95 Day Saver Account	£20,000.01
	CCLA Investments Accounts:	
£13,880.32	COIF Charities Global Equity Income Fund (U)	£13,625.53
£9,031.77	COIF Charities Fixed Interest Fund (B)	£9,260.35
£64,790.94	TOTAL FUNDS HELD AS AT 31/08/2025	£65,582.30

4. Assets retained for charity's purposes - est.current value based on 10% pa depreciation

31/08/2024 Value	Purchase Date	Description	Depreciation Amount	31/08/2025 Value
£36.90	(in 2013/14)	Yamaha Digital Piano	10%	£33.21
£15.30	(in 2014/15)	Keyboard Carrying Bag	10%	£13.77
£222.30	(in 2016/17)	100 Black Music Folders	10%	£200.07
£337.50	(in 2017/18)	2 speakers, 2 stands, headset mic, mixer unit	10%	£303.75
£40.50	(in 2017/18)	Orchestra music stand lights	10%	£36.45
£211.50	(in 2019/20)	Sheet Music	10%	£190.35
£21.60	(in 2017/18)	2 Phoenix Roller Banners	10%	£19.44
£240.30	(in 2021/22)	Sheet Music	10%	£216.27
£227.70	(in 2022/23)	Sheet Music	10%	£204.93
£225.00	(in 2022/23)	Portable speaker	10%	£202.50
£8.10	(in 2022/23)	Protective cover for speaker	10%	£7.29
£17.10	(in 2022/23)	Speaker stand	10%	£15.39
£14.40	(in 2022/23)	Microphone stand	10%	£12.96
£155.00	03/10/2023	10 x Carols for Choirs	10%	£139.50
£100.40	31/10/2023	Sheet Music - Ubi Caritas	10%	£90.36
£205.50	31/10/2023	25 x Black Music Folders	10%	£184.95
£227.50	21/11/2023	Sheet Music - William Tell Overture	10%	£204.75
£21.99	09/12/2023	Extension Lead	10%	£19.79
£122.88	17/12/2023	Sheet Music - The Lion sleeps tonight	10%	£110.59
£293.00	18/06/2024	Music - 50 x Songs my heart has taught me	10%	£263.70
£0.00	27/11/2024	Music - 65 x Freedom	0%	£491.40
£0.00	09/12/2024	Music - 75 x Gates of Greenham	0%	£457.20
£2,744.47		TOTAL OF ASSETS AS AT 31/08/2025		£3,418.62



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THE PHOENIX CHOIR OF CRAWLEY

On accounts for the year
ended

31/08/2025

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/08/2025

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below~~*) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/4/2026

Name:

MARK HAYWARD

Relevant professional
qualification(s) or body

BATS CERTIFIED (GOVERNMENT)

(if any):

Address:

19 LEONARDSLEE COURT

FORESTFIELD

CRAWLEY, WEST SUSSEX RH10 6PW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.