



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

01

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jen Williams	Chair		
2	Sue Dick	Responsible Individual		
3	Anne Haydock	Secretary		
4	Helen Roberts	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution adopted October 2016

How the charity is constituted
(eg. trust, association, company)

Board of four trustees

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed as necessary from willing volunteers from the local community. This might include volunteers with specific skills to enhance the work of the Board of Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Busy Bods at Ysgol Bodfari is registered with Care Inspectorate Wales (CIW) and complies with all their statutory policy requirements, notably child protection, health and safety, equal opportunities, confidentiality and complaints. It is also registered as a childcare facility with Denbighshire County Council and Wales Pre-school Playgroup Association.

Busy Bods is housed within Ysgol Bodfari, a small primary school. All adults who work in the school are DBS checked and all undergo child protection training. Adults with responsibility for food preparation receive appropriate training and there is always a trained first-aider on the premises.

Trustees can remain in office until they resign or there is a need to remove them from office. The roles of Chair, Treasurer and Secretary are reviewed at the AGM in each Autumn Term.

All trustees are either on the board of governors or are employed by Ysgol Bodfari, are DBS checked and undergo child protection training.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pre-school and primary school pupils at Ysgol Bodfari by providing play-group, after-school and holiday care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide a play-group, after-school and holiday club.

To prepare pre-school and nursery children in and around Bodfari in Denbighshire with the basic numeracy, literacy and special skills needed to prepare them for entry into the Foundation phase.

To provide a facility for children who live in an isolated rural area, away from the leisure facilities of urban areas, to have access to structured and unstructured play activities and to socialise and develop friendship groups.

In addition to provide after-school and holiday care for children from 3 years to 12 years of age, in and around Bodfari in Denbighshire in particular but not exclusively, to provide physical education in the form of outdoor and indoor games, an awareness of growing and cooking healthy food, art and craft activities and activities to promote thinking skills.

For the public benefit of children and parents of children of pre-school and primary age in the area, and to strengthen community links in a rural area by providing a wrap-around care facility enabling parents/carers to access childcare provision close to home.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Following establishment in September 2016, Busy Bods at Ysgol Bodfari has continued to provide childcare facilities at the school, proving popular with parents and children who have had good, regular attendance.

Children continue to enjoy the freedom to choose play activities both indoors and out, and special activities such as gardening, sports and games, film evenings, craft and cookery sessions.

Busy Bods has continued to flourish with good support from the local community and beyond. Parents and carers value and rely on our services to fit in with their working lives.

Playgroup Staff have undergone training on the new 'Curriculum for Wales' and are revising their planning system to encompass the Four Purposes of the curriculum.

The children benefit from the involvement of the schools Early Years teacher who with the playgroup Leader and the Childcare Assistant collaborate with Denbighshire Local Authority Early Education Team to ensure that the highest quality of care and education is provided.

We have this year received grant funding from Denbighshire County Council to enable the setting to be more accessible, including provision of play equipment and some support staff for children with additional needs. This will also enable us to install a canopy, with additional building works carried out by the school, to create a fully accessible covered play area.

The process of self-evaluation and planning priorities for future development is on-going by the trustees and the childcare leaders.

Section E Financial review

Brief statement of the charity's policy on reserves

Currently we do not hold a large reserve and have no policy on this. Our year end balance includes ring-fenced accessibility grant-funding of £13773, which is allocated to be spent within the current year.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Parents are charged sessional fees for playgroup, after-school and holiday club, which covers running costs and salaries.

Some funding is also received from Denbighshire Local Authority for the Foundation Phase teacher provision, and from Flintshire Local Authority for the 30 hours Childcare Grant.

Accounts are updated and reviewed regularly by the trustees.

Section F Other optional information

2021-2022 Annual accounts:

Total Income: £49551
Total Expenditure: £36232
Balance c/f: £26804

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	SDick	H Roberts
Full name(s)	SUSAN DICK	HELEN ROBERTS
Position (eg Secretary, Chair, etc)	Responsible Individual	TREASURER
Date	29.2.24	29.2.24



CHARITY COMMISSION
FOR ENGLAND AND WALES

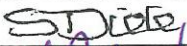
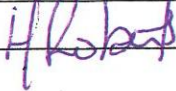
Busy Bods at Ysgol Bodfari			1169874	CC16a
Receipts and payments accounts				
For the period from	1.9.2022	To	31.8.23	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sessional fees	18,509	-	-	18,509	17,624
Local Authority funding	16,114	-	-	16,114	11,166
Donations	37	-	-	37	17
Reimbursement from YB School Budget	43	-	-	43	360
Reimbursement from YB School Fund	775	-	-	775	188
Grant Funding	1,300	12,773	-	14,073	3,836
Commission	-	-	-	-	-
JRS	-	-	-	-	-
Fundraising	-	-	-	-	418
Sub total (Gross income for AR)	36,778	12,773		49,551	33,609
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total					
Total receipts	36,778	12,773		49,551	33,609
A3 Payments					
Payroll	32,637	-	-	32,637	27,863
Insurance	489	-	-	489	590
Subscriptions	48	-	-	48	132
Purchased supplies	706	-	-	706	1,200
Reimbursement to DCC School budget	1,912	-	-	2,212	4,347
Premises hiring	125	-	-	125	175
Training	15	-	-	15	30
Reimbursement to YB School Fund	-	-	-	-	-
Annual contribution to costs	300	-	-	-	-
Sub total	36,232			36,232	34,337
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total					
Total payments	36,232			36,232	34,337
Net of receipts/(payments)	546	12,773		13,319	728
A5 Transfers between funds					
A6 Cash funds last year end	13,485			13,485	14,213
Cash funds this year end	14,031	12,773		26,804	13,485

Section B Statement of assets and liabilities at the end of the period

Categories				Endowment funds to nearest £
B1 Cash funds	Co-Operative Account	13,485	12,773	-
		-	-	-
		-	-	-
	Total cash funds	13,485	12,773	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		SUSAN DICK	8.3.24
		HELEN ROBERTS	8.3.24

Busy Bods Certificate

Year ended 31 August 2023

Busy Bods at Ysgol Bodfari

Balances b/fwd.	£
Current account b/fwd.	13484.81
Less unrepresented cheques	0.00
Plus outstanding credits	0.00
Petty cash b/fwd.	0.00
Total funds b/fwd.	13484.81

Payments	
Expenditure for the year	36231.38
Less cheques written off	0.00
Total payments in year	36231.38

Receipts	
Total income in year	49551.64

Balances c/fwd.	£
Current account c/fwd.	26805.87
Less unrepresented cheques	0.00
Plus outstanding credits	0.00
Petty cash c/fwd.	0.00
Total funds c/fwd.	26805.87

Reconciliation		£
Total funds b/fwd.		13484.81
Total payments in year		36231.38
Total income in year		49551.64
Petty cash in hand		0.00
Total funds c/fwd.		26805.07

Certifications

Responsible Individual SDioto Treasurer 4Roberts

Date 8.3.24

Date 8.3.24

Auditor Certification

I have examined the accounts and certificate as at 31 August 2023 for Busy Bods at Ysgol Bodfari. In my view, they show a true and fair view of the transactions of the organisation for that financial year.

Auditor's Name STUART PARRIN Signature [Signature]

Auditor's Profession TAX CONSULTANT Date 7-3-24

Auditor Comments (continue overleaf is necessary)