



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2021		31	08	2022

01

Section A

Reference and administration details

Charity name

Busy Bods at Ysgol Bodfari

Other names charity is known by

Registered charity number (if any) 1169874

Charity's principal address

Ysgol Bodfari

Bodfari

Denbighshire

Postcode

LL16 4DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jen Williams	Chair		
2	Sue Dick	Responsible Individual		
3	Anne Haydock	Secretary		
4	Helen Roberts	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution adopted October 2016

How the charity is constituted
(eg. trust, association, company)

Board of four trustees

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed at the Annual General Meeting held in September.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Busy Bods at Ysgol Bodfari is registered with Care Inspectorate Wales (CIW) and complies with all their statutory policy requirements, notably child protection, health and safety, equal opportunities, confidentiality and complaints. It is also registered as a childcare facility with Denbighshire County Council and Wales Pre-school Playgroup Association.

Busy Bods is housed within Ysgol Bodfari, a small primary school. All adults who work in the school are DBS checked and all undergo child protection training. Adults with responsibility for food preparation receive appropriate training and there is always a trained first-aider on the premises.

The term of office for each trustee is four years and trustees are appointed or reappointed over a four year cycle. All trustees are either on the board of governors or are employed by Ysgol Bodfari, are DBS checked and undergo child protection training.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pre-school and primary school pupils at Ysgol Bodfari by providing play-group, after-school and holiday care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide a play-group, after-school and holiday club.

To prepare pre-school and nursery children in and around Bodfari in Denbighshire with the basic numeracy, literacy and special skills needed to prepare them for entry into the Foundation phase.

To provide a facility for children who live in an isolated rural area, away from the leisure facilities of urban areas, to have access to structured and unstructured play activities and to socialise and develop friendship groups.

In addition to provide after-school and holiday care for children from 3 years to 12 years of age, in and around Bodfari in Denbighshire in particular but not exclusively, to provide physical education in the form of outdoor and indoor games, an awareness of growing and cooking healthy food, art and craft activities and activities to promote thinking skills.

For the public benefit of children and parents of children of pre-school and primary age in the area, and to strengthen community links in a rural area by providing a wrap-around care facility enabling parents/carers to access childcare provision close to home.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Following establishment in September 2016, Busy Bods at Ysgol Bodfari has continued to provide childcare facilities at the school, proving popular with parents and children who have had good, regular attendance.

Children continue to enjoy the freedom to choose play activities and special activities such as pumpkin carving, film evenings, craft and cookery sessions.

The playgroup has seen increasing numbers attending a setting which fulfils the requirements of pre-school children and prepares them for the Early Years Foundation Phase in Wales. The children benefit from the involvement of the schools Foundation Phase teacher who with the playgroup Leader and the Childcare Assistant collaborate with Denbighshire Local Authority Early Education Team to ensure that the highest quality of care and education is provided. We have also extended the hours of the Childcare Assistant, who is now in place five days a week, and have provided free childcare or secured childcare and holiday childcare funding for vulnerable children.

The process of self-evaluation and planning priorities for future development is on-going by the trustees and the childcare leaders.

Section E

Financial review

Brief statement of the charity's policy on reserves

Currently we do not hold a large reserve and have no policy on this.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Parents are charged sessional fees for playgroup, after-school and holiday club, which covers running costs and salaries.

Some funding is also received from Denbighshire Local Authority for the Foundation Phase teacher provision, and from Flintshire Local Authority for the 30 hours Childcare Grant.

Accounts are updated and reviewed regularly by the trustees.

Section F

Other optional information

2021-2022 Annual accounts:

Total Income: £33609
Total Expenditure: £34337
Balance c/f: £13485

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Dick

Helen Roberts

Full name(s)

SUSAN DICK

HELEN ROBERTS

Position (eg Secretary, Chair, etc)

RESPONSIBLE
INDIVIDUAL

TREASURER

Date

21.12.22



CHARITY COMMISSION
FOR ENGLAND AND WALES

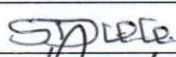

Busy Bods at Ysgol Bodfari			1169874	CC16a
Receipts and payments accounts				
For the period from	1.9.2021	To	31.8.22	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sessional fees	17,624			17,624	7,215
Local Authority funding	11,166			11,166	6,612
Donations	17			17	9
Reimbursement from YB School Budget	360			360	-
Reimbursement from YB School Fund	188			188	50
Grant Funding	3,836			3,836	10,347
Commission	-			-	-
JRS	-			-	690
Fundraising	418			418	-
Sub total (Gross income for AR)	33,609			33,609	24,923
A2 Asset and investment sales, (see table).					
					-
Sub total					-
Total receipts	33,609			33,609	24,923
A3 Payments					
Payroll	27,863			27,863	18,459
Insurance	590			590	564
Subscriptions	132			132	108
Purchased supplies	1,200			1,200	951
Reimbursement to DCC School budget	4,347			4,347	456
Premises hiring	175			175	250
Training	30			30	-
Reimbursement to YB School Fund	-			-	104
Purchased services	-			-	155
Sub total	34,337			34,337	21,048
A4 Asset and investment purchases, (see table)					
					-
Sub total	-			-	-
Total payments	34,337			34,337	21,048
Net of receipts/(payments)	- 728			- 728	3,875
A5 Transfers between funds	-			-	-
A6 Cash funds last year end	14,213			14,213	10,338
Cash funds this year end	13,485			13,485	14,213

Section B Statement of assets and liabilities at the end of the period

Categories				Endowment funds to nearest £
B1 Cash funds	Co-Operative Account	13,485		-
		-	-	-
		-	-	-
	Total cash funds	13,485	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		SUSAN DICK	21.12.22
		Helen Roberts	21.12.22

Busy Bods Certificate

Year ended 31 August 2022

Busy Bods at Ysgol Bodfari

Balances b/fwd.	£	Balances c/fwd.	£
Current account b/fwd.	14226.43	Current account c/fwd.	13484.81
Less unrepresented cheques	14.02	Less unrepresented cheques	0.00
Plus outstanding credits	0.00	Plus outstanding credits	0.00
Petty cash b/fwd.	0.00	Petty cash c/fwd.	0.00
Total funds b/fwd.	14212.41	Total funds c/fwd.	13484.81
Payments		Reconciliation	
Expenditure for the year	34336.32	Total funds b/fwd.	14212.41
Less cheques written off	0.00	Total payments in year	34336.32
Total payments in year	34336.32	Total income in year	33608.72
Receipts		Petty cash in hand	0.00
Total income in year	33608.72	Total funds c/fwd.	13484.81

Certifications

Responsible Individual _____ Treasurer _____

Date _____

Date _____

Independent Examination Certification

I have examined the accounts and certificate as at 31 August 2021 for Busy Bods at Ysgol Bodfari. In my view, they show a true and fair view of the transactions of the organisation for that financial year.

Examiner's Name STUART PARRIN Signature [Signature]

Examiner's Profession Tax Consultant Date 16-03-2023

Examiner's Comments (continue overleaf is necessary)

I have examined the accounts and supporting documents such as invoices, bank statements etc. The "bods" are well maintained and contemporaneous. No further comment is necessary.

[Signature]