



Trustees' Annual Report for the period

Period start date
 From Day 01 Month 09 Year 2020 To Day 31 Month 08 Year 2021

01

Section A Reference and administration details

Charity name Busy Bods at Ysgol Bodfari

Other names charity is known by

Registered charity number (if any) 1169874

Charity's principal address Ysgol Bodfari

Bodfari

Denbighshire

Postcode

LL16 4DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jen Williams	Chair		
2	Sue Dick	Responsible Individual		
3	Anne Haydock	Secretary		
4	Helen Roberts	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution adopted October 2016
How the charity is constituted (eg. trust, association, company)	Board of four trustees
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed at the Annual General Meeting held in September.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Busy Bods at Ysgol Bodfari is registered with Care Inspectorate Wales (CIW) and complies with all their statutory policy requirements, notably child protection, health and safety, equal opportunities, confidentiality and complaints. It is also registered as a childcare facility with Denbighshire County Council and Wales Pre-school Playgroup Association.

Busy Bods is housed within Ysgol Bodfari, a small primary school. All adults who work in the school are DBS checked and all undergo child protection training. Adults with responsibility for food preparation receive appropriate training and there is always a trained first-aider on the premises.

The term of office for each trustee is four years and trustees are appointed or reappointed over a four year cycle.

All trustees are either on the board of governors or are employed by Ysgol Bodfari, are DBS checked and undergo child protection training.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pre-school and primary school pupils at Ysgol Bodfari by providing play-group, after-school and holiday care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide a play-group, after-school and holiday club.

To prepare pre-school and nursery children in and around Bodfari in Denbighshire with the basic numeracy, literacy and special skills needed to prepare them for entry into the Foundation phase.

To provide a facility for children who live in an isolated rural area, away from the leisure facilities of urban areas, to have access to structured and unstructured play activities and to socialise and develop friendship groups.

In addition to provide after-school and holiday care for children from 3 years to 12 years of age, in and around Bodfari in Denbighshire in particular but not exclusively, to provide physical education in the form of outdoor and indoor games, an awareness of growing and cooking healthy food, art and craft activities and activities to promote thinking skills.

For the public benefit of children and parents of children of pre-school and primary age in the area, and to strengthen community links in a rural area by providing a wrap-around care facility enabling parents/carers to access childcare provision close to home.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Following establishment in September 2016, Busy Bods at Ysgol Bodfari has continued to provide childcare facilities at the school, proving popular with parents and children who have had good, regular attendance.

Children continue to enjoy the freedom to choose play activities and their have been special activities such as pumpkin carving, craft and cookery sessions.

Although Covid-19 restrictions continued we were able to open holiday club during the summer holidays and this was attended by children from the school and other local children. Busy Bods were also able to provide emergency childcare at the Ysgol Bodfari site during the spring lockdown.

The playgroup has seen increasing numbers attending a setting which fulfils the requirements of pre-school children and prepares them for the Early Years Foundation Phase in Wales. The children benefit from the involvement of the schools Foundation Phase teacher who with the playgroup Leader and the Childcare Assistant collaborate with Denbighshire Local Authority Early Education Team to ensure that the highest quality of care and education is provided.

The process of self-evaluation and planning priorities for future development is on-going by the trustees and the childcare leaders.

Section E

Financial review

Brief statement of the charity's policy on reserves

Currently we do not hold a large reserve and have no policy on this.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Parents are charged sessional fees for playgroup, after-school and holiday club, which covers running costs and salaries.

Some funding is also received from Denbighshire Local Authority for the Foundation Phase teacher provision, and from the Childcare Offer for Wales.

Busy Bods also benefited from Covid support grant funding in this year.

Accounts are updated and reviewed regularly by the trustees.

Section F

Other optional information

2020-21 Annual accounts:

Total Income: £24923

Total Expenditure: £21048

Balance c/f: £14213

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SD 10/6

H Roberts

Full name(s)

SUSAN DICK

HELEN ROBERTS

Position (eg Secretary, Chair, etc)

RESPONSIBLE INDIVIDUAL

TREASURER

Date

20.12.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Busy Bods at Ysgol Bodfari

1169874

Receipts and payments accounts

CC16a

For the period
from

1.9.2020

To

31.8.2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sessional fees	7,215	-	-	7,215	3,709
Local Authority funding	6,612	-	-	6,612	18,868
Donations	9	-	-	9	-
Reimbursement from YB School Fund	50	-	-	50	765
Grant Funding	10,347	-	-	10,347	1,060
Job Retention Scheme funding	690	-	-	690	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,923	-	-	24,923	24,402
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,923	-	-	24,923	24,402
A3 Payments					
Payroll	18,459	-	-	18,459	16,235
Insurance	564	-	-	564	651
Subscriptions	108	-	-	108	186
Purchased supplies	951	-	-	951	2,209
Reimbursement to DCC school budget	457	-	-	456	-
Premises hiring	250	-	-	250	-
Supply staff	-	-	-	-	2,096
Reimbursement to YB School Fund	104	-	-	104	61
Purchased services	155	-	-	155	250
Sub total	21,048	-	-	21,048	21,688
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,048	-	-	21,048	21,688
Net of receipts/(payments)	3,875	-	-	3,875	2,714
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,338	-	-	10,338	7,624
Cash funds this year end	14,213	-	-	14,213	10,338

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-Operative Account	14,213	-	-
		-	-	-
		-	-	-
	Total cash funds	14,213	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

S. D. D. G.
H. Roberts

SUSAN DICK
HELEN ROBERTS

20.12.21
20.12.21