



## **Trustees' Annual Report for the financial year 1 July 2021 to 30 June 2022**

**Charity name: Beeston Dementia Friends**

**Charity registration number: 1169865**

### **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document	To relieve the needs of persons living with dementia together with their carers living in Beeston and the surrounding area by providing education, training, information and advice, social events and outings at regular sessions, and to have a resource of activities which provide stimulation for those living with dementia to help improve quality of life for them and their carers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Weekly activity sessions for persons living with dementia and their carers. Monthly Carer sessions, where the carers can share their concerns and experiences.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit

### **Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>As Covid restrictions were still in place in July 2021 we were able to create 2 groups of 10 guests with supporters so that everyone had the chance to attend sessions every fortnight. This arrangement continued until the end of the year when we were able to have a combined New Year's Eve Party. The programme included singing, dancing exercise, musical entertainment and sessions led by our volunteers. The guests in one group attended well, but the other group tended to have smaller numbers.</p> <p>From January all guests could attend every session and we returned to the programme sequence which had been established pre-Covid – 1 Fun and Games and massage, 2 Singing and a Carers' Session, 3 A themed session led by volunteers or musical groups, 4 Professional entertainers.</p> <p>By June 9 more guests with supporters had attended with 3 attending regularly. Attendance varied from 6 guests to 15 guests with an average of 10. The Carers' Session is particularly popular as carers have a chance to share experiences and learn from them.</p> <p>A weekly bulletin continued to be produced with its stories, jokes, interesting facts and information updates and this was greatly appreciated.</p> <p>During the year we had 20 new guests plus their supporters. Of these 14 have attended 3 or more sessions. The average attendance now is 11 guests plus supporters and the lowest attendance was 3.</p> <p>There were also 2 new volunteers and 3 new trustees.</p>
---	--

	<p>Sadly some of our guests have died and some have moved into care homes.</p> <p>The support for Beeston Memory Café is shown by the number of donations which we receive. Some are in memory of a guest who has died and some from local groups who have chosen to support us.</p>
--	--

## Financial Review

Review of the charity's financial position at the end of the period	The Charity remains in a healthy financial position, mainly as a result of grants and numerous donations received, and still holds funds equivalent to over a year's usual level of expenditure.
Statement explaining the policy for holding reserves stating why they are held	The Charity retains sufficient funds to ensure a continuation of its activities, bearing in mind the likely income and expenditure in the next year, together with potential costs if activities had to cease. These funds are held as the Charity relies on income from grants and from general donations, which are not guaranteed. The reserves are currently higher than expected, partly due to the timing of grants received, which are expected to cover 9 months of the current year and partly due to additional donations, which vary from year to year and cannot be predicted. It is anticipated that some of the reserves will be used in the current financial year.
Amount of reserves held	£22,658. - All funds held are unrestricted
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	There are no uncertainties about the charity continuing as a going concern for the next year or two. The reserves held currently, together with regular review of the financial position, will enable timely actions to ensure continuation as a going concern for the foreseeable future.
Statements re Guarantee and re Secured Debt	The Trustees declare that the charity has given no guarantee where potential liability is outstanding and that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution dated 11 October 2016
How is the charity constituted?	The Charity is a Charitable Incorporated Organisation, whose only voting members are its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	New trustees are appointed by current trustees following advertisement and informal interview. They are provided with a copy of the Governing Document (Constitution) and the most recent Annual Report & Financial Statements, together with information on the Charity's activities.



## Reference and Administrative details

Charity name	Beeston Dementia Friends
Other name the charity uses	Beeston Memory Cafe
Registered charity number	1169865
Charity's principal address	33 The Parkes Building, The Poplars, Beeston, Nottingham NG9 2UY

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Patrick	Chair	To 12 October 2021	
2	D Burnett	Trustee / Chair	Trustee from 20 August 2021 Chair from 12 October 2021	
3	C Firbank	Secretary & Vice Chair		
4	J Heasley	Treasurer		
5	K Bennett		To 12 October 2021	
6	J Allsebrook		From 9 August 2022	
7	S Burnett		From 9 August 2022	
8	J Gavigan			
9	J Kenyon		From 20 August 2021	
10	E Nilan		20 Aug 2021 - 17 June 2022	
11	C Prickard			
12	J Saul			
13	J Schneider		To 5 October 2021	



## Funds held as custodian trustees on behalf of others

There are no assets held in this capacity

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		CHAIRMAN
Full name(s)	Doreen Alan Burnett	
Position (eg Secretary, Chair, etc)		

Date 18 OCTOBER 2022

**BEESTON DEMENTIA FRIENDS**

Registered Charity Number 1169865

**Receipts and Payments Account for the Year Ended 30 June 2022**

	<u>Grants</u>	<u>Other</u>	<u>2021/22</u>	<u>2020/21</u>
	<u>Income</u>		<u>Total</u>	<u>Total</u>
<u>Receipts</u>	£	£	£	£
Grants	8,750.00		8,750.00	5,735
Donations		4,634.49	4,634.49	2,617
Meetings		2,107.00	2,107.00	662
Other- for name badges		6.00	6.00	3
Bank / Building Society interest		106.59	106.59	134
<b>Total Receipts</b>	<b>8,750.00</b>	<b>6,854.08</b>	<b>15,604.08</b>	<b>9,151</b>
<u>Payments</u>				
Room Hire				
Memory café	1,374.50	1,374.50	2,749.00	1,755
Other Meetings	161.00	161.00	322.00	205
Admin Support	1,899.44	1,899.44	3,798.88	3,634
Session Resources and Admin	275.46	275.47	550.93	341
COVID - 19 Safety Measures	1.47	1.47	2.94	77
Insurance	131.04	131.04	262.08	262
Training and Strategy	65.00	65.00	130.00	-
Relaxation Therapy	260.00	260.00	520.00	-
Secretarial incl. website	119.57	119.56	239.13	148
Professional facilitators	157.38	157.38	314.76	420
Entertainment	470.00	470.00	940.00	425
Cost of Name Badges	-	12.00	12.00	-
Bank and card charges	50.25	58.35	108.60	-
Volunteer party & misc thank you gifts	-	170.63	170.63	94
Other - Support during pandemic:				
Contact and bulletins	34.89	34.89	69.78	518
Entertainment (online)	-	-	-	200
Contribution in lieu of room hire for	-	-	-	457
<b>Total Payments</b>	<b>5,000.00</b>	<b>5,190.73</b>	<b>10,190.73</b>	<b>8,536</b>
<b>Net Receipts (Payments)</b>	<b>3,750.00</b>	<b>1,663.35</b>	<b>5,413.35</b>	<b>615</b>
Cash Funds at beginning of year		17,244.60	17,244.60	16,629
<b>Cash Funds at year end</b>	<b>3,750.00</b>	<b>18,907.95</b>	<b>22,657.95</b>	<b>17,244</b>

(Incl £3750 grant for 9 months to 31.3.23)

**Statement of Assets & Liabilities at 30 June 2022**

<u>Assets</u>	£	£
Bank & Building Society	22,633.79	17,216
Cash in Hand	24.16	28
	<b>22,657.95</b>	<b>17,244</b>
<u>Liabilities</u>	-	-
<b>Total Net Assets</b>	<b>22,657.95</b>	<b>17,244</b>

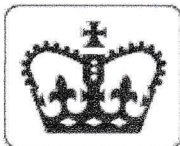
**J HEASLEY** Hon. Treasurer, on behalf of Trustees

I have examined the above and confirm that nothing has come to my attention in connection with the examination which gives me cause to believe that appropriate accounting records were not kept or that the accounts do not accord with the accounting records

**B.PALMER** Independent Examiner

26.09.2022





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Beeston Dementia Friends

On accounts for the year  
ended

30 June 2022

Charity no  
(if any)

1169865

Set out on page

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26.09.2022

Name:

Brian Palmer

Relevant professional  
qualification(s) or body  
(if any):

RETIRED MEMBER OF THE INSTITUTE OF INTERNAL AUDITORS  
TO THE LEVEL OF P11A

Address:

21, FIELD LANE

CHILWELL

NOTTINGHAM NG9 5FF