



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the financial year 1 July 2020 to 30 June 2021

Charity name: Beeston Dementia Friends

Charity registration number: 1169865

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To relieve the needs of persons living with dementia together with their carers living in Beeston and the surrounding area by providing education, training, information and advice, social events and outings at regular sessions, and to have a resource of activities which provide stimulation for those living with dementia to help improve quality of life for them and their carers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Weekly activity sessions for persons living with dementia and their carers. We are hoping to re-introduce monthly Carer sessions, where the carers can share their concerns and experiences.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<ul style="list-style-type: none">• From July to September 2020 as restrictions for meeting in groups eased slightly, a few volunteers facilitated small group visits to the garden at the Resource Centre. After several months of isolation without their usual support networks, this face-to-face interaction was very welcome. In September 2020 we resumed the indoor sessions again with a strict limit on the numbers attending. We had to introduce a booking system and created three groups of guests that attended sessions every three weeks. As we were unable to offer music and invite entertainers to run activities, all the sessions were self-led.• From January until early April 2021 sessions were suspended again owing to the lockdown restrictions.• Weekly bulletins containing stories, jokes as well as information updates, have been continuing since March 2020. Feedback from our carer guests is that they have been a source of joy during the difficult days of lockdown. Another supporter has also been producing weekly backing tracks to popular songs for guests to use at home.• Since March 2020 some of our volunteers have been regularly telephoning guests (mainly carers) to help alleviate their feelings of isolation• When we reopened again in April 2021, we reconstituted our guests (people living with dementia and their carers) into four groups and ran two sessions per week until June. This meant we saw each group of guests twice monthly instead of every three weeks. We were then permitted to invite external facilitators to help deliver sessions such as
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	<p>seated exercise and seated dancing.</p> <ul style="list-style-type: none"> From June 2021 with more people being permitted to meet in the activity room we created two groups of guests who are meeting every two weeks. The average number of the guests attending sessions was between 8 and 14 people. Sadly, during the pandemic 9 of our guests have passed away and 10 are now in residential care. However, we are still receiving regular enquiries from people who wish to attend our sessions particularly as several other support groups are still only meeting virtually. During this period, we had 10 new guests join us. <p>We had 13 active volunteers and 8 trustees during the financial year and have recruited 3 new trustees subsequently.</p>
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Financial Review

Review of the charity's financial position at the end of the period	The COVID-19 pandemic meant that activities were suspended in the early part of the financial year, and then gradually provided in a more limited way, to reduced numbers of participants. Despite these difficulties, the Charity remains in a healthy financial position, mainly as a result of grants and donations received, and still holds funds equivalent to over a year's usual level of expenditure. This means that the Charity can continue with activities limited by the pandemic, despite expecting a loss of income.
Statement explaining the policy for holding reserves stating why they are held	The Charity retains sufficient funds to ensure a continuation of its activities, bearing in mind the likely income and expenditure in the next year, together with potential costs if activities had to cease. These funds are held as the Charity relies on income from grants and from general donations, which are not guaranteed.
Amount of reserves held	£17,245. - All funds held are unrestricted
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	There are no uncertainties about the charity continuing as a going concern for the next year or two, despite the COVID-19 pandemic. The reserves held currently, together with regular review of the financial position, will enable timely actions to ensure continuation as a going concern for the foreseeable future.
Statements re Guarantee and re Secured Debt	The Trustees declare that the charity has given no guarantee where potential liability is outstanding and that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution dated 11 October 2016
How is the charity constituted?	The Charity is a Charitable Incorporated Organisation, whose only voting members are its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	New trustees are appointed by current trustees following advertisement and informal interview. They are provided with a copy of the Governing Document (Constitution) and the most recent Annual Report & Financial Statements, together with information on the Charity's activities.

Reference and Administrative details

Charity name	Beeston Dementia Friends
Other name the charity uses	Beeston Memory Cafe
Registered charity number	1169865
Charity's principal address	33 The Parkes Building, The Poplars, Beeston, Nottingham NG9 2UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Patrick	Chair		
2	C Firbank	Secretary & Vice Chair		
3	J Heasley	Treasurer		
4	K Bennett			
5	D Burnett		From 20 August 2021	
6	J Gavigan			
7	J Kenyon		From 20 August 2021	
8	E Nilan		From 20 August 2021	
9	C Prickard			
10	J Saul			
11	J Schneider		To 5 October 2021	


Funds held as custodian trustees on behalf of others

There are no assets held in this capacity

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Name	Janet Patrick	
Position	Chair	
Date	12 October 2021	

BEESTON DEMENTIA FRIENDS

Registered Charity Number 1169865


Receipts and Payments Account for the Year Ended 30 June 2021

	Grants	Other	2020/21	2019/20
	NCC	Income	Total	Total
	£	£	£	£
Receipts				
Grants	5,000.00	735.00	5,735.00	5,000
Donations		2,617.43	2,617.43	2,275
Meetings		662.00	662.00	2,271
Other- for name badges		3.00	3.00	33
for Life Story binders		-	-	72
Bank / Building Society interest		133.85	133.85	93
Total Receipts	5,000.00	735.00	9,151.28	9,744
Payments				
Room Hire	983.33	280.00	1,755.00	2,833
Memory café				
Other Meetings	102.50	102.50	205.00	185
Admin Support	2,422.40	1,211.20	3,633.60	3,121
Meetings Preparation and Admin	205.05	22.00	340.58	271
- COVID - 19 Safety Measures	38.54	38.53	77.07	-
Insurance	160.00	102.08	262.08	251
Training (incl. strategy)	-	-	-	290
Reflex Therapy	-	-	-	720
Secretarial	73.95	73.94	147.89	74
Professional facilitators	320.00	100.00	420.00	870
Entertainment	205.00	160.00	425.00	1,070
Session Resources (games etc)	-	-	-	177
Cost of Name Badges	-	-	-	42
Cost of Life Story binders	-	-	-	194
Volunteers expenses - travel	-	-	-	49
Volunteer party & thank you gifts	-	94.50	94.50	233
Other - Misc thank you gifts & other	-	-	-	147
Other - Support during COVID - 19 pandemic:				
Contact and bulletins	346.38	171.44	517.82	277
Entertainment (online)	150.00	50.00	200.00	200
Contribution in lieu of room hire towards				
Resource Centre support	228.75	228.75	457.50	674
Total Payments	5,235.90	462.00	8,536.04	11,678
Net Receipts (Payments)	(235.90)	273.00	615.24	(1,934)
Agreed Transfer of grant		(273.00)	-	-
to support loss of income		273.00	-	-
Cash Funds at beginning of year	235.90	16,393.46	16,629.36	18,563
Cash Funds at year end	-	17,244.60	17,244.60	16,629

Statement of Assets & Liabilities at 30 June 2021

	£	£
Assets		
Bank & Building Society	17,216.79	16,601
Cash in Hand	27.81	28
	17,244.60	16,629
Liabilities		
	-	-
Total Net Assets	17,244.60	16,629

Hon. Treasurer


J HEASLEY

Independent Examiner


B. PALMER



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Beeston Dementia Friends

On accounts for the year
ended

30 June 2021

Charity no
(if any)

1169865

Set out on page

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14.09.2021

Name:

Brian Palmer

Relevant professional
qualification(s) or body
(if any):

PIIA (retired)

Address:

21 Field Lane
Chilwell, Notts
NG9 5FF