

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales · Charity number 1169862

Details

Status Registered

Legal form CIO

Registered 2016-10-24

Register [View on the Charity Commission register](#)

Contact

Address Pennine Lancashire Community Farm
Eco Community Hub
Burleigh Street
Burnley
Lancashire
BB12 0DU

Phone 01282421690

Email info@penninelancashirecommunityfarm.org

Website www.penninelancashirecommunityfarm.org

Activities

Objects: (A) TO ADVANCE THE EDUCATION (PRIMARILY BUT NOT EXCLUSIVELY) OF THE RESIDENTS OF EAST LANCASHIRE IN THE AREAS OF AGRICULTURE, CONSERVATION, COUNTRY LIFE AND RELATED SUBJECTS.(B) TO PROVIDE FACILITIES FOR RECREATION AND OTHER LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE THROUGH THE PROVISION OF ACTIVITIES AND OPEN SPACE, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS, PARTICULARLY THOSE WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY, SOCIAL OR ECONOMIC CIRCUMSTANCES.

Activities: Pennine Lancashire Community Farm was established in February 2002 following the riots in Burnley, to use the medium of outdoor space to bring people together. Its central aims are to promote social inclusion, sustainability (of a community) and education.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£165,047	£211,744	-	-
2024-03-31	£135,608	£214,812	-	-
2023-03-31	£183,889	£229,237	-	-
2022-03-31	£187,217	£232,033	-	-
2021-03-31	£367,557	£164,776	-	-

Trustees

Name	Role	Appointed
Barbara Trencher	Chair	2017-06-28
ANDREW HITCHON		2012-06-27
Beatrice Foster		2017-06-28
George Kileen		2017-06-28
JANE WOOD		2012-06-27
Lindsay Williams		2022-07-06
Philena Dugdale		2025-12-17
Richard Hoyle		2016-06-22
Rubina Walker		2019-07-03
Sareda Begum		2025-12-17

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales - Charity number 1169862

Accounts

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2025**



**PENNINE LANCASHIRE COMMUNITY FARM (a Charitable
Incorporated Organisation 1169862)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR
THE YEAR ENDED MARCH 31 2025**



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**PENNINE LANCASHIRE COMMUNITY FARM
CHAIR'S FOREWORD
FOR THE YEAR ENDED MARCH 31 2025**

Chair's Foreword

Looking back it's quite amazing to see what we have achieved this year. Although the number of sites we worked on reduced from 30 to 14 we have engaged with 1535 people, an increase of nearly 300 on last year.

A lot of effort has gone into improvements at the March Street site. Thanks to grants from Lancashire County Council and Shared Prosperity we have been able to secure the top end of our site with fencing, improve pathways allowing wheelchair access and replace a large number of the raised beds. Thanks must go to Keith Turbitt (Trustee), the Gardening Team, Paul, Rana, Arron and Danny, not to forget the tremendous efforts made by all our volunteers. If you haven't had the opportunity to visit, please do so. There's still work to be done including covering the poly-tunnels, which hopefully we manage to raise funding for in the coming year.

Thanks to funding by Green Dreams Project the site at Nelson has continued to provide food to local residents, foodbanks and of course our own kitchens where we have seen our volunteers learn and share cooking skills from various cultures. An apple day was very well supported, if you can think of anything to do with an apple 'we did it'.

As part of our Growing Minds Project we have continued our work at local schools and nurseries, giving children the opportunity to dig, plant and harvest their own food.

Briercliffe Farm remains an important area for us, throughout the year volunteers have been maintaining the meadow and foraging hedge. We are very grateful to Farming in Protected Landscapes for their continued support, this year they have provided funding for 2 Trampers, all terrain mobility scooters, allowing less able people to enjoy and learn about the countryside. Thanks must go to Paul and his family for allowing us use of the land.

Thanks also go to Helen, Fatima, Jakera and Razia working hard in the background supporting the Gardening Team and volunteers.

Over the last 12 months we have seen core funding opportunities lessen, as a result we have lost team members we were unable to replace, meaning more work being taken on by the remaining staff and Trustees. Without this additional effort opportunities for our Volunteers would have diminished, it's a testimony to everybody's dedication that we have increased our volunteer numbers. I would like to take this opportunity to thank everybody involved at PLCF for their valuable contribution.

Barbara Trencher - Chairperson



**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2025**

TRUSTEES

Mrs Bea Foster
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles (up to 6th November 2024)
Mrs Jane Wood
Mrs Reba Roy (up to 17th November 2025)
Mrs Rubina Walker
Mr Peter Farrell (up to 11th May 2024)
Mrs Lindsay Williams
Mrs Julie Blacklock (up to 13th January 2025)
Mrs Janet Turbitt
Mr Keith Turbitt

OFFICE HOLDERS

Chair Mrs Barbara Trencher
Treasurer Mr Phillip Smith
Secretary Mr Andrew Hitchon

KEY STAFF

Finance Manager Helen Clark
Operations Manager Thomas Wilkinson

REGISTERED ADDRESS

Eco Community Hub
Burleigh Street
Burnley
Lancashire BB12 0DU

INDEPENDENT EXAMINER

Jeremy Pauline

BANKERS

Co-operative bank Plc
Skelmersdale

TRUSTEES ANNUAL REPORT

The trustees present their annual report together with the financial statements of the charity for the period ended March 31 2025.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education (primarily but not exclusively) of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

- Social Inclusion
- Community Cohesion
- Education

ACTIVITIES REPORT

Overview

Over the financial year 2024 to 2025, **1535 people** were engaged in our activities, *an increase of nearly 300 people* from the year before, giving nearly **82,500 hours** of their time to the value of over £1million. We ran **1220 green activity sessions across 14 different sites** in Burnley and Pendle, improving people's wellbeing and the local environment, and worked with **90 other organisations**, including funders, councils, community organisations, corporate partners, schools, colleges, farmers, doctors and talented artisans across East Lancashire.

General Update and Celebrations



This year our big focus was on improving our flagship site, March Street Community Gardens, to make it safe and accessible for even more people. Thanks to Shared Prosperity funding administered by Burnley, Pendle and Rossendale Council for Voluntary Service we were able to install accessible pathways and renew our raised beds for members of the community to grow their own food, as well as plant an orchard. Lancashire County Council funded much needed fencing, which has made the area safer, to the benefit of nearly 3,000 local residents who live closeby, as well as three neighbouring

We also ran our first day festival, Meadow Day, at Briercliffe Farm, where 84 people helped harvest the wild flower hay on our renaturalised meadow with scythes, cooked food on open fires and took part in all the fun nature activities, especially nature art with amazing local artist Sarah Astin. Our Christmas Party was an amazing home-cooked Asian-British mash-up, with 73 people enjoying curry and crumble, among other delicacies, as well as the obligatory Christmas quiz and party games.

Project Updates for 24/25
 CORE PROGRAMMES



General Volunteering

Volunteering has been proven to improve wellbeing, confidence and real-world outcomes for people. Thanks to the National Lottery's Know your Neighbourhood fund and the Postcode Neighbourhood Trust, with some extra help from mother nature, we were able to provide **460 volunteering roles for local people of all ages, abilities and backgrounds** through our general volunteering programme, which provides bespoke opportunities across ecotherapy, training and education (particularly in green skills and employability), and different types of work experience. This year:

- We engaged **447 people at risk of isolation** or struggling with their physical, mental or economic wellbeing due to multiple factors in **711 green activity sessions**.
- We engaged **1442 people in direct education or training** in over **1119 sessions**.
- We provided **52 work placements** for high school students, medical students and Occupational Therapy graduates, as well as a new medical Student Internship researching the impact of green social prescribing and worked with local community leaders to encourage people to get out into nature.



Community Programme

Our community programme provides the local community in Stoneyholme with low cost growing space, access to green space as well as free green activities and trip, including holiday activities for local children, right on their doorstep.

This year:

- We provided growing space for **60 people** through our **Chilli Club community allotment scheme**.
- We delivered **114 sessions and fun community events for 434 people at risk of loneliness** to get creative and get to know other people in their neighbourhood.
- We hosted **35 ESOL classes** (English speaking for other languages), **attended by 173 people**.
- We ran **21 Get Grubby Out of School sessions** for **68 local children** to learn about farming, nature, bushcraft skills and STEM activities, as well as improving their physical and emotional wellbeing and making new friends.

Growing Minds

Growing Minds programme provides schools and colleges with bespoke learning experiences, either on their sites or ours subject to their preference. The weekly activities are designed with the needs of the school and students in mind and tailored their curriculum if desired. Typically, the sessions cover gardening, forest school, nature and environmental education. They are also a means for the school to upgrade their outdoor spaces thanks to the regular maintenance and consultation provided by our team.

This year we engaged **8 schools and colleges, 694 children**, ran **75 sessions** and created or enhanced **5 school green spaces** with the help of our volunteers.



Fresh Food Initiative

A big part of what we do is about teaching people how to grow their own food, how to cook it, and using the fresh produce to provide community meals and food bank donations.

This year:

- We donated our surplus fresh fruit and veg to four local food banks we work with in Burnley and Pendle, Community Grocery and Pendle Food For All.
- Over a hundred people helped deliver **17 community cooking sessions** using food we grew, learning and eating together, making over **300 meals**.

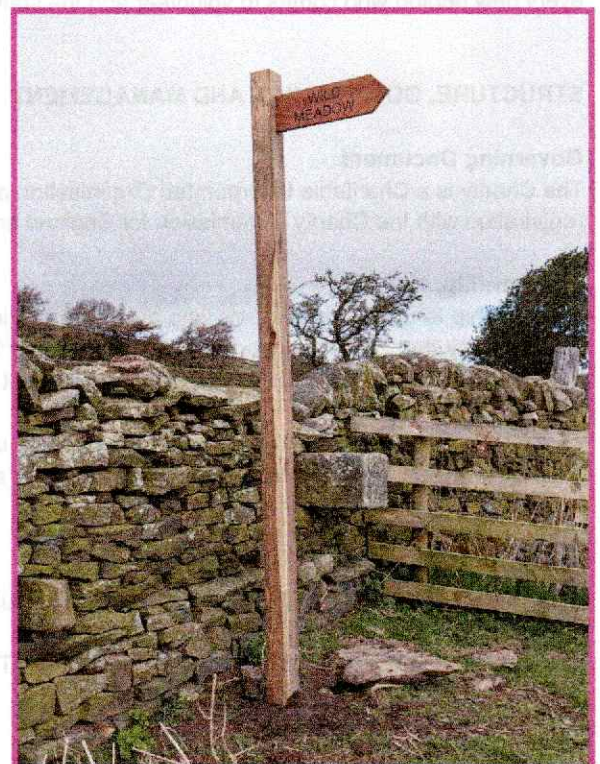


Countryside Programme

Our Countryside Programme has gone from strength to strength. This year we were lucky enough to get funding for two terrain hoppers - all terrain wheelchairs - so people with disabilities can also access the countryside, including our wild meadow and edible hedgerow at Briercliffe Farm. With the help of expert practitioners, including artists, mindfulness practitioners and ecologists, we

recorded the changes the project has made to biodiversity and the local landscape as well as the people involved.

This year, **303 people** visited or participated directly in our Countryside Programme (more than three times the amount than the previous year), in over 60 sessions of scything, foraging, helping with lambing, installing benches, recording wildlife or taking part in our meadow day.



CASE STUDIES

Many of our volunteers struggle are at risk of social isolation because of disabilities, health conditions and other challenging life circumstances. Here are some of their stories.

B is in their 30s and lives with their parents. B has several disabilities and health conditions and suffered from anxiety when even minor changes to their strict routine were made or unexpected things happened. They didn't talk to anyone except their parents. Since regularly attending gardening sessions, B has much better communication and self-management skills. They have opened up, making friends and getting better at decision making and forward planning for themselves without the help of their parents.

T is a full time parent and carer

to a partner with a life-limiting illness and four neurodivergent kids. Volunteering at the community farm has become a respite for T from the pressures of their home life. They get to use their existing skills, learn new ones and have new experiences. "It's therapeutic - I feel calmer and can forget my worries for a while. It makes it easier to deal with the stress in my life." they said.

W is in their 50s and lives in residential care. They have learning disabilities and are largely non-verbal. W used to be scared of new things, especially people, and would act out physically. They only wanted to stay with one staff member and watch rather than join in. It took a long time for them to get used to being part of a group. Since then they have come on trips, attended our christmas parties, and have their own garden jobs they have learnt to do, as well as join in with everyone else. Now they greet every new person who comes to volunteer and the staff at their group home report they are happier and more relaxed.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24th 2016, the date of its registration with the Charity Commission for England and Wales.

Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote.

Membership is also open to any corporate body or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations. Member organisations appoint a representative to attend meetings and vote.

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

- The honorary officers: Chair, Secretary and Treasurer.
- Between four and ten other trustees.



In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM. This is the common practice to allow for effective meetings, however, there is no limit to the number of trustees a CIO may appoint.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up-to-date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.

Organisation

The Executive Committee must not be less than three members (including the honorary officers), but ideally at least seven members, administers the Charity and meets as necessary. The day-to-day operations of the Charity are the responsibility of Helen Clark (Finance Manager) and Tom Wilkinson (Operations Manager) to whom the Trustees have delegated authority for operational matters including finance, employment and creative development, within the overall strategy agreed by the Board.



TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis

The Trustees have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity should this be necessary

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:

Barbara Trencher – Chairperson

Dated: 17/12/25

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY FARM
FOR THE YEAR ENDED MARCH 31 2025**

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended March 31 2025.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jeremy Pauline

Retired Accountant



7 Hollows Farm Avenue
Rochdale, Lancs

Dated: December 19th 2025

**PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL
ACTIVITIES FOR THE YEAR ENDED MARCH 31 2025**

PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2025

	NOTE	Unrestricted Funds	Restricted Funds	TOTAL 2025	TOTAL 2024
		£s	£s	£s	£s
INCOME					
Donations	2	1,627		1,627	1,676
Charitable Income	3	31,866	127,323	159,189	131,838
Investment Income - bank interest		4,231		4,231	2,094
Other Income					
TOTAL INCOME		37,724	127,323	165,047	135,608
EXPENDITURE					
Expenditure on Charitable Activities	4	97,938	113,806	211,744	214,812
TOTAL EXPENDITURE		97,938	113,806	211,744	214,812
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(60,214)	13,517	(46,697)	(79,204)
Transfer Between Funds					
NET MOVEMENT IN FUNDS		(60,214)	13,517	(46,697)	(79,204)
TOTAL FUNDS BROUGHT FORWARD		358,756	24,979	383,735	462,939
TOTAL FUNDS CARRIED FORWARD		298,542	38,496	337,038	383,735

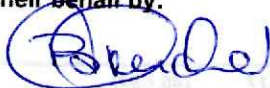
**PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2025**

PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL
ACTIVITIES FOR THE YEAR ENDED MARCH 31 2025

	2025	2025	2024	2024
	£s	£s	£s	£s
FIXED ASSETS				
Tangible Assets	8	208,165		189,118
CURRENT ASSETS				
Debtors	9	22,701	18,758	
Cash at Bank and in Hand		117,465	191,612	
		140,166	210,370	
CREDITORS				
Amounts falling due within 1 year	10	11,293	15,753	
NET CURRENT ASSETS		128,873		194,617
NET ASSETS		337,038		383,735
FUNDS				
Restricted Funds	11	37,786		24,979
Unrestricted Funds	11	299,252		358,756
TOTAL FUNDS		337,038		383,735

Approved by the Board and authorised for issue on:

And signed on their behalf by:



Barbara Trencher – Chairperson

Dated: 17/12/25.

The notes on the following pages numbered 1 to 14 form part of these financial statements.

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025**

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historic cost convention with items recognised at cost or transaction value unless otherwise stated. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 effective January 1st 2015 - Charities SORP - FRS102) and the Charities Act 2022..

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost unless otherwise stated.

Assessment of Going Concern

Preparation of the accounts on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to the resources
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The Charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT.

Pension Contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently employer 5%, with employees able to contribute up to 5%. Contributions are charged in the period in which they become payable.

Tangible Fixed Assets and Depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives as follows:

Plant and machinery: 25% straight-line
Community Gardens: 10% / 20% straight-line
Motor Vehicles: 25% straight-line
Equipment: 15% reducing balance

Debtors

Trade and other debtors are recognised at the settlement due.

Creditors and Accruals

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third Party and the amount due to settle the obligation can be reliably measured or estimated.

Creditors and provisions are normally recognised at their settlement value.

Financial Instruments

The charity has only basic financial instruments which are initially recognised at cost, and subsequently recognised at their settlement value.

Statement of Cash Flows

Advantage is taken for the exemption for small charities not to present a statement of cash flows.

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025**

4. Expenditure

	Unrestricted	Restricted	Total 2025	Unrestricted	Restricted	Total 2024
	£s	£s	£s	£s	£s	£s
· Staff Costs	76,064	66,901	142,965	25,147	146,168	171,315
· Freelance Staff	4,051	3,487	7,538	430	7,578	8,008
· Other Operational Costs	230	10,244	10,474	3,369	9,012	12,381
· Transport	86	1,409	1,495	337	2,076	2,413
· Equipment	405	9,714	10,119	372	8,473	8,845
· Marketing and Publicity				35	264	299
· Loss on Disposal of Fixed Assets	1,572		1,572			
· Depreciation Charge	9,943	10,187	20,130			
· Premises Costs	202	9,545	9,747		6,564	6,564
· Insurance	3,863		3,863	3,261		3,261
· Office Costs and Other Costs	1,222		1,222	211		211
· Professional Fees	300	2,320	2,620	1,937		1,937
· Charged to Restricted Funds				2,660	2,660	
Total Expenditure	97,938	113,807	211,745	32,017	182,795	214,812

5. Staff Information

	2025	2024
	£s	£s
a. Staff Costs		
· Salaries and Wages	130,317	157,661
· Employers Pension Contributions (money purchase scheme)	6,198	5,704
· Employers Nat Ins Costs	6,450	7,950
Total	142,965	171,315

No employees earned more than £60,000

b. Average number of employees

	2025	2024
· Charitable	6.4	9.0
· Admin	1.0	1.0
Total	7.4	10.0

6. Net Income After Charging

	2025	2024
	£s	£s
Accountant/independent examination	300	2,500
Depreciation	20,130	
Loss on write off of vehicle	1,572	
Trustee remuneration and expenses		

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025**

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025

7. Tangible Fixed Assets

	Community				Total
	Buildings	Garden	Equipment	Motor Vehicles	
	£s	£s	£s	£s	£s
Cost					
As at April 1st 2024	183,920	68,247	5,115	5,128	262,410
Additions				40,749	40,749
Disposals				(5,128)	(5,128)
As at 31st Mar 2025	183,920	68,247	5,115	40,749	298,031
Depreciation					
As at April 1st 2024	7,020	59,219	3,497	3,556	73,292
Additions	1,839	6,825	1,279	10,187	20,130
Disposals				(3,556)	(3,556)
As at 31st Mar 2025	8,859	66,044	4,776	10,187	89,866
Net Book Value					
As at April 1st 2024	176,900	9,028	1,618	1,572	189,118
As at April 1st 2025	175,061	2,203	339	30,562	208,165

8. Debtors

	2025	2024
	£s	£s
Income Receivable	22,701	16,598
Prepayments		2,160
	22,701	18,758

9. Creditors < 1 year

	2025	2024
	£s	£s
Accruals	10,794	15,753
PAYE and NICs	499	
	11,293	15,753

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025**

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2025

10. Statement of Funds

	1/4/23	Income	Expense	Transfer	31/3/24	Income	Expense	Transfer	31/3/25
	£s	£s	£s	£s	£s	£s	£s	£s	£s
Unrestricted Funds									
General Fund	340,134	50,663	(32,017)	(24)	358,756	37,724	(97,228)		299,252
	340,134	50,663	(32,017)	(24)	358,756	37,724	(97,228)	0	299,252
Restricted Funds									
Action for Conservation									
Asda						400	(400)		
Big Lottery Neighbourhood		22,500	(22,524)	24					
Big Lottery - Reaching Communities	109,596		(109,596)						
B & Q		5,245	(4,945)		300		(300)		
British Science Association		4,000	(4,000)						
Building Bridges Burnley						500			500
Christal	2,724		(2,724)						
Community Cohesion and Reliance						5,000			5,000
Creative Lives		5,000	(1,985)		3,015	5,000	(8,015)		
CFL Leyland Project		1,000	(290)		710		(710)		
Farming in Protected Landscapes									
Farm Trail		10,166	(10,166)			42,932	(12,370)		30,562
Farming in Protected Landscapes									
Hedgerow						4,043	(4,043)		
Farming in Protected Landscapes Wild									
Things						15,198	(15,198)		
Green Dreams	8,793		(7,413)		1,380	5,000	(6,380)		
Grow Wild						2,000	(1,234)		766
Know You Neighbourhood Lottery						22,500	(22,500)		
LCC Perimeter Fence						4,000	(3,042)		958
LCC Refugee Project	1,691		(1,691)						
LCC Warm Spaces						750	(750)		
Mind		1,333	(1,333)						
Protected Landscapes		9,171	(9,171)						
Shared Prosperity						20,000	(20,000)		
South Ribble Council		1,000	(500)		500		(500)		
WEA		530	(207)		323		(323)		
Postcode Local Trust		25,000	(6,249)		18,751		(18,751)		
	122,804	84,945	(182,794)	24	24,979	127,323	(114,516)	0	37,786
	462,938	135,608	(214,811)	0	383,735	165,047	(211,744)	0	337,038

	2025	2024
11. Analysis of Net Assets Between Funds		
	Unrestricted	Restricted
	£s	£s
	Total 2025	
	£s	
Balances at March 31st 2025		
Tangible Fixed Assets	177,603	30,562
Current Assets	132,942	7,224
Current Liabilities	(11,293)	0
	299,252	37,786
	337,038	
Balances at March 31st 2024		
Tangible Fixed Assets	189,118	0
Current Assets	185,391	24,979
Current Liabilities	(10,169)	0
	364,340	24,979
	389,319	
12. Taxation		
As a CIO, the charity is entitled to claim annual exemption from UK corporation tax		
13. Capital Commitments		
There were no capital commitments authorised and contracted at the end of the year (2024 = Nil)		
14 Related Party Transactions		
There are no related party transactions that are required to be disclosed		

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales - Charity number 1169862

Accounts

TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2024



Charitable Incorporated Organisation
registered in England: 1169862

PENNINE LANCASHIRE COMMUNITY FARM (a Charitable Incorporated Organisation 1169862)

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR

THE YEAR ENDED MARCH 31 2024



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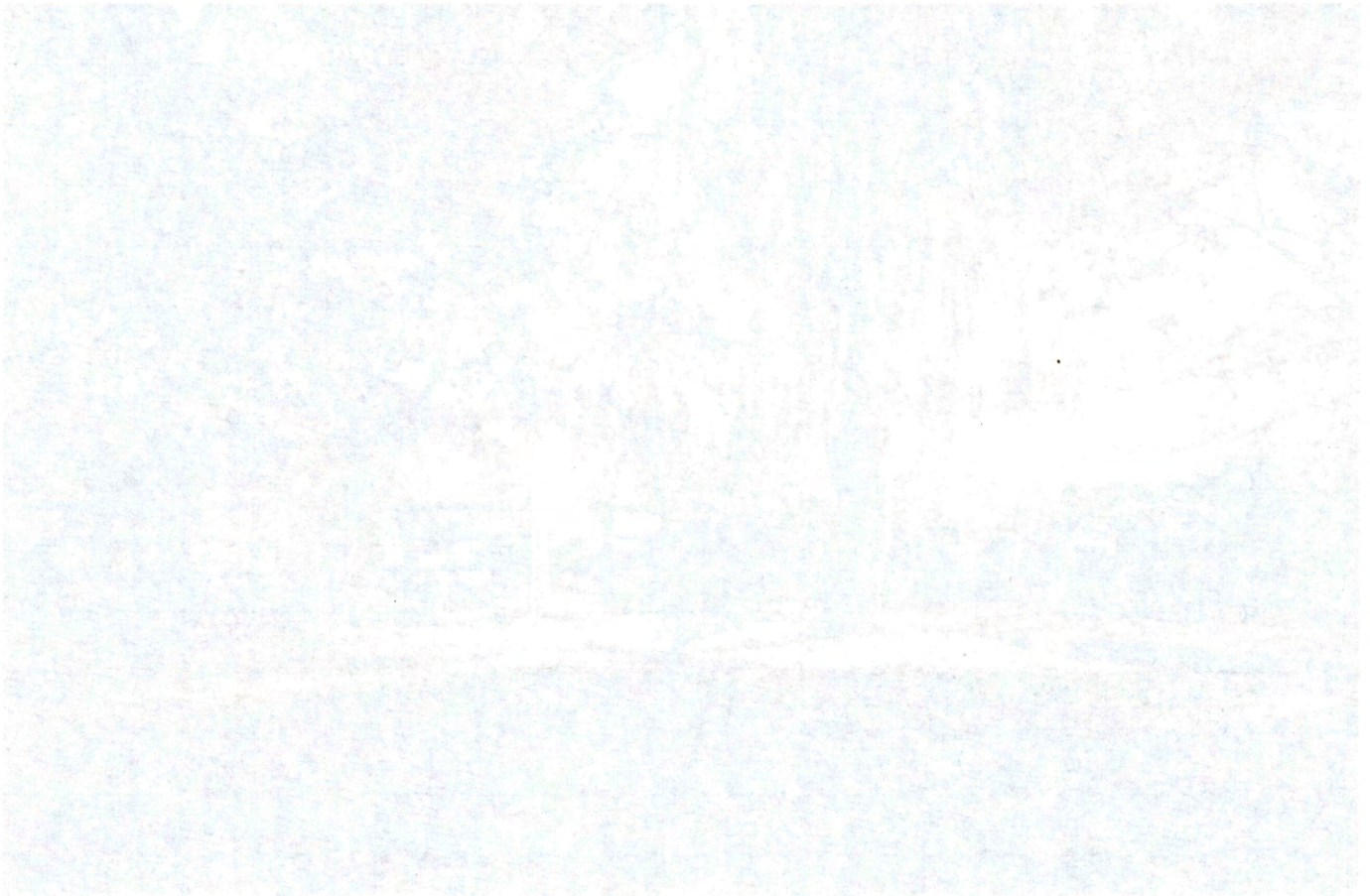
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Chair's Foreword



Well, what a busy year we've had here at PLCF having engaged with 1250 people on over 30 different sites.

Many of our activities have continued from last year, but we've had quite a few new ones too. The Wildflower Meadow at Blacko has flourished with 44 different new species of flora and fauna being identified during our many visits with volunteers. The Foraging Hedge has been planted up and has given a noticeable increase in the number of visiting birds. Our thanks must go to Paul and Tom for their hard work with these projects and to FiPL who have funded both projects. All our volunteers have looked forward to visiting the site checking out the wildlife, not to mention trying out new skills like scything.

The Fresh Food Initiative has gone from strength to strength, we have been able to donate over 3 tons of fresh food and 480 eggs to local foodbanks. We have also seen our volunteers at March Street using some of the harvest to prepare meals for 8 different groups under the Cooking with Kindness project. Thanks must go to the team at our Garden Able site for all their hard work planting, nurturing and harvesting the crop and to Rana and the team for preparing and sharing some lovely food. We hope next year to extend our food production to the March Street site.

We have continued our work with local schools providing nature-based STEM activities while teaching basic growing skills and the benefits of healthy eating. Our thanks go to Ruth for her hard work in delivering a very successful project.

Another great success was British Science Week 2023 when we spent time with many children and adults teaching about the important role trees play in our very existence and the benefits they bring to the environment. Our grateful thanks go to Helen and Ruth who researched and delivered this most informative project.

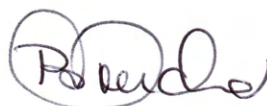
Rana seems to have taken on the mantle of 'Community Chef' working with the ladies of the local community and volunteers to produce a wide range of products, ranging from biscuits to chutney to 2 course meals using our own home grown produce. Everybody connected with the Farm has had the opportunity to sample food from across different cultures, which has been very well received. Thanks go to Rana and the team for making all this happen.

Thanks also to Aaron, Maddie, Jakera and Razia working hard in the background supporting the team and the volunteers.

And so to the future, we will face challenges as funding is becoming more and more difficult to find, but I know that everybody connected with PLCF will pull together and we will continue to flourish.

And finally I would like to thank the Board of Trustees, staff and volunteers, without them and their commitment we would not be where we are today.

Barbara Trencher - Chairperson

 6/11/24

TRUSTEES

Ms Bea Foster
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles
Mrs Jane Wood
Mrs Reba Roy
Mrs Rubina Walker
Mr Peter Farrell
Mrs Lindsay Williams
Mrs Julie Blacklock
Mrs Janet Turbitt

OFFICE HOLDERS

Chair Mrs Barabara Trencher
Treasurer Mr Phillip Smith
Secretary Mr Andrew Hitchon

KEY STAFF

Finance Manager Helen Clark
Operations Manager Thomas Wilkinson

REGISTERED ADDRESS

Eco Community Hub
Burleigh Street
Burnley
Lancashire BB12 0DU

**INDEPENDENT EXAMINERS
& ACCOUNTANTS**

Stacy Mason FCCA
HGA Accountants & Financial Consultants Ltd
Hyde Park House
Cartwright Street, Hyde, SK14 4EH

BANKERS

Co-operative bank Plc
Skelmersdale
PO Box 250

The trustees present their annual report together with the financial statements of the charity for the period ended March 31 2024.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education (primarily but not exclusively) of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

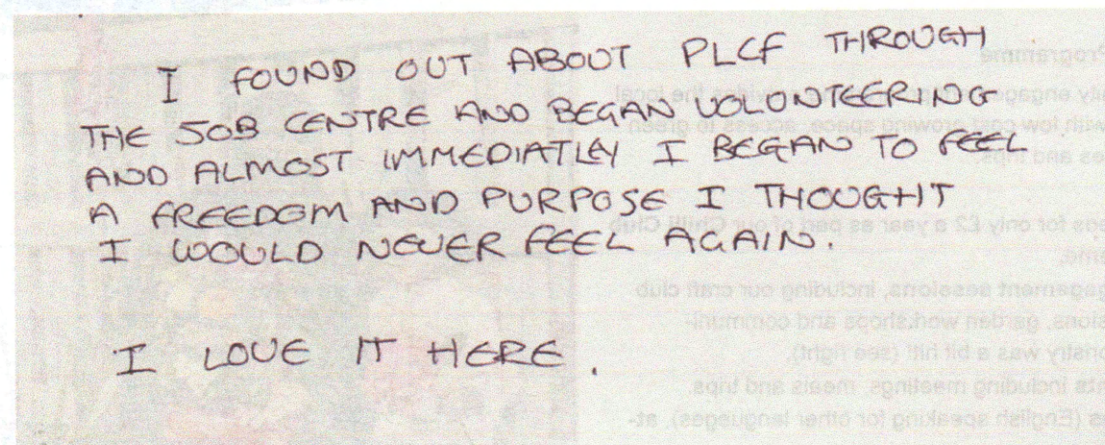
- Social Inclusion
- Community Cohesion
- Education

ACTIVITIES REPORT

Overview

Over the financial year 2023 to 2024, over **1250 people** were engaged in our activities **across 30 different sites** in Burnley and Pendle, giving nearly **30,000 hours** of their time, representing a **value of £1.4 million** to local communities and savings to public funds, especially those struggling with the cost-of-living crisis and food insecurity.

We worked with **92 other organisations**, some old friends and some new faces, including funders, councils, community



organisations, corporate partners, schools, colleges, farmers, doctors and talented artisans across East Lancashire. We began offering garden design as part of our **Garden Action** services, designing three more community green spaces for other organisations.

We continued to run our core programmes while also completing our

Community Coppicing project, and our new **Community Research pilot**, expanding our **Countryside Programme** with our **Edible Hedgerow project** and our **Fresh Food Initiative** with our **Cooking with Kindness project**. All of this resulted in a greater degree of inter-community integration, with people from different backgrounds, faiths and nationalities coming together to enjoy what we have to offer.

General Update and Celebrations

Our **Eco-Community Hub** has become a vibrant and engaging warm space for all different community activities throughout the seasons alongside our regular programmes, but our kitchen really got a workout in 2023 to 2024 with our **"Cooking with Kindness"** projects, hosting a monthly community meal every month. We increased the amount of **English as a Second Language (ESOL) courses** we host, as well as **Living Well clinics** to help those who struggle accessing healthcare, and specialised green

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2024**

workshops on coppicing and woodworking as well as community research with the help of **Manchester Metropolitan University**. Our work with **Padiham Green Primary School** was celebrated with a visit from **HRH Duchess of York**.



This year, instead of one big trip, we took **55 volunteers** on our **second seaside outing to St. Annes**, and **47 women from local BAME communities** to **RHS Bridgewater**. Our Christmas party was a real community affair, cooked by our volunteers for our volunteers, with the help of Health and Social Care students from Burnley College, with **59 people** enjoying a **home-cooked three course meal** using produce grown here at the community farm!

**Project Updates for 23/24
CORE PROGRAMMES**

Growing Into Employment

Our Growing into Employment programme builds people confidence and wellbeing through eco-therapy before taking them through different training and work experience of real-world **Garden Action**

gardening jobs to the end of getting back into employment or further volunteering. This year:

- **Eco Therapy** – We engaged **237 people at risk of isolation** or struggling with their physical, mental or economic wellbeing due to multiple factors in **538 green activity sessions**.
- **Training and Education** - We engaged **962 people in direct education or training** in over **460 sessions**.
- **Employment and Long term Volunteering** - We supported **14 people into open employment** and **76 into long-term volunteering**.
- The **Garden Action Team** gave **29 people with complex needs** the opportunity to gain real world work experience, providing garden services to real life customers and building their skills and confidence towards moving into open employment.

Community Engagement Programme

Our Chilli Club and community engagement programme provides the local community in Stoneholme with low cost growing space, access to green space as well as free activities and trips.

This year:

- **109 people** rented raised beds for only **£2 a year** as part of our **Chilli Club community allotment scheme**.
- We held **56 community engagement sessions**, including our craft club and new Creative Lives sessions, garden workshops and community consultation meetings. Floristry was a bit hit! (see right).
- We ran **30 community events** including meetings, meals and trips.
- We hosted **30 ESOL classes** (English speaking for other languages), **attended by 20 people**.

Get Grubby

Get Grubby Out of School provides free, fun green activity sessions throughout the school holidays on March Street Community Gardens, as well as trips out to our partner farm. This year:

- We helped **101 children** learn about nature, as well as improving their physical and emotional wellbeing and make new friends.
- We ran **32 Get Grubby holiday club sessions** about things like farming, nature, bushcraft skills and STEM activities.





Growing Minds

Our Growing Minds programme provides schools and colleges with bespoke learning experiences, either on their sites or ours subject to their preference. The weekly activities are designed with the needs of the school and students in mind and tailored their curriculum if desired. Typically, the sessions cover gardening, forest school, nature and environmental education. They are also a means for the school to upgrade their outdoor spaces thanks to the regular maintenance and consultation provided by our team.

This year:

- We engaged **17 schools and colleges**, **630 children**, ran **121 sessions** and created or enhanced **9 school green spaces** with the help of the Garden Action Team.
- Our **Mobile Farm** returned, giving children and young people across our partner schools a unique up close and personal experience of livestock and the opportunity for Q&A

with a real farmer.

- We offered **28 work experience placements** to students of all abilities.

Fresh Food Initiative

The Fresh Food Initiative teaches people how to grow their own food, how to cook it, and uses the fresh produce to provide community meals and food bank donations. Since it became fully operational in May 2021, the project has donated **over 3 tonnes of fresh fruit and vegetables**, as well as **480 eggs** in 2023 -2024 alone.

This year:

- Our fresh fruit and veg benefited **790 people** through the local food banks we work with in Burnley and Pendle including Community Grocery, Down Town, Age UK and Pendle Food For All.
- We held **69 "Chop, Cook and Eat" sessions** teaching people how to cook seasonal produce, in four different languages, including individuals with complex needs.
- We taught **53 volunteers to grow fruit and vegetables**, with **17 dedicated individuals taking on roles in our Growing Team**.
- We worked with 10 other organisations, sharing knowledge about sustainable food production.



- We ran 18 community "Cooking with Kindness" meals for people at risk of social isolation and food insecurity, including our Christmas meal.

Countryside Programme: Shepherd's Year, Wild Things, Edible Hedgerow

Our "Shepherd's Year" activities have long been a highlight of what we offer, but from starting our Wild Things meadow restoration project in May 2021, funded by and in partnership with Farming in Protected Landscapes, we have further developed our countryside engagement activities with our Edible Hedgerow project, enhancing an existing ancient hedgerow at our partner farm by planting more diverse species designed to increase biodiversity as well as natural food sources for animals and humans as well as green woodworking materials.



PENNINE LANCASHIRE COMMUNITY FARM TRUSTEES' ANNUAL REPORT FOR THE ENDED YEAR MARCH 31 2024

These projects were so successful we were fortunate enough to have our funding extended, allowing us to put in seating to make the project more accessible to people with mobility issues, with plans for the future

including all-terrain vehicles for use of people with disabilities, celebration events, outdoor art and mindfulness sessions in addition to scything and environmental activities, encouraging an even broader range of people to get involved and get the benefit of connecting with nature and the beautiful landscape of the Forest of Bowland.

This year, **86 people** visited or participated directly in our Wild Things and/or Edible Hedgerow project, scything, planting trees, laying hedgerow and installing gates over **40 sessions**. We also ran **9 lambing sessions**, where **50 people** got an inside look into the world of sheep farming, from mucking out to bottle-feeding lambs.



INDEPENDENT AND PILOT PROJECTS

Community Coppice

Installation of our community coppice and replacing 15% of our raised bed or path edging with woven hazel or dead edging was completed, moving us further towards our sustainability goals. We ran **12 "coppicing" sessions** with the help of incredible people at Greenwood Twiggs, who taught **101 people** the principles of the ancient rural craft of wood weaving. Long term, this project will benefit everyone who uses March Street Community Gardens, as the coppice grows it reduce pollution, including noise pollution, for those in the nearby community and schools and provide a sustainable source of materials for garden maintenance, rural crafts and hopefully some delicious hazelnuts and chestnuts!

Community Research

We have been lucky enough to been funded by the British Science Association through their community programme to run workshops both during British Science Week and through the seasons, but this year we piloted our Community Research project, looking to our communities to find out what they thought was important about what we do and what we should do more of, while also learning more about the science of research.

We ran **6 community research events** with the help of Alina Haines and her team from Manchester Metropolitan University, involving **110 people** from groups traditionally excluded from or under-represented within science, with **100% feeling that taking part improved their wellbeing**. "I just wished we had more time to explore our ideas" said one participant; "I never thought I could do science!" commented another.



SPECIFIC GROUPS AND CORPORATE ENGAGEMENT

Service Level Agreements / Garden Action

We continued to manage **The Good Life for Pendle Leisure Trust**, a small therapeutic horticulture project, alongside our GardenAble site at Hodge House Allotments in Nelson, amplifying our ability to grow fresh produce and positive impact combatting food insecurity. We developed Pocket Park at Hodge House in Bradley Ward through our Garden Action team into **Bradley Food Garden**, providing sessions on food growing in partnership with Hodge House Community Centre and In-Situ. Our Garden Action team continued the next phase of work on the community green space at **Team RISE** headquarters, another local organisation dedicated to providing social opportunities and activities for people with learning disabilities.



B&Q, Asda and Cadent worked alongside our volunteers on activities as diverse as site clearance, garden construction and helping with our children's activities, donating supplies and equipment as well as their time.

CASE STUDIES

Many of our volunteers struggle are at risk of social isolation because of disabilities, health conditions and other challenging life circumstances. Here are some of their stories.

A is in his 20s and has many health conditions, including Downs syndrome, autism and severe learning disabilities. He commutes from an hour away with his care worker just so he can come to the farm every week and has done for nearly 5 years because this is one of the few places he can come that lets him join in with the nature activities he loves despite his disabilities and being non-verbal. A experiences major dips in mood when there is any change in his life, but coming to the farm makes him happy and he looks forward to his days here, especially doing the recycling and using the wheelbarrow.

D is in her 50s and lives in Burnley. She has learning difficulties, autism and has recently lost her life partner. Coming to the community farm was a lifeline for D after her partner passed away; she was lonely, anxious and struggling to manage things. She was also very nervous about talking to people she didn't know. She loves gardening, plants and animals. Coming to the farm helps take her mind off things, staff have helped get other help that she hadn't been able to access on her own from her GP or social services, and D has met lots of new people at the farm, tried new things and feels like she belongs here. She thinks her communication skills have improved a lot and says she has made a lot of precious friendships through volunteering here over the past year.

M is in her 40s and English is her second language. She used to do a lot of gardening and was studying English but has struggled with her health, meaning she has needed multiple operations, lives with chronic pain and is unable to walk very far even with a stick. M also since developed anxiety and depression. She now comes to the farm to join in with cooking meals for community events and doing crafts with the women's group. She says it helps her just to get out of the house and be able to talk to people about what she is going through who understand.

FUTURE PLANS

Core goals for the year 2024 to 2025 are tackling food insecurity, upgrading our flagship March Street Community Garden site and focusing on building financial sustainability through trade relationships so we can continue to fulfil our charitable objectives for the good of the disadvantaged communities in East Lancashire, using outdoor space to bring people together to find common ground for the common good.

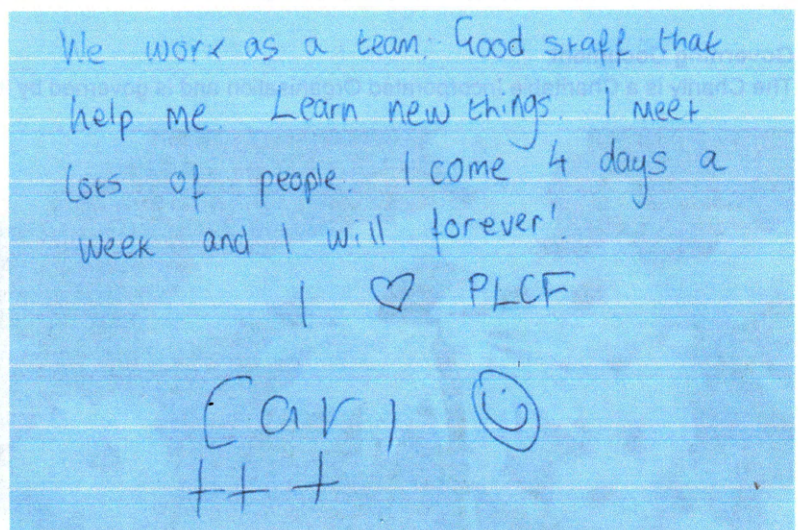
Educational Placements

We welcomed **16 medical students** onto work placements to garner real world experience of working with diverse communities, as well as **4 Occupational Therapy students** who completed projects installing an upcycled outdoor seating area and a sensory pathway for differently abled visitors to our Eco Hub.

We provided work experience to **28 students from local high schools, Craven College and the Princes' Trust**, **30 young people struggling to engage with traditional educational settings from Training2000** and **92 Health and Social Care and Business Admin students from Burnley College.**

Corporate Engagement

Volunteers from **Chubb Fire and Security UK,**



FINANCIAL REVIEW

Overview

This year our long-term funding agreement with the National Lottery came to an end, reducing our income from trusts and grant-making bodies and placing increasing pressure on fundraising from new sources and through trading activities. We did manage to increase our trading income through a variety of Service Level Agreements, contracts with schools and colleges, room hire by 32% on the previous year, and we secured additional funding through some existing and new funders. The year 2024 to 2025 will require significant increases in fundraising from different sources and reducing extraneous costs through donations in kind and other means.

This year we had a surplus on unrestricted funds, before transfers, of £18,646, and surplus after transfers of £18,622.

Risk management

We have considered the risks facing the charity, financially and otherwise, reviewed our policies and procedures and put in place appropriate policies to mitigate those risks, including the continuing impact of the Cost of Living and climate crises.

Principal funding sources

Over the last year we have been extremely grateful for the large number of independent funding agencies that have supported and enabled the work of Pennine Lancashire Community Farm, including Big Lottery, Postcode Local Trust, Creative Lives, Green Dreams, Lancashire MIND, Lancashire County Council, Christal, Power to Change, Farming in Protected Landscapes, Asda, B&Q, and British Science Week and the British Science Association. Without the support of these organisations, we would not be able to provide key Pennine Lancashire Community Farm services and many thanks are owed to each and every one.

We have grown our trade-based income through the provision of SLAs, contracts with schools and other educational institutions, including work placements and green learning sessions, gardening services, room hire, and managing other organisations' green spaces.

Investment policy and review

We do not have any long-term investments. Any surplus funds are placed on deposit with a UK clearing bank(s) as appropriate.

Reserves

As Trustees we have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity if this was necessary (including £10000 towards repair/transfer of the Eco-Hub building), which would give a figure of c£126,580 based on the 2023/24 budget. The free reserves at the year-end were £151,016.

Cost of Living Crisis

The cost-of-living crisis continues to put additional pressures on the charity, particularly with rising energy prices and more people needing its help than ever before. Over the next year, the Board of Trustees will continue to monitor and respond to any financial implications resulting.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24th 2016, the date of its registration with the Charity Commission for England and Wales.



Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred to as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote.

Membership is also open to any corporate body or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations. Member organisations appoint a representative to attend meetings and vote.

**PENNINE LANCASHIRE COMMUNITY
FARM TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2024**

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

- The honorary officers: Chair, Secretary and Treasurer.
- Between four and ten other trustees.

In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM. This is the common practice to allow for effective meetings, however, there is no limit to the number of trustees a CIO may appoint.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up-to-date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.

Organisation

The Executive Committee must not be less than three members (including the honorary officers), but ideally at least seven members, administers the Charity and meets as necessary. The day-to-day operations of the Charity are the responsibility of Helen Clark (Finance Manager) and Tom Wilkinson (Operations Manager) to whom the Trustees have delegated authority for operational matters including finance, employment and artistic development, within the overall strategy agreed by the Board.

Cooperation with other organisations/charities

This year we have maintained and enhanced our partnerships with a wide range of private, public and voluntary sector organisations that refer individuals to us for support, provide similar services, and support us in our active public profile. Furthermore, we have started working with a range of partners in terms of service-based income. We have continued to enhance our partnership with a number of other organisations in terms of skill share partnerships, etc.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

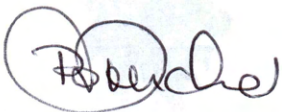
Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:



Barbara Trencher – Chairperson

Date: 6/11/24

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY FARM
FOR THE YEAR ENDED MARCH 31 2024**

I report to the charity trustees on my examination of the accounts of the charity for the year ended March 31 2024 which are set out on pages 13 to 23.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stacy Mason

Stacy Mason FCCA

HGA Accountants & Financial Consultants Ltd
t/a Chittenden Horley Ltd -Chartered Accountants:
Hyde Park House
Cartwright Street
SK14 4EH



Date:

PENNINE LANCASHIRE COMMUNITY FARM
 STATEMENT OF FINANCIAL
 ACTIVITIES FOR THE YEAR ENDED MARCH 31 2024


	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Incoming resources from generated funds:					
Donations	2	1,676	-	1,676	17,121
Charitable activities	3	46,893	84,945	131,838	165,584
Investment income - bank interest		2,094	-	2,094	1,184
Other income	4	-	-	-	-
TOTAL INCOME		<u>50,663</u>	<u>84,945</u>	<u>135,608</u>	<u>183,889</u>
EXPENDITURE					
Expenditure on charitable activities	5	32,017	182,795	214,812	229,237
TOTAL EXPENDITURE		<u>32,017</u>	<u>182,795</u>	<u>214,812</u>	<u>229,237</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS					
		18,646	(97,850)	(79,204)	(45,348)
Transfers between funds		(24)	24	-	-
NET MOVEMENT IN FUNDS		18,622	(97,826)	(79,204)	(45,348)
TOTAL FUNDS BROUGHT FORWARD		<u>340,134</u>	<u>122,804</u>	<u>508,286</u>	<u>508,286</u>
TOTAL FUNDS CARRIED FORWARD		<u>358,756</u>	<u>24,978</u>	<u>429,082</u>	<u>462,938</u>

**PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2024**

	Notes	2024 £	2024 £	2023 £	2023 £
FIXED ASSETS					
Tangible Assets	8		189,118		189,118
CURRENT ASSETS					
Debtors	9	18,758		6,492	
Cash at Bank and in Hand		191,612		286,538	
		<u>210,370</u>		<u>293,030</u>	
CREDITORS					
Amounts falling due in one year	10	<u>15,753</u>		<u>19,210</u>	
NET CURRENT ASSETS			<u>194,617</u>		<u>273,820</u>
NET ASSETS			<u>383,735</u>		<u>462,938</u>
FUNDS					
Unrestricted	11		358,756		340,134
Restricted	11		24,979		122,804
TOTAL FUNDS			<u>383,735</u>		<u>462,938</u>

Approved by the Board and authorised for issue on:

And signed on their behalf by:

 6/11/24

Barbara Trencher – Chairperson

The notes on pages 14 to 21 form part of these financial statements.

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling the functional currency of the charity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back-office functions, staff costs and professional fees and are allocated to charitable expenditure in full.

Pension contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently 5% employer, with employees able to contribute up to 5%. Contributions are charged to the statement of financial activities in the period in which they become payable.

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Plant & machinery 25% straight line

Community gardens 10%/20% straight line

Equipment 15% reducing balance

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2024**

1 ACCOUNTING POLICIES (continued)

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, and subsequently measured at their settlement value.

Statement of cash flows

Advantage is taken of the exemption for small charities not to present a statement of cash flows.

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2024

2 DONATIONS	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue Grants:	£	£	£	£	£	£
Lord Barnby's Foundation	-	-	-	-	-	-
HMRC - CJRS	-	-	-	-	-	-
Burnley BC - covid funding	-	-	-	-	-	-
ESFA Apprenticeship	-	-	-	-	-	-
Kickstart staff grant	-	-	-	-	12,978	12,978
Kickstart training grant	-	-	-	-	3,000	3,000
T2000 training	-	-	-	-	-	-
Donations - Building Project	-	-	-	-	-	-
Donations - general	1,676	-	1,676	1,143	-	1,143
	<u>1,676</u>	<u>-</u>	<u>1,676</u>	<u>1,143</u>	<u>15,978</u>	<u>17,121</u>

PENNINE LANCASHIRE COMMUNITY FARM
 NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2024

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
3 INCOME FROM CHARITABLE ACTIVITIES						
<i>Project grants</i>						
Big Lottery - Reaching Communities	-	22,500	22,500	-	109,801	109,801
BSW 2024	-	1,000	1,000	-	3,000	3,000
British Science Association	-	4,000	4,000	-	-	-
Farming in protected landscapes	-	-	-	-	-	-
B & Q	-	5,245	5,245	-	-	-
Creative Lives	-	5,000	5,000	-	-	-
Community Foundation for Lancashire	-	-	-	-	-	-
Fresh Food Initiative	-	-	-	-	3,000	3,000
Step Programme	-	-	-	-	-	-
Farming in protected landscapes	-	9,171	9,171	-	4,349	4,349
Co-op Fresh Food	-	-	-	-	-	-
Community Business Fund	-	-	-	-	-	-
Power to Change	-	-	-	-	10,000	10,000
Farming in protected landscapes	-	-	-	-	-	-
Mind	-	1,333	1,333	-	-	-
Hedgerow	-	10,166	10,166	-	-	-
LCC - Refuge project	-	1,000	1,000	-	-	-
South Ribble Council	-	-	-	-	-	-
Postcode Local Trust	-	25,000	25,000	-	-	-
Asda	-	530	530	-	-	-
	-	84,945	84,945	-	130,150	130,150
Fees						
School sessions	11,176	-	11,176	11,329	-	11,329
Gardening sessions	2,512	-	2,512	9,750	-	9,750
Room Hire	4,021	-	4,021	-	-	-
Other earned income	29,184	-	29,184	14,355	-	14,355
	46,893	-	46,893	35,434	-	35,434
Building project						
Lancashire Environmental Fund	-	-	-	-	-	-
	-	-	-	-	-	-
Total	46,893	84,945	131,838	35,434	130,150	165,584

PENNINE LANCASHIRE COMMUNITY FARM
 NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2024

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
5 EXPENDITURE						
Direct costs						
Staff costs	25,147	146,168	171,315	40,268	137,806	178,074
Freelance staff	430	7,578	8,008	200	5,798	5,998
Other operational costs	3,369	9,012	12,381	2,515	18,218	20,733
Transport	337	2,076	2,413	1,295	2,182	3,477
Equipment	372	8,473	8,845	904	596	1,500
Marketing and publicity	35	264	299	46	358	404
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	-	-	-	4,121	-	4,121
Premises costs	-	6,564	6,564	-	6,342	6,342
Support and governance costs						
Insurance	3,261	-	3,261	2,985	-	2,985
Office costs & other costs	(211)	-	(211)	3,260	-	3,260
Professional fees	1,937	-	1,937	2,343	-	2,343
Charged to restricted funds	(2,660)	2,660	-	(8,510)	8,510	-
Total expenditure	32,017	182,795	214,812	49,427	179,810	229,237
Allocated to costs of raising funds	-	-	-	-	-	-
Costs of charitable activities	32,017	182,795	214,812	49,427	179,810	229,237

6 STAFF INFORMATION

	2024	2023
	£	£
a Staff costs		
Salaries and wages	157,661	162,273
Employer's pension contributions (money purchase scheme)	5,704	5,704
Employer's NI contributions	7,950	7,950
	<u>171,315</u>	<u>175,927</u>

No employees earned more than £60,000 pa in either year

b Key management personal

The key management personal comprise the trustees and principle staff as set out on page 1. The trustees do not receive any remuneration for their services.

Employment benefits principle staff	<u>66,769</u>	<u>66,769</u>
-------------------------------------	---------------	---------------

c Average number of employees

The average number of employees was as follows:-

	number	number
Charitable	9	9
Administration	1	1
	<u>10</u>	<u>10</u>

7 NET INCOMING RESOURCES AFTER TRANSFERS

	2024	2023
	£	£
This is stated after charging/(crediting):		
Accountant/Independent examiner's fees		
Report	810	810
Accountancy	1,690	1,690
Depreciation charged on fixed assets		-
Trustees' remuneration & expenses	<u>-</u>	<u>-</u>

8 TANGIBLE FIXED ASSETS

	Building	Plant & Machinery	Community Garden	Equipment	Motor Vehicles	Total
Cost	£	£	£	£	£	£
As at April 1 2023	183,920	-	68,247	5,115	5,128	262,410
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at March 31 2024	<u>183,920</u>	<u>-</u>	<u>68,247</u>	<u>5,115</u>	<u>5,128</u>	<u>262,410</u>
Depreciation						
As at April 1 2023	7,020	-	59,219	3,497	3,556	73,292
Provided	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at March 31 2024	<u>7,020</u>	<u>-</u>	<u>59,219</u>	<u>3,497</u>	<u>3,556</u>	<u>73,292</u>
Net Book Value						
As at March 31 2024	<u>176,900</u>	<u>-</u>	<u>9,028</u>	<u>1,618</u>	<u>1,572</u>	<u>189,118</u>
As at March 31 2023	<u>176,900</u>	<u>-</u>	<u>9,028</u>	<u>1,618</u>	<u>1,572</u>	<u>189,118</u>

9 DEBTORS

	2024	2023
	£	£
Income receivable	16,598	5,243
Prepayments	<u>2,160</u>	<u>1,249</u>
	<u>18,758</u>	<u>6,492</u>

10 CREDITORS falling due within one year

	2024	2023
Accruals	15,753	19,210
Social security and other taxes	<u>-</u>	<u>-</u>
	<u>15,753</u>	<u>19,210</u>

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2024**

11 STATEMENT OF FUNDS

	2022/23				b/f and c/f 31/03/2023	2023/24				
	01/04/2022	Income	Expenditure	Transfers		01/04/2023	Income	Expenditure	Transfers	31/03/2024
	£	£	£	£		£	£	£	£	£
Unrestricted Funds:										
General fund	332,640	37,761	(49,427)	19,160	340,134	50,663	(32,017)	(24)	358,756	
Designated funds:										
Building project	-	-	-	-	-	-	-	-	-	-
	332,640	37,761	(49,427)	19,160	340,134	50,663	(32,017)	(24)	358,756	
Restricted funds										
Kickstart staff grant	-	12,978	(7,563)	(5,415)	-	-	-	-	-	-
KickStart training grant	1,500	3,000	(3,701)	(799)	-	-	-	-	-	-
Revenue funds	174,146	130,150	(108,546)	(12,946)	122,804	84,945	(182,794)	24	24,979	
Capital project	-	-	-	-	-	-	-	-	-	-
Capital grants spent	-	-	-	-	-	-	-	-	-	-
	175,646	146,128	(179,810)	(19,160)	122,804	84,945	(182,794)	24	24,979	
Total Funds	508,286	183,889	(229,237)	-	462,938	135,608	(214,811)	-	383,735	

	2022/23				b/f and c/f 31/03/2023	2023/24				
	01/04/2022	Income	Expenditure	Transfers		01/04/2023	Income	Expenditure	Transfers	31/03/2024
	£	£	£	£		£	£	£	£	£
Restricted Funds:										
Big Lottery - Reaching Communities	109,594	109,801	(109,799)	-	109,596	-	(109,596)	-	-	-
Big Lottery Neighbourhood	-	-	-	-	-	22,500	(22,524)	24	-	-
British Science Association	750	-	(750)	-	-	4,000	(4,000)	-	-	-
British Science Association	-	-	-	-	-	-	-	-	-	-
B & Q	-	-	-	-	-	5,245	(4,945)	-	300	-
Creative Lives	-	-	-	-	-	5,000	(1,985)	-	3,015	-
CFL - Fresh Food Initiative	-	3,000	(3,000)	-	-	-	-	-	-	-
Christal	-	3,000	(276)	-	2,724	-	(2,724)	-	-	-
CFL - Leyland project	-	-	-	-	-	1,000	(290)	-	710	-
CFL - Women's project	-	-	-	-	-	-	-	-	-	-
Protected landscapes	-	-	-	-	-	9,171	(9,171)	-	-	-
Co-op Fresh Food	3,906	4,349	(8,924)	669	-	-	-	-	-	-
Community Business Fund										
Power to Change	-	10,000	(10,000)	-	-	-	-	-	-	-
Farming in Protected	-	-	-	-	-	10,166	(10,166)	-	-	-
Mind	-	-	-	-	-	1,333	(1,333)	-	-	-
Green Dreams	11,982	-	(3,189)	-	8,793	-	(7,413)	-	1,380	-
LCC Refugee Project	3,300	-	(1,609)	-	1,691	-	(1,691)	-	-	-
South Ribble Council	-	-	-	-	-	1,000	(500)	-	500	-
Tudor Trust	44,614	-	(30,999)	(13,615)	-	-	-	-	-	-
WEA	-	-	-	-	-	530	(207)	-	323	-
ESF Selnet	-	-	-	-	-	-	-	-	-	-
Age Concern gardening	-	-	-	-	-	-	-	-	-	-
Garfield Weston	-	-	-	-	-	-	-	-	-	-
Postcode Local Trust	-	-	-	-	-	25,000	(6,249)	-	18,751	-
	174,146	130,150	(168,546)	(12,946)	122,804	84,945	(182,794)	24	24,979	

11 STATEMENT OF FUNDS (continued)

Transfers

The trustees have reviewed the balances brought forward on restricted funds and where the terms and conditions of the funds have been met and there are no continuing obligations or restrictions the funds have been released to unrestricted funds by means of transfers.

During the year The Big Lottery - Reaching Communities financed the purchase of fixed assets and a transfer to unrestricted funds has been made to account for this.

Restricted funds

Big Lottery - Reaching Communities	Towards Step Programme and Get Grubby Out of School Project
British Science Association	British science week 2024.
Green Dreams	Towards project costs 22/23.
Postcode neighbourhood trust	Programme of Eco Therapy activities targeted towards adults with disabilities.
Creative Lives	Towards creative activities to reduce loneliness

These funds are expected to be utilised in 2024/25

12 ANALYSIS OF COMPANY NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
<i>Fund balances at March 31 2024 are represented by:-</i>			
Tangible fixed assets	189,118	-	189,118
Current assets	185,391	24,979	210,370
Current liabilities	(15,753)	-	(15,753)
	<u>358,756</u>	<u>24,979</u>	<u>383,735</u>
<i>Fund balances at March 31 2023 are represented by:-</i>			
Tangible fixed assets	189,118	-	189,118
Current assets	170,226	122,804	293,030
Current liabilities	(19,210)	-	(19,210)
	<u>340,134</u>	<u>122,804</u>	<u>462,938</u>

13 TAXATION

As a CIO, the charity is entitled to claim annual exemption from UK corporation tax.

14 CAPITAL COMMITMENTS

There were no capital commitments authorised and contracted for at the end of the year (2021 £Nil).

15 RELATED PARTY TRANSACTIONS

There were no related party transactions that are required to be disclosed in either year.

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales - Charity number 1169862

Accounts

PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2023

PENNINE LANCASHIRE
COMMUNITY FARM

Charitable Incorporated Organisation
registered in England: 1169862

PENNINE LANCASHIRE COMMUNITY FARM (a Charitable Incorporated Organisation 1169862)

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR

THE YEAR ENDED MARCH 31 2023



PENNINE LANCAASHIRE COMMUNITY FARM (a Charitable Incorporated Organisation 169862)

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR

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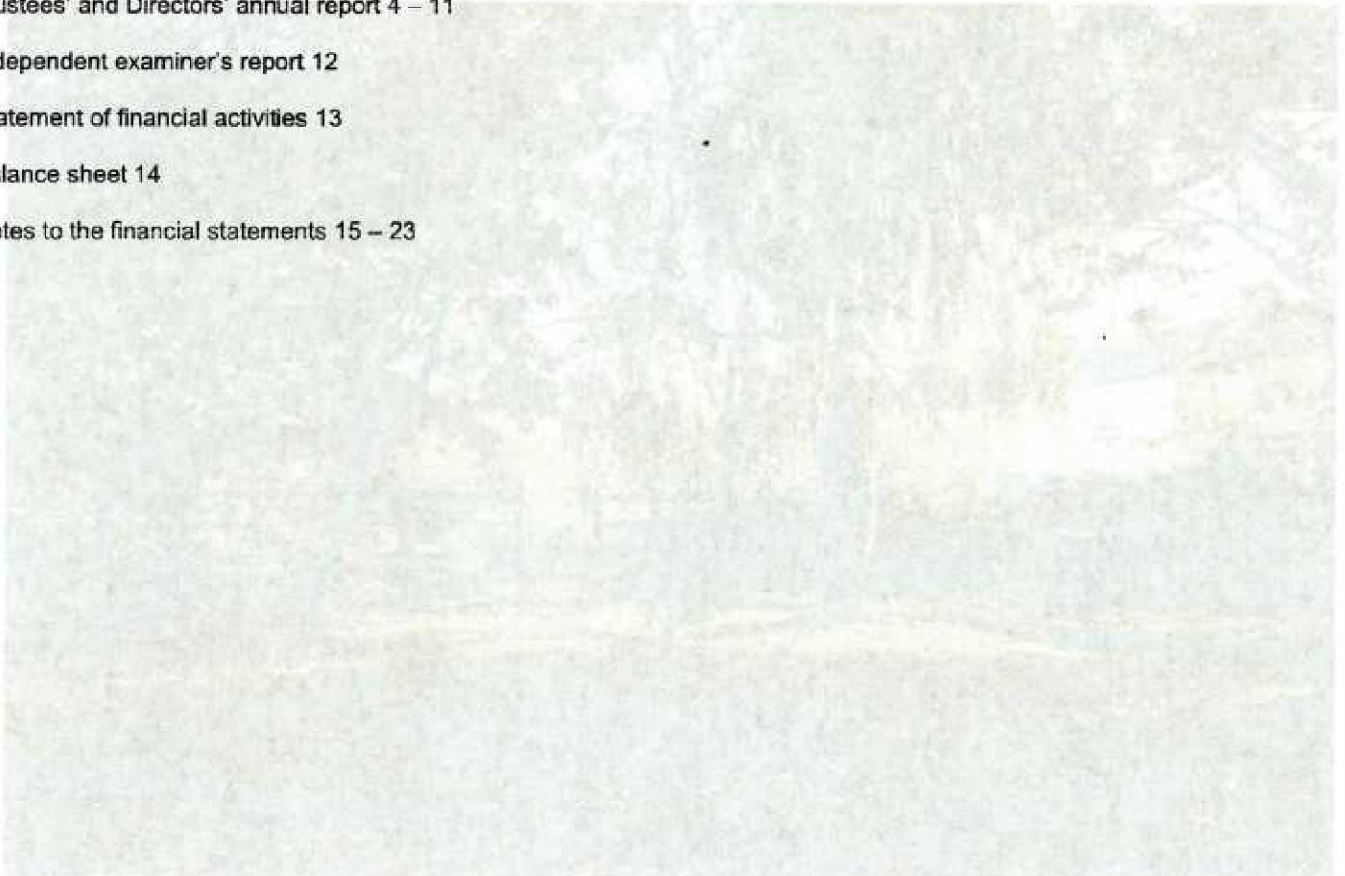
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Chair's Foreword



The year started sadly when we saw Lenora step down as chairperson, a post she had held for eight years. It was during her tenure we saw the charity grow from strength to strength. I'm sure you'll all join me in thanking her for all her hard work and commitment. I have large shoes to step into.

I've been involved with PLCF for around ten years, firstly while working with The Prince's Charities, then as a committee member and now as chair, where has the time gone?

During the year we've been recognised across Lancashire for the work we do, and although we haven't been outright winners, we have received highly commended awards, a wonderful testament to everybody involved here at the charity.

We've had a busy year with lots of new activities, while continuing to grow in others. The Wildflower Meadow at Blacko has been a huge success with an abundance of wildlife and wildflowers being seen, thanks to Tom and Paul for their work. Because of our success, we also now have funding to develop edible hedgerows at the site. Arron has worked hard to create the storage shelves in the wellbeing room. Ruth and Helen have been working hard developing the community coppice on the site at March Street, while Rana has been working with Lancashire Adult Learning delivering ESOL and Basic First Aid courses. And I must mention Maddie and Jakera working away in the background supporting the team. I'd like to thank the team all for their hard work and support over the last twelve months.


The Fresh Food Initiative continues to thrive, 1 and a half tonnes of fresh produce has been grown and donated to local food banks. We have developed a new activity, 'Cooking With Kindness', everybody has been involved with this, but we couldn't do it without our volunteers who have grown, harvested, prepared and served meals to six groups.

There has been success with two of our Kickstarters moving into apprenticeships this year. We wish all our Kickstarters success as they continue to grow and learn new skills.

Finally, it was with sadness that Geoff announced his retirement from our Nelson site. Geoff has been a fantastic advocate of 'green wellbeing' and has left a strong legacy on the site. We all wish him a long and happy retirement.

As we start a new year I know we all face challenges, everybody's feeling the pinch from the cost of living rises and the fuel crisis, resulting in greater competition for grants. I know that the charity will flourish with the ongoing commitment of the committee, staff and volunteers, all of whom I'd like to thank for all their hard work and support of PLCF.

Barbara Trencher - Chairperson


13/9/23.

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2023**

FOR THE YEAR ENDED MARCH 31 2023
PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT

TRUSTEES

Mrs Jackie Flynn
Ms Bea Foster
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles
Mrs Muhiba Mustaybasic
Mrs Jane Wood
Mrs Reba Roy
Mrs Rubina Walker
Mr Peter Farrell
Mrs Lindsay Williams
Mr Phillip Smith
Mr John Alpe

OFFICE HOLDERS

Chair Mrs Barabara Trencher
Treasurer Mr Phillip Smith
Secretary Mr Andrew Hitchon

KEY STAFF

Finance Manager Helen Clark
Operations Manager Thomas Wilkinson

REGISTERED ADDRESS

Eco Community Hub
Burleigh Street
Burnley
Lancashire BB12 0DU

**INDEPENDENT EXAMINERS
& ACCOUNTANTS**

Stacy Mason FCCA
HGA Accountants & Financial Consultants Ltd
Hyde Park House
Cartwright Street, Hyde, SK14 4EH

BANKERS

Co-operative bank Plc
Skelmersdale
PO Box 250

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2023**

The trustees present their annual report together with the financial statements of the charity for the period ended March 31 2023.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education (primarily but not exclusively) of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

- Social Inclusion
- Community Cohesion
- Education

ACTIVITIES REPORT

Overview

Having reopened our services after the pandemic in 2021-22, we resumed our projects and piloted new initiatives. The year 2022-23 has seen PLCF build on this foundation, developing our sites, diversifying our activities and optimising our new and existing projects.



Almost **1200 people** were engaged in our activities across **24 different sites** in Burnley and Pendle. Many of our volunteers continued to attend regularly, while we welcomed new faces and collaborated with lots of people from other organisations on one off projects, work placements and through our Garden Action service. The sum of their time spent working with us was a staggering **15923 volunteer hours, representing a value of £761,043.**

Our expansion has seen our number of **partner organisations grow to over 100**, thus improving our reach and influence in Burnley and Pendle while bringing about new opportunities to collaborate. Our offering of work experience for students from high school to PHD level has brought fresh energy and ideas into our organisation, a total of **42 students spent 1438 hours on placement** with us. Hopefully their time

with us will make a positive impact on their future careers and in turn society, furthering awareness and practice of green activities for wellbeing and sustainability.

General Update and Celebrations

Our Eco-Community Hub continues to bustle with activity, hosting cooking, crafting, wellbeing and educational sessions on a weekly basis, alongside events such as community meetings, free 3 course meals and our hugely popular Christmas party.

Thanks to the work of our second batch of Occupational Therapy students from UCLAN, our wellbeing room is now functional and complete with comfy seating, a wildflower mural, tactile wall and resource shelves. This multifunctional space serves as a quiet place to relax, pray, have 1:1 sensitive conversations or to help people calm down if overwhelmed. Our resource shelves have a variety of items available for our volunteers to borrow, ranging from warm clothing to books and crafting equipment.

Our impact has been recognised both locally and regionally with nominations for awards. We were highly commended as 'green energy champions' in Burnley's Above and Beyond awards and we came runner's up in the prestigious Radio Lancashire Make a Difference awards which also gave us exposure through airtime on the radio and an online video.

During the year we made the innovative move to operate under a shared leadership model to optimise the functioning of the organisation, with Tom Wilkinson heading up the operational side of the charity, including projects, site management and increasing income from trade and Helen Clark heading up finance, fundraising, strategy and safeguarding. Together with the dedication of our staff team we hope this continues to develop and strengthen with experience, enriching our sessions and services and ensuring the future of the organisation. Thanks to their hard work and natural talent, we were able to progress the careers of two young people, with our final Kickstart placement moving into a horticulture apprenticeship with us and our admin apprentice (also previously on Kickstart placement) becoming a permanent member of staff.

This year's Big Trip was our first visit to the royal Lancashire agricultural show in Ribchester. We took **86 people** from our communities to the show where they experienced live farm animals, machinery, local crafts, a bonsai display and tasted a great variety of locally produced food.

Project Updates for 21/22

CORE PROGRAMMES

Growing into Employment

Our Growing into Employment programme aims to provide eco-therapy through social engagement with the natural environment, training and education opportunities and support people into employment or long-term volunteering depending on their needs. This year:



- **Eco Therapy** – We engaged **252 people at risk of isolation** or struggling with their physical, mental or economic wellbeing due to multiple factors in **617 green activity sessions** and supported **48 people with complex needs**.

- **Training and Education** - We engaged **598 people in direct education or training over 470 sessions** this year, furthering one of our core aims.

- **Employment and Long term Volunteering** We supported **11 people into open employment** and **86 into long-term volunteering**.

- The **Garden Action Team** gave **17 people with complex needs** the opportunity to gain real world

work experience, providing garden services to real life customers and building their skills and confidence towards moving into open employment.

Chilli Club / Community Engagement

Our Chilli Club and community engagement programme provides the local community in Stoneyholme with access to green space and the opportunity to rent raised beds to grow fresh food to supplement their diets. Our bed rental scheme was fully subscribed in 2022-23, with 125 people renting beds on our site for the small fee of £2 per year.

This year:

- We held **71 community engagement sessions**, including our craft club, raised bed maintenance and community consultation meetings.
- We ran **5 trips** including a day out to the Chorley flower show for inspiration.
- We hosted **23 ESOL classes** (English speaking for other languages), **attended by 31 people**.

Get Grubby

Get Grubby Out of School provides free, fun green activity sessions throughout the school holidays on March Street Community Gardens, as well as trips out to our partner farm and our forest school and allotment site in Nelson.



This year:

- We helped **73 children** learn about nature, as well as improving their physical and emotional wellbeing and make new friends.
- We ran **33 Get Grubby holiday club sessions** about things like farming, nature, bushcraft skills and upcycling.

Growing Minds

Our Growing Minds programme provides schools and colleges with bespoke learning experiences, either on their sites or ours subject to their preference. The

weekly activities are designed with the needs of the school and students in mind and tailored their curriculum if desired. Typically the sessions cover gardening, forest school, nature and environmental education. They are also a means for the school to upgrade their outdoor spaces thanks to the regular maintenance and consultation provided by our team. This project has seen huge growth this year, with almost **500 children engaged over nearly 300 sessions**.

This year:

- We engaged **7 schools and colleges, 489 children**, ran **284 sessions** and created or enhanced **5 school green spaces** with the help of the Garden Action Team.
- Our **Mobile Farm** returned, giving children and young people across our partner schools an unique up-close and personal experience of livestock and the opportunity for Q&A with a real farmer.
- We offered **42 work experience placements** to students of all abilities. One student gave feedback saying "it was a great experience, working with new people and helping out."



Fresh Food Initiative

The Fresh Food Initiative continues to expand, adding more growing space, training more volunteers and harvesting greater weights and varieties of food, and the addition of our **Cooking with Kindness** project after a hugely successful pilot project with Lancashire MIND. Cooking with Kindness provides a monthly 3 course meal in our Eco-Hub turned restaurant, free of charge for up to 50 people facing food poverty. The range of destinations for our fresh produce has also grown, allowing more people to access our nutritious, seasonal food.



PENNINE LANCASHIRE COMMUNITY FARM TRUSTEES' ANNUAL REPORT FOR THE ENDED YEAR MARCH 31 2023

This year:

- We produced almost **1.5 tonnes of fresh produce** going out to **580 people** through the local food banks we work with in Burnley and Pendle including Community Grocery, Age UK and Pendle Food For All..
- Our produce contributed to our cooking with kindness free meal events, with nutritious recipes that had been designed around our seasonal crops.
- We held **2 Cooking with Kindness events, 18 sessions to prepare, plan and deliver and engaged 61 people**, as well as securing additional funding to continue into 2024 to 2025.



Wild Things



In May 2021 we were successful in securing funding for a new project, Wild Things – a wildflower meadow restoration. This project builds on our relationship with Briercliffe farm to further increase access to and understanding of our surrounding rural areas. Project activities include aspects such as scything, seeding the meadow, wildflower identification and monitoring of species found in the area. In Autumn the seeds were hand sown by groups of our volunteers over the space of a week. Over winter we held several plug planting days to supplement the seed. In October 16 people (staff and key volunteers) were taught to use and maintain a scythe ahead of the next year's mowing. **In total 66 people engaged over 15 sessions.**



INDEPENDENT AND PILOT PROJECTS

Community Coppice

Another new project this year, our Community Coppice is a step forward in our sustainable approach to site maintenance, development and craft production. Using materials harvested from locally grown trees we will move towards replacing our traditional timber edged

beds and paths to woven edges. In addition to this we have dedicated an area of march street community garden to become our coppice, this has been planted with suitable trees and will provide materials for maintenance and crafts for years to come. Our volunteers and community members have the opportunity to attend training sessions where they learn the skills to use coppice materials. So far we have held **1 training session and introduction to coppicing, with 42 people in attendance** with more planned for 2023-24.

General / Specific Groups / Corporate

May 2022 saw the beginning of a service level agreement with Pendle Leisure Trust to coordinate the activities and sessions of its Good Life Project – a therapeutic horticulture project aimed to combat social isolation. Our assistance has helped to ensure this much needed project has maintained its services and with much common ground in our core aims our organisations have mutually benefited from this partnership.

Building on our partnership with UCLAN we began hosting placements for general medical students. Work has been ongoing with Princes Trust, hosting work experience and team challenge events for both the Burnley and Pendle teams. We also welcomed apprentices of national company Chubb Fire Services to our Garden Able site where they completed 4 full days of project work helping to create new raised beds and pathways.

Our Garden Action Team began working on developing a garden for another local charity, Team Rise as part of their move to a new premises. We also produced a design for Salterforth parish council to develop a community allotment on a derelict site. Both of these examples highlight our support of other community groups to move towards a more sustainable future.



Conclusions

Having overcome the challenge of reopening post pandemic in 2021-22, we have continued to operate our core programmes to a high standard whilst piloting new and exciting projects that all relate to our longstanding key aims.. Furthermore, the Eco-Community Hub is serving as a wonderful facility and is proving evermore useful as we continue to develop it.

Our work with education and training is flourishing, we now work with students of all academic levels, from Nursery through to PHD. This has provided a platform for our work to influence both sustainability and cohesion in our local communities and beyond.

- We improved the economic wellbeing of individuals and communities through more fresh produce for community food banks, continuing to support individuals into open employment and providing ongoing opportunities for people on low or limited incomes to improve their skills, general wellbeing and outdoor space to grow their own produce.
- We increased community engagement, cohesion and integration through our ongoing services such as training opportunities, community events and exciting day trips.
- We have furthered our relationships with several of our partners including schools, other local charitable organisations and local government. The strength of these partnerships is mutually beneficial and serves to improve our longer-term stability and sustainability.



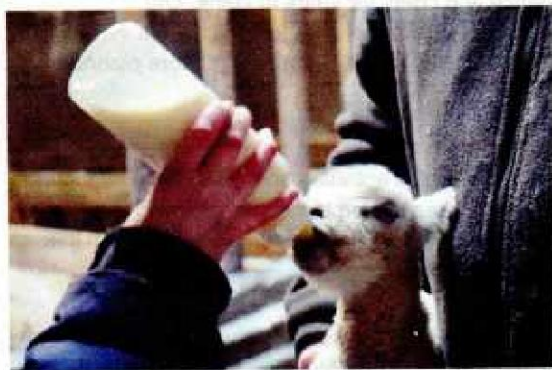
Case Studies

Our work is about people, not numbers, so sometimes the best way to explain the difference we make to people's lives is through personal stories. Below are three case studies that show the breadth of our work (anonymised to protect people's privacy).

J is 75 years old and lives in Pendle. She has been volunteering at GardenAble since it began. J has some mobility issues which require the use of crutches or a mobility scooter, because of this, she spends a lot of time sowing seeds, potting on and weeding. J feels that this has had a really positive impact on her physical and mental health. J says that

some days she wakes up feeling depressed and the best way to deal with that is spending time with the team at GardenAble. She loves

the company and says the volunteers are so good to her, checking if she needs any help carrying compost and pots. She says it is a fantastic feeling knowing she has helped provide fresh produce to nearly six hundred people.



L is 37 years old and lives in Padiham. She has a learning disability. L has volunteered with us for almost 8 years and has never missed a single day. She attends every Thursday session with a can-do attitude and a drive to learn. In the past year, L has really branched out with her knowledge and confidence, attending scything workshops, wildflower workshops and even attending sessions at other community gardens on her own. Her favourite time of year is when we get to go lambing at Paul's farm, she has a very keen interest in animals and is now very experienced at looking after them. She is confident and assists other volunteers when handling lambs. L says her Thursdays at PLCF are her favourite days in the week and she is glad she has met so many people

who treat her well and help her to learn.

N is 29 and lives in Pendle. N has a learning difficulty and a speech impediment. N has volunteered at our site in Nelson for 6 years. N attends three times a week every week and is always keen to help out at events. In his years at GardenAble, N has helped provide gardening services to the public, learned a lot about growing fresh food and helped to build large projects around the site. N says his favourite things about PLCF are working together as a group, being part of a team, learning new things and making friends. N has taken on extra responsibilities at GardenAble at the weekends, helping to feed the chickens and water plants in the summer. This has helped him to boost his confidence to new heights.



FUTURE PLANS

Moving forwards, we have the following aims and objectives for the financial year April 2023 to March 2024.

As always, we are looking to improve our responsiveness to the social and cultural climate and community needs of East Lancashire by shifting our services to reflect this, while staying true to our core values.

Including:

- Provide a diverse variety of training, giving people the opportunity of "levelling up" in their own lives.
- Creating services that expand and improve people's lived experience, especially those often excluded from feeling part of and able to make a difference in their communities;
- Specifically focus on new opportunities in food poverty, sustainability, green skills, accessing nature and community education.



We also want to build on last year's successes in terms of the following projects:

- Growing Minds and out-of school opportunities, including Get Grubby;
- Fresh Food Initiative (and Cooking with Kindness)
- Community Coppice and Wild Things, traditional countryside crafts for a sustainable future
- Relationship building and networking with other organisations to further improve our public profile.

Key priorities for the organisation over the coming year will be:

- Improving our core operational sites to optimise our provision for efficient operation and securing trade-based income, as well as reducing anti-social behaviour/vandalism for the good of our communities.
- To build relationships with local businesses and optimise free sourcing of materials and equipment and increase our green credentials through energy saving measures to reduce overheads.
- Moving towards a goal of achieving 50% of our income to be from trade-based initiatives and 50% from traditional funding and long term-relationships with local businesses to ensure the sustainability and continued success of PLCF in a climate where grants from funding are increasingly competitive, over the next year and years to come.

FINANCIAL REVIEW

Overview

This year we have been able to largely continue to operate from a position of financial security due to a large number of ongoing funding from a wide range of trusts and grant making bodies. In addition, we have received income from school contracts, private and corporate giving. However, in the coming year as existing funding relationships conclude, there will be a need to secure significant new funding, though strides have already been taken towards this goal. This year we had a deficit on unrestricted funds, before transfers, of £11,666, and surplus after transfers of £7,494.

Risk management

We have considered the risks facing the charity, financially and otherwise, reviewed our policies and procedures and put in place appropriate policies to mitigate those risks, including the lingering impact of the Cost of Living crisis and climate crises.

Principal funding sources

Over the last year we have been extremely grateful for the large number of independent funding agencies that have supported and enabled the work of Pennine Lancashire Community Farm, including Big Lottery, Green Dreams, Cooperative, Lancashire County Council, Christal, Power to Change, Farming in Protected Landscapes, Tudor Trust and British Science Week. Without the support of these organisations we would not be able to provide key Pennine Lancashire Community Farm services and many thanks are owed to each and every one.

We have grown our trade-based income through the provision of contracts with educational institutions, including work placements and green learning sessions, gardening services, and managing other organisations' green spaces.

Investment policy and review

We do not have any long term investments. Any surplus funds are placed on deposit with a UK clearing bank(s) as appropriate.

Reserves

As Trustees we have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity if this was Necessary (including £10000 towards repair/transfer of the Ecohub building), which would give a figure of c£126,580 based on the 2022/23 budget. The free reserves at the year end were £144,851.

Cost of Living Crisis

As for many, the cost of living crisis has put additional pressures on the charity, particularly with rising energy prices and more people needing its help than ever before. Over the next year, the Board of Trustees will continue to monitor and respond to any financial implications resulting.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24 2016, the date of its registration with the Charity Commission for England and Wales.

Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred to as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote.

Membership is also open to any corporate body or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations. Member organisations appoint a representative to attend meetings and vote.

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

- The honorary officers: Chair, Secretary and Treasurer.
- Between four and ten other trustees.

In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM. This is the common practice to allow for effective meetings, however, there is no limit to the number of trustees a CIO may appoint.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up to date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.



Organisation

The Executive Committee, must not be less than three members (including the honorary officers), but ideally at least seven members, administers the Charity and meets as necessary. The day to day operations of the Charity are the responsibility of Helen Clark (Finance Manager) and Tom Wilkinson (Operations Manager) to whom the Trustees have delegated authority for operational matters including finance, employment and artistic development, within the overall strategy agreed by the Board.

Cooperation with other organisations/charities

This year we have maintained and enhanced our partnerships with a wide range of private, public and voluntary sector organisations that refer individuals to us for support, provide similar services, and support us in our active public profile. Furthermore, we have started working with a range of partners in terms of service-based income. We have continued to enhance our partnership with a number of other organisations in terms of skill share partnerships, etc.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:

Handwritten signature of Barbara Trencher.

Barbara Trencher – Chairperson

Date: 13/9/23.

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY
FARM FOR THE YEAR ENDED MARCH 31 2023**

I report to the charity trustees on my examination of the accounts of the charity for the year ended March 31 2022 which are set out on pages 13 to 23.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stacy Mason

Stacy Mason FCCA

HGA Accountants & Financial Consultants Ltd
t/a Chittenden Horley Ltd -Chartered Accountants:
Hyde Park House
Cartwright Street
SK14 4EH

Date: 12th December 2023



PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL
ACTIVITIES FOR THE YEAR ENDED MARCH 31 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Incoming resources from generated funds:					
Donations	2	1,143	15,978	17,121	55,690
Charitable activities	3	35,434	130,150	165,584	130,918
Investment income - bank interest		1,184	-	1,184	609
Other income	4	-	-	-	-
TOTAL INCOME		37,761	146,128	183,889	187,217
EXPENDITURE					
Expenditure on charitable activities	5	49,427	179,810	229,237	232,033
TOTAL EXPENDITURE		49,427	179,810	229,237	232,033
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS					
		(11,666)	(33,682)	(45,348)	(44,816)
Transfers between funds		19,160	(19,160)	-	-
NET MOVEMENT IN FUNDS		7,494	(52,842)	(45,348)	(44,816)
TOTAL FUNDS BROUGHT FORWARD		332,640	175,646	508,286	305,505
TOTAL FUNDS CARRIED FORWARD		340,134	122,804	462,938	260,689

Approved by the Board and authorised for issue on:

And signed on their behalf by:



The notes on pages 15 to 23 form part of these financial statements.

**PENNINE LANCASHIRE COMMUNITY
FARM BALANCE SHEET AS AT MARCH 31
2023**

	Notes	2023 £	2023 £	2022 £	2022 £
FIXED ASSETS					
Tangible Assets	8		189,118		189,289
CURRENT ASSETS					
Debtors	9	6,492		15,732	
Cash at Bank and in Hand		286,538		328,729	
		<u>293,030</u>		<u>344,461</u>	
CREDITORS					
Amounts falling due in one year	10		<u>19,210</u>		<u>25,464</u>
NET CURRENT ASSETS			<u>273,820</u>		<u>318,997</u>
NET ASSETS			<u>462,938</u>		<u>508,286</u>
FUNDS					
Unrestricted	11		340,134		332,640
Restricted	11		122,804		175,646
TOTAL FUNDS			<u>462,938</u>		<u>508,286</u>

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2023**

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling the functional currency of the charity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs and professional fees and are allocated to charitable expenditure in full.

Pension contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently 5% employer, with employees able to contribute up to 5%. Contributions are charged to the statement of financial activities in the period in which they become payable.

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2023**

1 ACCOUNTING POLICIES (continued)

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight line basis as set out below.

Depreciation rates are as follows:

Plant & machinery 25% straight line

Community gardens 10%/20% straight line

Equipment 15% reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, and subsequently measured at their settlement value.

Statement of cash flows

Advantage is taken of the exemption for small charities not to present a statement of cash flows.

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

2 DONATIONS	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue Grants:	£	£	£	£	£	£
Lord Barnby's Foundation	-	-	-	-	-	-
HMRC - CJRS	-	-	-	356	-	356
Burnley BC - covid funding	-	-	-	-	-	-
ESFA Apprenticeship	-	-	-	1,500	-	1,500
Kickstart staff grant	-	12,978	12,978	-	42,044	42,044
Kickstart training grant	-	3,000	3,000	-	7,500	7,500
T2000 training	-	-	-	2,000	-	2,000
Donations - Building Project	-	-	-	-	-	-
Donations - general	1,143	-	1,143	2,290	-	2,290
	1,143	15,978	17,121	6,146	49,544	55,690

PENNINE LANCASHIRE COMMUNITY FARM
 NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
3 INCOME FROM CHARITABLE ACTIVITIES						
<i>Project grants</i>						
Big Lottery - Reaching Communities	-	109,801	109,801	-	106,603	106,603
Christal	-	3,000	3,000	-	-	-
British Association Community Leads	-	-	-	-	1,147	1,147
Farming in protected landscapes	-	-	-	-	-	-
Children in Need	-	-	-	-	-	-
Canal and River Trust	-	-	-	-	-	-
Community Foundation for Lancashire	-	-	-	-	-	-
Fresh Food Initiative	-	3,000	3,000	-	-	-
Step Programme	-	-	-	-	-	-
Farming in protected landscapes	-	4,349	4,349	-	-	-
Co-op Fresh Food	-	-	-	-	1,807	1,807
Community Business Fund						
Power to Change	-	10,000	10,000	-	-	-
East Lancashire CCG	-	-	-	-	-	-
Esmeé Fairbairn	-	-	-	-	-	-
Green Dreams	-	-	-	-	14,765	14,765
LCC - Refuge project	-	-	-	-	-	-
South Ribble Council	-	-	-	-	-	-
Tudor Trust	-	-	-	-	-	-
WEA	-	-	-	-	1,408	1,408
	-	130,150	130,150	-	125,730	125,730
<i>Fees</i>						
School sessions	11,329	-	11,329	700	-	700
Gardening sessions	9,750	-	9,750	4,075	-	4,075
Other earned income	14,355	-	14,355	413	-	413
	35,434	-	35,434	5,188	-	5,188
<i>Building project</i>						
Lancashire Environmental Fund	-	-	-	-	-	-
	-	-	-	-	-	-
Total	35,434	130,150	165,584	5,188	125,730	130,918

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
5 EXPENDITURE						
Direct costs						
Staff costs	40,268	137,806	178,074	594	177,268	177,862
Freelance staff	200	5,798	5,998	849	4,303	5,152
Other operational costs	2,515	18,218	20,733	-	18,775	18,775
Transport	1,295	2,182	3,477		3,685	3,685
Equipment	904	596	1,500	908		908
Marketing and publicity	46	358	404	67	19	86
Loss on disposal of fixed assets	-	-	-	3,585		3,585
Depreciation	4,121		4,121	2,430	3,411	5,841
Premises costs	-	6,342	6,342	4,806	500	5,306
Support and governance costs						
Insurance	2,985	-	2,985	3,789	-	3,789
Office costs & other costs	3,260	-	3,260	4,224	-	4,224
Professional fees	2,343	-	2,343	2,820	-	2,820
Charged to restricted funds	(8,510)	8,510	-	(8,494)	8,494	-
Total expenditure	49,427	179,810	229,237	15,578	216,455	232,033
Allocated to costs of raising funds	-	-	-	-	-	-
Costs of charitable activities	49,427	179,810	229,237	15,578	216,455	232,033

6 STAFF INFORMATION

	2023	2022
	£	£
a Staff costs		
Salaries and wages	162,273	167,212
Employer's pension contributions (money purchase scheme)	5,704	5,166
Employer's NI contributions	7,950	5,484
	<u>175,927</u>	<u>177,862</u>

No employees earned more than £60,000 pa in either year

b Key management personal

The key management personal comprise the trustees and principle staff as set out on page 1. The trustees do not receive any remuneration for their services.

Employment benefits principle staff	<u>66,769</u>	<u>66,769</u>
-------------------------------------	---------------	---------------

c Average number of employees

The average number of employees was as follows:-

	number	number
Charitable	9	9
Administration	1	1
	<u>10</u>	<u>10</u>

PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

7 NET INCOMING RESOURCES AFTER TRANSFERS	2023	2022
This is stated after charging/(crediting):	£	£
Accountant/Independent examiner's fees		
Report	810	810
Accountancy	1,690	1,690
Depreciation charged on fixed assets		5,841
Trustees' remuneration & expenses	<u>-</u>	<u>-</u>

8 TANGIBLE FIXED ASSETS

	Building	Plant &	Community	Equipment	Motor	Total
		Machinery	Garden		Vehicles	
Cost	£	£	£	£	£	£
As at April 1 2022	181,447	-	68,247	4,816	3,950	258,460
Additions	2,473	-	-	299	1,178	3,950
Disposals	-	-	-	-	-	-
As at March 31 2023	<u>183,920</u>	<u>-</u>	<u>68,247</u>	<u>5,115</u>	<u>5,128</u>	<u>262,410</u>
Depreciation						
As at April 1 2022	5,181	-	58,216	2,218	3,556	69,171
Provided	1,839	-	1,003	1,279	-	4,121
Disposals	-	-	-	-	-	-
As at March 31 2023	<u>7,020</u>	<u>-</u>	<u>59,219</u>	<u>3,497</u>	<u>3,556</u>	<u>73,292</u>
Net Book Value						
As at March 31 2023	<u>176,900</u>	<u>-</u>	<u>9,028</u>	<u>1,618</u>	<u>1,572</u>	<u>189,118</u>
As at March 31 2022	<u>176,266</u>	<u>-</u>	<u>10,031</u>	<u>2,598</u>	<u>394</u>	<u>189,289</u>

	2023	2022
	£	£
9 DEBTORS		
Income receivable	5,243	14,851
Prepayments	1,249	881
	<u>6,492</u>	<u>15,732</u>

10 CREDITORS falling due within one year

Accruals	19,210	20,962
Social security and other taxes	-	4,502
	<u>19,210</u>	<u>25,464</u>

**PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2023**

11 STATEMENT OF FUNDS

	2021/22				b/f and c/f 31/03/2022 01/04/2022 £	2022/23			
	01/04/2021	Income	Expenditure	Transfers		Income	Expenditure	Transfers	31/03/2023
	£	£	£	£		£	£	£	£
Unrestricted Funds:									
General fund	157,057	11,943	(15,578)	179,218	332,640	37,761	(49,427)	19,160	340,134
Designated funds:									
Building project	10,000	-	-	(10,000)	-	-	-	-	-
	167,057	11,943	(15,578)	169,218	332,640	37,761	(49,427)	19,160	340,134
Restricted funds									
Kickstart staff grant	-	42,044	(42,044)	-	-	12,978	(7,563)	(5,415)	-
KickStart training grant	3,774	7,500	(1,055)	(8,719)	1,500	3,000	(3,701)	(799)	-
Revenue funds	272,816	125,730	(169,945)	(54,455)	174,146	130,150	(168,546)	(12,946)	122,804
Capital project	-	-	-	-	-	-	-	-	-
Capital grants spent	119,455	-	(3,411)	(116,044)	-	-	-	-	-
	396,045	175,274	(216,455)	(179,218)	175,646	146,128	(179,810)	(19,160)	122,804
Total Funds	563,102	187,217	(232,033)	(10,000)	508,286	183,889	(229,237)	-	462,938

	2021/22				b/f and c/f 31/03/2022 01/04/2022 £	2022/23			
	01/04/2021	Income	Expenditure	Transfers		Income	Expenditure	Transfers	31/03/2022
	£	£	£	£		£	£	£	£
Restricted Funds:									
Big Lottery - Reaching Communities	119,128	106,603	(113,223)	(2,914)	109,594	109,801	(109,799)	-	109,596
Awards for All	10,000	-	(10,000)	-	-	-	-	-	-
British Ass. Community Leaders	-	1,147	(397)	-	750	-	(750)	-	-
British Science Association	1,500	-	(1,500)	-	-	-	-	-	-
Children in Need	2,294	-	(2,294)	-	-	-	-	-	-
Canal and River Trust	4,560	-	(4,560)	-	-	-	-	-	-
CFL - Fresh Food Initiative	12,488	-	(12,488)	-	-	3,000	(3,000)	-	-
Christal	-	-	-	-	-	3,000	(276)	-	2,724
CFL - Leyland project	-	-	-	-	-	-	-	-	-
CFL - Women's project	-	-	-	-	-	-	-	-	-
Church Urban Fund	-	-	-	-	-	-	-	-	-
Co-op Fresh Food	2,099	1,807	-	-	3,906	4,349	(8,924)	669	-
Community Business Fund									
Power to Change	7,181	-	(2,480)	(4,701)	-	10,000	(10,000)	-	-
East Lancashire CCG	15,127	-	(15,127)	-	-	-	-	-	-
Esmeé Fairbairn	8,765	-	(8,765)	-	-	-	-	-	-
Green Dreams	-	14,765	(2,783)	-	11,982	-	(3,189)	-	8,793
LCC Refugee Project	5,000	-	(1,700)	-	3,300	-	(1,609)	-	1,691
South Ribble Council	-	-	-	-	-	-	-	-	-
Tudor Trust	44,614	-	-	-	44,614	-	(30,999)	(13,615)	-
WEA	2,005	1,408	(3,413)	-	-	-	-	-	-
ESF Selnet	1,553	-	(1,553)	-	-	-	-	-	-
Age Concern gardening	-	-	-	-	-	-	-	-	-
Garfield Weston	10,000	-	(10,000)	-	-	-	-	-	-
Postcode Local Trust	26,502	-	(26,502)	-	-	-	-	-	-
	272,816	125,730	(216,765)	(7,615)	174,146	130,150	(168,546)	(12,946)	122,804

1 STATEMENT OF FUNDS (continued)

Transfers

The trustees have reviewed the balances brought forward on restricted funds and where the terms and conditions of the funds have been met and there are no continuing obligations or restrictions the funds have been released to unrestricted funds by means of transfers.

During the year The Big Lottery - Reaching Communities financed the purchase of fixed assets and a transfer to unrestricted funds has been made to account for this.

Restricted funds

Big Lottery - Reaching Communities Towards Step Programme and Get Grubby Out of School Project

Christal Foundation Community Copping Project

Power to Change Resilient Communities

Green Dreams Towards project costs 2023/2024.

LCC Community Food Grants Cooking with Kindness Project

These funds are expected to be utilised in 2023/24

2 ANALYSIS OF COMPANY NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund balances at March 31 2022 are represented by:-			
Tangible fixed assets	189,118	-	189,118
Current assets	170,226	122,804	293,030
Current liabilities	(19,210)	-	(19,210)
	<u>340,134</u>	<u>122,804</u>	<u>462,938</u>
Fund balances at March 31 2021 are represented by:-			
Tangible fixed assets	189,289	-	189,289
Current assets	170,315	174,146	344,461
Current liabilities	(25,464)	-	(25,464)
	<u>334,140</u>	<u>174,146</u>	<u>508,286</u>

3 TAXATION

As a CIO, the charity is entitled to claim annual exemption from UK corporation tax.

4 CAPITAL COMMITMENTS

There were no capital commitments authorised and contracted for at the end of the year (2021 £Nil).

5 RELATED PARTY TRANSACTIONS

There were no related party transactions that are required to be disclosed in either year.

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales - Charity number 1169862

Accounts

PENNINE LANCASHIRE COMMUNITY FARM
(a Charitable Incorporated Organisation 1169862)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR

THE YEAR ENDED MARCH 31 2022



**PENNINE LANCASHIRE COMMUNITY FARM
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED MARCH 31 2022**

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**PENNINE LANCASHIRE COMMUNITY FARM
CHAIR'S FOREWORD
FOR THE YEAR ENDED MARCH 31 2022**

Chair's Foreword



When I wrote the Chairperson's report last year, I spoke of looking forward to the charity being fully open again and our sites being busy and productive. I am pleased to say that we have seen that happen. The Eco Community Hub is buzzing with activity. We had the celebratory opening of the Hub and a wonderful open day. We had interviews on Radio Lancashire, resulting in many more people knowing of our work than previously. We won the Mayor's medal for voluntary service which Terri, one of our hard-working volunteers, received on our behalf, along with lunch at the Town Hall! Tom Wilkinson and Ruth Calder have completed their first years with us to our great benefit and hopefully to theirs too.

What progress have we made in this year then? Many more groups have got involved in what happens day-to-day on our sites. We are currently working with six schools, delivering our bespoke Growing Minds programme. While this was an area we have struggled in the past, Ruth and Tom have done sterling work getting schools engaged. Our Growing and Countryside Engagement programme has also successfully connected hard-to-reach refugee and asylum seeker communities with nature and outdoor activities. The Government's Kickstart scheme has worked well for us and the eleven young people needing fresh direction and impetus to work, with seven moving directly into open employment. We have worked with Burnley College, UCLAN and Nelson and Colne College. Two trainee Occupational Health therapists from UCLAN completed work experience with us, which was mutually beneficial. The Princes' Trust helped us develop our woodland site, Swinden Woods, which we have already used for citizen science projects as part of British Science week and will be our forest school headquarters with Ruth as our newly qualified forest school professional. Geoff leads our Nelson team in magnificent work at Garden Able, growing produce for the Fresh Food Initiative which distributes fresh fruit and vegetables to agencies and food banks across Burnley and Pendle. There have been many visits to Paul's farm near Blacko. Real excitement was raised by volunteers and children from our Get Grubby holiday club to see lambs born there. Thank you, Paul, for your willingness to take this on board. Rana has been working hard to encourage the community to come back and garden with us and try other new things. We now have ESOL, Health Care and craft courses at the Hub. So much has been happening and many things developing. We want to see present progress maintained and further advance going forward, with the proviso that new funding can be achieved when our National Lottery Reaching Communities funding runs out in 2023. We want to see this charity continuing from strength to strength for years ahead, led by our excellent staff team who we trust have the dedication and heart to make this happen.

I, myself, am standing down at this AGM, having been in the post for 8 years. I have enjoyed doing this job. It has been a calling and given me great personal satisfaction to see the charity develop to what it is today. Long may it continue.

Lenora Priestley - Chairperson

**PENNINE LANCASHIRE COMMUNITY FARM
CHAIR'S FOREWORD
FOR THE YEAR ENDED MARCH 31 2022**

Social Impact Report for 2021 to 2022



Full details of our activities can be found in the Trustees Annual Report

**PENNINE LANCASHIRE COMMUNITY FARM
ADMINISTRATIVE INFORMATION
FOR THE PERIOD ENDED MARCH 31 2022**

TRUSTEES

Mrs Jackie Flynn
Ms Bea Foster
Mr Andrew Hitchon
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles
Mrs Muhiba Mustaybasic
Ms Lenora Priestley
Mrs Barbara Trencher
Mrs Jane Wood
Mrs Reba Roy
Mrs Rubina Walker
Mr Geoff Bouchemi
Mr Peter Farrell

OFFICE HOLDERS

Chair Ms Lenora Priestley
Treasurer Mrs Barbara Trencher

KEY STAFF

Business Manager Thomas Wilkinson
Project Manager Helen Clark

REGISTERED ADDRESS

Eco Community Hub
Burleigh Street
Burnley
Lancashire BB12 0DU

**INDEPENDENT EXAMINERS
& ACCOUNTANTS**

Peter Smith BA FCA DChA
HGA Accountants & Financial Consultants Ltd
Chittenden Horley - Chartered Accountants
The Wesley Centre
Royce Road, Hulme
Manchester M15 5BP

BANKERS

Co-operative bank Plc
Skelmesdale
PO Box 250

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2022**

The trustees present their annual report together with the financial statements of the charity for the period ended March 31 2020.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education (primarily but not exclusively) of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

- Social Inclusion
- Community Cohesion
- Education



Activities

Overview

Over the last year we have reconnected with old friends and made many new friends, with over **1300 people** spending their time and energy in and on our green spaces. Some stayed just for a few hours, some came every day of the week for the whole year; altogether they dedicated nearly **93,000 voluntary hours**, alone representing a value of over £1,000,000. Overall, the social value of the work we have done over the last year came to **over £3.25 million**. We've brought all our sites back to full operation, with the addition of our new Forest School site, Swinden Woods in

Nelson. We worked in partnership with **76 partner organisations**, 36 of whom were entirely new. Thanks to the hard work of our staff and volunteers we were able to keep safe and keep open the whole year without incident, despite Omicron, delivering all our projects and building on our successes in response to the needs of our communities. We surpassed our objectives set in last year's annual report. Our Social Impact report infographic on page 2 gives a visual overview of how PLCF has made a difference in local people's lives in the new post-pandemic world

General Update/Celebrations

This year marks the first anniversary of our Eco Community Hub being in full use, hosting activities ranging from jam-making workshops and early seed sowing out of the January weather, to formal courses for speakers of other languages and a basecamp for our Get Grubby holiday club kids. The additional space has made a huge difference to when and where we can deliver activities and who and how we support people and their varied needs. Of course, it takes time and sometimes a fresh pair of eyes to see how a space will function - thankfully our trainee Occupational Health therapists decided to take on making those improvements as

their work placement project while they were with us. After a thoughtful and professional process, we now have “facilities” that take account of the different physical and cultural needs of our daily visitors, as well as a supply of hygiene products donated by Asda to help in those urgent situations and also with the wider issue of “period poverty”. They also leave us with instructions/research about how to make our current prayer/quiet/storage room into a functioning “wellbeing space”.

We have enhanced our monitoring systems to make them more accessible and effective for the diverse communities we serve, and as the financial year comes to an end we have begun to put these into practice. Our new woodland site in Nelson is now fully operational with help from young people at Prince’s Trust in Pendle. We have improved our public profile with the winning of the Mayor’s Award, as well as interviewed and featured on Radio Lancashire.

The new core staff team has also completed its first year, faced those challenges and is now delivering an improved, cohesive service, propelled by equal parts passion and compassion, to run an impressive **1110 green activity sessions** over 28 sites on our and partner community gardens, forestry, farm, school and other sites, despite restrictions on socialising not being lifted until July 2021. However, none of this could have been completed without our 11 young people employed with us on the Kickstart scheme who brought fresh energy and new ideas throughout the year at the community farm.



Project Updates for 21/22

CORE PROGRAMMES

Growing into Employment

Our Growing into Employment programme aims to provide eco-therapy through social engagement with the natural environment, training and education opportunities and support people in employment or long-term volunteering depending on their needs, including through our Garden Action Team.



Garden Action Team gives volunteers a chance to feel they have purpose and can make a difference, even if their health or disabilities mean it is extremely unlikely they will be able to hold down a paying job. As one of our longest standing volunteers says “*I like doing real work*”.

This year:

- **Eco-therapy** We engaged **478 people at risk of isolation**, or struggling with their physical, mental or economic wellbeing due to multiple factors in **753 green activity sessions**, supported **73 people with complex needs** .
- **Training and Education** We engaged **713 people in direct education or training** this year, one of our core aims.
- **Employment and Long term Volunteering** We supported **17 people into open employment** and **64 into long-term volunteering**.
- The **Garden Action Team** gave **73 people with complex needs** the opportunity to gain real world work experience, providing garden services to real-life customers and building their skills and confidence towards moving into open employment.

Chilli Club / Community Engagement

Our community engagement programme has grown out of the needs of the immediate community surrounding March Street Community Gardens in Stoneyholme, Burnley, especially members of the Chilli Club - our project that rents out raised beds for £2 a year for people in need in the community to grow fruit and vegetables.

This year:

- Chilli Club members devoted **50,000 hours** in maintaining the allotment site.
- We provided **238 growing plots** which helped feed **635 people**.
- Our wider community engagement programme saw us hold **155 community events and workshops**, including highlights like our floristry session, canoeing with the Canal & River Trust and trips to RHS Bridgewater and Tatton Park.
- We developed our community education activities to include ESOL classes and Health and Wellbeing courses for speakers of other languages, with 13 women from the local community either achieving qualifications or participating regularly.
- Our weekly Craft and Chat group that helps people get out of the house who might otherwise struggle - one member says *"coming here inspires me to try new things"*.



Get Grubby

Get Grubby Out of School provides free, fun green activity sessions throughout the school holidays on March Street Community Gardens, as well as trips out to our partner farm and our forest school site in Nelson. This year:

- We helped **90 children** learn about nature, as well as improving their physical and emotional wellbeing and make new friends.
- We ran **29 Get Grubby holiday club sessions** about things like the science of woodlands, bushcraft skills and how to use a saw.

Growing Minds

Our Growing Minds programme provides schools and colleges with bespoke learning experiences, either on their sites or ours based on green activities went from strength to strength this year:

- We engaged **7 schools and colleges, 206 children** and ran **55 sessions** and created or enhanced **5 school green spaces with the help of the Garden Action Team**.
- Our **Mobile Farm** returned, giving children and young people across our partner schools an unique up-close and personal experience of livestock and the opportunity for Q&A with a real farmer.
- We also offered 12 work experience placements to students of all abilities. One of our students said *"this is my favourite lesson ever!"*

INDEPENDENT AND PILOT PROJECTS

Supported Employment Programme

The work we do was supported in large part across the year by our Kickstart trainees, employed through government kickstart scheme:

- We employed **11 young people** between the ages of 18 and 24 who were struggling to gain long term employment through our Supported Employment programme, evolving their interests and skill sets, building confidence and providing the invaluable life experience of working with challenging and diverse groups.
- **7 have since gone on into open employment** in the care industry, the police, teaching, self-employment and into an apprenticeship at PLCF, **1 into long-term volunteering** and **1 will complete the scheme in September 2022**.
- One kickstarter commented that PLCF “gave me the skills to turn my life around and go into my chosen field of work” (see our case studies for more details).

Growing and Countryside Engagement programme

Our Growing and Countryside Engagement programme, helps refugees and asylum seekers settling in Lancashire learn about horticulture and the countryside, so far:

- We have helped **60 refugees and asylum seekers (including 34 children)** explore the local countryside, take part in lambing on our working partner farm and learnt to grow fresh fruit and vegetables.
- Planned activities for the future include a horticulture course and installing container gardens.

Fresh Food Initiative



The Fresh Food Initiative has come a long way from being a small pilot project that helped feed families in need during the first lockdown in March 2020, to having a dedicated growing team of volunteers. This year:

- We produced over **300 kgs of fresh produce** - that's **600 veg bags** - going out to **156 people** through local food banks we work with in Burnley and Pendle.
- Alleviated the ongoing food poverty problem through inspiring and enabling people to grow their own food, connected established food growers with food banks and promoted the use of fresh food through cooking demonstrations.

Walking Group

Our walking group project with the Canal and River Trust was a great way for people to still be able to spend time together and have a chat, especially before restrictions on social interactions were lifted in July 2021.

- **52 people went on 25 walks during the 6-month pilot project**, exploring their local area and local towpaths for free, **improving their physical and mental wellbeing by 94%** along the way.

Age UK

A mere three years after we started “Our Back Garden” project with Age UK, we were finally able to deliver all our sessions (after a tidy up - the back garden grew a lot during the pandemic!) and leave their Nelson day centre with a lovely usable outside space for service users to enjoy with family and friends.

Other

Our work with the British Science Association has continued for a second year, this time focusing on longer term engagement and engaging people traditionally excluded from science with our new woodland site.

General / Specific Groups / Corporate Bodies – In addition to reconnecting with groups like Burnley College, Training 2000, Building Bridges Burnley and New Neighbours, we have forged new relationships with organisations such as Gannow Community Centre, Cadent and Themis. Prince's Trust Pendle helped us get the work done to open up our new forest school site in Nelson and Miller Homes donated us a wonderful wormery to help us make amazing compost!

Conclusions

Like many community organisations, both throughout Lancashire and nationally, this year has been one of recovery in the aftermath of the COVID pandemic. Since restrictions were lifted and we hosted the grand opening of our Eco Community Hub, we have recovered by diversifying our services, extending our training opportunities and experiences, and consolidating our existing services to more than exceed the targets we set in last year's annual report. Whilst we have yet to complete a full cycle with our new monitoring system, but specific monitoring from projects like our walking group showed a staggering 94% increase in people's physical and mental wellbeing as result of their involvement. In conclusion, this year:

- We achieved record levels of in-person connection (made possible by the return to full operation) of both individuals and other organisations, allowing us to provide more of what we know improves people's mental, physical and wellbeing.
- We increased community engagement, cohesion and integration through providing services communities asked for like extended training opportunities, more integration and community events, beginning working with refugees and asylum seekers, and a return to full general operation.
- We improved the economic wellbeing of individuals and communities through increased work providing fresh produce for community food banks, moving a record number of individuals into open employment and providing ongoing opportunities for people on low or limited incomes to improve their skills, general wellbeing and outdoor space to grow their own produce.

Please see below some specific case studies of particular individuals that have really benefited this year.

Case Studies

Our work is about people, not numbers, so sometimes the best way to explain the difference we make to people's lives is through personal stories. Below are three case studies that show the breadth of our work (anonymised to protect people's privacy).

G

G is 19 and lives in Pendle. G joined PLCF on a work placement from one of our training partners in December 2021 as part of an employability course which aimed to progress students onto apprenticeships. G had previously had a trial as a dental nurse, but this experience confirmed that she didn't want to pursue this as a career. G was given the opportunity to join Pennine Lancashire Community Farm for work experience on an initial 2-week placement, soon got into the stride of community gardening work and decided that horticulture was the career path for her.. After the first 2 weeks, G opted to extend her placement and went on to complete 6 weeks in total. During this time her confidence grew alongside her skills and knowledge of horticulture. She completed a bespoke selection of AQA certified units as a record of her achievement. Since her placement, G has been seeking an apprenticeship in horticulture and has also reconnected with PLCF to undertake a City & Guilds Practical horticulture course, as well as honing her practical skills by engaging with the Garden Action Team.

J

J is in his 60s and lives in Burnley. J is visually impaired and has mobility issues, but also a keen interest in plants and time to give as a volunteer with PLCF. J particularly enjoys seed sowing and potting on plants, a job which he has become an expert at. Most of the plants that we rear at PLCF originated from J's green fingers. These plants go on to be planted around our sites, many of them are food crops and are an integral part of our Fresh Food Initiative. J was over the moon to learn that the food that he helps produce goes to a food bank located in the heart of his very own community, giving him the fulfilling sense of providing for his neighbours.

D

D is 20 and lives in Blackburn. D came on board PLCF as a Kickstart trainee in March 2021. D had faced several challenges, including substance misuse, and was looking for a fresh start and a pathway into long term employment. During his placement, D discovered he had a natural talent for support work and an empathy for others in difficult situations. PLCF's comprehensive training plan, with compulsory qualifications in Mental Health First Aid and Health and Safety, boosted D's employability and allowed him to create a CV to be proud of. On completing his kickstart programme, D was able to secure a full-time position as a support worker for adults with complex needs. Fast forward to the current day and we see D on a regular basis here at Community Farm - albeit now as a trained and experienced support worker for some of our volunteers.



Future plans

Moving forwards, we have the following aims and objectives for the financial year April 2022 to March 2023:

- Improve our responsiveness to the social and cultural climate and community needs in East Lancashire by shifting our services to reflect this, while staying true to our core values. Including:
 - Increased variety of training, giving people the opportunity of “levelling up” in their own lives;
 - Creating services that expand and improve people’s lived experience, especially those often excluded from feeling part of and able to make a difference in their communities;
 - Specifically focus on new opportunities in walking/alternative exercise activities, community education and extending opportunities in Pendle.
- Consolidating the past year’s successes in terms of the following projects:
 - Growing Minds and out-of school opportunities, including Get Grubby;
 - Supported Employment programme;
 - Community engagement and our Growing and Countryside Engagement programme;
 - Relationship building/networking with other organisations and building our public profile.
- Improving our core operational sites to reflect the huge dedication of volunteers and the wider impact it has on the wider community.
- Achieve significant funding targets to ensure the continued success of PLCF (including our income from schools contracts and other trade-based income) over the next year and years to come.

FINANCIAL REVIEW



Overview

This year we have been able to continue to operate from a position of financial security due to a large number of ongoing funding from a wide range of trusts and grant making bodies. In addition, we have received income from school contracts, private and corporate giving, all of which leaves us in a more positive financial position. This year we had a deficit on unrestricted funds, before transfers, of £3,635, and surplus after transfers of £175,582 but this includes the release of restricted funds invested in fixed assets of c£119k.

Risk management

We have considered the risks facing the charity, financially and otherwise, comprehensively reviewed our policies and procedures and put in place appropriate policies to mitigate those risks, including the lingering impact of the Covid 19 pandemic.

Principal funding sources

Over the last year we have been extremely grateful for the large number of independent funding agencies that have supported and enabled the work of Pennine Lancashire Community Farm, including Big Lottery, East Lancashire Clinical Commissioning Group, Green Dreams, Community Foundation, Burnley Council, Cooperative, Lancashire County Council, European Social Fund through Workers Education Association, and British Science Week. Without the support of these organisations we simply would not be able to provide key Pennine Lancashire Community Farm services and many thanks are owed to each and every one.

Investment policy and review

We do not have any long term investments. Any surplus funds are placed on deposit with a UK clearing bank as appropriate.

Reserves

As Trustees we have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity if this was necessary, which would give a figure of c118k based on 2022/23 budget. The free reserves at the year end were £143,351.

Covid 19

As for many, the recovery period from the COVID 19 pandemic has been slow with a number of false starts and the after effects remain. Over the next year, the Board of Trustees will continue to monitor and respond to any financial implications resulting.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24 2016, the date of its registration with the Charity Commission for England and Wales.

Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred to as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote.

Membership is also open to any body corporate or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations. Member organisations appoint a representative to attend meetings and vote.

**PENNINE LANCASHIRE COMMUNITY FARM
TRUSTEES' ANNUAL REPORT
FOR THE ENDED YEAR MARCH 31 2022**

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

- The honorary officers: Chair, Secretary and Treasurer.
- Between four and ten other trustees.

In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up to date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.

Organisation

The Executive Committee, which must not be less than seven members (including the honorary officers), administers the Charity and meets as necessary. The day to day operations of the Charity are the responsibility of Tom Wilkinson (Business Manager), to whom the Trustees have delegated authority for operational matters including finance, employment and artistic development, within the overall strategy agreed by the Board.

Co-operation with other organisations/charities

This year we have maintained and enhanced our partnerships with a wide range of private, public and voluntary sector organisations that refer individuals to us for support, provide similar services, and support us in our active public profile. Furthermore, we have started working with a range of partners in terms of corporate giving. We have also started to enhance our partnership with a number of other organisations in terms of skill share partnerships, etc.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:

Lenora Priestley – Chairperson

Date:

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY FARM
FOR THE YEAR ENDED MARCH 31 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended March 31 2022 which are set out on pages 13 to 23.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Smith BA FCA DChA

HGA Accountants & Financial Consultants Ltd
t/a Chittenden Horley Ltd -Chartered Accountants:

The Wesley Centre
Royce Road
Manchester
M15 5BP



**PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED MARCH 31 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Incoming resources from generated funds:					
Donations	2	6,146	49,544	55,690	75,595
Charitable activities	3	5,188	125,730	130,918	290,176
Investment income - bank interest		609	-	609	1,000
Other income	4	-	-	-	786
TOTAL INCOME		<u>11,943</u>	<u>175,274</u>	<u>187,217</u>	<u>367,557</u>
EXPENDITURE					
Expenditure on charitable activities	5	15,578	216,455	232,033	164,776
TOTAL EXPENDITURE		<u>15,578</u>	<u>216,455</u>	<u>232,033</u>	<u>164,776</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS					
		(3,635)	(41,181)	(44,816)	202,781
Transfers between funds		<u>179,218</u>	<u>(179,218)</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		175,583	(220,399)	(44,816)	202,781
TOTAL FUNDS BROUGHT FORWARD		<u>157,057</u>	<u>396,045</u>	<u>553,102</u>	<u>350,321</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>332,640</u></u>	<u><u>175,646</u></u>	<u><u>508,286</u></u>	<u><u>553,102</u></u>

The notes on pages 15 to 23 form part of these financial statements.

**PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2022**

	Notes	2022 £	2022 £	2021 £	2021 £
FIXED ASSETS					
Tangible Assets	8		189,289		186,055
CURRENT ASSETS					
Debtors	9	15,732		59,821	
Cash at Bank and in Hand		328,729		334,164	
		344,461		393,985	
CREDITORS					
Amounts falling due in one year	10	25,464		26,938	
NET CURRENT ASSETS			318,997		367,047
NET ASSETS			508,286		553,102
FUNDS					
Unrestricted	11		332,640		157,057
Restricted	11		175,646		396,045
TOTAL FUNDS			508,286		553,102

Approved by the Board and authorised for issue on:

And signed on their behalf by:

Lenora Priestley – Chairperson

The notes on pages 15 to 23 form part of these financial statements.

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a ‘true and fair’ view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a ‘true and fair view’. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling the functional currency of the charity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs and professional fees and are allocated to charitable expenditure in full.

Pension contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently 5% employer, with employees able to contribute up to 5%. Contributions are charged to the statement of financial activities in the period in which they become payable.

1 ACCOUNTING POLICIES (continued)

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight line basis as set out below.

Depreciation rates are as follows:

Plant & machinery	25% straight line
Community gardens	10%/20% straight line
Equipment	15% reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, and subsequently measured at their settlement value.

Statement of cash flows

Advantage is taken of the exemption for small charities not to present a statement of cash flows.

PENNINE LANCASHIRE COMMUNITY FARM
 NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

2 DONATIONS	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue Grants:	£	£	£	£	£	£
Lord Barnby's Foundation	-	-	-	-	-	-
HMRC - CJRS	356	-	356	57,851	-	57,851
Burnley BC - covid funding	-	-	-	8,690	-	8,690
ESFA Apprenticeship	1,500	-	1,500	-	-	-
Kickstart staff grant	-	42,044	42,044	-	-	-
Kickstart training grant	-	7,500	7,500	-	4,500	4,500
T2000 training	2,000	-	2,000	-	-	-
Donations - Building Project	-	-	-	-	4,000	4,000
Donations - general	2,290	-	2,290	554	-	554
	<u>6,146</u>	<u>49,544</u>	<u>55,690</u>	<u>67,095</u>	<u>8,500</u>	<u>75,595</u>

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
3 INCOME FROM CHARITABLE ACTIVITIES						
<i>Project grants</i>						
Big Lottery - Reaching Communities	-	106,603	106,603	-	106,603	106,603
Awards for All	-	-	-	-	10,000	10,000
British Association Community Leade	-	1,147	1,147	-	-	-
British Science Association	-	-	-	-	2,000	2,000
Children in Need	-	-	-	-	4,254	4,254
Canal and River Trust	-	-	-	-	4,560	4,560
Community Foundation for Lancashire	-	-	-	-	-	-
Fresh Food Initiative	-	-	-	-	15,418	15,418
Step Programme	-	-	-	-	-	-
Church Urban Fund	-	-	-	-	2,000	2,000
Co-op Fresh Food	-	1,807	1,807	-	2,099	2,099
Community Business Fund	-	-	-	-	-	-
Power to Change	-	-	-	-	25,815	25,815
East Lancashire CCG	-	-	-	-	19,813	19,813
Esmeé Fairbairn	-	-	-	-	11,699	11,699
Green Dreams	-	14,765	14,765	-	-	-
LCC - Refuge project	-	-	-	-	5,000	5,000
South Ribble Council	-	-	-	-	1,963	1,963
Tudor Trust	-	-	-	-	31,000	31,000
WEA	-	1,408	1,408	-	18,393	18,393
	-	125,730	125,730	-	260,617	260,617
<i>Fees</i>						
School sessions	700	-	700	3,184	-	3,184
Gardening sessions	4,075	-	4,075	3,875	-	3,875
Other earned income	413	-	413	-	-	-
	5,188	-	5,188	7,059	-	7,059
<i>Building project</i>						
Lancashire Environmental Fund	-	-	-	-	22,500	22,500
	-	-	-	-	22,500	22,500
Total	5,188	125,730	130,918	7,059	283,117	290,176

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
4 OTHER INCOME						
Disposal of fixed assets	-	-	-	786	-	786
	-	-	-	786	-	786
5 EXPENDITURE						
Direct costs						
Staff costs	594	177,268	177,862	75,359	60,660	136,019
Freelance staff	849	4,303	5,152	767	5,116	5,883
Other operational costs	-	18,775	18,775	-	6,479	6,479
Transport	-	3,685	3,685	195	1,568	1,763
Equipment	908	-	908	-	2,498	2,498
Marketing and publicity	67	19	86	133	1,148	1,281
Loss on disposal of fixed assets	3,585	-	3,585	-	-	-
Depreciation	2,430	3,411	5,841	1,929	-	1,929
Premises costs	4,806	500	5,306	105	2,600	2,705
Support and governance costs						
Insurance	3,789	-	3,789	2,668	-	2,668
Office costs & other costs	4,224	-	4,224	1,201	-	1,201
Professional fees	2,820	-	2,820	2,350	-	2,350
Charged to restricted funds	(8,494)	8,494	-	(6,142)	6,142	-
Total expenditure	15,578	216,455	232,033	78,565	86,211	164,776
Allocated to costs of raising funds	-	-	-	-	-	-
Costs of charitable activities	15,578	216,455	232,033	78,565	86,211	164,776

6 STAFF INFORMATION

	2022	2021
	£	£
a Staff costs		
Salaries and wages	167,212	127,104
Employer's pension contributions (money purchase scheme)	5,166	4,931
Employer's NI contributions	5,484	3,984
	<u>177,862</u>	<u>136,019</u>

No employees earned more than £60,000 pa in either year

b Key management personal

The key management personal comprise the trustees and principle staff as set out on page 1. The trustees do not receive any remuneration for their services.

Employment benefits principle staff	<u>66,769</u>	<u>61,499</u>
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c Average number of employees

The average number of employees was as follows:-

	number	number
Charitable	9	8
Administration	1	1
	<u>10</u>	<u>9</u>

11 STATEMENT OF FUNDS

	2019/20			2020/21			bf and cf 31/03/2021 01/04/2021 £
	01/04/2020 £	Income £	Expenditure £	Transfers £	Income £	Expenditure £	
Unrestricted Funds:							
General fund	149,682	75,940	(78,565)	10,000	11,943	(15,578)	179,218
Designated funds:							
Building project	10,000	-	-	(10,000)	-	-	-
	159,682	75,940	(78,565)	-	11,943	(15,578)	179,218
Restricted funds							
Kickstart staff grant	-	-	-	-	42,044	(42,044)	-
KickStart training grant	-	4,500	(726)	-	7,500	(1,055)	(8,719)
Revenue funds	97,684	260,617	(85,485)	-	125,730	(169,945)	1,500
Capital project	14,191	26,500	-	(40,691)	-	-	(54,455)
Capital grants spent	78,764	-	-	40,691	-	(3,411)	(116,044)
	190,639	291,617	(86,211)	-	175,274	(216,455)	(179,218)
Total Funds	350,321	367,557	(164,776)	-	187,217	(232,033)	508,286

Unrestricted Funds:

General fund

Designated funds:

Building project

Restricted funds

Kickstart staff grant

KickStart training grant

Revenue funds

Capital project

Capital grants spent

Total Funds

11 STATEMENT OF FUNDS (continued)

	2020/21				b/f and c/f 31/03/2021 01/04/2021 £	2021/22			
	01/04/2020 £	Income £	Expenditure £	Transfers £		Income £	Expenditure £	Transfers £	31/03/2022 £
Restricted Funds:									
Big Lottery - Reaching Communities Awards for All	32,228	106,603	(19,703)	-	119,128	106,603	(113,223)	(2,914)	109,594
British Ass. Community Leaders	-	10,000	-	-	10,000	-	(10,000)	-	-
British Science Association	-	2,000	(500)	-	-	1,147	(397)	-	750
Children in Need	-	4,254	(1,960)	-	1,500	-	(1,500)	-	-
Canal and River Trust	-	4,560	-	-	2,294	-	(2,294)	-	-
CFL - Fresh Food Initiative	-	15,418	(2,930)	-	4,560	-	(4,560)	-	-
CFL - Step Programme	3,000	-	(3,000)	-	12,488	-	(12,488)	-	-
CFL - Leyland project	9,951	-	(9,951)	-	-	-	-	-	-
CFL - Women's project	-	-	-	-	-	-	-	-	-
Church Urban Fund	-	2,000	(2,000)	-	-	-	-	-	-
Co-op Fresh Food	-	2,099	-	-	2,099	1,807	-	-	3,906
Community Business Fund									
Power to Change	-	25,815	(18,634)	-	7,181	-	(2,460)	(4,721)	-
East Lancashire CCG	-	19,813	(4,686)	-	15,127	-	(15,127)	-	-
Esmée Fairbairn	573	11,699	(3,507)	-	8,765	-	-	(8,765)	-
Green Dreams	-	-	-	-	-	14,765	(2,783)	-	11,982
LCC Refugee Project	-	5,000	-	-	5,000	-	(1,700)	-	3,300
South Ribble Council	-	1,963	(1,963)	-	-	-	-	-	-
Tudor Trust	13,877	31,000	(263)	-	44,614	-	-	-	44,614
WEA	-	18,393	(16,388)	-	2,005	1,408	(3,413)	-	-
ESF Selnet	1,553	-	-	-	1,553	-	-	(1,553)	-
Age Concern gardening	-	-	-	-	-	-	-	-	-
Garfield Weston	10,000	-	-	-	10,000	-	-	(10,000)	-
Postcode Local Trust	26,502	-	-	-	26,502	-	-	(26,502)	-
	97,684	260,617	(85,485)	-	272,816	125,730	(169,945)	(54,455)	174,146

11 STATEMENT OF FUNDS (continued)

Transfers

The trustees have reviewed the balances brought forward on restricted funds and where the terms and conditions of the funds have been met and there are no continuing obligations or restrictions the funds have been released to unrestricted funds by means of

During the year The Big Lottery - Reaching Communities financed the purchase of fixed assets and a transfer to unrestricted funds has been made to account for this.

Restricted funds

Big Lottery - Reaching Communities	Towards Step Programme and Get Grubby Out of School Project
British Science Association	British science week 2022.
Co-op Fresh Food	Fresh food initiative
Green Dreams	Towards project costs 22/23.
Esmeé Fairbairn	Programme of Eco Therapy activities targeted towards adults with disabilities.
LCC Refugee Project	Work with refugees - Growing and Countryside engagement programme.
Tudor Trust	Towards development costs in Nelson.

These funds are expected to be utilised in 2022/23

12 ANALYSIS OF COMPANY NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
<i>Fund balances at March 31 2022 are represented by:-</i>			
Tangible fixed assets	69,834	119,455	189,289
Current assets	168,815	175,646	344,461
Current liabilities	(25,464)	-	(25,464)
	<u>213,185</u>	<u>295,101</u>	<u>508,286</u>
 <i>Fund balances at March 31 2021 are represented by:-</i>			
Tangible fixed assets	66,600	119,455	186,055
Current assets	121,169	272,816	393,985
Current liabilities	(26,938)	-	(26,938)
	<u>160,831</u>	<u>392,271</u>	<u>553,102</u>

13 TAXATION

As a CIO, the charity is entitled to claim annual exemption from UK corporation tax.

14 CAPITAL COMMITMENTS

There were no capital commitments authorised and contracted for at the end of the year (2021 £Nil).

15 RELATED PARTY TRANSACTIONS

There were no related party transactions that are required to be disclosed in either year.

PENNINE LANCASHIRE COMMUNITY FARM

England & Wales - Charity number 1169862

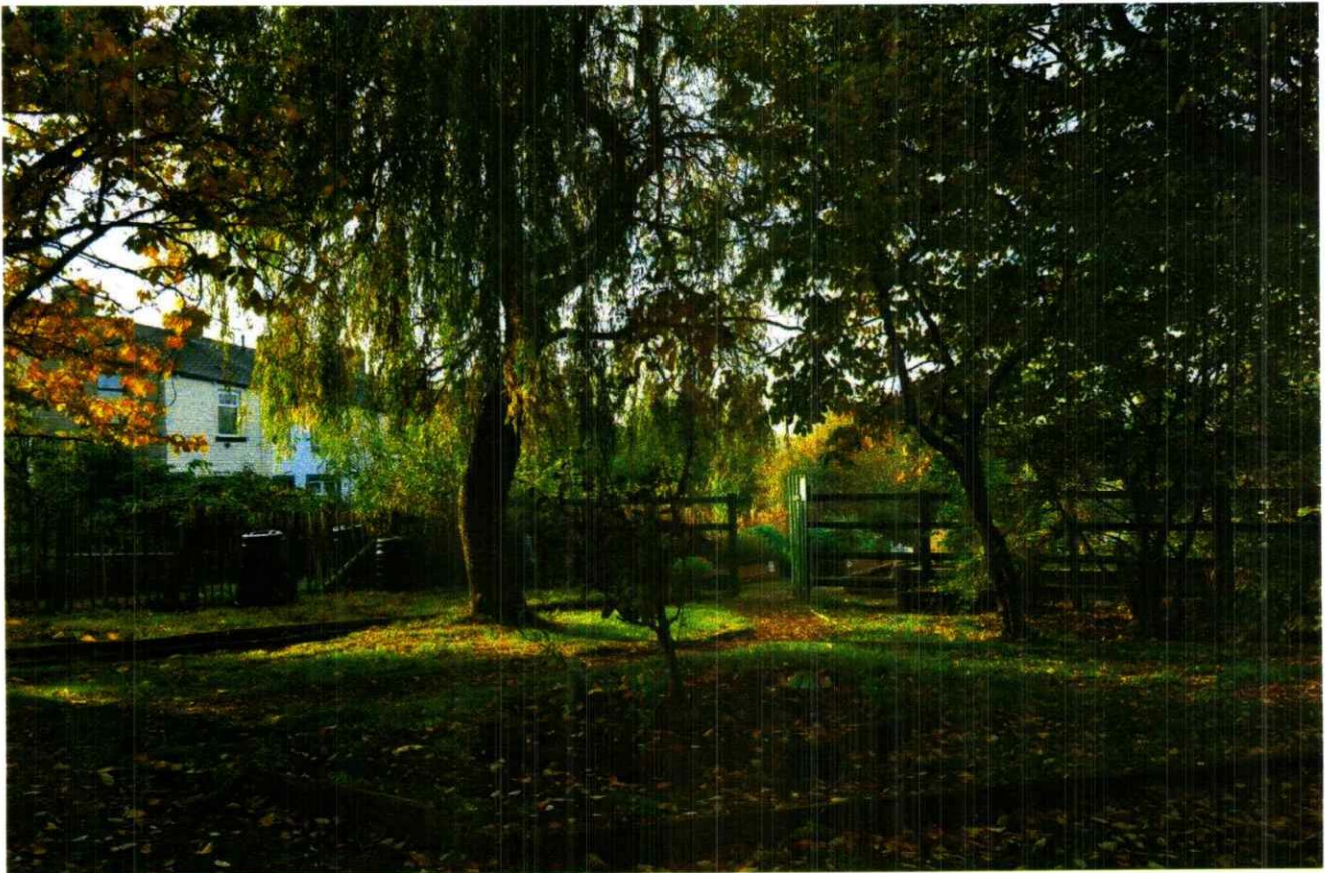
Accounts

**PENNINE LANCASHIRE COMMUNITY FARM
(a Charitable Incorporated Organisation 1169862)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR

THE YEAR ENDED MARCH 31 2021



**PENNINE LANCASHIRE COMMUNITY FARM
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED MARCH 31 2021**



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**PENNINE LANCASHIRE COMMUNITY FARM
CHAIR'S FOREWORD
FOR THE YEAR ENDED MARCH 31 2021**

So, we have had another year with the pandemic. How have we been managing at PLCF? Many decisions have been made and much that is good has gone forward, but we cannot disguise that this has been a year of difficulty and shut down again. Let's begin by celebrating good things and the progress made.



Firstly, the building is completed and is now in full use. One portacabin is being used at the top of the plot and the other was sold for scrap. James can, at last, move on leaving us with a secure budget for the next 3 years. We want to express our sincere thanks to him for all the hard work and extra time given to the charity. James waited until it was clear that things were in the right place before he left. He leaves us with a completed building and a secure financial future. Thank you, James, we are grateful and for all the many years you have been leading us.

We now welcome a new Business Manager in Tom Wilkinson. A new Community Gardener, Ruth Calder, joined us in May. She brings valuable horticultural experience from her work in Oxford. We hope both of them will be happy to be part of a great team with Helen, Rana, Paul and Geoff as we move on into a new phase of the development of PLCF.

We have also had the valuable help of 3 young people from the Government's 'Kick start' scheme and hope to have 3 more soon. We have welcomed back volunteers. We opened up again, in a limited way, in March and have seen our numbers grow. We want to see all our volunteers being able to use our facilities, indoors and outdoors. We want to see all our Chilli club plots being used and our Bangladeshi friends enjoying walks and cooking and meeting together once more.

Thank you, Paul for all the people who were able to experience lambing at your farm in April. Thank you, Rana for encouraging people to join in and setting up a What's app group for the ladies. Thank you, Helen for all the work with the intricacies of the Government furlough scheme; for your creative ideas and for keeping things in order. Thank you, Geoff for your continued work at Garden Able, producing green food and for the hens! Thank you to all our staff for being willing to learn new skills as they ran zoom teaching sessions and encouraged volunteers to learn on-line particularly for British science week which was a great success with over 100 people involved.

It was difficult though in the dark, cold, wet days of January to see beyond the situation, with our premises closed. Yet we had our staff off furlough by March 15th and we opened up again at the end of that month. We hope that we have now turned a corner and can see our sites busy and productive again. We want more volunteers to arrive and find this a safe haven, and a place where they feel accepted and enjoy the benefits of growing things in the open air. We want to be of benefit to the community around us. Things are bound to be different in the post pandemic world.

Things will also be different with a new team. We want to build on James' legacy and see PLCF thrive well into the future. I thank the Board for all their work and you, for all your commitment to us.

Lenora Priestley Chairperson

Lenora A. Priestley 18.08.21

**PENNINE LANCASHIRE COMMUNITY FARM
ADMINISTRATIVE INFORMATION
FOR THE PERIOD ENDED MARCH 31 2021**



TRUSTEES

Mrs Jackie Flynn
Ms Bea Foster
Mr Andrew Hitchon
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles
Mr Winston McIntosh
Mrs Muhiba Mustaybasic
Ms Lenora Priestley
Mrs Barbara Trencher
Mrs Iris Wheeler
Mr Keith Wheeler
Mrs Jane Wood
Mrs Reba Roy
Mrs Rubina Walker
Mr John Cunningham
Mrs Sozna Begum
Mr Peter Farrell

OFFICE HOLDERS

Chair
Treasurer
Secretary

Ms Lenora Priestley
Mrs Barbara Trencher
Mr Andrew Hitchon

KEY STAFF

Manager
Deputy Manager

James Horsford
Helen Clark

REGISTERED ADDRESS

Eco Community Hub
Burleigh Street
Burnley
Lancashire BB12 0DU

**INDEPENDENT EXAMINER
ACCOUNTS**

Peter Smith BA FCA DChA
Chittenden Horley
Chartered Accountants and Charity Specialists
456 Chester Road
Old Trafford
Manchester M16 9HD

BANKERS

Co-operative bank Plc
Skelmesdale
PO Box 250

The trustees present their annual report together with the financial statements of the charity for the period ended March 31 2020.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education (primarily but not exclusively) of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

- Social Inclusion
- Community Cohesion
- Education

Activities

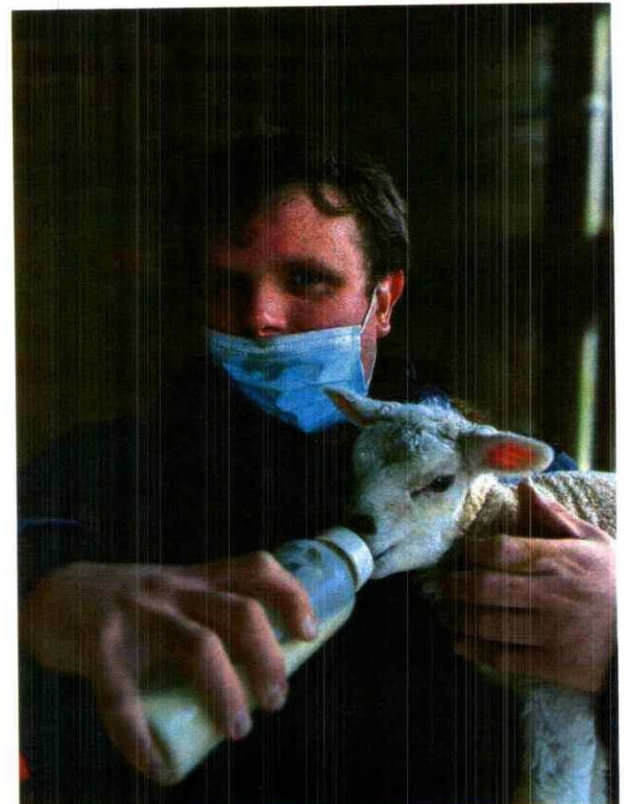
To begin this report, let us look first at four points of major success, despite the global pandemic.

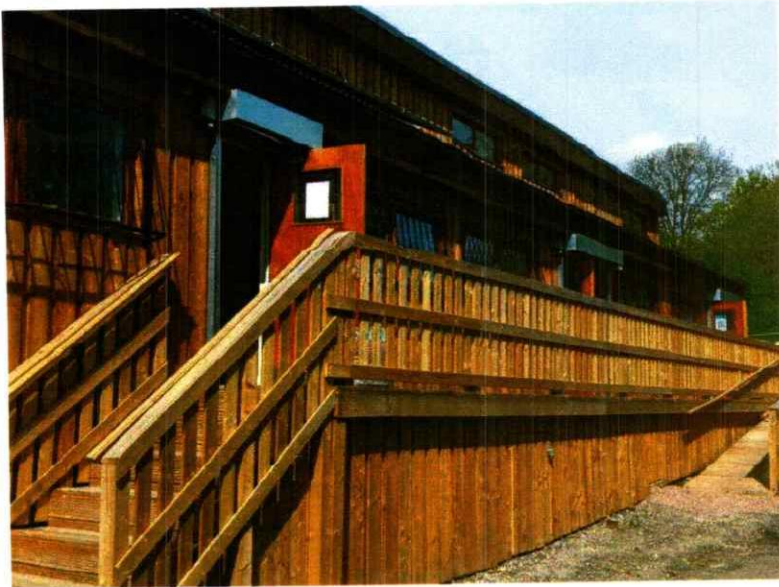
Firstly, this year we have seen the completion of our new Eco Community Hub building, constructed with ecological principles in mind, including PV panels, water recycling systems, air source heating system, highly insulated wooden frame construction, etc. The building incorporates a workshop, meeting / training room, new central office, teaching kitchen, quiet room and additional toileting facilities. This essential new resource has already seen increasing usage as allowed within the COVID regulations.

Secondly, we have successfully developed and operated our new **Freshfood Initiative**. This was ultimately about ensuring those most in need got access to fresh home-grown produce throughout the lockdown periods, particularly important to BAME community members and adults at high risk of isolation due to underlying conditions like poor mental health. Overall, we were able to provide support to over **600 individuals** over this financial year.

Thirdly, as allowed throughout the year we have been able to support and operate key elements of various projects as follows:

- **Chilli Club** project, providing access to the growing space to 127 members throughout this time.
- **Step Program / Growing into Employment** engaging a total of 49 individuals on the program, noting 39 individuals have completed all 12 elements of the course, noting the majority are working on securing employment and or being supported into long term volunteer roles subject to their ongoing needs.
- **Get Grubby Out of School** engaging 43 children during in the summer and Easter holiday period.
- In addition to the above we have been able to operate various online sessions engaging 113 individuals on a range of growing at home, cooking at home and other family activity programs.





Fourthly, despite all the challenges of this year, the organisation has gone from strength to strength, not least noting the following:

- The Eco Community Hub building is not only completed, but completely paid for through independent funding, individual giving and corporate giving. A massive thankyou to all the individuals and organisations that enabled this.
- Throughout the pandemic we have also been able to achieve strong ongoing ownership and leadership through the Board of Trustees, despite not being able to meet in person, by adapting to online meeting as appropriate.
- The Charity remains in a strong financial position going forward, through due diligence and assessing a broad range of much welcomed support.

Of course, like many charities / organisations, this year has been dramatically affected by the COVID pandemic, with us forced to close down all mainline physical interaction activities from March 2020 and only able to operate an activity programme open to non-staff individuals between the 5th of July and 5th of November, for 2 weeks in December, then again from the 29th of March. Even this was further limited by needing to be adapted to operate within the shifting COVID-related regulations, including the commonly referred to "rule of six".

Though this report officially only refers to the financial year, it is worth noting that since we reopened at end of March (as of the beginning of May, and the writing of this report) we have been able to operate the following exciting activities:

- A highly popular farm engagement programme, optimising the lambing period;
- Get Grubby Out of School sessions, which have been most welcomed by children and families;
- We are excited to see our regular long term volunteers all starting to re-engage, who with great grace have accepted and adapted to operating under necessary new operational regulations;
- Re-commence our outreach sessions in particular working with Age UK;
- The charity has also benefited and welcomed three new young people onto the Kick Start supported employment programme.

In addition, since reopening in March we have achieved the following headline figures:

- 181 individuals have engaged in one off activities or events;
- 34 of longer term volunteers have re-engaged and are committed supporting the Charity over the next twelve months;
- 91 Chilli Club members have re-engaged and are busy growing fresh produce;
- 188 children and young people have engaged through either the Get Grubby Out of School Session or the farm engagement sessions.

Though our normal direct monitoring has been affected by the COVID pandemic, there is strong anecdotal evidence regarding our services from those using them. Acknowledging this, we would state the following direct benefits of our activities throughout the year:

- Ongoing support for individual's mental wellbeing and physical health as a result of online engagement, general communication and normal operation where possible;
- Promotion of community engagement, cohesion and integration in general as a result of online engagement, general communication and normal operation where possible;
- Improved economic circumstance as result of food parcels, supporting individuals dealing with financial crisis, moving individuals towards employment.



Please see below some specific case studies of particular individuals that have really benefited this year.

N volunteered for over a year in all weathers before taking on a part-time supported employment role as Garden Peer Worker. N feels, as a relative newcomer to the area, the garden has helped him get to know the community and meet new people. N thinks the exercise and getting away from everyday life stress that the garden provides helps his mental health, but the best part is giving back to the community and feeling as if you are doing something good for others, for instance, by sharing the fruit and veg he's grown, through working in partnership with the local community centre.

V loves the peacefulness of the garden - being able to get outside rather than being stuck inside watching TV is something she's really benefited from. V has been learning how to grow all sorts of different fruit and veg, and consequently has been cooking more and eating better. Eating food, I've grown is amazing, says V - except for kale! During the pandemic, volunteering helped V fight the effects of social isolation from not being able to see her family, children and grandchildren, and not working. V dedicated herself and hours of her hours of time to learning about gardening and growing as much fresh produce as possible, in the process also completing our horticulture and employability course, which built her confidence to the point she could run a session unaided. Growing fruit and veg for local people who were struggling because of COVID really meant a lot to her because she felt she was giving something back to her community when it needed it the most. V hopes to keep gardening and keep volunteering and keep herself healthy.

At six years old, A lives with her mum and dad, grandma who isn't very well, and five older five brothers and sisters. During lockdown, her parents are trying to work from home, home school the children and look after Grandma. A has had trouble breathing which has meant she has had an operation on her throat that makes it hurt to eat and it's hard for anyone to find time for A, let alone take her out to play outside. And her family is all really scared about Coronavirus. When she first came to Get Grubby A found it quite overwhelming as she hadn't spent time with other children for a while. But soon she found that it was safe and she could do her favourite things - gardening and running around with her cousin. She also discovered new favourite things - playing on the hammocks and toasting marshmallows no the fire - which she finds don't make her throat hurt!

"It's been so hard for her being stuck inside feeling sad with nothing to do" says A's Mum - " I feel like I've got my little girl back since she's been coming to Get Grubby".



Future plans

Going forward, we have the following specific aims and objectives we would like to achieve in the first three months of operation April to June 2021. Our priorities are as follows:

- Reconnection, via various means, another with over 500 individuals;
- Re-establish working partnerships with a minimum of 25 separate organisations;
- Continue to provide essential positive messaging around COVID safety;
- Enhance and develop the Fresh Food Initiative.

Furthermore, over the next 12 months, the charity will be looking to achieve full operation of all mainline and associated projects, including but not limited to:

Chilli Club – our primary focus is on two main interconnected groups: BAME community members and or those at high risk of isolation. This includes a range of different elements including but not limited to, craft club, walking groups, chilli growing competition, general trips, community BBQ and our large community trip.

Growing into Employment – our priority here is engaging and developing individuals around each specific site, supporting them into employment, further education and/or long-term volunteering. This includes bringing the different sites into operation including March Street Burnley, Garden Able Nelson, Padiham and Parkside / Hargher Clough.

Supported employment programme – we are contracted to provide a supportive employment programme for six individuals via the government Kickstart scheme, overall noting three individuals have now commenced.

Garden Action Team – as regulations around transporting volunteers allow, the priority is to enable and establish old and new long-term volunteers to play an active role in other community organisations, creating and or maintaining community outdoor green spaces.

Get Grubby Out of School – continue a pattern of engaging existing and new children / young people in the outdoor environment at minimum on the March Street site and subject to additional Children in Need Funding across a number of Burnley / Pendle sites.

Growing Minds - subject to schools buy-in and COVID regulations, the priority here is to enable schools to engaged in three key aspect Growing / Learning about Food Production / Environmental awareness.

Fresh Food Initiative – this project will build upon the Lottery COVID emergency funding to develop and enhance this project including, creating a network of growers, enabling more community growers, operating more "chop, cook and eat" sessions.

General / Specific Groups / Corporate Bodies – we are beginning to see re-connection from the different specific groups which will continue to build upon, including Refugee / Asylum seekers, YOT, Child Action Northwest and Training 2000.



Independent / interconnected projects – a large amount of work has been completed on the British Science Week project, engaging 115 individuals. Work will commence shortly on the Nelson Community Network.



FINANCIAL REVIEW

Overview

This year we have continued to operate on a strong financial basis as a result of a large number of successful funding applications from a wide range of trusts and grant making bodies. In addition, we have received private and corporate giving all of which leaves us in a more positive financial position, however this year we are reporting a deficit of £2,625 on unrestricted funds.

Risk management

We have considered the risks facing the charity, financially and otherwise, and put in place appropriate policies to mitigate those risks, including the impact of the Covid 19 pandemic.

Principal funding sources

Over the last year we have been extremely grateful for the large number of independent funding agencies that have supported and enabled the work of Pennine Lancashire Community Farm, including Big Lottery, Esmée Fairbairn Foundation, Henry Smith, Children in Need, European Social Fund through Workers Education Association, Community Foundation, Burnley Council, Power to Change, Cooperative, Birchalls Food services, Lancashire County Council and British Science Week. Without the support of these organisations we simply would not be able to provide key Pennine Lancashire Community Farm services and many thanks are owed to each and every one.

Investment policy and review

We do not have any long-term investments. Any surplus funds are placed on deposit with a UK clearing bank as appropriate

Reserves

As Trustees we have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity if this was necessary, which would give a figure of c127k based on 2020/21 budget. At the year end free reserves stood at £94,231.

Covid 19

As highlighted in different aspects of this report we note the charity faced, like so many, the unprecedented situation caused by the coronavirus pandemic. This resulted in the charity having to make the extremely challenging decision to close all its voluntary group activities and furlough staff. While this has been a challenging time, the board of trustees have put in place clear financial plans and ongoing potential operational plans, subject to ongoing government advice, to secure the longer term future of the Charity.

We have considered whether in light of the effects of the pandemic whether it is appropriate for the charity to prepare its accounts on the going concern basis and have concluded that is because of the actions we have taken to secure the financial future of the charity, the reserves that we hold and the continuing support of our funders.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24 2016, the date of its registration with the Charity Commission for England and Wales.



Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred to as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote. Membership is also open to any body corporate or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations. Member organisations appoint a representative to attend meetings and vote.

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

- The honorary officers: Chair, Secretary and Treasurer.
- Between four and ten other trustees.

In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up to date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.

Organisation

The Executive Committee, which must not be less than seven members (including the honorary officers), administers the Charity and meets as necessary. The day to day operations of the Charity are the responsibility of the James Horsford (Manager), to whom the Trustees have delegated authority for operational matters including finance, employment and artistic development, within the overall strategy agreed by the Board.

Co-operation with other organisations/charities

This year we have maintained and enhanced our partnerships with a wide range of private, public and voluntary sector organisations that refer individuals to us for support, provide similar services, and support us in our active public profile. Furthermore, we have started working with a range of partners in terms of larger financial projects, particularly in respect to the European Social Funding coming into the area. We have also started to enhance our partnership with a number of businesses in terms of skill share partnerships, etc.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

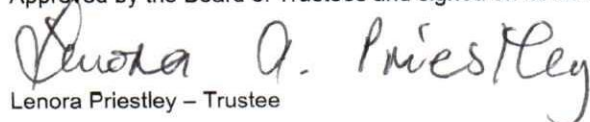
Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:


Lenora Priestley – Trustee

Date:

18.08.21

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY FARM
FOR THE YEAR ENDED MARCH 31 2021**



I report to the charity trustees on my examination of the accounts of the charity for the year ended March 31 2021 which are set out on pages 10 to 19.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Smith BA FCA DChA

Chittenden Horley
Chartered Accountants: Charity Specialists

HGA Accountants & Financial Consultants Ltd
456 Chester Road
Old Trafford
Manchester
M16 9HD

Date:

18. 08. 21



**PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED MARCH 31 2021**



	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming resources from generated funds:					
Donations	2	67,095	8,500	75,595	3,475
Charitable activities	3	7,059	283,117	290,176	210,121
Investment income - bank interest		1,000	-	1,000	1,155
Other income	4	786	-	786	9,147
TOTAL INCOME		<u>75,940</u>	<u>291,617</u>	<u>367,557</u>	<u>223,898</u>
EXPENDITURE					
Cost of raising funds	5	-	-	-	6,000
Expenditure on charitable activities	5	78,565	86,211	164,776	197,382
TOTAL EXPENDITURE		<u>78,565</u>	<u>86,211</u>	<u>164,776</u>	<u>203,382</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(2,625)	205,406	202,781	20,516
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		(2,625)	205,406	202,781	20,516
TOTAL FUNDS BROUGHT FORWARD		<u>159,682</u>	<u>190,639</u>	<u>350,321</u>	<u>329,805</u>
TOTAL FUNDS CARRIED FORWARD		<u>157,057</u>	<u>396,045</u>	<u>553,102</u>	<u>350,321</u>

The notes on pages 12 to 19 form part of these financial statements.

**PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2021**



	Notes	2021 £	2021 £	2020 £	2020 £
FIXED ASSETS					
Tangible Assets	8		186,055		103,495
CURRENT ASSETS					
Debtors	9	59,821		2,882	
Cash at Bank and in Hand		<u>334,164</u>		<u>263,633</u>	
		393,985		266,515	
CREDITORS					
Amounts falling due in one year	10		<u>26,938</u>	<u>19,689</u>	
NET CURRENT ASSETS			<u>367,047</u>		<u>246,826</u>
NET ASSETS			<u>553,102</u>		<u>350,321</u>
FUNDS					
Unrestricted	11		157,057		159,682
Restricted	11		<u>396,045</u>		<u>190,639</u>
TOTAL FUNDS			<u>553,102</u>		<u>350,321</u>

Approved by the Board and authorised for issue on:

And signed on their behalf by:

Lenora Priestley – Trustee

Lenora A. Priestley

18.08.21

The notes on pages 12 to 19 form part of these financial statements.

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling the functional currency of the charity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds	including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.
Charitable activities	costs of undertaking the work of the charity.

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs and professional fees and are allocated to charitable expenditure in full.

Pension contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently 3% employer, with employees able to contribute up to 5%. Contributions are charged to the statement of financial activities in the period in which they become payable.

1 ACCOUNTING POLICIES (continued)

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Plant & machinery	25% straight line
Community gardens	10%/20% straight line
Equipment	15% reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, and subsequently measured at their settlement value.

Statement of cashflows

Advantage is taken of the exemption for small charities not to present a statement of cash flows.

2 DONATIONS	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue Grants:	£	£	£	£	£	£
Lord Barnby's Foundation	-	-	-	2,000	-	2,000
HMRC - CJRS	57,851	-	57,851	-	-	-
Burnley BC - covid funding	8,690	-	8,690	-	-	-
Kickstart training grant	-	4,500	4,500	-	-	-
Donations - Building Project	-	4,000	4,000	-	-	-
Donations - general	554	-	554	1,475	-	1,475
	<u>67,095</u>	<u>8,500</u>	<u>75,595</u>	<u>3,475</u>	<u>-</u>	<u>3,475</u>

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
3 INCOME FROM CHARITABLE ACTIVITIES						
<i>Project grants</i>						
Big Lottery - Reaching Communities	-	106,603	106,603	-	-	-
Awards for All	-	10,000	10,000	-	-	-
British Science Association	-	2,000	2,000	-	-	-
Children in Need	-	4,254	4,254	-	8,384	8,384
Canal and River Trust	-	4,560	4,560	-	-	-
Community Foundation for Lancashire:			-			-
Fresh Food Initiative	-	15,418	15,418	-	-	-
Step Programme	-	-	-	-	3,000	3,000
Church Urban Fund	-	2,000	2,000	-	-	-
Co-op Fresh Food	-	2,099	2,099	-	-	-
Community Business Fund						
Power to Change	-	25,815	25,815	-	-	-
East Lancashire CCG	-	19,813	19,813	-	-	-
Esmeé Fairbairn	-	11,699	11,699	-	23,397	23,397
LCC - Refuge project	-	5,000	5,000	-	-	-
South Ribble Council	-	1,963	1,963	-	-	-
Tudor Trust	-	31,000	31,000	-	29,000	29,000
WEA	-	18,393	18,393	-	-	-
ESF Selnet	-	-	-	-	15,795	15,795
Age Concern - gardening	-	-	-	-	5,239	5,239
Garfield Weston	-	-	-	-	10,000	10,000
	-	260,617	260,617	-	94,815	94,815
<i>Fees</i>						
School sessions	3,184	-	3,184	10,060	-	10,060
Gardening sessions	3,875	-	3,875	3,875	-	3,875
Contracts & other income	-	-	-	8,416	-	8,416
	7,059	-	7,059	22,351	-	22,351
<i>Building project</i>						
Lancashire Environmental Fund	-	22,500	22,500	-	7,500	7,500
Clothworkers	-	-	-	-	40,000	40,000
John Lewis	-	-	-	-	8,500	8,500
Bernard Sunley Foundation	-	-	-	-	15,000	15,000
Other income	-	-	-	-	705	705
Trusthouse Foundation	-	-	-	-	3,750	3,750
Bailey Thomas	-	-	-	-	15,000	15,000
Lancashire County Council	-	-	-	-	2,000	2,000
Freemasons	-	-	-	-	500	500
	-	22,500	22,500	-	92,955	92,955
Total	7,059	283,117	290,176	22,351	187,770	210,121

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
4 OTHER INCOME						
Insurance claim	-	-	-	8,835	-	8,835
Disposal of fixed assets	786	-	786	312	-	312
	<u>786</u>	<u>-</u>	<u>786</u>	<u>9,147</u>	<u>-</u>	<u>9,147</u>

5 EXPENDITURE

Direct costs

Staff costs	75,359	60,660	136,019	5,522	150,016	155,538
Freelance staff	767	5,116	5,883	495	9,888	10,383
Other operational costs	-	6,479	6,479	1,720	9,137	10,857
Transport	195	1,568	1,763	1,617	7,657	9,274
Equipment	-	2,498	2,498	1,707	2,934	4,641
Marketing and publicity	133	1,148	1,281	792	-	792
Depreciation	1,929	-	1,929	2,184	-	2,184
Premises costs	105	2,600	2,705	1,578	1,000	2,578

Support and governance costs

Insurance	2,668	-	2,668	1,890	-	1,890
Office costs & other costs	1,201	-	1,201	2,889	-	2,889
Professional fees	2,350	-	2,350	2,356	-	2,356
Charged to restricted funds	(6,142)	6,142	-	(2,039)	2,639	-
Total expenditure	<u>78,565</u>	<u>86,211</u>	<u>164,776</u>	<u>20,111</u>	<u>183,271</u>	<u>203,382</u>
Allocated to costs of raising funds	-	-	-	(2,000)	(4,000)	(6,000)
Costs of charitable activities	<u>78,565</u>	<u>86,211</u>	<u>164,776</u>	<u>18,111</u>	<u>179,271</u>	<u>197,382</u>

6 STAFF INFORMATION

a Staff costs

	2021	2020
	£	£
Salaries and wages	127,104	144,156
Employer's pension contributions (money purchase scheme)	4,931	5,150
Employer's NI contributions	3,984	6,232
	<u>136,019</u>	<u>155,538</u>

No employees earned more than £60,000 pa in either year

b Key management personal

The key management personal comprise the trustees and principle staff as set out on page 1. The trustees do not receive any remuneration for their services.

Employment benefits principle staff	<u>61,499</u>	<u>83,183</u>
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c Average number of employees

The average number of employees was as follows:-

	number	number
Charitable	8	8
Administration	1	1
	<u>9</u>	<u>9</u>

7 NET INCOMING RESOURCES AFTER TRANSFERS

	2021	2020
	£	£
This is stated after charging/(crediting):		
Accountant/Independent examiner's fees		
Report	830	800
Accountancy	1,670	1,521
Depreciation charged on fixed assets	1,929	1,728
Trustees' remuneration & expenses	-	-
	<u> </u>	<u> </u>

8 TANGIBLE FIXED ASSETS

Cost	Building	Plant & Machinery	Community Garden	Equipment	Motor Vehicles	Total
	£	£	£	£	£	£
As at April 1 2020	86,164	1,859	98,008	6,615	3,950	196,596
Additions	84,489	-	-	-	-	84,489
As at March 31 2021	<u>170,653</u>	<u>1,859</u>	<u>98,008</u>	<u>6,615</u>	<u>3,950</u>	<u>281,085</u>
Depreciation						
As at April 1 2020	-	1,682	84,163	4,589	2,667	93,101
Provided	-	-	839	201	889	1,929
As at March 31 2021	<u>-</u>	<u>1,682</u>	<u>85,002</u>	<u>4,790</u>	<u>3,556</u>	<u>95,030</u>
Net Book Value						
As at March 31 2021	<u>170,653</u>	<u>177</u>	<u>13,006</u>	<u>1,825</u>	<u>394</u>	<u>186,055</u>
As at March 31 2020	<u>86,164</u>	<u>177</u>	<u>13,845</u>	<u>2,026</u>	<u>1,283</u>	<u>103,495</u>

9 DEBTORS

	2021	2020
	£	£
Income receivable	58,952	2,326
Prepayments	869	556
Other debtors	-	-
	<u>59,821</u>	<u>2,882</u>

10 CREDITORS falling due within one year

	2021	2020
Accruals	23,452	17,242
Deferred income	-	700
Social security and other taxes	3,486	1,747
	<u>26,938</u>	<u>19,689</u>

11 STATEMENT OF FUNDS

	2019/20				b/f and c/f		2020/21			
	01/04/2018	Income	Expenditure	Transfers	31/03/2020	01/04/2020	Income	Expenditure	Transfers	31/03/2021
	£	£	£	£	£	£	£	£	£	£
Unrestricted Funds:										
General fund	116,489	36,128	(20,111)	17,176	149,682	149,682	75,940	(78,565)	10,000	157,057
Designated funds:										
Building project	10,000	-	-	-	10,000	10,000	-	-	(10,000)	-
	126,489	36,128	(20,111)	17,176	159,682	159,682	75,940	(78,565)	-	157,057
Restricted funds										
KickStart training grant	-	-	-	-	-	-	4,500	(726)	-	3,774
Revenue funds	203,316	94,815	(183,271)	(17,176)	97,684	97,684	260,617	(85,485)	-	272,816
Capital project	-	92,955	-	(78,764)	14,191	14,191	26,500	-	(40,691)	-
Capital grants spent	-	-	-	78,764	78,764	78,764	-	-	40,691	119,455
	203,316	187,770	(183,271)	(17,176)	190,539	190,539	291,617	(86,211)	-	396,045
Total Funds	329,805	223,898	(203,382)	-	350,321	350,321	367,557	(164,776)	-	553,102