



Charity registration number:1169819

The Roma Project
Annual Report and Financial Statements for the year
ended 31st March 2024

The Roma Project
Contents
for the year ended 31st March 2024

Reference and Administrative details	3
Trustees' report	4
Objectives and activities	4
Achievements and Performance	4-5
Financial Review	5-6
Structure, Governance and Management	6
Trustee's Responsibilities	6
Independent Examiners Report	7
Statement of Financial Activities	
Balance Sheet	
Statement of cash flows	
Notes to the financial statements	

The Roma Project
Reference and Administrative Details
for the year ended 31st March 2022

Trustees	Dave Faires - Chairperson Rosamaria Kostic Cisneros - Vice-Chair Michelle Webb – Treasurer Stanislava Yassmin Vilcekova Lydia Elizabeth Nash
Secretary	Amanda Rawlings
Principal Office	124 Broad St, Coventry CV6 5BG, United Kingdom
Charity Registration Number	1169819
Bankers	Barclays Bank
Independent examiner	Wendy Stanyon

The Roma Project
Trustees' Annual Report
for the year ended 31st March 2024

The Trustees are pleased to present the annual report of The Roma Project which was registered as a charitable incorporated organisation number 1169819 on 20th October 2016.

Objectives and activities

The Roma Project, which is based in Coventry, offers free and confidential information, advice and support across the city.

Main activities

We help to identify and claim benefits, to challenge decisions, to advise on strategies for dealing with problem debt, housing, education, to negotiate with creditors and to provide information and support on a range of other social welfare issues.

Our service is delivered from community outreach venues across the city where we offer a mix of 'drop-in' sessions and pre-booked appointments. Our service model is focused on reaching Roma people where they live, in their own neighbourhoods, in areas of greatest need.

By offering high quality advice and information services within the city we will help the Roma people to make informed decisions and choices that affect their lives. We do not seek to create a dependency on our service for assistance; instead we strive to empower people to recognise their rights and entitlements, to claim the benefits they need and to help find realistic solutions to financial problems.

Long-time objectives

- To continue to offer accessible advice and information services in neighbourhoods across the city;
- To seek opportunities for enhancing our service to Coventry Roma community;

The Roma Project
Trustees' Annual Report
for the year ended 31st March 2022

- To help address poverty and inequality by increasing the take-up of benefits and by offering debt advice and casework ;
- To attract additional volunteers to support our service delivery ;
- To play a part in the life of the city through engagement with local initiatives, policy work and campaigns;

Achievements and Performance

We know that we made a real difference for the people who come to see us. We assisted people to secure income that they are entitled to. We helped people to take more control of their finances. We increased income security and stability. Our work has had wider impacts, such as improving health, self-confidence and employability. We opened and resolved over 3328 new case files in 2023/2024. Enquiries about welfare benefits remain the highest category and issues with debt, housing and money advice issues remain the second largest category of work. Settled status enquires have become one of the main issues due to Brexit Settlement Scheme. More than a half of our open cases have been about residence and settled status applications. Our service continues to have 1 day drop-in advice sessions per week and 5 days appointment sessions per week. In addition to our ongoing efforts with the Roma community, the Roma Project has also established a Warm Hub to provide support for vulnerable individuals during the cold winter months. This initiative aims to offer a safe and welcoming space where people can access essential resources, warmth, and companionship during challenging times.

Financial Review

During the year, the Roma Project was successful in securing funding from the Big Lottery to continue its charitable objectives for 3 more years. Due to an increased demand of our services, the 3-year funding extension by the Big Lottery, comes in recognition of our outstanding work with the Roma community. This endorsement reaffirms our commitment to empowering and supporting the Roma population, fostering inclusion and enabling positive change.

The Roma Project

Statement of Financial Activities

For the year ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	Unrestricted Funds £	Restricted Funds £	2023 £
Income from:							
Donations	2	-	-	-	50	-	50
Charitable activities	3	-	52,108	52,108	-	116,113	116,113
Other		30,405	-	30,405	8,158	-	8,158
Total Incoming Resources		30,405	52,108	82,513	8,208	116,113	124,321
Expenditure on:							
Charitable Activities	4	34,352	93,723	128,075	2,732	117,786	120,518
Total Resources Expended		34,352	93,723	128,075	2,732	117,786	120,518
Net income/(expenditure) for the year		(3,947)	(41,615)	(45,562)	5,476	(1,673)	3,803
Total funds brought forward		32,242	38,961	71,203	26,766	40,634	67,400
Transfers		(2,654)	2,654	-	-	-	-
Funds Carried Forward		25,641	-	25,641	32,242	38,961	71,203

The Statement of Financial Activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 9.

The Roma Project
Independent Examiner's Report
for the year ended 31st March 2024

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wendy Stanyon

The Roma Project
Trustees' Annual Report
for the year ended 31st March 2024

The trustees have a reasonable expectation that the charity will continue in operational existence for the foreseeable future (being over 12 months from the date of signing this report) and have therefore, used the going concern basis in preparing these financial statements.

Structure, governance and management

The Roma Project is constituted as a registered charitable incorporated organisation. Trustees of the charity are appointed following a skills-based audit and interview process with recommended appointments subject to election at the Annual General Meeting (AGM). At each AGM, one-third of the trustees must retire from office but are able to seek re-election. The trustees are also able to co-opt board members during the year, using the same skills-based approach.

Trustee's responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards and applicable law and regulations. Charity law requires the trustees to prepare financial statements for each financial year. Under law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity.

The annual report was approved by the trustees of the charity on 24th of October 2024 and signed on its behalf by;

Dave Faires

The Roma Project

Statement of Financial Activities

For the year ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	Unrestricted Funds £	Restricted Funds £	2023 £
Income from:							
Donations	2	-	-	-	50	-	50
Charitable activities	3	-	52,108	52,108	-	116,113	116,113
Other		30,405	-	30,405	8,158	-	8,158
Total Incoming Resources		30,405	52,108	82,513	8,208	116,113	124,321
Expenditure on:							
Charitable Activities	4	34,352	93,723	128,075	2,732	117,786	120,518
Total Resources Expended		34,352	93,723	128,075	2,732	117,786	120,518
Net income/(expenditure) for the year		(3,947)	(41,615)	(45,562)	5,476	(1,673)	3,803
Total funds brought forward		32,242	38,961	71,203	26,766	40,634	67,400
Transfers		(2,654)	2,654	-	-	-	-
Funds Carried Forward		25,641	-	25,641	32,242	38,961	71,203

The Statement of Financial Activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 9.

The Roma Project

Balance Sheet

at 31 March 2023

	Notes	2024		2023	
		£	£	£	£
Current Assets					
Debtors	6	5,778		5,128	
Cash at bank and in hand	7	22,296		70,014	
		<u>28,074</u>		<u>75,142</u>	
Current Liabilities					
Amounts due within 1 year	8	(2,433)		(3,939)	
Net Current Assets			25,641		71,203
Total Assets less Current Liabilities			<u>25,641</u>		<u>71,203</u>
Net Assets			<u>25,641</u>		<u>71,203</u>
Financed by:					
Restricted Funds	9		-		38,961
Unrestricted Funds	9		25,641		32,242
			<u>25,641</u>		<u>71,203</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

Signed _____
Director

The Roma Project

Statement of Cash Flows

For the year ended 31 March 2024

	Note	2024 £	2023 £
Net cash provided by/ (used in) operating activities			
Net income/(expenditure) for the reporting period (as per statement of financial activities)		(45,562)	3,803
Increase in debtors		(650)	(1,650)
Decrease in creditors		(1,506)	(2,577)
Change in cash and cash equivalents in the year		(47,718)	(424)
Cash and cash equivalents at the beginning of the year		70,014	70,438
Cash and cash equivalents at the end of the year	7	22,296	70,014

The Roma Project

Notes to the accounts

For the year ended 31 March 2024

1. Accounting policies

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and the Financial Reporting Standard 102.

Income

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

Expenditure

These have been analysed using a natural classification.

Depreciation

There are no assets requiring capitalisation or depreciation.

2. Income from donations

	Unrestricted Funds £	Restricted Funds £	2024 Total £	Unrestricted Funds £	Restricted Funds £	2023 Total £
Donations	-	-	-	50	-	50

3. Income charitable activities

	Unrestricted Funds £	Restricted Funds £	2024 Total £	Unrestricted Funds £	Restricted Funds £	2023 Total £
The Big Lottery - Reaching Communities	-	52,108	52,108	-	116,113	116,113
	-	52,108	52,108	-	116,113	116,113

The Roma Project

Notes to the accounts

For the year ended 31 March 2024

4. Cost of Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	2024 Total	Unrestricted Funds	Restricted Funds	2023 Total
	£	£	£	£	£	£
Salaries	24,722	89,180	113,902	(5,000)	110,873	105,873
Rent	6,156	1,300	7,456	2,380	-	2,380
Minibus expenses	-	-	-	2,275	-	2,275
Travel expenses	-	-	-	1,083	-	1,083
Destitution expenses	-	-	-	178	-	178
Accountancy fees	1,549	233	1,782	-	2,250	2,250
Equipment	342	-	342	-	222	222
Evaluation fees	-	-	-	50	-	50
Events	957	-	957	889	-	889
Insurance	-	846	846	-	778	778
Meeting expenses	-	-	-	31	128	159
Miscellaneous	259	7	266	148	-	148
Payroll expenses	-	-	-	-	-	-
PPE equipment	-	-	-	-	-	-
Printing and stationery	-	-	-	-	739	739
Professional fees	-	-	-	-	-	-
Subscriptions	-	1,473	1,473	-	983	983
Sundry expenses	-	-	-	698	-	698
Telephone	260	378	638	-	651	651
Training	107	-	107	-	856	856
Volunteer expenses	-	-	-	-	-	-
Webhosting	-	306	306	-	306	306
	34,352	93,723	128,075	2,732	117,786	120,518

5. Staff Costs and Emoluments

Total staff costs were as follows:

	2024 £	2023 £
Wages and salaries	108,895	101,292
Social security costs	5,007	4,581
	113,902	105,873

No employees received employee benefits above £60,000 for the year

Particulars of employees:

The number of employees during the year was as follows:

	2024 No	2023 No
Number of administrative staff	4	4

6. Debtors

	2024 £	2023 £
Debtors	3,875	3,875
Prepayments & accrued income	1,903	1,253
	5,778	5,128

7. Cash at Bank and In Hand

	2024 £	2023 £
Bank and cash balances	22,296	70,014
	22,296	70,014

The Roma Project

Notes to the accounts

For the year ended 31 March 2024

8. Creditors

	2024 £	2023 £
Other tax and social security	2,433	2,253
Other creditors	-	1,686
	<u>2,433</u>	<u>3,939</u>

9a. Movement in funds

	Balance at 31 March 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 March 2024 £
The Big Lottery - Reaching Communities	38,961	52,108	(93,723)	2,654	-
	<u>38,961</u>	<u>52,108</u>	<u>(93,723)</u>	<u>2,654</u>	<u>-</u>
General Funds	32,242	30,405	(34,352)	(2,654)	25,641
	<u>71,203</u>	<u>82,513</u>	<u>(128,075)</u>	<u>-</u>	<u>25,641</u>

9b. Movement in funds (prior year)

	Balance at 31 March 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 March 2023 £
The Big Lottery - Reaching Communities	40,634	116,113	(117,786)	-	38,961
	<u>40,634</u>	<u>116,113</u>	<u>(117,786)</u>	<u>-</u>	<u>38,961</u>
General Funds	26,766	8,208	(2,732)	-	32,242
	<u>67,400</u>	<u>124,321</u>	<u>(120,518)</u>	<u>-</u>	<u>71,203</u>