



**Charity registration number:1169819**

**The Roma Project**  
**Annual Report and Financial Statements for the year**  
**ended 31st March 2022**

**The Roma Project**  
**Contents**  
**for the year ended 31st March 2022**

Reference and Administrative details	3
Trustees' report	4
Objectives and activities	4-5
Achievements and Performance	5
Financial Review	6
Structure, Governance and Management	6
Trustee's Responsibilities	7
Independent Examiners Report	8
Statement of Financial Activities	9
Balance Sheet	10
Statement of cash flows	11
Notes to the financial statements	12 - 14

**The Roma Project**  
**Reference and Administrative Details**  
**for the year ended 31st March 2022**

<b>Trustees</b>	<b>Dave Faires - Chairperson</b> <b>Rosamaria Kostic Cisneros - Vice-Chair</b> <b>Michelle Webb – Treasurer</b> <b>Stanislava Yassmin Vilcekova</b> <b>Lydia Elizabeth Nash</b>
<b>Secretary</b>	<b>Amanda Rawlings</b>
<b>Principal Office</b>	<b>124 Broad St,</b> <b>Coventry</b> <b>CV6 5BG,</b> <b>United Kingdom</b>
<b>Charity Registration Number</b>	<b>1169819</b>
<b>Bankers</b>	<b>Barclays Bank</b>
<b>Independent examiner</b>	<b>Wendy Stanyon</b>

**The Roma Project**  
**Trustees' Annual Report**  
**for the year ended 31st March 2022**

The Trustees are pleased to present the annual report of The Roma Project which was registered as a charitable incorporated organisation number 1169819 on 20th October 2016.

**Objectives and activities**

The Roma Project, which is based in Coventry, offers free and confidential information, advice and support across the city.

**Main activities**

We help to identify and claim benefits, to challenge decisions, to advise on strategies for dealing with problem debt, housing, education, to negotiate with creditors and to provide information and support on a range of other social welfare issues.

Our service is delivered from community outreach venues across the city where we offer a mix of 'drop-in' sessions and pre-booked appointments. Our service model is focused on reaching Roma people where they live, in their own neighbourhoods, in areas of greatest need.

By offering high quality advice and information services within the city we will help the Roma people to make informed decisions and choices that affect their lives. We do not seek to create a dependency on our service for assistance; instead we strive to empower people to recognise their rights and entitlements, to claim the benefits they need and to help find realistic solutions to financial problems.

**Long-time objectives**

- To continue to offer accessible advice and information services in neighbourhoods across the city;
- To seek opportunities for enhancing our service to Coventry Roma community;

**The Roma Project**  
**Trustees' Annual Report**  
**for the year ended 31st March 2022**

- To help address poverty and inequality by increasing the take-up of benefits and by offering debt advice and casework ;
- To attract additional volunteers to support our service delivery ;
- To play a part in the life of the city through engagement with local initiatives, policy work and campaigns;

**Public benefit**

The Roma Project achieves public benefit through direct services to the public.

**Achievements and Performance**

We know that we made a real difference for the people who come to see us. We assisted people to secure income that they are entitled to. We helped people to take more control of their finances. We increased income security and stability. Our work has had wider impacts, such as improving health, self-confidence and employability. We opened and resolved over 2416 new case files in 2021/2022. Enquiries about welfare benefits remain the highest category and issues with debt, housing and money advice issues remain the second largest category of work. Settled status enquires have become one of the main issues due to Brexit Settlement Scheme. More than a half of our open cases have been about residence and settled status applications. With the new Coronavirus situation, our organisation had to close down during the first lockdown and our staff had to provide support and assistance through our social media platforms, email and telephone. Due to the pandemic our organisation had to adjust and started to offer support to clients how and where to seek medical advice, how to get tested for the new Coronavirus but also how to stay safe and protect other people. Our service continues to have 1 day drop-in advice sessions per week and 5 days appointment sessions per week, but as mentioned above due to lockdown the number of people contacting our services via telephone, email and through social media platforms has increased.

**The Roma Project**  
**Trustees' Annual Report**  
**for the year ended 31st March 2022**

**Financial Review**

During the year, the Roma Project was successful in securing funding from the Big Lottery to continue its charitable objectives for 2 more years. Due to an increased demand of our services we have applied for another 2 years funding from the Big Lottery, and we have now entered into the second phase of the process.

The trustees have a reasonable expectation that the charity will continue in operational existence for the foreseeable future (being over 12 months from the date of signing this report) and have therefore, used the going concern basis in preparing these financial statements.

**Reserves policy**

Trustees aspire to hold up to three months of core running costs as reserves. At 31 March 2022, the aspirational reserves figure is £35,028. At 31 March 2022, unrestricted reserves amounted to £25,159. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

**Structure, governance and management**

The Roma Project is constituted as a registered charitable incorporated organisation. Trustees of the charity are appointed following a skills-based audit and interview process with recommended appointments subject to election at the Annual General Meeting (AGM). At each AGM, one-third of the trustees must retire from office but are able to seek re-election. The trustees are also able to co-opt board members during the year, using the same skills-based approach.

**The Roma Project**  
**Trustees' Annual Report**  
**for the year ended 31st March 2022**

**Trustee's responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards and applicable law and regulations. Charity law requires the trustees to prepare financial statements for each financial year. Under law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity.

The annual report was approved by the trustees of the charity on 24<sup>th</sup> of October 2022 and signed on its behalf by;

Dave Faires

**The Roma Project**  
**Independent Examiner's Report**  
**for the year ended 31st March 2022**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31<sup>st</sup> March 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wendy Stanyon



# The Roma Project

## Statement of Financial Activities

For the year ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 £	Unrestricted Funds £	Restricted Funds £	2021 £
<b>Income from:</b>							
Donations	2	-	-	-	550	-	550
Charitable activities	3	-	98,947	98,947	21,628	109,022	130,650
Other		1,050	-	1,050	-	-	-
Total Incoming Resources		1,050	98,947	99,997	22,178	109,022	131,200
<b>Expenditure on:</b>							
Charitable Activities	4	221	115,076	115,297	(1,700)	104,473	102,773
Total Resources Expended		221	115,076	115,297	(1,700)	104,473	102,773
<b>Net income/(expenditure) for the year</b>		829	(16,129)	(15,300)	23,878	4,549	28,427
Total funds brought forward		24,130	58,570	82,700	52	54,221	54,273
Transfers		200	(200)	-	200	(200)	-
<b>Funds Carried Forward</b>		25,159	42,241	67,400	24,130	58,570	82,700

The Statement of Financial Activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 9.

# The Roma Project

## Balance Sheet

at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
<b>Current Assets</b>					
Debtors	6	3,478		1,453	
Cash at bank and in hand	7	70,438		86,561	
		<u>73,916</u>		<u>88,014</u>	
<b>Current Liabilities</b>					
Amounts due within 1 year	8	(6,516)		(5,314)	
<b>Net Current Assets</b>			67,400		82,700
<b>Total Assets less Current Liabilities</b>			<u>67,400</u>		<u>82,700</u>
<b>Net Assets</b>			<u>67,400</u>		<u>82,700</u>
<b>Financed by:</b>					
Restricted Funds	9		42,241		58,570
Unrestricted Funds	9		25,159		24,130
			<u>67,400</u>		<u>82,700</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

Signed \_\_\_\_\_  
Director

**The Roma Project**

**Statement of Cash Flows**

**For the year ended 31 March 2022**

	Note	2022 £	2021 £
<b>Net cash provided by/ (used in) operating activities</b>			
Net income/(expenditure) for the reporting period (as per statement of financial activities)		(15,300)	28,427
Increase in debtors		(2,025)	(1,453)
Decrease in creditors		1,202	(201)
<b>Change in cash and cash equivalents in the year</b>		(16,123)	26,773
Cash and cash equivalents at the beginning of the year		86,561	59,788
<b>Cash and cash equivalents at the end of the year</b>	7	70,438	86,561

# The Roma Project

## Notes to the accounts

### For the year ended 31 March 2022

#### 1. Accounting policies

##### Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and the Financial Reporting Standard 102.

##### Income

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

##### Expenditure

These have been analysed using a natural classification.

##### Depreciation

There are no assets requiring capitalisation or depreciation.

#### 2. Income from donations

	Unrestricted Funds £	Restricted Funds £	2022 Total £	Unrestricted Funds £	Restricted Funds £	2021 Total £
Donations	-	-	-	550	-	550

#### 3. Income charitable activities

	Unrestricted Funds £	Restricted Funds £	2022 Total £	Unrestricted Funds £	Restricted Funds £	2021 Total £
The Big Lottery - Reaching Communities	-	-	-	-	78,920	78,920
The Big Lottery - Reaching Communities (2)	-	87,225	87,225	-	-	-
The Big Lottery - COVID	-	-	-	21,628	28,800	50,428
Coventry City Council - Community Champions Fund	-	11,722	11,722	-	1,302	1,302
	-	98,947	98,947	21,628	109,022	130,650

# The Roma Project

## Notes to the accounts

### For the year ended 31 March 2022

#### 4. Cost of Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	2022 Total	Unrestricted Funds	Restricted Funds	2021 Total
	£	£	£	£	£	£
Salaries	(4,000)	93,028	89,028	(4,000)	91,552	87,552
Rent	20	4,366	4,386	-	1,543	1,543
Minibus expenses	1,956	-	1,956	1,510	-	1,510
Travel expenses	-	-	-	-	-	-
Destitution expenses	275	-	275	446	-	446
Accountancy fees	-	2,250	2,250	-	2,500	2,500
Equipment	-	3,674	3,674	-	4,852	4,852
Evaluation fees	-	3,000	3,000	-	-	-
Events	600	-	600	-	-	-
Insurance	-	699	699	-	699	699
Meeting expenses	118	136	254	-	225	225
Miscellaneous	1,250	102	1,352	341	-	341
Payroll expenses	2	-	2	-	48	48
PPE equipment	-	-	-	-	171	171
Printing and stationery	-	846	846	-	203	203
Professional fees	-	150	150	-	-	-
Subscriptions	-	983	983	-	983	983
Sundry expenses	-	-	-	3	200	203
Telephone	-	604	604	-	881	881
Training	-	5,163	5,163	-	516	516
Volunteer expenses	-	75	75	-	100	-
Webhosting	-	-	-	-	-	-
	221	115,076	115,297	(1,700)	104,473	102,673

#### 5. Staff Costs and Emoluments

Total staff costs were as follows:

	2022 £	2021 £
Wages and salaries	86,037	85,167
Social security costs	2,991	2,385
	89,028	87,552

No employees received employee benefits above £60,000 for the year

#### Particulars of employees:

The number of employees during the year was as follows:

	2022 No	2021 No
Number of administrative staff	4	4

#### 6. Debtors

	2022 £	2021 £
Debtors	1,050	-
Accrued income	2,428	1,453
	3,478	1,453

# The Roma Project

## Notes to the accounts

### For the year ended 31 March 2022

#### 7. Cash at Bank and In Hand

	2022	2021
	£	£
Bank and cash balances	70,438	86,561
	<u>70,438</u>	<u>86,561</u>

#### 8. Creditors

	2022	2021
	£	£
Other tax and social security	6,516	5,314
	<u>6,516</u>	<u>5,314</u>

#### 9a. Movement in funds

	Balance at 31 March 2021	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 March 2022
	£	£	£	£	£
The Big Lottery - Reaching Communities	58,570	-	(56,783)	(1,787)	-
The Big Lottery - Reaching Communities (2)	-	87,225	(48,378)	1,787	40,634
Coventry City Council - Community Champions Fund	-	11,722	(9,915)	(1,807)	-
	<u>58,570</u>	<u>98,947</u>	<u>(115,076)</u>	<u>(1,807)</u>	<u>40,634</u>
General Funds	24,130	1,050	(221)	1,807	26,766
	<u>82,700</u>	<u>99,997</u>	<u>(115,297)</u>	<u>-</u>	<u>67,400</u>

#### 9b. Movement in funds (prior year)

	Balance at 31 March 2020	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 March 2021
	£	£	£	£	£
The Big Lottery - Reaching Communities	54,221	78,920	(76,387)	1,816	58,570
The Big Lottery - COVID	-	28,800	(26,984)	(1,816)	-
Coventry City Council - Community Champions Fund	-	1,302	(1,102)	(200)	-
	<u>54,221</u>	<u>109,022</u>	<u>(104,473)</u>	<u>(200)</u>	<u>58,570</u>
General Funds	52	22,178	1,700	200	24,130
	<u>54,273</u>	<u>131,200</u>	<u>(102,773)</u>	<u>-</u>	<u>82,700</u>