



Workshop Christian Centre Trustees' Annual Report
for the period 1 October 2019 – 30 September 2020

Administrative Information

Workshop Christian Centre, which is also known as 'WCC' and 'WCC Life', is situated on Vicar's Walk, Workshop S80 2HJ. The registered Charity number is 1169816.

Trustees: Stephen Bannister, Chair
Sue Shepherd
Gillian Wilson

The Trustees met formally three times in the period 1st October 2019 to 30th September 2020. (13th January 2020, 2nd September 2020, 14th September 2020)

During September, the transition to new trustees began.

Section B - Structure, governance, and management
Description of the charity's trusts

Workshop Christian Centre is a Christian church which became a Charitable Incorporated Organisation on 23rd September 2016, and which is governed by its Constitution, whose only voting members are its Charity Trustees.

Each Charity Trustee must be appointed for a term of five years by a resolution passed at a properly convened meeting of the Charity Trustees.

In selecting individuals for appointment as Charity Trustees, the Charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

All Charity Trustees must subscribe and adhere to, in belief and lifestyle, the Statement of Faith.

The pastor and four elders are responsible for (and are recognised by the Church Fellowship as being responsible for) the spiritual leadership of the Church Fellowship in accordance with its Statement of Faith (Schedule to Constitution).



The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.

Additional governance issues (Optional)

The Charity Trustees will make available to each new Charity Trustee, on or before his or her first appointment: 1) a copy of this constitution and any amendments made to it; and 2) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and 3) any other relevant documents for training and induction purposes.

Workshop Christian Centre is a member of the Evangelical Alliance.

Regarding the consideration of risks, and management procedures to manage them, Workshop Christian Centre has in place a Safeguarding policy and holds a risk register, both of which are maintained and implemented by a safeguarding manager.

Section C - Objectives and activities

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith in accordance with the Statement of Faith; and the provisions of facilities for recreation and other leisure-time occupation for the inhabitants of Workshop and the surrounding area in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants.

As a church, we encourage and equip people to serve in the community in Jesus' name through worship and prayer; studying the Bible; developing knowledge and trust in Jesus; providing pastoral care for people living in Workshop and the surrounding area; outreach work and practical assistance for all who need it.

Summary of the main achievements of the charity during the year

From October 2019 to March 2020, it was business as usual at WCC as we continued to provide activities and events for our local community



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and church attendees. We have a church website and a well-maintained Facebook presence as we communicate the range of events which would connect with all ages and sectors of the community.

As a church, we continued to seek to serve our local community by offering Sunday services, from prayer at 9am through to the main family service at 10.30am. We open our premises up for activities, events and services which appeal to a variety of people and ages in our community.

The Breaking of Bread service, which is incorporated into the main family service each Sunday enabled families and friendship groups to celebrate together and give thanks. During the Sunday service, the children, aged 4-11, would leave for their own groups for bible study, crafts, singing and games.

A prayer group was held on Wednesday evening to pray for the knowledge of Jesus to extend in Workshop and the surrounding area; for healing of the issues affecting each town and city in the UK; for each other; for the church throughout the world; for world disasters and events. This group is open to all those who are interested in praying for their world, and for those who wish to meditate on God's power in action, and all are made welcome. Since March this meeting has moved to being a Zoom meeting because of the lockdown restrictions.

Life Groups met at times to suit their interest and situation. These are groups of people from WCC, other churches, friendship groups, neighbours, work colleagues and casual acquaintances - they are open to everyone with similar interests.

The ladies used to meet approximately monthly for a Ladies Fellowship. When lockdown came along, this program was stopped although some women have continued to meet over Zoom.

Likewise, our men's group met regularly during the year until lockdown forced a change. As with the women, some online networks have been run with varying degrees of success to maintain contact, especially for people who may have struggled more under lockdown conditions.

Children are catered for in various ways with weekly meetings for the different age groups:

1. Chatterbox, our toddler group, meets every Friday morning and offers a breakfast for those youngsters who have missed theirs. The pre-schoolers enjoy singing, games, and general play, with



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drinks for parents and carers. These parents and children are encouraged to participate in other church activities such as the children's groups and the Nativity play at Christmas.

2. Blast Off (Years 7 to 11) meet every Thursday evening for fun, refreshments, and a Bible-based talk.
3. Youth, for older teenagers, enjoy time together on a Friday evening.

Without the tremendous and generous offering of time, skills, money, and commitment from teams of volunteers, none of these groups would be able to run. We are immensely grateful to everybody involved.

On 13th October 2019 we celebrated Harvest Festival by bringing in food and distributing it to our community and neighbours. The generosity of our fellowship meant this year we were able to make up many food parcels to distribute locally.

On 31 October 2019, the youth leaders and helpers held a Light Party as an alternative to children wandering the street knocking on doors for Hallowe'en. and Invitations were sent to our local schools and into the community and there were plenty of treats for everyone, all provided for free.

WCC was a drop off centre for shoeboxes for Samaritan's Purse and at the end of November 2019, 66 shoeboxes were picked up from WCC.

The Nativity play this year was directed by two of our youth ministry team and starred many of our local children as well as regular church children. Parents and wider family members were invited along to watch the play and join with us afterwards for some festive refreshments.

From the middle of March 2020, we have been unable to continue with our usual programme of Sunday services and mid-week events because of the Covid-19 pandemic. Therefore, we have invested in new camera technology and been learning some new skills as we have sought to provide an online alternative to the Sunday services and other weekly events. We have been able to broadcast a service on most Sundays, mainly via Facebook and YouTube or Zoom.

Christianity Explored

The Christianity Explored course has been run by Workshop Christian Centre for the benefit of everyone interested in exploring Christianity. Because of lockdown the course was run online using Zoom, so people



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could join in from the comfort of their own home. There were eight sessions altogether. Each week there was a short talk followed by a discussion. The course was well attended throughout. A review meeting was held afterwards to evaluate and determine how best to run it in the future.

Volunteer Shopping

WCC seeks to support those who are vulnerable or self isolating and was able to practice this with Volunteer Shopping. Practical safeguarding processes were put in place to protect all involved, and payment was only taken after the shopping had been delivered and the receipt provided. In some cases, where we knew people were struggling financially, we were able to donate or subsidise the shopping. A team of shoppers bravely queued and shopped for other people to ensure that they had a supply of food and household goods. We received monetary donations from other members to help us fund this activity.

Helping People Stay Socially Connected

We have also wanted to help people stay in touch with friends and family during the difficult and isolating time of lockdown, so although socially distant, nobody gets left socially isolated or lonely. If a person wanted to have someone phone them or be part of a video call group from time to time, then WCC offered to help them stay in contact.

Additional details of objectives and activities

All activities are run by volunteers to whom we are grateful for their dedication and skills. We would also like to thank all those who carry out the administration, maintenance and operational tasks which are essential to the smooth running of the church.

Financial Review

Total income for the year amounted to £97,049 which was gratefully received as giving from generous members. The expenditure amounted to £78,917, which was lower than budgeted due to slightly lower running costs during lockdown when the members were not been meeting in the church building.

Maintenance costs remained an area for expenditure at £4,129. This included an upgrade to the heating system to control and maintain the temperature in different zones within the church building, thereby reducing costs. Health and safety expenditure included the



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replacement of two fire doors, a fire risk assessment, and an asbestos survey.

As the building at Vicars Walk is an old primary school built in 1890, it needs regular planned maintenance. A major repair of the roof to replace gulley linings has already been undertaken although the expenditure has been recorded in next year's accounts 2020-2021. Next, the interior of the building will be re-plastered and re-painted to deal with damage left by leaks. Each year, the maintenance budget is set at a level to include planned maintenance, and to provide for repair costs, which arise in such an old building. During lockdown and while the building was not fully utilised, various members have been regularly checking on security and ensuring everything is in good order, in line with the insurers' requirements.

It is WCC policy to maintain a balance on funds which equates to 3 months' expenditure, that is **£22,500**, to cover emergency situations that may arise. The funds are retained for - emergency repairs caused by extreme weather conditions, such as flood damage (as seen in Worksop in November 2019), for H&S upgrades, and unplanned emergencies.

Further financial review details

WCC is dependent upon gifts of money from regular donations and weekly offerings. Planned giving is made through bank transfers and gift aid envelopes.

Gift aid was claimed from HMRC for April 2018-2019 and received in March 2020 to the sum of £9093.76.

In January 2020, the Councillor's Divisional Fund at Nottingham County Council kindly gave £200 for the specific purpose of a contribution towards the event held for flood victims. The event - a party - was held at the beginning of January and was attended by around 45 people who had been affected by the November 2019 floods in Worksop.

In June 2020, WCC received a bequest of £5,175.33, with grateful thanks, from a well-loved member of WCC, Derek Badger, who was a tireless worker in the Food Bank and in many other areas in Worksop.

Section F - Other optional information

Over the period 2019-2020, WCC supported a number of Christian charities at home and overseas to a total of £8,262 in regular gifts:



**Worksop Christian
Centre**
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Love Worksop, Christians Against Poverty, The Children's Society, St John's Drop In, Project Romanian Rescue, Barnabas Fund, Release International, Samaritan's Purse, Vis de Copil, Christian Concern, Leprosy Mission.

Workshop Christian Centre

Period: 12

	CURRENT YEAR		PRIOR YEAR		VARIANCE		BUDGET		VARIANCE		
	Sep-20	Qtr to Date	Sep-19	Qtr to Date	Year to Date	%	Sep-20	Qtr to Date	Year to Date	Year to Date	%
Income											
Donations Non Gift Aided	580.00	6,202.86	8,627.85	19,831.30	58,946.35	(6,946.27) (11.8%)	2,916.67	8,750.00	35,000.00	17,000.08	48.6%
Grants	0.00	0.00	0.00	0.00	0.00	200.00 0.0%	0.00	0.00	0.00	200.00	
Other Income	0.28	0.78	4.59	13.86	71.95	5,143.57 7148.8%	5.00	15.00	60.00	5,155.52	8592.5%
Gift Aid recovered	0.00	0.00	0.00	0.00	0.00	9,093.76	7,500.00	7,500.00	16,500.00	(7,406.24)	(44.9%)
Donations Gift Aided	2,827.99	6,503.23	3,416.75	10,885.23	39,102.96	(8,563.24) (21.9%)	2,500.00	7,500.00	30,000.00	539.72	1.8%
TOTAL	3,408.27	12,706.87	12,049.19	30,730.39	98,121.26	(1,072.18) (1.1%)	12,921.67	23,765.00	81,560.00	15,489.08	19.0%
Expenditure											
Church Events	0.00	0.00	0.00	60.00	134.98	29.53 21.9%	41.67	125.00	500.00	394.55	78.9%
Utilities	177.20	564.58	251.98	1,238.84	4,776.72	496.17 10.4%	416.67	1,250.00	5,000.00	719.45	14.4%
Health & Safety	430.00	3,767.55	7.20	299.80	1,118.29	(2,649.26) (236.9%)	250.00	750.00	3,000.00	(767.55)	(25.6%)
Office	81.86	280.76	332.38	555.08	1,823.83	565.34 31.0%	166.67	500.00	2,000.00	741.51	37.1%
Refreshments & Housekeeping	0.00	15.33	159.38	526.72	1,648.96	(89.31) (5.4%)	166.67	500.00	2,000.00	261.73	13.1%
Maintenance	185.00	535.51	44.00	963.33	7,489.86	3,361.08 44.9%	1,000.00	3,000.00	12,000.00	7,871.22	65.6%
Sound & Electrical	0.00	351.57	0.00	0.00	2,066.68	(36.90) (1.8%)	166.67	500.00	2,000.00	(103.58)	(5.2%)
Worship	0.00	0.00	1.75	12.05	295.64	271.79 91.9%	41.67	125.00	500.00	476.15	95.2%
Advertising	0.00	0.00	0.00	0.00	118.80	88.80 74.7%	0.00	0.00	0.00	(30.00)	
Children & Youth	67.99	149.19	1,560.00	1,573.18	4,458.60	2,391.61 53.6%	416.67	1,250.00	5,000.00	2,933.01	58.7%
Outreach & Mission	1,706.00	3,321.59	7,750.00	9,300.81	19,742.81	8,381.22 42.5%	750.00	2,250.00	9,000.00	(2,361.59)	(26.2%)
IT & Copyright	0.00	0.00	0.00	0.00	636.22	(113.63) (17.9%)	55.50	166.50	666.00	(83.85)	(12.6%)
Copier & Printing	123.58	272.14	370.32	370.32	1,001.66	13.85 1.4%	83.33	250.00	1,000.00	12.19	1.2%
Legal & Admin	100.00	100.00	112.25	320.50	568.50	96.25 16.9%	41.67	125.00	500.00	27.75	5.6%
Adult Ministry	0.00	84.58	0.00	5.50	693.50	510.32 73.6%	41.67	125.00	500.00	316.82	63.4%
Visiting Speakers	0.00	0.00	60.00	120.00	440.00	328.66 74.7%	50.00	150.00	600.00	488.66	81.4%
Communication/ WCC											
Magazine	0.00	0.00	0.00	0.00	686.00	106.02 15.5%	41.67	125.00	500.00	(79.98)	(16.0%)
Laptop & Projection	0.00	252.86	0.00	0.00	1,408.99	1,156.13 82.1%	41.67	125.00	500.00	247.14	49.4%
Employment Costs	4,239.25	9,748.47	2,187.90	8,196.70	37,499.84	(3,651.20) (9.7%)	3,500.00	10,500.00	42,000.00	848.96	2.0%
Insurances	0.00	0.00	0.00	0.00	2,212.21	148.48 6.7%	191.67	575.00	2,300.00	236.27	10.3%
Training	0.00	0.00	0.00	0.00	0.00	(350.00)	41.67	125.00	500.00	150.00	30.0%
Elder Account	0.00	0.00	687.50	687.50	687.50	(462.50) (67.3%)	125.00	375.00	1,500.00	350.00	23.3%
Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00 0.0%	0.00	0.00	0.00	0.00	
Transport	0.00	0.00	0.00	0.00	0.00	0.00 0.0%	0.00	0.00	0.00	0.00	
exp 25	0.00	0.00	0.00	0.00	0.00	0.00 0.0%	0.00	0.00	0.00	0.00	
TOTAL	7,110.88	17,288.38	13,524.66	24,230.33	89,509.59	10,592.45 11.8%	7,630.50	22,891.50	91,566.00	12,648.86	13.8%
Excess / Shortfall	(3,702.61)	(4,581.51)	(1,475.47)	6,500.06	8,611.67	9,520.27 110.6%	5,291.17	873.50	(10,006.00)	28,137.94	(281.2%)

CURRENT YEAR	
Bank & Cash position	76,987.60
Co-op 65832323	0.00
BLANK	0.00
Natwest Reserve	30,836.23
Cash	1,523.25
TOTAL	109,347.08

PRIOR YEAR	
Bank & Cash position	62,568.46
Co-op 65832323	0.00
BLANK	0.00
Natwest Reserve	27,023.68
Cash	1,623.00
TOTAL	91,215.14

VARIANCE	
Bank & Cash position	14,419.14 23.0%
Co-op 65832323	0.00
BLANK	0.00
Natwest Reserve	3,812.55 (9.7%)
Cash	(99.75) (6.1%)
TOTAL	18,131.94 19.9%

Other Information

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Agree to income analysis / cashbook

A Agenda to expenditure analysis / cashflow

- ② EXHIBITS REFLECT BETWEEN CASH BOOK, BANK & SUPPLYING DOCUMENTATION
- ③ EXHIBITS REFLECT BETWEEN CASH BOOK, PETTY CASH RECEIPTS & SUPPLYING DOCUMENTATION
- ④ INCOME REFLECTS TO OFFERING SLICES / UNITS, BANK OR PETTY CASH AND CASH BOOK
- ⑤ INCOME REFLECTS BETWEEN CASHBOOK, AND BANK

Workshop Christian Centre													
Summary Income & Expenditure Information													
	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	TOTAL
Analysis 8													0.00
Analysis 9													0.00
Analysis 10													0.00
Expenditure													
Analysis 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Analysis 2													0.00
Analysis 3													0.00
Analysis 4													0.00
Analysis 5													0.00
Analysis 6													0.00
Analysis 7													0.00
Analysis 8													0.00
Analysis 9													0.00
Analysis 10													0.00

RM 12/12



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Worksop Christian Centre

On accounts for the year
ended

30 September 2020

Charity no
(if any)

1169816

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/12/2020

Name:

ROBERT MCGOWAN

Relevant professional
qualification(s) or body
(if any):

ACMA, CGMA

Address:

10 BORDEN CLOSE

CLOWNE

CHESTERFIELD S43 4DS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.