

Registered in England
Charity No. 1169790

ENGLISH +

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023



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ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their report and financial statements for the year ended 31 December 2023.

Reference and administrative information

Registered charity name	English +
Charity number	1169790
Company number	CE008317
Date of registration	19th October 2016
Registered address	110A Trinity Street Norwich NR2 2BJ
Trustees	The Revd Canon Andrew Bryant (Chair of Trustees to 18 October 2023) Barbara Hazel Drake (resigned 18 July 2023) Natasha Louise Cumberland Dr Roger Timms (Chair of Trustees from 19 October 2023) Priscilla Gavita Hala Samir Marie Gabra Professor Alastair Grant (appointed 7 February 2024)
Independent examiner	Price Bailey LLP Chartered Accountants Anglia House, 6 Central Avenue St Andrews Business Park Thorpe St Andrew Norwich NR7 0HR

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TRUSTEES' REPORT
FOR THE YEAR ENDING 31 DECEMBER 2023

Background

English+ gained charitable status in 2016 but had already been running for 5 years, providing free weekly English classes for people who were new to Norwich and struggling to adjust to life here due to their lack of English. Many of our students are asylum seekers and refugees who have additional needs relating to health, housing, employment and finances. The + (plus) comes from the work to help this same group of individuals with further support with issues that they are facing.

Aims and objectives

English+ is a Christian Charity committed to supporting people to become integrated into Norwich life. Many of our students are asylum seekers and refugees and our links with local churches, schools, educational establishments as well as other charities, voluntary organisations, partnerships and support networks makes us well placed to help individuals on their journeys to establish themselves here.

Headlines for 2023

This year we have reached over 400 (2022: 340) students, from a total of 54 nationalities with classes and pastoral support. We have been able to absorb the increase in student numbers (primarily due to expansion in the provision of Asylum hotels in Norwich, and the continued arrival of students from Hong Kong), into existing classes by increasing our number of tuition groups. Within the hotels many Asylum seekers can be moved on to different areas of the country and we have had to manage a constant turnover of students this year, putting great demand on our beginner level tuition.

We have over 50 dedicated volunteers who support our team in delivering our services.

In 2023 we provided 328 (2022: 322) hours of free English tuition and gave free bus passes and travel support to ensure all students in need can attend classes and activities.

English+ offers community - In addition to language tuition we have a variety of free enrichment activities, as weekly groups, or as special events throughout the year.

In 2023 staff and volunteers gave over 290 hours on client support, up from 220 hours in 2022. Help is given on issues ranging from housing, benefits, referrals for immigration, education, legal and health issues, helping with access to further education, work, training and volunteering.

At English+ we can see the impact on the lives of those who attend by their progress through the levels within our weekly language and conversation classes, and their attending other courses, activities, and outings. The broader picture though shows us students able to better integrate into our community, providing them with positive experiences and opportunities to fill their time whilst either waiting for decisions regarding their future status, or for those who have been given leave to remain, supporting them in building confidence and skills to gain employment.

Supporting students comes in many ways, it may be in helping them take huge steps, such as gaining their refugee status, or smaller steps, such as gaining the confidence to ask for things in shops. This is the privilege that being part of English+ gives to those involved whether paid, volunteer, supporter, or Trustee. Many students still come to visit classes many years after no longer needing our support, to bring others, their families or simply to keep in touch.

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Our services:

Our large number of experienced volunteer teachers means that we are well equipped to provide quality English classes to suit many different learning abilities. As a charity we are big enough to offer many levels of classes at teaching sessions to meet individuals' learning needs but are small enough that we know our students individually and can help with the specific needs they often bring as they navigate life in Norwich. Once we have built a relationship of trust, students know they can come to us for support even after they have left our classes to begin work or further study.

Learning English:

Although we offer free English classes to all in need, regardless of ability to pay, we do prioritise Asylum seeker and Refugee students as well as those we know to be very isolated.

Mondays – we continue to offer a weekly online English language class for those who for health reasons or distance are unable to travel. Teaching groups online are smaller and total numbers for the class average 21. In 2024 we are planning an additional face to face Monday class at a new venue in Norwich.

Wednesdays – We meet at Norwich Cathedral for our weekly Conversation group, which averages a total of 52 students, taught in small groups of about 8 students. (In 2022 this class averaged 40). Students enjoy the opportunity to practice conversation, which helps build confidence and fluency for those learning to speak English.

Wednesdays Conversation Café - with the support of the Norwich School, who host us, we established a group for Ukrainian students who meet to learn English, which also encourages support networks and friendships. Towards the end of 2023 after initial funding finished, we broadened this class to offer to other nationalities. This has moved from an average of 10 students per class to 16 in early 2024.

Thursdays – our well-established Thursday English language class continues to grow. As in all 'in person' classes we cater for beginner to advanced levels and teach in small groups of 4-10 students. Total numbers for this class average 72 per class, compared to 60 in 2022.

Thursdays Chat & Play – In 2022 we established a separate weekly group for Mums with pre-school children to come and learn English in a safe environment. The Chat & Play group provides supervised play for pre-school children, whilst the Mums are taught by teachers and volunteers to learn English. We continue to work closely with health professionals, such as midwives and counselling services, and arrange for visits to our classes offering advice and support. Students average 10 per session with around 13 children attending each week.

Enrichment activities:

Museums Group - We continued to work closely with the Norfolk Museums Service throughout 2023, offering both a WhatsApp group for more able students to enjoy to a virtual insight into the history of Norwich, and monthly outings during term-time to the Castle Museum, Strangers Hall, Dragon Hall, the Theatre Royal, a walking tour of the old City walls and other places of interest.

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Sailing on the Broads - Partnering with Norwich School and The Nancy Oldfield Trust we have been able to have three visits to the Broads in 2023. Not only have people loved learning to sail and canoe but also it has been great for physical and mental health, giving opportunities that otherwise they could not have afforded. It was good to see people visibly relax as they spend time in nature.

Arts and Crafts – Many service users continue to attend the weekly Arts and Craft group at Holy Trinity Church, which is open to all. We also worked with the NEST project (Art in Norwich & Norfolk) to set up a short course in Willow weaving, with 8 English+ students in attendance.

Food & Feast – We partnered again with the Workers Educational Association (WEA) in Refugee week with some of our service users cooking food from their home countries for the Feast celebration at the end of the programme of events. This was well received by guests who numbered around 100.

Summer Programme – In 2023 we again put on a summer programme of outings and activities throughout the holidays. A total of 144 individuals (96 adults and 48 children) enjoyed the programme, with days out at Cromer beach, the Sainsbury Centre, the Catholic Cathedral and the Castle Museum. Working with the Norwich school we created end of term celebrations, replicating a typical English fete with games and activities for the students to enjoy in the Cathedral cloisters. The outings were very successful and provided appeal to all age groups. Families were able to meet up again and new friendships were formed. The summer programme enabled students and families to enjoy experiences in Norwich and Norfolk, which they could otherwise not have afforded.

Support in the Community:

In 2023 we have reached over 400 (2022: 340) students, from a total of 54 nationalities with classes and pastoral support.

Hardship fund - The Trustees are aware of the financial hardship experienced by many English+ clients, which has been compounded by the recent cost of living crisis. Asylum seekers struggle to survive on the £49.18 weekly allowance for food, clothing, travel, phone, toiletries etc. If an Asylum seeker is given accommodation with full board, they are given £8.86 a week for all of the above, excluding food. Once given refugee status, there are new challenges – to find a place to live, to try and find work, and to understand any benefits available. We have over the past few years expanded our Hardship fund to support English+ students and their families during difficult stages in their lives. The fund helps with buying groceries, household bills, travel, internet access, phone data, tablets and computers, and so on. More recently we have been supporting students with respite accommodation when they find themselves homeless. In 2023 the Hardship fund paid out £8.4k to students, a 23% uplift from 2022, when hardship expenditure was £6.8k.

Birthday Cakes - working with the charity Free Cakes for Kids (Norwich) we have delivered over 80 bespoke birthday cakes to children, who have been thrilled to have their birthdays remembered.

Easter – We provided a selection of Easter Eggs and chocolate bunnies for families with children. Small gifts of chocolates, flowers and toiletries were also given to adults in need.

Christmas – As the cost-of-living crisis continued to impact service users we decided to again give supermarket vouchers to those in need at Christmas. We gave out £3.5k of vouchers, partially

**TRUSTEES' REPORT
FOR THE YEAR ENDING 31 DECEMBER 2023**

funded from donors giving to our Christmas appeal. We also gave over 220 boxes of biscuits and Christmas chocolate for those families with children. The recipients were asylum seekers, refugees and others that we knew were in difficult situations. With the support of a local church, we were able to offer 'Bags of Kindness,' containing toys, books and sweets to children at our Chat & Play group and other families we knew to be in need.

Keeping warm - Working with Norfolk Knitters and Stitchers we have been able to provide families with some wonderful blankets and other practical knitted items.

Dentaid – In 2023 our dental sponsors, local charity Septagon and the Bishop's Refugee fund continued to support our work with Dentaid, giving emergency dental treatment to asylum seekers and refugees in the Norwich area. We worked with New Routes, Bridge+, Red Cross, Norfolk County Council Asylum Support Team, and other local charities to identify those students most in need to receive treatment offered in 4 days of appointments over 2 visits. Expenditure was just over £8,000 and a total of 38 students were treated, ranging from extractions, fillings and fixing broken teeth. We will continue this programme in 2024.

Welcome Wheels – we are proud to work with local charity Welcome Wheels and Bicycle Links in referring our clients who would benefit from receiving second hand refurbished bikes. Not only does it help with getting to English classes, but also gives students the freedom to explore Norwich, visit friends etc. We also have students who have volunteered their expertise to help with this project.

Rucksacks - New asylum seekers arriving at houses in Norwich are given Welcome Rucksacks through the local Justice and Peace group. We have continued to work with them and support this project throughout 2023.

Volunteering:

Our wonderful team of volunteers have supported us throughout the year with regular teaching commitments, mentoring and other general pastoral care. We continue to retain a core number of 50 volunteer teachers and assistants to deliver our services each week. We recruit volunteers from all walks of life but ensure classes are led by those with teaching qualifications. All volunteers are formally recruited, with references and DBS checks when appropriate, and are required to read and adhere to governance and regulatory requirements as in place at English+.

Support and funding:

Partnership is an important part of the vision of English+, working with local and national organisations to provide collaborations around health, immigration, education and well-being with Bridge+, New Routes, Norwich International Youth Project, the Red Cross, UEA, the Workers Education Association, and City College Norwich amongst others. We have other key relationships within the charity sector, such as with the Norwich Justice and Peace Group, Norwich Foodbank and The Besom to help meet the needs of clients.

We continue to work with several schools across the city to raise awareness of the difficulties faced by Asylum seekers and refugees. This has involved talking to students, welcoming student volunteers to support classes, co-hosting end of term events and receiving financial support from their fund raising. They have also donated items for addressing period poverty and household goods for people moving into new homes. We would like to send particular thanks to the Norwich School, Notre Dame High School and Norwich High School for Girls for their support in 2023.

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FOR THE YEAR ENDING 31 DECEMBER 2023

We also work with the People from Abroad team (PFAT) who refer clients to us for English tuition. English+ has historically also been instrumental in setting up, and remains involved with, Norwich City of Sanctuary, and INN (Integration Network Norwich) which we coordinate.

Since 2015 English+ has been partially funded by the Big Lottery, and this continued in 2023, making up approximately 18% of funds. In addition to the Big Lottery funding, English+ also receives funds from Churches and trusts, local businesses, and individual donors, both as regular monthly and one-off donations. Our website has allowed existing and prospective donors to better understand the work we do. We continue to develop our strategy of broadening our financial support to ensure we can meet the increasing demand for our services once Big Lottery funding ceases in October 2024, and we continue to talk with prospective donors and make funding applications. There is a financial statement attached to this report, together with an independent examination of our 2023 accounts.

Structure, governance & management:

English+ is a Charitable Incorporated Organisation governed by its CIO – Foundation Constitution.

Trustees - The work of English+ is overseen by a board of Trustees, who meet 4-5 times a year. The trustees have responsibility for the governance of the charity and continue to manage and update policies to help and guide the workers and volunteers. In selecting individuals for appointment as Charity Trustees, the Charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. English+ is an employer with relevant employment policies in place. All our trustees have a passion to see the marginalised and isolated enabled to fully integrate into society.

Staffing - English+ is coordinated and managed on a day-to-day basis by Rosie Sexton. Rosie had the vision and drive to set up English+ in response to the needs she recognised for integration and support of those living in Norwich isolated by their lack of English language. English+ employs three other part time workers. Lauren, (who we sadly said goodbye to in 2023) coordinated the teaching, supported the Norwich City of Sanctuary and worked with a local network of service providers to this sector as well as supporting clients. Sarah offers student support with pastoral care and in 2023 continued with our successful Dentaaid project for students, liaising with other service providers. Nicky manages the financial, regulatory and administrative aspects of the charity. We also have Catriona managing teaching resources for our conversation class as well as teaching at each session. Abbey manages the Conversation café group at Norwich School and also teaches in the Wednesday and Thursday classes. Finally, Rebeca runs our weekly Chat and Play group, teaching and supporting students and volunteers.

This core team meet regularly to support each other, discuss issues, plan future developments, and review ongoing projects. Over 50 other individuals give their time and expertise to help this team in teaching, mentoring, and befriending. Some of the individuals who come as clients return as volunteers, some on a weekly basis and others for specific events.

**TRUSTEES' REPORT
FOR THE YEAR ENDING 31 DECEMBER 2023**

Risk Assessment - The Trustees have reviewed the major risks to the organisation and do not consider any significant matters of concern. Although we continue to see the cost-of-living crisis adversely affect the lives of many of our students, from a financial perspective we continue to receive generous support from our donors. The Trustees regularly monitor safeguarding policies and procedures to ensure they are following current best practice, and that these reflect what is happening on the ground. We continue to regularly review and update all our policies and our risk register, including ensuring that we are GDPR compliant.

Public benefit - The Trustees have had regard to the Charity Commission's guidance on public benefit and confirm English+ promotes social inclusion for the public benefit by offering free English language tuition to those who are marginalised and isolated due to their lack of English. Through our language classes, life skill courses and programme of social activities we enable students to become more confident to participate and therefore integrate into the local community and make Norwich their home.

Going concern - The Trustees are confident that English+ will remain a going concern. We recognise that in 2023 we saw a reduction in funding, relative to 2022 which was 50% up from 2021. However, we did not actively seek funding in 2023 to redress the balance of the 2022 funding increase. In comparing funding received 2021 to 2023, there has been a 16.5% increase. On 25th April 2024 our bank balance totals £138,372. Our regular monthly donations remain healthy, with a 5% uplift from 2022. The Trustees remain confident that English+ will continue as an ongoing concern for 12 months from the date of approving these financial statements.

Financial review - The trustees are satisfied with the year-end financial position of the Charity and believe it will have adequate resources to meet its future plans and financial obligations. Income in the year totalled £139,152 (2022: £192,756, 2021: £126,502). Expenditure was for 2023 was £144,319 (2022: £139,559, 2021: £105,589). Closing funds totalled £130,576 (2022: £135,743) of which just under £2k (2022: £2k) is restricted.

Following our Trustee meeting of 24 April 2024 it was agreed to hold a designated fund of £50k as a reserve against running costs in the event the Charity finds itself without funding. This is calculated as 3 months to apply for and receive funding and should this fail a further 3 months to then close the Charity.

This report was circulated to all the trustees and approved unanimously on the 31 Jul 2024



Professor Alastair Grant (Jul 31, 2024,
1:21pm)

Professor Alastair Grant (Trustee)

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INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF ENGLISH +
FOR THE YEAR ENDED 31 DECEMBER 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages 9 to 20

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Aaron Widdows ACA FCCA
Price Bailey LLP, Chartered Accountants

Anglia House, 6 Central Avenue
St Andrews Business Park
Thorpe St Andrew
Norwich, Norfolk
NR7 0HR

Date: 1 August 2024

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Restricted Funds 2023 £	Designated Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
INCOME						
Donations and grants	2	55,203	585	77,998	133,786	188,729
Other Income		-	-	5,366	5,366	4,027
TOTAL INCOME		<u>55,203</u>	<u>585</u>	<u>83,364</u>	<u>139,152</u>	<u>192,756</u>
EXPENDITURE						
Expenditure on charitable activities	3	(56,233)	(8,382)	(79,704)	(144,319)	(139,559)
TOTAL EXPENDITURE		<u>(56,233)</u>	<u>(8,382)</u>	<u>(79,704)</u>	<u>(144,319)</u>	<u>(139,559)</u>
NET INCOME BEING NET MOVEMENT IN FUNDS FOR THE YEAR		(1,030)	(7,797)	3,660	(5,167)	53,197
Transfers		581	5,000	(5,581)	-	-
Total funds at 1 January	10	2,130	14,354	119,259	135,743	82,546
TOTAL FUNDS 31 DECEMBER	10	<u>1,681</u>	<u>11,557</u>	<u>117,338</u>	<u>130,576</u>	<u>135,743</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

The notes on pages 11 to 20 form part of these financial statements.

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BALANCE SHEET

AT 31 DECEMBER 2023

		2023	2022
CURRENT ASSETS	Notes	£	£
Debtors: Amounts due within one year	7	3,100	3,241
Cash at bank and in hand		<u>153,056</u>	<u>149,678</u>
		156,156	152,919
Creditors: Amounts due within one year	8	(25,580)	(17,176)
NET CURRENT ASSETS		130,576	135,743
TOTAL ASSETS LESS		<u>130,576</u>	<u>135,743</u>
TOTAL LIABILITIES		<u>130,576</u>	<u>135,743</u>
Restricted funds	10	1,681	2,130
Designated funds	10	11,557	14,354
Unrestricted funds	10	117,338	119,259
TOTAL FUNDS		<u>130,576</u>	<u>135,743</u>

The financial statements were approved by the Trustees on ^{31 Jul 2024} and are signed on their behalf by:



.....
Professor Alastair Grant (Jul 31, 2024)
Professor Alastair Grant (Trustee)

The notes on pages 11 to 20 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1 ACCOUNTING POLICIES

General information

English+ is a Charitable Incorporated Organisation, registered in the United Kingdom under the Charities Act 2011. The registered office is 110A Trinity Street, Norwich, NR2 2BJ.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) effective 1 January 2019), and the Charities Act 2011.

The financial statements have been prepared to give us a “true and fair” view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a “true and fair view”. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from April 2005 which has since been withdrawn.

English+ meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity, being small in size, has used the exemption provided by Charities SORP (FRS 102) under which it is not required to include a cash flow statement as part of the financial statements.

Fund accounting

Unrestricted funds are those which are available for the general purposes of the Charity at the discretion of the Trustees.

Restricted funds are those which have been received for undertaking an activity specified by the donor.

Designated funds are those which are directed by the Charity for a specific purpose.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1 ACCOUNTING POLICIES (continued)

Going Concern

The Trustees are confident that English+ will remain a going concern. We recognise that in 2023 we saw a reduction in funding, relative to 2022 which was 50% up from 2021. However, we did not actively seek funding in 2023 to redress the balance of the 2022 funding increase. In comparing funding received 2021 to 2023, there has been a 16.5% increase. On 13th June 2024 our bank balance totals £161,343. Our regular monthly donations remain healthy, with a 5% uplift from 2022. The Trustees remain confident that English+ will continue as an ongoing concern for 12 months from the date of approving these financial statements.

Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income is generated through donations, grants and other sources.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- expenditure on charitable activities includes that which relates directly to fulfilling the charitable objectives of the Charity, as outlined in the Trustees' Report.

Allocation of support costs

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's activities. These costs have been allocated to expenditure on charitable activities.

Governance costs are included in support costs and relate to the direct running of the Charity, allowing it to operate and generate the information required for public accountability. They include the costs of accounts preparation and independent examination.

**NOTES TO THE FINANCIAL STATEMENTS
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1 ACCOUNTING POLICIES (continued)

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors are recognised when the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.

Cash at bank and in hand

Cash at bank and in hand includes cash held in bank accounts. There are no short term investments.

Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their at their settlement value as at the balance sheet date. All financial instruments of the charity are measured at cost.

Financial assets include trade debtors and accrued income (but exclude prepayments).

Financial liabilities include trade creditors and accruals but exclude social security and other taxes due.

Pensions

The Charity provides a defined contribution pension scheme, whereby the charity and its staff each fund the scheme, managed by a third party provider, the assets of which are held by the provider separately from the assets of the charity. The pension charge in the financial statements represents the amounts payable by the charity to the fund in respect of the period.

Corporation tax

The Charity is exempt from taxation in respect of income and capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to the charitable purposes.

Judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, which are described above, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates.

The Trustees do not consider that there are any critical judgements or sources of estimation uncertainty in the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2 DONATIONS AND LEGACIES	Restricted 2023 £	Designated 2023 £	Unrestricted 2023 £	Total 2023 £
Donations	30,203	585	77,998	108,786
Grants	25,000	-	-	25,000
	<u>55,203</u>	<u>585</u>	<u>77,998</u>	<u>133,786</u>
	Restricted 2022 £	Designated 2022 £	Unrestricted 2022 £	Total 2022 £
Donations	23,673	9,462	128,510	161,645
Grants	27,084	-	-	27,084
	<u>50,757</u>	<u>9,462</u>	<u>128,510</u>	<u>188,729</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct Costs	Support Costs (Overheads)	Total
	2023	2023	2023
	£	£	£
The provision of English Language classes and help with integration for the BAME community in Norfolk	108,736	35,583	144,319

	Direct Costs	Support Costs (Overheads)	Total
	2022	2022	2022
	£	£	£
The provision of English Language classes and help with integration for the BAME community in Norfolk	110,748	28,811	139,559

In 2023 expenditure on charitable activities was £144,319 (2022: £139,559) of which £79,704 (2022: £83,989) was expenditure from unrestricted funds, £56,233 (2022: £48,737) was expenditure from restricted funds and £8,382 (2022: £6,833) was expenditure from designated funds.

4 SUPPORT COSTS

	2023	2022
	£	£
Wages	22,855	19,365
Admin support	8,370	6,316
Governance costs:		
Accountancy and Independent Examination	4,358	3,130
Total	35,583	28,811

Support costs have been allocated to charitable activities on the basis of actual use.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

5 STAFF COSTS

	2023 £	2022 £
Staff costs were as follows:		
Wages and salaries	82,285	82,032
Employer NIC	1,684	1,174
Pension costs	2,566	2,287
	<u>86,535</u>	<u>85,493</u>

The average number of employees during the year was as follows:

	2023 No.	2022 No.
Employees	<u>4</u>	<u>4</u>

The Charity considers there to have been no Key Management Personnel in the period other than the Trustees, therefore there was no remuneration paid to Key Management Personnel in the year (2022: Nil). No members of staff employed in the year earned over £60,000 (2022: Nil).

6 INDEPENDENT EXAMINER'S REMUNERATION

	2023 £	2022 £
Independent examination fees	2,010	1,595
Fees payable to the Charity's Independent Examiner in respect of other services	1,830	1,535
	<u>3,840</u>	<u>3,130</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

7 DEBTORS

	2023	2022
	£	£
Prepayments	550	586
Accrued income	2,550	2,655
	<u>3,100</u>	<u>3,241</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Accruals	3,270	3,090
Deferred income	20,808	12,333
Other taxation and social security	1,324	1,753
Other creditors	178	-
	<u>25,580</u>	<u>17,176</u>

9 DEFERRED INCOME

	2023	2022
	£	£
Deferred income brought forward	12,333	9,930
Resources deferred during the year	20,808	12,333
Amounts released from previous years	(12,333)	(9,930)
	<u>20,808</u>	<u>12,333</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

**10 STATEMENT OF FUNDS
2023**

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
UNRESTRICTED FUNDS					
General funds	119,259	83,364	(79,704)	(5,581)	117,338
RESTRICTED FUNDS					
Big Lottery Funding	2,084	25,000	(25,500)	-	1,584
Awards for All	-	5,328	(5,274)	-	54
Summer Programme	13	1,000	(1,485)	472	-
NCC HK Student Funding	-	10,040	(10,040)	-	-
NCC Conversation Café	-	2,560	(2,550)	-	10
Jubilee Party Fund	33	-	-	-	33
Events - Coronation Party	-	550	(659)	109	-
Dental support (Septagon)	-	8,000	(8,000)	-	-
Norwich Freeman's and Norwich Consolidated Charities	-	2,725	(2,725)	-	-
	2,130	55,203	(56,233)	581	1,681
DESIGNATED FUNDS					
Hardship Fund	3,329	585	(8,382)	5,000	532
Designated Running Costs	11,025	-	-	-	11,025
	14,354	585	(8,382)	5,000	11,557
Total	135,743	139,152	(144,319)	-	130,576
<u>2022</u>	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
UNRESTRICTED FUNDS					
General funds	70,821	132,537	(83,989)	(110)	119,259
RESTRICTED FUNDS					
Big Lottery Funding	-	27,084	(25,000)	-	2,084
Awards for All	-	4,930	(4,933)	3	-
Lewis Jarrett (Fast Class)	-	3,643	(3,643)	-	-
Summer Programme	-	2,422	(2,409)	-	13
Norfolk Community Foundation	-	7,500	(7,500)	-	-
Jubilee Party Fund	-	613	(580)	-	33
Events - Feast	-	565	(672)	107	-
Dental support (Septagon)	-	4,000	(4,000)	-	-
	-	50,757	(48,737)	110	2,130
DESIGNATED FUNDS					
Hardship Fund	700	9,462	(6,833)	-	3,329
Designated Running Costs	11,025	-	-	-	11,025
	11,725	9,462	(6,833)	-	14,354
Total	82,546	192,756	(139,559)	-	135,743

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

10 RESTRICTED FUNDS DETAIL

Big Lottery funding – In 2021 we were again successful in receiving a 3 year funding grant, beginning November 2021 as a delivery partner of New Routes and The Bridge+.

Awards for All – following on from a successful pilot in 2021, we received funding for our Chat & Play group which started in full in January 2022. The group targets new mothers no longer attending English classes and provides supervised play for children and a safe environment for mothers to learn English.

Chat & Play – established in 2022, this group for Mums with pre-school children to learn English, continues to flourish. We were successful in securing funding for 2023 from a local donor.

Fast Class – A local donor funded additional English lessons for the first 6 months of 2022. This assisted some students to progress 'faster' into employment.

Summer Programme – In 2023 the Bishops Refugee fund helped support our programme of outings and activities for students and their families.

Norfolk Community Foundation (NCF) – We applied for funds which NCF distributed on behalf central government cost of living support. To make distribution easier we purchased a variety of supermarket vouchers to give to students in need. All the fund was spent in 2022.

NCC HK Student Funding – The government has made available funding for ESOL for people with HKBN(O) visa. The Hong Kong Welcome Programme is administered by local authorities, and in Norwich funding is given by Norfolk County Council (NCC). At English+ we work with NCC to provide lessons to eligible students.

NCC Conversation Café – After a successful pilot in early 2023, English+ applied for to Norfolk County Council Ukrainian fund to continue this project. An additional class runs late afternoon for teaching Ukrainian adults and welcoming their children with a quiet space for play or homework. We run this class in partnership with the Norwich School.

Jubilee Party fund – A local business kindly funded this event to celebrate the Queen's Jubilee. We hosted a tea party with souvenir gifts for our students.

Events (The Feast) – English+ supported students who cooked for the event to celebrate refugee week.

Events (Coronation Party) – English+ was supported by a local business in funding a Coronation day party in May 2023. This was an opportunity for students to experience and understand British culture.

Dental Support – In 2023 we continued to receive funding from local donor, Septagon Trust and also the Bishop's Refugee fund. We worked with the charity Dentaaid to provide free emergency dental treatment to students in need.

Norwich Freeman's and Norwich Consolidated Charities – Funding was given for expanding our services by offering a new face to face class. In addition to further develop our teaching resources to offer a stand-alone teaching and resources manual.

DESIGNATED FUNDS DETAIL

Hardship Fund – Money is received both from individual and business donors for the purpose of helping students in need. We use the funds in a variety of ways – for example provision of food and general living costs, emergency housing costs, utilities, data top ups and devices and travel for medical appointments. This is primarily used for our existing students but we also will take referrals from other local charities to support their clients too.

UNRESTRICTED FUNDS DETAIL

The unrestricted funds are available to be spent for any of the purposes of the charity.

ENGLISH +

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2023 £	Designated Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £
Current assets	12,014	11,557	132,585	156,156
Creditors due within one year	(10,333)	-	(15,247)	(25,580)
	<u>1,681</u>	<u>11,557</u>	<u>117,338</u>	<u>130,576</u>
	Restricted Funds 2022 £	Designated Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £
Current assets	14,463	14,354	124,102	152,919
Creditors due within one year	(12,333)	-	(4,843)	(17,176)
	<u>2,130</u>	<u>14,354</u>	<u>119,259</u>	<u>135,743</u>

12 PENSION COMMITMENTS

The charity operates a defined contribution pension scheme. The assets of the schemes are held separately from those of the charity in independently administered funds. The total pension cost charge represents contributions payable by the charity to the funds and amounted to £2,566 (2022: £2,287). There were amounts still payable by the charity as at the year end of £178 (2022: £Nil).

13 RELATED PARTIES

In their roles as Trustees, the Trustees give their time and expertise freely without any form of remuneration or other benefit in cash or kind and did not claim any expenses.

There were no other related party transactions (2022: none).