

Registered in England
Charity No. 1169790

ENGLISH +

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022



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ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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**ENGLISH +
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees present their report and financial statements for the year ended 31 December 2022.

Reference and administrative information

Registered charity name	English +
Charity number	1169790
Company number	CE008317
Date of registration	19th October 2016
Registered address	110A Trinity Street Norwich NR2 2BJ
Trustees	The Revd Canon Andrew Bryant (Chair of trustees) Barbara Hazel Drake Paul Henery (resigned 13 April 2021) Elizabeth Parfit (resigned 13 September 2021) Natasha Louise Cumberland Dr Roger Timms Priscilla Gavita Hala Samir Marie Gabra (appointed 25 January 2022)
Independent examiner	Price Bailey LLP Chartered Accountants Anglia House, 6 Central Avenue St Andrews Business Park Thorpe St Andrew Norwich NR7 0HR

**ENGLISH +
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FOR THE YEAR ENDED 31 DECEMBER 2022**

Background

English+ gained charitable status in 2016 but had already been running for 5 years, providing free weekly English classes for people who were new to Norwich and struggling to adjust to life here due to their lack of English. Many of our students are asylum seekers and refugees who have additional needs relating to health, housing, employment and finances. The + (plus) comes from the work to help this same group of individuals with further support with issues that they are facing.

Aims and Objectives

At English+ we are a Christian Charity committed to supporting people to become integrated into Norwich life. Our links with local churches, schools, educational establishments as well as other charities, voluntary organisations, partnerships and support networks makes us well placed to help individuals on their journeys to establish themselves here. Many of our students are asylum seekers and refugees and in partnership and cooperation with other voluntary organisations and Churches, English+ strives to help this group and support them to integrate into the local community.

Headlines for 2022

This year we have reached over 340 students, from a total of 55 nationalities with classes and pastoral support. We have been able to absorb the increase in student numbers from Ukraine, Hong Kong and the growth of Asylum hotels in Norwich, into existing classes by increasing our number of tuition groups.

We have over 50 dedicated volunteers who support our team in delivering our services.

In 2022 we provided 322 hours of free English tuition and gave free bus passes and travel support to ensure all students in need can attend classes and activities.

English+ offers community - In addition to language tuition we have a variety of free enrichment activities, as weekly groups or as special events throughout the year.

In 2022 staff and volunteers gave over 220 hours in client support, on issues ranging from help with housing, benefits, referrals for immigration, education, legal and health issues, helping with access to further education, work, training and volunteering.

At English+ we can see the impact on the lives of those who attend by their progress through the levels within our weekly language and conversation classes, and their attending other courses, activities and outings. The broader picture though shows us students able to better integrate into our community, providing them with positive experiences and opportunities to fill their time whilst either waiting for decisions regarding their future status, or for those who have been given leave to remain, supporting them in building confidence and skills to gain employment. This last year has seen a large increase in our students successfully gaining employment, partly due to those arriving from Hong Kong and Ukraine having the right to work, but also existing students persevering with their language learning.

Supporting students comes in many ways, it may be in helping them take huge steps, such as gaining their refugee status, or smaller steps, such as gaining the confidence to ask for things in shops. This is the privilege that being part of English+ gives to those involved whether paid, volunteer, supporter or Trustee. Many students still come to visit classes many years after no longer needing our support, to bring others or simply to keep in touch.

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Our Services:

Our large number of experienced volunteer teachers means that we are well equipped to provide quality English classes to suit many different learning abilities. As a charity we are big enough to offer many levels of classes at teaching sessions to meet individuals' learning needs, but are small enough that we know our students individually and can help with the specific needs they often bring as they navigate life in Norwich. Once we have built a relationship of trust, our students know they can come to us for support even after they have left our classes to begin work or further study.

Learning English:

Mondays – following on from the pandemic when we moved our classes online, we have continued to offer a weekly online English language class for those who for health reasons or distance are unable to travel. We continue to prioritise Asylum seeker and Refugee students as well as those known to be very isolated. Teaching groups online are smaller and for each session about 25 students in total attend.

Wednesdays – We meet at Norwich Cathedral for our weekly Conversation group, which averages a total of 40 students, taught in small groups of 4-8 students. This class offers more opportunities to practice conversation, helping build confidence and fluency for those learning to speak English.

Wednesdays Conversation Café - with the support of the Norwich School, who host us, we have established a group for Ukrainian students to meet to learn English and encourage support networks and friendships. Approximately 10 adults attend each week and as most of our Ukrainian students are women with children, an activities and homework club is offered.

Thursdays – our well-established Thursday English language class continues to grow. We again prioritise Asylum seekers and Refugees and cater for beginner to advanced levels. Students are taught in small groups of 4-10 and total numbers average over 60 per class.

Thursdays Chat & Play – Following on having babies, many students would stop attending class, so in January 2022 we established a separate weekly group for Mums with pre-school children to come and learn English in a safe environment. The Chat & Play group provides volunteers to supervise play, whilst the Mums are able to continue with their English lessons. We have established links with health professionals, and arrange visits to classes offering advice and support. Students average 10 per session with around 13 children attending each week.

Enrichment activities:

Museums Group - We continued to work closely with the Norfolk Museums Service throughout 2022, offering both a WhatsApp group for our more able students to enjoy to a virtual insight into the history of Norwich, and also monthly outings during term-time to the Castle Museum, Strangers Hall, The Forum and other places of interest. The Museums service also visited our conversation group in Refugee Week and worked with us to make Peg Dolls, based on those made by Polish Prisoners of war during World War 2, for an exhibition. We were also involved in filming for the Museum of Us TV series with the actor and presenter Tony Robinson.

Sailing on the Broads - Partnering with Norwich School and The Nancy Oldfield Trust we have been able to have three visits to the Broads in 2022. Not only have people loved learning to sail and canoe but also it has been great for physical and mental health, giving opportunities that otherwise they could not have afforded. It was good to see people visibly relax as they spend time in nature.

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Enrichment activities: (continued)

Driving Theory – in 2022 we offered two Driving Theory courses, each of 7 weeks starting in February and June. The courses were available to our higher ability students but tailored to those who don't have English as their first language. In February 19 students attended and in June there were 23 students on the course.

Arts and Crafts – the Norwich City Guild of Weavers, Spinners and Dyers continued with a Thursday afternoon group of 'creative craft and conversation,' for the first half of 2022. Activities included weaving, crocheting and many other crafting skills. Unfortunately, we were unable to secure their services for the second half of the year, but a Willow Weaving short course is planned for 2023.

Food & Feast – We partnered with the WEA in March 2022 to deliver a short 3 week cooking course, where recipes from home countries were shared. A total of 15 students attended. In refugee week the big Feast event in Norwich saw 5 of our students becoming professional chefs for the day, cooking up some wonderful food, whilst others joined in the celebrations, which were attended by over 100 guests.

Summer Programme – In 2022 we again put on a summer programme of outings and activities throughout the holidays. A total of 124 individuals (95 adults and 29 children) enjoyed the programme, with days out at Cromer beach and Gressenhall rural outdoor museum. We met up for a sports activity picnic day at Eaton Park, and visited the Cathedral and other places of local interest. We were also able to provide 39 children in 21 families with good quality activity toys. The outings were very successful and provided appeal to all age groups. Families were able to meet up again and new friendships were formed. The summer programme enabled students and families to enjoy experiences in Norwich and Norfolk, which they could otherwise not have afforded.

Support in the Community:

In 2022 we have reached over 340 students, from a total of 55 nationalities with classes and pastoral support.

Hardship fund - The Trustees are aware of the financial hardship experienced by most of our clients, which has been compounded by covid, and then the recent cost of living crisis. Asylum seekers struggle to survive on the £45.00 weekly allowance for food, clothing, travel, phone, toiletries etc. If an Asylum seeker is given accommodation with full board they are given £9.10 a week for all of the above, excluding food. Once given refugee status, there are new challenges – to find a place to live, to try and find work, and to understand any benefits available. We have over the past few years expanded our Hardship fund to support our students and their families during difficult stages in their lives. The fund helps with buying groceries, household bills, travel, internet access, phone data, tablets and computers, and so on. In 2022 the Hardship fund had £9.2k in donations, and paid out £6.8k.

Food Parcels – following on from supporting students in covid, we continued to deliver weekly food parcels to over 40 households in the first half of 2022. In the latter half of the year we moved to supporting households via our Hardship fund and also through our successful funding applications to pass on government funding (vouchers) to those in need.

Birthday Cakes - working with Free Cakes for Kids (Norwich) we have delivered over 80 bespoke birthday cakes to children, who have been thrilled to have their birthdays remembered.

Easter – We provided a selection of Easter Eggs and chocolate bunnies for families with children. Small gifts of chocolates, flowers and toiletries were also given to adults in need.

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FOR THE YEAR ENDED 31 DECEMBER 2022

Support in the Community: (continued)

Christmas – As the cost of living crisis continued we decided prior to Christmas to launch an appeal to fund supermarket vouchers to give to our students at Christmas. We successfully raised over £4.5k and were able to support 103 households with a voucher and also boxes of biscuits and chocolates for the children. The recipients were asylum seekers, refugees and others that we knew were in difficult situations. With the support of a local church we were able to offer 'Bags of Kindness,' containing toys, books and sweets to children at our Chat and Play group and also other families we knew to be in need.

Keeping warm - Working with Norfolk Knitters and Stitchers we have been able to provide families with some wonderful blankets and other practical knitted items.

Dentaid – In 2022 we were kindly funded by local charity Septagon with the specific purpose to deliver emergency dental aid to asylum seekers and refugees in the Norwich area. There is a great demand for emergency treatment, but a lack of NHS dentists available in the area, and so we teamed up with Dentaid to bring mobile dental units into Norwich. We worked with New Routes and Bridge+ charities to identify those students most in need and were able over 2 days to offer 20 individuals treatment in November 2022, ranging from extractions, fillings and fixing broken teeth. We have a further 6 days of treatment already booked for 2023.

Welcome Wheels – we are proud to work with local charity Welcome Wheels and Bicycle Links in referring our clients who would benefit from receiving second hand refurbished bikes. We also have students who have volunteered their expertise to help with this project.

Rucksacks - New asylum seekers arriving into houses in Norwich are given Welcome Rucksacks through the local Justice and Peace group. We continued to work with them and support this project throughout 2022.

Volunteering:

Our wonderful team of volunteers have supported us throughout the year with regular teaching commitments, food parcel deliveries, mentoring and other general pastoral care. We continue to retain a core number of volunteer teachers and in 2022 have seen numbers grow to over 50 assisting us to deliver our services each week. We recruit volunteers from all walks of life but ensure classes are led by those with teaching qualifications. All volunteers are formally recruited, with references and DBS checks when appropriate, and are required to read and adhere to governance and regulatory requirements as in place at English+.

Support and funding

Partnership is an important part of the vision of English+, working with local and national organisations to provide collaborations around health, immigration, education and well-being with Bridge+, New Routes, Norwich International Youth Project, the Red Cross, UEA, the Workers Education Association, and City College Norwich amongst others. We have other key relationships within the charity sector, such as with the Norwich Justice and Peace Group, Norwich Foodbank and The Besom to help meet the needs of clients.

We continue to work with several schools across the city to raise awareness of the difficulties faced by Asylum seekers and refugees. This has involved talking to students, welcoming student volunteers to support classes, co-hosting end of term events and receiving financial support from their fund raising. They have also donated items for addressing period poverty and household goods for people moving into new homes. We would like to send particular thanks to Norwich School, Notre Dame High School and Norwich High School for Girls for their support in 2022.

We also work with the People from Abroad team (PFAT) who refer clients to us for English tuition. English+ has historically also been instrumental in setting up, and remains involved with, Norwich City of Sanctuary, and INN (Integration Network Norwich) which we coordinate.

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Support and funding (continued):

Since 2015 English+ has been partially funded by the Big Lottery, and this continued in 2022, making up approximately 12% of funds. In addition to the Big Lottery funding, English+ also receives funds from Churches and trusts, local businesses and individual donors, both as regular monthly and one-off donations. Our website has allowed existing and prospective donors to better understand the work we do. We continue to develop our strategy of broadening our financial support to ensure we are able to meet the increasing demand for our services once Big Lottery funding ceases in October 2024, and we continue to talk with prospective donors and make funding applications. There is a financial statement attached to this report, together with an Independent examination of our 2022 accounts.

Structure, governance & management

Trustees - The work of English+ is overseen by a board of Trustees, who meet 4-5 times a year and ensure English+ is governed in line with its Constitution as set out 3rd May 2016. The trustees have responsibility for the governance of the charity and continue to manage and update policies to help and guide the workers and volunteers. English+ is an employer with relevant employment policies in place. In selecting individuals for appointment as Trustees, consideration is given to skills, knowledge and experience needed to complement existing Trustees. After approaching a potential Trustee, they will then meet with the Chair of Trustees, followed by an invitation to attend a meeting, to see if both sides are comfortable to take the appointment forward.

All our trustees have a passion to see the marginalised and isolated enabled to fully integrate into society.

Staffing - English+ is coordinated and managed on a day-to-day basis by Rosie Sexton. Rosie had the vision and drive to set up English+ in response to the needs she recognised for integration and support of those living in Norwich isolated by their lack of English language. English+ employs three other part time workers. Lauren coordinates the teaching, supports the Norwich City of Sanctuary and works with a local network of service providers to this sector as well as supporting clients. Sarah offers student support with pastoral care and in 2022 managed the Dentaidd project for students, liaising with other service providers. Nicky manages the financial, regulatory and administrative aspects of the charity. We also have Catriona managing teaching resources for our conversation class as well as teaching at each session. Finally, Rebeca runs our weekly Chat and Play group, teaching and supporting students and volunteers.

This core team meet regularly to support each other, discuss issues, plan future developments and review ongoing projects. Over 50 other individuals give their time and expertise to help this team in teaching, mentoring and befriending. Some of the individuals who come as clients return as volunteers, some on a weekly basis and others for specific events.

Risk Assessment - The Trustees have reviewed the major risks to the organisation and do not consider any significant matters of concern. Although the impact of Covid and more recently the cost of living crisis has adversely affected the lives of many of our students, from a financial perspective we continue to receive generous support from our donors. The Trustees regularly monitor safeguarding policies and procedures to ensure they are following current best practice, including a specific policy for working online. We continue to regularly review and update all our policies and our risk register, including ensuring that we are GDPR compliant.

Public benefit - The Trustees have had regard to the Charity Commission's guidance on public benefit and confirm English+ promotes social inclusion for the public benefit by offering free English language tuition to those who are marginalised and isolated due to their lack of English. Through our language classes, life skill courses and programme of social activities we enable students to become more confident to participate and therefore integrate into the local community and make Norwich their home.

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FOR THE YEAR ENDED 31 DECEMBER 2022

Going concern - The Trustees are confident that English+ will remain a going concern. In 2022 we have seen a rise in donations of over 50% on previous year, for the general support of the charity and its work, but feel it prudent to consider liabilities in a worst-case scenario. On 7th June 2023 our bank balance was £160,094. There has been minimal reduction in our regular monthly donations and the Trustees are therefore confident that English+ will continue as an ongoing concern 12 months from the date of approving these financial statements.

Financial review - The trustees are satisfied with the year-end financial position of the Charity and believe it will have adequate resources to meet its future plans and financial obligations. Income in the year totalled £192,756 (2021: £133,851), expenditure was £139,559 (2021: £109,557). Closing funds totalled £135,743 (2021: £82,546) of which £2,130 (2021: £nil) is restricted. A further £14,354 (£11,725) is held in a designated fund as a reserve against salary costs in the event the charity had to suddenly close.

Looking forward – Update as of May 2023. English+ continues to grow with demand for classes currently exceeding capacity. With this in mind and a continued healthy receipt of funds we are planning expansion of services as from September 2023.

This report was circulated to all the trustees and accepted unanimously on the 26 Jun 2023



Natasha Louise Cumberland (Jul 13, 2023, 4:12pm)
Natasha Louise Cumberland (Trustee)

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INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF ENGLISH +
FOR THE YEAR ENDED 31 DECEMBER 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 9 to 20

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helena Wilkinson FCA DChA
Price Bailey LLP, Chartered Accountants

Anglia House, 6 Central Avenue
St Andrews Business Park
Thorpe St Andrew
Norwich, Norfolk
NR7 0HR

Date: 13 July 2023.....

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Restricted Funds 2022 £	Designated Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOME						
Donations and grants	2	50,757	9,462	128,510	188,729	127,650
Other Income		-	-	4,027	4,027	6,201
TOTAL INCOME		<u>50,757</u>	<u>9,462</u>	<u>132,537</u>	<u>192,756</u>	<u>133,851</u>
EXPENDITURE						
Expenditure on charitable activities	3	(48,737)	(6,833)	(83,989)	(139,559)	(109,557)
TOTAL EXPENDITURE		<u>(48,737)</u>	<u>(6,833)</u>	<u>(83,989)</u>	<u>(139,559)</u>	<u>(109,557)</u>
NET INCOME BEING NET MOVEMENT IN FUNDS FOR THE YEAR		2,020	2,629	48,548	53,197	24,294
Transfers		110	-	(110)	-	-
Total funds at 1 January	10	-	11,725	70,821	82,546	58,252
TOTAL FUNDS 31 DECEMBER	10	<u>2,130</u>	<u>14,354</u>	<u>119,259</u>	<u>135,743</u>	<u>82,546</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

The notes on pages 11 to 20 form part of these financial statements.

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BALANCE SHEET
AT 31 DECEMBER 2022

		2022	2021
CURRENT ASSETS	Notes	£	£
Debtors: Amounts due within one year	7	3,241	8,122
Cash at bank and in hand		<u>149,678</u>	<u>87,922</u>
		152,919	96,044
Creditors: Amounts due within one year	8	(17,176)	(13,498)
NET CURRENT ASSETS		<u>135,743</u>	<u>82,546</u>
TOTAL ASSETS LESS			
TOTAL LIABILITIES		<u><u>135,743</u></u>	<u><u>82,546</u></u>
Restricted funds	10	2,130	-
Designated funds	10	14,354	11,725
Unrestricted funds	10	119,259	70,821
TOTAL FUNDS		<u><u>135,743</u></u>	<u><u>82,546</u></u>

26 Jun 2023

The financial statements were approved by the Trustees on and are signed on their behalf by:



Natasha Louise Cumberland (Trustee)

The notes on pages 11 to 20 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 ACCOUNTING POLICIES

General information

English+ is a Charitable Incorporated Organisation, registered in the United Kingdom under the Charities Act 2011. The registered office is 110A Trinity Street, Norwich, NR2 2BJ.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) effective 1 January 2019), and the Charities Act 2011.

The financial statements have been prepared to give us a “true and fair” view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a “true and fair view”. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from April 2005 which has since been withdrawn.

English+ meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity, being small in size, has used the exemption provided by Charities SORP (FRS 102) under which it is not required to include a cash flow statement as part of the financial statements.

Fund accounting

Unrestricted funds are those which are available for the general purposes of the Charity at the discretion of the Trustees.

Restricted funds are those which have been received for undertaking an activity specified by the donor.

Designated funds are those which are directed by the Charity for a specific purpose.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 ACCOUNTING POLICIES (continued)

Going Concern

The Trustees are confident that English+ will remain a going concern. In 2022 we have seen a rise in donations of over 50% on previous year, for the general support of the charity and its work, but feel it prudent to consider liabilities in a worst-case scenario. On 7th June 2023 our bank balance was £160,094. There has been minimal reduction in our regular monthly donations and the Trustees are therefore confident that English+ will continue as an ongoing concern 12 months from the date of approving these financial statements.

Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income is generated through donations, grants and other sources.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- expenditure on charitable activities includes that which relates directly to fulfilling the charitable objectives of the Charity, as outlined in the Trustees' Report.

Allocation of support costs

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's activities. These costs have been allocated to expenditure on charitable activities.

Governance costs are included in support costs and relate to the direct running of the Charity, allowing it to operate and generate the information required for public accountability. They include the costs of accounts preparation and independent examination.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 ACCOUNTING POLICIES (continued)

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors are recognised when the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.

Cash at bank and in hand

Cash at bank and in hand includes cash held in bank accounts. There are no short term investments.

Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their fair value as at the balance sheet date. All financial instruments of the charity are measured at cost.

Financial assets include trade debtors and accrued income (but exclude prepayments).

Financial liabilities include trade creditors and accruals but exclude social security and other taxes due.

Pensions

The Charity provides a defined contribution pension scheme, whereby the charity and its staff each fund the scheme, managed by a third party provider, the assets of which are held by the provider separately from the assets of the charity. The pension charge in the financial statements represents the amounts payable by the charity to the fund in respect of the period.

Corporation tax

The Charity is exempt from taxation in respect of income and capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to the charitable purposes.

Judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, which are described above, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates.

The Trustees do not consider that there are any critical judgements or sources of estimation uncertainty in the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

2 DONATIONS AND LEGACIES	Restricted 2022 £	Designated 2022 £	Unrestricted 2022 £	Total 2022 £
Donations	23,673	9,462	128,510	161,645
Grants	27,084	-	-	27,084
	<u>50,757</u>	<u>9,462</u>	<u>128,510</u>	<u>188,729</u>
	Restricted 2021 £	Designated 2021 £	Unrestricted 2021 £	Total 2021 £
Donations	6,002	2,791	85,697	94,490
Grants	33,160	-	-	33,160
	<u>39,162</u>	<u>2,791</u>	<u>85,697</u>	<u>127,650</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct Costs	Support Costs (Overheads)	Total
	2022	2022	2022
	£	£	£
The provision of English Language classes and help with integration for the BAME community in Norfolk	<u>110,748</u>	<u>28,811</u>	<u>139,559</u>
	Direct Costs	Support Costs (Overheads)	Total
	2021	2021	2021
	£	£	£
The provision of English Language classes and help with integration for the BAME community in Norfolk	<u>84,567</u>	<u>24,990</u>	<u>109,557</u>

In 2022 expenditure on charitable activities was £139,559 (2021: £109,557) of which £83,989 (2021: £54,161) was expenditure from unrestricted funds, £48,737 (2021: £48,595) was expenditure from restricted funds and £6,833 (2021: £6,801) was expenditure from designated funds.

4 SUPPORT COSTS

	2022	2021
	£	£
Cost type		
Wages	19,365	15,683
Admin support	6,316	6,513
Governance costs:		
Accountancy and Independent Examination	3,130	2,794
Total	<u>28,811</u>	<u>24,990</u>

Support costs have been allocated to charitable activities on the basis of actual use.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

5 STAFF COSTS

	2022	2021
	£	£
Staff costs were as follows:		
Wages and salaries	82,032	57,430
Employer NIC	1,174	-
Pension costs	2,287	1,602
	<u>85,493</u>	<u>59,032</u>

The average number of employees during the year was as follows:

	2022	2021
	No.	No.
Employees	<u>4</u>	<u>3</u>

The Charity considers there to have been no Key Management Personnel in the period other than the Trustees, therefore there was no remuneration paid to Key Management Personnel in the year (2021: Nil). No members of staff employed in the year earned over £60,000. (2021: Nil)

6 INDEPENDENT EXAMINER'S REMUNERATION

	2022	2021
	£	£
Independent examination fees	1,595	1,734
Fees payable to the Charity's Independent Examiner in respect of other services	1,535	1,060
	<u>3,130</u>	<u>2,794</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

7 DEBTORS

	2022	2021
	£	£
Prepayments	586	307
Accrued income	2,655	7,815
	<u>3,241</u>	<u>8,122</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Accruals	3,090	2,943
Deferred income	12,333	9,930
Other taxation and social security	1,753	625
	<u>17,176</u>	<u>13,498</u>

9 DEFERRED INCOME

	2022	2021
	£	£
Deferred income brought forward	9,930	13,845
Resources deferred during the year	12,333	9,930
Amounts released from previous years	(9,930)	(13,845)
	<u>12,333</u>	<u>9,930</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

10	STATEMENT OF FUNDS					
	<u>2022</u>	Brought forward	Income	Expenditure	Transfers	Carried forward
		£	£	£	£	£
	UNRESTRICTED FUNDS					
	General funds	<u>70,821</u>	<u>132,537</u>	<u>(83,989)</u>	<u>(110)</u>	<u>119,259</u>
	RESTRICTED FUNDS					
	Big Lottery Funding	-	27,084	(25,000)	-	2,084
	Awards for All	-	4,930	(4,933)	3	-
	Lewis Jarrett (Fast Class)	-	3,643	(3,643)	-	-
	Summer Programme	-	2,422	(2,409)	-	13
	Norfolk Community Foundation	-	7,500	(7,500)	-	-
	Jubilee Party Fund	-	613	(580)	-	33
	Events - Feast	-	565	(672)	107	-
	Dental support (Septagon)	-	4,000	(4,000)	-	-
		<u>-</u>	<u>50,757</u>	<u>(48,737)</u>	<u>110</u>	<u>2,130</u>
	DESIGNATED FUNDS					
	Hardship Fund	700	9,462	(6,833)	-	3,329
	Designated Running Costs	11,025	-	-	-	11,025
		<u>11,725</u>	<u>9,462</u>	<u>(6,833)</u>	<u>-</u>	<u>14,354</u>
	Total	<u>82,546</u>	<u>192,756</u>	<u>(139,559)</u>	<u>-</u>	<u>135,743</u>
	<u>2021</u>	Brought forward	Income	Expenditure	Transfers	Carried forward
		£	£	£	£	£
	UNRESTRICTED FUNDS					
	General funds	<u>44,109</u>	<u>91,898</u>	<u>(54,161)</u>	<u>(11,025)</u>	<u>70,821</u>
	RESTRICTED FUNDS					
	Big Lottery Funding	4,151	31,160	(35,311)	-	-
	KPE4	(313)	-	313	-	-
	Lewis Jarrett (Fast Class)	578	5,027	(5,605)	-	-
	Summer Programme	295	2,000	(2,295)	-	-
	Norfolk Community Foundation	904	-	(904)	-	-
	Big Lottery Uplift	3,147	-	(3,147)	-	-
	The Children's Society	671	-	(671)	-	-
	Events - Dippy	-	975	(975)	-	-
		<u>9,433</u>	<u>39,162</u>	<u>(48,595)</u>	<u>-</u>	<u>-</u>
	DESIGNATED FUNDS					
	Hardship Fund	4,710	2,791	(6,801)	-	700
	Designated Running Costs	-	-	-	11,025	11,025
		<u>4,710</u>	<u>2,791</u>	<u>(6,801)</u>	<u>11,025</u>	<u>11,725</u>
	Total	<u>58,252</u>	<u>133,851</u>	<u>(109,557)</u>	<u>-</u>	<u>82,546</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

10 RESTRICTED FUNDS DETAIL

Big Lottery funding – In 2021 we were again successful in receiving a 3 year funding grant, beginning November 2021 as a delivery partner of New Routes and The Bridge+.

Awards for All – following on from a successful pilot in 2021, we received funding for our Chat & Play group which started in full in January 2022. The group targets new mothers no longer attending English classes and provides supervised play for children and a safe environment for mothers to learn English.

KPE4 - to support funding core costs of English+, student travel, teaching resources, staff and volunteer costs and in addition funding a number of short courses for students, eg cookery, swimming and a new weekly conversation class.

Fast Class – A local donor funded additional English lessons for the first 6 months of 2022. This assisted some students to progress 'faster' into employment.

Summer Programme – In 2022 our programme was funded by the Norwich Diocese. We offered a variety of outings and activities to students and their families throughout the summer holidays.

Norfolk Community Foundation (NCF) – We applied for funds which NCF distributed on behalf central government cost of living support. To make distribution easier we purchased a variety of supermarket vouchers to give to students in need. All the fund was spent in 2022.

The Children's Society (2020)- to fund additional staff hours to enable the continuation of frontline services whilst building capacity to meet the many additional needs during this crisis situation.

Jubilee Party fund – A local business kindly funded this event to celebrate the Queen's Jubilee. We hosted a tea party with souvenir gifts for our students.

Events (The Feast) – English+ supported students who cooked for the event to celebrate refugee

Dental Support – A local charity Septagon kindly funded the mobile dental unit, run by Dentaaid, to visit Norwich to give free emergency dental treatment to our students in need.

DESIGNATED FUNDS DETAIL

Hardship Fund – Money is received both from individual and business donors for the purpose of helping students in need. We use the funds in a variety of ways – for example provision of food and general living costs, emergency housing costs, utilities, data top ups and devices and travel for medical appointments. This is primarily used for our existing students but we also will take referrals from other local charities to support their clients too.

UNRESTRICTED FUNDS DETAIL

The unrestricted funds are available to be spent for any of the purposes of the charity.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2022 £	Designated Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £
Current assets	14,463	14,354	124,102	152,919
Creditors due within one year	(12,333)	-	(4,843)	(17,176)
	<u>2,130</u>	<u>14,354</u>	<u>119,259</u>	<u>135,743</u>
	Restricted Funds 2021 £	Designated Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £
Current assets	-	21,655	74,389	96,044
Creditors due within one year	-	(9,930)	(3,568)	(13,498)
	<u>-</u>	<u>11,725</u>	<u>70,821</u>	<u>82,546</u>

12 PENSION COMMITMENTS

The charity operates a defined contribution pension scheme. The assets of the schemes are held separately from those of the charity in independently administered funds. The total pension cost charge represents contributions payable by the charity to the funds and amounted to £2,287 (2021: £1,602). No amounts are outstanding at year end (2021: £Nil).

13 RELATED PARTIES

In their roles as Trustees, the Trustees give their time and expertise freely without any form of remuneration or other benefit in cash or kind and did not claim any expenses.

There were no other related party transactions (2021: none).