




THE PARISH CHURCH OF  
**St PETER & St PAUL**  
BASSINGBOURN

*A wellspring of hope for all*

**Report and Accounts for the  
Parochial Church Council  
of  
St. Peter & St. Paul,  
Bassingbourn  
2022**

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A handwritten signature in black ink, appearing to read 'Helen Orr', with a checkmark at the end.

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Revd Helen Orr

## **1. Aim and Purposes**

The primary object of the Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the Vicar, The Reverend Helen Orr in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn.

## **2. Objectives and Activities**

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit:

*Public benefit: the public benefit requirement (PB1)*

*Public benefit: running a charity (PB2)*

*Public benefit: reporting (PB3)*

We have also considered the Charity Commission's *The Advancement of Religion for the Public Benefit* document although we are aware that this document is under review and is no longer part of the Commission's current guidance.

In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Church Room.

## **3. National Background**

At the end of 2021 Britain remained in the grip of the coronavirus (COVID-19) pandemic and the Church's activities were limited by national restrictions. As well as the legislation, the Church operated under guidance from the House of Bishops and the Diocese of Ely. Wearing of masks was mandatory and social distancing required. The legal requirement to wear masks was lifted on 27 January 2022 and

all legal restrictions for COVID-19 were lifted on 24 February 2022.

However, COVID-19 remained endemic. In January 4.3 million people nationally were estimated to have COVID-19. By March this had risen to 4.9 million people and by October it had only fallen to 2.0 million people.

For the Church in Bassingbourn, therefore, 2022 was a year in which we had a gradual and welcome return to a more normal pattern of services and activities, whilst adopting a precautionary approach to those people who remained vulnerable.

#### **4. Vision and the Life of the Church**

Throughout 2022 we have sought to ensure that the life of the Church continues to be shaped by our vision was discerned during 2014 when the whole church, led by the PCC, was involved in the process. In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and reaching out into the community to share the transforming love of God with others. This vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our vision to guide us through the coming years. A Vision Day was held in March at which it was noted that:

- The church is here to serve everyone in the Community
- Everyone needs to be valued, loved, known and heard
- There is no need to be afraid of thinking big

The vision was reinvigorated by a change in the strapline to 'A wellspring of hope for all'.

##### **a) Worship**

***Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.***

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

Our regular pattern of services at the start of 2022 were as follows:

1<sup>st</sup> Sunday: 11:00 am, Holy Communion

1<sup>st</sup> Thursday: 3:30pm, Messy Church\*

2<sup>nd</sup> Sunday: 11:00 am, Kids Service (All Age Service)

3<sup>rd</sup> Sunday: 11:00 am, Holy Communion

4<sup>th</sup> Sunday: 11:00 am, Morning Praise

\*Messy Church was suspended in February and March due to COVID-19 in the school population

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

During 2022, service times were adjusted in order to encourage the maximum number of people to attend (extending public benefit). Sunday morning services were brought forward to 10:30 am to facilitate having refreshments after the service rather than before it and also encourage the attendance of those who found that the later service time interfered with their lunch arrangements. The Kids Service (All Age Service) was moved to 4:00 pm, again to try and maximize attendance.

Hence at the end of 2022, the service pattern was:

1<sup>st</sup> Sunday: 10:30 am, Holy Communion

1<sup>st</sup> Thursday: 3:30pm, Messy Church

2<sup>nd</sup> Sunday: 4:00 pm, Kids Service (All Age Service)

3<sup>rd</sup> Sunday: 10:30 am, Holy Communion

4<sup>th</sup> Sunday: 10:30 am, Morning Praise

Again, when there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

An informal time of 'Praise and Prayer' returned on an incidental basis in 2022. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services with Fuzz and Donkey which appeal to a younger age group

Despite the residual challenges from the COVID-19 pandemic, members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen were installed in 2015 and are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our

sacristan, Lesley Stewart.

Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in having limited facilities. We have returned to having refreshments after the service rather than before it. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our Licensed Lay Ministers, Simon Morris and Erica Coomber. Erica took a sabbatical during 2021 and we are very pleased to have her return in 2022. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held four baptisms, three weddings and four funerals in our Church this year.

All are welcome to attend our services. In 2022 there were 58 persons on the Church Electoral Roll, 64% of whom are resident within the parish.

## Discipleship

***Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.***

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation.

Some members of the congregation also come together on a regular basis in prayer

trios, supporting each other in our journeys of faith and life.

Every Thursday evening for an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognise how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

## **b) Mission**

***Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.***

Helping those in need is a demonstration of our faith and we seek to support a number of organisations at home and abroad. The PCC remains committed to giving 10% of our general income to mission and other appropriate and needy causes. Grants to mission partners are recommended by the Mission Committee and approved by the PCC.

In 2022 we supported the following:

- **Radstock/Seedtime**  
Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.
- **Iris Ministries**  
Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.
- **Bible a Month (Bible Society)**  
The Bible a Month works to enable people worldwide to own a Bible. Its work includes translation and printing costs and the provision of audio bibles to people who have never had the chance to learn to read.
- **Romsey Mill**  
Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.
- **GenR8**  
GenR8 takes the Christian message into primary schools in a number of imaginative ways.
- **Home Start**  
A local community network of trained volunteers and expert support helping families with young children through their challenging times.

Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar on the first Thursday of every month. A large team of people, ably led by Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our successful craft group C3 meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2022. The Men's Group meets at least monthly for a meal, fellowship, teaching and prayer.

To meet an identified need for mothers and young children to have somewhere to meet, a Tots and Toddlers group led by Miriam Skuce has been started on a Thursday morning and is proving extremely popular.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website: [www.bassingbourncurch.org.uk](http://www.bassingbourncurch.org.uk). A weekly bulletin is produced and distributed by e-mail in addition to being available on the website.

## **5. Deanery Synod**

The parish synod representatives are Michelle Renwick and Nick Jones who were elected at the 2020 APCM.

## **6. The Church, Church Room and Church Office**

Since its refurbishment, the improved facilities of the Church Room have been used by a number of groups and villagers throughout the week. It has been open during all services (weddings, funerals and other Church services) for use of the toilet. It has also been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen. The Church Office Wi-Fi has been extended into the Church using point to point signal extenders and into to the vicarage allowing all three buildings to have internet access from a single connection.



## **7. Church Building Restoration**

Helen Orr's appointment as vicar, refocused the restoration and redevelopment project which had stalled slightly. Helen's new vision for the church is for it to be an Eco-church and to have sustainable power and heating through ground heat source pumps instead of oil-fired boilers. She also re-imaged the project with more emphasis given to the pre-Victorian layout of the church.

She detailed her vision for a Barista café in the church as part of a missional entrepreneurship project. This project would see a profit-making café which could fund our 'out-reach' and provide local employment. The café would also bring the community into the church and refocus its image from being only a building for Sundays. In missional terms this brings the secular and the sacred back together and gives the wider community a new focus on the church and its role in the community.

The purpose of these changes is to provide a viable church building that can be maintained for another 150 years.

The south lower roof slope has continued to leak despite many repairs and it was decided that to have the internal works undertaken with a leaky roof is not the correct approach.

Therefore, we have instructed our architects to undertake planning to replace both the north and south lower roof slopes lead covering, with a new metal roof covering that is insulated as well. This requires both planning and faculty permissions and will cost in the region of £90,000.00 to £100,000.00. We have had all the planning drawn up and ready to go once the raising of the funding has started. We hope to achieve this funding through the many grants that are available for this type of work.

*Steve Renwick*

## **8. Churchwardens' Report on the Fabric of the Church Buildings**

The year 2022 seemed to fly past as we started to get back to the life we once knew. Each month we seemed to have something happening in church to record.

We noticed the confidence of people mixing had built up to normal as the year went on. The churchyard has been enjoyed more since the hedge came down last year. A memorial bench was given permission in February which has been enjoyed by many. We have had several bring and share lunches after church, celebrating Vic Nickson's 90<sup>th</sup> birthday and the Annual Parochial Church Meeting being two of them. These lunches are a nice way of meeting and getting to know church family. We have had barbeques and campfire church in the churchyard, helping us to enjoy the outside space too.

The church has had many visitors this year, some new to us, with all the fundraising events: schoolchildren's art work and exhibitions of crafts by craft clubs. All these events highlighted the need for the building refurbishment to have toilets and kitchen facilities.

We have had many children in the church this year. The Tots and Toddlers group started with loads of toys which needed a 'hide-away' cupboard. It was such a blessing to see the donated toys fill it. With so many events – school visits, Tots and Toddlers, Santa's visit and special services – we have had to keep our eye on the risk assessments. With our lack of modern facilities these are painful to do and must be well thought through to cover the improvisation.

We have been slowly working through the quinquennial report which will need to be re-done next year, 2023. We have had a quote for stonework costing £6,000 plus additional cost for scaffolding.

The south aisle roof has been leaking. Steve Renwick has helped to repair and patch it up but a new roof is needed. Damage had been done during the repairs to the main roof some years previously. It is planned to install insulation at the same time as re-roofing the side aisles.

The deteriorating sound system has caused us a lot of stress and we really need to get it right. An amplifier has been changed and new microphones purchased which have helped but we plan to get it upgraded in a way that it can be used in the restored church.

As we reported last year our vicar, Helen has hit the ground running and she hasn't really stopped. It has kept us on our toes and we have learnt to adjust to the different way of working. We feel so blessed by her and her passion to see the restoration project completed – a project that has already had so much work done on it by others. We are excited to see things moving with the restoration project, as Helen leverages her experience to push the project forward. Helen's musical and business skills have been a bonus in our vicar's abilities. Helen has been busy in the village getting to know as many people as possible.

We are well supported with a team of ministers and volunteers that all help us with our role as churchwardens. We are happy to share our practical skills but love that we have a large church family that help us in all we do. We couldn't do it without them. To them we say thank you all for all that you do, for us to be a welcoming, caring, sharing body to worship and serve our powerful Lord.

*Michelle Renwick and Vic Skuce (Churchwardens)*

## 9. Financial Review

The summary is that 2022 made a very welcome surplus in unrestricted funds, and the restricted funds also increased significantly due to generous donations and strong endowment fund growth.

The summary of account balances and activity during 2022 was thus:

	<b>31-Dec-2022</b>	<b>31-Dec-2021</b>	<b><i>Change</i></b>	
Unrestricted Funds	59,484	48,558	10,926	23%
Restricted Funds	147,597	116,533	31,064	27%
Endowment Funds	166,779	189,031	-22,252	-12%
<b>Total</b>	<b>373,859</b>	<b>354,122</b>	<b>19,738</b>	<b>6%</b>

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

### *Unrestricted Funds*

These are the monies which are raised and used in the everyday operation of the church.

The decline in regular giving in 2021 was reversed in 2022 with a successful stewardship campaign. Additionally, large unexpected one-off donations also helped lift the income greatly. As expenditure was on budget for 2022, we ended the year with a strong net surplus.

### *Restricted Funds*

The restricted funds are monies that are designated to specific expenditure only. In 2022, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs.

Thanks to strong investment income on the restricted endowment funds, there was a small net surplus on the church's restricted funds.

### *Endowment Funds*

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity-backed investments reduce by £22k, or 12%, primarily due to the turbulence in the stock market over 2022.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission to spend the endowed money. Such permission was obtained in 2020, so these endowment funds can now

be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church's activities.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

### **Funds held as custodian trustees on behalf of others**

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

### **Reserves policy**

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2023 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

### **Bankers**

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

### **Independent Examiner**

The 2022 financial statements were examined by David Burr of Delbridge, Shingay-cum-Wendy, Royston, Herts. Mr. Burr is a professional accountant and the Chief Financial Officer of a food production company. Mr. Burr has indicated that he will be willing to continue in this role for future years.

## **10. Structure, Governance and Management**

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar is the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary's Whaddon. The position is half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules 2022. At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training in safeguarding is provided to PCC members. The Parish Safeguarding Officer is Dr Renate Marsh.

In addition to a Standing Committee, the PCC has a Building Committee, a Fundraising Committee and a Mission Committee. Each committee operates within documented Terms of Reference.

The PCC employs a part-time administrator for three mornings a week. Remuneration is set by the Standing Committee and approved by the PCC.

The correspondence address is:

The Church Office,  
23 North End,  
Bassingbourn, SG8 5NZ.

The full PCC met eight times in the year 2022 with an average level of attendance of 69%. PCC members who have served at any time from 1<sup>st</sup> January 2022 until the date this report was approved are:

**Ex Officio members:**

- Vicar: The Reverend Helen Orr
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Erica Coomber
- Licensed Lay Minister: Simon Morris
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr Vic Skuce

**Elected members:**

- Dr Renate Marsh, Vice-Chair
- Ms Laura Bell, elected 2022
- Mr Jay Derrett, re-elected 2020 (Honorary Treasurer)
- Mr Nick Jones, re-elected 2019 (also Deanery Synod representative)
- Mrs Maggie White, re-elected 2022
- Mr Mike Hallett, re-elected 2022
- Mr Vic Nickson, re-elected 2021
- Mr Steve Renwick, re-elected 2021
- Mrs Nicole Searle, elected 2021

Mike Hallett took over from Hilary Ellwood as PCC Secretary in May 2022.

**Vicar:**

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ.

## Statement Of Financial Activities - year ended 31 December 2022

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>INCOMING RESOURCES</b>						
Voluntary income	2	56,567	3 33,866	0	90,433	92,370
Activities for generating funds	4	2,377	4 0	0	2,377	421
Income from investments		3,145	2,281	0	5,427	4,812
Church activities	5	1,773	0	0	1,773	1,395
Other incoming resources		0	10 0	0	0	1,791
<b>TOTAL INCOMING RESOURCES</b>		<b>63,861</b>	<b>36,148</b>	<b>0</b>	<b>100,009</b>	<b>100,790</b>
<b>RESOURCES EXPENDED</b>						
Charitable donations		5,604	0	0	5,604	4,632
Capital contraction of investments		0	0	8 22,252	22,252	0
Church activities	6	47,331	7 5,084	0	52,415	52,845
Governance costs		0	0	0	0	0
<b>TOTAL RESOURCES EXPENDED</b>		<b>52,935</b>	<b>5,084</b>	<b>22,252</b>	<b>80,272</b>	<b>57,477</b>
<b>MOVEMENT IN FUNDS</b>						
Capital growth of investments		0	0	0	0	23,657
Change in balances of PCC accounts		10,926	31,063	(22,252)	19,738	43,312
<b>NET MOVEMENT IN FUNDS</b>		<b>10,926</b>	<b>31,063</b>	<b>(22,252)</b>	<b>19,738</b>	<b>66,970</b>
<b>BALANCES B/FWD 1 JANUARY</b>	11	<b>48,558</b>	<b>116,533</b>	<b>189,031</b>	<b>354,122</b>	11 287,152
<b>BALANCES C/FWD 31 DECEMBER</b>		<b>59,484</b>	<b>147,597</b>	<b>166,779</b>	<b>373,859</b>	11 354,122

## Balance Sheet as at 31 December 2022

		2022 £	2021 £		
<b>FIXED ASSETS</b>					
Investments/Endowments	8	166,779	189,031		
		<b>166,779</b>	<b>189,031</b>		
<b>CURRENT ASSETS</b>					
Cash in hand and on deposit	9	207,081	165,091		
		<b>207,081</b>	<b>165,091</b>		
<b>TOTAL NET ASSETS</b>		<b>373,859</b>	<b>354,122</b>		
<b>RETAINED PARISH FUNDS</b>					
Unrestricted		59,484	48,558	Change 10,926	Change % 23%
Restricted	10	147,597	116,533	31,063	27%
Endowments	8	166,779	189,031	(22,252)	-12%
		<b>373,859</b>	<b>354,122</b>	19,738	6%

TO BE APPROVED

Notes 1 - 11 form part of these accounts

*Helena*

## Notes to the Accounts

### Note 1 - Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements contain all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of any other church groups or any informal gatherings of church members.

### Funds

*Endowment Funds* are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

*Restricted Funds* represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds.

*Unrestricted Funds* are general funds which can be used by the PCC for general purposes.

### Incoming Resources

Planned giving, collections and donations are recognised when received, along with any and applicable Gift Aid rebates thereon. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### Gains and losses from investments

Unrealised gains and losses on the capital growth of the PCC's investments are accounted for on revaluation each year at 31 December

### Fixed Assets

The PCC has not recognised any Fixed Assets in these accounts as the historic cost basis would need to be used, and there is insufficient information for any of the assets owned in order to make an assessment of value. Furthermore the PCC is not required to present accounts including Fixed Assets.

### Note 2 - Unrestricted Voluntary Income

	2022	2021
Regular income	37,039	33,881
Collections and other donations	9,097	4,361
Gift Aid recovered	10,431	8,213
	<u>56,567</u>	<u>46,456</u>

### Note 3 - Restricted Voluntary Income

	2022	2021
Donations from individuals	33,866	45,914
Contribution from unrestricted funds	0	1,791
	<u>33,866</u>	<u>47,705</u>



**Note 4 - Fundraising events**

<b>Net Income</b>	<b>2022</b>	<b>2021</b>
Craft Club	736	133
Mayhem refreshments	1,641	289
	<u>2,377</u>	<u>421</u>

**Note 5 - Income from Church Activities**

	<b>2022</b>	<b>2021</b>
Church Room hire	140	200
Fees (funerals, weddings, etc.)	1,338	1,095
Income from Imprest accounts	295	100
	<u>1,773</u>	<u>1,395</u>

**Note 6 - Cost of Church Activities**

	<b>2022</b>	<b>2021</b>
Utilities + building running costs	1,686	1,930
Parish and Deanery Share	32,143	31,670
Hospitality and outreach	300	227
Children	-156	(7)
Young People	299	0
Pastoral/Bereavement	0	0
Music	857	1,315
Advertising, publicity etc	457	627
Sound and video equipment	460	222
Insurance	3030	2,723
Training	165	250
Service expenses	537	683
Stationery and administration	6757	6,267
Clergy expenses	37	80
Church room	762	858
Contribution to restricted funds	0	1,791
	<u>47,331</u>	<u>48,634</u>

**Note 7 - Restricted expenditure on Church Activities**

	<b>2022</b>	<b>2021</b>
Clock electrification	264	257
Maintenance of roof alarm	981	884
Fire protection	176	185
Chancel Repairs	0	1,072
Electrical/lightning maintenance	167	302
Hedge removal	0	1,250
Sundry expenditure on fabric & cleaning	0	0
Building Project	3,497	261
	<u>5,084</u>	<u>4,211</u>

## Note 8 - Statement of Endowment Funds

	2022	2021	Difference
Library	91,778	104,023	(12,245)
Russell & Elbourn	56,778	64,353	(7,575)
Sarah Ellen Pyne	18,223	20,655	(2,431)
	<u>166,779</u>	<u>189,031</u>	<u>(22,252)</u>

Each of these endowments is invested in perpetual capital which means that the actual endowment itself cannot be spent. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

## Note 9 - Cash at Year End

	2022	2021
Barclays bank accounts	168,184	131,708
CCLA deposit accounts	26,188	25,308
Unpresented cheques	1,716	0
Cash & cheques in hand	(5,697)	(5,847)
Gift Aid not yet received	16,691	13,922
	<u>207,081</u>	<u>165,091</u>

Note that in 2018 the PCC decided to introduce the four existing Imprest accounts into the PCC accounts. As these are Imprest accounts, only the transfers from them into these accounts and their year-end closing balances are shown here; their income and expenditure are not detailed within these accounts.

Imprest account - C3	0	0
Imprest account - Bell Ringers	101	106
Imprest account - MUMA	0	42
Imprest account - Refreshments	129	248
	<u>230</u>	<u>392</u>

## Note 10 - Statement of restricted funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2022)	648	743	0	115,143	116,533
Interest and dividend income	1,694	583	4	0	2,281
Voluntary income	0	0	0	33,866	33,866
Income from Restricted Funds	0	0	0	0	0
Expense	(1,420)	(167)	0	(3,497)	(5,084)
C/fwd (31 Dec 2022)	<u>921</u>	<u>1,159</u>	<u>4</u>	<u>145,512</u>	<u>147,597</u>

## Note 11 - Imprest Balances

The closing balances do not include the Imprest balances as they are now being accounted for outside these accounts (see Note 9 above).

# **Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn**

I report on the accounts of the PCC for the year ended 31 December 2022.

## **Respective responsibilities of the PCC and the examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of this report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. David Burr  
Delbridge, Wendy High Street, Shingay-cum-Wendy  
Mar-23



THE PARISH CHURCH OF  
**St PETER & St PAUL**  
BASSINGBOURN

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