

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST PAUL, BASSINGBOURN

England & Wales · Charity number 1169787

Details

Other names	BASSINGBOURN PCC, THE PCC OF ST PETER AND ST PAUL, BASSINGBOURN
Status	Registered
Legal form	Other
Registered	2016-10-19
Register	View on the Charity Commission register

Contact

Address	The Church Office 23 North End Bassingbourn Royston SG8 5NZ
Phone	01763877558
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Website	www.bassingbournchurch.org.uk

Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL

Activities: - General Charitable activities- Religious activities and services- Provision of local spaces for community use- Activities for children and families- Concerts and entertainment- Support of vulnerable individuals and families in the community

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£301,671	£241,945	-	-
2023-12-31	£138,763	£70,195	-	-
2022-12-31	£100,009	£80,272	-	-
2021-12-31	£100,790	£57,477	-	-
2020-12-31	£58,470	£69,603	-	-

Trustees

Name	Role	Appointed
Rev Helen McGowan Orr	Chair	2021-10-19
David Coton		2025-05-25
ERICA COOMBER		2016-10-16
Graham Edwin Jones		2026-05-17
JAY DERRETT		2016-10-16
MARGARET WHITE		2016-10-16
MICHELLE RENWICK		2018-04-24
Michael William Hallett		2022-05-15
Rev Amanda O'Neill		2018-04-15
Simon Gerald Parkinson		2025-05-25
Simon Morris		2020-02-25
Stephen Renwick		2019-04-07
VICTOR JULIUS NICKSON		2018-04-24

Accounts



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

A wellspring of hope for all

**Report and Accounts for the
Parochial Church Council
of
St. Peter & St. Paul,
Bassingbourn
2024**

Revd Helen Orr
16 November 2025

Registered Charity 1169787

1. Aim and Purposes

The primary object of the Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the Vicar, The Reverend Helen Orr in promoting in the ecclesiastical parish of Bassingbourn, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn. The PCC liaises with Bassingbourn-cum-Kneesworth Parish Council which has the maintenance responsibility for the closed churchyard under s.215 of the Local Government Act 1972.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit:

Public benefit: the public benefit requirement (PB1)

Public benefit: running a charity (PB2)

Public benefit: reporting (PB3)

The Advancement of Religion for the Public Benefit

In 2023 the PCC reviewed its *PCC Statements of Intent and Operating Principles* to recognize compliance with the Charities Act and Charity Commission guidance.

It is important that we maintain the fabric of the Church and Church Room, not only to facilitate this work but also as the Church is a grade I heritage site.

3. Vision and Strategy

St Peter & St Paul Bassingbourn is part of the Shingay Deanery of the Diocese of Ely. The vision of the diocese was set out in 2015 in [People Fully Alive: Ely 2025](#):

There are three imperatives for the diocese:

- Engage fully and courageously with the needs of our communities, locally and globally
- Grow God's church by finding disciples and nurturing leaders
- Deepen our commitment to God through word, worship and prayer

This led to five key themes:

- Nurture a confident people of God
- Develop healthy churches
- Serve the community
- Re-imagine our buildings
- Target support to key areas

In Bassingbourn, the vision of the Church pre-dates this vision of the Diocese having been discerned during 2014 when the whole church, led by the PCC was involved in the process. Nevertheless, the vision of the church in Bassingbourn fits well within the wider vision of the Diocese.

In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and embracing evangelism reaching out into the community to share the transforming love of God with others. This vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our vision to guide us through the coming years. At a previous Vision Day it was noted that:

- The church is here to serve everyone in the Community
- Everyone needs to be valued, loved, known and heard
- There is no need to be afraid of thinking big

The vision was reinvigorated in 2022 by the strapline to 'A wellspring of hope for all'.

4. The Life of the Church

Throughout 2024 we have sought to ensure that the life of the Church continues to be shaped by our vision. .

4.1. Worship

Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

Service times are set to encourage the maximum number of people to attend (extending public benefit) and at the start of 2024 the service pattern was:

1 st Sunday:	10:30 am, Holy Communion
1 st Thursday:	3:00 pm, Messy Church
2 nd Sunday:	10:30 am, All Age Service (Kids Service)
3 rd Saturday	6:30 pm, Praise and Prayer informal worship service
3 rd Sunday:	10:30 am, Holy Communion
4 th Sunday:	10:30 am, Morning Praise

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

On 15th October, work commenced on the redevelopment of the church building which effectively became a construction site. We were pleased to have the cooperation of the United Reformed Church (URC) in South End, Bassingbourn to allow us to use their building for our services during this period. Alternative arrangements were made for Messy Church which has been held in the vicarage garden. Our service times were changed to accommodate our Sunday services alongside the United Reformed Church services:

1 st Sunday:	11:00 am, Holy Communion
1 st Thursday:	3:00 pm, Messy Church
2 nd Sunday:	11:00 am, All Age Service (Kids Service)
3 rd Saturday	6:30 pm, Praise and Prayer informal worship service
3 rd Sunday:	11:00 am, Holy Communion
4 th Sunday:	10:30 am, Morning Praise

As before, when there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

An informal time of 'Praise and Prayer' continued in 2023. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services with Fuzz and Donkey which appeal to a younger age group

Members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our sacristan, Lesley Stewart.

Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in having limited facilities. Whilst we are meeting at the URC, we have returned to the practice of having refreshments before the service rather than after it. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our Licensed Lay Ministers, Erica Coomber, Simon Morris and Steve Renwick. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held three baptisms and four funerals in our Church this year. The ministry team officiated at one other funeral. There were 3 weddings.

All are welcome to attend our services. In 2024 there were 58 persons on the Church Electoral Roll, 64% of whom are resident within the parish.

Discipleship

Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation.

Some members of the congregation also come together on a regular basis in prayer trios, supporting each other in our journeys of faith and life.

Every Thursday evening for up to an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognize how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

4.2. Mission

Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website: www.bassingbournchurch.org.uk. A weekly bulletin is produced and distributed by e-mail in addition to being available on the website.

In 2024 we once again ran an Alpha course to ensure that everyone has the opportunity to engage in discussions and be transformed by the Gospel of Jesus Christ.

Members of the PCC attended an 'away-day' – a seminar on the theme of Evangelism Reimagined.

We have continued our outreach to Bassingbourn Primary School and Bassingbourn Village College and started to build stronger relationships with them.

As a family themed outreach a series of creative craft and mission events entitled the real meaning of..." Father Christmas", and now "Easter" which have seen over 90 parents and a hundred children in attendance. This year we have held our Real Story of Santa Claus event in St Catherine's Church, Litlington.

This, alongside messy church and our all-age service has seen an increase in children and families attending the church this year and has in turn seen a revival of those wishing to get married and be baptised in the church.

Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar on the first Thursday of every month. A large team of people, ably led by Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our successful craft group C3 meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2024. The Men's Group meets at least monthly for a meal, fellowship, teaching and prayer.

To meet an identified need for mothers and young children to have somewhere to meet, a Tots and Toddlers group led by Miriam Skuce operates on a Thursday morning and continues to be extremely popular. Tots and Toddlers is meeting off site at the Old School Community Centre during the building works.

Helping those in need is a demonstration of our faith and we seek to support a number of organizations at home and abroad. The PCC remains committed to giving 10% of our general income to mission and other appropriate and needy causes. Grants to mission partners are recommended by the Mission Committee and approved by the PCC.

In 2024, as in 2023, we have supported the following:

- **Friends International (Charity 1094095)**

A Christian charity seeking to grow friendship and faith with international students in the UK & Ireland.

- **GenR8 (Charity 1135194)**

GenR8 takes the Christian message into primary schools in a number of imaginative ways.

- **Home-Start Cambridgeshire (Charity 1106007)**

A local community network of trained volunteers and expert support helping families with young children through their challenging times.

- **Iris Ministries (Charity 1035087)**

Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.

- **Radstock/Seedtime (Charity 326879)**

Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.

- **Romsey Mill (Charity 1069905)**

Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.

5. Deanery Synod

The parish representatives to the Shingay Deanery Synod are Michelle Renwick and Nick Jones who were re-elected at the 2023 APCM.

6. The Church, Church Room and Church Office

The Church Room has been used by a number of groups and villagers throughout the week. It has been open during all services (weddings, funerals and other Church services) for use of the toilet. It has been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events. During the building redevelopment work it is also in use as a site office.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen. The Church Office Wi-Fi has been extended into the Church using point to point signal extenders and into the vicarage allowing all three buildings to have internet access from a single connection.

7. Church Building Repair and Restoration

With the deadline approaching towards the end of the year for our final chance to start the project before the permission ran out, the building team submitted a plan to the PCC for the project to go ahead.

The Plan required the church as in, the Vicar, the wardens and the PCC to be the main contractor and client for the project. The construction work would be carried out by a small team of tradesmen and specialist companies, contracted directly to the church.

The church through the construction team would also purchase many of the materials required directly with suppliers. This would allow the building team to bring the cost of the project to £830,000.00 before VAT.

This plan was set out to the DAC and the chancellor for approval which was granted in September allowing works to start in October.

We then had a pre-construction work party with 23 members of the church attending to remove all the pews and cupboards these are stored in the chancel for repair.

Construction started on the 14th October, with the demolition of the raised platforms.

During this initial phase we were working under the conditions set by the ecologists because of the bats present and power tools were restricted to those of 80 decibels or lower. This meant we also had to use an electric excavator and dumper as well as electric compactors, these are five times the cost of normal petrol ones and only run for 5 hours a day due to needing to be re-charged.

We removed all the soil and concrete to the sub-base level which revealed the extent of the Victorian renovations in the 19th century, at this level there was no archaeology.

However, when we started digging the foundation for the mezzanine floor, we discovered unmarked crypts which required a visit by the diocesan archaeologist, the structural engineer and the architect the latter two to redesign the steel supports and concrete capping for the crypts. In total we discovered five crypts in four locations.

With the concreting done we built the extensive steel frame with the help of a specialist steel erector but in November the cold spell put the bats into hibernation for the winter, this has ended our use of power tools until they re-emerge.

By the end of 2024 we had completed the sub-base and steel frame and were awaiting the underfloor heating and limecrete screeding.

On the 20th December the PCC were invited to view the works as the construction closed for the Christmas period.

Special thanks need to be given to the men and women of the church who have helped out free of charge to ensure this project not only got started but can be finished.

Steve Renwick; Construction Manager

8. Annual Fabric Report

The annual fabric report by the churchwardens, under the Ecclesiastical Jurisdiction and Care of Churches Measure 2018, describes the condition of the Church buildings. As we look back over the last year we realise that we have had a history making one!

It was an interesting and exciting year, as giving and fundraising reached 75% giving us enough to begin restoration. It's been coming for 8 years now with these plans. COVID slowed us down and we were against the clock for our short deadline. Praise the Lord we can see that his timings were right.

This year we had to purchase replacement silverware after a theft. We will purchase more when we are back in our church building.

The yearly inspections and servicing of the clock, electrics, alarm system and fire extinguishers have taken place. The electrical check flagged up some work needed. We did the urgent work but knew that most of the other things flagged would be corrected during the restoration project.

We are in need of the side aisle roofs being replaced and are looking into this. A bat survey was needed for the restoration project and were surprised by the extent of this and the £34,000 cost it would be. Two types of bat have been found, the long-eared brown bat and the pipistrelle. We are now beholden to the ecologist in all our processes of building work, which has been very challenging.

On 13th October we had our last service in the church building as we know it. We had a lovely service of both excitement and sadness, followed by the complete emptying of the church possession, all having to be logged and stored safely. As the church closed its doors on 14th October, twenty members of the church arrived to strip out the cupboards and pews. Eight Victorian pews were promptly sold. The others are awaiting inspection and restoration. On stripping back the church we could see all the things needing attention on the stone walls and pillars. On 15th October the reordering work in line with the faculty began, logging and photographing every step of the way, to enable us to keep records to share with everyone on completion and to keep as history.

The next challenge was to prepare for services in the URC church in South End, working together with our brothers and sisters in Christ. We are all coping well and sharing their premises which we are so thankful for.

Our church room and office space has been invaluable at this time enabling meetings and a resting place for many. It has some damp issues, being by the edge of a stream, which we will need to look more closely at. We have had a new extract fan fitted and will purchase a dehumidifier in the new year. We are planning to replace the two external doors.

We have looked at our quinquennial inspection report and the urgent items are included in the restoration project. Once the restoration project is completed, we will review this again to see what other items from the to-do list can be completed, funds permitting. – we are sure that in such a beautiful old building there will always be a to-do list.

As always, we feel fully supported and blessed by our amazing church family, giving us help and support with all their skills. We love their care and concern to serve the Lord with us.

Michelle Renwick and Vic Skuce (Churchwardens)

9. Financial Review

The summary is that 2024 made another expected deficit in unrestricted funds, but that the restricted funds increased very strongly due to generous donations to the Building Project and strong endowment fund growth.

The summary of account balances and activity during 2024 was thus:

	31-Dec-2024	31-Dec-2023	<i>Change</i>	
Unrestricted Funds	48,309	51,813	(3,504)	-7%
Restricted Funds	288,898	225,667	63,231	28%
Endowment Funds	186,646	182,470	4,176	2%
Total	523,853	459,951	63,903	14%

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

Unrestricted Funds

These are the monies which are raised and used in the everyday operation of the church.

Unrestricted giving was slightly down compared to 2023 and expenditure was about the same. Anticipated high building costs of the quinquennial remediation work and the roof repairs were mostly postponed into 2025 due to the distraction of the main building project, which meant we ended with a small deficit.

Restricted Funds

The restricted funds are monies that are designated to specific expenditure only. In 2024, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs. We broke even on the church's restricted funds.

Building Project Fund

The building project fund grew extremely well in 2024 from a very strong response to both another Giving Day fund raising appeal within the parish and from several very large donations from wealthy supporters further afield.

Endowment Funds

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity-backed investments increase marginally by £4k, or 2%, primarily due to a stagnant economy.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission to spend the endowed

money. Such permission was obtained in 2020, so these endowment funds can now be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church's activities.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

Funds held as custodian trustees on behalf of others

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2025 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

Plans for 2025

The financial statements below include an operating budget for 2025 that was agreed by the PCC. However, the primary plan for 2025 is to complete the building project by liquidating all available resources (e.g. donations, associated reclaimed Gift Aid, endowment funds, grants, unrestricted savings, temporary redirection of Parish Share contribution, etc.) as required, and only sourcing competitive commercial loans as a last resort if required to complete the project. In all cases, the three-month operating reserves will be retained liquid.

Bankers

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

Independent Examiner

The 2024 financial statements were examined by Roger van Poortvliet of 134 Bridge Street, Whaddon, Cambs, SG8 5SQ. Mr. van Poortvliet is a professional accountant.

Financial Report

Jan to Dec 2024

Unrestricted

	Actual For Period	Actual For 2023	Forecast For 2024	Budget For 2024	Budget For 2025	Notes
Income						
Regular giving (Standing Orders)	38679	37523	38679	37523	38679	
Other giving (cash & cheques)	2637	2113	2637	2113	2637	
One-off donations	799	4090	799	2000	2000	
Gift Aid (received)	9646	10319	9646	10319	10223	1
Gift Aid (expected)	0					
Church room hire	168	32	168	32	192	
Wedding and funeral fees	2070	445	2070	445	0	
C3 Craft Club	627	826	627	826	0	
Tots and Toddlers	418	522	418	522	200	
Messy Church	27	175	27	175	0	
Income from Imprest accounts	409	0	409	0	0	
Fundraising events	1280	325	1280	325	600	
Investment income	5604	3776	5604	3776	0	
Total:	62366	60145	62366	58055	58055	6
Expenditure						
Overheads and recurring expenses						
Parish Share	34786	33473	34786	33473	36525	4
Utilities	1805	3317	1805	3317	705	
Upkeep of Services	972	696	972	696	3252	3
Insurance (2024 share)	3369	3354	3369	3354	4000	5
Insurance (2025 share)	431	3354	431	3354	4000	5
Office expenses	185	3354	185	3354	4000	
Church room	1182	742	1182	742	1500	
Ministers' expenses	0	-14	0	-14	0	
Gifts	67	77	67	100	100	
Salaries	7378	6468	7378	7470	7747	
Training	261	165	261	255	255	
Hospitality & Catering	212	98	212	298	298	
PA/IT/AV	349	245	349	245	0	
Music & Instruments	710	1029	710	1329	730	
Upkeep of Fabric	295	1500	295	1500	0	
Insurance claims	-2652	0	-2652	0	0	8
Ministry Areas						
Giving to Missions	5212	5378	5212	5195	5354	
Communications	146	488	146	488	488	
Young People's Ministry	232	212	232	212	232	
Pastoral/Bereavement Ministry	391	1366	391	600	600	3
Discipleship and Outreach	0	0	0	0	0	
Total:	55331	65302	55331	65970	69787	
Net Income (before projects)	7034	-5158	7034	-7915	-11733	
Projects						
Quinquennial remediation	10802	3493	10802	8507	0	4
Net Income (inc projects)	-3768	-8651	-3768	-16422	-11733	9

Restricted (excl Building Project)

Income (including Gift Aid)

Ellen Pyne Fund	712
Russell Elbourn Fund	888
Appeal Fund	0
	<u>6</u>

1600

Expense

Expenditure on Fabric (from EP)	1029
Expenditure on Fabric (from RE)	1211
Other Building Projects (from Appeal)	0
	<u>2240</u>

Net Profit/Loss

-640

Building Project

Income	207706	6
Expenditure	<u>171192</u>	
Net Profit/Loss	<u>36514</u>	

Roofing Project

Income	30000	6
Expenditure	<u>4041</u>	
Net Profit/Loss	<u>25959</u>	

Bank Balances (including accruals)	01-Jan-24	31-Dec-24	Imprest Balances	
Unrestricted				
Current	500	500	C3	0
Saving	26683	21704	Bell Ringers (josephine@cheers.co.uk)	200
CCLA Gen	22799	24009	Refreshments (Jane Ravenscroft)	0
	<u>49981</u>	<u>46213</u>	Men's Group (Steve Renwick)	254
Gain/loss this year		-3768		<u>454</u>
* This is excluding any Gift Aid due				
Restricted			Endowment Balances	
CCLA RE	1095	772	Library	* 102,711
CCLA SEP	892	575	Russell & Elbourn	* 63,541
CCLA App (currently for the Roofing Project)	16	25959	Sarah Ellen Pyne	20,394
Building	223665	260194		<u>186646</u>
	<u>225667</u>	<u>287501</u>		
Gain/loss this year		61833		
Total	275649	333714		

* y/e 2024 not yet available

Grand Total

520815

Notes

1. The Gift Aid claim amount is currently provisional but any variance from the actual claim will be negligible.
2. Note that the Roofing Project now has its own restricted section. The main holding account for this will be the Appeal Fund now that the Building Project no longer needs it.
3. The agreed rental cost of the URC is show in the Upkeep of Services costs.
4. The forecast for the 2024 family share was incorrectly copied from 2023 and so not uplifted.
5. The insurance premium was higher than expected due to the claim of the stolen silverware from the safe.
6. If our total income as a PCC exceeds £250k, we will legally need to ensure our Independent Examiner is ACA-accredited. Our income so far this year is already over £260k, so we have recruited such a qualified Independent Examiner.
7. As the restricted funds dwindle, we will be paying for the upkeep of fabric from unrestricted funds from now on.
8. This is the insurance claim payout for the safe theft, minus the amount spent on replacing the stolen items.
9. Note that this deficit includes a prepayment for the 2025 portion of the insurance policy, which was paid in July 2024.

Stronger than expected income coupled with lower expenses due to relocating means we made a surplus of £7,034 in 2024.

Bank Balances	01-Jan-24			31-Dec-24		
	<i>From bank statements before inter-account transfers and accruals</i>	<i>Transfers and accruals</i>	<i>After inter-account transfers and accruals</i>	<i>From bank statements before inter-account transfers and accruals</i>	<i>Transfers and accruals</i>	<i>After inter-account transfers and accruals</i>
<i>Unrestricted</i>						
Barclays Current	560.00	-9399.01	500.00	500.00	7768.73	500.00
Barclays Saving	36021.79	0.00	26682.78	13935.76	0.00	21704.49
CCLA General	22798.56	0.00	22798.56	24008.67	0.00	24008.67
			49981.34			46213.16
<i>Restricted</i>						
CCLA Russell Elbourn	401.28	693.92	1095.20	471.41	301.06	772.47
CCLA Sarah Ellen Pyne	4021.99	-3130.15	891.84	1596.43	-1021.64	574.79
CCLA Appeal	356.48	-340.92	15.56	30000.00	-4040.76	25959.24
Barclays Building	199212.23	24452.66	223664.89	237012.62	23181.63	260194.25
			225667.49			287500.75
<i>Total</i>	70112.92	12276.50	275648.83	307524.89	26189.02	333713.91

Reconciliation between bank accounts and PCC reports for 2024 (excluding Imprest accounts)					
From reports to PCC		Net Movement	From bank accounts		Net Movement
<i>Unrestricted profit/loss</i>		-3768.18	<i>Unrestricted profit/loss</i>		-3768.18
<i>Restricted profit/loss</i>		61833.26	<i>Restricted profit/loss</i>		61833.26
<i>Total</i>		58065.08	<i>Total</i>		58065.08
				<i>Unrestricted v. Restricted</i>	<i>Bank v. Report</i>
				Differences (should be zero)	0.00
					0.00

Statement Of Financial Activities - year ended 31 December 2024

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 Restated * £
INCOMING RESOURCES						
Voluntary income	2	51,761 ³	231,112	0	282,873	130,283
Activities for generating funds	4	2,353	0	0	2,353	1,847
Income from investments		5,604	8,194	0	13,798	6,156
Church activities	5	2,647	0	0	2,647	1,099
Other incoming resources		0	0	0	0	0
TOTAL INCOMING RESOURCES		<u>62,366</u>	<u>239,306</u>	<u>0</u>	<u>301,671</u>	<u>139,385</u>
RESOURCES EXPENDED						
Charitable donations		5,212	0	0	5,212	5,378
Capital contraction of investments		0	0	0	0	0
Church activities	6	60,658 ⁷	176,075	0	236,733	66,214
Governance costs		0	0	0	0	0
TOTAL RESOURCES EXPENDED		<u>65,870</u>	<u>176,075</u>	<u>0</u>	<u>241,945</u>	<u>71,592</u>
MOVEMENT IN FUNDS						
Capital growth of investments		0	0 ⁸	4,176	4,176	15,691
Change in balances of PCC accounts		(3,504)	63,230	0	59,726	67,793
NET MOVEMENT IN FUNDS		<u>(3,504)</u>	<u>63,230</u>	<u>4,176</u>	<u>63,903</u>	<u>83,484</u>
BALANCES B/FWD 1 JANUARY		<u>51,813</u>	<u>225,667</u>	<u>182,470</u>	<u>459,951</u> ⁹	<u>376,466</u>
BALANCES C/FWD 31 DECEMBER		<u>48,309</u> ¹⁰	<u>288,898</u>	<u>186,646</u>	<u>523,853</u> ⁹	<u>459,951</u>

Balance Sheet as at 31 December 2024

		2024 £	2023 Restated * £		
FIXED ASSETS					
Investments/Endowments	8	<u>186,646</u>	<u>182,470</u>		
		<u>186,646</u>	<u>182,470</u>		
CURRENT ASSETS					
Cash in hand and on deposit	9	301,417	251,622		
Prepayments	14	3,038	2,607		
Other debtors	15	32,751	24,649		
		<u>337,206</u>	<u>278,878</u>		
CURRENT LIABILITIES					
Accruals		0	(1,397)		
TOTAL NET ASSETS		<u>523,853</u>	<u>459,951</u>		
RETAINED PARISH FUNDS					
Unrestricted		48,309	51,813	Change	Change %
Restricted	10	288,898	225,667	(3,504)	-7%
Endowments	8	186,646	182,470	63,230	28%
		<u>523,853</u>	<u>459,951</u>	4,176	2%
				63,903	14%

TO BE APPROVED

Notes 1 - 16 form part of these accounts

***See Note 12 below**

Notes to the Accounts

Note 1 - Accounting Policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the benefit of use of the resources;
2. and inflow of economic benefit is probable;
3. the monetary value can be measured with sufficient reliability.

Fundraising costs

Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA - i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims etc. on cash donations

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Donated services and facilities

These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

Rental income

Rental income from the letting of the church is recognised when the rental is due.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts in kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land = nil

Buildings* = nil

Fixtures and fittings = 20 years

*No depreciation is provided on buildings, as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs etc.) are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Short-term deposits

Include cash held on deposit either with the CCLA Church of England Funds or at the bank.

Funds

Unrestricted funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and that are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

No payment has been made by the PCC to the independent examiner for any audit or independent examination services, other assurance services or other financial services such as taxation advice, consultancy, financial advice and accountancy.

The PCC would typically make grants to charitable organisations equal to ten percent of all regular and ad hoc donations plus any Gift Aid reclaimable on such. A subcommittee of the PCC meets annually to agree what amounts should be paid to which charities from this ten percent allocation.

Note 2 - Unrestricted Voluntary Income

	2024	2023
Regular income	38,679	37,523
Collections and other donations	3,435	6,203
Gift Aid	9,646	10,319
	<u>51,761</u>	<u>54,045</u>

Note 3 - Restricted Voluntary Income

	2024	2023
Voluntary donations	231,112	76,238
	<u>231,112</u>	<u>76,238</u>

Note 4 - Fundraising events

Net Income	2024	2023
Craft Club	627	826
Messy Church	27	175
Tos and Toddlers	418	522
Mayhem refreshments	1,280	325
	<u>2,353</u>	<u>1,847</u>

Note 5 - Income from Church Activities

	2024	2023 <i>Restated *</i>
Church Room hire	168	32
Fees (funerals, weddings, etc.)	2,070	445
Other income *	409	622
	<u>2,647</u>	<u>1,099</u>

* *Imprest accounts balances*

Note 6 - Cost of Church Activities

	2024	2023
Utilities + building running costs	1,805	3,317
Parish and Deanery Share	34,786	33,473
Hospitality and outreach	278	175
Young People	232	212
Pastoral/Bereavement	391	1,366
Music	710	1,029
Advertising, publicity etc	146	488
Sound and video equipment	349	245
Insurance	3,369	3,030
Training	261	165
Service expenses	972	696
Stationery and administration	185	324
Salaries	7,378	6,468
Clergy expenses	0	(14)
Church room	1,182	742
Unspent insurance claim proceeds	(2,652)	0
Unrestricted upkeep of fabric	295	0
Unrestricted building works	10,802	12,553
Other expense	167	0
	<u>60,658</u>	<u>64,269</u>

Note 7 - Restricted expenditure on Church Activities

	2024	2023 <i>Restated *</i>
Clock electrification	305	277
Maintenance of roof alarm	1,211	1,084
Fire protection	195	176
Chancel Repairs	0	0
Electrical/lightning maintenance	529	926
Sundry expenditure on fabric & cleaning	0	0
Roofing Project *	2,644	1,397
Building Project	171,192	(1,915)
	<u>176,075</u>	<u>1,945</u>

Note 8 - Statement of Endowment Funds

	2024	2023	Difference
Library	102,711	100,413	2,298
Russell & Elbourn	63,541	62,119	1,422
Sarah Ellen Pyne	20,394	19,938	456
	<u>186,646</u>	<u>182,470</u>	<u>4,176</u>

Each of these endowments is invested in perpetual capital which means that the actual endowment itself cannot be spent without prior agreement with the trustees. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

Note 9 - Cash at Year End

	2024	2023 Restated *
Barclays bank accounts	251,448	235,794
CCLA deposit accounts	56,077	27,578
Unpresented cheques	(6,891)	(12,673)
Cash & cheques in hand	329	300
Imprest accounts	454	622
	<u>301,417</u>	<u>251,622</u>

Note 10 - Statement of Restricted Funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2024)	1,095	892	16	223,665	225,667
Interest and dividend income	888	712	0	6,594	8,194
Voluntary income	0	0	30,000	201,112	231,112
Expense	(1,211)	(1,029)	(2,644)	(171,192)	(176,075)
C/fwd (31 Dec 2024)	<u>772</u>	<u>575</u>	<u>27,372</u>	<u>260,179</u>	<u>288,898</u>

Restricted Funds

Russell Elbourn
Sarah Ellen Pyne
Appeal
Building

Restriction on Use

The use of all endowment funds and other covenanted deposit accounts is restricted to the maintenance, upkeep, repair and improvement of the fabric of the Parish Church, the Churchyard and the Church Room.

Note 11 - Related Party Transactions

The following payments were made to PCC members during 2024:

	2024	2023
Vic Skuce (Building Project contractor)	5,938	0
Steve Renwick (Building Project contractor)	29,463	0
Nick Jones (admininstrator)	7,168	6,468

Nothing remained due to PCC members during 2024. No amounts were due from PCC members at 31 December 2024 (2023: £nil)

Note 12 - Restatement

The accounts have been restated to move the accounts to an accruals basis and correct some classification errors. The key impacts are as follows:

	Impact on net assets	Impact on net movement in funds
Inclusion of Imprest accounts	622	0
Recording or prepayments and accruals	1,210	0

Cash in hand and on deposit in the 2023 accounts also wrongly included other debtors of £24,649. These are now separately disclosed.

Note 13 - Salaries

The PCC employs one member of staff part time - the administrator. The payroll for staff is processed on the PCC's behalf by an external payroll processor called WEBA, for a monthly fee. Below are the payments made to the staff and the payroll processor.

	2024	2023
Administrator		
Gross pay	7,168	6,276
Processor fees	210	192
	<u>7,378</u>	<u>6,468</u>

Note 14 - Prepayments

	2024	2023
Remaining Oil	483	483
Insurance	2,555	2,124
	<u>3,038</u>	<u>2,607</u>

Note 15 - Other Debtors

	2024	2023
Reclaimable Gift Aid	11,659	24,649
Reclaimable VAT	21,092	0
	<u>32,751</u>	<u>24,649</u>

Note 16 - Fixed Assets

The PCC does not include any fixed assets in the balance sheet. The buildings and any building works are not recorded as fixed assets as the buildings are owned by the Church Commissioners.

Heritage Assets

Certain assets, such as historic church buildings, stained glass windows, and antique artefacts, may qualify as heritage assets. In accordance with relevant accounting standards, these are disclosed separately in the Inventory and may not be subject to depreciation due to their enduring historical and cultural significance. These assets have not been assessed for their fair market value. Our heritage assets, which are listed below are not included in the balance sheet.

Inventory 2024

Schedule of Church Plate

Chalices 1 silver height 8.5inches, hallmark 1609 (set)

Patens 1 silver diameter 4 inches 1609(set)



Flagons 1 silver plated height 12 inches St Peter and St Paul
Bassingbourn (NB leaks so not used, advised not to use for wine.)



Pair of Lincoln chalices

Metal silver plate with a gilt bowl.

3/4" high. 4 1/8" diameter bowl. 10fl.oz capacity.



Solid silver paten

Diameter:25cm



Other Plate

1 brass ewer for baptism



1 pottery communion set (in vestry cupboard)

Triple oil stock – case of 3 brass containers



Lrg wafer box



Schedule of Furnishings and Fittings

Altars 1 wooden in chancel
 1 wooden in nave

Ornaments (crosses, candlesticks)

Brass Cross, Chancel



Eagle Stand



Small wooden cross, prayer corner

Small wooden cross, metal plate and figure of Christ (vestry cupboard)

Wardens' staves-2 wooden with bronze crosses

Communion Rail, brass, in sanctuary

Processional Cross, wood and brass. (kept in ringing chamber)





Brass Candlesticks 2



Riddell posts, wooden, x 2 in Sanctuary



Standard triple candle holders x 2, brass, in Sanctuary



Wooden candle sticks, painted gold x 2, in vestry cupboard

Pulpit Wooden with 2 brass candle holders

Lectern



Large lectern, wooden

Font

Stone, early Perpendicular 15th century

Font cover; wooden with iron handle



Screens

Decorated Tudor screen between chancel and Nave.

Stained glass

1 East window – sanctuary

1 side altar – north

1 old lady chapel - south

Monuments

2 ornamental coffin lids



Nightingale monument (nave)

Recumbent marble figure –sanctuary

Brass plaque on wall by pulpit, originally on floor of nave.



Hatchment (large tablet with coat of arms) west wall



Weather cock, exterior, N.S.E.W.

Sculpture

Bells

5 bells in belfry cast by Miles Gray 1650

1 bell added in 1975

Clocks

1 tower clock

Paintings

Metalwork clocks, processional crosses, lamps, chandeliers, light fittings, communion rail



Candle snuffer, brass top.

Font ewer – brass

Wall safe by south door

Safe- 1 in vestry

1 in vicarage



Porch light



chancel chandelier

Woodwork

Small Oak table in chancel

Large oak notice board, used as prayer board.

Small wooden table



wooden table



Wooden table, turned legs.



Stand for flag pole, wooden, brass plaque reading "1929-1980"



Wooden Pedestal, chancel



Wooden chest on legs, chancel



2 Bishops Chairs with inscription to Robert and Elizabeth Taylor.



2 kneelers, wooden base blue cushions.



Tall floor standing Pascal candle stick, wooden



1 wooden litany desk

Large wooden cupboard, by main entrance

Wooden leaflet table



Large iron bound blue chest

Vestment chest in vestry

Vestry cupboards; 1 tall single, 1 tall double

Architecture Ancient sedilia, triple in the sanctuary

 Ancient piscina, double in the sanctuary, single in south chapel

 Niches either side of Lady Chapel window (figures removed)

 Ancient aumbries; 1 north east side of sanctuary

Textiles Vestments

Burses and veils; 1 blue, 2 gold, 1 red.

Frontals

2 Altar cloths on rolls

4 frontals Green; White/gold, Purple, Red

4 frontals not used; Green, White/gold, Blue, Red

1 gold dorsal

Fair Linen

Purificators 5

Corporals 4

Lavabo towels 7

Palls 3

1 Altar covering, white

Hangings

4 Pulpit Falls; Green, red, purple, white.

Assorted banners 5

Collection bags 2

Miscellaneous textiles



Kneelers x4 tapestry, at alter rail

Pew kneelers x 40

Long Pew cushions – red –x 6

Organ Walker 1867 two manuals, 4 feet pedals



Miscellaneous



Stone dish with lid, vestry cupboard

Pictures/plaques;

Photo of Rev Robert Henry Boyd 1899-1935

Wooden plaque re church room restoration by Gift of E.T.Russell esq.

Wooden plaque re The Incorporated Society for Buildings and Churches give £30 for re seating of the church.

Brass plaque re vestry clock in memory of Mabel Johnson

Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2024.

Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

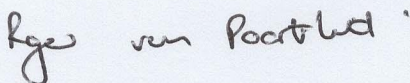
In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. Roger van Poortvliet

13 Bridge Street, Whaddon, Cambs, SG8 5SQ

13th October 2025

10. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar is the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary the Virgin Whaddon. The position is half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

There were no serious incidents in 2024 which required reporting to the Charity Commission and hence none that were unreported.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules 2022. At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 as amended by the Safeguarding (Code of Practice) Measure 2021 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training in safeguarding is provided to PCC members, who are subject to DBS checks. The Parish Safeguarding Officer is Dr Renate Marsh.

In addition to a Standing Committee, the PCC has a Building Committee, a Fundraising Committee and a Mission Committee. Each committee operates within documented Terms of Reference.

The PCC employs a part-time administrator for three mornings a week. Remuneration is set by the Standing Committee and approved by the PCC.

The full PCC met nine times in the year 2024 with an average level of attendance of 77%.

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Helen Orr
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Erica Coomber
- Licensed Lay Minister: Simon Morris
- Licensed Lay Minister: Steve Renwick
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr Vic Skuce

Elected members:

- Dr Renate Marsh, Vice-Chair
- Ms Laura Bell, elected 2022, resigned during February 2024
- Mr Jay Derrett, re-elected 2023
- Ms Joanna Jones, re-elected 2024 (Honorary Treasurer)
- Mr Nick Jones, re-elected 2023 (also Deanery Synod representative)
- Mr Mike Hallett, re-elected 2022
- Mr Vic Nickson, re-elected 2024
- Mr Simon Parkinson, elected to casual vacancy July 2024
- Ms Fiona Pearce, elected to casual vacancy in November 2024
- Mrs Maggie White, re-elected 2022

Vicar:

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ.

E-mail: vicar@bassingbournchurch.org.uk

PCC Secretary:

Mike Hallett

E-mail: secretary@bassingbournchurch.org.uk

The correspondence address is:

The Church Office,
23 North End, Bassingbourn,
SG8 5NZ.

E-mail: office@bassingbournchurch.org.uk

Accounts



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

A wellspring of hope for all

**Report and Accounts for the
Parochial Church Council
of
St. Peter & St. Paul,
Bassingbourn
2023**

1. Aim and Purposes

The primary object of the Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the Vicar, The Reverend Helen Orr in promoting in the ecclesiastical parish of Bassingbourn, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn. The PCC liaises with Bassingbourn-cum-Kneesworth Parish Council which has the maintenance responsibility for the closed churchyard under s.215 of the Local Government Act 1972.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit:

Public benefit: the public benefit requirement (PB1)

Public benefit: running a charity (PB2)

Public benefit: reporting (PB3)

The Advancement of Religion for the Public Benefit

In 2023 the PCC reviewed its *PCC Statements of Intent and Operating Principles* to recognize compliance with the Charities Act and Charity Commission guidance.

It is important that we maintain the fabric of the Church and Church Room, not only to facilitate this work but also as the Church is a grade I heritage site.

3. Vision and Strategy

The vision of the Diocese of Ely was set out in 2015 in [People Fully Alive: Ely 2025](#):

There are three imperatives for the diocese:

- Engage fully and courageously with the needs of our communities, locally and globally
- Grow God's church by finding disciples and nurturing leaders
- Deepen our commitment to God through word, worship and prayer

This led to five key themes:

- Nurture a confident people of God
- Develop healthy churches
- Serve the community
- Re-imagine our buildings
- Target support to key areas

In Bassingbourn, the vision of the Church pre-dates this vision of the Diocese having been discerned during 2014 when the whole church, led by the PCC was involved in the process. Nevertheless, the vision of the church in Bassingbourn fits well within the wider vision of the Diocese.

In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and reaching out into the community to share the transforming love of God with others. This vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our vision to guide us through the coming years. At a previous Vision Day it was noted that:

- The church is here to serve everyone in the Community
- Everyone needs to be valued, loved, known and heard
- There is no need to be afraid of thinking big

The vision was reinvigorated in 2022 by the strapline to 'A wellspring of hope for all'.

4. The Life of the Church

Throughout 2023 we have sought to ensure that the life of the Church continues to be shaped by our vision. The year 2023 saw a return of the full range of Church activities after the restrictions that had been in place during the COVID-19 pandemic years.

4.1. Worship

Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

During 2023, service times were adjusted in order to encourage the maximum number of people to attend (extending public benefit).

Hence at the end of 2023, the service pattern was:

1 st Sunday:	10:30 am, Holy Communion
1 st Thursday:	3:00 pm, Messy Church
2 nd Sunday:	10:30 am, All Age Service (Kids Service)
3 rd Saturday	6:30 pm, Praise and Prayer informal worship service
3 rd Sunday:	10:30 am, Holy Communion
4 th Sunday:	10:30 am, Morning Praise

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

An informal time of 'Praise and Prayer' continued in 2023. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services with Fuzz and Donkey which appeal to a younger age group

Members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others

act as welcomers, sides people and PA and projector operators. Our projector and screen are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our sacristan, Lesley Stewart.

Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in having limited facilities. We have continued to have refreshments after the service rather than before it. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our Licensed Lay Ministers, Erica Coomber, Simon Morris and Steve Renwick. Steve was licensed in 2023. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held three baptisms and two funerals in our Church this year. The ministry team officiated at two other funerals. There were no weddings.

All are welcome to attend our services. In 2023 there were 58 persons on the Church Electoral Roll, 64% of whom are resident within the parish.

4.2. Discipleship

Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation.

Some members of the congregation also come together on a regular basis in prayer trios, supporting each other in our journeys of faith and life.

Every Thursday evening for up to an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognize how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

4.3. Mission

Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website: www.bassingbournchurch.org.uk. A weekly bulletin is produced and distributed by e-mail in addition to being available on the website.

In 2023 we once again ran an Alpha course to ensure that everyone has the opportunity to engage in discussions and be transformed by the Gospel of Jesus Christ.

We have started to go into schools more regularly and run a succession of successful art competitions for both senior and junior schools with Christmas and Easter cards having over 250 entries in both.

As a family themed outreach a series of creative craft and mission events entitled the real meaning of..." Father Christmas", and now "Easter" which have seen over 90 parents and a hundred children in attendance.

This, alongside messy church and our all-age service has seen an increase in children and families attending the church this year and has in turn seen a revival of those wishing to get married and be baptised in the church.

Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar on the first Thursday of every month. A large team of people, ably led by Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our successful craft group C3 meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2023. The Men's Group meets at least monthly for a meal, fellowship, teaching and prayer.

To meet an identified need for mothers and young children to have somewhere to meet, a Tots and Toddlers group led by Miriam Skuce operates on a Thursday morning and is proving extremely popular.

Helping those in need is a demonstration of our faith and we seek to support a number of organizations at home and abroad. The PCC remains committed to giving 10% of our general income to mission and other appropriate and needy causes. Grants to mission partners are recommended by the Mission Committee and approved by the PCC. Following a review we have decided to support Friends International in place of Bible a Month.

In 2023 we have supported the following:

- **Friends International (Charity 1094095)**

A Christian charity seeking to grow friendship and faith with international students in the UK & Ireland.

- **GenR8 (Charity 1135194)**

GenR8 takes the Christian message into primary schools in a number of imaginative ways.

- **Home-Start Cambridgeshire (Charity 1106007)**

A local community network of trained volunteers and expert support helping families with young children through their challenging times.

- **Iris Ministries (Charity 1035087)**

Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.

- **Radstock/Seedtime (Charity 326879)**

Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.

- **Romsey Mill (Charity 1069905)**

Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.

5. Deanery Synod

The parish synod representatives are Michelle Renwick and Nick Jones who were re-elected at the 2023 APCM.

6. The Church, Church Room and Church Office

Since its refurbishment, the improved facilities of the Church Room have been used by a number of groups and villagers throughout the week. It has been open during all services (weddings, funerals and other Church services) for use of the toilet. It has also been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen. The Church Office Wi-Fi has been extended into the Church using point to point signal extenders and into the vicarage allowing all three buildings to have internet access from a single connection.

7. Church Building Repair and Restoration

7.1. Building restoration.

The building internal development fund-raising has moved onto £500,000.00. This was due to various fund-raising events, large donations and a church giving day that raised over £40,000.

Helen has been able to secure a donor who pledged to match fund anything the church could raise from May to January which was £80,000 and the donor rounded it up to £100,000. Gift Aid from the monies added a further £14,000 thus bringing our total to £500,000. This means we are very close to our target to take the process to the final stages.

The investigations into using air source pump boiler have been put on hold to allow further evaluation into whether this would be a viable option in the future and the project will continue with the original planned oil boilers.

7.2. Roofing project

All the Plans have been completed and we are currently awaiting the results of a bat survey. Once completed planning and faculty permission can be applied for.

We put the project out to tender and chosen our contractor from the three quotes received. The roofing project is now set at £110,000 plus VAT as soon as planning is agreed we can start the grant process to fund the project.

While the north side roof is not leaking the south side roof has continued to spring leaks which have been temporarily sealed. One bonus of the roofing project is the reduced cost of the re-ordering project inside, due to not having to undertake the extensive ceiling detailing required without the roofs being redone and insulated.

Steve Renwick

8. Annual Fabric Report

The annual fabric report by the churchwardens, under the Ecclesiastical Jurisdiction and Care of Churches Measure 2018, describes the condition of the Church buildings.

Where did the year go! This annual report has soon come around. Looking back over the past year it is surprising what needs to be managed and checked.

Our beautiful historical church building needs much care and attention . All the testing and checking to be sure we are covered and insured , but most of all that the building remains usable.

Our Quinquennial inspection has been done this year highlighting things that need attention. The tower needed some stonework which once we started, found the job to be bigger than expected, pushing the cost to a staggering £18,000. Fortunately for us many of the small maintenance jobs are done by volunteers which saves us a lot. Our vestry ceiling was marked as unsafe so had to be removed. This did give us the chance to tidy up and sort out cupboards and corners.

The aisle roof is still leaking and quotes ,surveys and permissions have been on going. We are awaiting a bat survey, praying that they have left us . currently we have no evidence of them.

Our big electrical inspection happened at the end of the year flagging up things that need attention, most of which will be done in the restoration project.

Our sound system has been looked at by three companies with options of the best ways for us to get a good sound in the church. This is to be funded by a generous donor, we are now looking at the best ways to go forward with this.

The costs of running the church are increasing: boiler service ,clock service ,pat testing ,fire extinguishers and heating oil to name but a few.

We are trying to support the wildlife, conservation and ecology of our church and in the church yard wherever possible . We have been planning to have a 20-hole swift box set up in the tower.

As church wardens we have SO much to thank God for. His faithfulness to provide so many of our needs. We are supported by a great church family, a hard-working PCC and an enthusiastic team of ministers. We aim to be a warm welcoming church but our lack of facilities is a struggle .With a heart to love and serve God we do our best in these tough times. We thank everyone for all they do to help us.

Michelle Renwick and Vic Skuce (Churchwardens)

9. Financial Review

The summary is that 2023 made a heavy yet expected deficit in unrestricted funds, but that the restricted funds increased very strongly due to generous donations to the Building Project and strong endowment fund growth.

The summary of account balances and activity during 2023 was thus:

	31-Dec-2023	31-Dec-2022	<i>Change</i>	
Unrestricted Funds	49,981	59,484	(9,503)	-16%
Restricted Funds	225,667	147,597	78,071	53%
Endowment Funds	182,470	166,779	15,691	9%
Total	458,119	373,859	84,259	23%

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

Unrestricted Funds

These are the monies which are raised and used in the everyday operation of the church.

Giving was slightly down on 2022 and expenditure was up due mainly to high energy costs, which would have shown a net small deficit for 2023. However, anticipated high building costs of the quinquennial remediation work and the roof repairs meant we ended with a significant deficit. We do not expect a similar deficit for 2024.

Restricted Funds

The restricted funds are monies that are designated to specific expenditure only. In 2023, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs. We broke even on the church's restricted funds.

Building Project Fund

The building project fund grew extremely well in 2023 from a very strong response to the Giving Day fund raising appeal as well as from ad hoc unexpected donations.

Endowment Funds

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity-backed investments reduce by £22k, or 12%, primarily due to the turbulence in the stock market over 2022.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as “perpetual capital” needing specific permission from the trustees and the Charities Commission to spend the endowed money. Such permission was obtained in 2020, so these endowment funds can now be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church’s activities.

For more detailed information on the church’s finances, please refer to the financial statements which follow this report.

Funds held as custodian trustees on behalf of others

There are two “Incumbent and Churchwarden” funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church’s assets. Please contact the Churchwardens for more details of these funds.

Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2024 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

Bankers

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

Independent Examiner

The 2023 financial statements were examined by David Burr of Delbridge, Shingay-cum-Wendy, Royston, Herts. Mr. Burr is a professional accountant and the Chief Financial Officer of a food production company. Mr Burr will no longer be the Independent Examiner.

Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2023.

Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. David Burr
Delbridge, Wendy High Street, Shingay-cum-Wendy
Mar-24

Statement Of Financial Activities - year ended 31 December 2023

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2023 £	Total 2022 £
INCOMING RESOURCES						
Voluntary income	2	54,045	3 76,238	0	130,283	90,433
Activities for generating funds	4	1,847	0	0	1,847	2,377
Income from investments		3,776	2,381	0	6,156	5,427
Church activities	5	477	0	0	477	1,773
Other incoming resources		0	0	0	0	0
TOTAL INCOMING RESOURCES		60,145	78,619	0	138,763	100,009
RESOURCES EXPENDED						
Charitable donations		5,378	0	0	5,378	5,604
Capital contraction of investments		0	0	0	0	22,252
Church activities	6	64,269	7 548	0	64,817	52,415
Governance costs		0	0	0	0	0
TOTAL RESOURCES EXPENDED		69,647	548	0	70,195	80,272
MOVEMENT IN FUNDS						
Capital growth of investments		0	0	8 15,691	15,691	0
Change in balances of PCC accounts		(9,503)	78,071	0	68,568	19,738
NET MOVEMENT IN FUNDS		(9,503)	78,071	15,691	84,259	19,738
BALANCES B/FWD 1 JANUARY		59,484	147,597	166,779	373,859 10	354,122
BALANCES C/FWD 31 DECEMBER		49,981 11	225,667	182,470	458,119 10	373,859

Balance Sheet as at 31 December 2023

		2023 £	2022 £		
FIXED ASSETS					
Investments/Endowments	8	182,470	166,779		
		<u>182,470</u>	<u>166,779</u>		
CURRENT ASSETS					
Cash in hand and on deposit	9	275,649	207,081		
		<u>275,649</u>	<u>207,081</u>		
TOTAL NET ASSETS		458,119	373,859		
RETAINED PARISH FUNDS					
Unrestricted		49,981	59,484	Change	Change %
				(9,503)	-16%
Restricted	11	225,667	147,597	78,071	53%
Endowments	8	182,470	166,779	15,691	9%
		<u>458,119</u>	<u>373,859</u>	84,259	23%

TO BE APPROVED

Notes 1 - 11 form part of these accounts

Handwritten signature
16/04/24

Notes to the Accounts

Note 1 - Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements contain all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of any other church groups or any informal gatherings of church members.

Funds

Endowment Funds are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds.

Unrestricted Funds are general funds which can be used by the PCC for general purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received, along with any and applicable Gift Aid rebates thereon. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Gains and losses from investments

Unrealised gains and losses on the capital growth of the PCC's investments are accounted for on revaluation each year at 31 December

Fixed Assets

The PCC has not recognised any Fixed Assets in these accounts as the historic cost basis would need to be used, and there is insufficient information for any of the assets owned in order to make an assessment of value. Furthermore the PCC is not required to present accounts including Fixed Assets.

Note 2 - Unrestricted Voluntary Income

	2023	2022
Regular income	37,523	37,039
Collections and other donations	6,203	9,097
Gift Aid recovered	10,319	10,431
	<u>54,045</u>	<u>56,567</u>

Note 3 - Restricted Voluntary Income

	2023	2022
Donations from individuals	76,238	33,866
Contribution from unrestricted funds	0	0
	<u>76,238</u>	<u>33,866</u>

Note 4 - Fundraising events

Net Income	2023	2022
Craft Club	826	736
Messy Church	175	0
Tos and Toddlers	522	0
Mayhem refreshments	325	1,641
	<u>1,847</u>	<u>2,377</u>

Note 5 - Income from Church Activities

	2023	2022
Church Room hire	32	140
Fees (funerals, weddings, etc.)	445	1,338
Income from Imprest accounts	0	295
	<u>477</u>	<u>1,773</u>

Note 6 - Cost of Church Activities

	2023	2022
Utilities + building running costs	3,317	1,686
Parish and Deanery Share	33,473	32,143
Hospitality and outreach	175	300
Children	0	(156)
Young People	212	299
Pastoral/Bereavement	1366	0
Music	1029	857
Advertising, publicity etc	488	457
Sound and video equipment	245	460
Insurance	3030	3,030
Training	165	165
Service expenses	696	537
Stationery and administration	6792	6,757
Clergy expenses	-14	37
Church room	742	762
Unrestricted building works	12553	0
	<u>64,269</u>	<u>47,331</u>

Note 7 - Restricted expenditure on Church Activities

	2023	2022
Clock electrification	277	264
Maintenance of roof alarm	1,084	981
Fire protection	176	176
Chancel Repairs	0	0
Electrical/lightning maintenance	926	167
Hedge removal	0	0
Sundry expenditure on fabric & cleaning	0	0
Building Project	(1,915)	3,497
	<u>548</u>	<u>5,084</u>

Note 8 - Statement of Endowment Funds

	2023	2022	Difference
Library	100,413	91,778	8,635
Russell & Elbourn	62,119	56,778	5,342
Sarah Ellen Pyne	19,938	18,223	1,715
	<u>182,470</u>	<u>166,779</u>	<u>15,691</u>

Each of these endowments is invested in perpetual capital which means that the actual endowment itself cannot be spent. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

Note 9 - Cash at Year End

	2023	2022
Barclays bank accounts	235,794	168,184
CCLA deposit accounts	27,578	26,188
Unpresented cheques	37,226	1,716
Cash & cheques in hand	(300)	(5,697)
Gift Aid not yet received	(24,649)	16,691
	<u>275,649</u>	<u>207,081</u>

Note that in 2018 the PCC decided to introduce the four existing Imprest accounts into the PCC accounts. As these are Imprest accounts, only the transfers from them into these accounts and their year-end closing balances are shown here; their income and expenditure are not detailed within these accounts.

Imprest account - C3	0	0
Imprest account - Bell Ringers	194	101
Imprest account - Refreshments	278	129
Imprest account - Men's Group	150	0
	<u>622</u>	<u>230</u>

Note 10 - Imprest Balances

The closing balances do not include the Imprest balances as they are now being accounted for outside these accounts (see Note 9 above).

Note 11 - Statement of Restricted Funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2023)	921	1,159	4	145,512	147,597
Interest and dividend income	1,710	659	11	0	2,381
Voluntary income	0	0	0	76,238	76,238
Income from Restricted Funds	0	0	0	0	0
Expense	(1,537)	(926)	0	1,915	(548)
C/fwd (31 Dec 2023)	<u>1,095</u>	<u>892</u>	<u>16</u>	<u>223,665</u>	<u>225,667</u>

10. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar is the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary's Whaddon. The position is half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules 2022. At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 as amended by the Safeguarding (Code of Practice) Measure 2021 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training in safeguarding is provided to PCC members, who are subject to DBS checks. The Parish Safeguarding Officer is Dr Renate Marsh.

In addition to a Standing Committee, the PCC has a Building Committee, a Fundraising Committee and a Mission Committee. Each committee operates within documented Terms of Reference.

The PCC employs a part-time administrator for three mornings a week. Remuneration is set by the Standing Committee and approved by the PCC.

The correspondence address is:

The Church Office,
23 North End,
Bassingbourn, SG8 5NZ.

The full PCC met eight times in the year 2023 with an average level of attendance of 70%.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Helen Orr
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Erica Coomber
- Licensed Lay Minister: Simon Morris
- Licensed Lay Minister: Steve Renwick
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr Vic Skuce

Elected members:

- Dr Renate Marsh, Vice-Chair
- Ms Laura Bell, elected 2022
- Mr Jay Derrett, re-elected 2023 (Honorary Treasurer)
- Ms Joanna Jones, co-opted 2023
- Mr Nick Jones, re-elected 2023 (also Deanery Synod representative)
- Mr Mike Hallett, re-elected 2022
- Mr Vic Nickson, re-elected 2021
- Mr Steve Renwick, re-elected 2021, since licensed as lay minister
- Mrs Nicole Searle, elected 2021, resigned during 2023
- Mrs Maggie White, re-elected 2022

Vicar:

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ.

E-mail: vicar@bassingbournchurch.org.uk

PCC Secretary:

Mike Hallett

E-mail: secretary@bassingbournchurch.org.uk



16/04/24

Accounts

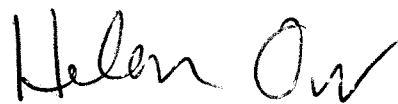


THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

A wellspring of hope for all

**Report and Accounts for the
Parochial Church Council
of
St. Peter & St. Paul,
Bassingbourn
2022**

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Parochial Church Council
of
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2022**

A handwritten signature in black ink, appearing to read 'Helen Orr', with a checkmark at the end.

Revd Helen Orr

1. Aim and Purposes

The primary object of the Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the Vicar, The Reverend Helen Orr in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit:

Public benefit: the public benefit requirement (PB1)

Public benefit: running a charity (PB2)

Public benefit: reporting (PB3)

We have also considered the Charity Commission's *The Advancement of Religion for the Public Benefit* document although we are aware that this document is under review and is no longer part of the Commission's current guidance.

In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Church Room.

3. National Background

At the end of 2021 Britain remained in the grip of the coronavirus (COVID-19) pandemic and the Church's activities were limited by national restrictions. As well as the legislation, the Church operated under guidance from the House of Bishops and the Diocese of Ely. Wearing of masks was mandatory and social distancing required. The legal requirement to wear masks was lifted on 27 January 2022 and

all legal restrictions for COVID-19 were lifted on 24 February 2022.

However, COVID-19 remained endemic. In January 4.3 million people nationally were estimated to have COVID-19. By March this had risen to 4.9 million people and by October it had only fallen to 2.0 million people.

For the Church in Bassingbourn, therefore, 2022 was a year in which we had a gradual and welcome return to a more normal pattern of services and activities, whilst adopting a precautionary approach to those people who remained vulnerable.

4. Vision and the Life of the Church

Throughout 2022 we have sought to ensure that the life of the Church continues to be shaped by our vision was discerned during 2014 when the whole church, led by the PCC, was involved in the process. In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and reaching out into the community to share the transforming love of God with others. This vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our vision to guide us through the coming years. A Vision Day was held in March at which it was noted that:

- The church is here to serve everyone in the Community
- Everyone needs to be valued, loved, known and heard
- There is no need to be afraid of thinking big

The vision was reinvigorated by a change in the strapline to 'A wellspring of hope for all'.

a) Worship

Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

Our regular pattern of services at the start of 2022 were as follows:

1st Sunday: 11:00 am, Holy Communion

1st Thursday: 3:30pm, Messy Church*

2nd Sunday: 11:00 am, Kids Service (All Age Service)

3rd Sunday: 11:00 am, Holy Communion

4th Sunday: 11:00 am, Morning Praise

*Messy Church was suspended in February and March due to COVID-19 in the school population

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

During 2022, service times were adjusted in order to encourage the maximum number of people to attend (extending public benefit). Sunday morning services were brought forward to 10:30 am to facilitate having refreshments after the service rather than before it and also encourage the attendance of those who found that the later service time interfered with their lunch arrangements. The Kids Service (All Age Service) was moved to 4:00 pm, again to try and maximize attendance.

Hence at the end of 2022, the service pattern was:

1st Sunday: 10:30 am, Holy Communion

1st Thursday: 3:30pm, Messy Church

2nd Sunday: 4:00 pm, Kids Service (All Age Service)

3rd Sunday: 10:30 am, Holy Communion

4th Sunday: 10:30 am, Morning Praise

Again, when there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

An informal time of 'Praise and Prayer' returned on an incidental basis in 2022. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services with Fuzz and Donkey which appeal to a younger age group

Despite the residual challenges from the COVID-19 pandemic, members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen were installed in 2015 and are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our

sacristan, Lesley Stewart.

Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in having limited facilities. We have returned to having refreshments after the service rather than before it. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our Licensed Lay Ministers, Simon Morris and Erica Coomber. Erica took a sabbatical during 2021 and we are very pleased to have her return in 2022. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held four baptisms, three weddings and four funerals in our Church this year.

All are welcome to attend our services. In 2022 there were 58 persons on the Church Electoral Roll, 64% of whom are resident within the parish.

Discipleship

Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation.

Some members of the congregation also come together on a regular basis in prayer

trios, supporting each other in our journeys of faith and life.

Every Thursday evening for an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognise how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

b) Mission

Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.

Helping those in need is a demonstration of our faith and we seek to support a number of organisations at home and abroad. The PCC remains committed to giving 10% of our general income to mission and other appropriate and needy causes. Grants to mission partners are recommended by the Mission Committee and approved by the PCC.

In 2022 we supported the following:

- **Radstock/Seedtime**
Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.
- **Iris Ministries**
Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.
- **Bible a Month (Bible Society)**
The Bible a Month works to enable people worldwide to own a Bible. Its work includes translation and printing costs and the provision of audio bibles to people who have never had the chance to learn to read.
- **Romsey Mill**
Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.
- **GenR8**
GenR8 takes the Christian message into primary schools in a number of imaginative ways.
- **Home Start**
A local community network of trained volunteers and expert support helping families with young children through their challenging times.

Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar on the first Thursday of every month. A large team of people, ably led by Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our successful craft group C3 meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2022. The Men's Group meets at least monthly for a meal, fellowship, teaching and prayer.

To meet an identified need for mothers and young children to have somewhere to meet, a Tots and Toddlers group led by Miriam Skuce has been started on a Thursday morning and is proving extremely popular.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website: www.bassingbourncurch.org.uk. A weekly bulletin is produced and distributed by e-mail in addition to being available on the website.

5. Deanery Synod

The parish synod representatives are Michelle Renwick and Nick Jones who were elected at the 2020 APCM.

6. The Church, Church Room and Church Office

Since its refurbishment, the improved facilities of the Church Room have been used by a number of groups and villagers throughout the week. It has been open during all services (weddings, funerals and other Church services) for use of the toilet. It has also been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen. The Church Office Wi-Fi has been extended into the Church using point to point signal extenders and into to the vicarage allowing all three buildings to have internet access from a single connection.

7. Church Building Restoration

Helen Orr's appointment as vicar, refocused the restoration and redevelopment project which had stalled slightly. Helen's new vision for the church is for it to be an Eco-church and to have sustainable power and heating through ground heat source pumps instead of oil-fired boilers. She also re-imaged the project with more emphasis given to the pre-Victorian layout of the church.

She detailed her vision for a Barista café in the church as part of a missional entrepreneurship project. This project would see a profit-making café which could fund our 'out-reach' and provide local employment. The café would also bring the community into the church and refocus its image from being only a building for Sundays. In missional terms this brings the secular and the sacred back together and gives the wider community a new focus on the church and its role in the community.

The purpose of these changes is to provide a viable church building that can be maintained for another 150 years.

The south lower roof slope has continued to leak despite many repairs and it was decided that to have the internal works undertaken with a leaky roof is not the correct approach.

Therefore, we have instructed our architects to undertake planning to replace both the north and south lower roof slopes lead covering, with a new metal roof covering that is insulated as well. This requires both planning and faculty permissions and will cost in the region of £90,000.00 to £100,000.00. We have had all the planning drawn up and ready to go once the raising of the funding has started. We hope to achieve this funding through the many grants that are available for this type of work.

Steve Renwick

8. Churchwardens' Report on the Fabric of the Church Buildings

The year 2022 seemed to fly past as we started to get back to the life we once knew. Each month we seemed to have something happening in church to record.

We noticed the confidence of people mixing had built up to normal as the year went on. The churchyard has been enjoyed more since the hedge came down last year. A memorial bench was given permission in February which has been enjoyed by many. We have had several bring and share lunches after church, celebrating Vic Nickson's 90th birthday and the Annual Parochial Church Meeting being two of them. These lunches are a nice way of meeting and getting to know church family. We have had barbeques and campfire church in the churchyard, helping us to enjoy the outside space too.

The church has had many visitors this year, some new to us, with all the fundraising events: schoolchildren's art work and exhibitions of crafts by craft clubs. All these events highlighted the need for the building refurbishment to have toilets and kitchen facilities.

We have had many children in the church this year. The Tots and Toddlers group started with loads of toys which needed a 'hide-away' cupboard. It was such a blessing to see the donated toys fill it. With so many events – school visits, Tots and Toddlers, Santa's visit and special services – we have had to keep our eye on the risk assessments. With our lack of modern facilities these are painful to do and must be well thought through to cover the improvisation.

We have been slowly working through the quinquennial report which will need to be re-done next year, 2023. We have had a quote for stonework costing £6,000 plus additional cost for scaffolding.

The south aisle roof has been leaking. Steve Renwick has helped to repair and patch it up but a new roof is needed. Damage had been done during the repairs to the main roof some years previously. It is planned to install insulation at the same time as re-roofing the side aisles.

The deteriorating sound system has caused us a lot of stress and we really need to get it right. An amplifier has been changed and new microphones purchased which have helped but we plan to get it upgraded in a way that it can be used in the restored church.

As we reported last year our vicar, Helen has hit the ground running and she hasn't really stopped. It has kept us on our toes and we have learnt to adjust to the different way of working. We feel so blessed by her and her passion to see the restoration project completed – a project that has already had so much work done on it by others. We are excited to see things moving with the restoration project, as Helen leverages her experience to push the project forward. Helen's musical and business skills have been a bonus in our vicar's abilities. Helen has been busy in the village getting to know as many people as possible.

We are well supported with a team of ministers and volunteers that all help us with our role as churchwardens. We are happy to share our practical skills but love that we have a large church family that help us in all we do. We couldn't do it without them. To them we say thank you all for all that you do, for us to be a welcoming, caring, sharing body to worship and serve our powerful Lord.

Michelle Renwick and Vic Skuce (Churchwardens)

9. Financial Review

The summary is that 2022 made a very welcome surplus in unrestricted funds, and the restricted funds also increased significantly due to generous donations and strong endowment fund growth.

The summary of account balances and activity during 2022 was thus:

	31-Dec-2022	31-Dec-2021	<i>Change</i>	
Unrestricted Funds	59,484	48,558	10,926	23%
Restricted Funds	147,597	116,533	31,064	27%
Endowment Funds	166,779	189,031	-22,252	-12%
Total	373,859	354,122	19,738	6%

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

Unrestricted Funds

These are the monies which are raised and used in the everyday operation of the church.

The decline in regular giving in 2021 was reversed in 2022 with a successful stewardship campaign. Additionally, large unexpected one-off donations also helped lift the income greatly. As expenditure was on budget for 2022, we ended the year with a strong net surplus.

Restricted Funds

The restricted funds are monies that are designated to specific expenditure only. In 2022, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs.

Thanks to strong investment income on the restricted endowment funds, there was a small net surplus on the church's restricted funds.

Endowment Funds

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity-backed investments reduce by £22k, or 12%, primarily due to the turbulence in the stock market over 2022.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission to spend the endowed money. Such permission was obtained in 2020, so these endowment funds can now

be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church's activities.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

Funds held as custodian trustees on behalf of others

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2023 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

Bankers

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

Independent Examiner

The 2022 financial statements were examined by David Burr of Delbridge, Shingay-cum-Wendy, Royston, Herts. Mr. Burr is a professional accountant and the Chief Financial Officer of a food production company. Mr. Burr has indicated that he will be willing to continue in this role for future years.

10. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar is the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary's Whaddon. The position is half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules 2022. At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training in safeguarding is provided to PCC members. The Parish Safeguarding Officer is Dr Renate Marsh.

In addition to a Standing Committee, the PCC has a Building Committee, a Fundraising Committee and a Mission Committee. Each committee operates within documented Terms of Reference.

The PCC employs a part-time administrator for three mornings a week. Remuneration is set by the Standing Committee and approved by the PCC.

The correspondence address is:

The Church Office,
23 North End,
Bassingbourn, SG8 5NZ.

The full PCC met eight times in the year 2022 with an average level of attendance of 69%. PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Helen Orr
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Erica Coomber
- Licensed Lay Minister: Simon Morris
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr Vic Skuce

Elected members:

- Dr Renate Marsh, Vice-Chair
- Ms Laura Bell, elected 2022
- Mr Jay Derrett, re-elected 2020 (Honorary Treasurer)
- Mr Nick Jones, re-elected 2019 (also Deanery Synod representative)
- Mrs Maggie White, re-elected 2022
- Mr Mike Hallett, re-elected 2022
- Mr Vic Nickson, re-elected 2021
- Mr Steve Renwick, re-elected 2021
- Mrs Nicole Searle, elected 2021

Mike Hallett took over from Hilary Ellwood as PCC Secretary in May 2022.

Vicar:

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ.

Statement Of Financial Activities - year ended 31 December 2022

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
INCOMING RESOURCES						
Voluntary income	2	56,567	3 33,866	0	90,433	92,370
Activities for generating funds	4	2,377	4 0	0	2,377	421
Income from investments		3,145	2,281	0	5,427	4,812
Church activities	5	1,773	0	0	1,773	1,395
Other incoming resources		0	10 0	0	0	1,791
TOTAL INCOMING RESOURCES		63,861	36,148	0	100,009	100,790
RESOURCES EXPENDED						
Charitable donations		5,604	0	0	5,604	4,632
Capital contraction of investments		0	0	8 22,252	22,252	0
Church activities	6	47,331	7 5,084	0	52,415	52,845
Governance costs		0	0	0	0	0
TOTAL RESOURCES EXPENDED		52,935	5,084	22,252	80,272	57,477
MOVEMENT IN FUNDS						
Capital growth of investments		0	0	0	0	23,657
Change in balances of PCC accounts		10,926	31,063	(22,252)	19,738	43,312
NET MOVEMENT IN FUNDS		10,926	31,063	(22,252)	19,738	66,970
BALANCES B/FWD 1 JANUARY	11	48,558	116,533	189,031	354,122	287,152
BALANCES C/FWD 31 DECEMBER		59,484	147,597	166,779	373,859	354,122

Balance Sheet as at 31 December 2022

	2022 £	2021 £		
FIXED ASSETS				
Investments/Endowments	8 166,779	189,031		
	166,779	189,031		
CURRENT ASSETS				
Cash in hand and on deposit	9 207,081	165,091		
	207,081	165,091		
TOTAL NET ASSETS	373,859	354,122		
RETAINED PARISH FUNDS				
Unrestricted	59,484	48,558	Change 10,926	Change % 23%
Restricted	10 147,597	116,533	31,063	27%
Endowments	8 166,779	189,031	(22,252)	-12%
	373,859	354,122	19,738	6%

TO BE APPROVED

Notes 1 - 11 form part of these accounts

Helena

Notes to the Accounts

Note 1 - Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements contain all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of any other church groups or any informal gatherings of church members.

Funds

Endowment Funds are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds.

Unrestricted Funds are general funds which can be used by the PCC for general purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received, along with any and applicable Gift Aid rebates thereon. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Gains and losses from investments

Unrealised gains and losses on the capital growth of the PCC's investments are accounted for on revaluation each year at 31 December

Fixed Assets

The PCC has not recognised any Fixed Assets in these accounts as the historic cost basis would need to be used, and there is insufficient information for any of the assets owned in order to make an assessment of value. Furthermore the PCC is not required to present accounts including Fixed Assets.

Note 2 - Unrestricted Voluntary Income

	2022	2021
Regular income	37,039	33,881
Collections and other donations	9,097	4,361
Gift Aid recovered	10,431	8,213
	<u>56,567</u>	<u>46,456</u>

Note 3 - Restricted Voluntary Income

	2022	2021
Donations from individuals	33,866	45,914
Contribution from unrestricted funds	0	1,791
	<u>33,866</u>	<u>47,705</u>

Note 4 - Fundraising events

Net Income	2022	2021
Craft Club	736	133
Mayhem refreshments	1,641	289
	<u>2,377</u>	<u>421</u>

Note 5 - Income from Church Activities

	2022	2021
Church Room hire	140	200
Fees (funerals, weddings, etc.)	1,338	1,095
Income from Imprest accounts	295	100
	<u>1,773</u>	<u>1,395</u>

Note 6 - Cost of Church Activities

	2022	2021
Utilities + building running costs	1,686	1,930
Parish and Deanery Share	32,143	31,670
Hospitality and outreach	300	227
Children	-156	(7)
Young People	299	0
Pastoral/Bereavement	0	0
Music	857	1,315
Advertising, publicity etc	457	627
Sound and video equipment	460	222
Insurance	3030	2,723
Training	165	250
Service expenses	537	683
Stationery and administration	6757	6,267
Clergy expenses	37	80
Church room	762	858
Contribution to restricted funds	0	1,791
	<u>47,331</u>	<u>48,634</u>

Note 7 - Restricted expenditure on Church Activities

	2022	2021
Clock electrification	264	257
Maintenance of roof alarm	981	884
Fire protection	176	185
Chancel Repairs	0	1,072
Electrical/lightning maintenance	167	302
Hedge removal	0	1,250
Sundry expenditure on fabric & cleaning	0	0
Building Project	3,497	261
	<u>5,084</u>	<u>4,211</u>

Note 8 - Statement of Endowment Funds

	2022	2021	Difference
Library	91,778	104,023	(12,245)
Russell & Elbourn	56,778	64,353	(7,575)
Sarah Ellen Pyne	18,223	20,655	(2,431)
	<u>166,779</u>	<u>189,031</u>	<u>(22,252)</u>

Each of these endowments is invested in perpetual capital which means that the actual endowment itself cannot be spent. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

Note 9 - Cash at Year End

	2022	2021
Barclays bank accounts	168,184	131,708
CCLA deposit accounts	26,188	25,308
Unpresented cheques	1,716	0
Cash & cheques in hand	(5,697)	(5,847)
Gift Aid not yet received	16,691	13,922
	<u>207,081</u>	<u>165,091</u>

Note that in 2018 the PCC decided to introduce the four existing Imprest accounts into the PCC accounts. As these are Imprest accounts, only the transfers from them into these accounts and their year-end closing balances are shown here; their income and expenditure are not detailed within these accounts.

Imprest account - C3	0	0
Imprest account - Bell Ringers	101	106
Imprest account - MUMA	0	42
Imprest account - Refreshments	129	248
	<u>230</u>	<u>392</u>

Note 10 - Statement of restricted funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2022)	648	743	0	115,143	116,533
Interest and dividend income	1,694	583	4	0	2,281
Voluntary income	0	0	0	33,866	33,866
Income from Restricted Funds	0	0	0	0	0
Expense	(1,420)	(167)	0	(3,497)	(5,084)
C/fwd (31 Dec 2022)	<u>921</u>	<u>1,159</u>	<u>4</u>	<u>145,512</u>	<u>147,597</u>

Note 11 - Imprest Balances

The closing balances do not include the Imprest balances as they are now being accounted for outside these accounts (see Note 9 above).

Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2022.

Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

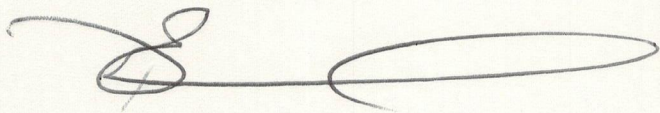
In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. David Burr
Delbridge, Wendy High Street, Shingay-cum-Wendy
Mar-23



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

Church Office
St Peter & St Paul's Church
23 North End Bassingbourn
SG8 5NZ
www.bassingbournchurch.org.uk

Accounts



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

Lives transformed through knowing Jesus

**Report and Accounts for the
Parochial Church Council
of
St. Peter & St. Paul,
Bassingbourn
2021**

1. Aims and Purpose

The Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn has the responsibility of cooperating with the Vicar, The Reverend Helen Orr (from October 2021), in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn.

The Parish was in an interregnum until the end of September – during this time the PCC had the responsibility together with the church wardens and the Rural Dean Revd Felicity Couch to maintain services and to continue to promote the mission of the church in every respect.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Church Room.

3. Vision and the Life of the Church

Throughout 2021 we have sought to ensure that the life of the Church continues to be shaped by our Vision: *'Lives transformed through knowing Jesus'*. This vision was discerned during 2014 when the whole church, led by the PCC, was involved in the process. In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and reaching out into the community to share the

transforming love of God with others. This Vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our Vision to guide us through the coming years.

a) Worship

Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

Due to yet another pandemic lockdown, the services could not be held in the church building from the beginning of the year and once again we moved online, conducting services via Zoom in conjunction with our neighbouring Parish, the Church of St Mary, Whaddon. The pattern of services as indicated below, had to be slightly different from the usual, with 2 services of every month being joint with Whaddon. We continued to be blessed by technically minded people like our church administrator Nick Jones and Jay Derrett, who kept us on the straight and narrow with online access. Once we were allowed back in church, church services were held both in person and on Zoom from April 4th. From June 21 it was decided to stop running services on Zoom as the numbers attending by that medium were small and it was labour intensive to run Zoom alongside the in-church service.

Our regular pattern of services during 2021 was as follows:

1st Sunday: 11.00 am, Holy Communion

1st Thursday: 3.30pm, Messy Church

2nd Sunday: 11.00 am, Kids Service (All Age Service)

3rd Sunday: 11.00 am, Holy Communion

4th Sunday: 11.00am, Morning Praise

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

Our regular pattern of services used to also include our informal time of 'Praise and Prayer' which took place on a monthly basis on Sunday evenings. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray

together for the life of the Church and the community. This only happened on an incidental basis during 2021 due to the pandemic and we aim to start doing this more regularly again in 2022.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month, once this was allowed again due to Covid rules. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services which appeal to a younger age group and Fuzz and Donkey even showed up on Zoom!

With the arrival of The Reverend Helen Orr we anticipate a review of the current service structure in 2022 to balance the resources of the Ministry Team and the mix of services that are best suited to Bassingbourn and Whaddon churches.

Despite the challenges of the pandemic, members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen were installed in 2015 and are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our sacristan, Lesley Stewart.

Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in not having adequate facilities. Due to the pandemic we started having refreshments before the service rather than after, which has proven so popular that we have continued that all during 2021. Initially this was done outside, but was then moved inside as Covid rules were relaxed and the weather became less conducive. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life. The challenges of running church services during the pandemic deserve a special mention with the constant need for changing rules and updating risk assessments.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our LLMs, Simon Morris and Erica Coomber. Erica took a sabbatical during most of 2021 and we are very pleased to know she will be back with us for the next year. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year. It has been, of course, a particular challenging year with the pandemic and each of the ministers adjusted well to the new demands put on them and have continued to lead services and preach the gospel despite the challenges. We were grateful for visiting preachers like

Revd Helen Orr , Bishop Dagmar and our Archdeacon, the Ven. Alex Hughes who also supported us by leading and preaching on a couple of Sundays.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held two baptisms, three weddings and two funerals in our Church this year.

All are welcome to attend our services. In 2021 there were 62 persons on the Church Electoral Roll, 63% of whom are resident within the parish.

b) Discipleship

Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation. Of course, during the pandemic these groups were conducted online via Zoom.

Some members of the congregation also come together on a regular basis in prayer trios, supporting each other in our journeys of faith and life.

Every Thursday evening for an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognise how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

c) Mission

Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.

Helping those in need is a demonstration of our faith and we seek to support a number of organisations at home and abroad. The PCC is committed to giving 10% of our general income to mission and other appropriate and needy causes.

In 2021 we supported the following:

- i. **Radstock/Seedtime**
Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.
- ii. **Iris Ministries**
Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.
- iii. **Bible a Month (Bible Society)**
The Bible a Month works to enable people worldwide to own a Bible. Its work includes translation and printing costs and the provision of audio bibles to people who have never had the chance to learn to read.
- iv. **Romsey Mill**
Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.
- v. **GenR8**
GenR8 takes the Christian message into primary schools in a number of imaginative ways.
- vi. **Home Start**
A local community network of trained volunteers and expert support helping families with young children through their challenging times

As mentioned above, once Covid rules allowed it, we started up Messy Church again on the first Thursday of every month. Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar. A large team of people, ably led by Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month.

Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

In 2020 our successful craft group C3 was replaced by “Time for a cuppa?” every Tuesday morning for an online chat early in the year and a themed talk when weather improved and restrictions allowed, which continued until September. That in turn was replaced by the Craft Club which meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2021. In addition to social activities which reach out to men who are not yet fully committed to the church, the ‘Band of Brothers’ meet every Friday evening and fellowship, teaching and prayer feature prominently.

Members of the church, especially our church warden Michelle Renwick, were closely involved with a community initiative, called ‘Share ‘n’ Care’, a foodbank/sharing scheme for the less fortunate in our community, which was set up together with the Parish Council and was operated from our church room. It was a great success, and it was used by many. Bags of food were also supplied to the local schools to be distributed to families in need. In April 21 the scheme was discontinued as the pandemic started to lift again and less people appeared to be in need.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website which is regularly updated. The website regularly welcomes many hundreds of unique visitors each week.

4. Deanery Synod

The parish synod representatives are Michelle Renwick and Nick Jones who were elected at the 2020 APCM.

During the year the Synod met entirely on Zoom. The pandemic meant that much of the Synods business was put on hold, however during the year the first discussions took place about the development of the new Deanery Plan. No progress was made, however this is likely to form an important part of the discussion for 2022.

Nick Jones & Michelle Renwick

5. The Church, Church Room and Church Office

Since its refurbishment, the improved facilities of the Church Room have been used by a number of groups and villagers throughout the week. On Sunday mornings the Church Room has been used for Kids Club and has been open during all services (weddings, funerals and other Church services) for use of the toilet. Pandemic allowing, it hosts PCC meetings, the weekly craft group, C3, Band of Brothers and PITSTOP. It has also been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen.

During 2021 the Church Office internet was extended into the Church using point to point signal extenders to allow wifi in the church. A connection was also made to the vicarage allowing all three buildings to run off one connection.

6. Church Building Improvement Plans

In 2021 our fundraising continued to be very much affected by the pandemic. We could not organise much in the way of fundraising events. Also, some of our efforts went towards looking for and recruiting our new vicar! That said, we still managed to raise funds by organising a camp-out, various items were sold on facebook throughout the year raising further funds. We organised a church fete on Sept 4th together with the village market. It was a great success and fun was had by all !

On June 20th a Giving Day for the Building Project was held. An absolutely staggering £71,500 was raised underlining once again God's provision for us and also the continuing overwhelming support from the congregation and the ongoing belief in the project and what it is aiming to achieve.

Some progress was made looking through lists of grant giving bodies. Work continued on making the changes as stipulated by the consistory court of 2018. Archangel Architects had adjustments to make and these have been finalised and approved during 2021.

7. Churchwardens' Report on the Fabric of the Church Buildings

Another challenging year for as all.

The new year started off in lock down with our services back on Zoom until 12th April.

During lock down on the 4th of March we paid for the church boundary hedge to be removed, to revive the neglected railings. This was a mammoth task achieved by the contractors. The hedge had been hiding the church and this became apparent when the school children came home with a look of disbelief, when they saw the whole church building for the first time. It was quite emotional to watch their little faces. The railings and ground were left looking very battered; the next task was to get it sorted. This part was the responsibility of the parish council to pay and organise. We offered our help with the railing painting and many church members offered their help. The paint was bought and 2 days of painting took place in May by 16 members of church and 3 from the community. So much help made the job go so well we all felt very satisfied to see the transformation. The majority of passers-by were delighted by the look of the railings and the new view of the church building. The parish council arranged for the grounds contractor to seed the hedge line and we all got pleasure in seeing it grow and complete the look of the churchyard.

With weddings planned in church it was time to tune and overhaul the organ. A split was found in the leather truck meaning air was escaping as it was played, which lead to replacing the leather at a cost of £620.

Covid had continued to cause us lots of work, planning what next, where to stand /and sit, preparing church with signage and cleaning to keep it a safe space and enable us to meet together. The Bishop gave us regular updates of what to think about and best practice. Amanda was a big support in these times as our leading Minister. It was good to see members venturing out to worship together, feeling safe enough to do so.

We had been very happy to give the use of the church room for the food bank which we ran along with the parish council. The church family and the villagers kept us stocked up with food, toiletries, books, puzzles etc. As lockdown came to an end in April it was decided after much discussion that we should close the food bank, as its use had wound down. We had a collection to raise money to buy chocolates to bless and give thanks to the teachers, doctors and local businesses that were supporting the village in lockdown.

September saw the Village Market and Church Fête, the churchyard was full of stalls with many lining the railings where the hedge once stood. We were blessed with a sunny day, many came to meet friends and neighbours, there were many activities, the village band played and vegetables were judged. Church provided refreshments of BBQ, tea and cake, raising much needed funds.

Our relief came on 1st October when The Reverend Helen Orr, our new Vicar, arrived; phew Vic and I can relax now and just support! We both feel very blessed by having Helen leading the team now. Helen is full of enthusiasm and creativity and excited by the building project, happy to get involved in all that is happening and is very keen to meet those in the community.

In November scaffolding was finally erected to the East wall for the replacement of the Chancel cross that had fallen in the February 2020 storm. This cost £12,000 of which Church funds had to pay the insurance excess of £1,000. It is good to have that replaced.

In the lead up to Remembrance Day the school made good use of the railings to display the children's art work. It was great to see the children bringing their family to see their work hanging up.

It was great to have the Village Market in the church for a couple of hours in December, for the locals to sell their wares. Many Christmas items were on sale, church was able to provide refreshments with money raised for the church funds. It was a good time of getting together, helping the community and seeing the church full of activity.

We have been very grateful to have Nick in the office, supporting and keeping on top of all the servicing dates, for boiler, fire extinguishers, lightening conductor and PAT testing etc.

The quinquennial report has been looked at again and some of the jobs that have been achievable by Vic and Steve Renwick have been done. There are some bigger jobs that need s our attention and will be quite costly needing some planning to get them done.

We are both feeling very blessed to be part of a team, supported and encouraged by the congregation with all that they do to keep the church looking clean, running well, and making all welcome, to feel comfortable and at home. It has proved that being part of a church family can get you through troubled times with everyone doing their bit and pulling together. We got through our 18 month interregnum, kept moving forward and got jobs done. Extra special thanks from us go to Amanda and Simon for running the weekly services and Miriam for rallying the troops to sing and play each week.

Thank you all so much for these blessings.

Michelle Renwick and Vic Skuce (Churchwardens)

8. Financial Review

The summary is that 2021 made a tolerable yet unwelcome deficit in unrestricted funds, but the restricted funds increase significantly due to generous donations and strong endowment fund growth.

The summary of account balances and activity during 2021 was thus:

	31-Dec-2021	31-Dec-2020	Change	
Unrestricted Funds	48,558	50,899	-2,341	-5%
Restricted Funds	116,533	70,880	45,653	64%
Endowment Funds	189,031	165,373	23,658	14%
	354,122	287,152	66,970	23%

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

Unrestricted Funds

These are the monies which are raised and used in the everyday operation of the church.

The regular giving declined during late 2020 due mainly to a very large donor leaving the Parish but also from lower collections from services due to the Covid lockdown. This decline in giving continued through 2021; there was no stewardship campaign in 2021 due to Covid which usually yields an uplift in regular unrestricted giving. Additionally, there were some large exceptional (and so unbudgeted) expenditures in 2021: the removal of the yew hedge, the repair of the organ, the insurance excess on the storm-damaged chancel cross replacement.

Restricted Funds

The restricted funds are monies that are designated to specific expenditure only. In 2021, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs.

There was a net deficit on the church's funds restricted expenditure (excluding the building project) and so a contribution from the unrestricted fund was used to clear this deficit.

Endowment Funds

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity-backed investments increase by £24k, or 14%, primarily due to the stronger than expected stock market performance over 2021.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission to spend the endowed money. Such permission was obtained in 2020, so these endowment funds can now be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church's activities.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

Funds held as custodian trustees on behalf of others

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2022 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

Bankers

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

Independent Examiner

The 2021 financial statements were examined by David Burr of Delbridge, Shingay-cum-Wendy, Royston, Herts. Mr. Burr is a professional accountant and the Chief Financial Officer of a food production company. Mr. Burr has indicated that he will be willing to continue in this role for future years.

9. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar (from October 2021) was the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary's Whaddon. The position was half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules (20). At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The Parish Safeguarding Officer was Albane Dawson until October when Renate Marsh temporarily took over this responsibility.

The PCC employs a part-time administrator for three mornings a week.

The correspondence address is:

The Church Office,
23 North End,
Bassingbourn, SG8 5NZ.

The full PCC met ten times in the year with an average level of attendance of 88 %.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Helen Orr, from October 2021
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister Simon Morris
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr Vic Skuce

Elected members:

- Dr Renate Marsh, Lay Chair of PCC until September 2021 then Vice-Chair
- Mr Jay Derrett, re-elected 2020 (Honorary Treasurer)
- Mr Nick Jones, re-elected 2019 (also Deanery Synod representative)
- Mrs Maggie White, re-elected 2019
- Mr Mike Hallett, re-elected 2019, resigned May 2021
- Mr Vic Nickson, re-elected 2021
- Mr Steve Renwick, re-elected 2021
- Mrs Nicole Searle, elected 2021

The PCC Secretary is Hilary Wallis (appointed April 2014)

Vicar:

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ.

Statement Of Financial Activities - year ended 31 December 2021

		Unrestricted Funds		Restricted Funds		Endowment Funds		Total 2021		Total 2020
		£		£		£		£		£
INCOMING RESOURCES										
Voluntary income	2	46,456	3	45,914		0		92,370		52,984
Activities for generating funds	4	421	4	0		0		421		215
Income from investments		2,653		2,159		0		4,812		4,759
Church activities	5	1,395		0		0		1,395		513
Other incoming resources		0	10	1,791		0		1,791		0
TOTAL INCOMING RESOURCES		50,925		49,864		0		100,790		58,470
RESOURCES EXPENDED										
Charitable donations		4,632		0		0		4,632		5,102
Capital contraction of investments		0		0		0		0		0
Church activities	6	48,634	7	4,211		0		52,845		64,501
Governance costs		0		0		0		0		0
TOTAL RESOURCES EXPENDED		53,266		4,211		0		57,477		69,603
MOVEMENT IN FUNDS										
Capital growth of investments		0		0	8	23,657		23,657		10,641
Change in balances of PCC accounts		(2,341)		45,653		0		43,312		(11,132)
NET MOVEMENT IN FUNDS		(2,341)		45,653		23,657		66,970		(492)
BALANCES B/FWD 1 JANUARY	11	50,899		70,880		165,373		287,152	11	287,644
BALANCES C/FWD 31 DECEMBER		48,558		116,533		189,031		354,122	11	287,152

Balance Sheet as at 31 December 2021

		2021 £	2020 £	Change	Change %
FIXED ASSETS					
Investments/Endowments	8	189,031	165,373		
		<u>189,031</u>	<u>165,373</u>		
CURRENT ASSETS					
Cash in hand and on deposit	9	165,091	121,779		
		<u>165,091</u>	<u>121,779</u>		
		<u> </u>	<u> </u>		
TOTAL NET ASSETS		<u><u>354,122</u></u>	<u><u>287,152</u></u>		
RETAINED PARISH FUNDS					
Unrestricted		48,558	50,899	(2,341)	-5%
Restricted	10	116,533	70,880	45,653	64%
Endowments	8	189,031	165,373	23,657	14%
		<u>354,122</u>	<u>287,152</u>	66,970	23%

Notes 1 - 11 form part of these accounts

Notes to the Accounts

Note 1 - Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements contain all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of any other church groups or any informal gatherings of church members.

Funds

Endowment Funds are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds.

Unrestricted Funds are general funds which can be used by the PCC for general purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received, along with any and applicable Gift Aid rebates thereon. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Gains and losses from investments

Unrealised gains and losses on the capital growth of the PCC's investments are accounted for on revaluation each year at 31 December

Fixed Assets

The PCC has not recognised any Fixed Assets in these accounts as the historic cost basis would need to be used, and there is insufficient information for any of the assets owned in order to make an assessment of value. Furthermore the PCC is not required to present accounts including Fixed Assets.

Note 2 - Unrestricted Voluntary Income

	2021	<i>2020</i>
Regular income	33,881	38,881
Collections and other donations	4,361	2,840
Gift Aid recovered	8,213	8,605
	<u>46,456</u>	<u>50,326</u>

Note 3 - Restricted Voluntary Income

	2021	<i>2020</i>
Donations from individuals	45,914	2,658
Contribution from unrestricted funds	1,791	0
	<u>47,705</u>	<u>2,658</u>

Note 4 - Fundraising events

Net Income	2021	<i>2020</i>
Cycle Ride	0	0
Craft Club	133	215
Mayhem refreshments	289	0
	<u>421</u>	<u>215</u>

Note 5 - Income from Church Activities

	2021	<i>2020</i>
Church Room hire	200	96
Fees (funerals, weddings, etc.)	1,095	287
Income from Imprest accounts	100	130
	<u>1,395</u>	<u>513</u>

Note 6 - Cost of Church Activities

	2021	<i>2020</i>
Utilities + building running costs	1,930	1,978
Parish and Deanery Share	31,670	31,101
Hospitality and outreach	227	197
Children	-7	2
Young People	0	139
Pastoral/Bereavement	0	0
Music	1315	602
Advertising, publicity etc	627	422
Sound and video equipment	222	329
Insurance	2723	2,615
Training	250	154

Service expenses	683	165
Stationery and administration	6267	5,975
Clergy expenses	80	62
Church room	858	768
Contribution to restricted funds	1791	0
	<u>48,634</u>	<u>44,509</u>

Note 7 - Restricted expenditure on Church Activities

	2021	2020
Clock electrification	257	1,080
Maintenance of roof alarm	884	878
Fire protection	185	387
Chancel Repairs	1,072	0
Tables	0	643
Electrical maintenance	302	162
Hedge removal	1,250	0
Sundry expenditure on fabric & cleaning	0	15
Building Project	261	16,826
	<u>4,211</u>	<u>19,992</u>

Note 8 - Statement of Endowment Funds

	2021	2020	Difference
Library	104,023	91,005	13,019
Russell & Elbourn	64,353	56,299	8,054
Sarah Ellen Pyne	20,655	18,070	2,585
	<u>189,031</u>	<u>165,373</u>	<u>23,657</u>

Each of these endowments is invested in perpetual capital which means that the actual endowment itself cannot be spent. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

Note 9 - Cash at Year End

	2021	2020
Barclays bank accounts	131,708	96,445
CCLA deposit accounts	25,308	24,771
Unpresented cheques	0	(3,805)
Cash & cheques in hand	(5,847)	1,382
Gift Aid not yet received	13,922	2,986
	<u>165,091</u>	<u>121,779</u>

Note that in 2018 the PCC decided to introduce the four existing Imprest accounts into the PCC accounts. As these are Imprest accounts, only the transfers from them into these accounts and their year-end closing balances are shown here; their income and expenditure are not detailed within these accounts.

<i>Imprest account - C3</i>	0	0
<i>Imprest account - Bell Ringers</i>	106	101
<i>Imprest account - MUMA</i>	42	42
<i>Imprest account - Refreshments</i>	248	248
	<u>397</u>	<u>392</u>

Note 10 - Statement of restricted funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2021)	833	217	341	69,489	70,880
Interest and dividend income	1,633	525	0	0	2,159
Voluntary income	0	0	0	45,914	45,914
Income from Restricted Funds	1,060	0	731	0	1,791
Expense	(2,878)	0	(1,072)	(261)	(4,211)
C/fwd (31 Dec 2021)	648	743	0	115,143	116,533

Note 11 - Imprest Balances

The closing balances do not include the Imprest balances as they are now being accounted for outside these accounts (see Note 9 above).

Approved by the PCC on 26th April 2022
and signed on their behalf



.....

Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2021.

Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. David Burr
Delbridge, Wendy High Street, Shingay-cum-Wendy
Apr-22



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

Church Office
St Peter & St Paul's
23 North End
Bassingbourn
SG8 5NZ

Accounts



THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

Lives transformed through knowing Jesus

**Report and Accounts for the
Parochial Church Council
of
St. Peter & St. Paul,
Bassingbourn
2020**

1. Aims and Purpose

The Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn has the responsibility of cooperating with the Vicar, the Rev'd Dr Caroline Yandell (until March 2020), in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn.

The Rev'd Dr Caroline Yandell left the parish on 31.03.20 . Since that date the Parish is in an interregnum and the PCC has the responsibility together with the church wardens and the rural dean Rev Felicity Burgess to maintain services and to continue to promote the mission of the church in every respect.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and Church Room.

3. Vision and the Life of the Church

Throughout 2020 we have sought to ensure that the life of the Church continues to be shaped by our Vision: '*Lives transformed through knowing Jesus*'. This vision was discerned during 2014 when the whole church, led by the PCC, was involved in the process. In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and reaching out into the community to share the

transforming love of God with others. This has been a particular challenge and of extreme importance in 2020 when our lives and the life of the church were so disrupted by the Covid 19 pandemic.

Our Vision to see '*Lives transformed through knowing Jesus*' is being worked out in the three key areas of worship, discipleship and mission.

a) Worship

Our worship... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship. We are especially grateful to Miriam Skuce for becoming worship leader partway through the year and encouraging and challenging the members of the music group and through that bless the congregation with music and song.

Due to the pandemic, the services could no longer be held in the church building from March 17th and we moved online, conducting services via zoom in conjunction with our neighbouring Parish, the Church of St Mary, Whaddon. We are very blessed with technically minded people like our church administrator Nick Jones and Jay Derrett, who managed to set us up online very quickly and efficiently.

Prior to March 20 our regular pattern of services was as follows:

1st Sunday: 11.00 am, Holy Communion

1st Thursday: 3.30pm, Messy Church

2nd Sunday: 9.00 am, Holy Communion (Said)
11.00 am, Kids Service (All Age Service)

3rd Sunday: 11.00 am, Holy Communion
6.30pm, Praise and Prayer

4th Sunday: 11.00am, Morning Praise

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary's, Whaddon.

In addition to our regular 11am pattern we also had a quieter, more reflective service of Holy Communion once a month. This 'said' service, which took place at

9am on the second Sunday of each month, became much appreciated since it was introduced in the Autumn of 2018, and was part of the regular pattern of services.

Our regular pattern of services also includes our informal time of 'Praise and Prayer' which takes place on a monthly basis on Sunday evenings. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. The activities, teaching and worship of Messy Church were especially appreciated by young families. Messy Church initially continued online as well but later in the year its activities had to be suspended due to the pandemic .

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services which appeal to a younger age group and we are very pleased to have a number of families who are fully involved in the life of the Church.

Members of the congregation take part in our services particularly in reading the Bible and leading intercessions. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen were installed in 2015 and are regularly used in our services to enhance our worship. We have greatly appreciated the commitment of our team of servers and our sacristan, Lesley Stewart who took over the role at the beginning of the year. Hospitality, in the form of tea and coffee were served by a willing team of helpers despite the difficulties we currently face in not having adequate facilities. Our very capable churchwardens ensure that the practical arrangements for our services run smoothly and we are grateful to them for this and for their hard work in so many areas of Church life. Their role changed dramatically when our vicar left and they have taken this on with commendable energy and dedication. Despite moving services online, members of the congregation continue to take an active part in the services by reading the bible, leading prayers and even online worship.

We are extremely grateful to The Rev'd Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our LLMs, Simon Morris, who joined the ministry team towards the end of 2019 and Erica Coomber, who has served the parish faithfully for a number of years. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year. It has been, of course, a particular challenging year with the pandemic and each of the ministers adjusted well to the new demands put on them and have continued to lead services and

preach the gospel despite the challenges. The ministry team was joined by Rev Claire Robertson in Oct 2020 to help support the team part time during the vacancy for which we were very grateful. Erica announced at the end of the year she will be taking a much deserved sabbatical in 2021 and we wish her much rest and time for reflection.

We were allowed back in church on September 6th 2020 albeit with a lot of rules with regards to hygiene, the wearing of facemasks, a ban on singing from the congregation and social distancing. The wardens especially put in a lot of work to facilitate our return to church for which we are very grateful. Services continued to be offered on zoom as well to allow those who had to shield or to stay at home for whatever reason to be able to join in. In November we had another lockdown to contend with and swiftly we moved back unto zoom for a month.

We normally have a number of special services throughout the year and these are well supported by local people from the village. Our Easter service, of course, had to be conducted online. On May 8th Simon led a short act of remembrance from the War Memorial which was streamed live. On Remembrance Sunday Simon led a short act of worship at the War Memorial which was then broadcast via Facebook and was well received and appreciated by the village. We were blessed by a visit from Bishop Stephen on our first service back in church after yet another lockdown on Dec 6th. We managed also to have both a midnight mass on Dec 24th and a Christmas Day service; both services were joined by visitors from the village and we were blessed by beautiful singing from both the Bassingbourn Music Group and members from St Mary's.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held two funerals and one "Celebration of Life" service in our Church this year.

All are welcome to attend our services. In 2020 the Electoral Roll was not revised until September for the delayed APCM held in October with 61 on the roll.

b) Discipleship

Our discipleship... deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation in addition to MUMA (which offers support and fellowship to young mums/carers and their children). Of course during the pandemic these groups were conducted online via zoom.

Some members of the congregation also come together on a regular basis in prayer trios, supporting each other in our journeys of faith and life.

Every Thursday evening for an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on zoom throughout the year. We recognise how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith. We also have a monthly prayer diary and a prayer chain.

On Sunday mornings during term time and when the pandemic allows, Kids Club meets in the Church Room and Pitstop (our group for children aged 11-14) meets on alternate Sunday evenings. Pitstop managed to meet up a few times on zoom at the start of the pandemic.

c) Mission

Our mission... is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.

Helping those in need is a demonstration of our faith and we seek to support a number of organisations at home and abroad. The PCC is committed to giving 10% of our general income to mission and other appropriate and needy causes.

The PCC approved how our giving would be distributed during 2018. In 2020 we supported the following:

- i. **Radstock/Seedtime**
Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos.
- ii. **Iris Ministries**
Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.
- iii. **Bible a Month (Bible Society)**
The Bible a Month works to enable people worldwide to own a Bible. Its work includes translation and printing costs and the provision of audio bibles to people who have never had the chance to learn to read.
- iv. **Romsey Mill**
Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.
- v. **Prospects (Livability)**
Prospects helps people with learning difficulties grow in their Christian faith.
- vi. **GenR8**
GenR8 takes the Christian message into primary schools in a number of imaginative ways.

The Church also seeks to engage in Mission within the Parish. In late 2018 the PCC decided to introduce the well regarded, BRF supported, Messy Church into our regular pattern of services. Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church. During the first half of 2020 Messy Church continued on the first Thursday of each month. It has become a much appreciated (and growing) fixture in the church calendar, which has been very well received and enjoyed by adults and children alike. A large team of people, ably led by Erica Coomber and Claire Ives, worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our very successful craft group, C3, has gone from strength to strength, attracting members from the wider community, as well as regular worshippers, providing friendship and mutual support, in addition to the range of craft activities that have been enjoyed. For now C3 activities had to be suspended due to the pandemic but it has been replaced by “ Time for a cuppa?” every Tuesday morning for chat and a themed talk.

Our ministry to men has continued during 2020. In addition to social activities which reach out to men who are not yet fully committed to the church, the “ Band of Brothers” meet every Friday evening and fellowship, teaching and prayer feature prominently.

During the pandemic members of the church were involved closely with 2 community initiatives. Firstly, a group called “ Bassingbourn Assist” , coordinated by Claire Ives. This group comprises of 69 or so volunteers committed to helping members of the community with various needs including shopping, walking dogs, picking up prescriptions or just for chats. Secondly, “ Share ‘n Care” was set up in April together with the Parish Council, a foodbank/sharing scheme for the less fortunate in our community. Our church warden, Michelle Renwick, was very much involved with this and the foodbank was operated from our Church Room. It was a great success and it was used by many. Bags of food were also supplied to the local schools to be distributed to families in need.

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website which is regularly updated. The website regularly welcomes many hundreds of unique visitors each week.

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4. Deanery Synod

Jane Stevenson and Renate Marsh served as the Deanery Synod representatives until the APCM in October 2020. Michelle Renwick and Nick Jones were then elected as the new representatives.

The Deanery Synod met three times during 2020, in January, September and November.

January meeting: The main topic for discussion at this meeting was that some parishes were finding it difficult to pay their Parish Share and two in particular stated that they were definitely unable to pay. The Deanery agreed that the deficit would be met out of Deanery reserves. However, it was agreed at this situation was not sustainable in the long term. It was therefore proposed that a working party would be set up to look at financial and pastoral planning.

September meeting: The Diocesan Ambassador for the Church of England Children’s Society, Rob Needle, gave a talk about the work of the charity.

The Treasurer reported that following a meeting with the Diocesan Officers he had learned that Ely Diocese currently has a deficit of over £1 million. Strategies are apparently being put in place to reduce costs, including unfilled clergy vacancies. As parishes are being asked to use reserves to meet their Parish Share, the Deanery decided to use its reserves to ensure that parishes that had paid their Parish Shares in full would still receive the usual rebates.

The chairman asked all representatives to carefully consider how their parishes can best be represented from now on. She emphasised that there were many challenges ahead as to how the Deanery was structured in the future and that people with

vision and commitment were badly needed. A new pastoral plan will be needed imminently, taking account of what can be afforded.

Renate Marsh and Jane Stevenson

Our new Deanery Synod representatives joined their first meeting in November when the main item on the agenda was preparation for the review of the Deanery Plan which was last undertaken 20 years ago and will need to be developed in 2021.

5. The Church, Church Room and Church Office

Since its refurbishment, the improved facilities of the Church Room have been used by a number of groups and villagers throughout the week. On Sunday mornings the Church Room has been used for Kids Club and has been open during all services (weddings, funerals and other Church services) for use of the toilet. Pandemic allowing, it hosts PCC meetings, the weekly craft group, C3, Band of Brothers and Pitstop. It has also been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

Our Administrator, Nick Jones works from the Church Office on three mornings per week (nine hours). The Office is equipped with telephone and internet, whilst the Church Room has wireless internet access and presentation facilities via a large LCD screen.

6. Church Building Improvement Plans

Full approval for the internal re-ordering of the Church was given by the Chancellor in December 2018. 2019 was a year of consolidation and fundraising, with the highlight of the year a sponsored abseiling event in September 19 when 30 people, of all ages, abseiled down the church tower, raising almost £50,000 towards the Building Fund.

In 2020 our fundraising was very much affected by the pandemic. We could not organise fundraising events. In October 2020 the Faculty was due to expire. An extension was applied for and granted for a further 3 years.

7. Churchwardens' Report on the Fabric of the Church Buildings

2020 what a year! It began in January with us coming to terms with the news that Caroline would be leaving us in March. We had been such a good working team and although this was a big blow, Caroline had planned and prepared us for all that was to come. Together with Nick we started to research and think about the parish profile to enable us to advertise for a new Vicar.

We also lost Sue and Steve Brooker as they stepped down to prepare to move away to Ely. Lesley Stewart kindly took on the role of Sacristan and Lesley Bond rallied the flower arrangers to fill that gap. Sue and Steve had been key members of the Church for over 30 years and will be greatly missed.

In March the talk of a serious virus was disrupting plans for farewell parties for both Caroline and the Brookers. Caroline led her last service on 15th March, followed by a bring and share lunch party. We had no idea this was to be the last service in Church for months! On 17th March we were told that services could no longer be held in Church, this was quickly followed by the full national lockdown with everything closed and cancelled.

Although the parish profile was completed and agreed by the PCC, we were soon disappointed to find out that the vacancy would not be advertised for some time due to the Diocese funding shortfall.

Despite the Church being locked services continued each week, shared with Whaddon, using the new technology available on Zoom. Our administrator, Nick, has proved a real blessing being able to support the Ministers in running online services to so many of the congregations.

The year continued with strange times for us all. Caroline was delayed in moving out from the vicarage. The vicarage was rented out, we learnt that this would be for a minimum of a year, new homes were found for many folders and files and the wait began.

By the summer there was talk of services resuming in Church and we were very keen for this to be able to start in time for Harvest Festival. September 5th saw 20 members of the congregation come to clean up and prepare the Church to safely reopen on the 6th with all Covid restrictions and precautions in place. All donations to the Harvest service on 13th September were donated to Jimmys Night Shelter in Cambridge. Services continued in Church but were also live on Zoom to those still at home. It was a very positive time and uplifting to many members to worship in Church until 5th November when another 4 weeks of lockdown put everything back onto Zoom.

Lockdown lifted in time for Bishop Stephen's planned visit on 6th December and we were very pleased to be able to greet him in person joined on Zoom by those at home.

The following week 15 people came to decorate the Church in time for the Kids Service. We felt very blessed to celebrate our Christmas Eve and Christmas Day services before we had to close the Church for services yet again.

Despite all these challenges many things still happened in 2020.

A storm in February toppled a stone cross from the Chancel roof. Repairs have been difficult to organise and we are still working through the process.

In April we were approached by Alex Hirtzl from the Parish Council to set up a foodbank / sharing scheme for the community. There were some hoops to jump

through but the Church room soon became the base for Bassingbourn Share'n'Care. We were very pleased to be able to work with the Parish Council on this and it became and continues to be a big support and outreach service to many.

The Parish Council also approached us about the possibility of removing the hedge along North End which many of us feel has grown to the point of becoming a barrier to approaching the Church. It has become too high and is in a poor condition. The PCC agreed to a joint plan to remove the hedge, renovate the railings, remove the ivy and extend the grass. The Faculty application process required a notice period up to 31st December for possible objections. As none were received it is hoped to start work in 2021.

In September we were delighted to find out that Archdeacon, Alex Hughes was able to offer us some assistance from the Reverend Claire Robertson who was seeking a post in the Ely Diocese. Claire quickly became actively involved giving keen support wherever possible.

In December Erica Coomber announced her decision to take a sabbatical from her Ministry and Claire was successful in finding a permanent post starting in February. This will make 2021 very challenging, with Amanda and Simon supporting both Churches and the interregnum continuing for the foreseeable future.

During the year Tim (our PCC vice-chair) and Margaret who had been leading the worship group, decided to move to a Church nearer their home. Thankfully Miriam stepped in to help with worship.

We are very grateful for everyone's efforts to be open and willing to try new things, do things differently and give support where they can.

We would like to give special thanks to the Ministers for keeping services going each week by whatever means possible; for Nick in the office accepting new challenges including the weekly emails keeping us informed and to Lesley Bond for opening and closing the churchyard and providing fresh flowers each week to welcome those taking time for private prayer.

The Lord has us in this journey of challenges; we look forward to what is to come as we all pull together and grow stronger in faith.

Michelle Renwick and Vic Skuce (Churchwardens)

8. Financial Review

The positive summary is that 2020 made a substantial operating surplus in both the unrestricted account and the endowment funds, with only the restricted accounts running at a deficit; more specifically the building account.

The summary of account balances and activity during 2020 was thus:

	31-Dec-2020	31-Dec-2019	Change	
Unrestricted Funds	50,899	46,792	4,107	9%
Restricted Funds	70,880	86,119	(15,239)	-18%
Endowment Funds	165,373	154,733	10,641	7%
	287,152	287,644	(492)	0%

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

Unrestricted Funds

These are the monies which are raised and used in the everyday operation of the church.

The regular giving declined during late 2020 due mainly to a very large donor leaving the Parish but also from lower collections from services due to the Covid lockdown. The spending was also greatly under budget, also due to Covid. This activity resulted in a net surplus of £4,107 on unrestricted funds.

Restricted Funds

The restricted funds are monies that are designated to specific expenditure only. In 2020, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the upgrading of the roof alarm and the usual recurring maintenance costs.

Although there was a tiny net deficit on the church's funds restricted to normal maintenance, the building fund spent much more than it raised, due to ongoing project development work; all expected, sustainable and progressive expenditure.

Endowment Funds

The movement in endowment funds is simply the year-on-year change in the value of our capital investments; this year has seen the value of these equity backed investments increase by £11k, or 7.3%, primarily due to the stronger than expected stock market performance over 2020.

Please note that historically the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission

to spend the endowed money. Such permission was obtained in 2020, so these endowment funds can now be drawn down from by the PCC, as required.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely. In addition to the changes in capital value, our endowments continue to generate interest and dividend income for the Church's activities.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

Funds held as custodian trustees on behalf of others

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2021 budget has already been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from some legacies endowed as restricted funds, and monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members

Bankers

Barclays Bank, High Street, Royston, Herts.

Central Board of Finance, administered by CCLA on behalf of the Church of England.

Independent Examiner

The 2020 financial statements were examined by David Burr of Delbridge, Shingay-cum-Wendy, Royston, Herts. Mr. Burr is a professional accountant and the Chief Financial Officer of a food production company. Mr. Burr has indicated that he will be willing to continue in this role for future years.

9. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England.

The Incumbent and Vicar was the Rev'd Dr Caroline Yandell who held the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary's Whaddon until 31st March 2020. The position was half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules (2017). At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The Parish Safeguarding Officer was Renate Marsh until October when Albane Dawson took over this responsibility.

The PCC employs a part-time administrator for three mornings a week.

The correspondence address is:

The Church Office,
23 North End,
Bassingbourn, SG8 5NZ.

The full PCC met twelve times in the year with an average level of attendance of 92%.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Dr Caroline Yandell until 31st March 2020
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Ms Erica Coomber until December 2020
- Licensed Lay Minister Simon Morris (from March 2020)
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative from October 2020)
- Churchwarden Mr Vic Skuce

Elected members:

- Mrs Jane Stevenson, elected 2017 (representative on Deanery Synod until 4th October 2020)
- Dr Renate Marsh, re-elected 2020 (representative on Deanery Synod until October 2020) Lay Chair of PCC from May 2020
- Mr Jay Derrett, re-elected 2020 (Honorary Treasurer)
- Mr Tim Higginson, elected 2017 (Vice Chair) resigned 30th April 2020
- Mrs Sarah Morris, elected 2017 (until October 2020)
- Mr Vic Nickson, elected 2018
- Mr Nick Jones, re-elected 2019
- Mrs Maggie White, re-elected 2019
- Mr Mike Hallett, re-elected 2019
- Mr Steve Renwick, elected 2019

The PCC Secretary is Hilary Wallis (appointed April 2014)

Vicar:

The Rev'd Dr. Caroline Yandell, The Vicarage, 21 North End, Bassingbourn, Royston, Herts, SG8 5NZ. Post vacant from April 2020.

Statement Of Financial Activities - year ended 31 December 2020							
		Unrestricted Funds		Restricted Funds	Endowment Funds	Total 2020	Total 2019
		£		£	£	£	£
INCOMING RESOURCES							
Voluntary income	2	50,326	3	2,658	0	52,984	108,829
Activities for generating funds	4	215	4	0	0	215	1,026
Income from investments		2,664		2,095	0	4,759	5,376
Church activities	5	513		0	0	513	1,740
Other incoming resources		0		0	0	0	0
TOTAL INCOMING RESOURCES		53,718		4,752	0	58,470	116,972
RESOURCES EXPENDED							
Charitable donations		5,102		0	0	5,102	5,650
Capital contraction of investments		0		0	0	0	0
Church activities	6	44,509	7	19,992	0	64,501	57,284
Governance costs		0		0	0	0	0
TOTAL RESOURCES EXPENDED		49,611		19,992	0	69,603	62,934
MOVEMENT IN FUNDS							
Capital growth of investments		0		0	8 10,641	10,641	24,382
Change in balances of PCC accounts		4,107		(15,239)	0	(11,132)	54,037
NET MOVEMENT IN FUNDS		4,107		(15,239)	10,641	(492)	77,012
BALANCES B/FWD 1 JANUARY	11	46,792		86,119	154,733	287,644	11 209,225
BALANCES C/FWD 31 DECEMBER		50,899		70,880	165,373	287,152	11 287,644
Balance Sheet as at 31 December 2020							
		2020		2019	Change	Change %	
		£		£			
FIXED ASSETS							
Investments/Endowments	8	165,373		154,733			
		165,373		154,733			
CURRENT ASSETS							
Cash in hand and on deposit	9	121,779		132,911			
		121,779		133,433			
TOTAL NET ASSETS		287,152		288,166			
RETAINED PARISH FUNDS							
Unrestricted		50,899		46,792	4,107	9%	
Restricted	10	70,880		86,119	(15,239)	-18%	
Endowments	8	165,373		154,733	10,641	7%	
		287,152		287,644	(492)	0%	
TO BE APPROVED							
Notes 1 - 11 form part of these accounts							

Notes 1 - 11 form part of these accounts

Notes to the Accounts									
Note 1 - Accounting Policies									
The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.									
The financial statements contain all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of any other church groups or any informal gatherings of church members.									
Funds									
<i>Endowment Funds</i> are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.									
<i>Restricted Funds</i> represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds.									
<i>Unrestricted Funds</i> are general funds which can be used by the PCC for general purposes.									
Incoming Resources									
Planned giving, collections and donations are recognised when received, along with any and applicable Gift Aid rebates thereon. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.									
Gains and losses from investments									
Unrealised gains and losses on the capital growth of the PCC's investments are accounted for on revaluation each year at 31 December									
Fixed Assets									
The PCC has not recognised any Fixed Assets in these accounts as the historic cost basis would need to be used, and there is insufficient information for any of the assets owned in order to make an assessment of value. Furthermore the PCC is not required to present accounts including Fixed Assets.									
Note 2 - Unrestricted Voluntary Income									
	2020	2019							
Regular income	38,881	40,134							
Collections and other donations	2,840	6,386							
Gift Aid recovered	8,605	9,976							
	50,326	56,496							
Note 3 - Restricted Voluntary Income									
	2020	2019							
Donations from individuals	2,658	52,333							
Contribution from unrestricted funds	0	688							
	2,658	53,021							
Note 4 - Fundraising events									
Net Income	2020	2019							
Cycle Ride	0	0							
Craft Club	215	771							
Mayhem refreshments	0	255							
	215	1,026							

Note 9 - Cash at Year End

	2020	2019
Barclays bank accounts	96,445	110,121
CCLA deposit accounts	24,771	24,938
Unpresented cheques	(3,805)	(6,520)
Cash & cheques in hand	1,382	1,386
Gift Aid not yet received	2,986	2,986
	<u>121,779</u>	<u>132,911</u>

Note that in 2018 the PCC decided to introduce the four existing Imprest accounts into the PCC accounts. As these are Imprest accounts, only the transfers from them into these accounts and their year-end closing balances are shown here; their income and expenditure are not detailed within these accounts.

<i>Imprest account - C3</i>	0	0
<i>Imprest account - Bell Ringers</i>	101	101
<i>Imprest account - MUMA</i>	42	42
<i>Imprest account - Refreshments</i>	248	378
	<u>392</u>	<u>522</u>

Note 10 - Statement of restricted funds

	Russell	Pyne	Appeal	Building	Total
B/fwd (1 Jan 2020)	382	1,740	339	83,658	86,119
Transfer of funds	0	0	0	0	0
Interest and dividend income	1,579	514	2	0	2,095
Other income	0	0	0	2,658	2,658
Expense	(1,128)	(2,037)	0	(16,826)	(19,992)
C/fwd (31 Dec 2020)	<u>833</u>	<u>217</u>	<u>341</u>	<u>69,489</u>	<u>70,880</u>

Note 11 - Imprest Balances

The 2019 closing balances do not include the Imprest balances as they are now being accounted for outside these accounts (see Note 9 above).

Approved by the PCC on 20th April
and signed on their behalf



R Marsh

Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2020

Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. David Burr
Delbridge, Wendy High Street, Shingay-cum-Wendy
March 2021