



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1st January 2021

To Period end date 31st December 2021

Charity name: Lazonby Village Hall CIO

Charity registration number: 1169785

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of Lazonby and the neighbourhood ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race, or political, religious or other opinions, the provision of facilities for recreation or other leisure-time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants. (LVH CIO Constitution 2016 para. 3)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The COVID pandemic meant the hall remained closed in the early part of the year, with COVID restrictions still in place after that in line with government guidance. Some groups started to return to use the hall, but bookings were negatively impacted overall. The hall saw a slow return of some groups, whilst others remained more cautious and delayed restarting. In normal times, the hall is used as a venue for a number of community groups including Funtots (singing group for pre-schoolers), Toddler Group, Lazonby W.I., Lazonby and District Photography Club, U3A badminton group, Lazonby Parish Council and Eden Valley Players. Private bookings for small family celebrations in line with government guidance restarted. Small business use also returned, e.g., Pilates. Eden Valley players performed Robin Hood as their annual Christmas panto – a welcome return.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers support the hall with collecting for the fund-raising lottery. Volunteering activity overall continued to be reduced due to the impact of COVID.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The village hall has continued to benefit the local community as a venue for meetings, community events and private family functions as COVID has allowed.</p> <p>The trustees have maintained contact via Zoom for village hall meetings, including for the AGM, after no AGM was held in 2020.</p> <p>A Christmas pantomime-themed window competition for households in the village, with a socially distanced trail to judge the entries was less well supported than last year, but enjoyed by those who took part.</p> <p>Renovation work on the toilet areas and main entrance hall was completed, resulting in notable improvements for hall hirers, including private rooms for each unisex toilet (rather than cubicles); and a separate family room, and a separate disabled toilet area, rather than a combined baby changing area in the disabled toilet. The feedback from hall hirers has been positive.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Renovation of the toilets and main hallway was a notable achievement.</p> <p>New stage curtains were hung and decorating of the stage wall end of the hall completed.</p> <p>Blackout blinds were installed in the main hall.</p>
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Performance of fundraising activities against objectives set	Para 1.41	An application to the Big Lottery Fund for a grant to start renovation work on the village hall kitchen in 2022 has been approved.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has continued to experience negative impacts from loss of income from most of its regular sources: hall hire, bar, snooker club and lottery, although there are signs of recovery. The income from the rental of Library Cottage has been maintained. The tenant gave notice on 31 st December. The property will require work to renovate it to bring it up to a standard where it can be re-let. The work on the cottage will involve converting it into a one-bedroomed flat to provide the hall with additional space to extend and refurbish its kitchen, as well as provide storage space of tables and chairs out of the main hall area. The two projects will go hand in hand. Due to costs of the work on the toilets being higher than anticipated due to rapidly rising costs of materials and shortages, the work on the flat may have to be limited to the necessary structural changes to enable the hall kitchen to be extended. Ways to refurbish the flat will be considered, including using savings to enable the rental income to be reinstated as soon as is practicable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of emergency expenditure e.g. with the boiler. See reserves policy statement for further information. The reserves policy is set at £5000.
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

		The charity's principal sources of funds come from hall hire from regular and occasional
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The charity's principal sources of funds (including any fundraising)	Para 1.47	users, revenue from the bar (when booked for both private and community functions), rental from Library Cottage (the former caretaker's accommodation which sits within the footprint of the hall); the lottery and the snooker club. Grant funding from the Big Lottery has been secured for renovation work on the kitchen.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		The number of trustees is of some concern, although the current committee is very committed to the work of maintaining and building on the significant role the village hall plays in the social fabric of Lazonby. Maintaining morale and looking out for each other's mental health is also a consideration going forward.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By election at the AGM and by co-option at a duly constituted meeting of the trustees. Representation from user groups is encouraged.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a copy of the constitution and policies of the committee, including Safeguarding and Health and Safety. Officer posts are over-lapped to allow handover and training time.
	Para 1.51	The trustees of the charity are also the volunteer management committee. The snooker club continues to be run by a sub-committee, reporting back at each main committee meeting

The charity's organisational structure and any wider network with which the charity works		and raising valuable funds for the hall. Eden Valley Players operates as a sub-committee, staging the annual pantomime and one other play.
Relationship with any related parties	Para 1.51	Support from the local branch of ACT
Other		

Reference and Administrative details

Charity name	Lazonby Village Hall CIO
Other name the charity uses	Lazonby Village Hall
Registered charity number	1169785
Charity's principal address	Lazonby Village Hall, Lazonby, Penrith, Cumbria CA10 1AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Adams	Bar manager and fire safety officer		
2	Carol Cutting	Chair and safe-guarding officer		
4	Anna Monk			
5	Rebecca Taylor	Treasurer		
6	Betty Townend			
7	Katie Treave	Minutes secretary		
9	Gary Watt	Snooker Club manager and sub-committee chair		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

One member of staff: Sandra Allison (cleaner)
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. M. Cutting	
Full name(s)	CAROL MARY CUTTING	
Position (eg Secretary, Chair, etc)	Chair	
Date	23rd february 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Lazonby Village Hall	1169785
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Receipts and payments accounts

For the period from	01-Jan-21	To	31-Dec-21
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hire	1,443	-	-	1,443	1,979
Bar	682	-	-	682	155
Fundraising	3,597	-	-	3,597	455
Lottery	1,860	-	-	1,860	975
Snooker	399	-	-	399	206
Grants	17,669	3,000	-	20,669	12,200
Donations	252	100	-	352	150
Rent	4,500	-	-	4,500	4,500
Bank interest	3	-	-	3	53
HMRC CJRS	606	-	-	606	1,820
Sub total(Gross income for AR)	31,011	3,100	-	34,111	22,493

A2 Asset and investment sales, (see table).

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	31,011	3,100	-	34,111	22,493
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A3 Payments

Staff	2,232	-	-	2,232	3,854
Light, heat and water	1,620	100	-	1,720	1,913
Insurance	1,870	-	-	1,870	1,863
Repair and maintenance	1,694	-	-	1,694	448
Equipment	1,754	-	-	1,754	257
Telephone and broadband	595	-	-	595	630
Licenses	344	-	-	344	365
Waste collection	43	-	-	43	106
Snooker	-	-	-	-	-
Bar	490	-	-	490	440
Fundraising	1,783	-	-	1,783	232
Advertising	-	-	-	-	57
EVP	-	-	-	-	-
Lottery	850	-	-	850	473
Others	33	-	-	33	47
Legal and professional	-	-	-	-	-
Printing, postage and stationery	-	-	-	-	-
Building works	20,070	4,000	-	24,070	-
Bank loan	5,371	-	-	5,371	4,548
Sub total	38,749	4,100	-	42,849	15,233

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
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Section B Statement of assets and liabilities at the end of the period

	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,749	4,100	-	42,849	15,233
Net of receipts/(payments)	-	7,738	-	1,000	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,221	3,200	-	25,421	18,161
Cash funds this year end	14,483	2,200	-	16,683	25,421

Details

	to nearest £	to nearest £	to nearest £	(agree balances with receipts and payments account(s))
Current account	-	-	772	Total cash funds
Savings account	-	2,200	13,711	
	-	-	-	
	-	2,200	14,483	

	to nearest £	to nearest £	to nearest £	Details
-	-	-	-	
-	-	-	-	
-	-	-	-	
-	-	-	-	
-	-	-	-	

	-	-	-
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B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

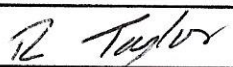
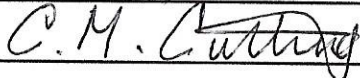
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Signed by one or two trustees on behalf
of all the trustees

Signature	Print Name	Date of approval
	Mrs R Taylor	18/2/22
	Mrs C Cutting	18/2/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
LAZONBY VILLAGE HALL

On accounts for the year
ended

31 DECEMBER 2021

Charity no
(if any)

1169785

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Karen Rae

Date: 2 March 2023

Name: KAREN RAE

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

FAIRVIEW HOUSE

VICTORIA PLACE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.