

Meadow Vale Community Association

Chairpersons Annual report. F/Y 2020/2021

Even during these difficult times, I am proud to say that your trustees have stayed focus on the exciting times ahead and have spent the year raising the funds we need to build a bigger community centre. Something you and I have wanted since we formed in 1985. There have been many obstacles to overcome, but they have persuaded funders to believe that Association can do this, and have raised a mind blowing amount of £357,000. I wish to thank them for volunteering the time and effort, when they all have busy lives, it is a wonderful commitment and they have got us so close to covering the costs of the new build. We would also like to thank those funders who have contributed to the above amount they are: Enover, Bristol City Council CIL fund, Bristol Rotary, Garfield Weston, John James, Quartet, Sport funding from Bristol City Council 106 fund, and Sovereign Housing.

Like millions of smaller venues, we have had to survive with little income, as nothing stops the bills coming in, but we have remained in the black, with the help of a £5,000 government grant, even when restrictions meant we could only have ten people in the hall. We were pleased when all the restrictions were lifted, and we could have our normal 33 people in the hall again and things started to look positive again.

We thank our regular users, Stonozka, Falun Gong and the Quick- Fire games club who returned to us, and we are sad that we now have to shut again from the 4th of January, for 6 months, and they will have to leave us. We are hoping to find them alternative accommodation at the Nursery and Speedwell Methodist, until they can return and enjoy more space to which will enable them to expand and welcome more members.

We have continued to support the East Bristol Children's Centre, and their volunteers who provide a Food Club at our centre again this year, by giving them our hall free of charge. I am sure you would all like to thank them for providing local

families, with, an estimated 319 food parcels. Something that is still needed and will be continued when we reopen.

We would also like to thank all of you who have donated on the Go fund me site, as every penny helps no matter how small, and building costs are going up on, a daily basis. A thank you, to all of you who booked our hall this year, and we hope all restrictions will be lifted in 2022 so we can welcome you to come and see the new all and celebrate with us face to face. It will be great to say yes to larger bookings.

We have now committed ourselves to start the building on the 4th of January 2022, and a completion date of June 2022. We are still doing our best to fund raise to cover the short fall, so any donations are extremely welcome

Contractors were still working during Covid, so all the ground surveys could be done, and we also got full planning permission to build. We have however had to change the plans, yet again, as we can only get Zero VAT on the building if it's a stand-alone, this will save us about £36,000. We then decided to add toilets, so the two buildings can operate independently, but we eventually hope to join them by a covered walkway.

Not only are we expanding the centre, but still finding the funds to improve Meadow Vale Park. We are now on our fifth parks project manager, to help us finish a project started in 2016. Each time we get things moving forward the current one leaves, and we then have start process all over again, with the next manager. I am pleased to report, that we have got further this time, and we have chosen site, and drawings and costing for a mini pump track are being sorted, and hopefully this will be constructed either in the Spring or Summer of 2022.

I am also hoping to get some funding to repaint the teen shelter next year, as I and volunteers from Good Gym have restored the beds and memorial trees.

Stanley, Sid, Sally, Sam, and Snowy also need some attention, and I have bought some wood preserver to do this during a period of good weather, and volunteers to help with this would mean they get the TLC they require a little earlier.

We always need both volunteers and trustees and would be pleased to welcome you at any time during the year. I hope you will be following both the build, and our progress on <https://www.facebook.com/meadowvalecommunityassociation>

Fiona Russell. Chairperson.

Treasurer review of the Year ending 31st October , 2021.

Our starting balance going into 2020/21 was £5,451*

*this excludes income and costs associated with the new building

Income on normal operations was £1768

Expenditure on on-going operations was £3383.21

The excess of expenditure over income was £1615.22

This left a balance of £3,835.78 *

*bank account shows a closing balance of £5111.32 and this difference caused by income/expenditure on the new build

In reality our end year balance should be £10,111.32. This is because in our Enovert Bid we first have to give them 10% of the award ie £5000 and then they give us £50,000. While we have paid the £5000 we have not yet received the £50,000.

We have some funding in the schedule of funds granted and the total required that is not restricted to having to go towards the new build. This is the £9800 granted to us for emergency COVID relief. We have simply elected to include all that in the schedule but at any time we could use some or all of this money to bolster our balance due to on-going operations. Of course it will reduce correspondingly the amount available for the build.

To provide a perspective we shall be closed for 6 months starting from early January 2022.

We shall not therefore be generating any revenue but we will be incurring costs. Some of the main items over that 6 month period will be

Buildings Insurance £923, Gas Costs £540, Water £33, Sundry expenses £100, ABC Fire protection £67 and PRS Licence renewal £83. Total of £1746

This will reduce our balance on ongoing operations to £2089.78

It is a judgement on whether we consider this an adequate reserve.

J Currie

Treasurer

Current Month

Enter YTD = 1, Current Month = 2, for consolidation of P&L and Balance Sheet data before printing the Actual vs Budget Figures.									
Current Month =	Month of October 2021								
Year to Date =	12 months Nov - Oct								
Balance date =	31st October 2021								
Inc & Exp from	01/10/2021								
Inc & Exp up to	31/10/2021								
Financial year start	01/11/2020								
Financial year end	31/10/2021								
		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Consolidation	YTD = 1, Current month = 2	1	1	1	1	1	1	1	1
Instructions for year end									
	Copy the current year's spreadsheet to next year's spreadsheet - MeadowValeAccounts20xx-yy.xlsx.								
	Using next year's spreadsheet:								
	1. Update the bank opening balance in cell E167 in the Current Account Income tab to the closing balance for the previous								
	2. In the Restricted Funds tab enter the total income and expenses for the year of the Restricted Funds. The data is in row								
	3. Enter the uncleared items of income and expense at the previous year end into cells G177 to I185 of the Income tab of								
	4. Select all cells containing dates in Col A of the Income and Expenditure tabs. Press the Delete key. The empty cells will								
	5. One column at a time, delete all the numbers in cols C to R of the Income tab.								
	6. One column at a time, delete all the numbers in cols C to Q of the Expenditure tab.								
	7. Next year's Income and Expenditure tabs will now be totally empty save for cells E167 to E178 of the Income tab.								
	8. You can enter new income and expense categories in row 6 of the Income and Expense tabs to suit the new financial ye								
	These will be the titles of the rows in the Accounts Inc & Exp Summary.								
	9. Next year's spreadsheet is ready to use.								

Current Month

	Year	2020	2020	2021	2021	2021	2021	2021	2021
	No of months	1	2	3	4	5	6	7	8
	Last day	30th	31st	31st	28th	31st	30th	31st	30th
	Month name	November	December	January	February	March	April	May	June
	Month number	11	12	1	2	3	4	5	6
	Last day of month dd/mm/yyyy	30/11/2020	31/12/2020	31/01/2021	28/02/2021	31/03/2021	30/04/2021	31/05/2021	30/06/2021
	First day of month dd/mm/yyyy	01/11/2020	01/12/2020	01/01/2021	01/02/2021	01/03/2021	01/04/2021	01/05/2021	01/06/2021
	Sheet is protected with a blank password								

Current Month

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Current Month

2021	2021	2021	2021		
9	10	11	12		
31st	31st	30th	31st		
July	August	September	October		
7	8	9	10		
31/07/2021	31/08/2021	30/09/2021	31/10/2021		
01/07/2021	01/08/2021	01/09/2021	01/10/2021		

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Meadow Vale Community Association 2020-2021																		
Charity No 291937																		
Current Account Receipts					Sort code 40-14-15 Account ****9645													
Date dd/mm/yyyy	Cleared Month	Receipt Ref	Source	Amount	Hall hire - regular groups	Hall hire - parties and similar	Hall hire - Bristol City Council	Other income	Other unrestricted grants	Bristol City Council CIL grant	Rotary Club Grant	Restricted. John James first stage	Restricted. Quartet Express	Spare col	Spare col	Spare col	Total	
24/11/2020	1		Rotary Club Grant	1,500.00							1,500.00						1,500.00	
30/11/2020	1		Czech&Slovak	67.50	67.50												67.50	
30/11/2020	1		Czech&Slovak	67.50	67.50												67.50	
29/12/2020	2		Czech&Slovak	60.00	60.00												60.00	
06/02/2021	4		Czech&Slovak	75.00	75.00												75.00	
17/03/2021	5		Grant Watson - Rotary GFM	500.00							500.00						500.00	
23/03/2021	5		Jill Johnston - Rotary GFM	250.00							250.00						250.00	
26/05/2021	7		Children's Scapstore	30.00	30.00												30.00	
28/05/2021	7		PayPal Donation to building	938.96					938.96								938.96	
02/06/2021	8		Bristol CC- Election Fee	150.00	150.00												150.00	
05/06/2021	8		Czech Slovak Group- May 21	70.00	70.00												70.00	
02/07/2021	9		Czech & Slovak -June21	110.00	110.00												110.00	
14/07/2021	9		Falun Gong-End May toMidjul	160.00	160.00												160.00	
14/07/2021	9		Zumba3/10/17/24 Jun 1/8/15)L	71.00	71.00												71.00	
14/07/2021	9		Miscellaneous	1.00	1.00												1.00	
02/08/2021	10		PayPal Donation to building	90.35					90.35								90.35	
02/08/2021	10		Czech & Slovak -July 21	70.00	70.00												70.00	
30/08/2021	10		Czech & Slovak - Aug 21	90.00	90.00												90.00	
31/08/2021	10		Falun Gong-EndJul 9Aug	60.00	60.00												60.00	
31/08/2021	10		Zumba 26/7,3/8,9/8	30.00	30.00												30.00	
31/08/2021	10		Games Club	10.00	10.00												10.00	
31/08/2021	10		Party 7th Jul	40.00	40.00												40.00	
09/09/2021	11		N Pollicott	91.00	91.00												91.00	
01/10/2021	12		East Bristol Schools- summer	140.00	140.00												140.00	
01/10/2021	12		Falun Gong-16,23 A 13,20,27 S	75.00	75.00												75.00	
01/10/2021	12		Games Club	20.00	20.00												20.00	
13/10/2021	12		Czech/Slovak - Sept 21	110.00	110.00												110.00	
29/10/2021	12		Falun Gong-4th,11th,18th,25th	60.00	60.00												60.00	
29/10/2021	12		Party -Pioti Skord	90.00	90.00												90.00	
29/10/2021	12		Games - 2 sessions	20.00	20.00												20.00	
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~~Current account *****CAE~~

Meadow Vale Community Association 2020-2021																		
Charity No 291937																		
Current Account Receipts			Sort code 40-14-15		Account ****9645													
Date dd/mm/yyyy	Cleared Month	Receipt Ref	Source	Amount	Hall hire - regular groups	Hall hire - parties and similar	Hall hire - Bristol City Council	Other income	Other unrestricted grants	Bristol City Council CIL grant	Rotary Club Grant	Restricted. John James first stage	Restricted. Quartet Express	Spare col	Spare col	Spare col	Total	
																	-	
																	-	
																	-	
																	-	
																	-	
																	-	
Total receipts				5,047.31	1,768.00	-	-	-	1,029.31	-	2,250.00	-	-	-	-	-	-	5,047.31
Uncleared receipts =				-														
Of which:																		
12 months Nov - Oct				5,047.31	1,768.00	-	-	-	1,029.31	-	2,250.00	-	-	-	-	-	-	5,047.31
Month of October 2021				515.00	515.00	-	-	-	-	-	-	-	-	-	-	-	515.00	
Cash Book position																		
Op bal 1st November				25,207.23														
Receipts				5,047.31														
Payments				25,143.22														
CI Balance				5,111.32														
Uncleared receipts				-														
Uncleared payments				-														
Uncleared items re prior year					Uncleared items re prior year													
Uncleared receipts				-	Uncleared Amount £.p													
Uncleared payments				-	Name	Receipt	Payment	Put "x" in col when cleared										
Bank statement				5,111.32														

Meadow Vale Cash Book Expenditure

Meadow Vale Community Association 2020-2021																
Charity No 291937				0												
Current Account				Sort code 40-14-15	Account ****9645											
Expenditure										Spare col					Spare col	
Date	Cleared Month	Payt Ref	Payee	Amount	Cost of putting on events	Site and Establishment costs	Household and Garden	Repairs and Maintenance by builders	Professional Fees and similar		Bristol City Council CIL grant	Restricted. John James first stage.	Restricted. Quartet Express.	Enovert		Total
02/11/2020	1		Water2Business	9.00		9.00										9.00
04/11/2020	1		BT Group PLC	38.39		38.39										38.39
09/11/2020	1		PPI PRS Ltd	83.70		83.70										83.70
09/11/2020	1		Askew Cavanna Stages 1-3	1,545.00								1,545.00				1,545.00
			Balance Payment													-
09/11/2020	1		Rise Ltd - 20037	1,440.00									1,440.00			1,440.00
09/11/2020	1		Watt Design - A20AQ	1,194.00								1,194.00				1,194.00
16/11/2020	1		British Gas- 1st payment	25.00		25.00										25.00
17/11/2020	1		British Gas- Close Account - balance to pay	262.88		262.88										262.88
																-
01/12/2020	2		Water2Business	5.50		5.50										5.50
07/12/2020	2		BT Group PLC	38.39		38.39										38.39
15/12/2020	2		British Gas	25.00		25.00										25.00
04/01/2021	3		BT Group PLC	38.39		38.39										38.39
04/01/2021	3		Water2Business	5.50		5.50										5.50
15/01/2021	3		British Gas	25.00		25.00										25.00
29/01/2021	3		Park Insurance -Building Ins	923.79		923.79										923.79
01/02/2021	4		Water2Business	5.50		5.50										5.50
04/02/2021	4		BT Group PLC	38.39		38.39										38.39
15/02/2021	4		British Gas	25.00		25.00										25.00
01/03/2021	5		Water2Business	5.50		5.50										5.50
08/03/2021	5		BT Group PLC	38.39		38.39										38.39
15/03/2021	5		British Gas	25.00		25.00										25.00
15/03/2021	5		Bristol City Council	26.44		26.44										26.44
																-
06/04/2021	6		BT Group PLC	38.39		38.39										38.39
15/04/2021	6		British Gas	25.00		25.00										25.00
19/04/2021	6		Askew Cavanna inv1250-03	2,280.00									2,280.00			2,280.00
19/04/2021	6		RiseLtd ref 20037	1,440.00									1,440.00			1,440.00
01/04/2021	6		Water2Business	5.50		5.50										5.50
																-
04/05/2021	7		Water2Business	5.50		5.50										5.50
04/05/2021	7		Enovert - 50% cont to get 50K	5,000.00										5,000.00		5,000.00
05/05/2021	7		BT Group	38.39		38.39										38.39
12/05/2021	7		Bristol City C 21/51819/FP	310.00									310.00			310.00
13/05/2021	7		Rise Engineering Inv-1682	1,800.00									1,800.00			1,800.00
13/05/2021	7		Rise Engineering Inv- 1708	348.00									348.00			348.00
17/05/2021	7		British Gas	25.00		25.00										25.00
24/05/2021	7		Watt Design Stage 4 1st 50%	1,197.00									1,197.00			1,197.00
24/05/2021	7		Portal Plan-plan application	144.00								144.00				144.00
																-
01/06/2021	8		Water2Business	5.50		5.50										5.50
04/06/2021	8		BTGroup	38.39		38.39										38.39
11/06/2021	8		Askew Cavanna Stage 4 a	2,784.00									2,784.00			2,784.00
11/06/2021	8		Core Heating Inv 13006 Gas B	507.20				507.20								507.20
14/06/2021	8		Rise Ltd Inv-1715 Wessex	325.00									325.00			325.00
14/06/2021	8		ABC Fire Protection-Inv66134	67.54		67.54										67.54
15/06/2021	8		British Gas	25.00		25.00										25.00
																-
01/07/2021	9		Water2Business	5.50		5.50										5.50
05/07/2021	9		BT Group	38.39		38.39										38.39
09/07/2021	9		S M Wilkins - Electrical Test	270.00				270.00								270.00
12/07/2021	9		Watt Design Studio	1,197.00									1,197.00			1,197.00
14/07/2021	9		Fiona Russell - Miscellaneous	55.75		55.75										55.75
15/07/2021	9		British Gas	25.00		25.00										25.00
27/07/2021	9		Askew Cavanna Stage 4B	540.00									540.00			540.00
																-
02/08/2021	10		Water2Business	5.50		5.50										5.50
04/08/2021	10		BTGroup	38.39		38.39										38.39
16/08/2021	10		British Gas	25.00		25.00										25.00
																-
01/09/2021	11		Water2Business	5.50		5.50										5.50
06/09/2021	11		BT Group	49.98		49.98										49.98
																-
01/10/2021	12		Fiona Expenses Sept	54.20		54.20										54.20
01/10/2021	12		Fiona -toilet rolls	13.98		13.98										13.98
05/10/2021	12		BT Group	54.00		54.00										54.00
12/10/2021	12		Rise Ltd	216.00									216.00			216.00
12/10/2021	12		Computer - for office- Fuller	209.99				209.99								209.99
15/10/2021	12		BG Evolve	25.00		25.00										25.00
25/10/2021	12		BT Group - Closing Payment	59.40		59.40										59.40

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Meadow Vale Cash Book Expenditure

Meadow Vale Community Association 2020-2021																
Charity No 291937				0												
Current Account				Sort code 40-14-15	Account ****9645											
Expenditure										Spare col					Spare col	
Date	Cleared Month	Payt Ref	Payee	Amount	Cost of putting on events	Site and Establishment costs	Household and Garden	Repairs and Maintenance by builders	Professional Fees and similar		Bristol City Council CIL grant	Restricted. John James first stage.	Restricted. Quartet Express.	Enovert		Total
																-
																-
																-
																-
																-
																-
																-
Total payments				25,143.22	-	2,396.03	209.99	777.20	-	-	-	2,883.00	13,877.00	5,000.00	-	25,143.22
				Uncleared payments =	-											
Of which:																
12 months Nov - Oct				25,143.22	-	2,396.03	209.99	777.20	-	-	-	2,883.00	13,877.00	5,000.00	-	25,143.22
Month of October 2021				654.04	-	228.05	209.99	-	-	-	-	-	216.00	-	-	654.04

Meadow Vale Community Association Charity number 291937
Statement of Financial Position

Month of October 2021	Income and Expenditure Account	12 months Nov - Oct
Amounts in £.p		Amounts in £.p
	Income	
515.00	Hall hire - regular groups	1,768.00
-	Hall hire - parties and similar	-
-	Hall hire - Bristol City Council	-
-	Other income	-
-	Other unrestricted grants	1,029.31
-	Bristol City Council CIL grant	-
-	Rotary Club Grant	2,250.00
-	Restricted. John James first stage	-
-	Restricted. Quartet Express	-
-	0	-
-	0	-
-	0	-
-	Deposit account interest	-
515.00	Total income	5,047.31
	Expenditure	
-	Cost of putting on events	-
228.05	Site and Establishment costs	2,396.03
209.99	Household and Garden	209.99
-	Repairs and Maintenance by builders	777.20
-	Professional Fees and similar	-
-	0	-
-	Bristol City Council CIL grant	-
-	Restricted. John James first stage.	2,883.00
216.00	Restricted. Quartet Express.	13,877.00
-	Enovert	5,000.00
-	0	-
654.04	Total expenditure	25,143.22
(139.04)	Surplus/(Deficit) for period	(20,095.91)

Site and Establishment costs are the fixed costs of "putting the key in the door", including insurance, gas, electricity, water, sewerage, phone and internet, audit, etc.

Balance Sheet	31st October 2021
Reserves Opening Balance 1st November	25,207.23
Surplus / (Deficit) for period	(20,095.91)
Reserves Closing Balance	5,111.32
Represented by:	
HSBC Current account	5,111.32
Total	5,111.32

Meadow Vale Restricted Funds

Restricted Funds	John James first stage	Quartet Express Grant	BCC CIL grant	Etc, etc.	
2019-20					
Op Balance 1st November	£0.00	£0.00	£0.00	£0.00	£0.00
Income in year	£10,000.00	£5,000.00	£9,800.00		
Expenditure in year	£5,044.00	£0.00	£0.00		
Cl Balance 31st October	£4,956.00	£5,000.00	£9,800.00	£0.00	£0.00
2020-21					
Op Balance 1st November	£4,956.00	£5,000.00	£9,800.00	£0.00	£0.00
Income in year					
Expenditure in year					
Cl Balance 31st October	£4,956.00	£5,000.00	£9,800.00	£0.00	£0.00

Meadow Vale Restricted Funds

Restricted Funds					
2019-20					
Op Balance 1st November	£0.00	£0.00	£0.00	£0.00	£0.00
Income in year					
Expenditure in year					
Cl Balance 31st October	£0.00	£0.00	£0.00	£0.00	£0.00
2020-21					
Op Balance 1st November	£0.00	£0.00	£0.00	£0.00	£0.00
Income in year					
Expenditure in year					
Cl Balance 31st October	£0.00	£0.00	£0.00	£0.00	£0.00

Meadow Vale Restricted Funds

Restricted Funds				
2019-20				
Op Balance 1st November	£0.00	£0.00	£0.00	£0.00
Income in year				
Expenditure in year				
Cl Balance 31st October	£0.00	£0.00	£0.00	£0.00
2020-21				
Op Balance 1st November	£0.00	£0.00	£0.00	£0.00
Income in year				
Expenditure in year				
Cl Balance 31st October	£0.00	£0.00	£0.00	£0.00

Bristol ESU Cash Book
Deposit Account ***384**

Meadow Vale Community Association 2020-2021								
Charity No 291937		0						
Reserve Account	Sort code xx-xx-xx	Account *****123		Out	In	Interest	Balance	
Opening balance 1st November 2020							-	
30/11/2018		interest					-	
31/12/2019		interest					-	
31/01/2019		interest					-	
28/02/2019		interest					-	
29/03/2019		interest					-	
							-	
							-	
							-	
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Totals				-	-	-	-	
				Net transfers	-			
Of which:								
12 months Nov - Oct						-		
Month of October 2021						-		
Sheet is protected with a blank password.								