

Trustees Annual Report and Accounts
Bushbury Hill Community Action Group
01 April 2022 – 31 March 2023



Charitable Incorporated Organisation
Charity Number 1169727

Charity Name: Bushbury Hill Community Action Group (BHCAG)

Charity Registration Number: 1169727

Registered Office: 14 Kempthorne Avenue
Low Hill
Wolverhampton
WV10 9JG

Board of Trustees: Diane Lewis
Derek Newton
Denise Newton
Karen Williams
Kate Spilsbury

Auditors: GNC Accounting Services Ltd

Structure, Governance and Management

Bushbury Hill Community Action Group (BHCAG) is a resident led voluntary and community organisation that established in 2013, and in 2016 became a Charitable Incorporated Organisation.

The board of trustees consists of a minimum of three and maximum of twelve trustees. Bushbury Hill Community Action Group actively seek to recruit new trustees.

Eligibility for trusteeship

(a) Every charity trustee must be a natural person.

(b) No individual may be appointed as a charity trustee of the CIO:

- if he or she is under the age of 16 years; or
- if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].

(c) Every trustee must be:

- A resident of Bushbury Hill or
- Work or volunteer in Bushbury Hill (including local services) or
- Operate a business in Bushbury Hill or
- Operates a business that benefits a significant number of people in Bushbury Hill

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Recruitment and Training of Trustees

Where required support is provided to enable people who wish to become a trustee to gain the appropriate skills and knowledge to carry out this role. Following appointment new trustees are provided with a copy of the current version of the constitution/rules, and a copy of the CIO's latest Trustees' Annual Report and statement of accounts, along with the Charities Commission latest version of a Trustee Guidance to ensure they are aware of their responsibility as a trustee.

Overview of Bushbury Hill Community Action Group:

Its aim is to improve the quality of life of all residents of Bushbury Hill and the surrounding areas. BHCAG work alongside a number of partner organisations within the area, and have been part of the development and delivery of key projects. Bushbury Hill is an area that is part of the suburb of Bushbury, Wolverhampton, West Midlands and is the most densely populated ward of Wolverhampton. The area is within the top 5% on the indices of deprivation and as such, the Objects of BHCAG are...

1. To promote for the benefit of the inhabitants of Bushbury Hill and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
2. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

Overview of activities:

Household Support Fund: Bushbury Hill Community Action, together with partners from the WV10 Consortium were asked by Wolverhampton City Council to continue to administer the Household Support Fund in our local area. This fund is used to support households in financial crisis and enable them to heat their homes and put food on the table.

Together with partners from across the WV10 Consortium, we have linked this initiative to our Community Chefs programme and the community shop based at Big Local Venture Centre.

Holiday Activities and Food Programme: As part of the WV10 Consortium, Bushbury Hill Community Action Group have delivered a variety of activities for children and families at community centres across the area.

The aim of the programme is to ensure that children in our local area can...

- eat healthily over the school holidays.
- be active during the school holidays
- take part in engaging and enriching activities which support the development of resilience, character and wellbeing along with their wider educational attainment
- be safe and not to be socially isolated
- have a greater knowledge of health and nutrition.
- be more engaged with school and other local services.

We also aim to ensure that the families who participate in this programme:

- develop their understanding of nutrition and food budgeting
- are signposted towards other information and support, for example, health, employment, and education

School Uniform Drive: This year we have again supported our tenant's children with a free items of school uniform. This was delivered alongside other services provided including the Household Support Fund. We will continue to look for new ways to deliver this service going forward.

Bushbury Hill Estate Management Board
12 months to 31 March 2023
Community Action Group

Income and expenditure account


	<u>£</u>	<u>£</u>
Income		
Grant funding	48,142	
Other income	<u>2,192</u>	
		50,334
Expenses		
AWA - Treat and chat resources		
Headstart expenses		
CCLORS - Treat and chat resources		
General expenses	598	
Christmas event - over 60s		
Christmas event - children's party		
CCLORS - Room hire		
Minibus Costs	1,902	
Notes to the Accounts: None to report.		
Strawberry patch		
Uniform drive supplies		
Household support fund	51,859	
Bank charges	103	
Van depreciation	<u>2,485</u>	
		56,947
Deficit for the period		<u>- 6,613</u>

Bushbury Hill Estate Management Board
12 months to 31 March 2023
Community Action Group

Balance Sheet

	<u>£</u>
Fixed assets	621
Debtors	320
Bank and cash	54,157
Creditors	- 19,959
Net assets	<u>35,139</u>
Reserves at 01.04.2022	41,753
Deficit for the period	- 6,613
Reserves	<u>35,139</u>

Signed by and on behalf of the Board of Trustees for Bushbury Hill Community Action Group: -

Name	KAREN WILLIAMS
Position	TRUSTEE
Date	30.01.2024
Signature	

Name	KATE SPILSBURY
Position	TRUSTEE
Date	30.01.2024
Signature	