



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 Apr 2020 Period start date**  
**Period end date**

**To 31 Mar 2021**

**Charity name: Aldbourne Youth Council**

**Charity registration number: 1169711**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance in life and help young people in Aldbourne, Parish and surrounding villages through:</p> <ol style="list-style-type: none"><li>1. The Provision of recreational and leisure time activities provided in the interests of social welfare designed to improve their conditions of life.</li><li>2. Providing support and activities that develop their skills, capacities and capabilities to enable them to participate in society as independent mature and responsible individuals.</li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken for the public benefit are as follows:</p> <ul style="list-style-type: none"><li>• After-school café 4.00 – 6.00 term-time weekdays.</li><li>• Youth Club 6.00 – 8.00 Friday evenings.</li><li>• Youth drop-in 10.00 am – 3.00 pm Saturdays.</li><li>• In the school holidays the Junction is generally open on weekdays in the afternoon to 6pm, in addition to some scheduled activities.</li><li>• Older members of the community are welcome to use the Junction for socialising, especially weekdays 10.00 am – 3.00 pm.</li></ul>

		<p>In the Junction the young people have the following activities and facilities:</p> <ul style="list-style-type: none"> <li>• Youth worker oversight and support.</li> <li>• Space and furnishings for socialising or doing homework.</li> <li>• Pool, table tennis and board games.</li> <li>• Four computers with internet access and a networked printer, for recreation or homework.</li> <li>• Help with homework.</li> <li>• Kitchen facilities for cookery practice.</li> <li>• Training opportunities, such as Food Hygiene or Media Skills.</li> </ul> <p>Additional activities:</p> <ul style="list-style-type: none"> <li>• During major school holidays there are day trips organised for the young people, including outward bound courses.</li> <li>• Whole community activities: Family Fun Day, Easter Egg Hunt, and 'Who Dunnit' Trail.</li> <li>• Young people are encouraged to engage with the wider community including participants in the young leaders award through Youth Action Wiltshire, in the National Citizens Service and a representative on the Local Youth Network Committee of Marlborough Area Board.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees keep in mind the Charity Commission's guidance on public benefit when planning our activities. As a matter of course, reference is made to our agreed objectives to aid decision-making.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
--	----------------	--

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Successful running of the associated charity shop by volunteers and young people teaching them skills in social interaction and maths</li> <li>• Stalls at Aldbourne 'Market on the Green' - young people making sweets and fudge for sale using cooking, mathematical and communication skills.</li> <li>• Participation in the local village produce and craft show - young people growing the produce and baking cakes etc</li> <li>• Stalls at the pre-Christmas open night at the local Forge - young people running a raffle and selling produce - maths and communication skills</li> <li>• Easter Egg Hunt - planning and running the event and designing the marketing</li> <li>• 'Who Dunnit' Trail - planning and running the event and designing the marketing</li> <li>• Attracting external candle and chocolate stalls to the Junction on a sales commission basis.</li> <li>• Adoption as the main charity recipient for a local curry club. Taking on responsibility for organising it in future</li> </ul>

		<ul style="list-style-type: none"> <li>• Several young people trained in health and safety.</li> <li>• Several young people trained in food hygiene.</li> <li>• Preparation and serving of a Christmas meal by the young people to the charity shop volunteers.</li> <li>• Shoe boxes put together and donated by the young people to the Helping Victims of</li> <li>• Domestic Violence Christmas appeal.</li> <li>• Radio story writing and recording workshops from a BBC employee.</li> <li>• Providing work experience placements for local school.</li> <li>• Supporting the local schools £5 challenge activity by providing a venue and support.</li> <li>• Supporting of young people to enter a national writing competition.</li> <li>• Canvas painting workshop.</li> <li>• Employment of five young people in youth café worker capacity, giving them their first experience of recruitment, interview and work.</li> </ul>
--	--	---

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>£67,710</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The trustees consider it vital to hold c.12months of normal, non-pandemic operating costs in reserve. In addition, of the end-of-year balances, £22,337 constitutes committed funds associated with restricted grants which must be spent on specific projects.</b>
Amount of reserves held	Para 1.22	<b>£45,373</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Charity Shop income Rent from adjoining cottage</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Coronavirus - preventing attendance, but also our volunteers staffing the charity shop</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by existing members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Aldbourn Youth Council
Other name the charity uses	AYC
Registered charity number	1169711

Charity's principal address	16 The Square Aldbourn Marlborough SN8 2DU
-----------------------------	---

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matt Lambert	Chair		
2	Ian Martin	Treasurer		
3	Linda Maslin	Secretary		
4	Julie Smith			
5	Dr Sarah Bates			
6	Valerie Hood			
7	Peter Hogan			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Matt Lambert	
--------------	--

Full name(s)

Matthew Gordon Lambert	
------------------------	--

Position (eg  
Secretary, Chair, etc)

Chair	
-------	--

Date

9 Dec 21
----------

# Aldbourn Youth Council

## Sources and Applications of Funds

1 April 2020 - 31 March 2021

Sources of Funds			Applications of Funds		
	2020-21	2019-2020		2020-2021	2019-2020
Opening Balances			Expenditure		
Reserve Account	###	24,942.24	Payroll	### Note 1	23,852.29
Current Account	9,198.23	7,101.54	Community Junction o/heads	5,814.34	7,809.76
Cash floats	75.00	75.00	Youth Club costs	495.28	4,198.67
Unbanked takings	90.08	### 726.50 32,845.28	Retail stock & expenses	494.12	1,826.40
Income			Fund Raising costs	210.92	1,466.68
Charity Shop (inc C&G)	4,817.75	13,019.97	Hales Cottage	554.67	### 759.01 39,912.81
Tuck Shop	294.45	2,582.01	Closing Balances		
Room Hire	0.00	556.25	Reserve Account	### Note 2	45,053.68 Note 3
Events	1,572.68	1,365.61	Current Account	###	9,198.23
Hales Cottage	7,693.81	7,669.81	Cash floats	75.00	75.00
Donations	6,427.41	10,810.48	Unbanked takings	33.82	### 90.08 54,416.99
Grants & Gift Aid	###	25,368.95		###	94,329.80
Bank Int.	157.92	### 111.44 61,484.52			
		### 94,329.80			

Note 1 Net of £10,651.44 CJRS grants from HMRC

Note 2 Includes £16,737 of unexpended 'restricted' grants/awards received in 2019-20 which should have been spent in 2020-21 on pre-ordained projects. Estimates for implementation of these projects total £22,337. Of that sum about £5,000 would have defrayed normal expenses, with the balance of £17,337 to be met from the Reserve Account.

Note 3 Includes £22,065 of 'restricted' grants/awards received in 2019-20 which should have been spent in 2020-21 on pre-ordained projects. Estimates for implementation of these projects total £27,665. Of that sum about £10,000 would have defrayed normal expenses, with the balance of £17,665 to be met from the Reserve Account.

**ALDBOURNE YOUTH COUNCIL**

**ANNUAL ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

## **ALDBOURNE YOUTH COUNCIL**

### **LIST OF TRUSTEES**

Mr M G Lambert - Chair	6 West Street Aldbourn Marlborough SN8 2BS
Mr I M Martin - Treasurer	Faneuil House Aldbourn Marlborough SN8 2DE
Mr P D Hogan	Southdown 18 The Butts Aldbourn Marlborough SN8 2DB
Mrs L Maslin	3 Cook Road Aldbourn Marlborough SN8 2EG
Mrs J Smith	8 Alma Road Aldbourn Marlborough SN8 2EF
Mrs V F Hood	11 The Square Aldbourn Marlborough SN8 2DU
Dr Sarah Bates	Harefield House Crowood Lane Ramsbury SN8 2PT

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

## **ALDBOURNE YOUTH COUNCIL**

### **ANNUAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2021, which are set out on pages 2 to 3.

#### **Responsibilities and basis of report**

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

The report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 14 June 2021

21 Manton Hollow  
Marlborough  
Wiltshire  
SN8 1RR

**ALDBOURNE YOUTH COUNCIL****INCOME & EXPENDITURE ACCOUNTS****FOR THE YEAR ENDED 31ST MARCH 2021**

	<b><u>2021</u></b>		<b><u>2020</u></b>	
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>INCOME</u></b>				
Charity shop	4,818		13,020	
Tuck shop	295		2,582	
Room hire	-		556	
Events	1,573		1,365	
Hales Cottage	7,694		7,670	
Donations	6,427		10,811	
Grants and Gift Aid	11,913		25,369	
Bank interest	158		111	
Covid19 -Job Retention Scheme	10,651		-	
		43,529		61,484
		<u>43,529</u>		<u>61,484</u>
<b><u>LESS EXPENDITURE:</u></b>				
Payroll	22,666	Note 1	23,852	
Community Junction overheads	5,814		7,810	
Youth Club costs	495		4,198	
Retail stock & expenses	494		1,827	
Fund raising costs	211		1,467	
Hales Cottage costs	555		759	
		30,235		39,913
<b>Surplus for the year</b>		<u><b>13,294</b></u>		<u><b>21,571</b></u>



**ALDBOURNE YOUTH COUNCIL****BALANCE SHEET AS AT 31ST MARCH 2021**

	<b><u>2021</u></b>	<b><u>2020</u></b>
<b>Bank balances:</b>		
Co-op Bank - Reserve account	50,212 Note 2	45,053 Note 3
- Current account	17,389	9,198
Cash Account and floats	109	165
	<u>67,710</u>	<u>54,416</u>
<b>Represented by:</b>		
Capital brought forward	54,416	32,845
Surplus for the year	13,294	21,571
	<u>67,710</u>	<u>54,416</u>
<b>Restricted Funds</b>		
Balance brought forward	22,065	nil
Addition/(deductions) in the year	(5,328)	22,065
	<u>16,737</u>	<u>22,065</u>

**Notes to the Accounts**

- 1 Payroll figures are before income received from HMRC Job Retention scheme since this Government support is required to be shown separately
- 2 Restricted grants/awards £16,737 received in 2019/20 not spent in 2020/21 on pre-ordained projects. Total cost estimated to be £22,337 of which £17,337 to come from Reserve Account and £5,000 from normal expenses.
- 3 Restricted grants/awards £22,065 received in 2019/20 not spent in 2020/21 on pre-ordained projects. Total cost estimated to be £27,665 of which £17,665 to come from Reserve Account and about £10,000 from normal expenses.