

Annual Finance Report for Church of Our Saviour for 2022

Overview

The headline figures are:

- Deficit on general Fund of £10,198 (2021 – *surplus of £11,198*) Over the last 6 years, there has been a surplus on General Fund of £10,116.
- Surplus on Building Fund of £815, after providing for depreciation of £10,417 on the Annex and improvements to the Church following the fire
- The total income for the year (see Statement of Financial Activities on page 4) amounted to £74,546 (2021 - £84,534), a reduction of £10k. The decrease was due to:
 - Reductions (£6k) in receipts from the insurers in respect of claims made for losses of income, to recover professional fees, and for goods damaged beyond economic repair. In 2021, this amounted to £5,978
 - Increase in income from rents of Church Hall, Annex and Portakabin, etc - £4k
 - Reduced giving –down £6k on 2021 £63,816. Excluding legacy down £3k
 - Net change in value of Charifund shares (£2k).

Expenditure rose significantly to £83,929 (2021- £68,759), mainly due to increased Parish Share – up £7k, and much higher running costs of the Church – heating up £4k and cleaning similar amount.

Main points from the 2021 accounts

- Planning giving for the Church and Building Fund held up very well, for which, as a Treasurer, I'm very grateful. Thank you.
- Rental income rose by nearly £4k. But is well short of the income of £23,732 received in 2019
- Parish Share will increase by around £15k next year.
- Next year will be challenging but the Church Officers have a plan to increase income, giving and manage costs. Nevertheless, on optimistic assumptions we expect a deficit of £10k next year while we build rental and other income to put the Church on a sustainable footing.
- Following the Fire and the building of the Annex, we now have a smart, updated and extended Church building, ready to serve the people of Chelmer Village and Chancellor Park.

Charitable giving (Page 11)

It is the policy of the Church Council to make donations to charitable organisations equal to 10% of the income for the year, excluding rental income. Accordingly provision has been made in the accounts for donations of £4,741 (2021 - £5,235). Details of charitable giving are set out in page 12.

Christian ministry (Church Activities, Page 8)

£73,449 (2021 - £58,411) was spent to provide Christian Ministry from Church of Our Saviour. That sum includes a contribution of £28,152 (2021 - £21,779) to the Diocesan Quota (Parish

Share). Our contribution to the URC Ministry and Mission fund is also included within the Diocesan Quota. The contribution goes largely towards providing for stipends, salaries, pensions and housing for the clergy.

Building Fund (Pages 8, 9)

The Church raised £11,294 for the Building Fund during 2022 (2021 - £12,628). The fund balance stood at £331,816 (2021 – £331,002) at end 2022.

Running costs of the church (page 12)

Expenditure for the shared running costs of the Church totalled £30,001 (2020 – £21,481). This was largely down to sharp increases in energy costs and cleaning. The increase was exacerbated by comparison with 2021 as cleaning and energy costs were lower as we were still subject to Covid restrictions. Church rental income continued to be hit hard, but improved over 2021, and expect to improve in 2023. The result was a deficit of £22,540 (2021 - £17,534) to be shared 60% / 40% with the Catholic Community.

Reserves policy (page 7)

In order to provide a contingency against unforeseen events, the Church aims to have reserves of 40% of previous year's expenditure. Reserves (of £41,333) amount to 54% of expenditure.

Jeffrey Mushens

Hon Treasurer

29th March, 2023

**The Church Council of
Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.
(Charity Registration No. 1169685)**

This report on the Accounts of the Church Council for the year ended 31 December 2022, which are set out on pages 4 to 12 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

As members of Church Council you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act: and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Riverside House
1-5 Como Street
ROMFORD
RM7 7DN

David Belbin
Independent Examiner
Clemence Hoar Cummings
Chartered Accountants

12th March, 2023

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st December 2022**

		Unrestricted Funds GENERAL	Restricted Funds BUILDING	TOTAL FUNDS	
	notes	£	£	2022 £	2021 £
INCOME AND ENDOWMENTS					
Voluntary Income	2a	47,090	11,208	58,298	63,816
Activities for Generating Funds	2b	15,070		15,070	11,281
Investment Income	2c	0	740	740	661
Increase/(Reduction) in Value of Fixed Asset Investments			(654)	(654)	1,638
Income from Church Activities	2d	1,092		1,092	1,161
Other Income	2e			0	5,978
TOTAL INCOME		<u>63,252</u>	<u>11,294</u>	<u>74,546</u>	<u>84,535</u>
EXPENDITURE					
Church Activities	3a	73,449	10,480	83,929	68,759
Church Extension Build Costs			3,696	3,696	
Transfer to Fixed Assets			(3,696)	(3,696)	
TOTAL EXPENDITURE		<u>73,449</u>	<u>10,480</u>	<u>83,929</u>	<u>68,759</u>
NET INCOME/(EXPENDITURE)		(10,198)	815	(9,383)	15,776
Brought forward		51,531	331,001	382,532	366,756
BALANCES AT 31 DECEMBER 2022		<u><u>41,333</u></u>	<u><u>331,816</u></u>	<u><u>373,149</u></u>	<u><u>382,532</u></u>

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

**BALANCE SHEET
31ST DECEMBER 2022**

		Unrestricted Funds	Restricted Funds Building	TOTAL FUNDS	
	notes	£	£	2022 £	2021 £
FIXED ASSETS					
Tangible Assets	4	20,402	300,954	321,356	327,866
Investment Assets	5	506	13,227	13,733	14,387
CURRENT ASSETS					
Debtors	6	19,824	1,694	21,518	7,621
Cash at Bank and in hand		12,681	15,941	28,623	40,397
		<u>32,506</u>	<u>17,636</u>	<u>50,141</u>	<u>48,018</u>
CREDITORS					
falling due within one year	7	12,082	0	12,082	7,740
CURRENT ASSETS/(LIABILITIES)		<u>20,424</u>	<u>17,636</u>	<u>38,060</u>	<u>40,278</u>
NET ASSETS		<u>41,333</u>	<u>331,816</u>	<u>373,149</u>	<u>382,532</u>
FUNDS					
Unrestricted		41,333		41,332	51,530
Restricted			331,816	331,816	331,002
TOTAL FUNDS		<u>41,333</u>	<u>331,816</u>	<u>373,149</u>	<u>382,532</u>
INVESTMENT ASSETS					
Shares in Traidcraft		506		506	506
Shares in M&G Charifund			13,227	13,227	13,881
		<u>506</u>	<u>13,227</u>	<u>13,733</u>	<u>14,387</u>

Approved by Church Council on 15th March, 2023

..... Church Officer

..... Church Officer

..... Treasurer

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

NOTES TO THE FINANCIAL STATEMENTS.

For the year ended 31 December 2022

1. ACCOUNTING POLICIES.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with United Kingdom Generally Accepted Accounting Practice (FRS 102), and the Charities Act 2011.

(a) Funds

- General Funds represent funds of the Church Council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.
- Restricted funds represent donations or fundraising income received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.
- The accounts include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of Church Groups that owe their affiliation to another body nor those that are informal gatherings of Church members.

(b) Income and Endowments

All income and endowments are included in the statement of financial activities when the Church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Collections and planned giving receivable under pledge are recognised when received on behalf of the Church Council.
- Income Tax recoverable on gift aided collections is brought to account on an accruals basis.
- Funds raised by fete, garden party and similar events are accounted for net.
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount receivable.
- Rental income from the letting of church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

(c) Expenditure

- Expenses are charged against income in the period in which they are incurred.
- VAT incurred is included with the associated expenditure
- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of running fundraising events.

- Church activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- The costs of governance, which include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examination fees and costs linked to the strategic management of the charity are included as support costs for our charitable activities.
- Known future material liabilities are provided for at the balance sheet date.

(d) Fixed Assets

- Fixed assets are depreciated on a straight line basis at rates calculated to write the assets down to their residual value over the estimated useful life of the asset.
- Individual items with a purchase price of £350 or less are charged against income when the asset is acquired.
- Any proceeds on the disposal of the Portakabin are for the account of the Diocese and accordingly no value is included in the accounts for the Portakabin.

(e) Investments

- Investments whether by way of loan or transferable security are valued at market value at the balance sheet date.

(f) Reserves

- Church policy is to keep reserves at 40% of previous year's expenses in order to provide a contingency fund against unforeseen events.

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)
Notes to the Financial Statements
For the year ended 31 December 2022 contd.

INCOME AND EXPENDITURE				
	UNRESTRICTED	RESTRICTED	TOTAL FUNDS	
2 INCOME AND ENDOWMENTS				
	General Fund	Building Fund	2022	2021
	£	£	£	£
Voluntary Income				
2a Planned Giving	29,186	8,725	37,911	39,723
Open Plate Collections	1,014	0	1,014	1,584
Donations	7,285	242	7,527	10,272
Tax recoverable on above	9,604	2,242	11,846	12,237
Grants		0	-	-
	<u>47,090</u>	<u>11,208</u>	<u>58,298</u>	<u>63,816</u>
2b Activities for Generating Funds				
Fundraising events				0
Use of Church Hall/Annex	7,461		7,461	3,947
Use of Portacabin	7,609		7,609	7,334
	<u>15,070</u>	<u>-</u>	<u>15,070</u>	<u>11,281</u>
2c Investment Income				
Interest/Distributions	0	740	740	661
Increase in Market Value of Fixed Asset Investments		(654)	(654)	1,638
	<u>0</u>	<u>86</u>	<u>86</u>	<u>2,299</u>
2d Income from Church Activities				
Fees	238		238	481
Miscellaneous Income	854	0	854	680
	<u>1,092</u>	<u></u>	<u>1,092</u>	<u>1,161</u>
2e Other Income				
Income from Insurance	0	0	0	5,978
TOTAL INCOME	63,252	11,294	74,546	84,534
TOTAL EXPENDITURE	<u>73,449</u>	<u>10,480</u>	<u>83,929</u>	<u>68,759</u>
	(10,198)	815	(9,383)	15,776
Brought Forward	<u>51,531</u>	<u>331,002</u>	<u>382,532</u>	<u>366,756</u>
Carried Forward	<u><u>41,333</u></u>	<u><u>331,816</u></u>	<u><u>373,149</u></u>	<u><u>382,532</u></u>

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

Notes to the Financial Statements for the year ended 31st December 2022

4 TANGIBLE FIXED ASSETS	Church	Building Fund	Total
	£	£	£
Gross Book Value at 1 Jan 2022	28,145	334,371	362,516
Additions	3,427	3,696	7,123
Write back provisions		(928)	(928)
At 31 December 2022	<u>31,572</u>	<u>337,139</u>	<u>368,711</u>
Depreciation			
At 1 Jan 2022	8,881	25,768	34,650
Charge for year	2,288	10,417	12,705
Disposals			
At 31 December 2022	<u>11,169</u>	<u>36,185</u>	<u>47,355</u>
Net Book Value 1 Jan 2022	<u>19,264</u>	<u>308,603</u>	<u>327,866</u>
Net Book Value 31 Dec 2022	<u>20,402</u>	<u>300,954</u>	<u>321,356</u>

5 INVESTMENT ASSETS

	£
Unlisted Investments - at Cost Traid Craft Building Fund	506
Listed Investments - at Market Value	
M&G Charifund Shares	
I January 2022	13,881
(Decrease) in Value	(654)
31 December 2022	<u>13,227</u>

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

Notes to the Financial Statements for the year ended 31st December 2022

		2022	2021
		£	£
6 STAFF COSTS			
Wages and Salaries		3,900	3,900
Social Security Costs		<u>3,900</u>	<u>3,900</u>
7 DEBTORS			
Income Tax Recoverable		9,259	3,946
Catholic Community		10,425	1,409
URC share of expenses		750	1,766
Other Debtors		<u>1,084</u>	<u>7,121</u>
		<u>21,518</u>	<u>7,121</u>
8 Cash at Bank and in Hand			
Cash Held	General Fund		
Cash held at Bank	General Fund	12,682	32,408
Cash held at Bank	Building Fund	<u>15,941</u>	<u>8,489</u>
		<u>28,623</u>	<u>40,897</u>
9 CREDITORS			
Missionary Giving	General Fund	10,466	5,235
Accrued Expenses	General Fund	1,615	1,950
Accrued Expenses	Building Fund	<u>554</u>	<u>554</u>
		<u>12,082</u>	<u>7,739</u>

10 RESTRICTED FUNDS

The Building Fund was set up with the intention of extending the Church.

Repairs, improvements and refurbishments to the church following the fire in 2018 have been funded through the Restricted Fund, net of associated insurance claim monies during 2019 and 2020.

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

Notes to the Financial Statements for the year ended 31st December 2022

11 MISSIONARY and other GRANTS

The amount set aside in this year's accounts and included in creditors is £10,466 (2021 - £5,235)
Payments in the year (net of direct contributions from members) and provisions comprised the following

	Home	Overseas Mission	Overseas Relief	Total
	£	£	£	£
Christians Against Poverty	734			734
Society of St Vincent de Paul	528			528
Mission Aviation Fellowship		581		581
Bethany Children's Trust			300	300
Prison Fellowship	158			158
Open Doors	400			400
CHESS	634			634
Romans 1-11	400			400
Chelmsford Food Bank	400			400
Christian Aid	400			400
Fellowship Afloat/FACT	200			200
SYM/Made for More	200			200
The Children's Society	300			300
Total	4,354	581	300	5,235
Additional giving in Year				
Little Pantry/Picnic Bags, etc	2,558			2,558
LMDC	138			138
URC	150			150
CADEF	360			360
CAP	240			240
Christian Aid	240			240
FACT	794			794
CAP regular	1,200			1,200
Total	5,680	0	0	5,680

The amount shown in the accounts is £10,431 This comprises the amounts shown above as additional giving plus the provision of £4,751 in this year's accounts. The provision for 2021 was paid in 2023.

12 PAYMENTS TO TRUSTEES and RELATED PARTIES

Rev. Andy Brown, Rev. Mandy Hewson and Maria Lee (URC CRCW) received reimbursement of expenses (see note 3a). During the year £3,900 was paid to Claire Musselwhite for services as our Children's and Community Outreach worker. (2021 - £3,900). Claire was in post when the parish became an independent charity.

**Church of Our Saviour, East Springfield
Chelmer Village, Chelmsford, Essex.**

(Charity Registration No. 1169685)

**Notes to the Financial Statements
for the year ended 31st December 2022, contd.**

13 RUNNING COSTS OF CHURCH BUILDING SHARED WITH THE CATHOLIC COMMUNITY

	2022	2021
	£	£
Church Rents Received (included in income)	7,461	3,947
Less		
Heat and Light	11,300	7,690
Cleaning	8,069	3,738
Water	758	924
Upkeep and Repairs	6,238	5,597
Letting Management	-	-
Insurance	1,348	1,386
Running Costs of Church	<u>27,713</u>	<u>19,334</u>
Shared Depreciation (included in charge for year)	<u>2,288</u>	<u>2,147</u>
	<u>30,001</u>	<u>21,481</u>
(Excess) of Expenditure over Income	(22,540)	(17,534)
Amount due to/(from) Catholic Community	(9,016)	(7,014)
Surplus /(Loss) to Anglican and Free Church Community	(13,524)	(10,520)
Running Costs per accounts		
Total Running Costs	27,713	19,334
Due to/(from) Catholic Community	(9,016)	(7,014)
	<u><u>18,697</u></u>	<u><u>12,321</u></u>