

REGISTERED COMPANY NUMBER: 07759600 (England and Wales)
REGISTERED CHARITY NUMBER: 1169676

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
SUNSHINE HOUSE WIGAN**

Fairhurst
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

SUNSHINE HOUSE WIGAN

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for the Year Ended 31 March 2022**

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SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022**

The trustees present their report and financial statements for the year ended 31st March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

**OBJECTIVES AND ACTIVITIES
OBJECTIVES OF THE CHARITY**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

Bringing together these residents with local authority, voluntary and other organisations in a common effort to advance education.

Providing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Continuous improvement in the quality of service by regular evaluation and investment in the professional development of staff and volunteers.

Providing a secure, well established service for the future.

All activities are undertaken to further our charitable purposes for the public benefit.

Public benefit

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

COURSES & WORKSHOPS

Social Classes: Due to Covid we have lost some of our groups, we suffered the sad loss of some of our tutors, long term volunteers and two of our directors sadly passed away. We have not been able to encourage our Solicitor to return and our craft classes had to close as tutors no longer wanted to engage in groups. We have managed to welcome the return of CA and AA and numbers in these groups have increased. We could say the effect lockdown had on the lives of people in Crisis was untenable and as public gatherings weren't allowed we couldn't do much to help.

Religion: We have had various Indian Celebrations and our Sunday Church Group is back with us, numbers have increased and we know that this group will continue into the future.

Clients: Our clients are slowly returning but they are not reaching the numbers attending meetings as they did before Covid. We have some clients that had to close their businesses and therefore will not be returning but we have seen new clients attending and new training courses encouraging more people back into work.

COMMUNITY CAFE

Sunshine Café: As we emerged from Lockdown there were so many changes, first we were informed that we could open providing we continued to follow the rules including wearing of PPE. The Government then informed the community sector that we had, again to lockdown. Not only did these continued changes and continued uncertainty have adverse effects on staff and customers it also had an effect on the board of trustees.

We continued as we do today to deliver meals to people who are lonely and isolated and those who can no longer leave the comfort of their own homes. It has been a long road back and we are still not back to normality. Our Café is once more beginning to welcome more people in but we are still a long way off meeting the targets we had pre-covid.

Sunshine Pantry: As we returned from Lockdown and brought our Pantry back into our shops we had to consider the implications of keeping the pantry open. Many church outlets were now opening and promoting pantries and they were on our own doorstep. Did this mean we were going to be in competition or could we work in partnerships and collaboration. We closed our Pantry and we now support the many pantries open across Wigan Borough. This saved us paying drivers and expenses to pick up unwanted food from Supermarkets. Supermarkets also started to do cheaper food in the evenings, so often we got food only fit for landfill which is what we were trying to avoid.

CARE IN THE COMMUNITY

SMILE: Our adults social care project returned with few clients and whilst the return of seconded staff happened very quickly the project took months to be up and running. At the moment we are only up to 3 days per week. The general manager has made some changes which should give us scope to promote our project to the Wider Audience.

Community Functions: We are just finding our feet and starting to introduce community functions, we have carried out flash sales, specialist sales and this has been a great way of encouraging people to come back to Sunshine House. All our suppliers who supplied skating Rinks, Climbing Frames, and other party essentials have all closed their businesses so its very difficult to find the right attractions at the right price. We have our First Christmas Party booked for Dec 2022.

Health: Our Health Trainers have never returned but we have just started to look at the New Health Checks using Sunshine House and hopefully all the flu vaccinations will start again in 2022.

Working with NEETS: This is an on-going issue, engaging with young people is not the easiest task added to the pressure of working with young people who are not in education, employment training and who can be or feel awkward in society, those who don't conform and have had trouble throughout their schooling. However we will continue to grow this programme and hope that some long term planning will bring more rewards for these teenagers.

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022**

ACHIEVEMENT AND PERFORMANCE

Trading activities

Mother Babies & Tots Shop & Charity Shop

Our shops quickly recovered after lockdown but the opening and closing experienced by our volunteers had an adverse effect. Coming out of lockdown there was also a fear amongst volunteers with regards mixing with the general public. Our volunteers not only come from local residents but from Pay Back and College and these sectors were not ready to return to supporting community. We still receive excellent donations. We continue to sell bargains on FB, Star Buys and local people come from across the borough for excellent bargains as we move into another financial crisis.

FINANCIAL REVIEW

Principal funding sources

The trustees are very grateful to the external funders, without which Sunshine House would not exist. The main source of funding last year has been from Wigan Council. This year we have not applied for any huge amounts of funding but had been 'self-sustaining' we note how difficult it can be to 'get it right' but we have to try to maintain a cost which pays the bills and keeps everything affordable in what is one of the most deprived areas of the country. This next year there could be different plans that influence the funding opportunities.

Reserves policy

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.

FUTURE PLANS

We are looking forward to working with our New Chair and recruiting new trustees to our board. With our New Chair in Place we have also revised all our Policies & Procedures. We have taken up the Charity Commission Guidelines with regards to recruitment. Despite the 'Cost of Living' Crisis and the continued rise in expenditure we are looking forward to better times ahead. The journey back has really been harder than lockdown, but we are positive that Sunshine House has a bright future ahead despite all the obstacles faced over the last few years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitutional policies

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

Organisational structure of the charity

The charity is governed by the trustees, who meet 4 times per year and occasional Special general meetings as and when needed.

The Board have delegated operational management of Sunshine House to Mrs Barbara Nettleton, monitoring activity at the quarterly management board committee meetings.

Induction and training of new trustees

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New directors receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07759600 (England and Wales)

Registered Charity number

1169676

Registered office

Sunshine House Community Hub
Wellington Street
Wigan
Lancashire
WN1 3SA

Trustees

Mrs G Fairhurst
Mr P Gower (resigned 30/9/2021)
Mrs B M Nettleton
Mrs G A Millard
Mr P J Fox
Mr M Ryan
Mr L Aitken (resigned 26/4/2022)
Mr J M C Riddell (resigned 26/4/2022)

Independent Examiner

Jane Dennis
BA (Hons) FCA
Fairhurst
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

Approved by order of the board of trustees on 15th November 2022 and signed on its behalf by:

Barbara Nettleton

.....
Mrs B M Nettleton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUNSHINE HOUSE WIGAN**

Independent examiner's report to the trustees of Sunshine House Wigan ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fairhurst

Jane Dennis
BA (Hons) FCA
Fairhurst
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

24 November 2022 | 11:05 GMT

Date:

SUNSHINE HOUSE WIGAN

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 March 2022

		2022 Unrestricted fund £	2021 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	6,248	14,232
Charitable activities			
Courses & workshops		899	50
Community Cafe		79,439	65,133
Care in the community		10,530	3,554
Other trading activities	3	93,683	42,447
Other income	5	<u>24,001</u>	<u>91,081</u>
Total		<u>214,800</u>	<u>216,497</u>
EXPENDITURE ON			
Charitable activities	6		
Costs of activities in furtherance of the charity's objects		236,643	202,366
NET INCOME/(EXPENDITURE)		(21,843)	14,131
RECONCILIATION OF FUNDS			
Total funds brought forward		197,353	183,222
TOTAL FUNDS CARRIED FORWARD		<u>175,510</u>	<u>197,353</u>

The notes form part of these financial statements

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**BALANCE SHEET**
31 March 2022

	Notes	2022 Unrestricted fund £	2021 Total funds £
FIXED ASSETS			
Tangible assets	10	18,766	22,449
CURRENT ASSETS			
Debtors	11	38,074	10,427
Cash at bank and in hand		<u>125,906</u>	<u>169,665</u>
		163,980	180,092
CREDITORS			
Amounts falling due within one year	12	(7,236)	(5,188)
NET CURRENT ASSETS		<u>156,744</u>	<u>174,904</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		175,510	197,353
NET ASSETS		<u>175,510</u>	<u>197,353</u>
FUNDS	13		
Unrestricted funds		<u>175,510</u>	<u>197,353</u>
TOTAL FUNDS		<u>175,510</u>	<u>197,353</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th November 2022 and were signed on its behalf by:

Barbara Nettleton

.....
Mrs B M Nettleton - Trustee

The notes form part of these financial statements

SUNSHINE HOUSE WIGAN**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	2,554	10,832
Grants	<u>3,694</u>	<u>3,400</u>
	<u>6,248</u>	<u>14,232</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Grants	<u>3,694</u>	<u>3,400</u>

Grant income relates to the following

	2022	2021
	£	£
Brighter Borough	<u>3,694</u>	<u>3,400</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Shop income	36,446	16,204
Rental & sundry income	<u>57,237</u>	<u>26,243</u>
	<u>93,683</u>	<u>42,447</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Course fees	Courses & workshops	899	50
Community cafe & pantry	Community Cafe	79,439	65,133
SMILE - Community day care	Care in the community	<u>10,530</u>	<u>3,554</u>
		<u>90,868</u>	<u>68,737</u>

5. OTHER INCOME

	2022	2021
	£	£
Government grants	<u>24,001</u>	<u>91,081</u>

Other income relates to the following

	2022	2021
	£	£
Local authority Covid-19 grants	<u>24,001</u>	<u>91,081</u>

SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Costs of activities in furtherance of the charity's objects	<u>234,794</u>	<u>1,849</u>	<u>236,643</u>

7. SUPPORT COSTS

	Governance costs £
Costs of activities in furtherance of the charity's objects	<u>1,849</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Depreciation - owned assets	7,691	7,008
Hire of plant and machinery	5,763	5,562
Other operating leases	<u>5,625</u>	<u>5,000</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2021	68,728	13,356	82,084
Additions	<u>4,008</u>	<u>-</u>	<u>4,008</u>
At 31 March 2022	<u>72,736</u>	<u>13,356</u>	<u>86,092</u>
DEPRECIATION			
At 1 April 2021	49,249	10,386	59,635
Charge for year	<u>5,872</u>	<u>1,819</u>	<u>7,691</u>
At 31 March 2022	<u>55,121</u>	<u>12,205</u>	<u>67,326</u>
NET BOOK VALUE			
At 31 March 2022	<u>17,615</u>	<u>1,151</u>	<u>18,766</u>
At 31 March 2021	<u>19,479</u>	<u>2,970</u>	<u>22,449</u>

SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	34,575	8,694
Prepayments	<u>3,499</u>	<u>1,733</u>
	<u>38,074</u>	<u>10,427</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	4,418	3,388
Accrued expenses	<u>2,818</u>	<u>1,800</u>
	<u>7,236</u>	<u>5,188</u>

13. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	197,353	(21,843)	175,510
	<u>197,353</u>	<u>(21,843)</u>	<u>175,510</u>
TOTAL FUNDS	<u>197,353</u>	<u>(21,843)</u>	<u>175,510</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	214,800	(236,643)	(21,843)
	<u>214,800</u>	<u>(236,643)</u>	<u>(21,843)</u>
TOTAL FUNDS	<u>214,800</u>	<u>(236,643)</u>	<u>(21,843)</u>

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	183,222	14,131	197,353
	<u>183,222</u>	<u>14,131</u>	<u>197,353</u>
TOTAL FUNDS	<u>183,222</u>	<u>14,131</u>	<u>197,353</u>

SUNSHINE HOUSE WIGAN**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	216,497	(202,366)	14,131
TOTAL FUNDS	<u>216,497</u>	<u>(202,366)</u>	<u>14,131</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

15. LIABILITY OF TRUSTEES

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.