

# SUNSHINE HOUSE WIGAN

England & Wales · Charity number 1169676

## Details

|                |                                                         |
|----------------|---------------------------------------------------------|
| Status         | Registered                                              |
| Legal form     | Charitable company                                      |
| Company number | <a href="#">07759600</a>                                |
| Registered     | 2016-10-14                                              |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                        |
|---------|----------------------------------------------------------------------------------------|
| Address | Sunshine House<br>Wellington Street<br>Scholes<br>Wigan<br>WN1 3SA                     |
| Phone   | 01942820026                                                                            |
| Email   | <a href="mailto:reception@sunshinehousewigan.com">reception@sunshinehousewigan.com</a> |

## Activities

**Objects:** TO FURTHER OR BENEFIT THE RESIDENTS OF SCHOLES AND THE NEIGHBOURHOOD OF WIGAN, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** The charity's purposes are to benefit the residents of Wigan by bringing together these residents with local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

- Wigan

## Finances

| Period end | Income   | Expenditure | Assets  | Employees |
|------------|----------|-------------|---------|-----------|
| 2025-03-31 | £563,813 | £674,753    | £57,795 | 0         |
| 2024-03-31 | £428,414 | £443,126    | -       | -         |
| 2023-03-31 | £272,726 | £264,789    | -       | -         |
| 2022-03-31 | £214,800 | £236,643    | -       | -         |
| 2021-03-31 | £216,497 | £202,366    | -       | -         |

## Trustees

| Name              | Role | Appointed  |
|-------------------|------|------------|
| Alison Halliwell  |      | 2026-06-22 |
| Cloe Heaton       |      | 2024-08-09 |
| Maria Jane Conway |      | 2025-07-29 |
| Michael Bentley   |      | 2025-07-29 |
| Patricia Smith    |      | 2022-11-15 |
| Peter John Fox    |      | 2020-12-06 |
| Sallyann Bevan    |      | 2025-11-16 |

**SUNSHINE HOUSE WIGAN**

England & Wales - Charity number 1169676

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# Accounts

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**Charity registration number 1169676 (England and Wales)**

**Company registration number 07759600**

**SUNSHINE HOUSE WIGAN**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

SUNSHINE HOUSE WIGAN

LEGAL AND ADMINISTRATIVE INFORMATION

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|                                    |                                                                                                  |                                                                                                                                                 |
|------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Trustees                           | Mr P J Fox<br>Ms P Smith<br>Miss C Heaton<br>Mr P Gower<br>S Duffy<br>Mr M Bentley<br>M J Conway | (Appointed 9 August 2024)<br>(Appointed 15 November 2024)<br>(Appointed 11 August 2025)<br>(Appointed 29 July 2025)<br>(Appointed 29 July 2025) |
| Charity number (England and Wales) | 1169676                                                                                          |                                                                                                                                                 |
| Company number                     | 07759600                                                                                         |                                                                                                                                                 |
| Registered office                  | Sunshine House Community Hub<br>Wellington Street<br>Wigan<br>Lancashire<br>England<br>WN1 3SA   |                                                                                                                                                 |
| Independent examiner               | Fairhurst Accountants Ltd<br>Douglas Bank House<br>Wigan Lane<br>Wigan<br>Lancashire<br>WN1 2TB  |                                                                                                                                                 |

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SUNSHINE HOUSE WIGAN  
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## SUNSHINE HOUSE WIGAN

### CHAIRPERSON'S REPORT

For The Year Ended 31 March 2025

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It is with great pride that I present this Chairperson's Report, reflecting on the progress and achievements of Sunshine House over the past 12 months. This year has been one of growth, resilience, and deepened community impact. Thanks to the dedication of our staff, volunteers, trustees, partners, and supporters, Sunshine House has continued to develop as a welcoming, inclusive, and supportive hub at the heart of our community.

#### Strengthening Our Community Offer

Over the last year, Sunshine House has significantly strengthened and broadened its range of activities and services to meet the evolving needs of our community. We have expanded opportunities for people of all ages to connect, learn, and feel supported, with a strong focus on inclusion, wellbeing, and reducing isolation.

Key achievements include:

- **Expansion of family-focused provision**, including toddler and baby groups that provide safe, nurturing spaces for early development while offering vital peer support for parents and carers.
- **Growth in social and wellbeing activities for adults**, helping to tackle loneliness and improve physical and mental health through regular groups, creative sessions, and gentle exercise opportunities.
- **Increased engagement with older residents**, creating welcoming spaces for friendship, shared interests, and mutual support.

#### Supporting Wellbeing and Mental Health

Promoting wellbeing has remained central to our work. Over the past 12 months, Sunshine House has:

- Delivered regular wellbeing-focused activities designed to build confidence, resilience, and social connection.
- Provided safe, non-judgemental spaces where individuals can talk openly, feel heard, and access informal support.
- Strengthened pathways to additional help by working closely with local partners and support services.

These efforts have helped many individuals feel less isolated and more connected to their community.

#### Tackling Hardship and Inequality

In response to ongoing cost-of-living pressures, Sunshine House has continued to support individuals and families facing financial hardship. Over the last year we have:

- Maintained practical support initiatives that help people access essential food and household items.
- Offered advice, signposting, and encouragement to those facing difficult circumstances.
- Ensured dignity, respect, and compassion remain at the heart of all our support.

#### Learning, Skills, and Personal Development

We are proud of the progress made in creating opportunities for learning and personal growth. This year has seen:

- The development of skills-based and creative activities that encourage participation, confidence, and self-expression.
- Increased opportunities for volunteers to gain experience, build skills, and contribute meaningfully to community life.
- A continued focus on empowering people to move forward positively, whether into education, training, volunteering, or employment.

#### Partnerships and Community Engagement

Collaboration has been key to our success this year. Sunshine House has strengthened relationships with local organisations, funders, and community groups, enabling us to:

- Extend our reach and improve the quality of our services.
- Avoid duplication and ensure support is joined-up and effective.
- Build a strong reputation as a trusted and valued community organisation.

#### Governance and Organisational Development

The Board of Trustees has continued to provide strong governance and strategic oversight. Over the last 12 months we have:

- Reviewed and strengthened policies and procedures to ensure good governance and accountability.
- Supported the staff team through regular oversight, guidance, and strategic planning.
- Begun shaping clear plans for future development, ensuring Sunshine House remains sustainable and responsive to community need.

SUNSHINE HOUSE WIGAN  
CHAIRPERSON’S REPORT (CONTINUED)  
For The Year Ended 31 March 2025

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**Looking Ahead**

As we look to the future, Sunshine House is well placed to build on the solid foundations laid over the past year. Our priorities remain focused on:

- Deepening our impact within the community.
- Expanding opportunities that promote wellbeing, learning, and inclusion.
- Strengthening sustainability through partnership working and effective planning.

**Thanks and Appreciation**

On behalf of the Board, I would like to express my sincere thanks to everyone who has contributed to Sunshine House over the past 12 months. To our staff, volunteers, trustees, funders, partners, and community members—your commitment, compassion, and belief in our work make everything we achieve possible.  
Together, we continue to make Sunshine House a place of warmth, opportunity, and hope for our community.



.....  
Peter John Fox  
**Chairperson**

04 March 2026 | 03:37 PST  
Date: .....



**SUNSHINE HOUSE WIGAN**

**TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

**For The Year Ended 31 March 2025**

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The Trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

**Objectives and activities**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

- Providing relief for those in need, by reason of youth, age, ill-health, disability, financial hardship or another disadvantage.
- Providing support and care for those with the onset of early dementia as well as providing relief respite and for those who provide care and family support on a daily basis benefiting all parties.
- Providing training and workplace experience to assist those who are unemployed in Scholes and the wider Wigan borough area find future employment. .
- Engaging with young people and offering a training and employment provision based away from traditional education settings including building life skills that relieve financial hardship for the people of Scholes and Wigan.

All activities are undertaken to further our charitable purposes for the public benefit.

*Public benefit*

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

**Achievements and performance**

The key achievements and performance has been discussed within the Chairperson's report.

**Financial review**

**Principal funding sources**

Sunshine House has received minimal grant support in this financial year, and we have not submitted any significant funding applications. We do however benefit from close working relationships with partners and those relations put us in a strong position for the future.

Our target is to be fully 'self-sustaining' and our financial investments into the centre this year are the first steps towards this goal. We are continuing to price our goods and services as affordable as possible while generating enough income to allow us to enhance our community and charitable offerings.

*Reserves policy*

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

Whilst this has not been achieved in this year, the Trustees believe that the investment made in the building and promoting the benefits of Sunshine House will allow us to return to a surplus next year, thereby strengthening our reserves.

SUNSHINE HOUSE WIGAN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)  
For The Year Ended 31 March 2025

Plans for future periods

We believe that the current management team has brought new ideas to the table which can only enhance the service that Sunshine House provides.

During 2024, the board of trustees drafted a 5-year plan for the future and the first phase of which was the new coffee shop, which we started to work on during that year and which we have continued to work on in the current year.

We now have a modern, self-sustaining offering for the community, having created a hybrid space where community groups can meet within a local café setting while providing greater resources and income to the charity.

It has also allowed us to hold more community events and activities than before, which we plan to build on during the 2026 financial year

Structure, governance and management

Constitutional policies

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

|               |                                                        |
|---------------|--------------------------------------------------------|
| Mr P J Fox    |                                                        |
| Ms P Smith    |                                                        |
| Mrs L Fox     | (Resigned 16 November 2025)                            |
| Miss C Heaton | (Appointed 9 August 2024)                              |
| Mr J Holt     | (Appointed 9 August 2024 and resigned 30 June 2025)    |
| Mr P Gower    | (Appointed 15 November 2024)                           |
| Mrs D Doran   | (Appointed 9 August 2024 and resigned 14 January 2025) |
| Mr M Ryan     | (Resigned 30 June 2024)                                |
| S Duffy       | (Appointed 11 August 2025)                             |
| Mr M Bentley  | (Appointed 29 July 2025)                               |
| M J Conway    | (Appointed 29 July 2025)                               |

Recruitment and appointment of trustees

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New trustees receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

Organisational structure

The charity is governed by the trustees, who meet at regular intervals during the year and occasional Special general meetings as and when needed.

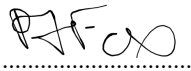
Discussions and advice are currently being taken about transitioning the charity to a CIO.

The centre has a full-time manager who is responsible for all daily operations and business.

**SUNSHINE HOUSE WIGAN**  
**TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**  
**For The Year Ended 31 March 2025**

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The Trustees' report was approved by the Board of Trustees.



.....  
Mr P J Fox

**Trustee**

04 March 2026 | 03:37 PST

Date: .....

**SUNSHINE HOUSE WIGAN**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF SUNSHINE HOUSE WIGAN**

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I report to the charity's Trustees on my examination of the financial statements of Sunshine House Wigan (the charity) for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the Trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Fairhurst*

**Fairhurst Accountants Ltd**

Douglas Bank House

Wigan Lane

Wigan

Lancashire

WN1 2TB 04 March 2026 | 11:39 GMT

Date: .....

**SUNSHINE HOUSE WIGAN**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**For The Year Ended 31 March 2025**

|                                              | Notes | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|----------------------------------------------|-------|------------------------------------|------------------------------------|
| <b>Income from:</b>                          |       |                                    |                                    |
| Donations and legacies                       | 2     | 33,663                             | 12,925                             |
| Charitable activities                        | 3     | 362,769                            | 233,842                            |
| Other trading activities                     | 4     | 167,381                            | 181,645                            |
| <b>Total income</b>                          |       | 563,813                            | 428,412                            |
| <b>Expenditure on:</b>                       |       |                                    |                                    |
| Charitable activities                        | 5     | 674,753                            | 443,124                            |
| <b>Total expenditure</b>                     |       | 674,753                            | 443,124                            |
| <b>Net expenditure and movement in funds</b> |       | (110,940)                          | (14,712)                           |
| <b>Reconciliation of funds:</b>              |       |                                    |                                    |
| Fund balances at 1 April 2024                |       | 168,735                            | 183,447                            |
| <b>Fund balances at 31 March 2025</b>        |       | 57,795                             | 168,735                            |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SUNSHINE HOUSE WIGAN  
BALANCE SHEET  
As At 31 March 2025

|                                                       | Notes | 2025<br>£ | £      | 2024<br>£ | £       |
|-------------------------------------------------------|-------|-----------|--------|-----------|---------|
| <b>Fixed assets</b>                                   |       |           |        |           |         |
| Tangible assets                                       | 11    |           | 22,176 |           | 15,898  |
| <b>Current assets</b>                                 |       |           |        |           |         |
| Debtors                                               | 12    | 37,496    |        | 56,075    |         |
| Cash at bank and in hand                              |       | 13,635    |        | 100,467   |         |
|                                                       |       | 51,131    |        | 156,542   |         |
| <b>Creditors: amounts falling due within one year</b> | 13    | (15,512)  |        | (3,705)   |         |
| <b>Net current assets</b>                             |       |           | 35,619 |           | 152,837 |
| <b>Total assets less current liabilities</b>          |       |           | 57,795 |           | 168,735 |
| <b>The funds of the charity</b>                       |       |           |        |           |         |
| Unrestricted funds                                    | 14    |           | 57,795 |           | 168,735 |
|                                                       |       |           | 57,795 |           | 168,735 |

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

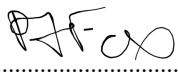
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

04 March 2026 | 03:37 PST

The financial statements were approved by the Trustees on .....



Mr P J Fox  
Trustee

Company registration number 07759600 (England and Wales)

**SUNSHINE HOUSE WIGAN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For The Year Ended 31 March 2025**

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**1 Accounting policies**

**Charity information**

Sunshine House Wigan is a private company limited by guarantee incorporated in England and Wales. The registered office is Sunshine House Community Hub, Wellington Street, Wigan, Lancashire, WN1 3SA, England.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

The financial statements have been prepared under the historical cost convention.

**1.2 Going concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

**Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements.

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****For The Year Ended 31 March 2025****1 Accounting policies (Continued)****1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                       |                         |
|-----------------------|-------------------------|
| Fixtures and fittings | 25% on reducing balance |
| Computers             | 33% on cost             |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Taxation**

The charity is considered to pass the test set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definitions of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income received within categories covered by Chapter 3 part 11 of the Corporation Tax Act 2010 to the extent that such income is applied exclusively to charitable purposes.

**2 Income from donations and legacies**

|                             | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> |
|-----------------------------|----------------------------------------------|----------------------------------------------|
| Donations and gifts         | 12,419                                       | 4,904                                        |
| Grants                      | 19,244                                       | 8,021                                        |
| Other                       | 2,000                                        | -                                            |
|                             | <u>33,663</u>                                | <u>12,925</u>                                |
| <b>Grants</b>               |                                              |                                              |
| Brighter Borough            | 3,534                                        | 500                                          |
| Community Engagement scheme | -                                            | 1,000                                        |
| Safer Street Project        | 750                                          | 6,521                                        |
| Learn to Earn               | 9,610                                        | -                                            |
| Other                       | 5,350                                        | -                                            |
|                             | <u>19,244</u>                                | <u>8,021</u>                                 |



**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****For The Year Ended 31 March 2025****3 Income from charitable activities**

|                                    | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> |
|------------------------------------|----------------------------------------------|----------------------------------------------|
| <b>Course fees</b>                 |                                              |                                              |
| Income                             | 3,793                                        | 5,500                                        |
| <b>Community cafe &amp; pantry</b> |                                              |                                              |
| Income                             | 341,530                                      | 214,776                                      |
| <b>SMILE - Community day care</b>  |                                              |                                              |
| Income                             | 17,446                                       | 13,566                                       |
|                                    | <u>362,769</u>                               | <u>233,842</u>                               |

**4 Income from other trading activities**

|                          | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> |
|--------------------------|----------------------------------------------|----------------------------------------------|
| Shop income              | 38,435                                       | 42,694                                       |
| Other income             | 128,946                                      | 138,951                                      |
| Other trading activities | <u>167,381</u>                               | <u>181,645</u>                               |

## SUNSHINE HOUSE WIGAN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

For The Year Ended 31 March 2025

## 5 Expenditure on charitable activities

|                                                           | Costs of<br>activities in<br>furtherance<br>of the<br>charity's<br>objects<br>2025<br>£ | Costs of<br>activities in<br>furtherance<br>of the<br>charity's<br>objects<br>2024<br>£ |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <b>Direct costs</b>                                       |                                                                                         |                                                                                         |
| Depreciation and impairment                               | 6,702                                                                                   | 4,023                                                                                   |
| Hire of plant & machinery                                 | 5,143                                                                                   | 4,851                                                                                   |
| Other operating leases                                    | 1,905                                                                                   | 5,645                                                                                   |
| Rates & water                                             | 997                                                                                     | 643                                                                                     |
| Insurance                                                 | 596                                                                                     | 2,555                                                                                   |
| Light & heat                                              | 8,304                                                                                   | 8,713                                                                                   |
| Telephone                                                 | 4,977                                                                                   | 3,218                                                                                   |
| Postage & stationery                                      | 2,878                                                                                   | 1,113                                                                                   |
| Cleaning                                                  | 8,112                                                                                   | 5,819                                                                                   |
| Repairs & renewals                                        | 111,075                                                                                 | 44,827                                                                                  |
| Subcontractor costs                                       | 316,234                                                                                 | 186,593                                                                                 |
| Purchases & materials                                     | 193,489                                                                                 | 154,079                                                                                 |
| Travel & subsistence                                      | 1,670                                                                                   | 1,619                                                                                   |
| Computer related costs                                    | 3,210                                                                                   | 1,505                                                                                   |
| Sundries                                                  | 3,009                                                                                   | 15,248                                                                                  |
|                                                           | <u>668,301</u>                                                                          | <u>440,451</u>                                                                          |
| <b>Share of support and governance costs (see note 6)</b> |                                                                                         |                                                                                         |
| Support                                                   | 1,741                                                                                   | 692                                                                                     |
| Governance                                                | 4,711                                                                                   | 1,981                                                                                   |
|                                                           | <u>674,753</u>                                                                          | <u>443,124</u>                                                                          |
| <b>Analysis by fund</b>                                   |                                                                                         |                                                                                         |
| Unrestricted funds                                        | <u>674,753</u>                                                                          | <u>443,124</u>                                                                          |

## 6 Support costs allocated to activities

|                                                             | 2025<br>£    | 2024<br>£    |
|-------------------------------------------------------------|--------------|--------------|
| Finance                                                     | 1,741        | 692          |
| Governance costs                                            | 4,711        | 1,981        |
|                                                             | <u>6,452</u> | <u>2,673</u> |
| <b>Analysed between:</b>                                    |              |              |
| Costs of activities in furtherance of the charity's objects | <u>6,452</u> | <u>2,673</u> |

## SUNSHINE HOUSE WIGAN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

For The Year Ended 31 March 2025

| 7 | Net movement in funds                                                   | 2025<br>£         | 2024<br>£         |
|---|-------------------------------------------------------------------------|-------------------|-------------------|
|   | The net movement in funds is stated after charging/(crediting):         |                   |                   |
|   | Fees payable to the charity's independent examiner:                     |                   |                   |
|   | - for the independent examination of the charity's financial statements | 3,120             | 1,920             |
|   | - for other financial services                                          | 826               | 61                |
|   | Depreciation of owned tangible fixed assets                             | 6,702             | 4,023             |
|   |                                                                         | <u>          </u> | <u>          </u> |

## 8 Trustees

Please see note 15 for details of payments made to 1 Trustee for services rendered to the Charity during the year.

No other Trustee received any remuneration or other benefit during this year.

## 9 Employees

The charity had no employees during this financial year (2024 - Nil).

## 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

## 11 Tangible fixed assets

|                                    | Fixtures and<br>fittings<br>£ | Computers<br>£    | Total<br>£        |
|------------------------------------|-------------------------------|-------------------|-------------------|
| <b>Cost</b>                        |                               |                   |                   |
| At 1 April 2024                    | 80,108                        | 13,356            | 93,464            |
| Additions                          | 12,979                        | -                 | 12,979            |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |
| At 31 March 2025                   | 93,087                        | 13,356            | 106,443           |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |
| <b>Depreciation and impairment</b> |                               |                   |                   |
| At 1 April 2024                    | 64,209                        | 13,356            | 77,565            |
| Depreciation charged in the year   | 6,702                         | -                 | 6,702             |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |
| At 31 March 2025                   | 70,911                        | 13,356            | 84,267            |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |
| <b>Carrying amount</b>             |                               |                   |                   |
| At 31 March 2025                   | 22,176                        | -                 | 22,176            |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |
| At 31 March 2024                   | 15,898                        | -                 | 15,898            |
|                                    | <u>          </u>             | <u>          </u> | <u>          </u> |

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****For The Year Ended 31 March 2025****12 Debtors**

|                                             | <b>2025</b>   | <b>2024</b>   |
|---------------------------------------------|---------------|---------------|
|                                             | <b>£</b>      | <b>£</b>      |
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 34,458        | 53,037        |
| Prepayments and accrued income              | 3,038         | 3,038         |
|                                             | <u>37,496</u> | <u>56,075</u> |

**13 Creditors: amounts falling due within one year**

|                              | <b>2025</b>   | <b>2024</b>  |
|------------------------------|---------------|--------------|
|                              | <b>£</b>      | <b>£</b>     |
| Trade creditors              | 13,652        | 1,845        |
| Accruals and deferred income | 1,860         | 1,860        |
|                              | <u>15,512</u> | <u>3,705</u> |

**14 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

|                       | <b>At 1 April 2024</b> | <b>Incoming resources</b> | <b>Resources expended</b> | <b>At 31 March 2025</b> |
|-----------------------|------------------------|---------------------------|---------------------------|-------------------------|
|                       | <b>£</b>               | <b>£</b>                  | <b>£</b>                  | <b>£</b>                |
| General funds         | 168,735                | 563,813                   | (674,753)                 | 57,795                  |
|                       | <u>          </u>      | <u>          </u>         | <u>          </u>         | <u>          </u>       |
| <b>Previous year:</b> | <b>At 1 April 2023</b> | <b>Incoming resources</b> | <b>Resources expended</b> | <b>At 31 March 2024</b> |
|                       | <b>£</b>               | <b>£</b>                  | <b>£</b>                  | <b>£</b>                |
| General funds         | 183,447                | 428,412                   | (443,124)                 | 168,735                 |
|                       | <u>          </u>      | <u>          </u>         | <u>          </u>         | <u>          </u>       |

**15 Related party transactions**

Included within subcontractors costs are transactions amounting to £14,329 have been paid to Mrs L Fox for services rendered whilst she was a trustee of the charity

**16 Liability of trustees**

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.

**SUNSHINE HOUSE WIGAN**

England & Wales - Charity number 1169676

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# Accounts

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**REGISTERED COMPANY NUMBER: 07759600 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1169676**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
SUNSHINE HOUSE WIGAN**

Fairhurst Accountants Ltd  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

SUNSHINE HOUSE WIGAN

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for the Year Ended 31 March 2024

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| Statement of Financial Activities | 6       |
| Balance Sheet                     | 7       |
| Notes to the Financial Statements | 8 to 12 |

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2024**

The trustees present their report and financial statements for the year ended 31st March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

**OBJECTIVES AND ACTIVITIES**

**OBJECTIVES OF THE CHARITY**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

- Providing relief for those in need, by reason of youth, age, ill-health, disability, financial hardship or another disadvantage.
- Providing support and care for those with the onset of early dementia as well as providing relief respite and for those who provide care and family support on a daily basis benefiting all parties.
- Providing training and workplace experience to assist those who are unemployed in Scholes and the wider Wigan borough area find future employment. .
- Engaging with young people and offering a training and employment provision based away from traditional education settings including building life skills that relieve financial hardship for the people of Scholes and Wigan.

All activities are undertaken to further our charitable purposes for the public benefit.

**Public benefit**

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.



**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2024**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities  
COMMUNITY CAFE**

'On the Way' Coffee shop

The Trustees have invested a significant amount of the charity's funds into a new and improved community café. Work commenced on this project in the financial year ended 31/03/24 and carried on through the next financial year and opened in September 2024. Although this will reduce the charities cash reserves it will be a welcome addition to the services that we currently offer - See future plans for more details..

We have been able to maintain our meal delivery service to the most vulnerable people in our community and in particularly those who are lonely and isolated. We are now serving between 100 - 120 meals per day.

**CARE IN THE COMMUNITY**

SMILE: Our adults social care project continues to go from strength to strength with numbers increasing to a point where we are now close to capacity. This is an area that we will be working on with our partners to ensure we can provide the service to those who need it. We have sessions running on 4 days each week and we will look to increase this to a 5-day service.

Community Payback: These sessions have carried over from last year on a Wednesday and a Sunday. The Sunday team do the litter picking and clearing of places in the area surrounding the centre whilst the Wednesday team has a workshop that has helped support the new investment projects. The payback teams are currently making raised beds for the garden next to the Bowling Green. The plan is to plant both vegetables and flowers and provide a space for people in the community to sit and relax.

Supporting Futures: A new project was started this year supporting adults back into employment. People taking part commenced a 12-week plan that not only provided work experience, cv writing and interview training but also life skills relating to budgeting and shopping on a budget, cooking and meal preparation and how to complete other daily tasks.

**Trading activities  
Charity Shop & Mother Babies & Tots Shop**

The charity shop continues to thrive and is run by local residents and we have been able to supplement the team by providing work experience placements for those on the Supporting Futures project. The mother & baby shop has continued to trade but it is currently under review. We believe there are other ways we can benefit the community with this type of item and we are working with partners to ensure this happens.

**FINANCIAL REVIEW**

**Principal funding sources**

Sunshine House has received minimal grant support in this financial year, and we have not submitted any significant funding applications. We do however benefit from close working relationships with partners and those relations put us in a strong position for the future.

Our target is to be fully 'self-sustaining and our financial investments into the centre this year are the first steps towards this goal. We are continuing to price our goods and services as affordable as possible while generating enough income to allow us to enhance our community and charitable offerings.

**Reserves policy**

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.

## **SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

### **REPORT OF THE TRUSTEES for the Year Ended 31 March 2024**

#### **FUTURE PLANS**

We believe that the new management team has brought new ideas to the table which can only enhance the service that Sunshine House provides.

The board of trustees has drafted a 5-year plan for the future and the first phase of this is the new coffee shop, which we started to work on during the March 2024 financial year. Work has continued in this current financial year and we now have a modern, self-sustaining offering for the community, having created a hybrid space where community groups can meet within a local café setting while providing greater resources and income to the charity.

It has also allowed us to hold more community events and activities than before. Our regular offering now includes bereavement and friendship groups, craft and music sessions as well as our long-standing art groups amongst others. We have also added a number of other larger community events throughout the year based around social occasions such as Easter, the European football championships, Wimbledon, Harvest and Christmas. We have also welcomed those from minority faiths into the centre and now hold regular functions with their support. Highlighting the success of the hybrid coffee shop model we were able to hold a Christmas market where 140 local children were able to meet Father Christmas and receive a gift completely free of charge thanks to the newly generated income.

We are expanding our offer to provide services and activities outside our traditional core hours of 08:00am till 03:00pm. The centre is open now for community led activities most evenings and we have also made steps to enhance our weekend offer.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitutional policies**

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

##### **Organisational structure of the charity**

It is with great sadness that we report that our former CEO and founder, Barbara Nettleton, sadly passed away during this financial year leaving no founder members now as part of the Sunshine House management or trustee structure for the first time.

The charity is governed by the trustees, who meet at regular intervals during the year and occasional Special general meetings as and when needed.

Discussions and advice are currently being taken about transitioning the charity to a CIO.

The centre has a full-time manager who is responsible for all daily operations and business.

##### **Induction and training of new trustees**

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New trustees receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07759600 (England and Wales)

##### **Registered Charity number**

1169676

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2024

Registered office

Sunshine House Community Hub  
Wellington Street  
Wigan  
Lancashire  
WN1 3SA

Trustees

Mrs G Fairhurst (resigned 1/6/2023)  
Mrs B M Nettleton (resigned 29/4/2023)  
Mr P J Fox  
Mr M Ryan (resigned 30/6/2024)  
Mr I S Hodson  
Ms P Smith  
Mrs L Fox  
Miss C Heaton (appointed 9/8/2024)  
Mr J Holt (appointed 9/8/2024)  
Mrs D Doran (appointed 9/8/2024)  
Mr P Gower (appointed 15/11/2024)

Independent Examiner

Jane Dennis BA(Hons) FCA  
Fairhurst Accountants Ltd  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

19 December 2024 | 01:34 PST

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
Mr P J Fox - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUNSHINE HOUSE WIGAN**

**Independent examiner's report to the trustees of Sunshine House Wigan ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Fairhurst*

Jane Dennis BA(Hons) FCA  
The Institute of Chartered Accountants in England and Wales

Fairhurst Accountants Ltd  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

19 December 2024 | 09:39 GMT

Date: .....

## SUNSHINE HOUSE WIGAN

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2024**

|                                                             |       | 2024<br>Unrestricted<br>fund<br>£ | 2023<br>Total<br>funds<br>£ |
|-------------------------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>                           | Notes |                                   |                             |
| Donations and legacies                                      | 2     | 12,927                            | 8,227                       |
| <b>Charitable activities</b>                                | 4     |                                   |                             |
| Courses & workshops                                         |       | 5,500                             | 2,189                       |
| Community Cafe                                              |       | 214,776                           | 100,101                     |
| Care in the community                                       |       | 13,566                            | 11,817                      |
| Other trading activities                                    | 3     | <u>181,645</u>                    | <u>150,392</u>              |
| <b>Total</b>                                                |       | <u>428,414</u>                    | <u>272,726</u>              |
| <b>EXPENDITURE ON</b>                                       |       |                                   |                             |
| <b>Charitable activities</b>                                | 5     |                                   |                             |
| Costs of activities in furtherance of the charity's objects |       | <u>443,126</u>                    | <u>264,789</u>              |
| <b>NET INCOME/(EXPENDITURE)</b>                             |       | (14,712)                          | 7,937                       |
| <b>RECONCILIATION OF FUNDS</b>                              |       |                                   |                             |
| Total funds brought forward                                 |       | <u>183,447</u>                    | <u>175,510</u>              |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                          |       | <u><u>168,735</u></u>             | <u><u>183,447</u></u>       |

The notes form part of these financial statements

SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)

BALANCE SHEET  
31 March 2024

|                                              |       | 2024<br>Unrestricted<br>fund<br>£ | 2023<br>Total<br>funds<br>£ |
|----------------------------------------------|-------|-----------------------------------|-----------------------------|
|                                              | Notes |                                   |                             |
| <b>FIXED ASSETS</b>                          |       |                                   |                             |
| Tangible assets                              | 9     | 15,899                            | 15,197                      |
| <b>CURRENT ASSETS</b>                        |       |                                   |                             |
| Debtors                                      | 10    | 56,075                            | 43,703                      |
| Cash at bank and in hand                     |       | <u>100,467</u>                    | <u>130,728</u>              |
|                                              |       | 156,542                           | 174,431                     |
| <b>CREDITORS</b>                             |       |                                   |                             |
| Amounts falling due within one year          | 11    | (3,706)                           | (6,181)                     |
|                                              |       | <u>          </u>                 | <u>          </u>           |
| <b>NET CURRENT ASSETS</b>                    |       | <u>152,836</u>                    | <u>168,250</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 168,735                           | 183,447                     |
|                                              |       | <u>          </u>                 | <u>          </u>           |
| <b>NET ASSETS</b>                            |       | <u>168,735</u>                    | <u>183,447</u>              |
| <b>FUNDS</b>                                 | 12    |                                   |                             |
| Unrestricted funds                           |       | <u>168,735</u>                    | <u>183,447</u>              |
| <b>TOTAL FUNDS</b>                           |       | <u>168,735</u>                    | <u>183,447</u>              |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 19 December 2024. 01:34 PM were signed on its behalf by:

  
.....  
Mr P J Fox - Trustee

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2024****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going Concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                       |                           |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Computer equipment    | - 33% on cost             |

**Taxation**

The charity is considered to pass the test set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definitions of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income received within categories covered by Chapter 3 part 11 of the Corporation Tax Act 2010 to the extent that such income is applied exclusively to charitable purposes.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2024

## 2. DONATIONS AND LEGACIES

|           | 2024          | 2023         |
|-----------|---------------|--------------|
|           | £             | £            |
| Donations | 4,906         | 6,488        |
| Grants    | <u>8,021</u>  | <u>1,739</u> |
|           | <u>12,927</u> | <u>8,227</u> |

Grant income relates to the following

|                             | 2024         | 2023         |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Brighter Borough            | 500          | 1,739        |
| Community Engagement scheme | 1,000        | -            |
| Safer Street Project        | <u>6,521</u> | <u>-</u>     |
| Totals                      | <u>8,021</u> | <u>1,739</u> |

## 3. OTHER TRADING ACTIVITIES

|                        | 2024           | 2023           |
|------------------------|----------------|----------------|
|                        | £              | £              |
| Shop income            | 42,694         | 37,015         |
| Rental & sundry income | <u>138,951</u> | <u>113,377</u> |
|                        | <u>181,645</u> | <u>150,392</u> |

## 4. INCOME FROM CHARITABLE ACTIVITIES

|                            | Activity              | 2024           | 2023           |
|----------------------------|-----------------------|----------------|----------------|
|                            |                       | £              | £              |
| Course fees                | Courses & workshops   | 5,500          | 2,189          |
| Community cafe & pantry    | Community Cafe        | 214,776        | 100,101        |
| SMILE - Community day care | Care in the community | <u>13,566</u>  | <u>11,817</u>  |
|                            |                       | <u>233,842</u> | <u>114,107</u> |

## 5. CHARITABLE ACTIVITIES COSTS

|                                                             | Direct Costs   | Support costs (see note 6) | Totals         |
|-------------------------------------------------------------|----------------|----------------------------|----------------|
|                                                             | £              | £                          | £              |
| Costs of activities in furtherance of the charity's objects | <u>440,453</u> | <u>2,673</u>               | <u>443,126</u> |



**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2024****6. SUPPORT COSTS**

|                                                             | Finance<br>£ | Governance<br>costs<br>£ | Totals<br>£  |
|-------------------------------------------------------------|--------------|--------------------------|--------------|
| Costs of activities in furtherance of the charity's objects | <u>692</u>   | <u>1,981</u>             | <u>2,673</u> |

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2024<br>£    | 2023<br>£    |
|-----------------------------|--------------|--------------|
| Depreciation - owned assets | 4,022        | 6,217        |
| Hire of plant and machinery | 4,853        | 8,294        |
| Other operating leases      | <u>5,645</u> | <u>5,625</u> |

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**9. TANGIBLE FIXED ASSETS**

|                       | Fixtures<br>and<br>fittings<br>£ | Computer<br>equipment<br>£ | Totals<br>£   |
|-----------------------|----------------------------------|----------------------------|---------------|
| <b>COST</b>           |                                  |                            |               |
| At 1 April 2023       | 75,384                           | 13,356                     | 88,740        |
| Additions             | <u>4,724</u>                     | <u>-</u>                   | <u>4,724</u>  |
| At 31 March 2024      | <u>80,108</u>                    | <u>13,356</u>              | <u>93,464</u> |
| <b>DEPRECIATION</b>   |                                  |                            |               |
| At 1 April 2023       | 60,187                           | 13,356                     | 73,543        |
| Charge for year       | <u>4,022</u>                     | <u>-</u>                   | <u>4,022</u>  |
| At 31 March 2024      | <u>64,209</u>                    | <u>13,356</u>              | <u>77,565</u> |
| <b>NET BOOK VALUE</b> |                                  |                            |               |
| At 31 March 2024      | <u>15,899</u>                    | <u>-</u>                   | <u>15,899</u> |
| At 31 March 2023      | <u>15,197</u>                    | <u>-</u>                   | <u>15,197</u> |

## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2024

## 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|               | 2024          | 2023          |
|---------------|---------------|---------------|
|               | £             | £             |
| Trade debtors | 53,037        | 33,536        |
| Prepayments   | <u>3,038</u>  | <u>10,167</u> |
|               | <u>56,075</u> | <u>43,703</u> |

## 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                  | 2024         | 2023         |
|------------------|--------------|--------------|
|                  | £            | £            |
| Trade creditors  | 1,846        | 4,381        |
| Accrued expenses | <u>1,860</u> | <u>1,800</u> |
|                  | <u>3,706</u> | <u>6,181</u> |

## 12. MOVEMENT IN FUNDS

|                           | At 1/4/23      | Net movement in funds | At 31/3/24     |
|---------------------------|----------------|-----------------------|----------------|
|                           | £              | £                     | £              |
| <b>Unrestricted funds</b> |                |                       |                |
| General fund              | 183,447        | (14,712)              | 168,735        |
|                           | <u>183,447</u> | <u>(14,712)</u>       | <u>168,735</u> |
| <b>TOTAL FUNDS</b>        | <u>183,447</u> | <u>(14,712)</u>       | <u>168,735</u> |

Net movement in funds, included in the above are as follows:

|                           | Incoming resources | Resources expended | Movement in funds |
|---------------------------|--------------------|--------------------|-------------------|
|                           | £                  | £                  | £                 |
| <b>Unrestricted funds</b> |                    |                    |                   |
| General fund              | 428,414            | (443,126)          | (14,712)          |
|                           | <u>428,414</u>     | <u>(443,126)</u>   | <u>(14,712)</u>   |
| <b>TOTAL FUNDS</b>        | <u>428,414</u>     | <u>(443,126)</u>   | <u>(14,712)</u>   |

## Comparatives for movement in funds

|                           | At 1/4/22      | Net movement in funds | At 31/3/23     |
|---------------------------|----------------|-----------------------|----------------|
|                           | £              | £                     | £              |
| <b>Unrestricted funds</b> |                |                       |                |
| General fund              | 175,510        | 7,937                 | 183,447        |
|                           | <u>175,510</u> | <u>7,937</u>          | <u>183,447</u> |
| <b>TOTAL FUNDS</b>        | <u>175,510</u> | <u>7,937</u>          | <u>183,447</u> |

SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2024

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 272,726                    | (264,789)                  | 7,937                     |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>272,726</u>             | <u>(264,789)</u>           | <u>7,937</u>              |

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

14. LIABILITY OF TRUSTEES

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.

**SUNSHINE HOUSE WIGAN**

England & Wales - Charity number 1169676

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# Accounts

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**REGISTERED COMPANY NUMBER: 07759600 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1169676**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
SUNSHINE HOUSE WIGAN**

Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

**SUNSHINE HOUSE WIGAN**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2023**

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## **SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

### **REPORT OF THE TRUSTEES for the Year Ended 31 March 2023**

The trustees present their report and financial statements for the year ended 31st March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

#### **OBJECTIVES AND ACTIVITIES**

##### **OBJECTIVES OF THE CHARITY**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

Bringing together these residents with local authority, voluntary and other organisations in a common effort to advance education.

Providing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Continuous improvement in the quality of service by regular evaluation and investment in the professional development of staff and volunteers.

Providing a secure, well established service for the future.

All activities are undertaken to further our charitable purposes for the public benefit.

##### **Public benefit**

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **COMMUNITY CAFE**

##### **Sunshine Café:**

As well as providing facilities within Sunshine House we continue to deliver meals to people who are lonely and isolated and those who can no longer leave the comfort of their own homes. We are now serving between 80 - 100 meals pre day

##### **CARE IN THE COMMUNITY**

**SMILE:** Our adults social care project returned during 2021 and has gained momentum this year and we have sessions running on 4 days each week.

**Community Functions:** We had our first Christmas party in December 2022 and this was a roaring success. This will be repeated next year and we are also planning a Christmas market. We also hold Zumba and keep fit sessions and a computer club.

**Community Payback:** We have sessions on a Wednesday and a Sunday. The Sunday team do the litter picking and clearing of places around the centre whilst the Wednesday team is a workshop. These people are currently making raised beds for the garden next to the Bowling Green. The plan is to plant both vegetables and flowers and also provide a space for people in the community to sit and relax.

## **SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

### **REPORT OF THE TRUSTEES for the Year Ended 31 March 2023**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Trading activities**

##### **Mother Babies & Tots Shop & Charity Shop**

The volunteers that run these shops are local residents but this year we have also had work-experience people from the Dean Trust High School. This worked very well and we are speaking to the Trust about increasing the number of work experience placements throughout the various projects within Sunshine House.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

The trustees are very grateful to the external funders, who supplement the income generated by the hard working team of volunteers.

This year we have not made any significant funding applications but have been 'self-sustaining'. We note how difficult it can be to 'get it right' but we try to price our services at a cost which allows us to pay our bills whilst keeping everything affordable in what is one of the most deprived areas of the country.

##### **Reserves policy**

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.

#### **FUTURE PLANS**

We believe that the new management team has brought new ideas to the table which can only enhance the service that Sunshine House provides.

It is our ultimate aim to have the centre open from 8.30am till 10pm throughout the week, but this is a long-term goal and will only be achieved with the help of existing volunteers (to whom we remain very grateful) and the recruitment of new trustees and volunteers.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitutional policies**

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

##### **Organisational structure of the charity**

The charity is governed by the trustees, who meet 4 times per year and occasional Special general meetings as and when needed.

The Board have delegated operational management of Sunshine House to Mrs Barbara Nettleton, monitoring activity at the quarterly management board committee meetings.



**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New directors receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07759600 (England and Wales)

**Registered Charity number**

1169676

**Registered office**

Sunshine House Community Hub  
Wellington Street  
Wigan  
Lancashire  
WN1 3SA

**Trustees**

Mrs G Fairhurst  
Mrs B M Nettleton (resigned 29/4/2023)  
Mrs G A Millard (resigned 15/11/2022)  
Mr P J Fox  
Mr M Ryan  
Mr L Aitken (resigned 26/4/2022)  
Mr J M C Riddell (resigned 26/4/2022)  
Mr I S Hodson (appointed 15/11/2022)  
Ms P Smith (appointed 15/11/2022)  
Mrs L Fox (appointed 29/1/2023)

**Independent Examiner**

Jane Dennis  
Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

22 December 2023 | 07:17 PST

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
Mr P J Fox - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUNSHINE HOUSE WIGAN

### Independent examiner's report to the trustees of Sunshine House Wigan ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Jane Dennis*

Jane Dennis BA (Hons) FCA  
The Institute of Chartered Accountants in England and Wales

Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

22 December 2023 | 15:19 GMT

Date: .....

**SUNSHINE HOUSE WIGAN**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2023**

|                                                             |       | 2023<br>Unrestricted<br>fund<br>£ | 2022<br>Total<br>funds<br>£ |
|-------------------------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>                           | Notes |                                   |                             |
| Donations and legacies                                      | 2     | 8,227                             | 6,248                       |
| <b>Charitable activities</b>                                | 4     |                                   |                             |
| Courses & workshops                                         |       | 2,189                             | 899                         |
| Community Cafe                                              |       | 100,101                           | 79,439                      |
| Care in the community                                       |       | 11,817                            | 10,530                      |
| Other trading activities                                    | 3     | 150,392                           | 93,683                      |
| Other income                                                | 5     | <u>-</u>                          | <u>24,001</u>               |
| <b>Total</b>                                                |       | <u>272,726</u>                    | <u>214,800</u>              |
| <b>EXPENDITURE ON</b>                                       |       |                                   |                             |
| <b>Charitable activities</b>                                | 6     |                                   |                             |
| Costs of activities in furtherance of the charity's objects |       | <u>264,789</u>                    | <u>236,643</u>              |
| <b>NET INCOME/(EXPENDITURE)</b>                             |       | 7,937                             | (21,843)                    |
| <b>RECONCILIATION OF FUNDS</b>                              |       |                                   |                             |
| Total funds brought forward                                 |       | <u>175,510</u>                    | <u>197,353</u>              |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                          |       | <u><u>183,447</u></u>             | <u><u>175,510</u></u>       |

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)****BALANCE SHEET****31 March 2023**

|                                              | Notes | 2023<br>Unrestricted<br>fund<br>£ | 2022<br>Total<br>funds<br>£ |
|----------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>FIXED ASSETS</b>                          |       |                                   |                             |
| Tangible assets                              | 10    | 15,197                            | 18,766                      |
| <b>CURRENT ASSETS</b>                        |       |                                   |                             |
| Debtors                                      | 11    | 43,703                            | 38,074                      |
| Cash at bank and in hand                     |       | <u>130,728</u>                    | <u>125,906</u>              |
|                                              |       | 174,431                           | 163,980                     |
| <b>CREDITORS</b>                             |       |                                   |                             |
| Amounts falling due within one year          | 12    | (6,181)                           | (7,236)                     |
|                                              |       | <u>168,250</u>                    | <u>156,744</u>              |
| <b>NET CURRENT ASSETS</b>                    |       |                                   |                             |
|                                              |       | <u>183,447</u>                    | <u>175,510</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       |                                   |                             |
|                                              |       | <u>183,447</u>                    | <u>175,510</u>              |
| <b>NET ASSETS</b>                            |       |                                   |                             |
|                                              |       | <u>183,447</u>                    | <u>175,510</u>              |
| <b>FUNDS</b>                                 | 13    |                                   |                             |
| Unrestricted funds                           |       | <u>183,447</u>                    | <u>175,510</u>              |
| <b>TOTAL FUNDS</b>                           |       | <u>183,447</u>                    | <u>175,510</u>              |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**BALANCE SHEET - continued**  
**31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... 22 December 2023 | 07:17 PST  
and were signed on its behalf by:



.....  
Mr P J Fox - Trustee

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2023****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                       |                           |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Computer equipment    | - 33% on cost             |

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023****2. DONATIONS AND LEGACIES**

|           | 2023         | 2022         |
|-----------|--------------|--------------|
|           | £            | £            |
| Donations | 6,488        | 2,554        |
| Grants    | <u>1,739</u> | <u>3,694</u> |
|           | <u>8,227</u> | <u>6,248</u> |

Grants received, included in the above, are as follows:

|        | 2023         | 2022         |
|--------|--------------|--------------|
|        | £            | £            |
| Grants | <u>1,739</u> | <u>3,694</u> |

Grant income relates to the following

|                  | 2023         | 2022         |
|------------------|--------------|--------------|
|                  | £            | £            |
| Brighter Borough | <u>1,739</u> | <u>3,694</u> |

**3. OTHER TRADING ACTIVITIES**

|                        | 2023           | 2022          |
|------------------------|----------------|---------------|
|                        | £              | £             |
| Shop income            | 37,015         | 36,446        |
| Rental & sundry income | <u>113,377</u> | <u>57,237</u> |
|                        | <u>150,392</u> | <u>93,683</u> |

**4. INCOME FROM CHARITABLE ACTIVITIES**

|                            |                       | 2023           | 2022          |
|----------------------------|-----------------------|----------------|---------------|
|                            | Activity              | £              | £             |
| Course fees                | Courses & workshops   | 2,189          | 899           |
| Community cafe & pantry    | Community Cafe        | 100,101        | 79,439        |
| SMILE - Community day care | Care in the community | <u>11,817</u>  | <u>10,530</u> |
|                            |                       | <u>114,107</u> | <u>90,868</u> |

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023****5. OTHER INCOME**

|                   | 2023<br>£ | 2022<br>£     |
|-------------------|-----------|---------------|
| Government grants | <u>-</u>  | <u>24,001</u> |

The Government grants received in the prior year relate to Local Authority COVID-19 grants,

**6. CHARITABLE ACTIVITIES COSTS**

|                                                             | Direct<br>Costs<br>£ | Support<br>costs (see<br>note 7)<br>£ | Totals<br>£    |
|-------------------------------------------------------------|----------------------|---------------------------------------|----------------|
| Costs of activities in furtherance of the charity's objects | <u>262,828</u>       | <u>1,961</u>                          | <u>264,789</u> |

**7. SUPPORT COSTS**

|                                                             | Finance<br>£ | Governance<br>costs<br>£ | Totals<br>£  |
|-------------------------------------------------------------|--------------|--------------------------|--------------|
| Costs of activities in furtherance of the charity's objects | <u>106</u>   | <u>1,855</u>             | <u>1,961</u> |

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2023<br>£    | 2022<br>£    |
|-----------------------------|--------------|--------------|
| Depreciation - owned assets | 6,217        | 7,691        |
| Hire of plant and machinery | 8,294        | 5,763        |
| Other operating leases      | <u>5,625</u> | <u>5,625</u> |

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.



## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023

## 10. TANGIBLE FIXED ASSETS

|                       | Fixtures<br>and<br>fittings<br>£ | Computer<br>equipment<br>£ | Totals<br>£   |
|-----------------------|----------------------------------|----------------------------|---------------|
| <b>COST</b>           |                                  |                            |               |
| At 1 April 2022       | 72,736                           | 13,356                     | 86,092        |
| Additions             | <u>2,648</u>                     | <u>-</u>                   | <u>2,648</u>  |
| At 31 March 2023      | <u>75,384</u>                    | <u>13,356</u>              | <u>88,740</u> |
| <b>DEPRECIATION</b>   |                                  |                            |               |
| At 1 April 2022       | 55,121                           | 12,205                     | 67,326        |
| Charge for year       | <u>5,066</u>                     | <u>1,151</u>               | <u>6,217</u>  |
| At 31 March 2023      | <u>60,187</u>                    | <u>13,356</u>              | <u>73,543</u> |
| <b>NET BOOK VALUE</b> |                                  |                            |               |
| At 31 March 2023      | <u>15,197</u>                    | <u>-</u>                   | <u>15,197</u> |
| At 31 March 2022      | <u>17,615</u>                    | <u>1,151</u>               | <u>18,766</u> |

## 11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|               | 2023<br>£     | 2022<br>£     |
|---------------|---------------|---------------|
| Trade debtors | 33,536        | 34,575        |
| Prepayments   | <u>10,167</u> | <u>3,499</u>  |
|               | <u>43,703</u> | <u>38,074</u> |

## 12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                  | 2023<br>£    | 2022<br>£    |
|------------------|--------------|--------------|
| Trade creditors  | 4,381        | 4,418        |
| Accrued expenses | <u>1,800</u> | <u>2,818</u> |
|                  | <u>6,181</u> | <u>7,236</u> |

## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023

## 13. MOVEMENT IN FUNDS

|                           | At 1/4/22<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31/3/23<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 175,510        | 7,937                            | 183,447            |
|                           | <hr/>          | <hr/>                            | <hr/>              |
| <b>TOTAL FUNDS</b>        | <u>175,510</u> | <u>7,937</u>                     | <u>183,447</u>     |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 272,726                    | (264,789)                  | 7,937                     |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>272,726</u>             | <u>(264,789)</u>           | <u>7,937</u>              |

## Comparatives for movement in funds

|                           | At 1/4/21<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31/3/22<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 197,353        | (21,843)                         | 175,510            |
|                           | <hr/>          | <hr/>                            | <hr/>              |
| <b>TOTAL FUNDS</b>        | <u>197,353</u> | <u>(21,843)</u>                  | <u>175,510</u>     |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 214,800                    | (236,643)                  | (21,843)                  |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>214,800</u>             | <u>(236,643)</u>           | <u>(21,843)</u>           |

**SUNSHINE HOUSE WIGAN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023**

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

**15. LIABILITY OF TRUSTEES**

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.

**SUNSHINE HOUSE WIGAN**

England & Wales - Charity number 1169676

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# Accounts

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**REGISTERED COMPANY NUMBER: 07759600 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1169676**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
SUNSHINE HOUSE WIGAN**

Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

**SUNSHINE HOUSE WIGAN**

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for the Year Ended 31 March 2022**

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**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2022**

The trustees present their report and financial statements for the year ended 31st March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

**OBJECTIVES AND ACTIVITIES  
OBJECTIVES OF THE CHARITY**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

Bringing together these residents with local authority, voluntary and other organisations in a common effort to advance education.

Providing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Continuous improvement in the quality of service by regular evaluation and investment in the professional development of staff and volunteers.

Providing a secure, well established service for the future.

All activities are undertaken to further our charitable purposes for the public benefit.

**Public benefit**

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2022**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**COURSES & WORKSHOPS**

**Social Classes:** Due to Covid we have lost some of our groups, we suffered the sad loss of some of our tutors, long term volunteers and two of our directors sadly passed away. We have not been able to encourage our Solicitor to return and our craft classes had to close as tutors no longer wanted to engage in groups. We have managed to welcome the return of CA and AA and numbers in these groups have increased. We could say the effect lockdown had on the lives of people in Crisis was untenable and as public gatherings weren't allowed we couldn't do much to help.

**Religion:** We have had various Indian Celebrations and our Sunday Church Group is back with us, numbers have increased and we know that this group will continue into the future.

**Clients:** Our clients are slowly returning but they are not reaching the numbers attending meetings as they did before Covid. We have some clients that had to close their businesses and therefore will not be returning but we have seen new clients attending and new training courses encouraging more people back into work.

**COMMUNITY CAFE**

**Sunshine Café:** As we emerged from Lockdown there were so many changes, first we were informed that we could open providing we continued to follow the rules including wearing of PPE. The Government then informed the community sector that we had, again to lockdown. Not only did these continued changes and continued uncertainty have adverse effects on staff and customers it also had an effect on the board of trustees.

We continued as we do today to deliver meals to people who are lonely and isolated and those who can no longer leave the comfort of their own homes. It has been a long road back and we are still not back to normality. Our Café is once more beginning to welcome more people in but we are still a long way off meeting the targets we had pre-covid.

**Sunshine Pantry:** As we returned from Lockdown and brought our Pantry back into our shops we had to consider the implications of keeping the pantry open. Many church outlets were now opening and promoting pantries and they were on our own doorstep. Did this mean we were going to be in competition or could we work in partnerships and collaboration. We closed our Pantry and we now support the many pantries open across Wigan Borough. This saved us paying drivers and expenses to pick up unwanted food from Supermarkets. Supermarkets also started to do cheaper food in the evenings, so often we got food only fit for landfill which is what we were trying to avoid.

**CARE IN THE COMMUNITY**

**SMILE:** Our adults social care project returned with few clients and whilst the return of seconded staff happened very quickly the project took months to be up and running. At the moment we are only up to 3 days per week. The general manager has made some changes which should give us scope to promote our project to the Wider Audience.

**Community Functions:** We are just finding our feet and starting to introduce community functions, we have carried out flash sales, specialist sales and this has been a great way of encouraging people to come back to Sunshine House. All our suppliers who supplied skating Rinks, Climbing Frames, and other party essentials have all closed their businesses so its very difficult to find the right attractions at the right price. We have our First Christmas Party booked for Dec 2022.

**Health:** Our Health Trainers have never returned but we have just started to look at the New Health Checks using Sunshine House and hopefully all the flu vaccinations will start again in 2022.

**Working with NEETS:** This is an on-going issue, engaging with young people is not the easiest task added to the pressure of working with young people who are not in education, employment training and who can be or feel awkward in society, those who don't conform and have had trouble throughout their schooling. However we will continue to grow this programme and hope that some long term planning will bring more rewards for these teenagers.



**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2022**

**ACHIEVEMENT AND PERFORMANCE**

**Trading activities**

**Mother Babies & Tots Shop & Charity Shop**

Our shops quickly recovered after lockdown but the opening and closing experienced by our volunteers had an adverse effect. Coming out of lockdown there was also a fear amongst volunteers with regards mixing with the general public. Our volunteers not only come from local residents but from Pay Back and College and these sectors were not ready to return to supporting community. We still receive excellent donations. We continue to sell bargains on FB, Star Buys and local people come from across the borough for excellent bargains as we move into another financial crisis.

**FINANCIAL REVIEW**

**Principal funding sources**

The trustees are very grateful to the external funders, without which Sunshine House would not exist. The main source of funding last year has been from Wigan Council. This year we have not applied for any huge amounts of funding but had been 'self-sustaining' we note how difficult it can be to 'get it right' but we have to try to maintain a cost which pays the bills and keeps everything affordable in what is one of the most deprived areas of the country. This next year there could be different plans that influence the funding opportunities.

**Reserves policy**

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.

**FUTURE PLANS**

We are looking forward to working with our New Chair and recruiting new trustees to our board. With our New Chair in Place we have also revised all our Policies & Procedures. We have taken up the Charity Commission Guidelines with regards to recruitment. Despite the 'Cost of Living' Crisis and the continued rise in expenditure we are looking forward to better times ahead. The journey back has really been harder than lockdown, but we are positive that Sunshine House has a bright future ahead despite all the obstacles faced over the last few years.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Constitutional policies**

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

**Organisational structure of the charity**

The charity is governed by the trustees, who meet 4 times per year and occasional Special general meetings as and when needed.

The Board have delegated operational management of Sunshine House to Mrs Barbara Nettleton, monitoring activity at the quarterly management board committee meetings.

**Induction and training of new trustees**

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New directors receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07759600 (England and Wales)

**Registered Charity number**

1169676

**Registered office**

Sunshine House Community Hub  
Wellington Street  
Wigan  
Lancashire  
WN1 3SA

**Trustees**

Mrs G Fairhurst  
Mr P Gower (resigned 30/9/2021)  
Mrs B M Nettleton  
Mrs G A Millard  
Mr P J Fox  
Mr M Ryan  
Mr L Aitken (resigned 26/4/2022)  
Mr J M C Riddell (resigned 26/4/2022)

**Independent Examiner**

Jane Dennis  
BA (Hons) FCA  
Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

Approved by order of the board of trustees on 15<sup>th</sup> November 2022 and signed on its behalf by:

*Barbara Nettleton*

.....  
Mrs B M Nettleton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUNSHINE HOUSE WIGAN**

**Independent examiner's report to the trustees of Sunshine House Wigan ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Fairhurst*

Jane Dennis  
BA (Hons) FCA  
Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

24 November 2022 | 11:05 GMT

Date: .....

## SUNSHINE HOUSE WIGAN

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2022**

|                                                             |       | 2022<br>Unrestricted<br>fund<br>£ | 2021<br>Total<br>funds<br>£ |
|-------------------------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>                           | Notes |                                   |                             |
| Donations and legacies                                      | 2     | 6,248                             | 14,232                      |
| <b>Charitable activities</b>                                |       |                                   |                             |
| Courses & workshops                                         |       | 899                               | 50                          |
| Community Cafe                                              |       | 79,439                            | 65,133                      |
| Care in the community                                       |       | 10,530                            | 3,554                       |
| Other trading activities                                    | 3     | 93,683                            | 42,447                      |
| Other income                                                | 5     | <u>24,001</u>                     | <u>91,081</u>               |
| <b>Total</b>                                                |       | <u>214,800</u>                    | <u>216,497</u>              |
| <b>EXPENDITURE ON</b>                                       |       |                                   |                             |
| <b>Charitable activities</b>                                | 6     |                                   |                             |
| Costs of activities in furtherance of the charity's objects |       | 236,643                           | 202,366                     |
| <b>NET INCOME/(EXPENDITURE)</b>                             |       | (21,843)                          | 14,131                      |
| <b>RECONCILIATION OF FUNDS</b>                              |       |                                   |                             |
| <b>Total funds brought forward</b>                          |       | 197,353                           | 183,222                     |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                          |       | <u>175,510</u>                    | <u>197,353</u>              |

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN (REGISTERED NUMBER: 07759600)****BALANCE SHEET**  
**31 March 2022**

|                                              | Notes | 2022<br>Unrestricted<br>fund<br>£ | 2021<br>Total<br>funds<br>£ |
|----------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>FIXED ASSETS</b>                          |       |                                   |                             |
| Tangible assets                              | 10    | 18,766                            | 22,449                      |
| <b>CURRENT ASSETS</b>                        |       |                                   |                             |
| Debtors                                      | 11    | 38,074                            | 10,427                      |
| Cash at bank and in hand                     |       | <u>125,906</u>                    | <u>169,665</u>              |
|                                              |       | 163,980                           | 180,092                     |
| <b>CREDITORS</b>                             |       |                                   |                             |
| Amounts falling due within one year          | 12    | (7,236)                           | (5,188)                     |
| <b>NET CURRENT ASSETS</b>                    |       | <u>156,744</u>                    | <u>174,904</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 175,510                           | 197,353                     |
| <b>NET ASSETS</b>                            |       | <u>175,510</u>                    | <u>197,353</u>              |
| <b>FUNDS</b>                                 | 13    |                                   |                             |
| Unrestricted funds                           |       | <u>175,510</u>                    | <u>197,353</u>              |
| <b>TOTAL FUNDS</b>                           |       | <u>175,510</u>                    | <u>197,353</u>              |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15<sup>th</sup> November 2022 and were signed on its behalf by:

*Barbara Nettleton*

.....  
Mrs B M Nettleton - Trustee

The notes form part of these financial statements

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2022****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                       |                           |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Computer equipment    | - 33% on cost             |

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022

## 2. DONATIONS AND LEGACIES

|           | 2022         | 2021          |
|-----------|--------------|---------------|
|           | £            | £             |
| Donations | 2,554        | 10,832        |
| Grants    | <u>3,694</u> | <u>3,400</u>  |
|           | <u>6,248</u> | <u>14,232</u> |

Grants received, included in the above, are as follows:

|        | 2022         | 2021         |
|--------|--------------|--------------|
|        | £            | £            |
| Grants | <u>3,694</u> | <u>3,400</u> |

Grant income relates to the following

|                  | 2022         | 2021         |
|------------------|--------------|--------------|
|                  | £            | £            |
| Brighter Borough | <u>3,694</u> | <u>3,400</u> |

## 3. OTHER TRADING ACTIVITIES

|                        | 2022          | 2021          |
|------------------------|---------------|---------------|
|                        | £             | £             |
| Shop income            | 36,446        | 16,204        |
| Rental & sundry income | <u>57,237</u> | <u>26,243</u> |
|                        | <u>93,683</u> | <u>42,447</u> |

## 4. INCOME FROM CHARITABLE ACTIVITIES

|                            | Activity              | 2022          | 2021          |
|----------------------------|-----------------------|---------------|---------------|
|                            |                       | £             | £             |
| Course fees                | Courses & workshops   | 899           | 50            |
| Community cafe & pantry    | Community Cafe        | 79,439        | 65,133        |
| SMILE - Community day care | Care in the community | <u>10,530</u> | <u>3,554</u>  |
|                            |                       | <u>90,868</u> | <u>68,737</u> |

## 5. OTHER INCOME

|                   | 2022          | 2021          |
|-------------------|---------------|---------------|
|                   | £             | £             |
| Government grants | <u>24,001</u> | <u>91,081</u> |

Other income relates to the following

|                                 | 2022          | 2021          |
|---------------------------------|---------------|---------------|
|                                 | £             | £             |
| Local authority Covid-19 grants | <u>24,001</u> | <u>91,081</u> |

## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022

## 6. CHARITABLE ACTIVITIES COSTS

|                                                             | Direct<br>Costs<br>£ | Support<br>costs (see<br>note 7)<br>£ | Totals<br>£    |
|-------------------------------------------------------------|----------------------|---------------------------------------|----------------|
| Costs of activities in furtherance of the charity's objects | <u>234,794</u>       | <u>1,849</u>                          | <u>236,643</u> |

## 7. SUPPORT COSTS

|                                                             | Governance<br>costs<br>£ |
|-------------------------------------------------------------|--------------------------|
| Costs of activities in furtherance of the charity's objects | <u>1,849</u>             |

## 8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2022<br>£    | 2021<br>£    |
|-----------------------------|--------------|--------------|
| Depreciation - owned assets | 7,691        | 7,008        |
| Hire of plant and machinery | 5,763        | 5,562        |
| Other operating leases      | <u>5,625</u> | <u>5,000</u> |

## 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

## 10. TANGIBLE FIXED ASSETS

|                       | Fixtures<br>and<br>fittings<br>£ | Computer<br>equipment<br>£ | Totals<br>£   |
|-----------------------|----------------------------------|----------------------------|---------------|
| <b>COST</b>           |                                  |                            |               |
| At 1 April 2021       | 68,728                           | 13,356                     | 82,084        |
| Additions             | <u>4,008</u>                     | <u>-</u>                   | <u>4,008</u>  |
| At 31 March 2022      | <u>72,736</u>                    | <u>13,356</u>              | <u>86,092</u> |
| <b>DEPRECIATION</b>   |                                  |                            |               |
| At 1 April 2021       | 49,249                           | 10,386                     | 59,635        |
| Charge for year       | <u>5,872</u>                     | <u>1,819</u>               | <u>7,691</u>  |
| At 31 March 2022      | <u>55,121</u>                    | <u>12,205</u>              | <u>67,326</u> |
| <b>NET BOOK VALUE</b> |                                  |                            |               |
| At 31 March 2022      | <u>17,615</u>                    | <u>1,151</u>               | <u>18,766</u> |
| At 31 March 2021      | <u>19,479</u>                    | <u>2,970</u>               | <u>22,449</u> |



## SUNSHINE HOUSE WIGAN

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022

## 11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|               | 2022          | 2021          |
|---------------|---------------|---------------|
|               | £             | £             |
| Trade debtors | 34,575        | 8,694         |
| Prepayments   | <u>3,499</u>  | <u>1,733</u>  |
|               | <u>38,074</u> | <u>10,427</u> |

## 12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                  | 2022         | 2021         |
|------------------|--------------|--------------|
|                  | £            | £            |
| Trade creditors  | 4,418        | 3,388        |
| Accrued expenses | <u>2,818</u> | <u>1,800</u> |
|                  | <u>7,236</u> | <u>5,188</u> |

## 13. MOVEMENT IN FUNDS

|                           | At 1/4/21<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31/3/22<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 197,353        | (21,843)                         | 175,510            |
|                           | <u>197,353</u> | <u>(21,843)</u>                  | <u>175,510</u>     |
| <b>TOTAL FUNDS</b>        | <u>197,353</u> | <u>(21,843)</u>                  | <u>175,510</u>     |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 214,800                    | (236,643)                  | (21,843)                  |
|                           | <u>214,800</u>             | <u>(236,643)</u>           | <u>(21,843)</u>           |
| <b>TOTAL FUNDS</b>        | <u>214,800</u>             | <u>(236,643)</u>           | <u>(21,843)</u>           |

## Comparatives for movement in funds

|                           | At 1/4/20<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31/3/21<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 183,222        | 14,131                           | 197,353            |
|                           | <u>183,222</u> | <u>14,131</u>                    | <u>197,353</u>     |
| <b>TOTAL FUNDS</b>        | <u>183,222</u> | <u>14,131</u>                    | <u>197,353</u>     |

**SUNSHINE HOUSE WIGAN****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 216,497                    | (202,366)                  | 14,131                    |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>216,497</u>             | <u>(202,366)</u>           | <u>14,131</u>             |

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**15. LIABILITY OF TRUSTEES**

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.

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# Accounts

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**REGISTERED COMPANY NUMBER: 07759600 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1169676**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
SUNSHINE HOUSE WIGAN**

Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

**SUNSHINE HOUSE WIGAN**

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for the Year Ended 31 March 2021**

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**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2021**

The trustees present their report and financial statements for the year ended 31st March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

**OBJECTIVES OF THE CHARITY**

The charity's purposes are to benefit the residents of Scholes and the neighbourhood of Wigan by :-

Bringing together these residents with local authority, voluntary and other organisations in a common effort to advance education.

Providing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Continuous improvement in the quality of service by regular evaluation and investment in the professional development of staff and volunteers.

Providing a secure, well established service for the future.

All activities are undertaken to further our charitable purposes for the public benefit.

**Public benefit**

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at Sunshine House. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**COURSES & WORKSHOPS**

**Social Classes:** Last year we had a number of social classes but lockdown meant that we could no longer run them. As well as the loss of income from these classes, there was the added knock on effect as people who attended the classes would have also used the Cafe. We were keen to start these classes as soon as possible as we considered them to be important for peoples mental health and well-being and so as soon as we were allowed they were introduced back into Sunshine House. We operated under reduced numbers, with a track and trace system and insisted on the use of masks when walking around the building. We also had sanitising units and a fogging machine which ensured all our rooms were clean and sanitised. We also allowed under strict rules our bereavement group to meet as they needed support as they had lost loved ones to Covid-19.

**Group classes:** These have all had to close as a result of the pandemic, but we hope that they will be back once it is safe to hold group meetings.

**Education:** This year would have been our 3rd year of our summer initiative Learn to Earn but this too had to be cancelled as schools were closed and it was difficult to contact those involved. We were working in conjunction with the Local Authority who provided funds which allowed us to work with 12 young people, who were out of education, training or employment, for 12 weeks. The scheme looked at different ways of encouraging the youngsters to become somewhat independent, top up their learning, open bank accounts and prepare for interviews and seek out job opportunities. We dealt mainly with young people who had ADHD, Autism, and other social issues and who had fallen out of the school system. This had proved to be highly successful and we are hoping by Summer 2021 we will be able to continue with the project.

**COMMUNITY CAFE**

**Sunshine Café:** When Covid-19 first struck in March 2020 and the Government announced a national lock-down we had to close our doors to the public. We instead looked to operate a delivery service and turned all our attention to people who were isolating or vulnerable. With the support of Wigan Council we asked local residents to register with us as street co-ordinators. The co-ordinators were to look after people in their areas, to find out who were shielding, anyone who was isolating or lonely and families who were struggling. We set up a free phone number so people could call in to ask questions, chat or order food for delivery. Some costs of the food we prepared was covered by the Local Authority and for those people who had to pay for their food we set up a Pay Pal account. At the end of March 2021 we were still not able to open the café as we were adhering to Government guidelines but we were still taking orders and delivering food. One average during this year we have delivered over 50 meals per day.

**Sunshine Pantry:** Whilst our café was hit by Covid so was our Pantry. We had to bring the Pantry into Sunshine House and utilised one of the rooms which had outside windows so we could mark the floor outside to enforce social distancing and use the window as a serving hatch. Our drivers had previously been collecting from local supermarkets but at the beginning of lockdown supermarket shelves were almost empty and so our collections were quite poor. We owe a great deal of thanks to organisations like Heinz and Hovis who kept us going with bread and tins of food. At the height of the pandemic we were dealing with over 45 people per day mostly mums or men living on their own. We also put together easy recipes for soups and easy healthy meals for children. However, once food shortages eased, some supermarkets brought out an 'app' which directed people back to the supermarket where they had created 'foodbanks'. This reduced our supermarket collections even further.

**CARE IN THE COMMUNITY**

**SMILE:** This Adult Social Care Project was designed to support people who are lonely or are suffering from early dementia and are in need of help or just some company. We have unfortunately lost some of our clients to Covid-19 whilst others have had to go into Day Care Centres. partly because we have not been able to provide our SMILE service as our seconded worker who ran the project had to return to the council as they were short staffed because staff sickness. We are hopeful that the project will start up on a slow return once allowed.

**Community Functions:** All functions that we had had planned for the year had to be cancelled however we are hopeful that there will be smaller events we can arrange once restrictions again are lifted.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Trading activities**

**Mother Babies & Tots Shop & Charity Shop**

During the pandemic we received lots of donations of clothing, bric-a-brac, children's toys, prams, bikes etc, as everyone was clearing out at home due to being on lockdown. We ensured that everything we received was carefully sanitised and left for two weeks before it was labelled and placed in our shop. We also helped and supported families where homes had been lost due to bereavement. We formed a liaison with Veterans who had started to do house clearances and we would help each other.

We closed, then opened, then closed again in line with Government directives. The 2nd time we locked down we used our Annex Building and started to sell online. This proved very popular. Our volunteers would post 'Star Buys' online and at 9am the following day people could ring and reserve. We maintained strict protocols to ensure the safety of both our volunteers and the general public. They could come to the collection point at our reception, sanitise using the machine, enter the building have temperature for track & trace done, collect their items (which had already been packaged) and leave. The shops reopened when the Government allowed none essentials to re-open. We still have all the rules in place and only 2 people at any one time are allowed in our shops.

**Room Hire**

We rent a building adjacent to Sunshine House. This, as well as the rooms within Sunshine House are available for local community groups and businesses to rent. Our largest room will hold up to 170 people and has a stage and audio equipment. Unfortunately because of Covid-19 and the restrictions in place, these facilities have been under utilised this year, but we are intending to have an advertising campaign once the restrictions have been lifted so that once again, this facility can be used to its full potential.

**FINANCIAL REVIEW**

**Principal funding sources**

Sunshine House has always tried to be 'self-sustaining', raising funds through courses, room hire, sale of meals through our kitchens and also sale of donated goods. The income from these sources has reduced dramatically during this financial year because of Covid-19 and the restrictions in place and therefore we have had to look to Wigan Council to provide grants in order that we could maintain our much needed services to the community. The trustees are very grateful to the Wigan Council for the support they have given us.

**Reserves policy**

The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to four months running costs.

This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.



**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2021**

**FUTURE PLANS**

As we move towards the easing of government restrictions we acknowledge that the trustees will have to plan for the future and be prepared to make changes. We lost significant income through the loss of large room hire bookings and we also need to consider that not all patrons will return to the café. Furthermore, grant funding may be harder to secure and what is available will be targeted funding.

We have therefore identified several areas which could be improved going forward. This will involve the development of the kitchen, including a new menus and signage. We will also undertake an advertising campaign to bring about increased footfall both to the Café and for room hire.

At the end of this financial year, we can say that Sunshine House has been a very safe place to be, it has shown us team work, and how to deal with difficult situations. We just hope that after April 2021 we will be in a better position to bring some of our groups back, offer availability of rooms to our lost clients and start to rebuild a new and productive way forward.

At the date of this report, some restrictions have been lifted but there is still an air of uncertainty. Whilst we have been able to provide more of our services this year, we have not been able to return to the level of services that we would have liked and are uncertain as to when we will be in a position to return to a full level of service. However, we remain hopeful and we will still provide much needed services to the community until this happens.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Constitutional policies**

The company is registered as a company limited by guarantee and was incorporated on 1st September 2011.

The company had previously operated as a Community Interest Company. However, on 31st August 2016 the company filed documents at Companies House in order to change its' status and on 14th October 2016 the company became registered with the Charities Commission under registered charity number 1169676.

The Articles and Memorandum of association can be located at Companies House.

**Organisational structure of the charity**

The charity is governed by the trustees, who meet 4 times per year and occasional Special general meetings as and when needed.

The Board have delegated operational management of Sunshine House to Mrs Barbara Nettleton, monitoring activity at the quarterly management board committee meetings.

**Induction and training of new trustees**

Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

New directors receive an induction, in person from a member of the senior management team. They also receive detailed information of their legal status and new responsibilities.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07759600 (England and Wales)

**Registered Charity number**

1169676

**Registered office**

Sunshine House Community Hub  
Wellington Street  
Wigan  
Lancashire  
WN1 3SA

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2021**

**Trustees**

Mrs J M Astin  
Mrs C E Bradshaw  
Mr G Bretherton (resigned 12/10/2020)  
Mr E R Ellis (resigned 6/12/2020)  
Mrs G Fairhurst  
Mr P Gower (resigned 30/9/2021)  
Mrs B M Nettleton  
Mrs L Gibson (resigned 13/7/2020)  
Mrs G A Millard  
Mr K Ip (resigned 19/10/2020)  
Mr M J Taylor (resigned 16/10/2020)  
Mr P J Fox (appointed 6/12/2020)  
Mr M Ryan (appointed 6/12/2020)  
Mr L Aitken (appointed 6/12/2020)  
Mr J M C Riddell (appointed 6/12/2020)

**Independent Examiner**

Jane Dennis  
BA (Hons) FCA  
Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

Approved by order of the board of trustees on ..... 6.12.21 ..... and signed on its behalf by:



.....  
Mrs B M Nettleton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUNSHINE HOUSE WIGAN**

**Independent examiner's report to the trustees of Sunshine House Wigan ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Dennis  
BA (Hons) FCA  
Fairhurst  
Chartered Accountants  
Douglas Bank House  
Wigan Lane  
Wigan  
Lancashire  
WN1 2TB

Date: .....

*6 December 2021*

**SUNSHINE HOUSE WIGAN**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
for the Year Ended 31 March 2021**

|                                                             |       | 2021<br>Unrestricted<br>fund<br>£ | 2020<br>Total<br>funds<br>£ |
|-------------------------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>                           | Notes |                                   |                             |
| Donations and legacies                                      | 2     | 14,232                            | 8,342                       |
| <b>Charitable activities</b>                                | 4     |                                   |                             |
| Courses & workshops                                         |       | 50                                | 7,031                       |
| Community Cafe                                              |       | 65,133                            | 107,695                     |
| Care in the community                                       |       | 3,554                             | 21,804                      |
| Other trading activities                                    | 3     | 42,447                            | 123,480                     |
| Other income                                                |       | <u>91,081</u>                     | <u>-</u>                    |
| <b>Total</b>                                                |       | 216,497                           | 268,352                     |
| <b>EXPENDITURE ON</b>                                       |       |                                   |                             |
| <b>Charitable activities</b>                                | 5     |                                   |                             |
| Costs of activities in furtherance of the charity's objects |       | 202,366                           | 290,053                     |
| <b>NET INCOME/(EXPENDITURE)</b>                             |       | 14,131                            | (21,701)                    |
| <b>RECONCILIATION OF FUNDS</b>                              |       |                                   |                             |
| <b>Total funds brought forward</b>                          |       | 183,222                           | 204,923                     |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                          |       | <u>197,353</u>                    | <u>183,222</u>              |

The notes form part of these financial statements

**BALANCE SHEET**  
**31 March 2021**

|                                              |       | 2021<br>Unrestricted<br>fund<br>£ | 2020<br>Total<br>funds<br>£ |
|----------------------------------------------|-------|-----------------------------------|-----------------------------|
| <b>FIXED ASSETS</b>                          | Notes |                                   |                             |
| Tangible assets                              | 9     | 22,449                            | 28,458                      |
| <b>CURRENT ASSETS</b>                        |       |                                   |                             |
| Debtors                                      | 10    | 10,427                            | 39,226                      |
| Cash at bank and in hand                     |       | <u>169,665</u>                    | <u>119,510</u>              |
|                                              |       | 180,092                           | 158,736                     |
| <b>CREDITORS</b>                             |       |                                   |                             |
| Amounts falling due within one year          | 11    | (5,188)                           | (3,972)                     |
| <b>NET CURRENT ASSETS</b>                    |       | <u>174,904</u>                    | <u>154,764</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 197,353                           | 183,222                     |
| <b>NET ASSETS</b>                            |       | <u><u>197,353</u></u>             | <u><u>183,222</u></u>       |
| <b>FUNDS</b>                                 | 12    |                                   |                             |
| Unrestricted funds                           |       | <u>197,353</u>                    | <u>183,222</u>              |
| <b>TOTAL FUNDS</b>                           |       | <u><u>197,353</u></u>             | <u><u>183,222</u></u>       |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6/12/21 and were signed on its behalf by:



Mrs B M Nettleton - Trustee

The notes form part of these financial statements

## SUNSHINE HOUSE WIGAN

### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                       |                           |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Computer equipment    | - 33% on cost             |

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

# SUNSHINE HOUSE WIGAN

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2021

### 2. DONATIONS AND LEGACIES

|           | 2021          | 2020         |
|-----------|---------------|--------------|
|           | £             | £            |
| Donations | 10,832        | 2,054        |
| Grants    | <u>3,400</u>  | <u>6,288</u> |
|           | <u>14,232</u> | <u>8,342</u> |

Grants received, included in the above, are as follows:

|        | 2021         | 2020         |
|--------|--------------|--------------|
|        | £            | £            |
| Grants | <u>3,400</u> | <u>6,288</u> |

### 3. OTHER TRADING ACTIVITIES

|                        | 2021          | 2020           |
|------------------------|---------------|----------------|
|                        | £             | £              |
| Shop income            | 16,204        | 7,975          |
| Rental & sundry income | <u>26,243</u> | <u>115,505</u> |
|                        | <u>42,447</u> | <u>123,480</u> |

### 4. INCOME FROM CHARITABLE ACTIVITIES

|                            | Activity              | 2021          | 2020           |
|----------------------------|-----------------------|---------------|----------------|
|                            |                       | £             | £              |
| Course fees                | Courses & workshops   | 50            | 7,031          |
| Community cafe & pantry    | Community Cafe        | 65,133        | 107,695        |
| SMILE - Community day care | Care in the community | <u>3,554</u>  | <u>21,804</u>  |
|                            |                       | <u>68,737</u> | <u>136,530</u> |

### 5. CHARITABLE ACTIVITIES COSTS

|                                                             | Direct Costs   | Support costs (see note 6) | Totals         |
|-------------------------------------------------------------|----------------|----------------------------|----------------|
|                                                             | £              | £                          | £              |
| Costs of activities in furtherance of the charity's objects | <u>200,137</u> | <u>2,229</u>               | <u>202,366</u> |

**SUNSHINE HOUSE WIGAN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2021**

**6. SUPPORT COSTS**

|                                                             | Governance<br>costs<br>£ |
|-------------------------------------------------------------|--------------------------|
| Costs of activities in furtherance of the charity's objects | <u>2,229</u>             |

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2021<br>£    | 2020<br>£    |
|-----------------------------|--------------|--------------|
| Depreciation - owned assets | 7,008        | 10,315       |
| Hire of plant and machinery | 5,562        | 6,568        |
| Other operating leases      | <u>5,000</u> | <u>7,500</u> |

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**9. TANGIBLE FIXED ASSETS**

|                       | Fixtures<br>and<br>fittings<br>£ | Computer<br>equipment<br>£ | Totals<br>£   |
|-----------------------|----------------------------------|----------------------------|---------------|
| <b>COST</b>           |                                  |                            |               |
| At 1 April 2020       | 67,729                           | 13,356                     | 81,085        |
| Additions             | <u>999</u>                       | <u>-</u>                   | <u>999</u>    |
| At 31 March 2021      | <u>68,728</u>                    | <u>13,356</u>              | <u>82,084</u> |
| <b>DEPRECIATION</b>   |                                  |                            |               |
| At 1 April 2020       | 42,243                           | 10,384                     | 52,627        |
| Charge for year       | <u>7,006</u>                     | <u>2</u>                   | <u>7,008</u>  |
| At 31 March 2021      | <u>49,249</u>                    | <u>10,386</u>              | <u>59,635</u> |
| <b>NET BOOK VALUE</b> |                                  |                            |               |
| At 31 March 2021      | <u>19,479</u>                    | <u>2,970</u>               | <u>22,449</u> |
| At 31 March 2020      | <u>25,486</u>                    | <u>2,972</u>               | <u>28,458</u> |



**SUNSHINE HOUSE WIGAN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2021**

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               | 2021                 | 2020                 |
|---------------|----------------------|----------------------|
|               | £                    | £                    |
| Trade debtors | 8,694                | 37,351               |
| Prepayments   | <u>1,733</u>         | <u>1,875</u>         |
|               | <u><u>10,427</u></u> | <u><u>39,226</u></u> |

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                  | 2021                | 2020                |
|------------------|---------------------|---------------------|
|                  | £                   | £                   |
| Trade creditors  | 3,388               | 2,172               |
| Accrued expenses | <u>1,800</u>        | <u>1,800</u>        |
|                  | <u><u>5,188</u></u> | <u><u>3,972</u></u> |

**12. MOVEMENT IN FUNDS**

|                           | At 1/4/20<br>£        | Net<br>movement<br>in funds<br>£ | At<br>31/3/21<br>£    |
|---------------------------|-----------------------|----------------------------------|-----------------------|
| <b>Unrestricted funds</b> |                       |                                  |                       |
| General fund              | 183,222               | 14,131                           | 197,353               |
|                           | <u>183,222</u>        | <u>14,131</u>                    | <u>197,353</u>        |
| <b>TOTAL FUNDS</b>        | <u><u>183,222</u></u> | <u><u>14,131</u></u>             | <u><u>197,353</u></u> |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 216,497                    | (202,366)                  | 14,131                    |
|                           | <u>216,497</u>             | <u>(202,366)</u>           | <u>14,131</u>             |
| <b>TOTAL FUNDS</b>        | <u><u>216,497</u></u>      | <u><u>(202,366)</u></u>    | <u><u>14,131</u></u>      |

Comparatives for movement in funds

|                           | At 1/4/19<br>£        | Net<br>movement<br>in funds<br>£ | At<br>31/3/20<br>£    |
|---------------------------|-----------------------|----------------------------------|-----------------------|
| <b>Unrestricted funds</b> |                       |                                  |                       |
| General fund              | 204,923               | (21,701)                         | 183,222               |
|                           | <u>204,923</u>        | <u>(21,701)</u>                  | <u>183,222</u>        |
| <b>TOTAL FUNDS</b>        | <u><u>204,923</u></u> | <u><u>(21,701)</u></u>           | <u><u>183,222</u></u> |

**SUNSHINE HOUSE WIGAN**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 268,352                    | (290,053)                  | (21,701)                  |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>268,352</u>             | <u>(290,053)</u>           | <u>(21,701)</u>           |

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**14. LIABILITY OF TRUSTEES**

The liability of the trustees is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up.