

# U3A KINVER

England & Wales · Charity number 1169663

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2016-10-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 4 Forest Drive  
Kinver  
Stourbridge  
West Midlands  
DY7 6DX

**Phone** 01384873637

**Email** [secretary@u3akinver.org](mailto:secretary@u3akinver.org)

**Website** [u3akinver.org](http://u3akinver.org)

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION AND, IN PARTICULAR, THE EDUCATION OF OLDER PEOPLE AND THOSE WHO ARE RETIRED FROM FULL TIME WORK, BY ALL MEANS INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT.

**Activities:** To provide to members of the U3A opportunities for learning by the process of mutual aid within groups of members with common interests.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Other Defined Groups

## Geography

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- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£26,007	£21,861	-	-
2024-03-31	£25,881	£21,929	-	-
2023-03-31	£23,644	£33,528	-	-
2022-03-31	£11,535	£6,418	-	-
2021-03-31	£3,070	£2,410	-	-

## Trustees

Name	Role	Appointed
<b>George Roderick Marshall</b>	Chair	2022-09-30
Jacqueline Ward		2022-09-30
John Ben THOMPSON		2022-09-30
John Rhead		2023-09-29
Julia Bathurst		2022-09-30
Tracy Ledward		2022-09-30

**U3A KINVER**

England & Wales - Charity number 1169663

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# Accounts

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# **U3A KINVER**

## **Annual Report & Financial Statement for the year ended 31 March 2025**

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## 1. Administrative Details

### 1.1 Registered Charity

U3A Kinver Registration Charity Number – 1169663

### 1.2 U3A Kinver Registered Office Address

4 Forest Drive  
Kinver  
Stourbridge  
DY7 6DX

### 1.3 Trustees

Name	Date of Appointment	Date of Resignation
Rod Marshall	29 September 2023	
Ben Thompson	29 September 2023	
Julie Duern	29 September 2023	30 September 2024
Hilary Weaver	29 September 2023	30 October 2024
Jackie Ward	29 September 2023	
Tracy Ledward	29 September 2023	
Julia Bathurst	29 September 2023	
Martin Williams	29 September 2023	
John Rhead	29 September 2023	

### 1.4 Appointed Officers

Name	Date of Appointment	Date of Resignation
Anna Westwood	29 September 2023	
Carole Bowater	29 September 2023	
Roger Muggleton	29 September 2023	
Jean Shipley	29 September 2023	
Roger Stephenson	30 September 2024	

### 1.5 Co-opted Officers

Name	Date of Co-option	Date of Resignation
Rachel Davis	1 January 2025	
Ian Foster	1 January 2025	
Jeremy Woodcock	1 January 2025	

## **1.6 Officers**

Chair	Rod Marshall
Vice-Chair	Ben Thompson
Treasurer	Anna Westwood
Membership Secretary	Carole Bowater
IT Officer	Jackie Ward
Publicity Officer	Tracy Ledward
Welfare/Inclusion Officer	Julia Bathurst
Minute Secretary	Rachel Davis
Compliance Officer	Jeremy Woodcock
Inventory Officer	Ian Foster

## 2. Chair of Trustees Report

u3a Kinver has continued to flourish and grow, both in members numbers and a healthy financial surplus for the year. This was our ninth year since we were founded in 2015 and we are looking forward to celebrating our first decade.

We have continued to enjoy steady growth in our membership numbers throughout the year. At the end of March we had 519 members, a rise of 15% over the previous year. This has been most encouraging and is, for the most part, due to the time and dedication given by our Group Leaders. We all owe a great deal to them for providing the activities so selflessly and professionally. Our u3a would not be the success it clearly is without them.

The year began with the hand-over of all the equipment and assets of Kinver Film Society to u3a Kinver. A small steering group, led by Julia Bathurst, set about ensuring the continued screening of current and recent films for a season designed to match that of the old film society, running from September to April. Films were selected and the first film was shown at the end of September, *Wicked Little Letters*, with an audience of over 100 attending.

Unfortunately, the weather then intervened and the school theatre suffered a severe flood which meant that it could not be used. The theatre remained out of action until mid-December, when we were able to resume showing films. A further 8 films were shown during January through to April with the season concluding with the screening of *Conclave* which attracted an audience of 140. Plans are already underway for the 2025/26 season.

Our accounts for the year show a healthy surplus of £4,146.93. This has been brought about mainly by an increased income from annual subscriptions and an increase in income from group activities. Activity fees have remained at £1 for every group and the increased income from group activities shows that there are greater numbers attending the sessions than there have been in previous years.

There has, however, been a substantial increase of 33% in the cost of room hire. It is important, therefore, that we keep these rents under review and find the most cost-effective locations for our many activities.

Overall, our total net assets now stand at £19,987.49, a figure boosted by the transfer of cash assets from Kinver Film Society. My thanks to Anna Westwood, our Treasurer and to Carole Bowater, our Membership Secretary, whose hard work has, in no small part, contributed to these successful results.

We were pleased to note the introduction of two new groups this year. Art Appreciation, which has proved very popular, and Poetry, which is gradually, but steadily, establishing itself. Unfortunately, attempts to start a Pickle Ball group were not successful, perhaps due to the fact that the group would have needed to go over to Stourbridge to play their games.

A problematic area for the committee has been establishing an organising group to arrange Outings. There was a successful trip with an overnight stay in December, arranged through Green Line Coaches and entitled Turkey and Tinsel. 16 members went on a magical mystery tour with their destination unknown. Arriving in Exmouth where they spent the night in a sea front hotel, the group took over the evening disco, probably to keep them warm as the heating in the hotel was not working.

The choir performed two well-received concerts in 2024. "A Musical Party" at St Peter's Church, Cookley, with Pimms and cake on the lawn outside during the interval, and "Songs from Stage and Screen" at St Mary's Church, Enville. Profits from ticket sales were equally shared between the u3a and the churches.

The Christmas Party was again sold out and a good time was had by all. With a staging of songs from "Hello, Dolly" by the choir and the usual suspects entering the spirit by donning female attire to represent the Dollies and perform Christmas songs by Eartha Kitt, there was plenty of enjoyable entertainment, audience participation and generous helpings of food. Thanks to Julie Duern who undertook much of the organisation and arranged the mobile food truck.

Our well-established groups continue to thrive. Those offering physical effort such as Table Tennis, Kurling, Walking, Cycling, Tai Chi and Line Dancing. Musical groups such as the Ukuleles, the Choir and the Music and Jazz Group. Language groups such as French, Spanish, Italian and Sign Language and interest groups such as History, Quiz, Craft, Birdwatching, Lunch Club, Whist, Art Appreciation, Poetry and the Film Group. And our regular monthly Speaker's Meetings continue to be popular and well attended and offer the opportunity to socialise over tea and coffee as well as listening to some very interesting talks.

I'm sure that I speak for all our members when I say thank you to all the Group Leaders for their continued support, leadership, inspiration and sheer hard work in making all these groups so successful. u3a Kinver is fortunate to have them.

I have been privileged to have such a committed and dedicated team around me, whether leading groups or steering our u3a forward through their committee work. The work of the committee ensures the smooth and efficient running of u3a Kinver. At the start of the year four new committee members were elected to serve. Unfortunately, this did not work out as expected and three were unable to fulfil their roles and resigned. After an appeal to members we were able to co-opt three new committee members to take over the roles of Minute Secretary, Compliance Officer and Inventory Officer. I thank them for volunteering and for the hard work and commitment they have shown.

My thanks to all my fellow trustees and committee members, without whom we would be unable to thrive and develop. Their support and dedication to ensuring the well-being of u3a Kinver and its members has made my job much easier and smoother and I am confident that their continued efforts will ensure our continued success in our tenth anniversary year.

Finally, a big thank you to all of you, the members, for your loyalty and backing. With your continued support u3a Kinver will further flourish and grow and I hope we can maintain that, in this landmark year ahead.

**Rod Marshall**  
**Chair of Trustees**  
**u3a Kinver**

### **3. Aims & Purpose**

#### **3.1 Objectives**

U3A Kinver's objective ('the object') is the advancement of education and in particular the education of older people and those retired from full-time work, by all means including associated activities conducive to learning and personal development in Kinver and surrounding district.

#### **3.2 Achievement & Performance**

U3A Kinver is an inclusive charity and aims to grow its membership numbers and the number of activity groups currently offered. The last 12 months has seen a steady increase in members numbers and a corresponding growth in the numbers of members participating in group activities. During 2024/25 we have introduced three more groups – Film, Art Appreciation and Poetry.

We are supported by a large number of dedicated volunteers, particularly our Group Leaders, who give tirelessly of their time and expertise. Without them U3A Kinver would not be able to function.

#### **3.3 Membership Statistics**

<b>April 2025 Membership Statistics</b>	
Full members	447
Associate Members	72
TOTAL	519
Members with e-mail	500

#### **3.4 Current Activity Groups**

<b>Activity Group</b>	<b>Frequency</b>
Art Appreciation	Monthly
British Sign Language	Fortnightly
Choir	Weekly
Craft	Fortnightly
Cycling	Monthly
Film	Monthly

French	Fortnightly
History	Monthly
Italian	Fortnightly
Kurling	Fortnightly
Line Dancing	Weekly
Lunch Club	Monthly
Music & Jazz	Monthly
Outings	Throughout the Year
Poetry	Monthly
Quiz	Monthly
Spanish	Weekly
Table Tennis	Weekly
Tai Chi	Weekly
Ukulele	Weekly
Walking	Monthly
Whist	Monthly

### **3.5 Health & Safety**

There have been no Health & Safety incidents reported during the last twelve months.

### **3.6 Welfare/Safeguarding**

There have been no welfare/safeguarding issues reported during the last twelve months.

### **3.7 Data Protection/GDPR**

There have been no data breaches reported during the last twelve months.

#### 4. Treasurer's Financial Report

We have continued to maintain good financial controls during reporting year 2024/25. The majority of Group Leaders have been supportive in their efforts to manage activity subscriptions by keeping and providing the Treasurer with registers, which enable us to provide evidence and reconciliation at our year-end overview. There have also been great improvements in the banking of activity subs by Group Leaders and their assistants. All of these actions are very appreciated and valuable in helping our charity function effectively.

There are facilities available on the Beacon system which may be useful to our Group Leaders in making the administration of their groups more streamlined and timesaving. I believe the Committee will be looking to promote these facilities during this coming year.

We moved our accounting system to Xero as of 1 April 2024 and have now just completed our first full financial year using this platform. The system has been of tremendous benefit by:

- Allowing the Committee to see the individual financial situation in respect of each group.
- We have been able to produce more accurate and timely Financial Management reports.
- Direct connection to our bank account – has allowed the Membership Secretary to access membership receipts in a timely fashion
- Given our accountant – speed access to prepare Year-end report from electronic data rather than paper documents.
- Instant access to view bank account and historical transactions whilst away from base by using the smart phone app
- More accurate and detailed financial reporting
- Less time-consuming and more streamlined process for the Treasurer role

A Debit/Credit card system was introduced this year and this has proved to be a beneficial payment method at membership renewal time. This system also offered a remote payment option which was utilised by several members.

The current year-end figure show a healthy situation and the Committee are looking at ways to utilise this to the benefit of its membership

My intention as Treasurer is to establish a finance record keeping system which is exacting but follows a straight-forward process. I think it is essential that organizational systems can be “passed-on” I believe the Xero system which has been successfully established this year fits that remit.

I welcome any questions from our membership. Feel free to request any information in respect of the financial records to which you would like access.

[treasurer@u3akinver.org](mailto:treasurer@u3akinver.org)

#### **4.1 Related Party Payments**

There are no related party payments to declare.

## Depreciation Schedule

U3A Kinver

For the year ended 31 March 2025

Name	Cost	Opening Value	Purchases	Disposals	Depreciation	Closing Value
<b>Asset - Electronic Equipment</b>						
Lenovo Laptop	208.99	75.47	0.00	0.00	69.66	5.81
<b>Total Asset - Electronic Equipment</b>	<b>208.99</b>	<b>75.47</b>	<b>0.00</b>	<b>0.00</b>	<b>69.66</b>	<b>5.81</b>
<b>Asset - Furniture</b>						
Storage Filing Cabinet for Choir £405.43 30/09/2021 5	405.43	202.72	0.00	0.00	81.09	121.63
<b>Total Asset - Furniture</b>	<b>405.43</b>	<b>202.72</b>	<b>0.00</b>	<b>0.00</b>	<b>81.09</b>	<b>121.63</b>
<b>Asset - Sports Equipment</b>						
Butterfly Table Tennis Table	350.00	0.00	0.00	0.00	0.00	0.00
Kurling Equipment Addition 28/03/2022	331.41	193.32	0.00	0.00	66.28	127.04
Kurling Equipment £644.00 06/11/2019 5	644.00	75.13	0.00	0.00	75.13	0.00
Kurling stones New Age x red 4 x blue & case	320.95	0.00	320.95	0.00	5.35	315.60
Table Tennis Equipment Ransome (Table)	679.99	441.99	0.00	0.00	136.00	305.99
Table Tennis Equipment (Table) £589.99 08/11/2021 5	589.99	304.83	0.00	0.00	118.00	186.83
Table Tennis Tables £550.00 12/05/2020 5	550.00	119.17	0.00	0.00	110.00	9.17
<b>Total Asset - Sports Equipment</b>	<b>3,466.34</b>	<b>1,134.44</b>	<b>320.95</b>	<b>0.00</b>	<b>510.76</b>	<b>944.63</b>
<b>Asset Computer Video &amp; Audio Equipment</b>						
Dual Headset and Transmitter Sub zero	250.00	145.83	0.00	0.00	83.33	62.50
Film Society Cable Extension reels x 2 (4 socket 10 meters)	80.00	0.00	80.00	0.00	24.44	55.56
Film society Audio Technica - Radio Microphone System	60.00	0.00	60.00	0.00	18.33	41.67
Film Society Bowers & Wilkins HTM-61 S2 Central Speaker	580.00	0.00	580.00	0.00	177.20	402.80
Film Society Pro Sound N51QP Wireless Microphone Kit	49.00	0.00	49.00	0.00	14.97	34.03
Film Society Projection Screen (electric Fitted static) 20 foot	1,500.00	0.00	1,500.00	0.00	458.29	1,041.71
Film Society Sony BDP S1500 - Blu Ray disc player	60.00	0.00	60.00	0.00	18.33	41.67
Film Society Sony BDP S550 Blu-ray Disc player	45.00	0.00	45.00	0.00	13.75	31.25
Film Society Sony Bravia SXR D VPL-HW10 Projector	300.00	0.00	300.00	0.00	91.66	208.34
Film Society Sony DVP-NS 705V CD/DVD player	50.00	0.00	50.00	0.00	15.28	34.72
Film Society Sony SS-B2ED Speakers x 4	160.00	0.00	160.00	0.00	48.88	111.12
Film Society Sony STR-DH 820 Digital Video / Audio Control Centre	85.00	0.00	85.00	0.00	25.97	59.03

Film Society Yamaha YST-SW 800 Subwoofer	60.00	0.00	60.00	0.00	18.33	41.67
Korg S250 Second Hand Keyboard (Donated)	160.00	124.44	0.00	0.00	53.33	71.11
PA System £602.70 17/09/2018	602.70	0.00	0.00	0.00	0.00	0.00
Portable Projector	300.00	0.00	0.00	0.00	0.00	0.00
Sennheiser Dual Wireless Microphne System	457.00	0.00	457.00	0.00	114.24	342.76
<b>Total Asset Computer Video &amp; Audio Equipment</b>	<b>4,798.70</b>	<b>270.27</b>	<b>3,486.00</b>	<b>0.00</b>	<b>1,176.33</b>	<b>2,579.94</b>
<b>Total</b>	<b>8,879.46</b>	<b>1,682.90</b>	<b>3,806.95</b>	<b>0.00</b>	<b>1,837.84</b>	<b>3,652.01</b>

**U3A KINVER**

**Registered charity number 1169663**

**The charitable purpose of U3A Kinver is to advance education and in particular the education of people not in full time gainful employment who are in their third age (being the period of time after the first age of childhood dependence and the second age of full-time employment and/or parental responsibility) residing in Kinver and its surrounding locality.**

**Trustees:**

**Rod Marshall - chair  
Julia Bathurst  
Tracy Ledward  
John Rhead  
John Thompson  
Jackie Ward  
Martin Williams**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**

**Website: [u3akinver.org](http://u3akinver.org)**

**Email: [secretary@u3akinver.org](mailto:secretary@u3akinver.org)**

**U3A KINVER - ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**

	<b>Year ended 31/03/2025</b>	<b>Year ended 31/03/2024</b>
<b>GENERAL FUND</b>		
<b>Income</b>		
Annual subscriptions	10,660.00	6,905.00
Group activity income, net of costs	10,448.50	8,567.83
Fundraising, donations and other income	4,899.24	5,025.92
<b>Total income</b>	<b>26,007.74</b>	<b>20,498.75</b>
<b>Expenditure</b>		
Fundraising, Charity and Social expenses	1,878.10	1,928.48
Membership Costs (inc. fees to Third Age Trust)	3,293.89	2,241.98
Room hire	12,495.00	9,294.50
Film club costs	1,177.90	-
Administration	1,497.69	1,327.15
Committee and AGM meetings expenses	163.26	631.50
Other	347.72	294.31
Asset depreciation	1,007.25	828.72
<b>Total expenditure and cost</b>	<b>21,860.81</b>	<b>16,546.64</b>
<b>Surplus for the year</b>	<b>4,146.93</b>	<b>3,952.11</b>

**BALANCE SHEET AS AT****31/03/2025****31/03/2024**

## Fixed assets:

Value brought forward	1,682.90	2,351.62
Fixed assets introduced in year	795.95	160.00
Depreciation for the year	- 1,007.25	- 828.72
Value at year end	1,471.60	1,682.90
Cash at bank and on deposit	23,845.99	15,466.12
Cash in hand	3,038.82	884.32
Prepayments	231.08	154.00
Subscriptions received in advance	- 8,600.00	- 8,341.00
Accrual for room hire	-	- 730.00
<b>Total net assets</b>	<b>19,987.49</b>	<b>9,116.34</b>

**Represented by:**

Retained funds brought forward	9,116.34	5,164.23
Funds received on merger with Film Society	6,724.22	-
Add: Surplus for the year	4,146.93	3,952.11
	<b>19,987.49</b>	<b>9,116.34</b>

**U3A KINVER - ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**

**Independent Examiner's Report**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**Respective responsibilities of trustees and examiner**

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

**Independent examiner's statement**

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification:

<i>NF Lockett</i>	Date: 23/05/2025
NF LUCKETT	
FCA	

**U3A KINVER**

England & Wales - Charity number 1169663

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# Accounts

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**U3A KINVER**

**Annual Report &  
Financial Statement  
for the year ended  
31 March 2024**

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## 1. Administrative Details

### 1.1 Registered Charity

U3A Kinver Registration Charity Number - 1169663

### 1.2 U3A Kinver Registered Office Address

4 Forest Drive  
Kinver  
Stourbridge  
DY7 6DX

### 1.3 Trustees

Name	Date of Appointment	Date of Resignation
Rod Marshall - Chair	29 September 2023	
Ben Thompson – Vice Chair	29 September 2023	
Julie Duern – Business/Membership Secretary	29 September 2023	
Hilary Weaver – Speaker Secretary	29 September 2023	
Jackie Ward – IT Officer	29 September 2023	
Tracy Ledward – Publicity Officer	29 September 2023	
Julia Bathurst – Welfare/Inclusion Officer	29 September 2023	
Martin Williams	29 September 2023	
John Rhead	29 September 2023	

### 1.4 Appointed Officers

Name	Date of Appointment	Date of Resignation
Anna Westwood - Treasurer	29 September 2023	
Amanda Robson	29 September 2023	
Carole Bowater – Inventory Officer	29 September 2023	
Roger Muggleton	29 September 2023	
Jean Shipley	29 September 2023	

### 1.5 Business Secretary

Mrs Julie Duern appointed 30 September 2023

### 1.6 Treasurer

Mrs Anna Westwood appointed 30 September 2023

### 1.7 Independent Examiner

Mr Nigel Lockett  
108 White Hill  
Kinver  
Stourbridge  
DY7 6AU

### 1.8 Bankers

Barclays Bank  
Kidderminster

**2. Trustees & Appointed Officers Committee Meeting Attendance Register April 2023 – March 2024**

**Kinver U3A Committee Meeting Attendance Register April 2023 - March 2024**

Date of Meeting	Trustee	Trustee	Trustee	Trustee	Trustee	Trustee	Trustee	Treasurer	Officer	Officer	Officer			
	Rod Marshall	Ben Thompson	Julie Duern	Hilary Weaver	Julia Bathurst	Tracy Ledward	Jackie Ward	Martin Williams	John Rhead	Anna Westwood	Carole Bowater	Amanda Robson	Jean Shipley	Roger Muggleton
13/04/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11/05/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15/06/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13/07/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
17/08/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14/09/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>AGM</b>														
<b>29/09/23</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
12/10/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16/11/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14/12/2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18/01/2024	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15/02/2024	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14/03/2024	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Meetings Attended	13	10	13	12	11	7	12	11	7	11	9	11	3	10

  

Key	Symbol
Attended Meeting	✓
Apologies Given	X
Not yet appointed	Green Cell
Resigned	Blue Cell

### 3. Chair of Trustees Report

The past year 2023/24, has seen u3a Kinver continue to flourish and return to a sound financial footing. The reforms to our procedures and guidelines introduced last year and the greater control of our day-to-day operations has resulted in a healthy surplus in our annual accounts. Special thanks to Anna Westwood, our Treasurer, and Julie Duern, our Business Secretary, for overseeing this turnaround.

We have also benefitted from a substantial growth in our membership numbers. At the end of March 2024 we had 457 members, a rise of nearly 40% over the figures of the previous year. The transfer of the management of Kinver Film Society to the u3a is largely responsible for this considerable increase.

During the latter part of 2023 it became clear that the Kinver Film Society might be unable to continue in its current form and that there was a danger it may have to close. u3a Kinver were approached and asked if they might consider taking over the society, its assets and equipment. After some discussions and the agreement of the society members at an EGM, it was agreed that the society would close on 31 March 2024 and be transferred to u3a Kinver.

This has meant that members of the Film Society who wished to continue to enjoy the screening of films at Kinver High School would need to become members of u3a Kinver. Hence the increase in our membership numbers. We are delighted to welcome them all and hope that they will also enjoy many of the other activities we have to offer.

Our accounts for the year show a surplus of £3,952.11. This has been brought about mainly by an increase in income from annual subscriptions and increased income from our group activities and fundraising events. Activity fees have remained at £1 for every group and it is encouraging to note that there are a greater number of members attending our groups throughout the year. We are pleased to note the introduction of two new groups during the course of the year. The Line Dancing group has proved to be very popular and there has been considerable interest in the Sign Language group. These compliment, our already well-established groups which continue to go from strength to strength.

Those offering physical effort, such as Table Tennis, Kurling, Walking, Cycling and Tai Chi. Musical groups such as the Ukuleles, the Choir and the Music & Jazz group. Language groups such as French, Italian and Spanish and interest groups such as History, Quiz, Craft, Birdwatching, Lunch Club and Whist. Our regular monthly Speaker's Meetings continue to be popular and well attended and offer a chance to socialise over tea and coffee as well as listening to some very interesting talks.

A significant factor in the continuing success of our U3A has been the time and dedication given by our Group Leaders who all do this voluntarily. We owe a great deal to them for providing the activities so selflessly and professionally. My thanks to all the group leaders. Our U3A would not be the success it is without you.

We organised a number of outings during the year, most notably to an Elvis tribute evening, an outing to the Cotswolds, a trip to the Malvern Show and another to Buckingham Palace. My thanks to those committee members who led each of these trips.

In October we hosted a rather unique event organised by our ukulele group. This was a Ukulele festival and invitations were sent to other u3a Ukulele groups. On the day six u3a Ukulele groups, Kinver, Kingswinford, Stourbridge, Pershore, Wolverhampton and Wyre Forest attended with over 100 players filling the Edward Marsh Centre with their unique sounds. The event was a great success and was thoroughly enjoyed by all who participated and who supported. It seems that this may become an annual event hosted in turn by the various u3a Ukulele groups.

Our other musical group, the Choir, also stepped out of the rehearsal room to put on a concert at St Peter's Church, Kinver. With many members baking cakes, a large audience had an enjoyable Saturday afternoon of tea, cake and music, and funds were raised for both the church and the u3a.

There were two well attended and successful social events during the year. The Fashion Show arranged in conjunction with "Stripe a Pose" proved very popular. Thanks to Amanda Robson who helped organise the event and put the magnificent raffle together with the support of many of our local Kinver shops. Our Christmas event was also well received. With entertainment by our own Ukulele group, our Choir and the musical and vocal talents of Harmonix. An enjoyable time was spent singing and dancing along to the music. The success of both these social events provided us with a significant boost to our funds.

I have been very fortunate to have a committed and dedicated team around me. The work of your committee means that u3a Kinver runs smoothly and efficiently. So, my thanks must go to all my fellow trustees and committee members, without whom we would be unable to continue to thrive and develop. Their hard work and commitment, makes my job much easier and I am confident that their continued efforts will ensure success for U3A Kinver in the future.

And finally, a big thank you to all of you, the members, for your loyalty and support. U3A Kinver will continue to flourish and grow with your continued help. I hope we can continue to look forward to that in the year to come.

**Rod Marshall**  
**Chair of Trustees**  
**Kinver U3A**

## **4. Aims & Purpose**

### **4.1 Objectives**

U3A's Kinver objective ('the object') is the advancement of education, and in particular the education of older people and those retired from full time work, by all means including associated activities conducive to learning and personal development in Kinver and surrounding district.

### **4.2 Achievements & Performance**

U3A Kinver is an inclusive charity, and aims to grow its membership numbers and the number of activity groups we currently offer. The last 12 months have seen a steady increase of members participation in group activities. During 23/24 year we have introduced two more activity groups - British Sign Language and Line Dancing. In September 2024 we will open our new Film Club group.

We are hugely supported by a large number of dedicated volunteers, particularly our Group Leaders who give tirelessly of their time and expertise. Without them the U3A Kinver group would cease to function.

### **4.3 Membership Statistics**

<b>Period</b>	<b>Members</b>
April 2023	322
December 2023	343
January 2024	363

## Current Membership Statistics as at 1<sup>st</sup> April 2024

<b>April 2024 Membership Statistics</b>	<b>508</b>
Full Members	438
Associate Members	70
Female Members	330
Male Members	178

### 4.4 Current Activity Groups

<b>Activity Group</b>	<b>Frequency</b>
Bird Watching	Monthly
British Sign Language - New Group	Fortnightly
Choir	Weekly
Craft	Fortnightly
Cycling	Monthly
Film Club – New Group	Commences Sept 2024
French	Fortnightly
History	Monthly
Italian	Weekly
Kurling	Fortnightly
Line Dancing – New Group	Weekly
Lunch Club	Monthly
Music & Jazz	Monthly
Pickle Ball – New Group	Commences May 2024
Quizzes	Monthly
Spanish	Weekly
Table Tennis	Weekly
Tai Chi	Weekly
Ukulele	Weekly
Walking	Monthly
Whist	Monthly
Social Outings	Throughout the year

### 4.5 Kinver U3A New Constitution Document

A new Constitution for Kinver U3A was adopted by members at the Annual General Meeting on 29<sup>th</sup> September 2023. The new constitution provides much needed clarity on the appointment and the terms of office for Trustees. The document can be viewed on Kinver U3A Website: [www.u3akinver.org](http://www.u3akinver.org)

### 4.6 Health & Safety

In the last 12 months there has been one Health & Safety reported incident. The incident occurred during a Kurling session and involved two members. The dispute between the two members was managed under Kinver U3A Disciplinary Policy.

### 4.7 Welfare/Safeguarding

In the last 12 months there has been no welfare/safeguarding issues to report

### 4.8 Data Protection/GDPR

One Data Breach incident was reported to Trustees, which related to the new booking system linked to the Ukulele Group performances. The Ukulele members are now required to sign additional consent for use of the new booking system. The Data Breach was duly reported to ICO and no further action was required.

## **5. Treasurer's Financial Report**

During the accounting period 23/24, there have been considerable improvement in our financial controls. The Group Leaders have been collaborative in assisting this streamlined approach to account management; having made good progress to depositing their activity subs more efficiently and providing the group registers of attendance.

The attention of the Trustees and Committee has been keenly focused, during the year, on the financial management of the Charity; with a view to operating within a balanced budget. The year-end figure attest to this having been very successful and our current financial situation is looking very healthy.

Moving forward to year 24/25 At the close of 23/24 The Trustees agreed a move to a commercial accounting package. As from 1st April 2024 we have introduced Xero online accounting software for our charity. This professional software is available at a discount for non-profit organisations. Some of the beneficial facilities offered that are impactful to our organisation:

- Direct connection to our bank account – this allows various officers who have authorised log-in access to view bank transactions and available bank balance. This has streamlined the membership process for both the Treasurer and the Membership Secretary
- Authorised access for our accountant – allows the accountant to prepare year-end report from electronic data rather than paper documents.
- Authorised access for other knowledgeable Officers of the committee – which allows for oversight of the management of the Charities funds and possibly at busy periods some practical assistance
- An iPhone/ Android App which allows for access to view items, away from home and to make account entries whilst “on-the-move” – this allows for more up-to-date record keeping and instant source of information for the Treasurer and Membership Secretary
- Reporting facilities that will offer more fiscal visibility to the Trustees and provide a more finite breakdown of the situation in respect of all the activities offered by U3A Kinver, management of expenses and better overview of Fund-raising events

We will continue to evaluate the Xero System; but it seems to offer numerous advantages over the Beacon accounting process. Beacon database will of course remain in place for our Membership management.

As Treasurer I am grateful to the Trustees, Committee and Group Leaders who have been supportive in promoting and implementing the changes which have enabled a more efficient financial management system for U3A Kinver

### **5.1 Related Party Payments**

There are no related party payments to declare.

## 6. Budget Forecast 2024/2025

<b>U3A Kinver Budget</b>	
<b>April 2024 to March 2025</b>	
<b>Account</b>	<b>Total</b>
<b>Income</b>	
Income from Activity Subscriptions (260)	£11,660.00
Income from Fundraising (220)	£2,700.00
Income from other sources (265)	£0.00
Income from Outings (270)	£4,000.00
Interest received (290)	£351.00
Joining fee (210)	£790.00
Membership (200)	£8,700.00
Gift Aid Receipts (263)	£1,050.00
Income from Film Society Donation (266)	£6,550.00
<b>Total Income</b>	<b>£35,801.00</b>
<b>Expenditure</b>	
Equipment (320)	£100.00
Film Club (Charges) (315)	£4,939.00
Membership costs (330)	£3,190.00
Print / copy Group costs (350)	£60.00
Room Hire (310)	£8,400.00
Speakers Fee (408)	£572.00
Advertising & Marketing (400)	£0.00
Bank Fees (404)	£0.00
Charitable Donations (418)	£0.00
Depreciation Expense (416)	£900.00
Fundraising expenses (465)	£1,950.00
General Expenses (429)	£0.00
Insurance (433)	£0.00
IT Software and Consumables (463)	£174.00
Outing Costs - Coach hire etc (482)	£2,390.00
Postage, Freight & Courier (425)	£360.00
Printing & Stationery (461)	£1,020.00
Raffle prize costs (449)	£1,250.00
Refreshment costs (477)	£40.00
Subscriptions (485)	£0.00
Travel - National (493)	£24.00
<b>Total Expenditure</b>	<b>£25,369.00</b>
<b>Surplus Balance</b>	<b>£10,432.00</b>



## 8. U3A KINVER FINANCIAL STATEMENT OF ACCOUNTS FOR YEAR ENDED 31 MARCH 2024

	Year ended 31/03/2024	Year ended 31/03/2023
<b>GENERAL FUND</b>		
<b>Income</b>		
Annual subscriptions	6,055.00	4,355.00
Subscriptions for Third Age Trust	850.00	103.00
Interest group activity income	8,721.40	6,289.37
Income from trips and events	5,228.72	12,762.00
Fundraising, Charity and Social events, Donations	5,025.92	134.93
<b>Total Income</b>	25,881.04	23,644.30
<b>Expenditure</b>		
Interest group expenditure	255.73	911.84
Expenditure on trips and events	5,126.56	12,852.08
Fundraising, Charity and Social expenses	1,928.48	-
Membership Costs (inc. Fees to Third Age Trust)	2,241.98	2,382.09
Room Hire	9,294.50	9,937.00
Monthly meeting expenses	415.50	652.50
Administration	1,327.15	1,184.59
Committee and AGM meetings expenses	216.00	438.04
Other	294.31	4,478.75
Asset depreciation	828.72	690.86
	21,928.93	33,527.75
<b>Surplus/Deficit</b>	3,952.11	- 9,883.45

## 8. BALANCE SHEET AS AT YEAR ENDED 31 MARCH 2024

BALANCE SHEET AS AT	31/03/2024	31/03/2023
Fixed assets:		
Value brought forward	2,351.62	1,480.00
Fixed assets introduced in year	160.00	1,562.48
Depreciation for the year	- 828.72	- 690.86
Value at year end	1,682.90	2,351.62
Funds at Barclays Bank Community Account	15,466.12	7,503.34
Cash in hand	884.32	2,174.27
Prepayments	154.00	-
Subscriptions received in advance	- 8,341.00	- 5,865.00
Accrual for room hire	- 730.00	- 1,000.00
<b>Total Net Assets</b>	<u>9,116.34</u>	<u>5,164.23</u>
Represented by:		
Retained funds brought forward	5,164.23	15,047.68
Add: Surplus (Deficit) for the year	3,952.11	- 9,883.45
	<u>9,116.34</u>	<u>5,164.23</u>

## 9. Independent Examiner's Report

### U3A KINVER - ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

#### Independent Examiner's Report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

#### Respective responsibilities of trustees and examiner

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*NF Lockett*

Date: 29/04/2024

Name:

NF LUCKETT

Relevant professional qualification:

FCA

